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# Consolidated Annual Performance and Evaluation Report

First Program Year | July 1, 2015 – June 30, 2016

Presented to the U.S. Department of Housing and Urban Development  
Oklahoma City Field Office  
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**CITY OF TULSA**  
**Consolidated Annual Performance and Evaluation Report (CAPER)**  
**First Year Action Plan**  
**Program Year 2015**  
**July 1, 2015 – June 30, 2016**

**GENERAL**

**Executive Summary**

Required by the U.S. Department of Housing and Urban Development (HUD), the Consolidated Annual Performance and Evaluation Report (CAPER) provides detailed financial and beneficiary information explaining how the City of Tulsa is carrying out its housing and community development strategies, projects, and activities, outlined in the 2015-2019 Consolidated Plan.

This year-end report summarizes the results of activities that have taken place during PY 2015. It provides information for HUD and citizens of the City of Tulsa to review funded programs and evaluate performance against established goals.

The HUD Community Development Committee identified community goals and priorities utilizing public input. Based on this information, interested agencies submitted proposals to meet these objectives. As a result, the City Council and Mayor selected 35 activities to be awarded HUD funds.

Utilizing Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) funds, the City of Tulsa selected activities to promote Decent Housing, Create Suitable Living Environments and Economic Opportunities.

The City of Tulsa expended a total of \$7,131,046 to:

- Serve Forty-four thousand eight hundred and twenty-eight (44,828) people;
- Provide STRMU, TBRA and Permanent Housing Placement to one hundred forty-four (144) persons with AIDS;
- Provide Rapid Re-Housing and Homeless Prevention activities to four hundred and sixty-one (461) households
- Create eighty-six (86) jobs (73 full time equivalent);
- Assist seventeen (17) new and existing businesses;
- Rehabilitate one hundred thirty-two (132) homes;
- Assist one (1) first time homebuyers;
- Rehabilitate two (2) public facilities; and
- Demolish fifty (50) substandard structures

## CR-05 - Goals and Outcomes

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

### 91.520(a)

The City of Tulsa expended \$7,131,046 in HUD funds during PY 2015.

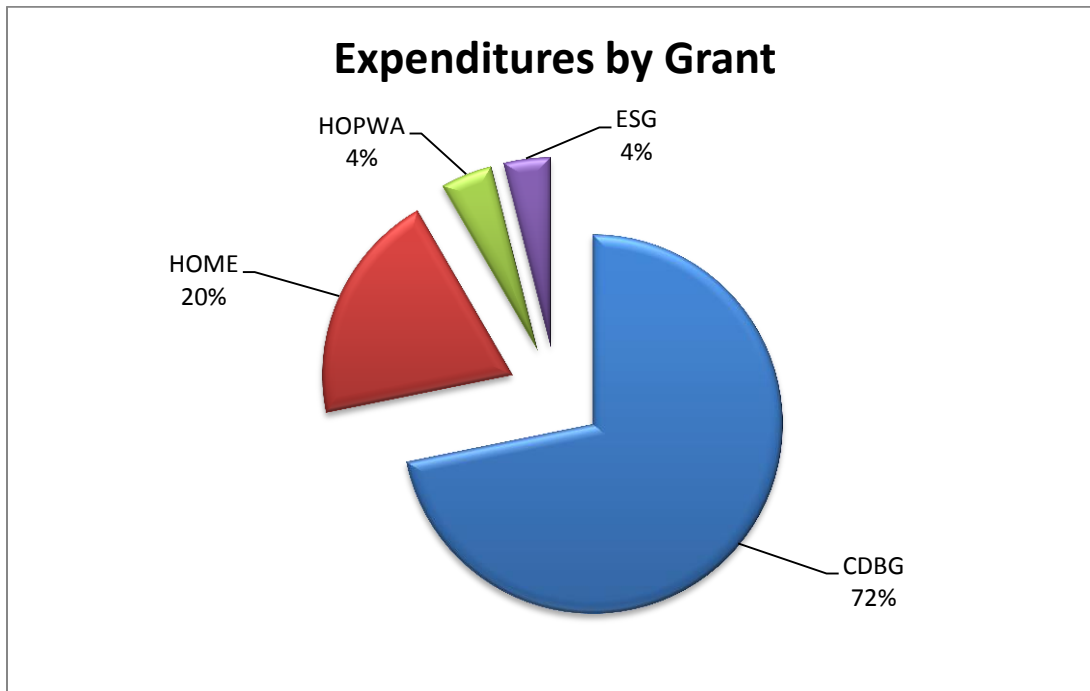
CDBG expenditures totaled \$5,131,686

ESG expenditures totaled \$277,587

HOME expenditures totaled \$1,408,346

HOPWA expenditures totaled \$313,427

Strides to accomplish the City's five year goals are underway. Goals that were set for this year's action plan were exceeded for the most part. Of the City's public facility projects funded in PY15, one was completed and one is 25% complete; one PY14 awarded facility was also completed during the year. Of the HOME development projects, one rental housing project found other funding and having no gap forfeited the HOME award; all other HOME projects are underway. Additional affordable home units have now been added with the completion of 40 housing units for seniors using funding from PY12. The majority of all other PY15 projects were fully expended, however due to some project bids coming in under estimates there will be a balance of PY 2015 CDBG funds available for reallocation in PY 2017. The City remains well within the HUD timeliness limit.



**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Acquisition and New Construction of Housing	Affordable Housing	HOME: \$500,000	Rental units constructed	Household Housing Unit	40	10	25.00%	4	10	250.00%
Acquisition and New Construction of Housing	Affordable Housing	HOME: \$0	Direct Financial Assistance to Homebuyers	Households Assisted	40	1	2.50%	0	1	100%
Clearance and Demolition	Clearance or demolition of substandard structures and hazardous contaminants.	CDBG: \$325,000	Buildings Demolished	Buildings	225	50	22.22%	40	50	125.00%
Economic Development	Non-Housing Community Development	CDBG: \$694,256	Jobs created/retained	Jobs	100	86	86.00%	32	86	269%
Economic Development	Non-Housing Community Development	CDBG: \$37,500	Businesses assisted	Businesses Assisted	10	17	170.00%	10	17	170.00%

Emergency Shelter	Homeless	ESG: \$172,215	Homeless Person Overnight Shelter	Persons Assisted	14,500	2475	17.07%	2,422	2,475	102.19%
Housing Rehabilitation	Affordable Housing	CDBG: \$ / HOME: \$455,850.24	Rental units rehabilitated	Household Housing Unit	100	0	0.00%	25	0	0.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$687,500 / HOME: \$500,000	Homeowner Housing Rehabilitated	Household Housing Unit	600	118	19.67%	127	132	103.94%
Housing Subsidies	Affordable Housing	HOPWA: \$190,810 / ESG: \$49,821.55	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	450	185	41.11%	115	185	160.87%
Housing Subsidies	Affordable Housing	HOPWA: \$64,800 / ESG: \$35,000	Homelessness Prevention	Persons Assisted	2,525	346	13.70%	115	346	300.87%
Public Facilities and Infrastructure Improvements	Non-Housing Community Development	CDBG: \$712,081	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25,000	12,555	50.22%	13,139	12,555	95.56%
Public Services	Non-Housing Community Development	CDBG: \$472,907 / HOPWA: \$88,965	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200,000	29,983	14.99%	35,383	29,983	84.74%



Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Tulsa identified seven priority areas in its Consolidated Plan. These priorities are: Demolition of Substandard Housing, Economic Development, Homeless/Special Populations, Housing Subsidies/Assistance, Housing Acquisition, Construction and Rehabilitation, Public Facilities and Infrastructure Improvements, and Public Services. All activities tie to one of HUD’s specific performance objectives of Creating Suitable Living Environments, Providing Decent Housing, or Creating Economic Opportunities. During Program Year 2015 (PY 2015) the City of Tulsa expended \$4,289,270.34 of PY 2015 funds on activities and projects excluding general administration and Homeless Management Information System (HMIS) data collection. Additionally \$2,200,866.23 of carryover PY 14 fund was also expended during PY 15 for a total expenditure of \$6,490,136.57. Nineteen activities expended \$2,384,866.91 to support Decent Housing. Twenty-four activities expended \$1,794,861.44 to Create Suitable Living Environments. Two activities expended \$2,310,408.22 to Create Economic Opportunities.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG	HOPWA
Race:				
White	15,684	13	1,643	93
Black or African American	10,726	19	727	40
Asian	195		22	4
American Indian or American Native	2,814		334	5
Native Hawaiian or Other Pacific Islander	10	0	10	1
Total	29,429	32	2736	143

Ethnicity:				
Hispanic	1690	3	177	2
Not Hispanic	27739	29	2,559	141

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

Table 2 prepopulated data does not include all race types reported in IDIS and therefore does not represent the total families served. Additionally the prepopulated data also includes racial and ethnic details for two HOME projects where funds were fully expended late in PY 2014, but occupancy data was not completed until PY 2015. According to PR 23 Reports (see Section 3) a total of 30,668 persons were served in CDBG and 34 renters, homebuyers and homeowners were served in HOME. HOPWA data submitted by the service provider indicated that 144 persons were served and the Homeless Management Information System, required by HUD, shows ESG funds provided services to 2,936 individuals.

The chart below depicts complete racial and ethnic data in IDIS for projects completed in PY 2015

	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
White	15,718	13	1,643	93
Black or African American	10,812	19	727	40
Asian	195		22	4
American Indian/Alaskan Native	2,814		334	5
Native Hawaiian/Other Pacific Islander	10		10	1
American Indian/Alaskan Native & White	43	1		1
Asian & White	5			
Black/African American & White	52	1		
Amer. Indian/Alaskan Native & Black/African Amer.	12			
Other Multi-racial	1,128		173	
Client refused:			10	
Client doesn't know:			17	
Null: 9				
<b>Totals</b>	<b>30,794</b>	34	<b>2,936</b>	<b>144</b>
Hispanic	<b>1,937</b>	<b>3</b>	<b>177</b>	<b>3</b>
Non-Hispanic	<b>28,857</b>	<b>31</b>	<b>2,759</b>	<b>141</b>

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Federal	\$4,184,787	\$5,131,686
HOME	Federal	\$1,760,444	\$1,408,346
HOPWA	Federal	\$353,171	\$313,427
ESG	Federal	\$287,174	\$277,587

**Table 3 – Resources Made Available**

### Narrative

At the City's timeliness test date, its unadjusted draw rate was .97%, well below the required maximum of 1.5%. The City is also in compliance with its HOME funds commitments, disbursements, and reservations requirements.

The expected amount available in Table 3 is the amount included in the PY 2015 Annual Action Plan. The funds expended exceed the amount available due to projects that had prior period funds committed, but the activity was not completed until this year.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
36 Street North	10	1	\$500,000 of PY15 HOME funds were awarded to a senior housing development. No funds have been drawn to date. Funds expended included public facility improvements and housing rehabilitation grants.

Crutchfield	0	0.3	Funds expended include demolition activities and housing rehabilitation grants.
Riverwood	5	4	\$252,046 of PY15 HOME funds was awarded to rehabilitate an apartment complex in the Riverwood target area. The developer found other funding and having no gap forfeited the HOME award. Funds expended included one Small Business loan and one HOME rehabilitation loan.
Southwest Tulsa	1	17	\$37,500 of PY15 funds was awarded to a micro-enterprise activity. Additional expenditures included two small business loans.

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

Previously the majority of low and moderate income (LMI) census tracts had been located in the north quadrant of the city and this area was targeted during the last Consolidated Plan. In the last five years there has been a sharp rise in the number of LMI census tracts throughout the city as a whole and this is the basis for targeting specific geographical locations within the jurisdiction. In the development of the Consolidated Plan, four target areas were defined and approved. These areas all suffered with high levels of poverty and unemployment, and with the exception of a small proportion of the South West target area, all are occupied by LMI census tracts

Of all the HUD funds expended during this program year, 22.3% were spent on activities that were identified to serve beneficiaries located within the designated target areas. This Figure does not include CDBG Public Service activities, ESG activities and HOPWA activities. All these activities are available to all eligible Tulsa citizens

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The federal, state, and local resources available to address the needs identified in the plan included federal formula grant funds under CDBG, ESG, HOME, and HOPWA. The local Continuum of Care (CoC) also awarded grant funds under the competitive McKinney-Vento Homeless Assistance Act. These funds were leveraged with the City's general funds, ESG match dollars, various state and county sources, local nonprofit resources, and private foundation grants.

Public service projects concentrated efforts to address the needs of families, children, and youth in high risk populations, consistent with the identified priority needs. Use of CDBG and ESG funds leveraged other nonprofit resources and private foundation funds to assist low-income persons.

Physical expansion and/or improvement projects used a combination of funds including, but not limited to, CDBG, city general funds, nonprofit fundraising efforts, and private foundation funds to enhance selected projects.

Since matching funds are not required for CDBG, the City Council considered projects that included leveraged funds to support CDBG dollars. For the projects selected for funding, **\$9.1 million** of leveraged resources enhanced the delivery of services and rehabilitation of facilities.

**HOME Match:** The sources of matching contributions for HOME funds were from non-federal contributions and the City. The City requires subrecipients, housing developers, and CHDOs to provide up to a 25% match. The match liability for the City of Tulsa has been reduced to 12.5% due to fiscal distress. Banked match is available if grant recipients are not able to generate the required match. The City had \$9.3 million in excess match at the beginning of the program year on July 1, 2015. After the match contributions were received and the liability deducted, the City has a match balance of \$9.1 million.

**Emergency Solutions Grant Match:** The jurisdiction fulfilled the ESG requirement of a matching contribution equal to the grant program funds. Each organization provided matching funds equal to the amount of funds expended. This stipulation is included in each written agreement. Documentation of match is required when each subrecipient submits a request for funds. The City of Tulsa provided in-kind administrative expenditures, as necessary, to match administrative funds received.

The City did not identify any publically owned land and property that could be used to address the needs identified for PY 2015.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	9,311,529.53
2. Match contributed during current Federal fiscal year	3,707.92
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	9,315,237.45
4. Match liability for current Federal fiscal year	155,552.12
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	9,159,685.33

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
HPT – FTHB Program	7/28/2015					75.00		\$ 75.00
FTHB – FG Yield	7/28/2015							\$3,632.92

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
0	10,341.40	10,341.40	0	0

Table 7 – Program Income



<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	<b>Total</b>	<b>Minority Business Enterprises</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
<b>Contracts</b>						
Dollar Amount	\$1,757,528.44	\$-	\$-	\$388,450.47	\$-	\$1,369,077.97
Number	27	0	0	12	0	15
<b>Sub-Contracts</b>						
Number	19	1	0	0	1	17
Dollar Amount	\$564,839.08	\$47,778.97	\$-	\$-	\$64,626.46	\$452,433.65

	<b>Total</b>	<b>Women Business Enterprises</b>	<b>Male</b>
<b>Contracts</b>			
Dollar Amount	\$1,757,528.44	\$-	\$1,757,528.44
Number	27	0	27
<b>Sub-Contracts</b>			
Number	19	1	18
Dollar Amount	\$564,839.08	\$39,150.00	\$525,689.08

**Table 8 – Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property** – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	80	219
Number of non-homeless households to be provided affordable housing units	242	375
Number of special-needs households to be provided affordable housing units	83	140
<b>Total</b>	<b>405</b>	<b>734</b>

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through rental assistance	230	601
Number of households supported through the production of new units	4	10
Number of households supported through the rehab of existing units	171	132
Number of households supported through the acquisition of existing units	0	1
<b>Total</b>	<b>405</b>	<b>734</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

A common occurrence with HOME-funded housing development and new construction activities is that outcomes are not produced in the same program year as funds are awarded.

In PY 2014, Carland Development Group was awarded \$194,714 in HOME funds to use for the land acquisition portion of their senior independent rental housing project. The Oklahoma Housing Finance Agency (OHFA) awarded Carland Low Income Housing Tax Credits (LIHTC) in November 2014 to secure a majority of the funding for the project. Some land issues and environmental concerns have delayed the start of the project. Construction completion is projected for late 2016 with project completion in early 2017. This will result in 48 senior independent living housing units consisting of 24 1-bedroom units and 24 2-bedroom units. There will be 3 HOME units targeted at households at or below 60% AMI.

In PY 2012, Vintage Housing was allocated \$1,311,059 in HOME funds for construction of a 40-unit

elderly independent living rental complex. Vintage was awarded LIHTC in May 2013 and is also using AHP funds from the Federal Home Loan Bank. Land issues delayed the start of the project until May 2014. Construction completion occurred at the end of 2015 and project completion was in January 2016. Investment of HOME funds created 40 housing units for seniors at or below 60% AMI. The ten HOME units are targeted to households at or below 50% AMI.

MACO Development Company was awarded \$500,000 in HOME funds to complete a Phase II of a senior housing rental project. MACO was awarded LIHTC in May 2015. Unexpected requirements for the HUD Environmental Review delayed the project, but the project was underway early 2016. Estimated Projected completion date is August 2017. When completed, the investment of these HOME funds will have created 56 1-bedroom affordable housing units for seniors at or below 60% AMI and 4 will be HOME units.

Mental Health Association Oklahoma was awarded \$203,804 in HOME funds for rehabilitation of a multi-family rental project. This project will preserve 24 affordable housing units for persons at or below 60% AMI and will result in 19 HOME units, two of which will be rehabbed for ADA accessibility. Project completion is targeted for the end of 2016.

Millennia Development Company was awarded \$252,046.24 in HOME funds for a rehabilitation of a multi-family rental project. During the program year this company was working to piece together all of the financing needed for this project. In April 2016 when that was finalized, there was no longer a gap in funding, so the funds were forfeited and the project was canceled.

In PY 2014 Housing Partners of Tulsa, Inc. (HPT) was awarded \$237,935 in HOME funds for a Homeowner Rehabilitation Program. They also received CDBG funds for project delivery. Six rehabs were completed during PY 2015.

The City of Tulsa Working in Neighborhoods Department (WIN) was awarded \$500,000 in HOME funds and \$654,677.98 in CDBG funds for affordable housing programs. The Homeowner Repair program served eighty-nine homeowners, providing necessary safety and sanitary improvements. The Homeowner Rehabilitation Loans Program provided loans for substantial rehabilitation and served eighteen homeowners. An additional two homes were started, but not complete at the time of reporting.

An additional five homes were rehabilitated through one external subrecipient program. Focusing on energy conservation the Area Council for Community Action provided rehabilitation activities to five homeowners.

One final homeowner received HOME down-payment assistance through HPT PY 2014 First-Time Homebuyer Program

ESG funds were awarded to Restore Hope Ministries Inc. (RHM) to conduct Homeless Prevention activities. During PY 2015 the program ultimately served two hundred and forty-two households.

ESG funds were awarded to Tulsa Day Center for the Homeless Inc. (TDCH) to provide Rapid Re-Housing activities. Expended funds resulted in two hundred and nineteen households being rehoused through this program.

**Discuss how these outcomes will impact future annual action plans.**

Those projects currently under construction will certainly be completed and will add more affordable housing units in the Tulsa area. One of the major delays for major projects is caused by the time it takes to secure all the necessary financing before the projects can get underway.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	72	11
Low-income	37	17
Moderate-income	0	6
<b>Total</b>	109	34

**Table 13 – Number of Persons Served**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Street outreach programs for unsheltered persons are not currently funded by the City of Tulsa, but there are outreach programs organized locally by faith-based and non-profit organizations that reach out to unsheltered individuals. For example, Youth Services of Tulsa provides street outreach services to youth as well as a drop-in center providing a safe and inviting environment for young people to access services. Within the Tulsa Continuum there is an Encampment Task Group that periodically visits encampment sites to try to build trust and offer access to services to unsheltered persons.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

A portion of the Emergency Solutions Grant (ESG) funds were utilized by the City of Tulsa for shelter operations and/or services at Domestic Violence Intervention Services (DVIS), Parent Child Center of Tulsa (PCCT), Tulsa Day Center for the Homeless (TDCH), and Youth Services of Tulsa (YST). In addition to providing funds for operating costs, ESG was used to provide services including crisis counseling and support for parents and children, case management, and self-sufficiency services for victims of domestic violence. In addition, Youth Services of Tulsa, Inc. was provided Community Development Block Grant funds to assist with a transitional living program for youth.

DVIS provided trauma-informed group counseling along with individual sessions with Shelter Counseling Advocates. Both sessions support client's self-sufficiency needs as well as mental health needs. During the program year the DVIS shelter provided shelter to 611 victims of domestic violence, sexual assault or human trafficking. There were 378 children that received child care services, 399 clients were case managed and 88 obtained self-sufficiency services. Three hundred twelve surveys were returned in the 12 month funding period revealing that 94% of participants claimed they knew more ways to plan for their safety and the safety of their children. Of the 269 who responded to the question about whether they learned how the effects of domestic violence and/or sexual assault can impact their children, 95% responded "yes".

PCCT utilized ESG funds for parental education and support for families staying in the Tulsa County Emergency Shelter but due to reorganization terminated the ESG contract with the City after operating for five months. A total of 78 individuals received services. PCCT staff reports that the services provided to shelter families help improve the families' overall functioning as evidenced by significantly less reports of suspected child abuse. This is because the Family Support Worker provides fun and engaging groups which help to relieve parental stress. These groups also provide a space for families to interact with each other in a positive and nurturing way.

TDCH provided shelter and essential services to homeless persons by using ESG funds for operational expenses. One of the primary goals of the Day Center is to give people who are experiencing homelessness the tools necessary to rebuild their lives, including help to move into permanent housing and assistance to prevent eviction, once housed. Averages of 300 unduplicated individuals seek the services of the Day Center every day and 120 stay in the night shelter. During the program year 1,411

unduplicated clients stayed in the night shelter. In addition to shelter, clients have access to various services including food and clothing, case management, laundry, shower and restroom facilities, nurse's clinic, bus tokens and access to telephones and the internet.

YST utilized ESG funds to operate Oklahoma's largest shelter for adolescents. Shelter utilization this year remains steady. In PY 2015, the shelter served a total of 432 youth age 12 to 18. A noticeable trend is the increase in the percentage of youth who are in DHS custody as well as an increase in the care needs of these youth due to physical and mental health, developmental disabilities and challenges. Shelter youth also have the opportunity to participate in a variety of routine shelter activities such as preparing food and hygiene packets for distribution through Street Outreach Services or assisting with the shelter's vegetable garden.

Continuum of Care funds were used by the Mental Health Association, Salvation Army, and Domestic Violence Intervention Services for transitional housing serving youth, families and victims of domestic violence.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

In an effort to prevent homelessness, the City of Tulsa and the Continuum of Care focus on five primary preventative services offered by various provider organizations including:

- Mortgage assistance;
- Rental assistance;
- Utility assistance;
- Counseling/advocacy; and
- Legal assistance

The service provider's goal is for families to remain housed by receiving services and support while experiencing legal or financial issues. ESG funds were used by Restore Hope Ministries (RHM) to provide Homelessness Prevention in the form of short-term rental assistance to those at risk of becoming homeless. There were a total of 242 individuals assisted and 89% were able to remain housed for at least 6 months after assistance. In addition to Homelessness Prevention, RHM has a large school supply drive and offers grocery assistance increasing sustainability during a financial crisis.

Tulsa CARES (TC) provided housing services in the form of short-term rent, mortgage and utility assistance, tenant-based rental assistance, permanent housing placement and supportive services with HOPWA funds as outlined in the HOPWA CAPER in the appendix.

Publicly funded institutions and systems of care are overseen by the State of Oklahoma. Discharge policies and practices are managed by the designated State agency.

CDBG funds were used by the Community Service Council (CSC) to partially fund the 2-1-1 system

providing referrals to multiple organizations that provide services to help people remain housed.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

YST used CDBG funds to partially fund a transitional housing program that served 58 unaccompanied youth ages 17-22. A total of 17 successfully completed the program and obtained housing in the community and 29 remained in the program at the end of the program year. A total of 86% of participants were employed and 100% participated in job training or educational activities. Through a partnership with Union Public Schools, the GED provider for Tulsa County, YST offers year-round weekly GED classes.

TDCH provided Rapid Re-Housing to individuals and families experiencing homelessness. The program successfully housed a total of 219 individuals or 150 households. TDCH has partnered with 6 organizations from which they receive case manager referrals for persons that meet the criteria to receive assistance obtaining housing. Through guidelines outlined in a memorandum of agreement each partner agrees to provide access to services and ongoing case management while TDCH works one on one with landlords, utility companies and the Tulsa Housing Authority (THA) to streamline the process. Of those housed, 96% remain stably housed at the end of the program year. Sixty-one percent of clients were housed in 2 days or less after the referral was received by the partner agency and 91% within 7 days. In addition, the program has collaborations with 43 apartment complexes, 11 private landlords, 13 housing authority properties and 7 properties operated by the Mental Health Association Oklahoma.

The Tulsa Continuum of Care is one of 75 communities nationwide chosen to participate in the Zero: 2016 Initiative from Community Solutions. The goal is to reach a “functional zero” count of veteran homelessness by December 31, 2015 and of individuals suffering from chronic homelessness by December 31, 2016. Through June 30, 2015, Tulsa has reached 83% of the target for veterans and has exceeded the target for chronically homeless by 58%.

Pathways, through its Integrated and Coordinated Case Management System, seeks to meet the needs of Tulsans experiencing long-term homelessness and to increase this population’s capacity for self-sufficiency and permanent housing. The Pathways program defines long term homelessness as having stayed in a shelter for a minimum of 180 days within a 12 month period. The local Pathways model has expanded to statewide implementation through a partnership with the Oklahoma Department of Mental Health and Substance Abuse Services.

HUD-Veterans Affairs Supportive Housing funds and the Tulsa Veterans Administration partners with the Mental Health Association Oklahoma to place homeless and disabled veterans in Permanent Supportive Housing (HUD VASH) and transitional housing (HCHV) with a 94% annual housing retention rate.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Tulsa Housing Authority (THA) was awarded additional CDBG funds to provide security and crime awareness through its Think Safety program with increased roving foot patrols and guard shack coverage at the Towne Square Apartments. The additional security coordinated with THA and local law enforcement agencies to identify crime patterns and prevent criminal activity.

Security personnel walked the property, responded to reports of disturbances, developed cooperation among the residents, checked the identification of those loitering on the property, notified the Property Management and THA investigators of any suspicious activity or potential lease violations and worked with local law enforcement to address any criminal activity that was identified. THA investigators and Property Management followed up with any suspected suspicious activity and lease violations and evictions were issued when appropriate.

During the period the added roving patrols were on duty there was a notable decrease in the number of burglaries reported which can again be attributed to the increased presence of roving foot patrol security. In addition, there were 53 reported incidents that were resolved by security officers provided under the Think Safety grant that did not require law enforcement assistance. The direct presence of security walking around on property continues to be a positive deterrent, has shown a low number of situations involving TPD arrests and has enabled TPD to focus on other high crime areas.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

THA operated Family Resource Centers at all of its public housing apartment communities. Each center was staffed by THA Service Coordinators (SC) that assisted all residents in achieving their individual health, educational and employment goals to ultimately break the cycle of generational poverty. The SC conducted a needs assessment at the time of move in to help determine the residents' personal needs that must be met before educational and employment aspirations can begin. Personal barriers that prevent self-sufficiency may include a lack of life and parenting skills, clothing, transportation, childcare and chronic health conditions. Once those barriers are addressed, the SC assists residents in gaining a high school diploma/GED, technical training, higher education or whatever may be necessary to help the residents becoming self-sufficient.

The Service Coordinators also worked closely with property managers and the residents regarding the HUD mandated Community Service hours. The Service Coordinator assisted each resident in developing a work plan that would meet the time requirement and include options such as on-site programs offered in the resource center, involvement in the Resident Association and its activities, job training, education and local volunteer opportunities. Residents tracked their time and the log was signed by both the resident and Service Coordinator or the representative who facilitated the activity.

THA staffed two Family Service Coordinators with funding received under a ROSS Family Service Coordinator grant that provided case management services at six public housing family communities. These Service Coordinators completed a needs assessment on all participants in the program and goals were set according to each individual resident's needs. The Service Coordinators provided additional job

placement assistance, counseling, group networking, and outreach to community resources. The two Family Service Coordinators worked closely with local agencies to bring programs and services to sites.

The Family Self-Sufficiency (FSS) Program provided community support and resources to encourage and assist families towards becoming self-sufficient. The Family Self Sufficiency Coordinator met with interested residents and if selected for the program participants established his or her own set of goals such as employment or homeownership. Monthly meetings were held to assess progress and assist with any barriers in reaching the participant's stated goals. As an incentive, the FSS Program opened an escrow account for each participant. As the family's income increased, contributions were made to the escrow account on their behalf. Once the family is determined to be "Self-Sufficient" by meeting their goals and moving out of public housing, the money in the escrow account will be paid to the participant. No conditions are imposed on the use of the money, but the family is encouraged to pursue homeownership. Information regarding local Homebuyer Education Programs is provided to the family.

Residents of THA communities were actively involved in the planning and development of programs for their communities. The Resident Associations met monthly to discuss concerns as well as plan events and activities for their communities. Each Association has a set of by-laws that have been voted on and approved by the members that outline how their association will operate. Training that includes job duties, parliamentary procedures, communication and financial bookkeeping were provided to all Resident Association officers.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of the City of Tulsa is not designated as troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Tulsa completed a comprehensive update of its Zoning Code in 2015. The new Zoning Code retains many opportunities for multi-family apartments, duplexes and triplexes, and townhomes. The districts in which these housing types are allowed are distributed throughout the community and are reasonably proximate to jobs, schools, and commerce. However, local development practice over the last 50 years has largely focused on two housing types: single-family homes and large apartment complexes. This development pattern, while ubiquitous in American cities, tends to produce segregated pockets of single-family and multi-family housing, and between these pockets, income disparities and local variations in the quality of life. The City of Tulsa has made changes to its zoning code with the deliberate intention of ‘blurring’ these physical lines of economic segregation over time by introducing and promoting new housing types and opportunities for these types to be used.

The new Zoning Code, effective January 1<sup>st</sup>, 2016, contains changes that support diverse, affordable housing opportunities including:

- A new, single-family zoning district (RS-5) that allows new, affordable housing types (detailed below) and also the co-mingling of certain, previously segregated single-family and multi-family residential building types. This new district is available for future rezoning initiated by property owners or local government.
- Similarly, there is a new mixed use zoning district that will allow the creation of new owner and rental housing in close proximity to jobs, goods, and services, and it has already been requested by, and granted to, private property owners.
- Through text descriptions and diagrams, the new Zoning Code promotes new affordable, single-family and multi-family residential building types that have been overlooked locally including:
  - Cottage Houses – multiple, small, single-family houses that can be clustered on a single lot with shared open-space.
  - Patio Houses – Single-family homes that have one interior side-yard setback reduced to as little as zero. Single-family neighborhoods that employ this “zero-lot-line” technique can be platted at considerably higher densities, thus reducing land costs.
  - Multi-unit houses – Multi-family structures with design and scale limitations which allow them to be physically compatible with single-family neighborhoods. These structures can have only one front door visible from the street and do not allow parking in the front yard. They are particularly useful in transition areas between single-family neighborhoods and multi-family, commercial, and mixed-use districts.

These three housing types, promoted and allowed in certain districts, are described as “stealthy density”, in that they can introduce density and affordability and yet still harmonize with nearby single-family neighborhoods.

Strategies like stealthy density are consistent with PLANiTULSA, our city's Comprehensive Plan. This plan features various land use, mobility, and quality of life strategies designed to work congruently to increase density, transit, walkable urban districts, and diverse housing opportunities throughout the City.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

In PY 2015, the City of Tulsa provided funds to twenty-five (25) external agencies and two city departments to conduct thirty-five activities. One additional PY 2014 funded public facility project was completed during the program year. By awarding funds to a variety of agencies and multiple activities, the City assisted in addressing obstacles to meet the underserved needs of the community. In addition, TulsaCares utilized HOPWA funds to support people with HIV/AIDS.

CDBG funds were used to provide public service activities to 29,798 persons. These activities served youth, battered persons, and abused and neglected children. The funds also assisted people with transportation needs, employment and training services, health services and referrals to a variety of much needed services. ESG funds were used to assist 2,936 persons. Homelessness Prevention assistance was provided to 242 persons and Rapid Re-Housing assisted 219. Shelter provided services were utilized by 2475 people. HOPWA funds served a total of 185 people. One hundred sixty (160) received some type of housing assistance while another 25 received support services.

This year two public facilities and improvement projects received funding. One is complete serving 12,555 low and moderate income clientele. The remaining project was delayed due to design and weather related issues. It is expected to be complete in fall 2016.

Through an economic development activity for small business loans, 86 jobs were created or retained. Sixty-two were full time and 24 were part time, this equates to a full time equivalent total of 73 jobs. Ninety-eight percent of the total jobs created were filled by low and moderate income persons. Through an economic development activity for micro-enterprises 9 existing businesses and 8 new businesses were assisted during the program year.

Additionally CDBG funds were utilized to demolish fifty dilapidated structures.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

All programs that provided rehabilitation to owner occupied homes inspected each house built prior to 1978 for lead-based paint (LBP) hazards using a Certified LBP inspector or risk assessor. In homes where an inspection confirmed the presence of LBP (or it was presumed), all contractors were required to implement safe work practices during the rehabilitation work in accordance with HUD's Lead-Safe Housing Rule. The City's Working in Neighborhood Department prequalified contractors to work on HUD-funded projects and all were trained in lead-safe work practices.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

To attempt to break the cycle of poverty for the City's youth, the City continued to fund education programs and provide after school programs and transitional living programs for youth. In addition, educational needs and employment training of low income parents was also addressed with CDBG funding. Other programs offered mentoring to people released from prison and assistance to victims of abuse. Services to help homeless individuals on a path to self-sufficiency were also conducted during the program year.

The Tulsa Housing Authority's Family Self-Sufficiency (FSS) Program also provided resources to assist families toward becoming self-sufficient. Selected participants established goals, such as employment or homeownership, and THA opened an escrow account on the family's behalf. Families meeting their goals moved out of public housing.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

As the first year in the City's five year plan, goals and priorities were set with input from the public, non-profit organizations and the City's HUD Community Development Committee. In October grant applicants were informed of the City's goals, priorities and target areas. Once funding was awarded, the HUD Community Development Committee (CDC) continued to review the performance of projects and programs during the year.

The City of Tulsa utilized City departments as well as non-profit organizations, community and faith-based organizations, developers, and social service agencies to carry out projects for the first year of the City's five-year plan. Multiple philanthropic organizations throughout the City also provide funding to the same projects/programs funded with HUD grant dollars. These leveraged dollars allowed our grant recipients to continue or expand their programs during the year.

Assisting low and moderate income persons and especially the unemployed is critical to the economic success of the City of Tulsa; therefore the City funded programs that assist such persons in becoming economically self-sufficient through skills training and workforce development services. The City of Tulsa also addressed economic opportunities by providing funding to a Community Development Financial Institution (CDFI) to provide loans to businesses normally excluded from the economic mainstream so that jobs would be created through the development, stabilization and expansion of small businesses. One of the loans through this CDFI specifically addressed food insecurity in West Tulsa by funding a Save A Lot grocery store in addition to adding jobs.

To ensure continued compliance with the HEARTH Act, Grants Administration (GA) worked closely with the city's Continuum of Care and Emergency Solutions grant recipients serving the homeless. During the year, Tulsa's Project Sponsor for the HOPWA grant constructed a new facility using private funds. The expansion of their new location allows Tulsa Cares to better serve their target population by offering more services. It also gives the Project Sponsor more space to build relationships and collaborate with other organizations, besides giving their clients better access to public transportation.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Tulsa benefits from a strong and cohesive coalition of local government officials, service providers, lenders, and volunteers. These various groups coordinate effectively to avoid duplication of services and facilitate a delivery system which meets the needs of Tulsa's various populations.

The City continued its public outreach effort to educate and engage the public regarding HUD Grants and televised all HUD Community Development Committee meetings.

Coordination and integration of ESG-funded activities with other programs in the area covered by the CoC, provided a strategic, community-wide system to prevent and end homelessness.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City's designated department for fair housing is the Human Rights Department. During PY 2015, there were five housing-related complaints received by the Mayor's Office for Human Rights Compliance Division. Four cases were regarding ADA accessibility issues, and one case was regarding sexual orientation. Six complaints have been closed, with four being resolved within the department through conciliation to bring issue to compliance. One is currently on-going, waiting on complainant's response. The Compliance Division continued to work with the U.S. Department of Housing and Urban Development and Legal Aid of Tulsa to provide support to all housing-related complaints.

The City of Tulsa, Fair Housing Committee made recommendations for an expansion of the City's Fair Housing Ordinance to include sexual orientation and gender identity, which was an issue raised in the 2015 Analysis of Impediments to Fair Housing Choice Report. Ordinance Number 23280 Section 104 "Discrimination in housing prohibited" now prohibits discrimination based on race, color, religion, disability, national origin, ancestry, sex, marital status, familial status, sexual orientation, or gender identity.

The City partners with the Tulsa Area Fair Housing Partnership ("TAFHP") to provide outreach activities for the general public, home buyers/renters, and realtors/landlords. In September the Partnership hosted "The Annual Fair Housing Summit" in conjunction with the Greater Tulsa Association of REALTORS®. Attendees included local real estate and leasing professionals, rental and apartment managers. The event focused on two main segments: 1) Pertinent Laws and Regulations and 2) Addressing Diversity in Market.

Tulsa also held a "Housing 101" event sponsored by the Tulsa Health Department in April. The event was open to apartment managers, leasing agents, landlords and renters. Presenters were from the Tulsa Health Department and Legal Aid Services of Oklahoma. Speaker topics covered the International Property Maintenance Code, Oklahoma Residential Landlord-Tenant Law and the Fair Housing Act.

In May, the Partnership hosted its "5<sup>th</sup> Annual Film Screening at Living Arts" event to screen a series of homeless films. Following the films was a discussion from a panel of professionals in the Homeless field as well as a discussion about fair housing in Tulsa.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All funded projects and agencies were assigned a risk factor rating to identify which projects were to be monitored on-site during the year. This assessment rates risks based upon the type of project, compliance issues, complexity of the project, and known capacity of the agency. Agencies with a high risk rating were selected for formal onsite monitoring as well as those programs not monitored recently. GA utilizes the HUD CPD Monitoring Handbook as its standard and guideline for each formal monitoring visit. Desk monitoring of all HUD funded programs and projects were conducted throughout the year to ensure compliance with regulations and agreement requirements. Physical projects are inspected on a periodic basis until completion to confirm construction/rehabilitation projects are progressing and funds are being spent as planned.

For new HOME rental projects, on-site inspections occur throughout the project and the first on-site monitoring occurs within 12 months of project completion. Because of the 2013 HOME Final Rule, unless a rental project is considered a high risk property, HOME monitoring schedules have been adjusted to ensure these on-site monitoring visits for rental properties still under the period of affordability are conducted at least every three years.

It is the policy of the City of Tulsa to encourage the use of minority or woman owned businesses in contracting opportunities. As part of HUD's grant requirements and written agreements, agencies performing construction and rehabilitation projects are encouraged to hire Section 3 residents and/or utilize Section 3 businesses and WMBE businesses when contracting or subcontracting.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

In accordance with the Citizen Participation Plan, the City of Tulsa posted notices in the Tulsa World and the Oklahoma Eagle, a minority newspaper, ten days in advance of public hearings. In addition, notice was posted on the City's website and social media sites. The draft CAPER was available for public comment from August 23 – September 7. A Public Hearing was held on September 7. One comment was received during the comment period and was accepted and incorporated into this report. No comments were received during the public hearing.



## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Tulsa did not make any changes to the CDBG program objectives during the year. The City monitored the expenditure of CDBG funds throughout the year to ensure that projects awarded funds, either during this year or from prior periods, were completed and dollars expended.

As per Ordinance 23362, agencies that did not expend all awarded funds were asked to provide certain documentation in order to carryover funds into the next program year. Instances where sufficient documentation was not provided resulted in funds being recaptured and reprogrammed by the City.

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

The City of Tulsa did not have any Brownfields Economic Development Initiatives during PY 2015.

## **CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

**Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

All HOME rental projects subject to the affordability period were monitored during the program year. Desk monitoring included financial, occupancy, marketing, property condition, and management reports through specific documentation and reports that are submitted at the end of each program year. Onsite inspections of units and review of tenant files were also completed. However, the 2013 HOME Final Rule for onsite monitoring no longer requires this to be completed every year. Projects with no findings or concerns (from the previous program year) were not monitored, but are on the schedule to be monitored next program year. There are currently 18 developments under the period of affordability, 12 are multi-family and 7 are elderly complexes.

**Community Action Project in Tulsa County (CAPTC):** Norwood and Brightwaters Apartments – a total of 141 HOME units.

- A review of 5 out of 25 (20%) tenant files of the HOME-assisted units at Norwood and 23 out of 116 (20%) tenant files of the HOME-assisted units at Brightwaters was performed to verify compliance with:
  - Income calculations and documentation according to HUD’s Part 5 income determinations and HUD’s 2014 or 2015 income limits for Tulsa
  - Leases and rent charges to verify the appropriate HOME rental rates and utility allowances as approved by GA and in compliance with HOME rental rates limits and utility allowances
- An inspection of 6 out of 25 (24%) HOME-assisted units was completed at Norwood and 23 out of 116 (20%) HOME-assisted units was completed at Brightwaters to ensure compliance with Tulsa’s local codes as adopted from the International Property Maintenance Code
- Overall inspection of both complex exterior, surroundings, and common areas was performed

No findings or concerns were found. The next scheduled monitoring will occur in March 2018.

**Tulsa Day Center for the Homeless:** Hudson Villas (Multi-Family with 18 units part of a SHP initiative) – a total of 30 HOME units.

- A review of 9 out of 30 (30%) tenant files of the HOME-assisted units was performed to verify compliance with:
  - Income calculations and documentation according to HUD’s Part 5 income determinations and HUD’s 2015 income limits for Tulsa

- Leases and rent charges to verify the appropriate HOME rental rates and utility allowances as approved by GA and in compliance with HOME rental rates limits and utility allowances
- An inspection of 8 out of 30 (27%) HOME-assisted units was completed to ensure compliance with Tulsa's local codes as adopted from the International Property Maintenance Code
- Overall inspection of complex exterior, surroundings, and common areas was performed

Overall, TDCH is continuing to operate Hudson Villas adequately. A few of the tenant files reviewed were missing required documentation, but these issues were resolved promptly. The next scheduled monitoring will occur in May 2017.

**Vintage Housing:** Onsite monitoring was conducted on the newest Vintage elderly living complex Brookhollow Landing, completed at the beginning of 2016. Full occupancy of this property set a record for the fastest lease-up of one of their properties.

- A review of 3 out of 10 (30%) tenant files of the HOME-assisted units was performed to verify compliance with:
  - Income calculations and documentation according to HUD's Part 5 income determinations and HUD's 2015 income limits for Tulsa
  - Leases and rent charges to verify the appropriate HOME rental rates and utility allowances as approved by GA and in compliance with HOME rental rates limits and utility allowances
- An inspection of 3 out of 10 (30%) HOME-assisted units was completed to ensure compliance with Tulsa's local codes as adopted from the International Property Maintenance Code
- Overall inspection of the complex exterior, surroundings, and common areas was performed

No findings or concerns were found. The next scheduled monitoring will occur in April 2017.

**Mental Health Association in Tulsa (MHAT) now dba Mental Health Association Oklahoma (MHA):** Velda Rose, Autumn Ridge, and Abbey Road – a total 227 (correction from last reporting year) HOME units.

- A review of 47 out of 227 (20%) tenant files of the HOME-assisted units was performed to verify compliance with:
  - Income calculations and documentation according to HUD's Part 5 income determinations and HUD's 2014 or 2015 income limits for Tulsa
  - Leases and rent charges to verify the appropriate HOME rental rates and utility allowances as approved by GA and in compliance with HOME rental rates limits and utility allowances
- An inspection of 47 out of 227 (20%) HOME-assisted units was completed to ensure compliance with Tulsa's local codes as adopted from the International Property Maintenance Code
- Overall inspection of all complex exterior, surroundings, and common areas was performed

Overall, MHA is continuing to operate the three (3) HOME-funded properties adequately. Some of the tenant files reviewed at one location were missing required documentation for income certification, but issues were resolved promptly. Subsequently, the organization took the initiative to perform a file audit of all tenants that reside in HOME-assisted units and conducted staff training to ensure understanding of

all HOME requirements. The next scheduled monitoring will occur in November 2016.

**Housing Partners of Tulsa (HPT):** Latimer Phase I, Haskell Phase II, Newton Phase II, Osage North Phase IV, Nogales Phase V (All Multi-Family); HOPE VI Latimer Mid-Rise and Latimer Phase I (Elderly) – a total of 207 HOME units (corrected from previous year's reporting).

- A review of 42 out of 207 (20%) tenant files of the HOME-assisted units was performed to verify compliance with:
  - Income calculations and documentation according to HUD's Part 5 income determinations and HUD's 2015 income limits for Tulsa
  - Leases and rent charges to verify the appropriate HOME rental rates and utility allowances as approved by GA and in compliance with HOME rental rates limits and utility allowances
- An inspection of 51 out of 207 (25%) HOME-assisted units was completed to ensure compliance with Tulsa's local codes as adopted from the International Property Maintenance Code
- Overall inspection of the complex exterior, surroundings, and common areas was performed

No findings or concerns were found. The next scheduled monitoring will occur in September 2017.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.  
92.351(b)**

GA includes in its grant administration policies that all housing projects include an Affirmative Fair Housing Marketing Plan that follows the Affirmative Fair Housing Policy established by GA. These plans are required with each application for a housing project and must be updated yearly until land use restrictions on the property have expired. Periodic and year-end evaluation of these plans are included as part of the year-end monitoring process. The Tulsa Area Fair Housing Partnership (TAFHP) members play a big part in the education, awareness, and outreach efforts in the city. Subrecipients and local housing developers are among the members of this organization and help carry out the TAFHP plans.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Program income was received from previously funded down payment assistance projects. Assisted Homeowners sold the property prior to completion of the affordability period. The total amount of program income received was \$10,341.40. The program income was applied to four homeowner rehabilitation activities. The following table describes the characteristics of the households.

Household Type	Household Size	Household Race/Ethnicity	Household Income
Single, not elderly	2	Black/African American Not Hispanic	30+% to 50%
Single, not elderly	1	Black/African American Not Hispanic	<30%
Single Parent	3	Black/African American Not Hispanic	50+% to 60%
Single, not elderly	1	Black/African American Not Hispanic	30+% to 50%

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Not applicable

## CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	48	104
Tenant-based rental assistance	35	36
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
<b>Total</b>	<b>83</b>	<b>140</b>

Table 14 – HOPWA Number of Households Served

### Narrative

The Tulsa CARES Housing Program has successfully administered the Housing Opportunities for Persons with AIDS (HOPWA) program since 1995. The housing program is designed to work collaboratively with other programs and service providers to identify and develop short- and long-term strategies for meeting the needs of low-income people living with HIV/AIDS and their families. Overarching housing program client goals include: 1) to establish or better maintain a stable living environment for program clients, 2) to improve access to HIV treatment and other health care support, and 3) to prevent homelessness among households living with HIV/AIDS. The actual numbers listed above do not account for duplications. More detail regarding the PY 2014 HOPWA funded Housing Program goals are provided in the HOPWA CAPER (See Section 4).

# CR-60 - ESG 91.520(g) (ESG Recipients only)

## ESG Supplement to the CAPER in e-snaps

### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

<b>Recipient Name</b>	TULSA
<b>Organizational DUNS Number</b>	078662251
<b>EIN/TIN Number</b>	736005470
<b>Identify the Field Office</b>	OKLAHOMA CITY
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	TULSA CITY/COUNTY

##### ESG Contact Name

<b>Prefix</b>	0
<b>First Name</b>	Gary
<b>Middle Name</b>	0
<b>Last Name</b>	Hamer
<b>Suffix</b>	0
<b>Title</b>	CAPITAL PLANNING AND GRANTS ADMINISTRATION MANAGER

##### ESG Contact Address

<b>Street Address 1</b>	175 E 2nd Street, Suite 480
<b>Street Address 2</b>	
<b>City</b>	Tulsa
<b>State</b>	OK
<b>ZIP Code</b>	74103
<b>Phone Number</b>	9185967573
<b>Extension</b>	
<b>Fax Number</b>	
<b>Email Address</b>	GHamer@cityoftulsa.org

**ESG Secondary Contact**

Prefix	0
First Name	Nancy
Last Name	Robbins
Suffix	0
Title	0
Phone Number	9185962605
Extension	0
Email Address	nancyrobbins@cityoftulsa.org

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2015
<b>Program Year End Date</b>	06/30/2016

**3a. Subrecipient Form – Complete one form for each subrecipient**

<b>Subrecipient or Contractor Name</b>	<b>Community Service Council of Greater Tulsa, Inc.</b>
<b>City</b>	<b>Tulsa</b>
<b>State</b>	<b>Oklahoma</b>
<b>Zip Code</b>	<b>74119</b>
<b>DUNS Number</b>	<b>164638207</b>
<b>Is subrecipient a victim services</b>	<b>No</b>
<b>Subrecipient Organization Type</b>	<b>Not-for-profit</b>
<b>ESG Subgrant or Contract Award</b>	<b>\$8,611</b>

<b>Subrecipient or Contractor Name</b>	<b>Domestic Violence Intervention Services, Inc.</b>
<b>City</b>	<b>Tulsa</b>
<b>State</b>	<b>Oklahoma</b>
<b>Zip Code</b>	<b>74135</b>
<b>DUNS Number</b>	<b>11449977</b>
<b>Is subrecipient a victim services</b>	<b>Yes</b>
<b>Subrecipient Organization Type</b>	<b>Not-for-profit</b>
<b>ESG Subgrant or Contract Award</b>	<b>\$72,000</b>



**Subrecipient or Contractor Name** The Parent Child Center of Tulsa, Inc.  
**City** Tulsa  
**State** Oklahoma  
**Zip Code** 74119  
**DUNS Number** 159057892  
**Is subrecipient a victim services** No  
**Subrecipient Organization Type** Not-for-profit  
**ESG Subgrant or Contract Award** \$40,000

**Subrecipient or Contractor Name** Restore Hope Ministries, Inc.  
**City** Tulsa  
**State** Oklahoma  
**Zip Code** 74127  
**DUNS Number** 602857468  
**Is subrecipient a victim services** No  
**Subrecipient Organization Type** Not-for-profit  
**ESG Subgrant or Contract Award** \$35,000

**Subrecipient or Contractor Name** Tulsa Day Center for the Homeless, Inc.  
**City** Tulsa  
**State** Oklahoma  
**Zip Code** 74103  
**DUNS Number** 938338324  
**Is subrecipient a victim services** No  
**Subrecipient Organization Type** Not-for-profit  
**ESG Subgrant or Contract Award** RRH \$49,821.55 Shelter \$20,000

**Subrecipient or Contractor Name** Youth Services of Tulsa, Inc.  
**City** Tulsa  
**State** Oklahoma  
**Zip Code** 74120  
**DUNS Number** 121254585  
**Is subrecipient a victim services** No  
**Subrecipient Organization Type** Not-for-profit  
**ESG Subgrant or Contract Award** \$40,215

## CR-65 - Persons Assisted

The Following information is now collected using HUD's ESG-CAPER Annual Reporting Tool (eCart). See Section 4 – Additional Report for more detail.

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 15 – Household Information for Homeless Prevention Activities**

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 16 – Household Information for Rapid Re-Housing Activities**

#### 4c. Complete for Shelter

Number of Persons in	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 17 – Shelter Information**

**4d. Street Outreach**

Number of Persons in	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 18 – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

Number of Persons in	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 19– Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 20 - Gender Information**

**6. Age—Complete for All Activities**

	0
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

**Table 191 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (unduplicated if possible)	0	0	0	0

**Table 202 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	75,396
Total Number of bed - nights provided	71,240
Capacity Utilization	94.5%

Table 23 – Shelter Capacity

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

A. Emergency Shelter - Percentage of households exiting from emergency shelter into transitional or permanent housing (excluding youth and DV shelters): 18% shelter stayers exited to transitional or permanent housing.

B. Prevention & Rapid Rehousing - Percentage of clients who remained in permanent housing within six (6) months following the last receipt of assistance:  
100% of clients that received prevention assistance did not stay at any of the area shelters that report into HMIS at either of the intervals and 89% maintained their current resident for at least 6 months after assistance.

96% of clients that received rapid rehousing assistance did not stay at any of the area shelters after exit that report into HMIS.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance	51,756	23,298	35,000
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>51,756</b>	<b>23,298</b>	<b>35,000</b>

Table 214 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance	61,469	47,285.42	36,071.60
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	21,218.19	19,464.28
Expenditures for Housing Relocation & Stabilization Services - Services	0	25,525.61	13,933.35
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	
<b>Subtotal Rapid Re-Housing</b>	<b>61,469</b>	<b>94,029.22</b>	<b>69,469.23</b>

Table 25 – ESG Expenditures for Rapid Re-Housing

**11c. ESG Expenditures for Emergency Shelter**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services	64,281.45	45,015.69	80,215.00
Operations	75,937	87,057.72	60,241.72
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	140,218.45	132,073.41	140,456.72

**Table 22 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach	0	0	0
HMIS	7,018	8,176	8,611
Administration	21,580	17,914.63	24,050.37

**Table 23 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2013	2014	2015
	282,041	275,491	277,587.32

**Table 24 - Total ESG Funds Expended**

**11f. Match Source**

	<b>2013</b>	<b>2014</b>	<b>2015</b>
Other Non-ESG HUD Funds	7,018.00	8,176.00	
Other Federal Funds	0	0	16,248.93
State Government	32,087.00	35,376.00	40,215
Local Government	17,545.00	17,914.63	24,050.37
Private Funds	226,165.00	146,449.22	179,537.36
Other	22,143.00	67,575.41	17,535.67
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>304,958.00</b>	<b>275,491.26</b>	<b>277,587.32</b>

**Table 259 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
	586,999.45	550,983	555,174.64

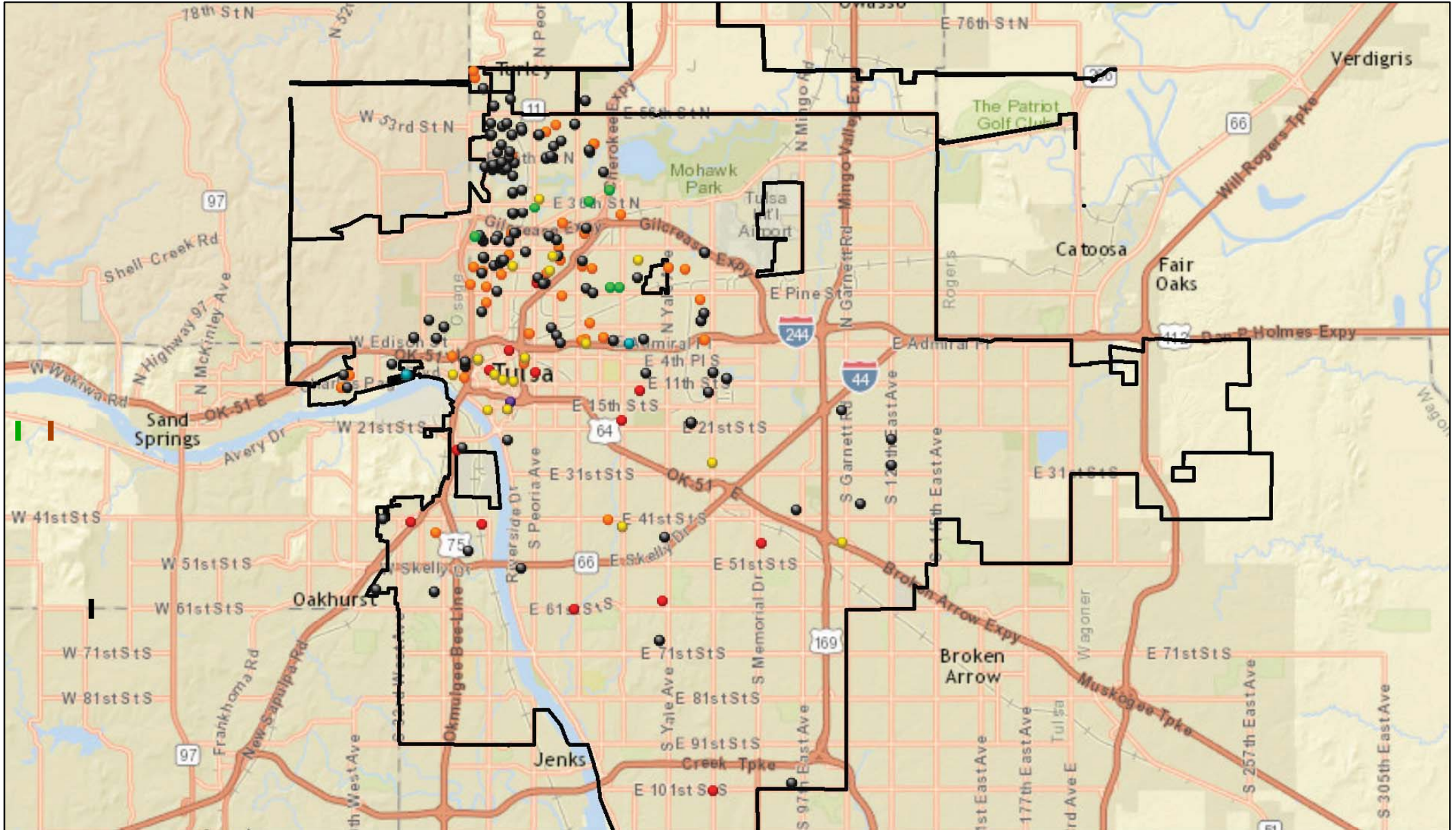
**Table 30 - Total Amount of Funds Expended on ESG Activities**



**SECTION 2 –  
MAPS**

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# City of Tulsa Program Year 2015 Project Expenditure Map



- Economic Development
- Homeless/Special Populations
- Housing Subsidies/Assistance
- Demolition of Substandard Buildings
- Public Services
- Public Facilities & Infrastructure Improvements
- Housing Acquisition, Construction and Rehabilitation

1:231,324

0 2 4 8 mi

0 3 6 12 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

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**SECTION 3 –  
IDIS REPORTS**

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**PGM Year:** 2014  
**Project:** 0001 - Administration  
**IDIS Activity:** 7642 - CDBG Oversight & Planning  
**Status:** Completed 8/14/2015 10:50:54 AM  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 12/08/2014

**Description:**

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$420,425.21	\$0.00	\$0.00
		2013	B13MC400004		\$0.00	\$276,180.42
		2014	B14MC400004		\$0.00	\$144,244.79
<b>Total</b>	<b>Total</b>			<b>\$420,425.21</b>	<b>\$0.00</b>	<b>\$420,425.21</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.





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**PGM Year:** 2014  
**Project:** 0005 - Public Facilities & Improvements  
**IDIS Activity:** 7696 - Frost Family Center - Parking Lot Safety Improvements (TCC)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 203 W 28th St N Tulsa, OK 74106-2207      **Outcome:** Availability/accessibility  
**Matrix Code:** Child Care Centers (03M)      **National Objective:** LMC

**Initial Funding Date:** 04/21/2015

**Description:**

Funds will provide safety improvements at an Early Childhood Education Center.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$23,939.85	\$0.00	\$0.00
		2014	B14MC400004		\$23,939.85	\$23,939.85
	PI			\$176,848.15	\$176,848.15	\$176,848.15
<b>Total</b>	<b>Total</b>			<b>\$200,788.00</b>	<b>\$200,788.00</b>	<b>\$200,788.00</b>

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	72	22
Black/African American:	0	0	0	0	0	0	534	13
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	29	6
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	21	2
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	108	95
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>766</b>	<b>138</b>



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Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	508
Low Mod	0	0	0	190
Moderate	0	0	0	58
Non Low Moderate	0	0	0	10
Total	0	0	0	766
Percent Low/Mod				98.7%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2014	Tulsa Children's Coalition has requested an extension for this project. The extension is required due to a new issue regarding the soil at the project location. An inspection of the soil by the testing firm revealed the soil was not suitable to begin accepting fill. The testing firm was unable to provide a recommendation to correct this issue. The contractor has met with the architectural firm to engage an engineer to formulate a solution. At this time an acceptable remediation for the issue is being determined.	
2015	The Frost Parking Lot was completed January 21, 2016. It was originally estimated that the project would take 21 weeks from pre-construction activities to final inspection. However, multiple factors contributed to unplanned changes requiring two change orders that extended the timeline and increased the project cost significantly. These changes and associated costs included a range of factors including the removal and replacement of unsuitable soils to depth, broken fire suppression lines, removal of an electrical utility pole, and repair and replacement of the pipes, lines and manholes tied to the storm sewer system at the project location.	



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**PGM Year:** 2015  
**Project:** 0001 - Administration  
**IDIS Activity:** 7723 - CDBG Oversight & Planning  
**Status:** Completed 8/30/2016 12:00:00 AM  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 08/18/2015

**Description:**  
 Funds will be used for Administrative planning & oversight of program.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	AD	2015	B15MC400004	\$458,448.19	\$458,448.19	\$458,448.19
<b>Total</b>	<b>Total</b>			<b>\$458,448.19</b>	<b>\$458,448.19</b>	<b>\$458,448.19</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			

*Income Category:*

**Owner    Renter    Total    Person**



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Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0003 - Clearance and Demolition  
**IDIS Activity:** 7730 - Clearance and Demolition (WIN)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 175 E 2nd St Tulsa, OK 74103-3202

**Objective:** Create suitable living environments  
**Outcome:** Affordability  
**Matrix Code:** Clearance and Demolition (04)      **National Objective:** SBS

**Initial Funding Date:** 08/17/2015

**Description:**  
 Subrecipient shall eliminate specific conditions of blight or physical decay on a spot basis reducing health and safety issues by providing demolition and clearance services to dilapidated and uninhabitable structures in LMI census tracts.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$206,757.82	\$0.00	\$0.00
		2014	B14MC400004		\$206,757.82	\$206,757.82
	PI			\$108,556.58	\$108,556.58	\$108,556.58
<b>Total</b>	<b>Total</b>			<b>\$315,314.40</b>	<b>\$315,314.40</b>	<b>\$315,314.40</b>

**Proposed Accomplishments**

Housing Units : 66

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	CDBG funds were used to eliminate specific conditions of blight or physical decay on a spot basis in LMI census tracts in an effort to restore quality of life to the community. This program reduced health and safety issues by providing demolition and clearance services for the removal of 50 unoccupiable and substandard structures located within low and moderate income census tract areas.	



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**PGM Year:** 2015  
**Project:** 0004 - Economic Development  
**IDIS Activity:** 7731 - Small Business Loans (TEDC)

**Status:** Open  
**Location:** 125 W 3rd St Tulsa, OK 74103-3427

**Objective:** Create economic opportunities  
**Outcome:** Affordability  
**Matrix Code:** ED Direct Financial Assistance to For-Profits (18A)      **National Objective:** LMJ

**Initial Funding Date:** 08/12/2015

**Description:**  
 Tulsa Economic Development Corporation (TEDC) provides small businesses with loans for the purpose of job creation or retention. As a certified Community Development Financial Institution, TEDC uses both public and private funds to support sustainable business start-ups and expansions.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$792,987.10	\$0.00	\$0.00
		2014	B14MC400004		\$792,987.10	\$792,987.10
		2015	B15MC400004	\$694,256.00	\$300,000.00	\$300,000.00
	RL		\$1,332,959.91	\$1,192,767.06	\$1,192,767.06	
<b>Total</b>	<b>Total</b>			<b>\$2,820,203.01</b>	<b>\$2,285,754.16</b>	<b>\$2,285,754.16</b>

**Proposed Accomplishments**

Jobs : 68

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	104	0
Black/African American:	0	0	0	0	0	0	14	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	16	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	6	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	30	26
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>172</b>	<b>26</b>
Female-headed Households:	0		0		0			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	0	0	0	6				
Low Mod	0	0	0	4				
Moderate	0	0	0	158				
Non Low Moderate	0	0	0	4				
Total	0	0	0	172				
Percent Low/Mod				97.7%				

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2015	<p>CDBG funds were used to provide loans to businesses to create jobs. A total of \$1.99 million in loans was given to 13 businesses. In addition to access to loans, applicants received referrals to programs that provide business development such as, SCORE, the internet, banks, SBA, chambers, City of Tulsa, business development centers, and inquiries resulting from TEDC marketing activities.</p> <p>TEDC refers business clients to Tulsa Technology Center (TTC) or Tulsa Community College (TCC) for assistance with employee training. Through these schools, TEDC borrowers have access to workforce training programs. TEDC discusses these and other support services during site visits and phone conferences with clients. TTC also provides ongoing, flexible and customized training. In addition, SCORE and the Alliance for Manufacturing Excellence have proven to be great resources for TEDC applicants.</p> <p>Eighty-six jobs were created, 84 (97.7%) were low/mod jobs. These jobs were created with loans provided from PY14 and PY15 funds. Twelve seminars on business planning (23 hours) were delivered and over 100 hours of one-on-one counselling was provided to applicants and prospective applicants. Ten action plans were developed provided a total of 14 hours of classroom-based business plan support and over 50 hours of one-on-one counseling. Seventy-five percent of loans were made to businesses in low/mod qualified census tracts. TEDC assisted 10 potential borrowers to create future business action plans.</p>	



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**PGM Year:** 2015  
**Project:** 0006 - Housing Rehabilitation  
**IDIS Activity:** 7736 - Housing Homeowner Rehab Grant (WIN)

**Status:** Open  
**Location:** 1903 E 50th St N Tulsa, OK 74130-1901

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**

The City of Tulsa, Working in Neighborhoods Housing Division provides assistance with home repair grants for owner occupied households. The grant provides for repairs up to \$5,000 to improve conditions that threaten the health and/or safety of the occupants. These areas of service include but are not limited to leaky roofs, faulty electrical wiring, plumbing, sewer lines, heating and air systems.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$146,308.63	\$0.00	\$0.00
		2014	B14MC400004		\$146,308.63	\$146,308.63
		2015	B15MC400004	\$100,000.00	\$93,336.55	\$93,336.55
	PI			\$73,932.83	\$73,932.83	\$73,932.83
<b>Total</b>	<b>Total</b>			<b>\$320,241.46</b>	<b>\$313,578.01</b>	<b>\$313,578.01</b>

**Proposed Accomplishments**

Housing Units : 162

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	62	12	0	0	62	12	0	0
Black/African American:	144	0	0	0	144	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	2	0	0	0	2	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0





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Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>208</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>208</b>	<b>12</b>	<b>0</b>	<b>0</b>
Female-headed Households:	42		0		42			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	142	0	142	0
Low Mod	66	0	66	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	208	0	208	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	The program exceeded the goal providing 104 residents with essential emergency repairs that threatened the health and or safety of the occupants. In May 2016 additional funds were allocated to the program to assist victims of a tornado that hit in North Tulsa area on March 30, 2016.	



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**PGM Year:** 2015  
**Project:** 0006 - Housing Rehabilitation  
**IDIS Activity:** 7737 - Housing Homeowner Rehab Grant - ADC (WIN)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 175 E 2nd St Tulsa, OK 74103-3202

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Rehabilitation Administration (14H)      **National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**

Funds will cover delivery costs directly related to CDBG housing rehabilitation activities under IDIS #7736.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$97,138.99	\$0.00	\$0.00
		2014	B14MC400004		\$97,138.99	\$97,138.99
		2015	B15MC400004	\$15,056.36	\$15,056.36	\$15,056.36
	PI			\$32,939.10	\$32,939.10	\$32,939.10
<b>Total</b>	<b>Total</b>			<b>\$145,134.45</b>	<b>\$145,134.45</b>	<b>\$145,134.45</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0006 - Housing Rehabilitation  
**IDIS Activity:** 7738 - Housing Homeowner Rehab Loans - ADC (WIN)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 144 W 50th PI N Tulsa, OK 74126-3161

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Housing Services (14J) **National Objective:** LMH

**Initial Funding Date:** 08/17/2015

**Description:**  
 Housing services in support of the HOME Loans Program, eligible under 570.201(k).

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$193,376.77	\$0.00	\$0.00
		2014	B14MC400004		\$193,376.77	\$193,376.77
	PI			\$19,606.75	\$19,606.75	\$19,606.75
<b>Total</b>	<b>Total</b>			<b>\$212,983.52</b>	<b>\$212,983.52</b>	<b>\$212,983.52</b>

**Proposed Accomplishments**

Housing Units : 28

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	6	2	0	0	6	2	0	0
Black/African American:	28	4	0	0	28	4	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>34</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>6</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 4 0 4

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	16	0	16	0
Low Mod	12	0	12	0
Moderate	4	0	4	0
Non Low Moderate	2	0	2	0
<b>Total</b>	<b>34</b>	<b>0</b>	<b>34</b>	<b>0</b>
Percent Low/Mod	94.1%		94.1%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2015	Working In Neighborhoods provided 17 homeowners rehabilitation loans. The HOME funded rehabilitation loans associated with this activity delivery are: 7695, 7700, 7703, 7720, 7721, 7722, 7729, 7757, 7769, 7767, 7763, 7764, 7774, 7777, 7776, 7778, 7780	



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**PGM Year:** 2015  
**Project:** 0006 - Housing Rehabilitation  
**IDIS Activity:** 7739 - Housing Energy Conservation (ACCA)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Provide decent affordable housing  
**Location:** 764 E 33rd St N Tulsa, OK 74106-1945      **Outcome:** Affordability  
**Matrix Code:** Energy Efficiency Improvements (14F)      **National Objective:** LMH

**Initial Funding Date:** 09/09/2015

**Description:**  
 Funds will be used for housing rehabilitation with the sole purpose of improving energy efficiency to owner-occupied homes. These improvements consist of installation of new storm windows, doors and siding, painting, caulking and weather stripping, and roof repairs or replacements.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$19,825.00	\$19,825.00	\$19,825.00
	PI			\$4,025.00	\$4,025.00	\$4,025.00
<b>Total</b>	<b>Total</b>			<b>\$23,850.00</b>	<b>\$23,850.00</b>	<b>\$23,850.00</b>

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	5	0	0	0	5	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 4 0 4

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	1	0	1	0
Low Mod	4	0	4	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	5	0	5	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2015	The program made a substantial difference to grant recipients's everyday lives. Improvements provide home owners with a better living environment which they would not have otherwise been able to afford. Sixty percent of the rehabilitations were completed for persons 62 years or older.	



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**PGM Year:** 2015  
**Project:** 0006 - Housing Rehabilitation  
**IDIS Activity:** 7740 - Housing Energy Conservation - ADC (ACCA)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 736C E 36th St N Tulsa, OK 74106-1925

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Rehabilitation Administration (14H)      **National Objective:** LMH

**Initial Funding Date:** 09/09/2015

**Description:**

Funds will cover delivery costs directly related to CDBG housing rehabilitation activities under IDIS #7739. Assistance will be provided by the City of Tulsa's Working in Neighborhoods Department.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$11,443.16	\$11,443.16	\$11,443.16
	PI			\$1,435.88	\$1,435.88	\$1,435.88
<b>Total</b>	<b>Total</b>			<b>\$12,879.04</b>	<b>\$12,879.04</b>	<b>\$12,879.04</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			





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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2015  
**Project:** 0007 - Public Facilities and Infrastructure Improvements  
**IDIS Activity:** 7741 - Frost Expansion and Improvement (TCC)

**Status:** Open  
**Location:** 203 W 28th St N Tulsa, OK 74106-2207

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Child Care Centers (03M) **National Objective:** LMC

**Initial Funding Date:** 06/02/2016

**Description:**  
 Funds will provide safety improvements at an Early Childhood Education Center.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$250,000.00	\$242,279.47	\$242,279.47
<b>Total</b>	<b>Total</b>			<b>\$250,000.00</b>	<b>\$242,279.47</b>	<b>\$242,279.47</b>

**Proposed Accomplishments**

Public Facilities : 2

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>CDBG funds are being used for the Expansion and Improvement of the Frost Family Center. The improvements to this facility will increase capacity and the ability to serve more low and moderate income children and their parents/caregivers.</p> <p>At the end of PY15 the project was estimated to be at 20% complete. The project completion date is estimated to be October 31, 2016.</p>	



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**PGM Year:** 2015  
**Project:** 0007 - Public Facilities and Infrastructure Improvements  
**IDIS Activity:** 7742 - Sidewalks (SSD)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 1600 N College Ave 3200 E Queen St 3500 N Peoria Ave      **Outcome:** Availability/accessibility  
 Tulsa, OK 74110-2702      **Matrix Code:** Sidewalks (03L)      **National Objective:** LMA

**Initial Funding Date:** 09/08/2015

**Description:**

Streets and Stormwater Department shall provide sidewalks in low and moderate income area census tract numbers 2, 4, 62, 80.01, 80.02, and 111.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$314,891.85	\$0.00	\$0.00
		2014	B14MC400004		\$314,891.85	\$314,891.85
		2015	B15MC400004	\$126,944.00	\$126,944.00	\$126,944.00
<b>Total</b>	<b>Total</b>			<b>\$441,835.85</b>	<b>\$441,835.85</b>	<b>\$441,835.85</b>

**Proposed Accomplishments**

Public Facilities : 8  
 Total Population in Service Area: 25,110  
 Census Tract Percent Low / Mod: 157.38

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	CDBG fund were provided for a public facilities and improvement project in low and moderate income areas. The City of Tulsa completed a total of 4 sidewalk improvement projects in low and moderate income census tracts. The projects provided safer walking routes for pedestrians to have access to a grocery store, bus stops, and retail services and for children to walk to the neighborhood school	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7743 - 2-1-1 Helpline (CSC)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 16 E 16th St Ste 202 Tulsa, OK 74119-4402

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Services (General) (05) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide a central call system and referrals to qualified limited clientele needing assistance with basic needs.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$24,032.17	\$24,032.17	\$24,032.17
	PI			\$8,967.83	\$8,967.83	\$8,967.83
<b>Total</b>	<b>Total</b>			<b>\$33,000.00</b>	<b>\$33,000.00</b>	<b>\$33,000.00</b>

**Proposed Accomplishments**

People (General) : 30,000

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	11,962	1,212
Black/African American:	0	0	0	0	0	0	8,414	0
Asian:	0	0	0	0	0	0	136	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2,282	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	733	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,527</b>	<b>1,212</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	23,527
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	23,527
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>The 2-1-1 Helpline program provides a central point of entry for accessing thousands of services and is a critical component of the Tulsa social service delivery system. An overview of caller trends this program year for referrals for basic needs assistance is as follows: 37% requested assistance with housing including rent, utilities, low income housing or emergency shelter; 27% were referred to food pantries, WIC, or other basic needs household assistance; 7% requested health and or mental health related assistance; and 29% requested other income and community support services for persons who are presumed to be low and moderate income which includes but is not limited to abused children and battered spouses.</p> <p>Total unique callers served during this grant term were 23,527 which represented 84% of the projected 28,000 households. National and local trends for the public to expect multi-channel access to information are impacting the number of people who first interface with 2-1-1 by phone. 2-1-1 is responding to these changes by promoting on-line search and is in the process of adding a mobile app and texting as a first point of contact for information. During this grant term, in addition to the 49,311 callers there were over 16,000 site visits to 2-1-1's on-line database from households in the City of Tulsa.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7744 - Auto Repair Person (Car Care)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 2547 E Admiral PI Tulsa, OK 74110-5331      **Outcome:** Availability/accessibility  
**Matrix Code:** Transportation Services (05E)      **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**  
 Subrecipient shall assist principally low and moderate income clientele with a year round auto repair service to maintain transportation for self sufficiency and sustainability.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$30,158.04	\$30,158.04	\$30,158.04
	PI			\$2,841.96	\$2,841.96	\$2,841.96
<b>Total</b>	<b>Total</b>			<b>\$33,000.00</b>	<b>\$33,000.00</b>	<b>\$33,000.00</b>

**Proposed Accomplishments**

People (General) : 600

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	230	14
Black/African American:	0	0	0	0	0	0	114	2
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	14	2
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	2	0
Asian White:	0	0	0	0	0	0	4	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	74	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>438</b>	<b>18</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	346
Low Mod	0	0	0	70
Moderate	0	0	0	16
Non Low Moderate	0	0	0	6
Total	0	0	0	438
Percent Low/Mod				98.6%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>Many of the vehicles serviced by CCC were in very poor condition and clients did not have the financial means to replace the vehicle. This often resulted in multiple repairs to maintain the participants self-sufficiency. Of the 219 post service interviews attempted, CCC conducted 168 post service 30 day follow-up surveys. Of those persons surveyed; 93 clients responded that transportation is helping them find, maintain or look for employment; 49 were employed full time; 6 were self-employed; 24 were working part time; and 14 were looking for employment. The remaining 75 clients were comprised of 16 retired persons, 46 disabled persons, 4 stay at home parents, and 9 full time students. One hundred percent of respondents stated that they rely on dependable transportation to help them remain independent, have better access to healthcare and/or education and meet basic needs. An additional follow-up survey was conducted after the end of the program year to determine if participant's vehicles were still running. Out of the 112 respondents participating in this survey, 104 participants said their vehicle was still running.</p>	





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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7745 - Community Building Clubs (Camp Fire)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 706 S Boston Ave Tulsa, OK 74119-1610

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Subrecipient shall provide quality enrichment activities for low and moderate income youth in pre-K through 8th grade.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$26,617.12	\$26,617.12	\$26,617.12
	PI			\$6,382.88	\$6,382.88	\$6,382.88
<b>Total</b>	<b>Total</b>			<b>\$33,000.00</b>	<b>\$33,000.00</b>	<b>\$33,000.00</b>

**Proposed Accomplishments**

People (General) : 198

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	75	11
Black/African American:	0	0	0	0	0	0	34	2
Asian:	0	0	0	0	0	0	11	0
American Indian/Alaskan Native:	0	0	0	0	0	0	13	8
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	12	7
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	11	3
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	2	0
Other multi-racial:	0	0	0	0	0	0	88	84
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>246</b>	<b>115</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	124
Low Mod	0	0	0	56
Moderate	0	0	0	36
Non Low Moderate	0	0	0	30
Total	0	0	0	246
Percent Low/Mod				87.8%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>Camp Fire Green Country, Inc. shifted their staff structure at the start of 2015 program year to meet the challenges of club leader retention. CDBG funds were used to support the salaries and benefits of two new full-time Expanded Learning Coordinators (ELC) positions, to provide direct-service to Community Building Clubs. The new staff structure resulted in consistent, high quality programming to as many as 7 clubs a week across Union and Tulsa Public Schools. Camp Fire used the Youth Program Quality Assessment (YPQA) to measure the quality of programming. Three trained YPQA assessors observed programming and rated club performance across 4 domains (Safe Environment, Supportive Environment, Interaction, and Engagement) with a total of sixty-three items on a five point Likert Scale. During the 2015 program year, the Expanded Learning Coordinators scored higher across all four domains than the part-time leaders in 2014 under the previous staffing structure. The new staff structure resulted in consistent, high quality programming for all Community Building Club youth. The direct-service staff built a close knit, collaborative team - which worked together to grow as facilitators, pushing Community Building Club programming in innovative new directions.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7746 - Career Advance (CAPTC)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 4606 S Garnett Rd Ste 100 Tulsa, OK 74146-5216

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide education and training classes for limited clientele who receive services through CAP, Educare or TANF.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$33,000.00	\$33,000.00	\$33,000.00
<b>Total</b>	<b>Total</b>			<b>\$33,000.00</b>	<b>\$33,000.00</b>	<b>\$33,000.00</b>

**Proposed Accomplishments**

People (General) : 330

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	102	0
Black/African American:	0	0	0	0	0	0	102	0
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	28	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	54	32
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>292</b>	<b>32</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	148
Low Mod	0	0	0	62
Moderate	0	0	0	70
Non Low Moderate	0	0	0	12
Total	0	0	0	292
Percent Low/Mod				95.9%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>CareerAdvance experienced a several transitions during the grant period. With the award of new federal funding in late 2015, the program is now able to recruit from a broader segment of Tulsa's low-income population and has refined the training opportunities offered. Research, as well as practical experience with clients, has shown that potential program enrollees value the ability to enter a shorter-term training track in order to more quickly gain employment. Therefore, the program now offers more options to obtain a healthcare certification over a shorter time period including: Certified Nursing Assistant, Patient Care Technician, Licensed Practical Nurse, Medical Assistant, Pharmacy Technician, Phlebotomist, and soon, Dental Assistant. Registered Nurse (RN), Allied Health, and Health Information Technology (HIT) are no longer among the tracks being offered through CareerAdvance. During this process, CAP has increased its outreach and engagement with local healthcare employers to further strengthen their partnership commitments to the program.</p> <p>The percentages of participants completing the program, as well as the percentage exiting the program prior to completion, are higher than would normally be expected. The transition to a new federal award created both a gap in funding and a change in program requirements. As a result, many participants enrolled could not be supported with the new funds, and therefore exited the program before completion. These participants generally continued education on their own, or pursued employment.</p> <p>Another challenge, while not necessarily negative, has been the evolution of remedial education needs in the CareerAdvance program. CAP over time had incorporated remedial education as a core part of Career Advance's structure, implemented so that clients could attain the skills needed to succeed in college-level courses for Registered Nurse, Allied Health, and Health Information Technology. Yet, the tracks that will be offered for the foreseeable future (mentioned above) do not have the same rigorous academic requirements. This has led to a programmatic shift away from remedial education, to a focus on vocational courses - and to an enhanced relationship with long-time adult education partner, Tulsa Technology Center (TTC).</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7747 - Choosing to Change (Resonance)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 1608 S Elwood Ave Tulsa, OK 74119-4208      **Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H)      **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**  
 Project will provide limited clientele with comprehensive pre- and post-release mentoring services.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$19,125.84	\$19,125.84	\$19,125.84
	PI			\$9,874.16	\$9,874.16	\$9,874.16
<b>Total</b>	<b>Total</b>			<b>\$29,000.00</b>	<b>\$29,000.00</b>	<b>\$29,000.00</b>

**Proposed Accomplishments**

People (General) : 20

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	43	3
Black/African American:	0	0	0	0	0	0	8	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	8	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>3</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	59
Low Mod	0	0	0	1
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	60
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	Continuing with the mentoring philosophy "if you cannot see it, you cannot be it," mentees were paired with positive, successful and employed mentors to model work ethic, time management and parenting. Mentee accomplishments include, but are not limited to, building self-confidence, increasing self-esteem, promoting healthy social interaction and learning to advocate for themselves and their children. Mentees have successfully reestablished relationships and learned how to have fun without the use of chemical substances. They all look forward to the time they have with their mentors and enjoy the camaraderie of the group.	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7748 - Court Advocate for Victims (DVIS)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 4300 S Harvard Ave Tulsa, OK 74135-2619

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Battered and Abused Spouses (05G)      **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide court advocacy to limited clientele who are victims of domestic and sexual violence.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$29,265.61	\$29,265.61	\$29,265.61
	PI			\$6,734.39	\$6,734.39	\$6,734.39
<b>Total</b>	<b>Total</b>			<b>\$36,000.00</b>	<b>\$36,000.00</b>	<b>\$36,000.00</b>

**Proposed Accomplishments**

People (General) : 1,200

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,176	192
Black/African American:	0	0	0	0	0	0	342	0
Asian:	0	0	0	0	0	0	44	0
American Indian/Alaskan Native:	0	0	0	0	0	0	122	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	10	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	74	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,774</b>	<b>192</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	1,774
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,774
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>Since Tulsa County Courthouse began allowing protective orders to be awarded via affidavit, so clients no longer have to go to the courthouse for an emergency protective order, DVIS has continued to see higher than usual numbers of clients. This began March 2, 2015 and as a result more people are being seen at the Family Safety Center which has increased the work load of all advocates in assisting with protective order forms and processes. This change in process has been beneficial for clients as they do not have to go through the stress of the initial hearing. The change has taken cooperation between the judge, her staff, court clerks, and DVIS advocates. Because the Tulsa County Courthouse is referring people seeking Emergency Protective Orders to the Family Safety Center, DVIS numbers have greatly increased while the numbers at the Tulsa County Courthouse have decreased. Follow up at the Family Safety Center has decreased because so many clients are coming to the Family Safety Center to get protective orders.</p>	





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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7749 - Education Enrichment (Youth at Heart)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 6026 S Sheridan Rd Tulsa, OK 74145-9212      **Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D)      **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**  
 Project will provide an afterschool educational enrichment program to limited clientele.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$17,000.00	\$17,000.00	\$17,000.00
<b>Total</b>	<b>Total</b>			<b>\$17,000.00</b>	<b>\$17,000.00</b>	<b>\$17,000.00</b>

**Proposed Accomplishments**

People (General) : 52

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	58	4
Black/African American:	0	0	0	0	0	0	104	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	8	4
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	14	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>184</b>	<b>8</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	184
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	184
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>In light of student reading deficiencies in Tulsa and throughout Oklahoma, Youth at Heart (YAH) attempted to do its part by using the i-Ready reading program, and also whetting the children's appetite for reading through participation in Tulsa City County Library's summer reading program. The i-Ready program allowed the students to brush up on deficient areas at least twice weekly. As a result, 13% of the clients actually improved by one reading level at the time of the diagnostic post-test at the end of the semester. The desire was for a much higher client percentage to improve but many factors such as their inconsistency in attendance and high student turnover affected that goal. In addition, this component of the program started later than planned due to YAH not being able to secure the software licenses and technology (Chromebook, hotspots) needed earlier in the project year.</p> <p>Student turnover is important to mention. It is a common fact that there is a 50% mobility rate in the communities that YAH serves. Families move, often quickly, without much warning or notice to the program staff. There was a core group of students who stayed consistent throughout the year and therefore were able to benefit much more from the program.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7750 - Employment Re-Entry (CEO)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 803 S Peoria Ave Tulsa, OK 74120-4426

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide comprehensive employment services for limited clientele who are under criminal justice supervision.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$38,955.17	\$38,955.17	\$38,955.17
	PI			\$4,044.83	\$4,044.83	\$4,044.83
<b>Total</b>	<b>Total</b>			<b>\$43,000.00</b>	<b>\$43,000.00</b>	<b>\$43,000.00</b>

**Proposed Accomplishments**

People (General) : 388

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	308	6
Black/African American:	0	0	0	0	0	0	320	0
Asian:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native:	0	0	0	0	0	0	52	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>686</b>	<b>6</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	466
Low Mod	0	0	0	100
Moderate	0	0	0	74
Non Low Moderate	0	0	0	46
Total	0	0	0	686
Percent Low/Mod				93.3%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>The Center for Employment Opportunities (CEO) began in Oklahoma with just two, fully subsidized work crews. Today it operates three transitional work crews with five customers, including the cities of Jenks and Tulsa, River Parks Authority, Tulsa Community College, and Guthrie Green. Together, these crews provide 21 work slots for program participants to earn a daily pay check while practicing the skills that they will need to maintain employment. Earnings from the transitional work crew alone have had an economic impact of \$847,607 with the majority of the funds impacting the most disenfranchised neighborhoods in Tulsa.</p> <p>The quality and efficiency of CEO's vocational services continues to grow year-over-year. In Program Year 2015 (PY15), CEO Tulsa surpassed all but one of its goals enrolling 343 individuals (goal: 300) and making 188 full-time placements (goal: 175I). The only unmet goal was Average Wage at Placement which fell \$0.10 shy of the \$9.40 goal. Despite the increase in eligible participants, CEO Tulsa continues to remain efficient at an equal or greater rate than previous years. Their continuous improvement in service quality is evident by the expanding list of returning employers and participants' retention rates with those employers. To date, nearly 300 local employers in Tulsa have hired a CEO participant and Tulsa's retention rates continue to be highest of any CEO office (excluding NYC). As a Key Performance Indicator, CEO recently began monitoring retention at 90 days since analysis shows that participants tend to lose their jobs within that time period more than any other. Adding this indicator allows CEO to increase services during that period in order to improve overall retention outcomes.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7751 - Free Nurses Clinic (TDC)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 415 W Archer St Tulsa, OK 74103-1807

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Health Services (05M) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide an APRN-NPC to serve presumed limited clientele with basic medical care, health education, and other supportive health services.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$21,003.06	\$21,003.06	\$21,003.06
	PI			\$8,996.94	\$8,996.94	\$8,996.94
<b>Total</b>	<b>Total</b>			<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>

**Proposed Accomplishments**

People (General) : 900

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	772	0
Black/African American:	0	0	0	0	0	0	304	0
Asian:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native:	0	0	0	0	0	0	124	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	47	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,259</b>	<b>0</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	1,259
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1,259
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>CDBG funds were used for a portion of the salary and benefits of an Advanced Practice Registered Nurse - Nurse Practitioner Certified (APRN-NPC) to provide health services and education to presumed limited clientele.</p> <p>Healthcare and education was provided to 100% of the patients and 42% were referred to other health professionals for collaborative treatment. Through collaborative treatment, the APRN-NPC is able to connect clients with specific care givers to prevent, manage, and treat their medical issues. The collaborative relationships developed by the APRN-NPC and trusting relationship with patients, serves to decrease episodic care and prevent overuse of the hospital emergency room as a primary care giver. During the program year, 301 emergency room visits were averted due to treatment by the APRN-NPC. Thirty-nine percent were diagnosed with a chronic issue such as high blood pressure or diabetes and 91% were diagnosed and treated for acute illnesses, infections or injuries, such as skin infections from diabetes, contact dermatitis and insect bites. These clients are monitored and receive education on self-management.</p> <p>Staff has noticed that the clients are sicker, requiring longer triage visits which stretch the already busy staff to capacity. Staffing in the clinic is becoming a much greater challenge. Despite recruiting efforts, volunteer nurses are in short supply and training new volunteer RNs requires several hours of EHR and clinic procedures. The clinic's volunteer Doctor does offers supplementary medical support and follows more medically complex clients and the clients that no other agency is willing to follow, which is a great help.</p> <p>Another obstacle is the clinic's network of computers. The system is aging and the computers are slower, which in turn affects the overall performance of the clinic. A grant has been submitted in hopes of purchasing new computers in the coming months.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7752 - Child Abuse Multidisciplinary Team (CAN)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 2829 S Sheridan Rd Tulsa, OK 74129-1013

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Abused and Neglected Children (05N)      **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide investigation and crisis interventions for limited clientele who are alleged victims of child abuse.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$29,411.66	\$29,411.66	\$29,411.66
	PI			\$3,588.34	\$3,588.34	\$3,588.34
<b>Total</b>	<b>Total</b>			<b>\$33,000.00</b>	<b>\$33,000.00</b>	<b>\$33,000.00</b>

**Proposed Accomplishments**

People (General) : 2,400

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,606	260
Black/African American:	0	0	0	0	0	0	651	5
Asian:	0	0	0	0	0	0	12	0
American Indian/Alaskan Native:	0	0	0	0	0	0	231	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	16	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,516</b>	<b>265</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	2,516
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	2,516
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>CDBG funds were used to coordinated services, provided by individual agencies located in a common building, to reduce duplicative services and minimize the re-traumatization of children who were directly or indirectly involved in child abuse allegations. Service delivery numbers remained consistent throughout the grant period.</p> <p>The Child Abuse Multidisciplinary Team provided crisis intervention to 2,516 new children during PY15. Team agencies performed 1,831 Forensic Interviews, 738 Medical Examinations, 513 individual Mental Health Consults and 415 cases, encompassing 788 children, were examined in Team Reviews Meetings. With the exception of two (2) comments, the 347 exit surveys completed by non-offending parents/caregivers provided positive feedback.</p>	





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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7753 - The Zone (TOUCH)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 1401 Charles Page Blvd Tulsa, OK 74127-8820

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**  
 Project will provide an afterschool educational enrichment program to limited clientele.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$34,815.78	\$34,815.78	\$34,815.78
	PI			\$3,091.22	\$3,091.22	\$3,091.22
<b>Total</b>	<b>Total</b>			<b>\$37,907.00</b>	<b>\$37,907.00</b>	<b>\$37,907.00</b>

**Proposed Accomplishments**

People (General) : 260

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	164	46
Black/African American:	0	0	0	0	0	0	46	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	36	8
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	20	8
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	10	0
Other multi-racial:	0	0	0	0	0	0	24	4
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>302</b>	<b>66</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	172
Low Mod	0	0	0	56
Moderate	0	0	0	48
Non Low Moderate	0	0	0	26
Total	0	0	0	302
Percent Low/Mod				91.4%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>The Zone is on a continued path of excellence in serving some of our city's most challenging demographic. The demand for high-quality academic enrichment and support in Tulsa is growing at rate that TOUCH alone will not be able to service. As this reality has set in, TOUCH has strategically begun aligning with other organizations, community partners, and afterschool programs to begin coordinating efforts across the city.</p> <p>While able to meet projected goals of students served, getting the attendance numbers up for summer programming was a challenge. As an out-of-school time program, the goal is to provide opportunities for students to continue their learning and academic engagement during times when school is not in session. This year the summer program started two weeks after the regular school year ended with the hope of giving students some time off. The program goal was to reach 40 students during the summer, but fell short, only reaching 26. In the future the program will improve its methods of surveying students and parents to determine when the optimal time for summer programming would be.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7754 - Think Safety (THA)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 415 E Independence St Tulsa, OK 74106-5727

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Crime Awareness (05I) **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**  
 Subrecipient shall serve residents in a Section 8 Project Based Housing community by providing roving foot patrols to increase security and aid crime prevention efforts.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$19,966.74	\$19,966.74	\$19,966.74
	PI			\$12,033.26	\$12,033.26	\$12,033.26
<b>Total</b>	<b>Total</b>			<b>\$32,000.00</b>	<b>\$32,000.00</b>	<b>\$32,000.00</b>

**Proposed Accomplishments**

People (General) : 554

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	60	2
Black/African American:	0	0	0	0	0	0	466	10
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	6	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	2	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	10	0
Other multi-racial:	0	0	0	0	0	0	6	6
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>554</b>	<b>18</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	554
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	554
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2015	<p>CDBG funds were used to provide increased security coverage at Towne Square Apartments. The roving foot patrol created a greater security presence for the residents of Towne Square and was a deterrent to the criminal element. Security personnel walked the property, responded to disturbances, maintained cooperation with residents, made identifications of persons loitering on the property, responded to reports of disturbances, developed cooperation among the residents, checked the identification of those loitering on the property, notified the Property Management and Housing Authority of the City of Tulsa (THA) investigators of any suspicious activity or potential lease violations and worked with local law enforcement to address any criminal activity that was identified. THA Investigators and Property Management followed up with any suspected suspicious activity and lease violations and evictions were issued when appropriate.</p> <p>During program year 2015, there was a notable decrease in the number of burglaries reported which can attributed to the increased presence of roving foot patrol security. In addition there were 53 reported incidents that were resolved by security officers that did not require law enforcement assistance. The direct presence of security walking around on property continues to be a positive deterrent, as shown by the low number of situations involving TPD arrests, and enables TPD to focus on other high crime areas.</p> <p>As a result of the cooperative crime prevention efforts between THA Management/Investigators, residents, the onsite security and local law enforcement, the tenants, at Towne Square, many of whom are children, were able to play outside or walk throughout their community with a greater sense of safety and wellbeing.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7755 - Transitional Living Program (YST)

**Status:** Completed 6/30/2016 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 1607 E Young St Tulsa, OK 74106-5536      **Outcome:** Availability/accessibility  
    **Matrix Code:** Youth Services (05D)      **National Objective:** LMC

**Initial Funding Date:** 09/08/2015

**Description:**

Project will provide limited clientele who are homeless with case management services in preparation for independence and adult living.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$34,279.41	\$34,279.41	\$34,279.41
	PI			\$3,720.59	\$3,720.59	\$3,720.59
<b>Total</b>	<b>Total</b>			<b>\$38,000.00</b>	<b>\$38,000.00</b>	<b>\$38,000.00</b>

**Proposed Accomplishments**

People (General) : 40

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	37	2
Black/African American:	0	0	0	0	0	0	16	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	2
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	1
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58</b>	<b>5</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	58
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	58
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>The number of homeless youth in our country is at a historic high and growing. While the overall rate of homeless in Oklahoma decreased nearly 10% in 2015, the number of unaccompanied homeless children and youth grew by 12.2%, the second highest rate of increase in the United States. A recent report by the National Alliance to End Homelessness ranks Oklahoma as #8 among the 10 worst states in overall factors related to youth homelessness. In the most recent school year, there were over 3,000 homeless students in Tulsa County. Obtaining adequate funding for our continuum of services for homeless youth, including TLP, remains a challenge. Funding continues to fall short of the need and community-based affordable housing options are extremely limited. However, YST has raised the necessary funding from private donations to add a second TLP team which will increase the number of youth YST can serve with Transitional Living Services. This new team will allow YST to assist 50 more homeless youth annually with housing and comprehensive services.</p> <p>YST now offers year-round weekly GED classes through a partnership with Union Public Schools, the GED provider for Tulsa County. Two youth have already received their GED. Private funding provides the books and covers the cost of the tests. To improve employability, YST has initiated a social enterprise, T-Town Tacos, in partnership with the Community Food Bank of Eastern Oklahoma to provide jobs, work experience and mentoring to homeless and at-risk youth. Youth who complete the Food Bank's 16-week culinary arts training are hired to work in T-Town Tacos selling breakfast tacos in downtown Tulsa and thru catering sales.</p>	



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**PGM Year:** 2015  
**Project:** 0008 - Public Services  
**IDIS Activity:** 7756 - Transportation Connections Work Advance (Madison)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 907 S Detroit Ave Tulsa, OK 74120-4205

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Employment Training (05H) **National Objective:** LMC

**Initial Funding Date:** 10/21/2015

**Description:**  
 Subrecipient shall serve extremely low and very low income persons in preparing, entering, and succeeding in quality jobs by providing a work force development program.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$26,280.00	\$26,280.00	\$26,280.00
<b>Total</b>	<b>Total</b>			<b>\$26,280.00</b>	<b>\$26,280.00</b>	<b>\$26,280.00</b>

**Proposed Accomplishments**

People (General) : 18

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	7	1
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	4	4
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>5</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	9
Low Mod	0	0	0	5
Moderate	0	0	0	3
Non Low Moderate	0	0	0	0
Total	0	0	0	17
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>Through the innovative workforce development initiative, Tulsa Community WorkAdvance (TCW), the Madison Strategies Group created opportunities for low income persons to earn sustainable wages in high demand careers through no-cost technical skills training, job placement and career advancement services. CDBG Funds were used to support salaries and benefits and employment training for CNC Machining and Welding Classes. Thirteen participants received training in CNC machining and five received training in welding with 17 (94%) completing all requirements within the grant period. In addition to receiving certifications for in-demand, short-term, customized technical skills training, all persons participated in Career Readiness Training to learn the pivotal skills of interviewing, job searching, career pathways, resume building and industry knowledge.</p> <p>Job placement proved to be challenging due to recent economic struggles of many Oklahoma businesses from the downturn in the oil and gas industry, with many companies implementing a hiring freeze. Despite that challenge, TCW placed 7 (41%) of the recent CNC machining graduates into meaningful, quality careers in their desired field within the grant period. While this is a slower placement trend than normal, TCW is diligently working with employer partners to place the remaining graduates into quality employment. The hourly wage of participants before enrolling in training was \$10.75 per hour. The average wage of placed participants after completing technical training is \$13.42 per hour, an increase of 25%. Completion of the welding training concluded at the end of the grant period in June 2016, and all graduates remain in Career Advising for employment placement. Those who are employed will receive continued career advancement assistance to ensure they are able to advance in their career and earn more.</p>	





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**PGM Year:** 2015  
**Project:** 0004 - Economic Development  
**IDIS Activity:** 7779 - Route 66 Microenterprise Program (Rt. 66 Main St.)

**Status:** Completed 6/30/2016 12:00:00 AM  
**Location:** 2435 Southwest Blvd Tulsa, OK 74107-2726

**Objective:** Create economic opportunities  
**Outcome:** Affordability  
**Matrix Code:** Micro-Enterprise Assistance (18C)      **National Objective:** LMCMC

**Initial Funding Date:** 03/02/2016

**Description:**  
 To coordinate training, technical assistance and other support services for low- and moderate-income individuals with a microenterprise or who are developing a microenterprise.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC400004	\$24,654.06	\$24,654.06	\$24,654.06
<b>Total</b>	<b>Total</b>			<b>\$24,654.06</b>	<b>\$24,654.06</b>	<b>\$24,654.06</b>

**Proposed Accomplishments**

Businesses : 24

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	18	2
Black/African American:	0	0	0	0	0	0	18	2
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36</b>	<b>4</b>
Female-headed Households:	0		0		0			



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	4
Low Mod	0	0	0	12
Moderate	0	0	0	20
Non Low Moderate	0	0	0	0
Total	0	0	0	36
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2015	<p>Tulsa Route 66 Main Street's (R66MS) CDBG funded Micro-Enterprise Development Program was not initiated until late in the year, due to a change in leadership within the organization. In an effort to expedite the programming, R66MS forged partnerships with Tulsa SCORE, Tulsa Economic Development Corporation, the Southwest Tulsa Chamber of Commerce and Goodwill Industries of Tulsa. Together, these partners formed the Small Business Engine, a coalition of organizations dedicated to helping businesses gain steam.</p> <p>The Small Business Engine hosted the 5-part series "Simple Steps for Starting Your Business" starting March 22nd, and in May offered the 6-part series "Simple Steps for Growing Your Business". The coalition advertised widely within their networks and R66MS targeted potential LMI participants in SW Tulsa. Ultimately, 71 people participated in one or both of the workshops, and 25% of those were LMI. Participants received one-on-one mentoring in addition to classroom instruction. R66MS staff targeted LMI entrepreneurs who owned a business in SW Tulsa or expressed interest in launching a business in SW Tulsa and connected them with local resources to help them grow their concepts and businesses. The support provided by R66MS is ongoing, with the goal of seeing LMI entrepreneurs locate and grow their businesses in SW Tulsa.</p> <p>The series of workshops concluded with a Pitch Night, which afforded the participants a chance to showcase their business ideas, network and compete for cash prizes. Guest speaker, Trevor Barrios from Sapien Brand Experience offered his insights into the world of marketing and branding and participants gave brief, three-minute pitches. Judges from the coalition, financial institutions and foundations scored the entrepreneurs and offered their feedback.</p>	



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<b>Total Funded Amount:</b>	<b>\$11,321,666.13</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$10,224,000.47</b>
<b>Total Drawn In Program Year:</b>	<b>\$5,131,686.15</b>

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Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Rentals	\$403,203.17	10	10
First Time Homebuyers	\$4,832.25	1	1
Existing Homeowners	\$729,270.47	23	23
Total, Rentals and TBRA	\$403,203.17	10	10
Total, Homebuyers and	\$734,102.72	24	24
<b>Grand Total</b>	<b>\$1,137,305.89</b>	<b>34</b>	<b>34</b>

Home Unit Completions by Percent of Area Median Income

Activity Type						Units Completed	
	0% - 30%	31% - 50%	51% - 60%	61% - 80%	Total 0% - 60%	Total 0% - 80%	
Rentals	0	10	0	0	10	10	
First Time Homebuyers	0	0	0	1	0	1	
Existing Homeowners	11	7	2	3	20	23	
Total, Rentals and TBRA	0	10	0	0	10	10	
Total, Homebuyers and Homeowners	11	7	2	4	20	24	
<b>Grand Total</b>	<b>11</b>	<b>17</b>	<b>2</b>	<b>4</b>	<b>30</b>	<b>34</b>	

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
Rentals	0
First Time Homebuyers	0
Existing Homeowners	0
Total, Rentals and TBRA	0
Total, Homebuyers and Homeowners	0
<b>Grand Total</b>	<b>0</b>

Home Unit Completions by Racial / Ethnic Category

	Rentals		First Time Homebuyers		Existing Homeowners	
	Completed	Completed -	Completed	Completed -	Completed	Completed -
White	8	0	0	0	5	1
Black/African American	2	0	0	0	17	2
American Indian/Alaskan Native & White	0	0	0	0	1	0

Black/African American & White	0	0	1	0	0	0
<b>Total</b>	<b>10</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>23</b>	<b>3</b>

	Total, Rentals and TBRA		Homeowners		Grand Total	
	Completed	Completed -	Completed	Completed -	Completed	Completed -
White	8	0	5	1	13	1
Black/African American	2	0	17	2	19	2
American Indian/Alaskan Native & White	0	0	1	0	1	0
Black/African American & White	0	0	1	0	1	0
<b>Total</b>	<b>10</b>	<b>0</b>	<b>24</b>	<b>3</b>	<b>34</b>	<b>3</b>



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Clearance and Demolition (04)	0	\$0.00	1	\$315,314.40	1	\$315,314.40
	<b>Total Acquisition</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$315,314.40</b>	<b>1</b>	<b>\$315,314.40</b>
Economic Development	ED Direct Financial Assistance to For-Profits (18A)	1	\$2,285,754.16	0	\$0.00	1	\$2,285,754.16
	Micro-Enterprise Assistance (18C)	0	\$0.00	1	\$24,654.06	1	\$24,654.06
	<b>Total Economic Development</b>	<b>1</b>	<b>\$2,285,754.16</b>	<b>1</b>	<b>\$24,654.06</b>	<b>2</b>	<b>\$2,310,408.22</b>
Housing	Rehab; Single-Unit Residential (14A)	1	\$313,578.01	0	\$0.00	1	\$313,578.01
	Energy Efficiency Improvements (14F)	0	\$0.00	1	\$23,850.00	1	\$23,850.00
	Rehabilitation Administration (14H)	0	\$0.00	2	\$158,013.49	2	\$158,013.49
	Housing Services (14J)	0	\$0.00	1	\$212,983.52	1	\$212,983.52
	<b>Total Housing</b>	<b>1</b>	<b>\$313,578.01</b>	<b>4</b>	<b>\$394,847.01</b>	<b>5</b>	<b>\$708,425.02</b>
Public Facilities and Improvements	Sidewalks (03L)	0	\$0.00	1	\$441,835.85	1	\$441,835.85
	Child Care Centers (03M)	1	\$242,279.47	1	\$200,788.00	2	\$443,067.47
	<b>Total Public Facilities and Improvements</b>	<b>1</b>	<b>\$242,279.47</b>	<b>2</b>	<b>\$642,623.85</b>	<b>3</b>	<b>\$884,903.32</b>
Public Services	Public Services (General) (05)	0	\$0.00	1	\$33,000.00	1	\$33,000.00
	Youth Services (05D)	0	\$0.00	4	\$125,907.00	4	\$125,907.00
	Transportation Services (05E)	0	\$0.00	1	\$33,000.00	1	\$33,000.00
	Battered and Abused Spouses (05G)	0	\$0.00	1	\$36,000.00	1	\$36,000.00
	Employment Training (05H)	0	\$0.00	4	\$131,280.00	4	\$131,280.00
	Crime Awareness (05I)	0	\$0.00	1	\$32,000.00	1	\$32,000.00
	Health Services (05M)	0	\$0.00	1	\$30,000.00	1	\$30,000.00
	Abused and Neglected Children (05N)	0	\$0.00	1	\$33,000.00	1	\$33,000.00
<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>14</b>	<b>\$454,187.00</b>	<b>14</b>	<b>\$454,187.00</b>	
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$458,448.19	2	\$458,448.19
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$458,448.19</b>	<b>2</b>	<b>\$458,448.19</b>
<b>Grand Total</b>		<b>3</b>	<b>\$2,841,611.64</b>	<b>24</b>	<b>\$2,290,074.51</b>	<b>27</b>	<b>\$5,131,686.15</b>



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**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Clearance and Demolition (04)	Housing Units	0	50	50
	<b>Total Acquisition</b>		<b>0</b>	<b>50</b>	<b>50</b>
Economic Development	ED Direct Financial Assistance to For-Profits (18A)	Jobs	86	0	86
	Micro-Enterprise Assistance (18C)	Business	0	18	18
	<b>Total Economic Development</b>		<b>86</b>	<b>18</b>	<b>104</b>
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	104	0	104
	Energy Efficiency Improvements (14F)	Housing Units	0	5	5
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Housing Services (14J)	Housing Units	0	17	17
	<b>Total Housing</b>		<b>104</b>	<b>22</b>	<b>126</b>
Public Facilities and Improvements	Sidewalks (03L)	Public Facilities	0	12,555	12,555
	Child Care Centers (03M)	Public Facilities	0	766	766
	<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>13,321</b>	<b>13,321</b>
Public Services	Public Services (General) (05)	Persons	0	23,527	23,527
	Youth Services (05D)	Persons	0	547	547
	Transportation Services (05E)	Persons	0	219	219
	Battered and Abused Spouses (05G)	Persons	0	887	887
	Employment Training (05H)	Persons	0	566	566
	Crime Awareness (05I)	Persons	0	277	277
	Health Services (05M)	Persons	0	1,259	1,259
	Abused and Neglected Children (05N)	Persons	0	2,516	2,516
	<b>Total Public Services</b>		<b>0</b>	<b>29,798</b>	<b>29,798</b>
<b>Grand Total</b>			<b>190</b>	<b>43,209</b>	<b>43,399</b>





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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		Total Hispanic Households	
			Persons	Total Households		
Housing	White	0	0	31	6	
	Black/African American	0	0	77	0	
	American Indian/Alaskan Native & White	0	0	1	0	
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>109</b>	<b>6</b>	
Non Housing	White	15,684	1,644	3	1	
	Black/African American	10,726	27	14	2	
	Asian	195	0	0	0	
	American Indian/Alaskan Native	2,814	17	0	0	
	Native Hawaiian/Other Pacific Islander	10	2	0	0	
	American Indian/Alaskan Native & White	42	12	0	0	
	Asian & White	5	0	0	0	
	Black/African American & White	52	9	0	0	
	Amer. Indian/Alaskan Native & Black/African Amer.	12	0	0	0	
	Other multi-racial	1,128	217	0	0	
	<b>Total Non Housing</b>	<b>30,668</b>	<b>1,928</b>	<b>17</b>	<b>3</b>	
	Grand Total	White	15,684	1,644	34	7
		Black/African American	10,726	27	91	2
Asian		195	0	0	0	
American Indian/Alaskan Native		2,814	17	0	0	
Native Hawaiian/Other Pacific Islander		10	2	0	0	
American Indian/Alaskan Native & White		42	12	1	0	
Asian & White		5	0	0	0	
Black/African American & White		52	9	0	0	
Amer. Indian/Alaskan Native & Black/African Amer.		12	0	0	0	
Other multi-racial		1,128	217	0	0	
<b>Total Grand Total</b>		<b>30,668</b>	<b>1,928</b>	<b>126</b>	<b>9</b>	



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**CDBG Beneficiaries by Income Category**

	<b>Income Levels</b>	<b>Owner Occupied</b>	<b>Renter Occupied</b>	<b>Persons</b>
Housing	Extremely Low (<=30%)	72	0	0
	Low (>30% and <=50%)	37	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	109	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	109	0	0
Non Housing	Extremely Low (<=30%)	8	0	29,887
	Low (>30% and <=50%)	6	0	404
	Mod (>50% and <=80%)	2	0	290
	Total Low-Mod	16	0	30,581
	Non Low-Mod (>80%)	1	0	87
	Total Beneficiaries	17	0	30,668



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,548,055.72
02 ENTITLEMENT GRANT	3,152,716.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	1,796,899.88
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	320,105.32
08 TOTAL AVAILABLE (SUM, LINES 01-07)	7,817,776.92

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	4,673,237.96
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	4,673,237.96
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	458,448.19
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	488,617.70
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	5,620,303.85
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	2,197,473.07

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	4,357,923.56
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	4,357,923.56
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	93.25%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	454,187.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	454,187.00
32 ENTITLEMENT GRANT	3,152,716.00
33 PRIOR YEAR PROGRAM INCOME	1,087,527.85
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	4,240,243.85
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.71%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	458,448.19
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	458,448.19
42 ENTITLEMENT GRANT	3,152,716.00
43 CURRENT YEAR PROGRAM INCOME	1,796,899.88
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	4,949,615.88
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.26%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	7	7742	5915070	Sidewalks (SSD)	03L	LMA	\$89,719.50
2015	7	7742	5932543	Sidewalks (SSD)	03L	LMA	\$189,987.94
2015	7	7742	5954142	Sidewalks (SSD)	03L	LMA	\$140,036.62
2015	7	7742	5958676	Sidewalks (SSD)	03L	LMA	\$22,091.79
					<b>03L</b>	<b>Matrix Code 1</b>	<b>\$441,835.85</b>
2014	5	7696	5868628	Frost Family Center - Parking Lot Safety Improvements (TCC)	03M	LMC	\$176,848.15
2014	5	7696	5932493	Frost Family Center - Parking Lot Safety Improvements (TCC)	03M	LMC	\$23,939.85
2015	7	7741	5932543	Frost Expansion and Improvement (TCC)	03M	LMC	\$57,953.49
2015	7	7741	5954142	Frost Expansion and Improvement (TCC)	03M	LMC	\$31,072.00
2015	7	7741	5958676	Frost Expansion and Improvement (TCC)	03M	LMC	\$153,253.98
					<b>03M</b>	<b>Matrix Code 1</b>	<b>\$443,067.47</b>
2015	8	7743	5858191	2-1-1 Helpline (CSC)	05	LMC	\$33,000.00
					<b>05</b>	<b>Matrix Code 1</b>	<b>\$33,000.00</b>
2015	8	7745	5850347	Community Building Clubs (Camp Fire)	05D	LMC	\$2,766.94
2015	8	7745	5858191	Community Building Clubs (Camp Fire)	05D	LMC	\$1,804.16
2015	8	7745	5868650	Community Building Clubs (Camp Fire)	05D	LMC	\$1,871.09
2015	8	7745	5879318	Community Building Clubs (Camp Fire)	05D	LMC	\$4,511.79
2015	8	7745	5886142	Community Building Clubs (Camp Fire)	05D	LMC	\$4,861.57
2015	8	7745	5895816	Community Building Clubs (Camp Fire)	05D	LMC	\$4,762.84
2015	8	7745	5915070	Community Building Clubs (Camp Fire)	05D	LMC	\$4,898.86
2015	8	7745	5927241	Community Building Clubs (Camp Fire)	05D	LMC	\$7,522.75
2015	8	7749	5886142	Education Enrichment (Youth at Heart)	05D	LMC	\$761.29
2015	8	7749	5895816	Education Enrichment (Youth at Heart)	05D	LMC	\$853.94
2015	8	7749	5904249	Education Enrichment (Youth at Heart)	05D	LMC	\$2,407.64
2015	8	7749	5915070	Education Enrichment (Youth at Heart)	05D	LMC	\$2,231.19
2015	8	7749	5927241	Education Enrichment (Youth at Heart)	05D	LMC	\$2,284.11
2015	8	7749	5932543	Education Enrichment (Youth at Heart)	05D	LMC	\$1,788.66
2015	8	7749	5946030	Education Enrichment (Youth at Heart)	05D	LMC	\$1,656.10
2015	8	7749	5958676	Education Enrichment (Youth at Heart)	05D	LMC	\$5,017.07
2015	8	7753	5858191	The Zone (TOUCH)	05D	LMC	\$8,695.49
2015	8	7753	5868650	The Zone (TOUCH)	05D	LMC	\$3,091.22
2015	8	7753	5879318	The Zone (TOUCH)	05D	LMC	\$3,189.82
2015	8	7753	5886142	The Zone (TOUCH)	05D	LMC	\$3,063.07
2015	8	7753	5895816	The Zone (TOUCH)	05D	LMC	\$2,186.72
2015	8	7753	5904249	The Zone (TOUCH)	05D	LMC	\$3,081.23
2015	8	7753	5915070	The Zone (TOUCH)	05D	LMC	\$3,572.71
2015	8	7753	5927241	The Zone (TOUCH)	05D	LMC	\$2,796.03
2015	8	7753	5932543	The Zone (TOUCH)	05D	LMC	\$3,194.24
2015	8	7753	5946030	The Zone (TOUCH)	05D	LMC	\$2,721.20
2015	8	7753	5954142	The Zone (TOUCH)	05D	LMC	\$2,315.27
2015	8	7755	5850347	Transitional Living Program (YST)	05D	LMC	\$3,720.21
2015	8	7755	5858191	Transitional Living Program (YST)	05D	LMC	\$3,720.21
2015	8	7755	5868650	Transitional Living Program (YST)	05D	LMC	\$3,720.59
2015	8	7755	5879318	Transitional Living Program (YST)	05D	LMC	\$3,818.70
2015	8	7755	5895816	Transitional Living Program (YST)	05D	LMC	\$7,637.40
2015	8	7755	5915070	Transitional Living Program (YST)	05D	LMC	\$7,724.20
2015	8	7755	5932543	Transitional Living Program (YST)	05D	LMC	\$7,658.69
					<b>05D</b>	<b>Matrix Code 1</b>	<b>\$125,907.00</b>
2015	8	7744	5850347	Auto Repair Person (Car Care)	05E	LMC	\$2,971.14
2015	8	7744	5858191	Auto Repair Person (Car Care)	05E	LMC	\$2,712.78
2015	8	7744	5868650	Auto Repair Person (Car Care)	05E	LMC	\$2,841.96
2015	8	7744	5927241	Auto Repair Person (Car Care)	05E	LMC	\$6,459.00
2015	8	7744	5932543	Auto Repair Person (Car Care)	05E	LMC	\$3,229.50
2015	8	7744	5954142	Auto Repair Person (Car Care)	05E	LMC	\$14,785.62

					<b>05E</b>	<b>Matrix Code</b>	<b>\$33,000.00</b>
2015	8	7748	5850347	Court Advocate for Victims (DVIS)	05G	LMC	\$3,079.85
2015	8	7748	5858191	Court Advocate for Victims (DVIS)	05G	LMC	\$3,399.95
2015	8	7748	5868650	Court Advocate for Victims (DVIS)	05G	LMC	\$3,365.26
2015	8	7748	5879318	Court Advocate for Victims (DVIS)	05G	LMC	\$3,369.13
2015	8	7748	5886142	Court Advocate for Victims (DVIS)	05G	LMC	\$3,370.31
2015	8	7748	5895816	Court Advocate for Victims (DVIS)	05G	LMC	\$6,371.00
2015	8	7748	5927241	Court Advocate for Victims (DVIS)	05G	LMC	\$1,759.96
2015	8	7748	5932543	Court Advocate for Victims (DVIS)	05G	LMC	\$3,415.22
2015	8	7748	5946030	Court Advocate for Victims (DVIS)	05G	LMC	\$3,515.44
2015	8	7748	5954142	Court Advocate for Victims (DVIS)	05G	LMC	\$4,353.88
					<b>05G</b>	<b>Matrix Code</b>	<b>\$36,000.00</b>
2015	8	7746	5927241	Career Advance (CAPTC)	05H	LMC	\$15,195.61
2015	8	7746	5946030	Career Advance (CAPTC)	05H	LMC	\$4,932.00
2015	8	7746	5954142	Career Advance (CAPTC)	05H	LMC	\$12,872.39
2015	8	7747	5850347	Choosing to Change (Resonance)	05H	LMC	\$4,553.08
2015	8	7747	5858191	Choosing to Change (Resonance)	05H	LMC	\$4,908.04
2015	8	7747	5868650	Choosing to Change (Resonance)	05H	LMC	\$5,064.18
2015	8	7747	5879318	Choosing to Change (Resonance)	05H	LMC	\$4,809.98
2015	8	7747	5886142	Choosing to Change (Resonance)	05H	LMC	\$5,216.06
2015	8	7747	5904249	Choosing to Change (Resonance)	05H	LMC	\$4,448.66
2015	8	7750	5850347	Employment Re-Entry (CEO)	05H	LMC	\$3,699.81
2015	8	7750	5858191	Employment Re-Entry (CEO)	05H	LMC	\$4,044.83
2015	8	7750	5868650	Employment Re-Entry (CEO)	05H	LMC	\$4,044.83
2015	8	7750	5886142	Employment Re-Entry (CEO)	05H	LMC	\$4,079.47
2015	8	7750	5895816	Employment Re-Entry (CEO)	05H	LMC	\$4,152.02
2015	8	7750	5904249	Employment Re-Entry (CEO)	05H	LMC	\$5,974.86
2015	8	7750	5915070	Employment Re-Entry (CEO)	05H	LMC	\$4,117.65
2015	8	7750	5927241	Employment Re-Entry (CEO)	05H	LMC	\$8,326.22
2015	8	7750	5958676	Employment Re-Entry (CEO)	05H	LMC	\$4,560.31
2015	8	7756	5954142	Transportation Connections Work Advance (Madison)	05H	LMC	\$3,648.13
2015	8	7756	5958676	Transportation Connections Work Advance (Madison)	05H	LMC	\$22,631.87
					<b>05H</b>	<b>Matrix Code</b>	<b>\$131,280.00</b>
2015	8	7754	5850347	Think Safety (THA)	05I	LMC	\$5,675.37
2015	8	7754	5868650	Think Safety (THA)	05I	LMC	\$12,033.26
2015	8	7754	5946030	Think Safety (THA)	05I	LMC	\$3,337.75
2015	8	7754	5954142	Think Safety (THA)	05I	LMC	\$10,953.62
					<b>05I</b>	<b>Matrix Code</b>	<b>\$32,000.00</b>
2015	8	7751	5858191	Free Nurses Clinic (TDC)	05M	LMC	\$15,906.21
2015	8	7751	5868650	Free Nurses Clinic (TDC)	05M	LMC	\$8,996.94
2015	8	7751	5886142	Free Nurses Clinic (TDC)	05M	LMC	\$5,096.85
					<b>05M</b>	<b>Matrix Code</b>	<b>\$30,000.00</b>
2015	8	7752	5850347	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5858191	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5868650	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5879318	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5886142	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5904249	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5915070	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5927241	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$7,472.71
2015	8	7752	5932543	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$408.91
					<b>05N</b>	<b>Matrix Code</b>	<b>\$33,000.00</b>
2015	6	7736	5839543	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$650.00
2015	6	7736	5850347	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$28,732.01
2015	6	7736	5858191	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$61,790.00
2015	6	7736	5868650	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$49,615.00
2015	6	7736	5879318	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$15,350.00
2015	6	7736	5886142	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$22,130.00
2015	6	7736	5895816	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$13,112.00
2015	6	7736	5904249	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$21,204.00
2015	6	7736	5915070	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$6,235.00
2015	6	7736	5946030	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$65,498.00
2015	6	7736	5954142	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$12,244.00

2015	6	7736	5958676	Housing Homeowner Rehab Grant (WIN)	14A	LMH	\$17,018.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$313,578.01</b>
2015	6	7739	5858191	Housing Energy Conservation (ACCA)	14F	LMH	\$4,975.00
2015	6	7739	5868650	Housing Energy Conservation (ACCA)	14F	LMH	\$4,025.00
2015	6	7739	5886142	Housing Energy Conservation (ACCA)	14F	LMH	\$9,850.00
2015	6	7739	5904249	Housing Energy Conservation (ACCA)	14F	LMH	\$5,000.00
					<b>14F</b>	<b>Matrix Code</b>	<b>\$23,850.00</b>
2015	6	7737	5839543	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$11,611.50
2015	6	7737	5850347	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$14,923.08
2015	6	7737	5858191	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$11,227.23
2015	6	7737	5868650	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$10,252.07
2015	6	7737	5879318	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$22,686.92
2015	6	7737	5886142	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$14,747.76
2015	6	7737	5895816	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$9,092.04
2015	6	7737	5904249	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$4,618.75
2015	6	7737	5915070	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$5,701.24
2015	6	7737	5927241	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$2,128.10
2015	6	7737	5932543	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$13,804.57
2015	6	7737	5946030	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$21,467.52
2015	6	7737	5954142	Housing Homeowner Rehab Grant - ADC (WIN)	14H	LMH	\$2,873.67
2015	6	7740	5858191	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$4,240.11
2015	6	7740	5868650	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$1,435.88
2015	6	7740	5879318	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$1,655.24
2015	6	7740	5886142	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$1,871.33
2015	6	7740	5895816	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$1,412.32
2015	6	7740	5915070	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$1,841.02
2015	6	7740	5927241	Housing Energy Conservation - ADC (ACCA)	14H	LMH	\$423.14
					<b>14H</b>	<b>Matrix Code</b>	<b>\$158,013.49</b>
2015	6	7738	5839543	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$9,730.82
2015	6	7738	5850347	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$8,847.40
2015	6	7738	5858191	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$12,851.01
2015	6	7738	5868650	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$13,257.34
2015	6	7738	5879318	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$26,138.60
2015	6	7738	5886142	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$24,770.09
2015	6	7738	5895816	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$20,426.69
2015	6	7738	5904249	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$18,734.28
2015	6	7738	5915070	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$21,981.19
2015	6	7738	5927241	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$20,039.82
2015	6	7738	5932543	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$13,978.78
2015	6	7738	5946030	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$19,782.08
2015	6	7738	5954142	Housing Homeowner Rehab Loans - ADC (WIN)	14J	LMH	\$2,445.42
					<b>14J</b>	<b>Matrix Code</b>	<b>\$212,983.52</b>
2015	4	7731	5837676	Small Business Loans (TEDC)	18A	LMJ	\$750,000.00
2015	4	7731	5858111	Small Business Loans (TEDC)	18A	LMJ	\$42,987.10
2015	4	7731	5858124	Small Business Loans (TEDC)	18A	LMJ	\$273,962.52
2015	4	7731	5868650	Small Business Loans (TEDC)	18A	LMJ	\$64,018.12
2015	4	7731	5886142	Small Business Loans (TEDC)	18A	LMJ	\$200,637.38
2015	4	7731	5895816	Small Business Loans (TEDC)	18A	LMJ	\$69,319.48
2015	4	7731	5904249	Small Business Loans (TEDC)	18A	LMJ	\$69,620.74
2015	4	7731	5915070	Small Business Loans (TEDC)	18A	LMJ	\$70,513.35
2015	4	7731	5927241	Small Business Loans (TEDC)	18A	LMJ	\$256,853.16
2015	4	7731	5932543	Small Business Loans (TEDC)	18A	LMJ	\$319,000.00
2015	4	7731	5946030	Small Business Loans (TEDC)	18A	LMJ	\$147,276.43
2015	4	7731	5958676	Small Business Loans (TEDC)	18A	LMJ	\$21,565.88
					<b>18A</b>	<b>Matrix Code</b>	<b>\$2,285,754.16</b>
2015	4	7779	5927241	Route 66 Microenterprise Program (Rt. 66 Main St.)	18C	LMCMC	\$2,348.60
2015	4	7779	5932543	Route 66 Microenterprise Program (Rt. 66 Main St.)	18C	LMCMC	\$5,163.19
2015	4	7779	5946030	Route 66 Microenterprise Program (Rt. 66 Main St.)	18C	LMCMC	\$3,836.79
2015	4	7779	5954142	Route 66 Microenterprise Program (Rt. 66 Main St.)	18C	LMCMC	\$5,132.77
2015	4	7779	5958676	Route 66 Microenterprise Program (Rt. 66 Main St.)	18C	LMCMC	\$8,172.71
					<b>18C</b>	<b>Matrix Code</b>	<b>\$24,654.06</b>
<b>Total</b>							<b>\$4,357,923.56</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

<b>Plan Year</b>	<b>IDIS Project</b>	<b>IDIS Activity</b>	<b>Voucher Number</b>	<b>Activity Name</b>	<b>Matrix Code</b>	<b>National Objective</b>	<b>Drawn Amount</b>
2015	8	7743	5858191	2-1-1 Helpline (CSC)	05	LMC	\$33,000.00
					<b>05</b>	<b>Matrix Code 1</b>	<b>\$33,000.00</b>
2015	8	7745	5850347	Community Building Clubs (Camp Fire)	05D	LMC	\$2,766.94
2015	8	7745	5858191	Community Building Clubs (Camp Fire)	05D	LMC	\$1,804.16
2015	8	7745	5868650	Community Building Clubs (Camp Fire)	05D	LMC	\$1,871.09
2015	8	7745	5879318	Community Building Clubs (Camp Fire)	05D	LMC	\$4,511.79
2015	8	7745	5886142	Community Building Clubs (Camp Fire)	05D	LMC	\$4,861.57
2015	8	7745	5895816	Community Building Clubs (Camp Fire)	05D	LMC	\$4,762.84
2015	8	7745	5915070	Community Building Clubs (Camp Fire)	05D	LMC	\$4,898.86
2015	8	7745	5927241	Community Building Clubs (Camp Fire)	05D	LMC	\$7,522.75
2015	8	7749	5886142	Education Enrichment (Youth at Heart)	05D	LMC	\$761.29
2015	8	7749	5895816	Education Enrichment (Youth at Heart)	05D	LMC	\$853.94
2015	8	7749	5904249	Education Enrichment (Youth at Heart)	05D	LMC	\$2,407.64
2015	8	7749	5915070	Education Enrichment (Youth at Heart)	05D	LMC	\$2,231.19
2015	8	7749	5927241	Education Enrichment (Youth at Heart)	05D	LMC	\$2,284.11
2015	8	7749	5932543	Education Enrichment (Youth at Heart)	05D	LMC	\$1,788.66
2015	8	7749	5946030	Education Enrichment (Youth at Heart)	05D	LMC	\$1,656.10
2015	8	7749	5958676	Education Enrichment (Youth at Heart)	05D	LMC	\$5,017.07
2015	8	7753	5858191	The Zone (TOUCH)	05D	LMC	\$8,695.49
2015	8	7753	5868650	The Zone (TOUCH)	05D	LMC	\$3,091.22
2015	8	7753	5879318	The Zone (TOUCH)	05D	LMC	\$3,189.82
2015	8	7753	5886142	The Zone (TOUCH)	05D	LMC	\$3,063.07
2015	8	7753	5895816	The Zone (TOUCH)	05D	LMC	\$2,186.72
2015	8	7753	5904249	The Zone (TOUCH)	05D	LMC	\$3,081.23
2015	8	7753	5915070	The Zone (TOUCH)	05D	LMC	\$3,572.71
2015	8	7753	5927241	The Zone (TOUCH)	05D	LMC	\$2,796.03
2015	8	7753	5932543	The Zone (TOUCH)	05D	LMC	\$3,194.24
2015	8	7753	5946030	The Zone (TOUCH)	05D	LMC	\$2,721.20
2015	8	7753	5954142	The Zone (TOUCH)	05D	LMC	\$2,315.27
2015	8	7755	5850347	Transitional Living Program (YST)	05D	LMC	\$3,720.21
2015	8	7755	5858191	Transitional Living Program (YST)	05D	LMC	\$3,720.21
2015	8	7755	5868650	Transitional Living Program (YST)	05D	LMC	\$3,720.59
2015	8	7755	5879318	Transitional Living Program (YST)	05D	LMC	\$3,818.70
2015	8	7755	5895816	Transitional Living Program (YST)	05D	LMC	\$7,637.40
2015	8	7755	5915070	Transitional Living Program (YST)	05D	LMC	\$7,724.20
2015	8	7755	5932543	Transitional Living Program (YST)	05D	LMC	\$7,658.69
					<b>05D</b>	<b>Matrix Code 1</b>	<b>\$125,907.00</b>
2015	8	7744	5850347	Auto Repair Person (Car Care)	05E	LMC	\$2,971.14
2015	8	7744	5858191	Auto Repair Person (Car Care)	05E	LMC	\$2,712.78
2015	8	7744	5868650	Auto Repair Person (Car Care)	05E	LMC	\$2,841.96
2015	8	7744	5927241	Auto Repair Person (Car Care)	05E	LMC	\$6,459.00
2015	8	7744	5932543	Auto Repair Person (Car Care)	05E	LMC	\$3,229.50
2015	8	7744	5954142	Auto Repair Person (Car Care)	05E	LMC	\$14,785.62
					<b>05E</b>	<b>Matrix Code 1</b>	<b>\$33,000.00</b>
2015	8	7748	5850347	Court Advocate for Victims (DVIS)	05G	LMC	\$3,079.85
2015	8	7748	5858191	Court Advocate for Victims (DVIS)	05G	LMC	\$3,399.95
2015	8	7748	5868650	Court Advocate for Victims (DVIS)	05G	LMC	\$3,365.26
2015	8	7748	5879318	Court Advocate for Victims (DVIS)	05G	LMC	\$3,369.13
2015	8	7748	5886142	Court Advocate for Victims (DVIS)	05G	LMC	\$3,370.31
2015	8	7748	5895816	Court Advocate for Victims (DVIS)	05G	LMC	\$6,371.00
2015	8	7748	5927241	Court Advocate for Victims (DVIS)	05G	LMC	\$1,759.96
2015	8	7748	5932543	Court Advocate for Victims (DVIS)	05G	LMC	\$3,415.22
2015	8	7748	5946030	Court Advocate for Victims (DVIS)	05G	LMC	\$3,515.44
2015	8	7748	5954142	Court Advocate for Victims (DVIS)	05G	LMC	\$4,353.88
					<b>05G</b>	<b>Matrix Code 1</b>	<b>\$36,000.00</b>
2015	8	7746	5927241	Career Advance (CAPTC)	05H	LMC	\$15,195.61
2015	8	7746	5946030	Career Advance (CAPTC)	05H	LMC	\$4,932.00
2015	8	7746	5954142	Career Advance (CAPTC)	05H	LMC	\$12,872.39
2015	8	7747	5850347	Choosing to Change (Resonance)	05H	LMC	\$4,553.08
2015	8	7747	5858191	Choosing to Change (Resonance)	05H	LMC	\$4,908.04
2015	8	7747	5868650	Choosing to Change (Resonance)	05H	LMC	\$5,064.18

2015	8	7747	5879318	Choosing to Change (Resonance)	05H	LMC	\$4,809.98
2015	8	7747	5886142	Choosing to Change (Resonance)	05H	LMC	\$5,216.06
2015	8	7747	5904249	Choosing to Change (Resonance)	05H	LMC	\$4,448.66
2015	8	7750	5850347	Employment Re-Entry (CEO)	05H	LMC	\$3,699.81
2015	8	7750	5858191	Employment Re-Entry (CEO)	05H	LMC	\$4,044.83
2015	8	7750	5868650	Employment Re-Entry (CEO)	05H	LMC	\$4,044.83
2015	8	7750	5886142	Employment Re-Entry (CEO)	05H	LMC	\$4,079.47
2015	8	7750	5895816	Employment Re-Entry (CEO)	05H	LMC	\$4,152.02
2015	8	7750	5904249	Employment Re-Entry (CEO)	05H	LMC	\$5,974.86
2015	8	7750	5915070	Employment Re-Entry (CEO)	05H	LMC	\$4,117.65
2015	8	7750	5927241	Employment Re-Entry (CEO)	05H	LMC	\$8,326.22
2015	8	7750	5958676	Employment Re-Entry (CEO)	05H	LMC	\$4,560.31
2015	8	7756	5954142	Transportation Connections Work Advance (Madison)	05H	LMC	\$3,648.13
2015	8	7756	5958676	Transportation Connections Work Advance (Madison)	05H	LMC	\$22,631.87
					<b>05H</b>	<b>Matrix Code</b>	<b>\$131,280.00</b>
2015	8	7754	5850347	Think Safety (THA)	05I	LMC	\$5,675.37
2015	8	7754	5868650	Think Safety (THA)	05I	LMC	\$12,033.26
2015	8	7754	5946030	Think Safety (THA)	05I	LMC	\$3,337.75
2015	8	7754	5954142	Think Safety (THA)	05I	LMC	\$10,953.62
					<b>05I</b>	<b>Matrix Code</b>	<b>\$32,000.00</b>
2015	8	7751	5858191	Free Nurses Clinic (TDC)	05M	LMC	\$15,906.21
2015	8	7751	5868650	Free Nurses Clinic (TDC)	05M	LMC	\$8,996.94
2015	8	7751	5886142	Free Nurses Clinic (TDC)	05M	LMC	\$5,096.85
					<b>05M</b>	<b>Matrix Code</b>	<b>\$30,000.00</b>
2015	8	7752	5850347	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5858191	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5868650	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5879318	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5886142	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5904249	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5915070	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$3,588.34
2015	8	7752	5927241	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$7,472.71
2015	8	7752	5932543	Child Abuse Multidisciplinary Team (CAN)	05N	LMC	\$408.91
					<b>05N</b>	<b>Matrix Code</b>	<b>\$33,000.00</b>
<b>Total</b>							<b>\$454,187.00</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	1	7723	5839543	CDBG Oversight & Planning	21A		\$28,172.03
2015	1	7723	5850347	CDBG Oversight & Planning	21A		\$33,193.53
2015	1	7723	5858191	CDBG Oversight & Planning	21A		\$33,124.36
2015	1	7723	5868650	CDBG Oversight & Planning	21A		\$42,753.58
2015	1	7723	5879318	CDBG Oversight & Planning	21A		\$33,579.77
2015	1	7723	5886142	CDBG Oversight & Planning	21A		\$56,593.63
2015	1	7723	5895816	CDBG Oversight & Planning	21A		\$36,487.83
2015	1	7723	5904249	CDBG Oversight & Planning	21A		\$37,542.91
2015	1	7723	5915070	CDBG Oversight & Planning	21A		\$34,262.39
2015	1	7723	5927241	CDBG Oversight & Planning	21A		\$28,690.05
2015	1	7723	5932543	CDBG Oversight & Planning	21A		\$37,566.74
2015	1	7723	5946030	CDBG Oversight & Planning	21A		\$47,942.96
2015	1	7723	5954142	CDBG Oversight & Planning	21A		\$7,207.58
2015	1	7723	5958676	CDBG Oversight & Planning	21A		\$1,330.83
					<b>21A</b>	<b>Matrix Code</b>	<b>\$458,448.19</b>
<b>Total</b>							<b>\$458,448.19</b>



City of Tulsa  
PR 26 Adjustment Narrative  
PY 2015 CAPER

Line

**7 Adjustment to Compute Total Available**

PI on hand per PR09	\$ (140,192.85)
Balance of PI Drawn in PY15 receipted in prior period - see PR09	\$ 8,970.71
Balance of RL Drawn in PY15 receipted in prior period - see PR09	\$ 433,391.80
Add PI Received in PY 15 Drawn with PY 16	\$ 17,935.66
Add RL Received in PY 15 Drawn with PY 16	\$ -
	<u>\$ 320,105.32</u>

**14 Adjustment to Compute Total Expenditures**

Reduce EN prior period draws made after June 30, 2015 included in line 19 to balance to August 31 LOCCS balance- Voucher #s: 5946030, 5954142, & 5958676	\$ (665,192.86)
Add in draws (EN, AD and PI/RL) during PY15 for PY14 activities	\$ 1,153,810.56
	<u>\$ 488,617.70</u>

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**SECTION 4 –  
ADDITIONAL REPORTS**

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# COT PY2015 FINAL



## Housing Opportunities for Persons with AIDS (HOPWA) Program

### Consolidated Annual Performance and Evaluation Report (**CAPER**) Measuring Performance Outcomes

**Revised 1/22/15**

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OMB Number 2506-0133 (Expiration Date: 12/31/2017)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. The public reporting burden for the collection of information is estimated to average 42 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, Subrecipient organizations, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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4. Program Subrecipient Information
5. Grantee Narrative and Performance Assessment
  - a. Grantee and Community Overview
  - b. Annual Performance under the Action Plan
  - c. Barriers or Trends Overview
  - d. Assessment of Unmet Housing Needs

**PART 2: Sources of Leveraging and Program Income**

1. Sources of Leveraging
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**PART 4: Summary of Performance Outcomes**

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
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- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

**Continued Use Periods.** Grantees that received HOPWA funding for new construction, acquisition, or substantial rehabilitations are required to operate their facilities for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

In connection with the development of the Department’s standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor/subrecipient records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, and Housing Status or Destination at the end of the operating year. Other suggested but optional elements are: Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Date of Contact, Date of Engagement, Financial

Assistance, Housing Relocation & Stabilization Services, Employment, Education, General Health Status, , Pregnancy Status, Reasons for Leaving, Veteran’s Information, and Children’s Education. Other HOPWA projects sponsors may also benefit from collecting these data elements.

**Final Assembly of Report.** After the entire report is assembled, please number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee’s State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units	
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies	
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year	
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	<b>Adjustment for duplication (subtract)</b>	<b>1</b>
6.	<b>TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)</b>	<b>1</b>

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Central Contractor Registration (CCR):** The primary registrant database for the U.S. Federal Government. CCR collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. Both current and potential federal government registrants (**grantees**) are required to register in CCR in order to be awarded contracts by the federal government. Registrants must update or renew their registration at least once per year to maintain an active status. Although recipients of direct federal contracts and grant awards have been required to be registered with CCR since 2003, this requirement is now being extended to indirect recipients of federal funds with the passage of ARRA (American Recovery and Reinvestment Act). Per ARRA and FFATA (Federal Funding Accountability and Transparency Act) federal regulations, all **grantees** and sub-grantees or subcontractors receiving federal grant awards or contracts must have a DUNS (Data Universal Numbering System) Number.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered

“grassroots.”

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered “Head of Household.” When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See the *Code of Federal Regulations Title 24, Part 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.*

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing

function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor or Subrecipient. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations:** Any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended. Funding flows to a project sponsor as follows:

HUD Funding → Grantee → Project Sponsor

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52 week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Subrecipient Organization:** Any organization that receives funds from a project sponsor to provide eligible housing and other support services and/or administrative services as defined in 24 CFR 574.300. If a subrecipient organization provides housing and/or other supportive services directly to clients, the subrecipient organization must provide performance data on household served and funds expended. Funding flows to subrecipients as follows:

HUD Funding → Grantee → Project Sponsor → Subrecipient

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.



# Housing Opportunities for Person with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 10/31/2017)

## Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each subrecipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their administrative or evaluation activities. In Chart 4, indicate each subrecipient organization with a contract/agreement to provide HOPWA-funded services to client households. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

*Note: Please see the definition section for distinctions between project sponsor and subrecipient.*

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

### 1. Grantee Information

<b>HUD Grant Number</b> OK-H15-F002		<b>Operating Year for this report</b> From (mm/dd/yy) 07/01/15 To (mm/dd/yy) 06/30/16		
<b>Grantee Name</b> City of Tulsa				
<b>Business Address</b>		175 E 2nd Street, Suite 480		
<b>City, County, State, Zip</b>		Tulsa	Tulsa	OK 74103
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		73-6005470		
<b>DUN &amp; Bradstreet Number (DUNs):</b>		078662251	<b>Central Contractor Registration (CCR):</b> Is the grantee's CCR status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide CCR Number: 3SYT1	
<b>Congressional District of Grantee's Business Address</b>		11		
<b>*Congressional District of Primary Service Area(s)</b>				
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		<b>Cities:</b>		<b>Counties:</b> Tulsa, Wagoner, Creek, Rogers, Okmulgee, Pawnee & Osage
<b>Organization's Website Address</b>  <a href="https://www.cityoftulsa.org">https://www.cityoftulsa.org</a>		<b>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service Area?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households. These elements address requirements in the Federal Financial Accountability and Transparency Act of 2006 (Public Law 109-282).

*Note: Please see the definitions for distinctions between project sponsor and subrecipient.*

*Note: If any information does not apply to your organization, please enter N/A.*

<b>Project Sponsor Agency Name</b> HIV Resource Consortium, Inc. d/b/a Tulsa CARES		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>	R. Shannon Hall, Executive Director		
<b>Email Address</b>	<a href="mailto:ShannonH@tulsacares.org">ShannonH@tulsacares.org</a>		
<b>Business Address</b>	3712 E 11 <sup>th</sup> Street		
<b>City, County, State, Zip,</b>	Tulsa, Tulsa, Oklahoma 74112		
<b>Phone Number (with area code)</b>	918-834-4194		
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	73-1388569	<b>Fax Number (with area code)</b> 918-834-4189	
<b>DUN &amp; Bradstreet Number (DUNs):</b>	021223552		
<b>Congressional District of Project Sponsor's Business Address</b>	District 1		
<b>Congressional District(s) of Primary Service Area(s)</b>	District 1 & 2		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	<b>Cities:</b> Tulsa, Broken Arrow, Claremore, Owasso, Sapulpa, Sand Springs	<b>Counties:</b> Tulsa, Creek, Rogers, Wagoner, Okmulgee, Osage, and Pawnee	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$342,576		
<b>Organization's Website Address</b>	<a href="http://www.tulsacares.org">www.tulsacares.org</a>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>	

### 3. Administrative Subrecipient Information

Use Chart 3 to provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assists project sponsors to carry out their administrative services but no services directly to client households. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

*Note: Please see the definitions for distinctions between project sponsor and subrecipient.*

*Note: If any information does not apply to your organization, please enter N/A.*

<b>Subrecipient Name</b>				<b>Parent Company Name, if applicable</b>
<b>Name and Title of Contact at Subrecipient</b>				
<b>Email Address</b>				
<b>Business Address</b>				
<b>City, State, Zip, County</b>				
<b>Phone Number (with area code)</b>				<b>Fax Number (include area code)</b>
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>				
<b>DUN &amp; Bradstreet Number (DUNs):</b>				
<b>North American Industry Classification System (NAICS) Code</b>				
<b>Congressional District of Subrecipient's Business Address</b>				
<b>Congressional District of Primary Service Area</b>				
<b>City (ies) <u>and</u> County (ies) of Primary Service Area(s)</b>	<b>Cities:</b>			<b>Counties:</b>
<b>Total HOPWA Subcontract Amount of this Organization for the operating year</b>				

#### 4. Program Subrecipient Information

Complete the following information for each subrecipient organization providing HOPWA-funded services to client households. These organizations would hold a contract/agreement with a project sponsor(s) to provide these services. For example, a subrecipient organization may receive funds from a project sponsor to provide nutritional services for clients residing within a HOPWA facility-based housing program. Please note that subrecipients who work directly with client households must provide performance data for the grantee to include in Parts 2-7 of the CAPER.

*Note: Please see the definition of a subrecipient for more information.*

*Note: Types of contracts/agreements may include: grants, sub-grants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders.*

*Note: If any information is not applicable to the organization, please report N/A in the appropriate box. Do not leave boxes blank.*

<b>Sub-recipient Name</b>				<b>Parent Company Name, if applicable</b>
<b>Name <u>and</u> Title of Contact at Contractor/ Sub-contractor Agency</b>				
<b>Email Address</b>				
<b>Business Address</b>				
<b>City, County, State, Zip</b>				
<b>Phone Number (included area code)</b>				<b>Fax Number (include area code)</b>
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>				
<b>DUN &amp; Bradstreet Number (DUNs)</b>				
<b>North American Industry Classification System (NAICS) Code</b>				
<b>Congressional District of the Sub-recipient's Business Address</b>				
<b>Congressional District(s) of Primary Service Area</b>				
<b>City(ies) <u>and</u> County(ies) of Primary Service Area</b>	<b>Cities:</b>		<b>Counties:</b>	
<b>Total HOPWA Subcontract Amount of this Organization for the operating year</b>				

## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

#### ***Grant Organization and Area of Service.***

Founded in 1991, HIV Resource Consortium Inc. (d/b/a Tulsa CARES) serves as the leading provider of social services for low-income people living with HIV/AIDS and the sole recipient of HOPWA funds in Northeastern Oklahoma. Tulsa CARES' programs and services were developed as a direct response to a community-wide needs assessment conducted by the Community Service Council of Tulsa. The Tulsa CARES' model brings essential social services together under one roof, so that clients in need can easily find comprehensive support and care. Acting as a Tulsa Area United Way partner agency since 1996, Tulsa CARES serves the twenty-three counties of Northeastern Oklahoma and is the only HIV/AIDS agency accredited by the Council on Accreditation in the State. Our mission is delivering social services to people with HIV/AIDS. As an agency we are committed to creating a community where all people with HIV/AIDS have an equal opportunity for healthy living. With twenty-five years of experience, Tulsa CARES believes the first step in preventing the spread of HIV is to keep those living with a positive diagnosis feeling empowered, included, and hopeful by offering tailored integrated resources. We fulfill this mission by providing care coordination, food and nutrition support, housing and utility assistance, and mental health services.

Our well established Care Coordination program provides clients with comprehensive care planning to assist with benefit applications, healthcare referrals, healthcare coordination, and access to prescriptions and transportation. In addition to providing medically-tailored meals and healthy groceries to food insecure households, the Tulsa CARES' nutrition program has been expanded over time to include medical nutrition therapy by a Registered Dietitian. Through our housing program, clients are able to access mortgage, rental, and utility assistance, as well as referrals for Section 8 and other long-term housing assistance programs. To provide a full circle of care our innovative mental health program gives individuals the ability to receive psychotherapy services through individual, couples, family, and group settings. Tulsa CARES' Mental Health Program is also able to offer a number of educational workshops addressing chronic disease self-management, harm reduction, secondary prevention, and pain management.

***Program Contacts*** Keneshia Kelley, M.Ed. is the current Tulsa CARES Housing Care Coordinator. This position works under the supervision of Casey Bakhsh, LCSW, Director of Support Services. This Director oversees program data collection, reporting, and quality improvement efforts for the housing program. R. Shannon Hall, CPA serves as the Executive Director of Tulsa CARES and is the program's primary contact.

***Housing Services Provided.*** The Tulsa CARES Housing Program has successfully administered the Housing Opportunity for People with AIDS (HOPWA) program since 1995. The housing program is designed to work collaboratively with other programs and service providers to identify and develop short- and long-term strategies for addressing the needs of low-income people living with HIV/AIDS (PLWHA). During the 2015-2016 reporting year, the program continued to provide monthly HOPWA financial assistance to eligible clients living in Northeastern Oklahoma. Tulsa CARES overarching client goals for the housing program include: 1) establishing and maintaining a stable living environment for program clients; 2) improving access to HIV treatment and other health care support; and 3) reducing the risk of homelessness. Upon receipt of a housing referral, all clients are assessed with a standardized assessment tool to better understand client needs and barriers to achieving program outcomes. After the evaluation, the housing case manager will determine which program would best meet the needs of the client. These unmet needs are then addressed through a housing stability plan developed by the client and housing coordinator. Housing stability plans address client barriers to stable housing and provide referrals to other community providers that may benefit the client. If determined during the assessment that transportation is a barrier, gas only cards are provided to help respond to this barrier. External community referrals often include 211, Legal Aid Services of Oklahoma, Inc., Vocational Rehabilitation of Oklahoma, Oklahoma AIDS Care Fund and Oklahoma Department of Human Services-AIDS Coordination and Information Services. Based on the type of assistance provided to the client, progress is assessed at intervals referenced in the client care plan goals. During the referral evaluation period, clients are provided with information on other housing assistance providers if they do not appear eligible for HOPWA assistance.

Tulsa CARES manages four types of housing assistance programs: short-term rent, mortgage, and utility assistance (STRMU), tenant-based rental assistance (TBRA), Permanent Housing Placement Assistance, (deposit assistance) and supportive services (case management & transportation). The STRMU assistance program is designed for clients in need of emergency financial assistance due to a loss of income, unexpected medical costs, or other unanticipated events. All STRMU

assistance is provided so that clients can avoid utility shut-offs and eviction. Monthly STRMU assistance is allocated based on the HOPWA budget for the program year in accordance with quarterly spending goals. The program accepts STRMU referrals beginning on the 1st of each month from HIV case managers in the community. The STRMU program provides assistance to an average of 10 clients per month; however, program assistance ranged widely for this reporting year from 0-20 clients in any given month due to fluctuations in referral patterns.

The TBRA program is designed for clients with rental assistance needs that cannot be resolved through short-term periodic assistance. To ensure clients are living in a structurally safe environment, the residence of all TBRA clients must pass a Housing Quality Standards (HQS) inspection before TBRA assistance can be provided. During the HQS inspection, the Housing Care Coordinator formally surveys the client's home to identify any household conditions that either fail safe housing standards or that could be improved to increase the client's safety and stability. Any needed changes are incorporated into the client's care plan. Clients receiving TBRA assistance discuss care plan progress regularly with the housing case manager. When possible TBRA client care plans include a plan for discharge to other forms of stable housing (e.g., Section 8, self-supported housing through employment, etc.). In recent years, the housing program has allocated a portion of its HOPWA funding to provide Permanent Housing Placement. Eligible clients may now receive rental and utility deposit assistance and payment toward first month's rent up to \$1,000. To ensure the structural safety of the client's potential residence, the unit must pass a Housing Quality Standards inspection before assistance is given unless the client is transitioning into subsidized housing in which they would complete the inspection. Permanent Housing Placement Assistance or deposit assistance is designed to help clients establish their own residence by helping with one-time assistance for rent or utility deposit. Tulsa CARES has taken additional steps to help clients achieve long term housing success by offering education on how to budget finances and how to effectively communicate with landlords and rental agencies.

### ***Major Achievements.***

In early 2016, Tulsa CARES moved to a new location at 3712 E 11th Street; the expansion of our new location allows us to better serve our target population by offering more services. It gives us more space to build relationships and collaborate with other organizations, and gives our clients better access to public transportation.

During the 2015-2016 program year, Tulsa CARES employees, Keneshia Kelley and Casey Bakhsh, attended The North American Housing and HIV/AIDS Research Summit VIII: Tackling The Social Drivers of HIV to ensure that our housing programs and services were on the same mission as the United States Department of Housing and Urban Development. Housing Program Director, Keneshia Kelley, attended the HIV Housing Care Continuum Regional Meeting to develop more efficient strategies for the Tulsa CARES Housing Program and used her knowledge to provide an educational presentation at the local Tulsa City/County Continuum of Care, Homeless Services Network Meeting.

## **b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

**Outputs Reported:** For the 2015-2016 reporting year, Tulsa CARES set a goal to support (89) unduplicated clients through HOPWA housing subsidy assistance: (35) through the TBRA Program, (48) through the STRMU Assistance Program, and (6) through Permanent Housing Placement Services. During this time, the organization served a total of (36) unduplicated client households through the TBRA program, exceeding our goal of (35). TBRA assistance calculations vary widely for this population and our housing market. Last year's monthly approved subsidies for the TBRA program ranged from \$62 to \$895 per client household when using the HOPWA Income Resident Rent Calculation. Each client who received TBRA services also received an individualized care plan and if eligible, a referral to the Tulsa Housing Authority or Oklahoma Housing Finance Agency for the Section 8 Housing Choice Voucher Program. We served (104) STRMU clients, allowing for duplication of (16) clients across programs. Contributing factors that enabled us to exceed our goal for STRMU include good working relationships with care providers that refer eligible clients to the Tulsa CARES housing program and prompt housing intake appointments. We provided 20 clients with Permanent Housing Placement. All clients who received subsidy assistance also received one or more supportive services, including case management (142), transportation (30), and food assistance (13). After accounting for duplication across programs, (144) unduplicated households were served through funding from HUD's HOPWA Program as administered by the City of Tulsa. All client households resided in the Tulsa MSA.

**2. Outcomes Assessed.** Assess your program’s success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

During the program year 2015-2016, we were able to exceed our goals by developing more efficient and effective communication and referral processing with HIV case managers at all HIV specific sites. We also were able to successfully transition (5) TBRA clients to the Oklahoma Housing Finance Agency Choice Voucher Program. Two additional clients transitioned to private housing including one who successfully found stable employment. Clients were also invited to a housing education class which provided tools and information on how to successfully stay in stable, safe, affordable housing.

- Support for Stable Housing: 98% (148) of clients achieved housing stability. This was measured by the number of clients with an up-to-date care plan that addressed client needs at the time of the most recent episode of housing assistance during the reporting period. This exceeded our goal of 80%.
- Access to Support: 100% (151) of clients achieved access to case management support as measured by the number of clients who maintained regular contact with their primary (non-housing) care coordinator. If a client’s care plan was up-to-date at the end of the reporting period, we considered this client to be in good standing with their case management provider and we counted these clients in our total. This exceeded our goal of 80%.
- Access to Health Care: 100% (151) of clients maintained regular contact with their primary care physician as measured by contact with their physician or completion of lab work in the past 6 months. This exceeded our goal of 80%.
- Access to Insurance: 98% (148) of clients accessed and maintained medical insurance/assistance. This exceeded our goal of 80%.
- Sources of Income: 79% (120) of clients were able to secure or maintain one or more sources of income such as disability or employment. This falls short of our goal of 80%, but our housing care coordinator is still referring clients to Vocational Rehabilitation.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

Due to the expansion of our Oklahoma Housing Finance Agency (OHFA) partnership, we were able to hire a full time bilingual rural housing care coordinator to address the needs of those living outside of the Tulsa MSA area. Having a rural bilingual care coordinator has not only helped improve the service we provide to clients that struggle with language barriers, but has improved our rural community outreach which tailors towards housing stability.

During the program year, Tulsa CARES maintained existing relationships with other housing organizations across Northeastern Oklahoma, including the Tulsa Housing Authority, Mental Health Association of Oklahoma, Tulsa Day Center for the Homeless, Salvation Army-Tulsa, and Oklahoma Housing Finance Agency. To strengthen those relationships, Tulsa CARES began participating and presenting at the Tulsa City/County Continuum of Care, Homeless Services Network meetings. Tulsa CARES housing personnel also attended 2016 Raise the Roof Housing Summit in Oklahoma City. Other collaborative relationships include working with the Oklahoma Department of Human Services case managers in utilizing the Low Income Heating Energy Assistance Program (LIHEAP) for heating and cooling financial assistance during the summer and winter months, and with Oklahoma AIDS Care Fund (OACF).

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

Learning more about Ticket to Work programs and Vocational Rehab would benefit Tulsa CARES help clients make informed decisions about returning to work.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input checked="" type="checkbox"/> Rental History	<input type="checkbox"/> Other, please explain further
<input checked="" type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input checked="" type="checkbox"/> Criminal Justice History	

### **c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

**Housing affordability.** Ninety-nine (99) of the (144) clients who accessed HOPWA housing subsidy earned between 0 to 30% of the area median income for this reporting period. In the Tulsa MSA the fair market rent for a one bedroom apartment is \$602, while the majority of the clients served are receiving less than \$800 a month making it a difficult task to live in safe, affordable housing. For clients participating in the TBRA program, there is usually a financial need to remain on the program until Section 8 housing subsidy becomes available. This long-term dependency on TBRA prevents new clients from entering the program until a current TBRA client is able to transition onto Section 8. While we achieved our objectives for the number of TBRA households served, we recognize that there is a high demand for this program and that we could serve more TBRA clients if clients were transitioned quickly onto Section 8. Unfortunately, the waiting list for Section 8 through the Tulsa Housing Authority and the Oklahoma Housing Finance Agency can be quite cumbersome making for a lengthy transition period. With the successful transition of five (5) TBRA clients into stable permanent housing, the TBRA program became accessible for five new clients this program year.

**Criminal justice history.** For clients with certain criminal backgrounds, it is difficult or impossible to transition the client from TBRA to Section 8 due to Section 8 ineligibility. Furthermore, if the client is disabled, it is unlikely their monthly income will increase while on the TBRA program. These combined factors make it difficult to develop a discharge plan, increasing the clients' long-term dependency on the TBRA program. The referral relationship with Legal Aid allows many clients to better understand their legal situation and take the necessary steps to repay debts or erase minor legal issues that were preventing them from obtaining housing and employment. Unfortunately this resource does not benefit a client who is a registered sex offender. This represents a distinct barrier to housing because the status cannot be remedied. Typically, a client on the registry has to locate housing outside of Tulsa County, placing them further away from medical treatment and care.

**Credit History.** Several OHFA HOPWA applicants sought assistance from the City of Tulsa STRMU program after attempting to make utility and other monthly payments through payday loans. Due to the predatory lending practices in some of these communities, it is difficult to change client's borrowing behaviors even after HOPWA assistance is provided.

**Previous Rental History.** Even with access to assistance, some client's search for stable housing may be hindered by a lack of rental history or a checked past with rental properties such as lack of payment or evictions. Even if all previous balances have been paid the existence of a subpar record can result in excessive initial rental and utility deposits.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Perceptions about HIV/AIDS are changing. While physicians recognize that HIV/AIDS is now a chronically-managed disease, our housing clients are all at different stages of recognizing HIV/AIDS as something that can now be manageable. Regardless of the circumstances, an HIV diagnosis can significantly alter a person's life trajectory and for many of our clients, their diagnosis resulted in a loss of health, employment, and support systems. Even though we can offer better medications, more informed doctors, and access to health care, it is still vital for our community to offer social programs to support the psychological dimension of client lives in order to have greater quantity and quality of life. As clients become healthier and reevaluate the need to stay on disability, programs to support reentry into the workforce are needed. The decision to transition back to work from disability can be very intimidating for those clients whose health had declined and then waited for years to obtain disability. The threat of losing financial stability is often too high for these clients to reconsider entering the workforce even though they feel able to work at least on a part-time basis. Learning more about the Ticket to Work program and Vocational Rehab would benefit our staff so that we could help clients in making informed decisions about returning to work.

Trends in the PLWHA community continue to show an increase in the number of clients accessing Ryan-White funded case management services. Over the last five years, there has been an upward increase in newly diagnosed HIV/AIDS cases in Oklahoma (OSDH). From 2009 to 2013 in Oklahoma, there were 1,448 people living with HIV. Of those, 1,222 or 84.3% were linked to care following their initial diagnosis. However, only 57.8% of people diagnosed during this time period were actively



engaged in HIV care in 2013, with only half of them reporting a suppressed viral load. These disparities in linkage to treatment and achievement of health outcomes after diagnosis imply barriers to care exist. Among these barriers, unstable housing is a nationally-documented predictor of poor retention in medical care. As Oklahoma works to improve its retention in care rates, assessment of social service needs and proper referrals at time of diagnosis will be critical. Throughout the previous year we have worked with testing sites and Disease Intervention Specialists to improve awareness of the benefits of stable housing for this population and existing community resources, including the HOPWA program. In our effort to raise awareness about the necessity and availability of stable housing for the HIV/AIDS community Tulsa CARES has become more involved with community outreach by designating itself as a REFUGE restroom location, participating in local health fairs and community events and offering HIV testing for clients' partners.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

During the 2013-2014 reporting year, Tulsa CARES was independently evaluated by the Council on Accreditation (COA) as part of its application for accreditation. The housing program was evaluated as part of this accreditation process and COA found the housing program to be in compliance with their standards for supportive community living services. Tulsa CARES is currently in its second term of achieving accreditation from the Council of Accreditation for all programs. As part of the accrediting process, the Council of Accreditation requires a survey to be taken by clients for further review and insight in to Tulsa CARES existing programs.

Tulsa CARES updated its client evaluation and assessment tools for the HOPWA program at the end of 2013. These new tools have allowed for enhanced outcome reporting. The assessment tools included asking housing clients about health, housing and care plans. Clients were asked to fill out evaluation surveys at initial intake, reassessment and exit. Each year Tulsa CARES facilitates a survey that assesses the overall satisfaction of the housing program as well as other agency services and gains first hand perspective from clients on what services they would like or are in need of and what can be done to meet those needs.

**d. Unmet Housing Needs: An Assessment of Unmet Housing Needs**

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require HOPWA housing subsidy assistance but are not currently served by any HOPWA-funded housing subsidy assistance in this service area.

In Row 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Chart 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool.

*Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.*

If data is collected on the type of housing that is needed in Rows a. through c., enter the number of HOPWA-eligible households by type of housing subsidy assistance needed. For an approximate breakdown of overall unmet need by type of housing subsidy assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds. Do not include clients who are already receiving HOPWA-funded housing subsidy assistance.

Refer to Chart 2, and check all sources consulted to calculate unmet need. Reference any data from neighboring states' or municipalities' Consolidated Plan or other planning efforts that informed the assessment of Unmet Need in your service area.

*Note: In order to ensure that the unmet need assessment for the region is comprehensive, HOPWA formula grantees should include those unmet needs assessed by HOPWA competitive grantees operating within the service area.*

**1. Planning Estimate of Area's Unmet Needs for HOPWA-Eligible Households**

1. Total number of households that have unmet housing subsidy assistance need.	111
2. From the total reported in Row 1, identify the number of households with unmet housing needs by type of housing subsidy assistance:	28
a. Tenant-Based Rental Assistance (TBRA)	
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	83
• Assistance with rental costs	53
• Assistance with mortgage payments	2
• Assistance with utility costs.	28
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	

**2. Recommended Data Sources for Assessing Unmet Need (check all sources used)**

= Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
= Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
= Data from client information provided in Homeless Management Information Systems (HMIS)
= Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need including those completed by HOPWA competitive grantees operating in the region.
= Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
x = Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
X = Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

**End of PART 1**

**PART 2: Sources of Leveraging and Program Income**

**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

*Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.*

**A. Source of Leveraging Chart**

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$43,737	Case Management	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Shelter Plus Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants	\$37,255	Case Management and Administrative	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor/Subrecipient (Agency) Cash	\$24,036	Administrative	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord			
<b>TOTAL (Sum of all Rows)</b>	<b>\$105,028</b>		

## 2. Program Income and Resident Rent Payments

In Section 2, Chart A., report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

*Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).*

### A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

<b>Program Income and Resident Rent Payments Collected</b>		<b>Total Amount of Program Income (for this operating year)</b>
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	0
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	0

### B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

<b>Program Income and Resident Rent Payment Expended on HOPWA programs</b>		<b>Total Amount of Program Income Expended (for this operating year)</b>
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	0

**End of PART 2**

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

*Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART 1.*

**1. HOPWA Performance Planned Goal and Actual Outputs**

<b>HOPWA Performance Planned Goal and Actual</b>		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	35	36			\$260,496.21	\$129,668.66
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	0	0			0	0
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served) (Households Served)	0	0			0	0
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0			0	0
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0			0	0
4.	Short-Term Rent, Mortgage and Utility Assistance	48	104			\$101,363.80	\$66,344.53
5.	Permanent Housing Placement Services	6	20			\$8,146.50	\$10,291.06
6.	Adjustments for duplication (subtract)	0	16				
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a. – d. equal the sum of Rows 1-5 minus Row 6; Columns e. and f. equal the sum of Rows 1-5)	89	144			\$370,006.51	\$206,304.25
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)	0	0				
9.	Stewardship Units subject to 3 or 10 year use agreements	0	0				
10.	<b>Total Housing Developed</b> (Sum of Rows 8 & 9)	0	0				
<b>Supportive Services</b>		<b>[1] Output Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors/subrecipient that also delivered HOPWA housing subsidy assistance	89	185			\$70,153.02	\$69,268.20
11b.	Supportive Services provided by project sponsors/subrecipient that only provided supportive services.	0	0				
12.	Adjustment for duplication (subtract)	0	0				
13.	<b>Total Supportive Services</b> (Columns a. – d. equal the sum of Rows 11 a. & b. minus Row 12; Columns e. and f. equal the sum of Rows 11a. & 11b.)	89	185			\$70,153.02	\$69,268.20
<b>Housing Information Services</b>		<b>[1] Output Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	0	0			0	0
15.	<b>Total Housing Information Services</b>					0	0

Grant Administration and Other Activities		[1] Output Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources					\$4,175.00	\$2,340.60
17.	Technical Assistance (if approved in grant agreement)					0	
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$10,595.00	\$10,595.00
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$24,828.76	\$24,828.76
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>					\$39,598.76	\$37,764.36
<b>Total Expended</b>							
						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	<b>Total Expenditures for program year (Sum of Rows 7, 10, 13, 15, and 20)</b>					\$479,758.29	\$313,336.81

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## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

*Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.*

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	151	\$68,048.76
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services	13	\$821.45
11.	Mental health services		
12.	Outreach		
13.	Transportation	30	\$397.99
14.	Other Activity (if approved in grant agreement). <b>Specify:</b>		
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	194	
16.	<b>Adjustment for Duplication (subtract)</b>	9	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	185	\$69,268.20

**3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary**

In Row a., enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b., enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c., enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d., enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e., enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f., enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g., report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a., column [1] and the total amount of HOPWA funds reported as expended in Row a., column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b. and f., respectively.

**Data Check:** The total number of households reported in Column [1], Rows b., c., d., e., and f. equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b., c., d., e., f., and g. equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	104	\$66,344.53
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	3	\$1,064.62
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	4	\$2,469.84
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	49	\$22,082.89
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	15	\$7,162.87
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	33	\$10,527.35
g.	Direct program delivery costs (e.g., program operations staff time)		\$23,036.96

**End of PART 3**



**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Tenant-Based Rental Assistance</b>	36	23	1 Emergency Shelter/Streets		<i>Unstable Arrangements</i>
			2 Temporary Housing		<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing	6	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA		
			5 Other Subsidy	5	
			6 Institution		<i>Unstable Arrangements</i>
			7 Jail/Prison		
			8 Disconnected/Unknown	2	
			9 Death		<i>Life Event</i>
<b>Permanent Supportive Housing Facilities/ Units</b>	0	0	1 Emergency Shelter/Streets		<i>Unstable Arrangements</i>
			2 Temporary Housing		<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing		<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		<i>Unstable Arrangements</i>
			7 Jail/Prison		
			8 Disconnected/Unknown		
			9 Death		<i>Life Event</i>

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Transitional/ Short-Term Housing Facilities/ Units</b>	0	0	1 Emergency Shelter/Streets		<i>Unstable Arrangements</i>
			2 Temporary Housing		<i>Temporarily Stable with Reduced Risk of Homelessness</i>
			3 Private Housing		<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		<i>Unstable Arrangements</i>
			7 Jail/Prison		
			8 Disconnected/unknown		
			9 Death		<i>Life Event</i>

B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor or subrecipient’s best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a., report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b., report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
104	<b>Maintain Private Housing without subsidy</b> <i>(e.g. Assistance provided/completed and client is stable, not likely to seek additional support)</i>	37	<i>Stable/Permanent Housing (PH)</i>
	<b>Other Private Housing without subsidy</b> <i>(e.g. client switched housing units and is now stable, not likely to seek additional support)</i>	25	
	Other HOPWA Housing Subsidy Assistance	3	
	Other Housing Subsidy (PH)	3	
	<b>Institution</b> <i>(e.g. residential and long-term care)</i>	0	
	Likely that additional STRMU is needed to maintain current housing arrangements	33	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	<b>Transitional Facilities/Short-term</b> <i>(e.g. temporary or transitional arrangement)</i>	0	
	<b>Temporary/Non-Permanent Housing arrangement</b> <i>(e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)</i>	0	
	Emergency Shelter/street	0	<i>Unstable Arrangements</i>
	Jail/Prison		
	Disconnected	0	
	Death	3	<i>Life Event</i>
	1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).		
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			15

### Section 3. HOPWA Outcomes on Access to Care and Support

#### 1a. Total Number of Households

Line [1]: For project sponsors/subrecipients that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c. to adjust for duplication among the service categories and Row d. to provide an unduplicated household total.

Line [2]: For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b. below.

<b>Total Number of Households</b>	
<b>1. For Project Sponsors/Subrecipients that provided HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following <u>HOPWA-funded</u> services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	160
b. Case Management	151
c. Adjustment for duplication (subtraction)	160
<b>d. Total Households Served by Project Sponsors/Subrecipients with Housing Subsidy Assistance (Sum of Rows a.b. minus Row c.)</b>	<b>151</b>
<b>2. For Project Sponsors/Subrecipients did NOT provide HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following <u>HOPWA-funded</u> service:	
a. HOPWA Case Management	0
<b>b. Total Households Served by Project Sponsors/Subrecipients without Housing Subsidy Assistance</b>	<b>0</b>

#### 1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report the number of households that demonstrated access or maintained connections to care and support within the program year.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report the number of households that demonstrated improved access or maintained connections to care and support within the program year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

<b>Categories of Services Accessed</b>	<b>[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:</b>	<b>[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:</b>	<b>Outcome Indicator</b>
1. Has a housing plan for maintaining or establishing stable on-going housing	148	0	<i>Support for Stable Housing</i>
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	151	0	<i>Access to Support</i>
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	151	0	<i>Access to Health Care</i>
4. Accessed and maintained medical insurance/assistance	148	0	<i>Access to Health Care</i>
5. Successfully accessed or maintained qualification for sources of income	120	0	<i>Sources of Income</i>

**Chart 1b., Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)**

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>• MEDICAID Health Insurance Program, or use local program name</li> <li>• MEDICARE Health Insurance Program, or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>• Veterans Affairs Medical Services</li> <li>• AIDS Drug Assistance Program (ADAP)</li> <li>• State Children’s Health Insurance Program (SCHIP), or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>• Ryan White-funded Medical or Dental Assistance</li> </ul> |
|--|--|--|

**Chart 1b., Row 5: Sources of Income include, but are not limited to the following (Reference only)**

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran’s Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul> | <ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran’s Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker’s Compensation</li> </ul> | <ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul> |
|---|--|--|

**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

*Note: This includes jobs created by this project sponsor/subrecipients or obtained outside this agency.*

*Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	0	0

**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

<b>Permanent Housing Subsidy Assistance</b>	<b>Stable Housing</b> (# of households remaining in program plus 3+4+5+6)	<b>Temporary Housing</b> (2)	<b>Unstable Arrangements</b> (1+7+8)	<b>Life Event</b> (9)
Tenant-Based Rental Assistance (TBRA)	34	0	2	0
Permanent Facility-based Housing Assistance/Units	0	0	0	0
Transitional/Short-Term Facility-based Housing Assistance/Units	0	0	0	0
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>	34	0	2	0
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	68	33	0	3
<b>Total HOPWA Housing Subsidy Assistance</b>	102	33	2	3

**Background on HOPWA Housing Stability Codes**

**Stable Permanent Housing/Ongoing Participation**

- 3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.
- 4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.
- 5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).
- 6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

- 1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).
- 7 = Jail /prison.
- 8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Certification of Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

<i>I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.</i>	
Name & Title of Authorized Official of the organization that continues to operate the facility:	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency (person who can answer questions about the report and program)	Contact Phone (with area code)

**End of PART 6**

**Part 7: Summary Overview of Grant Activities****A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

*Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).*

**Section 1. HOPWA-Eligible Individuals who Received HOPWA Housing Subsidy Assistance****a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

<b>Individuals Served with Housing Subsidy Assistance</b>	<b>Total</b>
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	144

**Chart b. Prior Living Situation**

In Chart b., report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** *The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a. above.*

<b>Category</b>		<b>Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance</b>
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	34
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	1
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	0
4.	Transitional housing for homeless persons	0
5.	<b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)</b>	1
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	0
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	0
9.	Hospital (non-psychiatric facility)	0
10.	Foster care home or foster care group home	0
11.	Jail, prison or juvenile detention facility	0
12.	Rented room, apartment, or house	84
13.	House you own	19
14.	Staying or living in someone else's (family and friends) room, apartment, or house	4
15.	Hotel or motel paid for without emergency shelter voucher	2
16.	Other	0
17.	Don't Know or Refused	0
18.	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	144



**c. Homeless Individual Summary**

In Chart c., indicate the number of eligible individuals reported in Chart b., Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c. do not need to equal the total in Chart b., Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	0	1

**Section 2. Beneficiaries**

In Chart a., report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a.), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

*Note: See definition of HOPWA Eligible Individual*

*Note: See definition of Transgender.*

*Note: See definition of Beneficiaries.*

**Data Check:** The sum of each of the Charts b. & c. on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a., Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a.)	144
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	8
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefited from the HOPWA housing subsidy	107
<b>4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1,2, &amp; 3)</b>	259

**b. Age and Gender**

In Chart b., indicate the Age and Gender of all beneficiaries as reported in Chart a. directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a., Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a., Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E. equals the total number of beneficiaries reported in Part 7, Section 2, Chart a., Row 4.

<b>HOPWA Eligible Individuals (Chart a, Row 1)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	16	1	0	0	17
3.	31 to 50 years	66	24	2	0	92
4.	51 years and Older	33	2	0	0	35
5.	<b>Subtotal (Sum of Rows 1-4)</b>	115	27	2	0	144
<b>All Other Beneficiaries (Chart a, Rows 2 and 3)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
6.	Under 18	31	28	0	0	59
7.	18 to 30 years	12	12	0	0	24
8.	31 to 50 years	11	10	0	0	21
9.	51 years and Older	5	6	0	0	11
10.	<b>Subtotal (Sum of Rows 6-9)</b>	59	56	0	0	115
<b>Total Beneficiaries (Chart a, Row 4)</b>						
11.	<b>TOTAL (Sum of Rows 5 &amp; 10)</b>	174	83	2	0	259

**c. Race and Ethnicity\***

In Chart c., indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a., Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a., Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a., Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a., Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	5	0	2	0
2.	Asian	4	0	5	0
3.	Black/African American	40	0	30	0
4.	Native Hawaiian/Other Pacific Islander	1	0	3	0
5.	White	93	2	69	3
6.	American Indian/Alaskan Native & White	1	0	1	0
7.	Asian & White	0	0	2	0
8.	Black/African American & White	0	0	1	0
9.	American Indian/Alaskan Native & Black/African American	0	0	0	0
10.	Other Multi-Racial	0	0	2	0
11.	Column Totals (Sum of Rows 1-10)	144	2	115	3
<p><b>Data Check:</b> Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a., Row 4.</p>					

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households**

**Household Area Median Income**

Report the area median income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to [http://www.huduser.org/portal/datasets/il/il2010/select\\_Geography\\_mfi.odn](http://www.huduser.org/portal/datasets/il/il2010/select_Geography_mfi.odn) for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	99
2.	31-50% of area median income (very low)	37
3.	51-80% of area median income (low)	8
4.	<b>Total (Sum of Rows 1-3)</b>	144

**Part 7: Summary Overview of Grant Activities**

**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor or subrecipient should complete Part 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a., Project Site Information, and 2b., Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor/Subrecipient Agency Name (Required)**

--

**2. Capital Development**

**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

	Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
	<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
	<input type="checkbox"/> Rehabilitation	\$	\$	
	<input type="checkbox"/> Acquisition	\$	\$	
	<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):	
b.	Rehabilitation/Construction Dates:		Date started: _____ Date Completed: _____	
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied	
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services	
e.	Number of units in the facility:		HOPWA-funded units = _____ Total Units = _____	
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number of participants on the list at the end of operating year	
g.	What is the address of the facility (if different from business address)?			
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public	

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a. please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor or Subrecipient**

Charts 3a., 3b. and 4 are required for each facility. In Charts 3a. and 3b., indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:**

Type of housing facility operated by the project sponsor/subrecipient	Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence						
c. Project-based rental assistance units or leased units						
d. Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor/subrecipient on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing	Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor/subrecipient
a. Leasing Costs		
b. Operating Costs		
c. Project-Based Rental Assistance (PBRA) or other leased units		
d. Other Activity (if approved in grant agreement) <u>Specify:</u>		
e. Adjustment to eliminate duplication (subtract)		
f. TOTAL Facility-Based Housing Assistance (Sum Rows a. through d. minus Row e.)		

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**Q5. HMIS DQ & Participation**

**5a. HMIS or Comparable**

**Database Data Quality Q5a**

<b>Data Element</b>	<b>Client Doesn't Know or Client Refused</b>	<b>Data not collected</b>
First name	0	0
Last name	0	0
SSN	214	107
Date of Birth	0	1
Race	10	117
Ethnicity	17	42
Gender	0	1
Veteran Status	4	531
Disabling condition	29	525
Residence Prior to Entry	37	562
Relationship to Head of Household	0	61
Destination	9	1825
Client location for project entry	0	403
Length of Time on Street, in ES or SH	90	1023

**Q6. Persons Served**

**6a. Report Validations**

**Table** Q6a

a. Total number of persons served	<b>2936</b>
b. Number of adults (age 18 or over)	<b>2141</b>
c. Number of children (under age 18)	<b>794</b>
d. Number of persons with unknown age	<b>1</b>
e. Total number of leavers	<b>2773</b>
f. Total number of adult leavers	<b>2040</b>
g. Total number of stayers	<b>163</b>
h. Total number of adult stayers	<b>101</b>
i. Number of veterans	<b>165</b>
j. Number of chronically homeless persons	<b>164</b>
k. Number of adult heads of household	<b>2085</b>
l. Number of child heads of household	<b>353</b>
m. Number of unaccompanied youth under age 25	<b>483</b>
n. Number of parenting youth under age 25 with children	<b>35</b>

**6b. Number of Persons Served**

Q6b

	<b>Total</b>	<b>a. Without children</b>	<b>b. With children and adults</b>	<b>c. With only children</b>	<b>d. Unknown household type</b>
a. Adults	2141	1880	260	0	1
b. Children	794	0	437	355	2
c. Don't know / refused	0	0	0	0	0
d. Information missing	1	0	0	0	1
<b>e. Total</b>	<b>2936</b>	<b>1880</b>	<b>697</b>	<b>355</b>	<b>4</b>



**Q7a. Households Served**

**7a. Number of Households Served** Q7a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
Total Households	2438	1855	228	354	1

**7b. Point-in-Time Count of Households on the Last Wednesday** Q7b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
January	218	178	33	7	2
April	231	184	35	12	0
July	230	170	46	14	0
October	197	158	35	4	0

**Q9. Contacts and Engagements**

**9a. Number of Persons Contacted** Q9a

	Total	a. First contact was at a place not meant for human habitation	b. First contact was at a non-residential service setting	c. First contact was at a residential service setting	d. First contact place was missing
a1. Contacted once?	1	0	1	0	0
a2. Contacted 2-5 times?	0	0	0	0	0
a3. Contacted 6-9 times?	0	0	0	0	0
a4. Contacted 10 or more times?	0	0	0	0	0
<b>az. Total persons contacted</b>	1	0	1	0	0

**9b. Number of Persons**

**Engaged**

Q9b

	Total	a. First contact was at a place not meant for human habitation	b. First contact was at a non-residential service setting	c. First contact was at a residential service setting	d. First contact place was missing
b1. Engaged after 1 contact?	1	0	1	0	0
b2. Engaged after 2-5 contacts?	0	0	0	0	0
b3. Engaged after 6-9 contacts?	0	0	0	0	0
b4. Engaged after 10 or more contacts?	0	0	0	0	0
<b>bz. Total persons engaged</b>	1	0	1	0	0
<b>c. Rate of engagement (%)</b>	100%	N/A	100%	N/A	N/A

**Q10. Gender**

**10a. Gender of Adults**

Q10a

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Male	792	755	37	0
b. Female	1347	1123	223	1
c. Transgender male to female	2	2	0	0
d. Transgender female to male	0	0	0	0
e. Other	0	0	0	0
f. Don't know / refused	0	0	0	0
g. Information missing	0	0	0	0
<b>h. Subtotal</b>	2141	1880	260	1

**10b. Gender of Children** Q10b

	Total	a. With children and adults	b. With only children	c. Unknown household type
a. Male	387	210	177	0
b. Female	405	227	176	2
c. Transgender male to female	2	0	2	0
d. Transgender female to male	0	0	0	0
e. Other	0	0	0	0
f. Don't know / refused	0	0	0	0
g. Information missing	0	0	0	0
<b>h. Subtotal</b>	<b>794</b>	<b>437</b>	<b>355</b>	<b>2</b>

**10c. Gender of Persons**  
Missing Age Information Q10c

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Male	0	0	0	0	0
b. Female	0	0	0	0	0
c. Transgender male to female	0	0	0	0	0
d. Transgender female to male	0	0	0	0	0
e. Other	0	0	0	0	0
f. Don't know / refused	0	0	0	0	0
g. Information missing	1	0	0	0	1
<b>h. Subtotal</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**10d. Gender by Age**

Ranges

Q10d

	Total	a. Under age 18	b. Age 18-24	c. Age 25-61	d. Age 62 and over	e. Client Doesn't Know/Client Refused	f. Data not collected
a. Male	1179	387	27	639	126	0	0
b. Female	1752	405	152	1121	74	0	0
c. Transgender male to female	4	2	0	1	1	0	0
d. Transgender female to male	0	0	0	0	0	0	0
e. Other	0	0	0	0	0	0	0
f. Don't know / refused	0	0	0	0	0	0	0
g. Information missing	1	0	0	0	0	0	1
<b>h. Total</b>	<b>2936</b>	<b>794</b>	<b>179</b>	<b>1761</b>	<b>201</b>	<b>0</b>	<b>1</b>

**Q11. Age**

Q11

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Under 5	187	0	183	3	1
b. 5 - 12	222	0	199	22	1
c. 13 - 17	385	0	55	330	0
d. 18 - 24	179	138	41	0	0
e. 25 - 34	438	312	126	0	0
f. 35 - 44	411	338	72	0	1
g. 45 - 54	503	483	20	0	0
h. 55 - 61	409	407	2	0	0
i. 62+	201	200	1	0	0
j. Don't know / refused	0	0	0	0	0
k. Information missing	1	0	0	0	1
<b>l. Total</b>	<b>2936</b>	<b>1878</b>	<b>699</b>	<b>355</b>	<b>4</b>

**Q12. Race & Ethnicity**

**12a. Race** Q12a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. White	1643	1128	336	179	0
b. Black or African-American	727	408	218	98	3
c. Asian	22	6	16	0	0
d. American Indian or Alaska Native	334	241	64	29	0
e. Native Hawaiian or Other Pacific Islander	10	8	1	1	0
f. Multiple races	173	65	61	47	0
g. Don't know / refused	10	9	0	1	0
h. Information missing	17	16	0	0	1
<b>i. Total</b>	<b>2936</b>	<b>1881</b>	<b>696</b>	<b>355</b>	<b>4</b>

**12b. Ethnicity** Q12b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Non-Hispanic/non-Latino	2700	1751	633	313	3
b. Hispanic/Latino	177	74	62	41	0
c. Don't know / refused	17	16	0	1	0
d. Information missing	42	40	1	0	1
<b>e. Total</b>	<b>2936</b>	<b>1881</b>	<b>696</b>	<b>355</b>	<b>4</b>

**Q13. Physical and Mental Health Conditions**

**13a1. Physical and Mental Health Conditions at Entry**

Q13a1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	202	183	0	19	0
b. Alcohol abuse	31	31	0	0	0
c. Drug abuse	34	33	0	1	0
d. Both alcohol and drug abuse	28	25	0	3	0
e. Chronic health condition	33	29	2	2	0
f. HIV/AIDS and related diseases	0	0	0	0	0
g. Developmental disability	19	12	2	5	0
h. Physical disability	42	40	0	2	0

**13b1. Physical and Mental Health Conditions of Leavers**

Q13b1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	198	180	0	18	0
b. Alcohol abuse	31	31	0	0	0
c. Drug abuse	34	33	0	1	0
d. Both alcohol and drug abuse	27	25	0	2	0
e. Chronic health condition	33	29	2	2	0
f. HIV/AIDS and related diseases	0	0	0	0	0
g. Developmental disability	19	12	2	5	0
h. Physical disability	42	40	0	2	0

**13c1. Physical and Mental Health**

**Conditions of Stayers** Q13c1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	4	3	0	1	0
b. Alcohol abuse	0	0	0	0	0
c. Drug abuse	0	0	0	0	0
d. Both alcohol and drug abuse	1	0	0	1	0
e. Chronic health condition	0	0	0	0	0
f. HIV/AIDS and related diseases	0	0	0	0	0
g. Developmental disability	0	0	0	0	0
h. Physical disability	0	0	0	0	0

**Q14. Domestic Violence**

**14a. Persons with Domestic Violence History**

Q14a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	771	377	374	20	0
b. No	706	448	33	225	0
c. Don't know / refused	37	3	0	34	0
d. Information missing	1180	1020	84	75	1
<b>e. Total</b>	<b>2727</b>	<b>1881</b>	<b>491</b>	<b>354</b>	<b>1</b>

**14b. Persons Fleeing Domestic Violence**

Q14b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	647	287	357	3	0
b. No	10	10	0	0	0
c. Don't know / refused	2	2	0	0	0
d. Information missing	112	78	17	17	0
<b>e. Total</b>	<b>771</b>	<b>377</b>	<b>374</b>	<b>20</b>	<b>0</b>

**Q15. Residence Prior to Project Entry** Q15

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
<b>a. Homeless situations</b>					
a1. Emergency shelter	702	591	65	46	0
a2. Transitional housing for homeless persons	123	22	1	100	0
a3. Place not meant for human habitation	76	68	0	8	0
a4. Safe haven	11	11	0	0	0
az. Total	912	692	66	154	0
<b>b. Institutional settings</b>					
b1. Psychiatric facility	23	21	0	2	0
b2. Substance abuse or detox center	8	8	0	0	0
b3. Hospital (non-psychiatric)	28	22	0	6	0
b4. Jail, prison or juvenile detention	44	40	0	4	0
b5. Foster care home or foster care group home	103	3	0	100	0
b6. Long-term care facility or nursing home	1	1	0	0	0
b7. Residential project or halfway house with no homeless criteria	9	3	0	6	0
bz. Total	216	98	0	118	0



Combined Report

<b>c. Other locations</b>					
c01. PH for homeless persons	39	9	0	30	0
c02. Owned by client, no subsidy	16	16	0	0	0
c03. Owned by client, with subsidy	2	1	0	0	1
c04. Rental by client, no subsidy	243	171	72	0	0
c05. Rental by client, with VASH subsidy	3	3	0	0	0
c06. Rental by client, with GPD TIP subsidy	0	0	0	0	0
c07. Rental by client, with other subsidy	32	32	0	0	0
c08. Hotel or motel paid by client	48	48	0	0	0
c09. Staying or living with friend(s)	508	154	0	354	0
c10. Staying or living with family	153	133	0	20	0
c11. Other	65	59	0	6	0
c12. Don't know / refused	42	32	0	10	0
c13. Information missing	795	434	353	8	0
cz. Total	1735	1091	425	218	1
<b>d. Total</b>	<b>2727</b>	<b>1881</b>	<b>491</b>	<b>354</b>	<b>1</b>

**Q20. Non-Cash Benefits**

**20a. Type of Non-Cash**

**Benefit Sources**

Q20a

	<b>At entry</b>	<b>At Latest Annual Assessment for Stayers</b>	<b>At Exit for Leavers</b>
a. Supplemental Nutritional Assistance Program	378	0	337
b. WIC	11	0	10
c. TANF Child Care services	2	0	3
d. TANF transportation services	0	0	0
e. Other TANF-funded services	0	0	0
f. Other source	10	0	10

**Q21. Health Insurance** Q21

	<b>At entry</b>	<b>At Latest Annual Assessment for Stayers</b>	<b>At Exit for Leavers</b>
a. MEDICAID health insurance	136	0	142
b. MEDICARE health insurance	29	0	25
c. State Children's Health Insurance	72	0	77
d. VA Medical Services	10	0	10
e. Employer-provided health insurance	8	0	10
f. Health insurance through COBRA	2	0	2
g. Private pay health insurance	16	0	16
h. State Health Insurance for Adults	4	0	4
i. No health insurance	0	0	0
j. Client doesn't know/Client refused	0	0	0
k. Data not collected	2574	75	2403
l. Number of adult stayers not yet required to have an annual assessment	0	88	0
m. 1 source of health insurance	244	0	253
n. More than 1 source of health insurance	14	0	14

**Q22. Length of Participation**

**Q22a2. Length of Participation—ESG projects**

Q22a2

	Total	Leavers	Stayers
a. 0 to 7 days	950	940	10
b. 8 to 14 days	534	529	5
c. 15 to 21 days	301	290	11
d. 22 to 30 days	214	201	13
e. 31 to 60 days	479	461	18
f. 61 to 90 days	194	177	17
g. 91 to 180 days	172	133	39
h. 181 to 365 days	70	39	31
i. 366 to 730 days (1-2 yrs.)	22	0	22
j. 731 to 1095 days (2-3 yrs.)	0	0	0
k. 1096 to 1460 days (3-4 yrs.)	0	0	0
l. 1461 to 1825 days (4-5 yrs.)	0	0	0
m. More than 1825 days (>5 yrs.)	0	0	0
n. Information missing	0	0	0
<b>o. Total</b>	<b>2936</b>	<b>2770</b>	<b>166</b>

**Q22c. RRH Length of Time between Project Entry Date and Residential Move-in Date**

Q22c

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 0-7 days	1	1	0	0	0
b. 8-14 days	0	0	0	0	0
c. 15-21 days	0	0	0	0	0
d. 22 to 30 days	0	0	0	0	0
e. 31 to 60 days	0	0	0	0	0
f. 61 to 180 days	0	0	0	0	0
g. 181 to 365 days	0	0	0	0	0
h. 366 to 730 days (1-2 yrs.)	0	0	0	0	0
i. Data Not Collected	0	0	0	0	0
<b>j. Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Q22d. Length of Participation by Household type**

Q22d

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 0 to 7 days	884	619	45	220	0
b. 8 to 14 days	505	307	142	56	0
c. 15 to 21 days	288	240	33	15	0
d. 22 to 30 days	195	156	20	19	0
e. 31 to 60 days	419	327	61	31	0
f. 61 to 90 days	182	143	33	6	0
g. 91 to 180 days	139	62	71	6	0
h. 181 to 365 days	69	25	40	0	4
i. 366 to 730 days (1-2 yrs.)	22	1	20	1	0
j. 731 to 1095 days (2-3 yrs.)	0	0	0	0	0
k. 1096 to 1460 days (3-4 yrs.)	0	0	0	0	0
l. 1461 to 1825 days (4-5 yrs.)	0	0	0	0	0
m. More than 1825 days (>5 yrs.)	0	0	0	0	0
n. Information missing	0	0	0	0	0
<b>o. Total</b>	<b>2703</b>	<b>1880</b>	<b>465</b>	<b>354</b>	<b>4</b>

**Q23. Exit Destination –  
More than 90 Days** Q23

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
<b>a. Permanent destinations</b>					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	14	14	0	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	66	28	38	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	1	1	0	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
az. Total	81	43	38	0	0

Combined Report

<b>b. Temporary destinations</b>					
b1. Emergency shelter	0	0	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	0	0	0	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0
b6. Place not meant for human habitation	0	0	0	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0
bz. Total	0	0	0	0	0
<b>c. Institutional settings</b>					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	1	1	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	1	1	0	0	0

Combined Report

<b>d. Other destinations</b>					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	12	5	7	0	0
d4. Don't know / refused	0	0	0	0	0
d5. Information missing	578	258	317	3	0
dz. Total	590	263	324	3	0
<b>e. Total</b>	<b>672</b>	<b>307</b>	<b>362</b>	<b>3</b>	<b>0</b>

**Q23a. Exit**

**Destination—All persons**

Q23a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
<b>a. Permanent destinations</b>					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	1	1	0	0	0
a03. Owned by client, with ongoing subsidy	1	0	0	1	0
a04. Rental by client, no ongoing subsidy	247	64	183	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	3	0	3	0	0
a08. Permanent housing for homeless persons	149	0	0	149	0
a09. Staying or living with family, permanent tenure	15	0	3	12	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
az. Total	416	65	189	162	0



Combined Report

<b>b. Temporary destinations</b>					
b1. Emergency shelter	3	0	2	1	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	150	1	4	145	0
b4. Staying with family, temporary tenure	4	0	4	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0
b6. Place not meant for human habitation	5	0	0	5	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0
bz. Total	162	1	10	151	0
<b>c. Institutional settings</b>					
c1. Foster care home or group foster care home	2	0	0	2	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	2	0	0	2	0
c5. Jail, prison or juvenile detention facility	4	0	3	1	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	8	0	3	5	0

Combined Report

<b>d. Other destinations</b>					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	2	0	0	2	0
d4. Don't know / refused	9	0	0	9	0
d5. Information missing	2006	1669	320	13	4
dz. Total	2017	1669	320	24	4
<b>e. Total</b>	<b>2603</b>	<b>1735</b>	<b>522</b>	<b>342</b>	<b>4</b>

**Q23b. Homeless  
Prevention Housing  
Assessment at Exit**

Q23b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Able to maintain the housing they had at project entry--Without a subsidy	0	0	0	0	0
b. Able to maintain the housing they had at project entry--With the subsidy they had at project entry	0	0	0	0	0
c. Able to maintain the housing they had at project entry--With an on-going subsidy acquired since project entry	0	0	0	0	0
d. Able to maintain the housing they had at project entry--Only with financial assistance other than a subsidy	242	65	177	0	0
e. Moved to new housing unit--With on-going subsidy	0	0	0	0	0
f. Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
g. Moved in with family/friends on a temporary basis	0	0	0	0	0
h. Moved in with family/friends on a permanent basis	0	0	0	0	0
i. Moved to a transitional or temporary housing facility or program	0	0	0	0	0
j. Client became homeless-moving to a shelter or other place unfit for human habitation	0	0	0	0	0
k. Client went to jail/prison	0	0	0	0	0

Combined Report

l. Client died	0	0	0	0	0
m. Client doesn't know/Client refused	0	0	0	0	0
n. Data not collected (no exit interview completed)	578	258	317	3	0
<b>o. Total</b>	<b>820</b>	<b>323</b>	<b>494</b>	<b>3</b>	<b>0</b>

**Q24. Exit Destination –  
90 Days or Less** Q24

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
<b>a. Permanent destinations</b>					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	9	9	0	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	62	31	31	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	0	0	0	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0
az. Total	71	40	31	0	0

Combined Report

<b>d. Other destinations</b>					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	0	0	0	0	0
d4. Don't know / refused	0	0	0	0	0
d5. Information missing	533	248	282	3	0
dz. Total	533	248	282	3	0
<b>e. Total</b>	<b>605</b>	<b>289</b>	<b>313</b>	<b>3</b>	<b>0</b>

**25a. Number of Veterans** Q25a

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Chronically homeless veteran	1	1	0	0
b. Non-chronically homeless veteran	164	160	4	0
c. Not a veteran	1441	1314	126	1
d. Client Doesn't Know/Client Refused	4	4	0	0
e. Data Not Collected	531	402	129	0
<b>f. Total</b>	<b>2141</b>	<b>1881</b>	<b>259</b>	<b>1</b>

**Q26b. Number of Chronically Homeless Persons by Household** Q26b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Chronically homeless	164	164	0	0	0
b. Not chronically homeless	1402	1140	242	17	3
c. Client Doesn't Know/Client Refused	89	89	0	0	0
d. Data Not Collected	1048	487	223	337	1
<b>e. Total</b>	<b>2703</b>	<b>1880</b>	<b>465</b>	<b>354</b>	<b>4</b>

Combined Report

<b>b. Temporary destinations</b>					
b1. Emergency shelter	1	1	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	0	0	0	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0
b6. Place not meant for human habitation	0	0	0	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0
bz. Total	1	1	0	0	0
<b>c. Institutional settings</b>					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	0	0	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0
cz. Total	0	0	0	0	0

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**Contract and Subcontract Activity**

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

**Privacy Act Notice** = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency										Check if:		2. Location (City, State Zip Code)			
City of tulsa										PH		175 E 2nd Street, Tulsa, OK, 74103			
										IH					
										CPD					
										Housing					
3a. Name of Contact Person				3b. Phone Number (Including Area Code)			4. Reporting Period			5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.			6. Date Submitted to Field Office		
Rhys Williams				918 -596-2604			<input type="checkbox"/> July 1, 2015-June 30, 2016						23-Sep-16		
Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.						
									Name	Street	City	State	Zip		
B-15-MC-40-0004	\$13,850.00	2	2	No	80572688	Yes			C C & W Contractors	P.O. Box 551	Tulsa	OK	74101		
B-15-MC-40-0004	\$5,000.00	2	1	No	847441433	Yes			Seal Rite	P. O. Box 941	Owasso	Ok	74055		
B-15-MC-40-0004	\$5,000.00	2	1	No	968898473	Yes			A & M Construction	12401 E. 79th CT N.	Owasso	OK	74055		
B-15-MC-40-0004	\$1,525.00	2	1	No	73 -1506499	Yes			Michael Burnside	P. O. Box 9	Talala	OK	74080		
B-15-MC-40-0004	\$ 39,745.40	0	1	No	73-0985648	No			Ark Wrecking Co.	1800 S 49 AV West	Tulsa	OK	74107		
B-15-MC-40-0004	\$ 60,721.00	0	1	No	45-0515739	No			DT Specialized Services, Inc.	PO Box 610	Catoosa	OK	74015		
B-15-MC-40-0004	\$ 99,405.00	0	1	No	20-3484719	No			Demolition Wrecking Co.	1117 E 4 ST S	Tulsa	OK	74120		
B-15-MC-40-0004	\$ 7,530.00	3	2	No	447-60-6257	No			John Hardman, Jr. DBA A-Plus Electric Co.	520 East 36th Street North	Tulsa	OK	74106		
B-15-MC-40-0004	\$ 20,860.00	3	4	No	73-1622815	No			Estban Contreran Dba Ec Plumbing & Drain, Inc.	PO Box 1593	Owasso	OK	74055		
B-15-MC-40-0004	\$ 22,955.00	3	1	No	5452450	No			Glen D Fisher DBA Fisher Construction Co.	1334 East 34th Street South	Tulsa	OK	74105		
B-15-MC-40-0004	\$ 4,185.00	3	1	No	73-1541364	No			David Usher Dba Davy Joe's Heat & Air, Inc.	5127 S. 209th W. Ave.	Sand Springs	OK	74063		
B-15-MC-40-0004	\$ 24,890.00	3	1	No	30553442	No			Famous Tankersley Dba Ews Roofing, Llc	70 North 252 Road	Mounds,	OK	74047		
B-15-MC-40-0004	\$ 36,000.00	3	1	No	573-47-2072	No			Charles Ingle Dba Ingle Heating & Air	31697 E. 169TH ST. S.	Coweta	OK	74429		
B-15-MC-40-0004	\$ 1,540.00	3	1	No	20-1659971	No			David Coman Dba Jarco Construction Solutions	2744 E. 13TH PL.	Tulsa	OK	74104		
B-15-MC-40-0004	\$ 6,570.00	3	1	No	440-44-1156	No			Charles Warren Dba Warren Plumbing Heating & Air	209 W. 4th St.	Owasso	OK	74055		

**Contract and Subcontract Activity**

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

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City of tulsa										PH		175 E 2nd Street, Tulsa, OK, 74103			
										IH					
										CPD					
										Housing					
3a. Name of Contact Person				3b. Phone Number (Including Area Code)			4. Reporting Period			5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.			6. Date Submitted to Field Office		
Rhys Williams				918 -596-2604			<input type="checkbox"/> July 1, 2015-June 30, 2016						23-Sep-16		
Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.						
									Name	Street	City	State	Zip		
B-15-MC-40-0004	\$ 2,275.00	3	1	No	444-74-6418	No			Robin Miller Dba Miller's Superior Electric	320 NORTH BEAUMONT	Owasso	OK	74055		
B-15-MC-40-0004	\$ 9,500.00	3	1	No	75-3012901	No			Maurice Radtke Dba Radco Construction Co.	16501 EAST 76TH ST. N.	Owasso	OK	74055		
B-15-MC-40-0004	\$ 5,980.00	3	1	No	440-92-0859	No			Bryan Mcentire Dba Mcpride Roofing	717 S. 8th St.	Broken Arrow	OK	74012		
B-15-MC-40-0004	\$ 27,425.00	3	4	No	573-49-5616	No			Manuel Vasquez Dba About Plumbing Co.	1008 WEST NASHVILLE ST.	Broken Arrow	, OK	74012		
B-15-MC-40-0004	\$ 14,140.00	3	2	No	73-0980180	No			Leron West Dba Cc&w Contractors	P.O. BOX 551	Tulsa	OK	74101		
B-15-MC-40-0004	\$ 27,186.00	3	1	No	440-46-5366	No			Jim Alderson Dba A&m Construction Co.	12401 E. 79TH CT. N.	Owasso	OK	74055		
B-15-MC-40-0004	\$ 34,380.00	3	4	No	73-1622815	No			Estban Contreran Dba Ec Plumbing & Drain, Inc. Owasso Ok 74055	10416 N 127th E Ave,	Owasso	OK	74055		
B-15-MC-40-0004	\$ 79,068.00	3	1	No	73-1554507	No			Jimmy Boyd Dba Seal-rite Construction Co.	P.O. BOX 941	Owasso	OK	74055		
B-15-MC-40-0004	\$ 21,445.00	3	1	No	27-1951649	No			Eddie Hboysel Dba Air Rescue Heating & Air, Llc	15495 S. 314TH E. AVE.	Coweta	OK	74429		
B-15-MC-40-0004	\$ 2,751.00	3	1	No	441-66-2013	No			Frank Bates Dba Cv3 Mechanical Solutions	4500 S. 129th E. Ave., Suite 121	Tulsa	OK	74134		
B-15-MC-40-0004	\$ 2,945.00	3	4	No	609-14-3994	No			Carlos Velasco Dba Cv Electric	3742 E. Virgin Pl.	Tulsa	OK	74115		
B-15-MC-40-0004	\$ 242,279.47	1	1	No	731049975	No			Construction Enterprise Inc.	902 W. 23rd street	Tulsa	OK	74107		
B-14-MC-40-0004	\$ 179,397.00	2	1	No	20-1717097	No			Ellsworth Construction Inc.	5141 S 24th West Avenue	Tulsa	OK	74107		
B-14-MC-40-0004	\$ 2,330.00	2	1	No		No	60-0001669		Third Generation Electric	8620 S 33rd West Avenue	Tulsa	OK	74132		

**Contract and Subcontract Activity**

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

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Rhys Williams				918 -596-2604			<input type="checkbox"/> July 1, 2015-June 30, 2016					23-Sep-16			
Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.						
									Name	Street	City	State	Zip		
B-14-MC-40-0004	\$ 19,061.00	2	1	No		No	41-2124583		Yardvarks, LLC	10026-A S. Mingo Road, #181	Tulsa	OK	74133		
B-15-MC-40-0004	\$441,835.88	3	1	No	20-1717097	No			Ellsworth Construction Inc.	5141 S 24th West Avenue	Tulsa	OK	74107		
B-15-MC-40-0004	\$5,037.40	3	3	No		No	20-3411598	No	Advanced Workzone Services	2801 E 31st Street	Muskogee	OK	74403		
B-15-MC-40-0004	\$3,990.00	3	3	No		No	27-3345890	No	Tulsa Land Survey	1501 E 6th Street	Tulsa	OK	74120		
B-15-MC-40-0004	\$1,655.19	3	3	No		No	45-3484388	No	Brownco	1525 N 105th Street	Tulsa	OK	74116		
M-15-MC-40-0202	\$ 272,250.00	3	1	No	440-46-5306	No			Jim Alderson DBA A&m Construction Co.	12401 E. 79TH CT. N.	Owasso	OK	74055		
M-15-MC-40-0202	\$ 121,825.00	3	1	No	73-1051149	No			Roger Ruhmann DBA Ruhmann Construction Co.	P.O.BOX150033	Tulsa	OK	74115		
M-15-MC-40-0202	\$ 105,000.00	3	2	No	445-70-7575	No			Denyveaus Sells DBA Sells Construction	5920 N.ATLANTA CT.	Tulsa	OK	74130		
M-15-MC-40-0202	\$ 30,550.00	3	1	No	75-3029011	No			Maurice Radtke DBA Radco Construction	16501 East 76th Sreet Nrth	Owasso	OK	74055		
M-15-MC-40-0202	\$69,905.00	2	2	No	80572688	Yes			Leron West DBA C C & W Contractors	P.O. Box 551	Tulsa	OK	74101		
M-15-MC-40-0202	\$ 35,000.00	3	1	No	5452450	No			Glen D Fisher DBA Fisher Construction Co.	1334 East 34th Street South	Tulsa	OK	74105		
M-14-MC-40-0202	\$ 2,687.00	4	1	No	73 -1223947	No			Knox Inspections	1410 S Terrace Drive	Tulsa	OK	74104		
M-14-MC-40-0202	\$ 1,000.00	4	1	No	73 -1506499	Yes			Burnside and Associates Ltd. Co.	PO Box 9	Talala	OK	74080		
M-14-MC-40-0202	\$ 54,997.80	2	2	No	73 -1601095	No			Tara Custom Homes, Inc.	1322 W Woodrow St	Tulsa	OK	74127		
M-14-MC-40-0202	\$ 81,272.90	2	2	No	38 -3852333	No			Blue Hill Heat & Air, Inc.	PO Box 3455	Broken Arrow	OK	74013		
M-14-MC-40-0202	\$24,875.00	2	2	No	45-0565887	No			J & M construction	27208 E 123rd Place South	Coweta	OK	74429		

**Contract and Subcontract Activity**

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

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Rhys Williams				918 -596-2604			<input type="checkbox"/> July 1, 2015-June 30, 2016						23-Sep-16		
Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.						
									Name	Street	City	State	Zip		
M-12-MC-40-0004	\$ 90,811.17	1	1	No	73-1060847	No			RESCO	1917 West C Street	Jenks	OK	74037		
M-12-MC-40-0004	\$ -	1	1	No	73-1060847	No	38-3852880	No	Alpha Dynamic Life Safety Sys., Inc	9565 Rosewood Dr.	Broken Arrow	OK	74014		
M-12-MC-40-0004	\$ 1,972.00	1	1	Yes	73-1060847	No	46-4115779	No	Chambers Excavation	9900 S. 4060 Rd.	Talala	OK	74080		
M-12-MC-40-0004	\$ 18,560.00	1	1	No	73-1060847	No	444-44-5866	No	Cotner Heat & Air Cond.	Rt. 1, Box 179	Mounds	OK	74047		
M-12-MC-40-0004	\$ -	1	1	No	73-1060847	No	46-0515739	No	D. T. Specialized Services	12037 E Pine	Tulsa	OK	74116		
M-12-MC-40-0004	\$ -	1	1	No	73-1060847	No	73-1276216	No	GLG Building Corp.	P.O Box 193	Sapulpa	OK	74067		
M-12-MC-40-0004	\$ 894.65	1	3	No	73-1060847	No	35-2344568	No	Logsdon Framing, LLC	9919 S. 100th Pl.	Tulsa	OK	74133		
M-12-MC-40-0004	\$ -	1	1	No	73-1060847	No	73-1557210	No	McCulloch Excavation, Inc.	P.O. Box 1185	Glenpool	OK	74033		
M-12-MC-40-0004	\$ -	1	1	No	73-1060847	No	20-419343	No	Owasso Services Co., Inc.	P.O. Box 1776	Owasso	OK	74075		
M-12-MC-40-0004	\$ 79.63	1	4	No	73-1060847	No	27-4598809	No	RAMCCO, Concrete Construction, I	19548 E 6th St	Tulsa	OK	74108		
M-12-MC-40-0004	\$ 4,019.40	1	1	No	73-1060847	No	73-1340457	No	Reliable Fire Systems, Inc.	6636 S. Hwy 97	Sapulpa	OK	74066		
M-12-MC-40-0004	\$ 20,880.00	1	1	No	73-1060847	No	73-1347192	No	TEMCO Electric, Inc.	5903 E 11th St	Tulsa	OK	74112		
M-12-MC-40-0004	\$ 10,488.72	1	1	No	73-1060847	No	448-46-2261	No	Edwards Construction	850308 S. 3525 Rd.	Stroud	OK	74079		
M-12-MC-40-0004	\$ -	1	1	No	73-1060847	No	73-1554507	No	Seal-Rite Contractors	P.O. Box 941	Owasso	OK	74055		
M-12-MC-40-0004	\$ 2,175.00	1	1	No	73-1060847	No	73-1516772	No	Moore Insulation	612 N. Walnut	Broken Arrow	OK	74012		
M-12-MC-40-0004	\$ 6,729.10	1	1	Yes	73-1060847	No	46-4289734	No	Super Scapes	3701-A S. Harvard ave. #342	Tulsa	OK	74135		
M-12-MC-40-0004	\$ 13,775.00	1	1	No	73-1060847	No	443-61-9285	No	Adams Paint Co.	4809 Oakland Place	Tulsa	OK	74132		
M-12-MC-40-0004	\$ 8,321.08	1	1	No	73-1060847	No	448-72-6663	No	Drywall Solutions	4329 E. Sunburst	Sand Springs	OK	74063		

**Contract and Subcontract Activity**

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

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									Name		Street		City		State	Zip									
M-12-MC-40-0004	\$ 6,525.00	1	1	No	73-1060847	No	20-0127369	No	Anthony Masonry		13575 E. Yeager's Way		Inola		OK	74036									
M-12-MC-40-0004	\$ 14,224.50	1	1	No	73-1060847	No	56-4983996	No	Hicks Floor Covering		PO Box 478		Tahlequah		OK	74465									
				<b>7c: Type of Trade Codes:</b>			<b>7d: Racial/Ethnic Codes:</b>			<b>5: Program Codes (Complete for Housing and Public and Indian Housing programs only):</b>															
<b>CPD:</b>	<b>Housing/Public Housing:</b>																								
1 = New Construction	1 = New Construction	2 = Substantial Rehab.	3 = Repair	4 = Service	5 = Project Mangt.	6 = Professional	7 = Tenant Services	8 = Education/Training	9 = Arch./Engrg. Appraisal	0 = Other	1 = White Americans	2 = Black Americans	3 = Native Americans	4 = Hispanic Americans	5 = Asian/Pacific Americans	6 = Hasidic Jews	1 = All Insured, including Section8	2= Flexible Subsidy	3 = Section 8 Noninsured, Non-HFDA	4 = Insured (Management)	5 = Section 202	6 = HUD-Held (Management)	7 = Public/India Housing	8 = Section 811	
Previous editions are obsolete.										form <b>HUD-2516</b> (8/98)															

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**MEMORANDUM**  
**FINANCE DEPARTMENT –**  
**GRANTS ADMINISTRATION**

---

DATE: 9/23/16  
TO: HUD Oklahoma Field Office  
FROM: Grants Administration  
SUBJECT: PY 2015 Section 3 Reports

The city of Tulsa is unable to submit PY 2015 Section 3 reports in the SPEARS online reporting system due to the system not recognizing the City's shortened 2014 HUD program year.

In PY 2014 the City's HUD program year was shortened to nine month to align with the City's fiscal calendar. The online reporting system only provides an option to select the start date of the reporting period and automatically sets the end date to one year from the selected date. This has resulted in the system setting the end date of the PY 2014 Section 3 reports to September 30, 2015, not June 30, 2015.

When staff tried to submit reports for PY 2015, starting July 1, 2015 the system indicated that a report already exists for this period. Staff have contact the section 3 helpdesk and are awaiting a response on how to rectify this issue. Once an answer has been provided staff will submit the PY 2015 reports and notify your office.

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**SECTION 5 –  
ADDITIONAL  
INFORMATION**

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# TULSA WORLD

P.O. Box 1770 Tulsa, Oklahoma 74102-1770 | [tulsa-world.com](http://tulsa-world.com)

Account Number

1023339

CITY OF TULSA GRANTS ADMINISTRATION  
DEPARTMENT  
Attn Rhys Williams  
175 E. 2ND STREET, SUITE 480  
TULSA, OK 74108

Date

August 26, 2016

TW Tulsa World

TW

Date	Category	Description	Ad Size	Total Cost
08/26/2016	Legal Notices	NOTICE OF PUBLIC HEARING	1 x 51.00 CL	32.64

282524  
Published in the Tulsa World, Tulsa County, Oklahoma, August 26, 2016

### NOTICE OF PUBLIC HEARING

The HUD Community Development Committee for the City of Tulsa will hold a Program Year 2015 Consolidated Annual Performance and Evaluation Report (CAPER) & Program Year 2017 Needs Assessment Public Hearing at City Hall, 175 E. 2nd Street, Council Chambers, 2nd Floor on Wednesday, September 7, 2016 at 5:00 p.m. The purpose of the Public Hearing is to consider the Draft FY15 CAPER and to solicit comments from Tulsans in order to prioritize the needs for Program Year 2017 in accordance with the goals set forth in the approved City of Tulsa Five-Year Consolidated Plan. The Consolidated Plan can be viewed by accessing <https://www.cityoftulsa.org/community-programs/grants/plans-and-reports.aspx>. Information presented to the Committee will be used to set priorities for Program Year 2017.

Reasonable accommodations will be made in compliance with the Americans with Disability Act of 1990 for those with disabilities or those who require an interpreter for languages other than English. Contact Grants Administration at (918) 596-9084 by September 2, 2016 to request such arrangements.

### Proof of Publication

I, being of lawful age, being duly sworn, upon the oath deposes and says that he/she is the CLERK of TULSA WORLD, a daily newspaper printed in the City of Tulsa, County of Tulsa, State of Oklahoma, and a bonafide paid general circulation therein, printed in the English language, and that the notice by publication was published in said newspaper on the following dates.

08/26/2016

and that said newspaper has been continuously and uninterruptedly published in said county during the period of more than One Hundred and Four (104) weeks consecutively, prior to the first publication of said notice, or advertisement, as required by Section one, chapter four, Title 25 Oklahoma Session Laws, 1943, as amended by House Bill No. 495 22nd Legislature, and thereafter, and complies with all of the prescriptions and requirements of the laws of Oklahoma. (The advertisement above referred to is a true and printed copy. Said notice was published in all editions of said newspaper and not in a supplement thereof.)

Newspaper reference: 0000282524

Karon Johnson  
Legal Representative

Sworn to and subscribed before me this date: 8-26-16

Donna J. Lacy  
Notary Public



My Commission expires 9-10-16

THIS IS NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU

CITY OF TULSA

AUG 29 2016

GRANTS ADMINISTRATION

## Grants Administration

---

Grants Administration is the trustee of federal entitlement funds that are distributed to the City of Tulsa by the U.S. Department of Housing and Urban Development (HUD).

The City of Tulsa receives federal allocations through Community Development Block Grant (CDBG), Home Investment Partnership Grant (HOME) Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with Aids (HOPWA).

Grants Administration coordinates and oversees all aspects of the grant submissions and provides oversight to ensure ethical compliance. In addition, Grants Administration provides support to City departments to ensure the implementation of policies and practices are in compliance with applicable Federal, State, and local laws, regulations, and contract stipulations. Grants also provides expertise in budgeting, reporting and contract and compliance monitoring.

### **2015 Draft CAPER Now Available for Review**

The Draft Program Year 2015 Consolidated Annual Performance and Evaluation Report is now available online for review through September 7, 2016. The report covers the period from July 1, 2015 - June 30, 2016.

A Needs Assessment Public Hearing is scheduled for September 7, 5.m., City Hall, 175 E. 2nd St., City Council Chambers. The meeting will be broadcast live on TGOVonline.

### **[View the 2015 CAPER Online](#)**

All written comments should be directed to the attention of Grants Administration, 175 East 2nd St., Suite 480, Tulsa, OK 74103, or e-mailed to [grantsadmin@cityoftulsa.org](mailto:grantsadmin@cityoftulsa.org).

**DIRECTOR****DIRECTOR****Available Position Director:**

The John Hope Franklin Center for Reconciliation in Tulsa, Oklahoma is seeking a Director. The successful candidate must possess a demonstrated commitment to diversity and inclusivity; be an exceptional communicator; serve as an effective and approachable "face" of the organization; and work tirelessly to create, sustain, and strengthen community alliances. She will implement the strategic planning and the Center's fundraising efforts. The successful candidate must have a demonstrated history of effective fundraising and understand the philanthropic landscape in the Tulsa Community. Experience managing staff (paid and volunteer) is essential as is the ability to manage conflict constructively. The Director must have experience effectively communicating and engaging a Board of Directors. Reports directly to the JHFCR Executive Committee.

For additional details and more specific requirements for this available position go to the John Hope Franklin Center's website, [www.jhfcrcr.org](http://www.jhfcrcr.org)

**DRAFT CAPER**

**NOTICE TO THE PUBLIC OF AVAILABILITY OF THE DRAFT PROGRAM YEAR 2015 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE CITY OF TULSA, OKLAHOMA**

The Program Year 2015 Consolidated Annual Performance and Evaluation Report (CAPER) covers the period from July 1, 2015 through June 30, 2016. Any actions or changes contemplated as a result of this public hearing process will be set forth in the CAPER.

The Draft CAPER will be available for a fifteen (15) day review and comment period by all interested parties from August 23, 2016 through September 7, 2016 at the following locations: City of Tulsa - City Clerk's office (175 E. 2nd Street, 2nd Floor), all four Regional Libraries (Hardesty, Martin, Rudisill and Zarrow), and on-line at the City's website: <http://www.cityoftulsa.org/community-programs/grants.aspx>. All written comments should be directed to the attention of Grants Administration, 175 East 2nd Street, Suite 480, Tulsa, OK 74103, e-mailed to [grantsadmin@cityoftulsa.org](mailto:grantsadmin@cityoftulsa.org).

**ODOT BIDS TE1**

June 20, 2016

Unless otherwise noted in the proposal, all bids must be submitted over the Internet via Bid Express. When written bids are allowed, sealed proposals sent by registered mail will be received through the ODOT Office Engineer Division until 30 minutes prior to the scheduled bid opening. From 30 minutes prior to the bid opening until the time of the bid opening, bid proposals must be turned in directly to the ODOT Commission Room located on the east side of the lobby. The scheduled bid opening is 10:30 A.M., August 18, 2016 for the work listed below.

No Proposal for construction or maintenance work of the department will be issued to any contractor after 10:30 A.M. on the working day preceding opening of bids for any contract.

Each bid shall be accompanied by a Certified or Cashier's Check or Bid Bond equal to 5% of the bid made payable to the State of Oklahoma, Department of Transportation, as a proposal guaranty. Proposal checks will be held or returned by the Department as per Section 103.04 of the State Standard Specifications.

The minimum wage to be paid laborers and mechanics employed on this project shall be included in the proposal.

Bids must be prepared as

**ODOT BIDS TE1**

directed by the State Standard Specifications.

Plans, proposals, and specifications may be examined in the plan room or in the Office Engineer Division at the Oklahoma Department of Transportation central office in Oklahoma City, Oklahoma.

This work will be done under the Oklahoma Department of Transportation applicable specifications for highway construction as depicted on the lower left corner of the plan's title sheet.

Plans and proposal forms may be ordered from the Office Engineer Division, Oklahoma Department of Transportation Building, 200 N.E. 21st Street, Oklahoma City, OK 73105. Cost of Bidding Documents is \$50.00 + tax for each Bidding Proposal. State Standard Specifications may be purchased for \$55.00 + tax. (Oklahoma tax is 8.375%).

Plans (Reduced Size Complete) \$31.43 X-SEC \$0.00 + postage/handling. Make checks payable to Oklahoma Department of Transportation. No refunds will be made for bidding documents or Specification books purchased.

Unless otherwise noted in the proposal, upon award of the contract to the successful bidder, the contract will be completely and correctly executed by the contractor and returned to the Department within ten (10) working days from the date of award. The Department will have fourteen (14) working days from the date of award to complete its execution of the contract.

The Oklahoma Department of Transportation (ODOT) ensures that no person or groups of persons shall, on the grounds of race, color, sex, age, national origin, disability/handicap, or in income status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by ODOT, its recipients, sub-recipients, and contractors.

Description of work and location of project:

Job Piece No.  
3193905

SSP-272N(138)SS

**ODOT BIDS TE1**

US-75 TULSA RESURFACE (ASPHALT) US-75: FROM 2.0 MILES NORTH OF THE I-44 INTERCHANGE EXTEND NORTH IN TULSA, STATE OF OKLAHOMA, DEPARTMENT OF TRANSPORTATION  
By: Mike Patterson, Director.

**ODOT BIDS TE2**

July 20, 2016

Unless otherwise noted in the proposal, all bids must be submitted over the Internet via Bid Express. When written bids are allowed, sealed proposals sent by registered mail will be received through the ODOT Office Engineer Division until 30 minutes prior to the scheduled bid opening. From 30 minutes prior to the bid opening until the time of the bid opening, bid proposals must be turned in directly to the ODOT Commission Room located on the east side of the lobby. The scheduled bid opening is 10:30 A.M., August 18, 2016 for the work listed below.

No Proposal for construction or maintenance work of the department will be issued to any contractor after 10:30 A.M. on the working day preceding opening of bids for any contract.

Each bid shall be accompanied by a Certified or Cashier's Check or Bid Bond equal to 5% of the bid made payable to the State of Oklahoma, Department of Transportation, as a proposal guaranty. Proposal checks will be held or returned by the Department as per Section 103.04 of the State Standard Specifications.

The minimum wage to be paid laborers and mechanics employed on this project shall be included in the proposal.

Bids must be prepared as directed by the State Standard Specifications.

Plans, proposals, and specifications may be examined in the plan room or in the Office Engineer Division at the Oklahoma Department of Transportation central office in Oklahoma City, Oklahoma.

# Nearly \$22 Million Awarded Benefiting Bicycle, Pedes

A truly connected trans-

Funding for TAP is des- and natural resource or public



THE STARS

BY JACQUELINE BIGAR

FRIDAY, AUGUST 12, 2016

Note: Bigar's Stars is based on the degree of your sun at birth. The sign name is simply a label astrologers put on a set of degrees for convenience. For best results, readers should refer to the dates following each sign.

A baby born today has a Sun in Leo and a Moon in Sagittarius.

Happy birthday for Friday: This year you feel as if you are on the verge of achieving a long-term goal. Be clear about your intent, and you might find yourself at the point of crossing the finishing line. If you are single, you might be viewed as especially desirable. Listen to your intuition, and you are likely to meet Mr or Ms. Right. Prime time for this encounter is anytime after September through your next birthday. If you are attached, two of you will head in a new direction. Count on a more passionate period. You can count on SAGITTARIUS.

The Stars Show the Kind of Day You'll Have: 5-Dynamic; 4-Positive; 3-Average; 2-Soso; 1-Difficult

ARIES (March 21-April 19): An overwrought streak emerges. Tension stems from what you think might be happening or from your expectations. Underneath that you have certain limits that need to be honored. Some stress might result from a concern that you are holding on to. Tonight: Spontaneity rules.

TAURUS (April 20-May 20): You might be on top of a situation, yet you still might be surprised by what is happening. One-on-one relating could evoke a strong reaction. Your imagination knows no limits - let it roam freely. Your emotional side is likely to take over. Tonight: Call a friend or loved one.

GEMINI (May 21-June 20): Let others call the shots. Just because you are more passive than you need to be doesn't mean that you don't have ideas worth sharing. You might feel as if your submissive side is in control of a sensitive and your assertive side is on the other. Tonight: Go along with the motion.

CANCER (June 21-July 23): You might be into making your life flow in a way that is complementary to your needs and desires. Your sense of humor is likely to help you in a stiff or difficult moment. With the flow, and you will be much happier. Tonight: Join some friends to greet the weekend!

LEO (July 23-Aug. 22): Cons: Forward and ask for what you want. Even if you get a "no," you will find another way to get to your desired destination. Remain easygoing with a

new friend. At first, you might feel shut out, but eventually you will break past this person's walls. Tonight: Hang the town red.

LIBRA (Sept. 23-Oct. 22): You might be a bit too aware that it is the end of summer. As a result, you need to indulge in leisure to emerge earlier in the day. Why not take the day off and maximize the last few weekends of freedom while you still can? Tonight: Treat a friend to dinner and drinks.

SCORPIO (Oct. 23-Nov. 21): Use caution when dealing with a creative person in your environment. You might want to see who this person really is and witness how he or she handles various situations. Kick back and use your observational skills. You might enjoy a little distance. Tonight: Treat a friend to TGIF.

SAGITTARIUS (Nov. 22-Dec. 21): You'll beam in more of what you want. Even on the best of days, there is a limit to what you will and can do. You are more likely to interfere with the fruition of a long-term desire than you realize. Be aware of any negativity that emanates from you. Tonight: Be creative.

CAPRICORN (Dec. 22-Jan. 19): Know that you will want to get to the bottom of a problem as quickly as possible. The less said on your part, the more successful you will be. Touch base with various people who are always a source of positive energy. Tonight: Observe what is going on behind the scenes.

AQUARIUS (Jan. 20-Feb. 18): You will want to follow through on what you want. At the same time, you might need some time to plan a gathering with your friends. You could be flooded by calls and emails. Give up the idea of working late. The Friday mood hits early. Tonight: You take the lead.

PISCES (Feb. 19-March 20): There is a natural tone of confusion that seems to invade the day. You will need to confirm all meetings, get-togethers and statements that seem off-kilter. A higher-up could become distant, but you know how to get him or her to open up. Tonight: Play the night away.

BORN TODAY: Musician Buck Owens (1929), actor George Hamilton (1939), actor Casey Affleck (1975)

Jacqueline Bigar is on the Internet at www.jacquelinebigar.com

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Dogs Golden Retriever Pups Adorable puppy in seeking... well socialized... excellent dispositions, \$1000 ea. 479-483-7378 or 479-472-9979

Dogs Labrador Retrievers, AKC 13 wk male & 1 checked female... 4 weeks, 1st shots, parents on site. Good hunters! \$800 ea. Parents also for sale. 918-913-0149

Dogs Pekinese Puppies Born on 05/24/16 Registered, Vet checked, UTD 918-740-9762. Corn field pics.

Dogs Yorkie Puppies 8 wks, reg., shots & vet checked, AKC registered... for a new home! Females \$600, Males \$500 - Debbie 918-778-8888

Dogs Rotweilers, AKC, Dad is national champion & international champion... 8 wks, shots, docked tail, less than 17 lb to 1 lb. playful & energetic. \$900. 405-481-5558

Dogs Poodle Pups, AKC, \$390 each, born Feb. 13, all colors & parti, shaggy, wormed & groomed, Dad trained & have no odor, & don't shed, inst. licent. 918-211-2134, 539-777-5417

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YORKIE PUPPIES 2 litters & 1 Toy Female, 8 wks, shots, docked tail, less than 17 lb to 1 lb. playful & energetic. \$600-\$700. 918-813-8731

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27810 Published in the Tulsa World, Tulsa County, Oklahoma, August 12, 2016

27813 Published in the Tulsa World, Tulsa County, Oklahoma, August 12, 15, 16, 18 & 19, 2016

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Merchandise Under \$300 Singer sewing machine in nice cabinet. \$520.00 918 272 2298

Dogs AKC Male German Shepherd Puppy 12 week old male with updated shots. Black and Tan AKC registered. Very playful and great with kids! \$800 OBO 918-927-6439

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Merchandise Under \$300 VAN CORT Brass & Wood KALEIDOSCOPE \$79.00 918-284-6140

Dogs Bob & Abraham over 46 yrs Exp. Puppies Teens & Adults Trained PROBLEM WITH YOUR DOG call Bob The Trainer 918-230-8744

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Merchandise Under \$300 WINTAGE Luce Train Case with mirror \$30.00 918-284-6140

Dogs ENGLISH BULLDOG PUPPIES AKC, 10 weeks, shots & wormed, \$1100. 918-575-0556

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Merchandise Under \$300 WHIRLPOOL electric dryer 1 yr old \$150 918-447-6533

Dogs FRENCH BULLDOGS, AKC 2 litters, 13 wks old, also taking deposits for 3 females & 3 males, 6 wks old, vet checked, shots & wormed, \$2000 ea. 918-857-0111

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Merchandise Under \$300 Mid size Ford New Holland Tractor, power steering, 4WD, only 1,000 hrs, front end loader & heavy duty tires, \$2,500 also have 18ft flat bed heavy built trailer with ramps, \$3,500 also new bush hog \$1,800. 918-964-1305

Dogs German Rotweilers, AKC, black, hood, blk & mahogany, home protection, \$500. scark@kennelwestly.com Call 918-406-0571

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Merchandise Under \$300 6 Cockapoo puppies, 10wks, 1st shot, deworming, AKC vet avail. \$300. Call or Text: 918-824-5899

Dogs Maltese (The ideal housepet) Boys & Girls, Small, No Shedding, Low Allergy & Odor. Easy going & Easy to train. Very Sweet! \$400 918-494-3868 Ask about teacups

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WORD AUTOMOBILE SLUTH'S NICKNAMES X Z U R O L I E B Y V E S Q N K E B H E B E Y D R I B T W I R O I L J G E N E D E B Y W U R P M Z N K I V O G R D B Z X Y M Z S V O I B E Q O M E K I E G N I W L L U G G Y E L C A R Y L G L E A W O O D U T S Q P F N U A N T L R J D H E F E C A B Y E M I T F X A V E U S Q P N D R A C T E K C U B M K J H A D O G A F F V E C B Adenauer Caddy Gulwing Tin Lizzie Blimmer Dog Bone Magnum White Bucket Car Flaver Pigeon Vette Bull Frog Eye T-Bird Woodie

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## CAP Tulsa's CareerAdvance celebrates first RN graduates

By MIKE AVERILL World Staff Writer | Posted: Wednesday, December 17, 2014 12:00 am

Misty White's journey toward family self-sufficiency hit a major milestone Tuesday evening.

White was one of the first two participants in CAP Tulsa's CareerAdvance program to graduate from Tulsa Community College's Registered Nurse program during a ceremony for graduates at the University of Oklahoma-Tulsa campus.

"Oh my goodness — I've been on Cloud 9 since last Saturday when I passed my last test," White said. "I don't think I've stopped smiling."

White, who with her husband has five kids, always dreamed of being a nurse in a neonatal intensive care unit. She put her education on hold years ago to raise her children, but thanks to CareerAdvance she had the opportunity to realize that dream and help put her family in a much better situation financially.

"There was just never the funds," White said. "With me being married, I didn't qualify for the grants that usually go to single moms or others with special needs."

CareerAdvance is a work-readiness program that provides coaching, education, training and job opportunities to parents of children enrolled in CAP Tulsa's early childhood programs, Educare or Temporary Assistance for Needy Families, or TANF.

The program is designed to help parents be successful in a career path leading them to economic self-sufficiency and allowing them to better provide for their children.

White said CAP Tulsa — Community Action Project of Tulsa County — took care of all her school costs, even shoes and stethoscopes, while she was part of the program.



### CAP Grads

Nursing student Amber Sanchez (left) embraces staff member Megan Lindsey after she presented her with her graduation certificate at graduation ceremony for nursing students at OU-Tulsa in Tulsa, Okla., taken on December 16, 2014.

CareerAdvance, a CAP Tulsa program started in 2009 to combat poverty by providing free education to parents of early childhood students, graduates the first students from its RN track. JAMES GIBBARD/Tulsa World

“They supported us 100 percent,” she said. “They even give gas cards to get to class if that’s needed.”

Now White said she’s much more prepared for the future, and the family plans to buy their first home next year and a reliable vehicle.

“This is going to be a huge change,” she said. “Being a one-income family with five kids, it takes a lot to feed and care for them. We have a 14-year-old now and a 13-year-old right behind him. We’re getting into those years where it’s going to start getting really expensive real fast.”

Amber Sanchez realized about five years ago that she wanted to become a nurse while she was caring for her ailing grandmother.

“Being there for her made me realize I wanted to do that and be there for others,” Sanchez said.

Soon after, she found out about the CareerAdvance program and enrolled. She was also recognized for completing the RN program Tuesday and gave CAP Tulsa credit for providing her an opportunity she otherwise would not have had.

“It’s definitely an amazing feeling,” Sanchez said. “I’m going to be able to actually provide for my family, which is huge. I also feel that I can give back for once. CAP helped me so much, and now I can go out and help others the way they did for me.”

White and Sanchez are the first to complete the program through the RN track.

Since the program was started in 2009, more than 150 participants have earned certification as nursing assistants, patient care technicians, licensed practical nurses, professional coders, coding assistants and registered medical assistants, said Grace Nelson, lead program specialist with CareerAdvance.

A total of 20 participants were recognized at the graduation ceremony Tuesday evening.

“It’s exciting because the career coaches and participants work so hard to get where they are,” Nelson said. “They have all obviously had some barriers in life that prevented them from being where they wanted to be in employment or education. ... This helps them overcome those barriers.”





## **A Better Way Forward (from a Tulsa People April 2015 article)**

Katrina's life has never been easy, but 2012 was exceptionally difficult for the 36 year old mother of two from Sperry, Oklahoma. Within 12 months, she divorced her husband of 10 years and mourned the death of the grandmother who raised her. Instead of seeking help to process her emotions in healthy ways, Katrina dealt with her pain through partying and drinking, culminating in a serious car accident in September 2013 that injured a motorcyclist. Charged with causing an accident without a valid license, Katrina was taken to jail and given the maximum penalty for her crime: five years in prison, spending precious time apart from her son and daughter.

Katrina eventually landed at Turley Residential Center, a work-release facility for approximately 180 female offenders. At Turley, Katrina applied for Choosing to Change, a holistic program facilitated by Resonance Center for Women. Katrina eagerly soaked up information shared in the program's weekly sessions on relapse prevention, job readiness training, mentoring, computer training, relationship education and exercise. For Katrina, the program has been life-changing. She started a full-time job and is taking two business classes at Tulsa Community College. Driving her recovery is the motivation to be there for her children- a support she didn't have growing up. "I'm their role model and I've got to be that person for them."



**Juliet's Second Story**

Juliet, a graduate of Choosing to Change at Turley Residential Center, is busy building a meaningful life. Since release, she has found stable housing and has reunited with her children. And this summer she began college at TCC and started a new job! Juliet continues to write new chapters in her second story; and we can't wait to read the rest of the book!



### **You Go, Girl!**

Christine graduated from Resonance's Choosing to Change program in July while a resident at Turley Correctional Center. She fully participated in the program and learned new skills and tools to smooth her transition back into the community after release.

Christine says that Choosing to Change gave her hope that she can live a different life than the one she had led before prison. She currently works at West Construction, is reunited with her children and finding a place in her family again.

## **Youth Services of Tulsa**

Here's our story:

A 17 year old pregnant female contacted Youth Services' Adolescent Emergency Shelter after she was kicked out of the home by her mother. After visiting with Shelter staff, the youth began building trust with staff and she made the decision to enter the shelter. YST's Adolescent Emergency Shelter provided a safe environment where she could focus on developing a plan to meet her own and her baby's needs. The Shelter staff connected her with counseling, parenting classes, WIC and several other community resources. Through Family Counseling at YST, she and her mother were able to increase their communication skills and improve their relationship. She was able to return home where she and her baby are in a safe and stable environment.