

City of Tulsa License Center 175 E. 2nd St, Ste. 255 Tulsa, OK 74103 (918) 596-7640

How to apply for a Recreation Center Operator's Permit

- Complete attached application. The application must be signed at the top of the first page by the owner of the recreation center as proof of employment of the applicant. The application must also be notarized before it will be accepted.
 Incomplete applications will NOT be accepted.
- 2. Business Licensing requires a copy of each applicant's driver's license or other state issued ID *and* a copy of the Social Security card. *If the Social Security card has the work restriction language, another qualifying document will be required.*
- 3. Application must be submitted with a non-refundable application fee of Twenty Dollars (\$20.00).
- 4. Upon Business License acceptance, the application will be forwarded to the Chief of Police of the City of Tulsa for investigation.
- 5. When the application is returned to Business Licensing from the Chief of Police, the applicant will be contacted by telephone and notified as to whether the application was approved or denied. If approved, the applicant will be advised on the procedure for obtaining his permit. It will be necessary for approved applicants to return to Business Licensing to pay the permit fee and have their ID card made.

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Recreation Center Operator's Permit Application

Name of Licen	sed Recrea	tion Center	:						
Complete Addı	ress:								
Signature of Owner:						Dat	Date:		
	~~~~		onal Info			icant	~ ~ ~		
Name: First		Middle		Last			Contact Phone Number		
Home Address				ZIP			Social Security Number		
Mailing Address				ZIP			Driver's License Number		
City/State/Countr	ry of Birth				Citizen of	What Country?	Date of Birth		
Height	Weight		Hair		Eyes	Sex	Marital Status		

#### List all employers for the last five years.

(Begin with most recent)

Employer	Address	From	То	Position/Duties

# List complete addresses for the last five years.

(Begin with most recent)

(Be	egin with most recent)							
Address	City, State, Zip	From	То					
Background Criminal Check Information								
Have you, within the last ten years, been Arrested, Charged, Indicted, Pled Guilty, Pled Nolo								
Contendre, Convicted or On Probation? YES NO								
If you answered "yes", list below in complete detail the dates, charges, place of arrest and disposition								
of charges. (Failure to make a full disclosure will result in a denial of the application or a revocation								
of the license if information requested was not given.)								
Do you hold a Federal Gambling Tax Stamp? YES NO								
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	Affidavit							
I,, being duly sworn and of lawful age, attest that I have not								
made any untruthful statements in this application nor have I omitted information requested.								
Signature of Applicant	Date							
Subscribed and sworn to before me this	day of	, 2	0					

Commission Number

Commission Expires

Notary Public