

Office of the Mayor
Tulsa, Oklahoma

Executive Order No. 09-05

DOWNTOWN COORDINATING COUNCIL FOR THE CITY OF TULSA

By virtue of the power vested in me as Mayor of the City of Tulsa, it is hereby ordered:

Section 1. PURPOSE. The Downtown Coordinating Council (the “DCC”) is hereby established for the purpose of providing support and advice and making recommendations to the City regarding the coordination, planning and management of improvement efforts for Downtown Tulsa. For the purposes of this Executive Order, Downtown Tulsa is defined as the area included within the Tulsa Stadium Improvement District No. 1 as established by City of Tulsa Resolution number 7571(“Downtown Tulsa”).

Section 2. MEMBERSHIP.

- A. The DCC shall be composed of nineteen (19) voting members.
- B. The Mayor of the City of Tulsa or an alternate designated by the Mayor shall be a voting member of the DCC and shall serve until the term of the Mayor’s successor begins. The Mayor shall designate a Chairman to preside over the meeting(s) of the DCC until the voting members of the DCC elect a Chairman.
- C. The City Councilor of the City of Tulsa representing the council district which includes property within Downtown Tulsa or an alternate designated by such Councilor shall be a voting member of the DCC and shall serve until the term of such Councilor’s successor begins.
- D. The County Commissioner of Tulsa County representing the district which includes property within Downtown Tulsa or an alternate designated by such Commissioner shall be a voting member of the DCC and shall serve until the term of such Commissioner’s successor begins.
- E. Eight (8) voting members shall be the Chairman, President or equivalent officer of the following organizations or an alternate designated by such Chairman, President or equivalent officer:

Greenwood Chamber of Commerce
Tulsa Metropolitan Chamber of Commerce
Tulsa Community Foundation
Brady Village Property Owners Association
Tulsa’s Young Professionals (TYPros)
Tulsa Parking Authority
Tulsa Stadium Trust
Economic Development Commission

The Chairman, President or equivalent officer of the organizations listed above or an alternate designated by such Chairman, President or equivalent officer shall serve as a voting member of the DCC until the beginning of the term of office of the successor to such Chairman, President or equivalent officer.

- F. The manager of the Tulsa Regional Events Center (BOK Center) and the Tulsa Convention Center or an alternate designated by such manager shall be a voting member of the DCC and shall serve until the term of such manager's successor begins.
- G. The twelve (12) members of the DCC set forth in paragraphs B through F above shall nominate and elect seven (7) additional voting members of the DCC in the following representative capacities:
 - i. A representative of a hotel located within Downtown Tulsa;
 - ii. A representative of a restaurant located within Downtown Tulsa;
 - iii. A representative of a merchant or other business, which is neither a hotel nor a restaurant, with an establishment located in Downtown Tulsa;
 - iv. A representative of a property owner in the Tulsa Stadium Improvement District owning gross square footage of property (land plus buildings) in Downtown Tulsa equal to or less than 500,000 square feet; and
 - v. Two representatives of property owners in the Tulsa Stadium Improvement District each owning greater than 500,000 gross square footage of property (as defined in Tulsa Stadium Improvement District Resolution number 7571) in Downtown Tulsa.
 - vi. One at-large member.
- H. Members of the DCC shall serve without compensation for any service related to service on the DCC.
- I. Members of the DCC elected under paragraph G shall be elected for staggered three-year terms, with two of such members designated by the Chairman to serve for an initial term of one year, two members to serve for an initial term of two years, and three members to serve for an initial term of three years. Members elected under paragraph G shall serve no more than two consecutive three-year terms; provided, however, that such members shall hold office until their successors are elected.
- J. No entity or organization which is subject to Tulsa Stadium Improvement District assessments and is delinquent in the payment of such assessments shall be represented on the DCC.
- K. No individual shall serve as a voting member of the DCC if such individual or his/her employer or principal is subject to Tulsa Stadium Improvement District assessments and is delinquent in the payment of such assessments.

Section 3. MEETINGS. The DCC shall hold such meetings as it may determine are necessary for the performance of its responsibilities. The DCC shall meet at least quarterly and shall comply with the Oklahoma Open Meeting Act.

Section 4. OFFICERS. The DCC shall annually elect a Chairman and Vice-Chairman from its voting members. DCC shall annually elect a Secretary who may or may not be a voting member of the DCC. The DCC shall create and fill, by annual election, such additional offices as it determines are necessary for the performance of its responsibilities.

Section 5. QUORUM. A majority of the designated and elected voting members of the DCC who have not resigned or otherwise vacated their office shall constitute a quorum.