



CLASS TITLE | TRAFFIC SIGNS AND PAVEMENT MARKINGS LEAD

PAY GRADE: LT-19 | www.cityoftulsa.org/pay

Class Code: 7554

Effective Date : 3/30/2022

****THIS CLASSIFICATION INCLUDES PAY INCREASE OPPORTUNITIES - OUTLINED BELOW****

PURPOSE OF THE CLASSIFICATION: Under general supervision is responsible for overseeing a group of skilled employees engaged in traffic control pavement marking, sign installation, and in departmental semiskilled construction and maintenance work during non-painting season, as needed; and other related assigned duties.

ESSENTIAL TASKS:

- Trains and oversees skilled employees who are responsible for installing signs, paint, thermoplastic, and raised pavement markings, and sand-barrel attenuators and for performing general maintenance repair work on various types of public facilities, traffic control, and other equipment
- Trains and oversees skilled employees in the operation and maintenance of various power hand tools and equipment and a variety of equipment used to install pavement markings, signs, and sand-barrel attenuators including troubleshooting and repair of mechanical problems on complex equipment
- Trains and oversees employees in the installation of various mast arm signs using the lift truck or bucket truck, including installation of large street marker signs 20-30 feet in the air
- Trains and supervises employees in the removal of debris, limbs, and other obstructions to the visibility of signs and pavement markings
- Conducts field inventory to identify striping and signing needs and maintenance issues
- May be required to supervise the Traffic Pavement Markings and Signs Section in absence of the Traffic Signs and Pavement Marking Supervisor
- Performs the work of subordinates as needed
- Maintains various computer files and inventory of materials, equipment, and supplies
- Assists with fabrication of traffic control signs, as needed
- Must report for emergency snow and ice duties
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Must meet one of the following options or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128:

1. (a) Graduation from high school or possession of a General Educational Development Certificate (GED); **and**,
(b) Five (5) years of experience relevant to the essential tasks listed in this job description; **or**,
2. (a) Completion of sixty (60) hours from an accredited college or university; **and**,
(b) Three (3) years of experience relevant to the essential tasks listed in this job description



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PAY INCREASE OPPORTUNITY

Employee will be eligible for a one (1) step increase upon completion of an additional fifteen (15) accredited college hours and six (6) months of employment in the position. Employee will be eligible for an additional one (1) step increase upon completion of thirty (30) accredited college hour and one (1) year of employment in the position.

Knowledge, Abilities, and Skills: Considerable knowledge of the operations and maintenance of equipment used to install pavement markings and signs; considerable knowledge of the characteristics and use of a variety of paints, primers, thinners, and cleaners; considerable knowledge of the Manual on Uniform Traffic Control Devices (MUTCD), traffic control rules and regulations and safety precautions of the work; and good knowledge of the principles of supervision. Ability to read and understand simplified construction schematics; ability to carry out written and verbal instructions; ability to interpret policy, procedures and labor agreements; ability to read and write and perform basic mathematical calculations; ability to do basic computer work for word processing, spreadsheet creation and updates, and email; and the ability to maintain a high degree of attention in order to prevent injury to self and others and in order to correctly install traffic control pavement markings and signs; ability to courteously and tactfully communicate to fellow workers and the public; and the ability to understand and influence the behavior of others within the organization, customers, or the public in order to achieve job objectives and cause action or understanding.

Physical Requirements: Physical requirements include walking and standing; frequent lifting, carrying, pulling and pushing up to 60 pounds; constant use of visual acuity, depth perception, field of vision and color vision; occasional use of visual accommodation; frequent handling, hearing, reaching, balancing, bending, climbing, talking, smelling, and twisting; occasional kneeling, crawling, and feeling; and speech and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid Oklahoma Class "A" Commercial Driver's License (CDL) within one (1) year of hire date.

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to hazardous materials, machines and materials heated up to 500 degrees, flammable liquids, traffic, excessive dust, weather/temperature extremes, underground gas/electric/petroleum lines, rough terrains, cutting/chipping/grinding, damp/wet surfaces, snow/ice covered surfaces, insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, compressed gases, and high noises.

EEO Code: N-07

Group: Labor and Trades

Series: Equipment and Plant Operations