

**\*\*THIS CLASSIFICATION INCLUDES PAY INCREASE OPPORTUNITIES - OUTLINED BELOW\*\***

**PURPOSE OF THE CLASSIFICATION:** Under general supervision is responsible for testing evidence and accurately reporting results for the adjudication of criminal matters in courts of record and performs other related duties.

**ESSENTIAL TASKS:**

- Obtains, examines, and analyzes evidence (i.e., blood, seminal fluid, saliva, fire debris, seized drugs, friction ridge impressions, firearms, and ammunition), and evaluates, interprets, and compares resultant data
- Utilizes specialized equipment, instrumentation, and software pertinent to the forensic science discipline (e.g., comparison microscope, gas chromatography-mass spectrometry, genetic analyzer, measuring instruments, reference materials, and reagents)
- Accurately reports results of testing through written laboratory certificates of analysis and explains laboratory examinations and results to law enforcement personnel and court officials
- Testifies in municipal, tribal, state, and federal courts of law as needed
- Responsible for the integrity and strict security of evidence and chain of custody records
- Manages assignments to meet deadlines, and maintains a reasonable caseload by planning, scheduling, and coordinating laboratory work
- May perform work in more than one forensic discipline
- Assists with the maintenance of laboratory equipment and supplies, training activities for new employees and customers, and validations, presentations, and research projects
- Attends meetings, workshops, seminars, continuing education classes, and other training as required
- Must report to work on a regular and timely basis

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.**

**QUALIFICATIONS:**

Training and Experience: Must meet the following:

- (a) Graduation from an accredited college or university with a bachelor's degree in one of the physical, chemical, forensic, or biological sciences; **and**,
- (b) One (1) year of authorized casework experience as a forensic scientist with an accredited forensic science laboratory

**PAY INCREASE OPPORTUNITY**

This position is part of a progression family and is eligible for increases within the progression. More information can be found [here](#).

Knowledge, Abilities and Skills:

Knowledge of:

- Applied knowledge of forensic science Applied knowledge in relation to laboratory testing
- Applied knowledge of equipment and technology used in a forensic science laboratory
- Applied knowledge of scientific principles and laboratory procedures

Ability to:

- Ability to successfully perform laboratory procedures
- Ability to safely handle hazardous materials and weapons
- Ability to understand the critical importance of complete, accurate, and thorough documentation
- Ability to effectively communicate in speech and in writing

Physical Requirements: Physical requirements include arm and hand steadiness and finger dexterity enough to use a keyboard and grasp and operate handheld laboratory equipment and utensils; frequent lifting and carrying up to 20 pounds with occasional lifting and carrying up to 50 pounds; frequent reaching, grasping, talking, hearing, and seeing; moderate standing, bending, twisting, completing repetitive motions, and feeling; occasional pushing and pulling up to 50 pounds.

Licenses and Certificates: Obtain and maintain the following;

1. A valid Class "D" Oklahoma Driver license; **and,**
2. Demonstrate pursuit of membership in a relevant professional organization within six (6) months of date of hire; **and,**
3. Actively working on certification or graduate degree in a chemical, physical, or biological science or forensic science *preferred*

**WORKING ENVIRONMENT:** Working environment is primarily indoors in a laboratory setting and, depending on the forensic science discipline, may be exposed to various hazardous materials chemicals and bodily fluids; toxic fumes/vapors/odors; loud noises; and hazardous physical conditions mechanical parts and electrical currents.

**EEO Code: N-02**

**Group: Cultural, Legal and Science**

**Series: Sciences**