



City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: University of Tulsa Events Date(s) of Event: Nov. 14 & 30, 2024

Location Address: Start: 800 S. Harvard Ave. (Westbound) Council District(s): 4
End: 800 S. Delaware Ave. (Eastbound)

Event Description: Closing off 8th Street on TU campus for tailgating and game day activities for The University of Tulsa Football games.
(East Carolina vs. TU, 11/14/2024)
(FL Atlantic vs. TU, 11/30/2024).

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 20000 Per Day: 10000

Anticipated Participants: Total: 20000 Per Day: 10000

Number of Events for Monthly Event: Yes 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: UNIVERSITY OF TULSA Website: https://utulsa.edu/

Chief Officer of Host Organization: Adam Birchall

Email and Phone: adam-birchall@utulsa.edu 918-625-8431

Applicant Name: Laura Lewis

Email and Phone: lal9024@utulsa.edu 918-631-2642

Professional Event Organizer:

Email and Phone:

On-site Contact: Adam Birchall Mobile: 918-625-8431

Billing Contact: The University of Tulsa Phone: 918-631-2642

Billing Address: 2905 E 7th McClure Hall #104 McClure Hall #104
Tulsa, OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/13/2024 Time: Noon
Street Closure for Event Setup: Date: 11/14/2024 Time: 7:00 a.m.
Street(s) to be Closed for Event Setup: 8th Street between Delaware Ave. and Harvard Ave.
Event Start: Date: 11/14/2024 Time: 7:00 a.m.
Street Closure for Event Start: Date: 11/14/2024 Time: 7:00 a.m.
Street(s) to be Closed for Event Start: 8th Street between Delaware Ave. and Harvard Ave.
Run, Walk, Parade Start Time: N/A
Daily Event Hours: See Schedule
Event End: Date: 11/30/2024 Time: 11:45 p.m.
Street Reopens after Event End: Date: 11/30/2024 Time: Midnight
Event Teardown: Date: 11/30/2024 Time: 11:45 p.m.
Street Reopens after Event Teardown: Date: 11/30/2024 Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer, Free Wine, Wine Sales, Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: TBD Provider and Phone: Party Perfect Event Rental, 918-258-7368
Number of Inflatables: Yes 8 Provider and Phone: Jumping Jiminy, 918-291-5867
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Imperial Fireworks, 918-237-0537

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Richard Lawson, 918-812-7584, rlawson@cityoftulsa.org
Campus Security, 918-631-5555

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA - Adam Paluka, 918-345-0081,
palukaa@emsa.net

Traffic Control Barricade Company: Yes Contact, Email and Phone: Advanced Workzone Services, 918-740-5143,
djones@aw-inc.com

Equipment Setup: Date: 11/14/2024 Time: 6:00 a.m. Equipment Pickup: Date: 12/01/2024 Time: 6:00 a.m.

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: n/a Equipment Pickup: Date: Time: n/a

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: 918 Shuttles, Patrick Box, 918-231-3639,
patrick@918shuttle.com
Fine Airport Parking Shuttles, Quentin Hope, 713-641-1438,
quentin@fineairportparking.com

Sponsor and Other Event Information

Event Sponsor(s): The University of Tulsa

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service Rentals, 918-272-0568

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 11/14/2024 Time: 11:00 a.m.

Equipment Pickup: Date: 11/15/2024 Time: 6:00 a.m.

Other Event Information: See Attachments

TPD Special Events Unit, 918-586-6054

- TPD will escort football teams on game-day from hotels to campus & from campus to Tulsa International Airport.
- TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking including notifying DCE, 918-596-7090, if residents are selling parking spots on yards/driveways.
- TPD may provide 4 crosswalk officers/police units. 1 on north side of 8th St. & Harvard Ave. 1 on south side of 8th St. & Harvard Ave. 1 between 11th & Gary Ave./S. Florence Pl. and 1 on 11th St. & S. College Ave.
- TPD may provide traffic control at 11th St & Harvard Ave and 11th St and Delaware Ave.
- TPD IMT (Incident Management Team) officer on-site.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: 11/14/24, (East Carolina vs. TU) - Trett Charles - Country Band
11/30/24, (FL Atlantic vs. TU) - TBD

Sound Amplification: Yes

Start Time: 8:00 a.m. Finish Time: 11:00 p.m.

Please describe the sound equipment that will be used for your event:

Standard stage equipment and athletic game sounds.

Sound checks conducted prior to the event: Yes

Start Time: 8:00 a.m. Finish Time: 11:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Feather signs to show where parking lots and shuttle stops are. All are on TU private property.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: 50 poly carts distributed across Chapman Stadium.

30 brute 50 gallon trash

Number of Trash Receptacles: 80

Number of Dumpsters: 2

Number of Recycling Containers: 20

Cleanup Service: Yes Provider and Phone: Roark Landscape, 918-269-4952

Presented Event Concept to:

N/A

If not presented, please explain:

All activities are occurring on TU private property and on 8th St. surrounded by TU private property.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/15/2024 Date routed: 10/30/2024 Date for review: 11/06/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 11/06/2024. Mayor agenda
11/06/2024. Mayor agenda 11/06/2024.



North Residential Lot - Westpark Apts 4th and Lewis



4th & Harvard Lot

Brown Village Lot

Lorton Performance Center Lot

Harvard Commuter Lot
Visitor/Guest Parking

Reynolds Commuter Lot
Visitor/Guest Parking

TU MAIN CAMPUS

- Albert Plaza
- Allen Chapman Student Union
- Annex East
- Annex West
- Bayless Plaza
- Boesche Legal Clinic
- Central Plant
- Chapman Commons
- Chapman Hall
- Child Development Center
- Collins Hall/Shaw Alumni Center
- Dietler Commons
- Fifth Place House
- Fisher Hall East
- Fisher Hall South
- Hardesty Hall/Holmes Student Center
- Harwell Hall
- Helmerich Hall
- Hurricane Health Center
- Hurricane Plaza
- Jackson Commons

- Kendall Hall
- Keplinger Hall
- Law School
- Lorton Hall
- Lorton Performance Center
- Mabee Legal Information Center
- Mary K. Chapman Center
- McClure Hall
- McFarlin Library
- Music Annex
- Oliphant Hall
- Phillips Hall
- Rayzor Hall
- Rogers Fountain
- Samson Plaza
- Sharp Memorial Chapel
- Sharp Plaza
- Stephenson Hall
- Tyrrell Hall
- University School
- Westby Hall
- Zink Hall

HOUSING AND DINING

- Brown Village Apartments
- Chi Omega Sorority
- Delta Delta Delta Sorority
- Delta Gamma Sorority
- Fisher Suites
- Hardesty Hall
- John Mabee Hall
- Kappa Alpha Fraternity
- Kappa Alpha Theta Sorority
- Kappa Delta Sorority
- Kappa Kappa Gamma Sorority
- Kappa Sigma Fraternity
- LaFortune House
- Lambda Chi Alpha Fraternity
- Lorton Village Apartments
- Lottie Jane Mabee Hall
- Mayo Village Apartments
- Mayo Village Student Activities Center
- Norman Village Apartments & Clubhouse

- Pat Case Dining Center
- Pi Kappa Alpha Fraternity
- Sigma Chi Fraternity
- Sigma Nu Fraternity
- University Square Apartments - South
- University Square Apartments - West

ATHLETIC FACILITIES

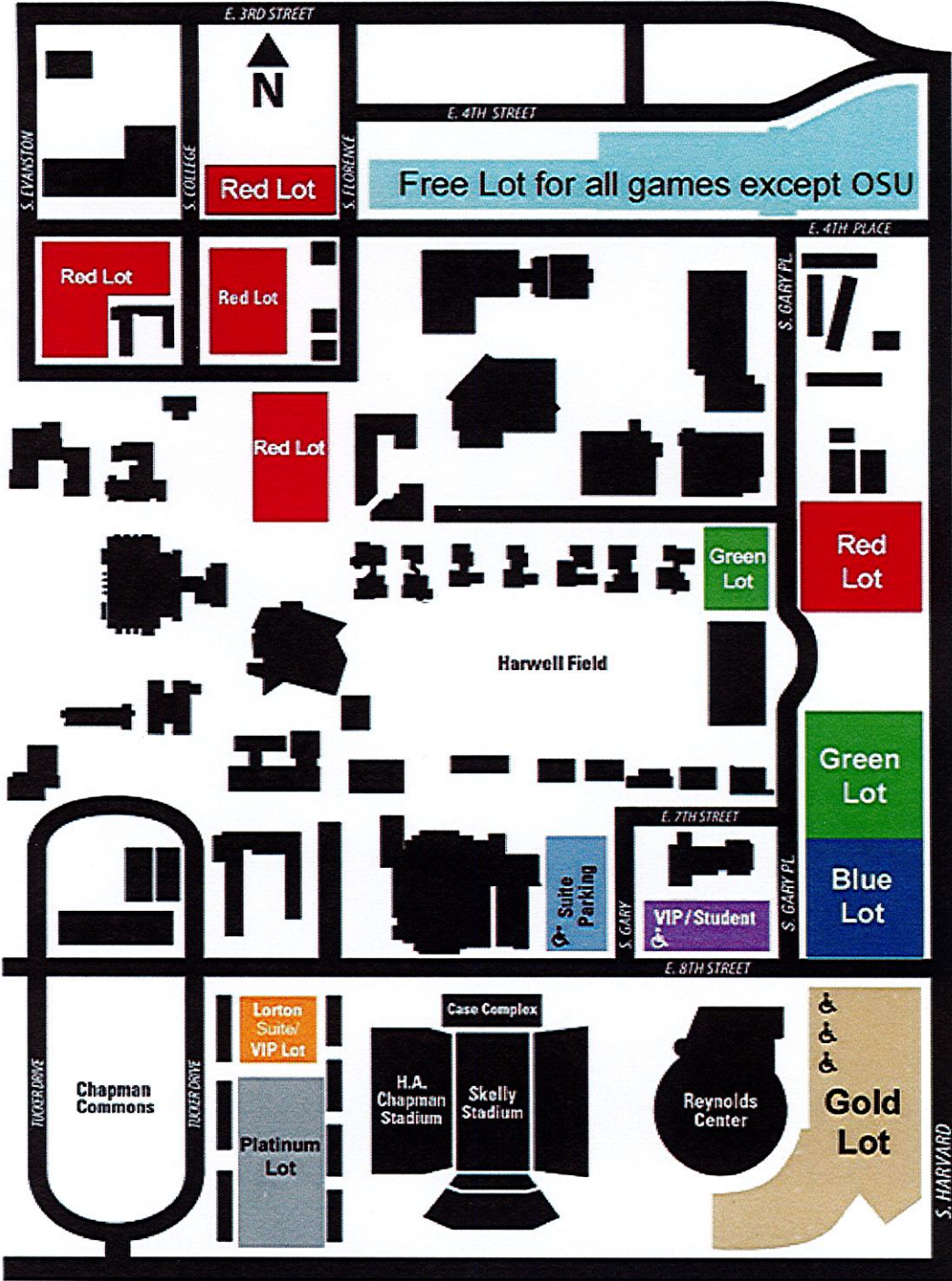
- Athletic Ticket Office
- Case Athletic Complex
- Case Tennis Center
- Chapman Plaza
- Collins Family Softball Complex
- Collins Fitness Center
- H.A. Chapman Stadium
- Hardesty Sports & Recreation Complex
- Harwell Field

- Harwell Tennis Courts
- Hurricane Athletic Building
- Hurricane Track/Soccer Stadium
- Mabee Gym/Athletics
- Multi-Purpose Field
- Reynolds Center
- Skelly Field
- Soccer Practice Field
- Siegfried Plaza
- Thomas Plaza

CAMPUS MINISTRIES

- Baptist Student Center
- Hillel House
- Muslim Student Association Prayer House
- Newman Center
- United Ministries Center
- Wesley Foundation

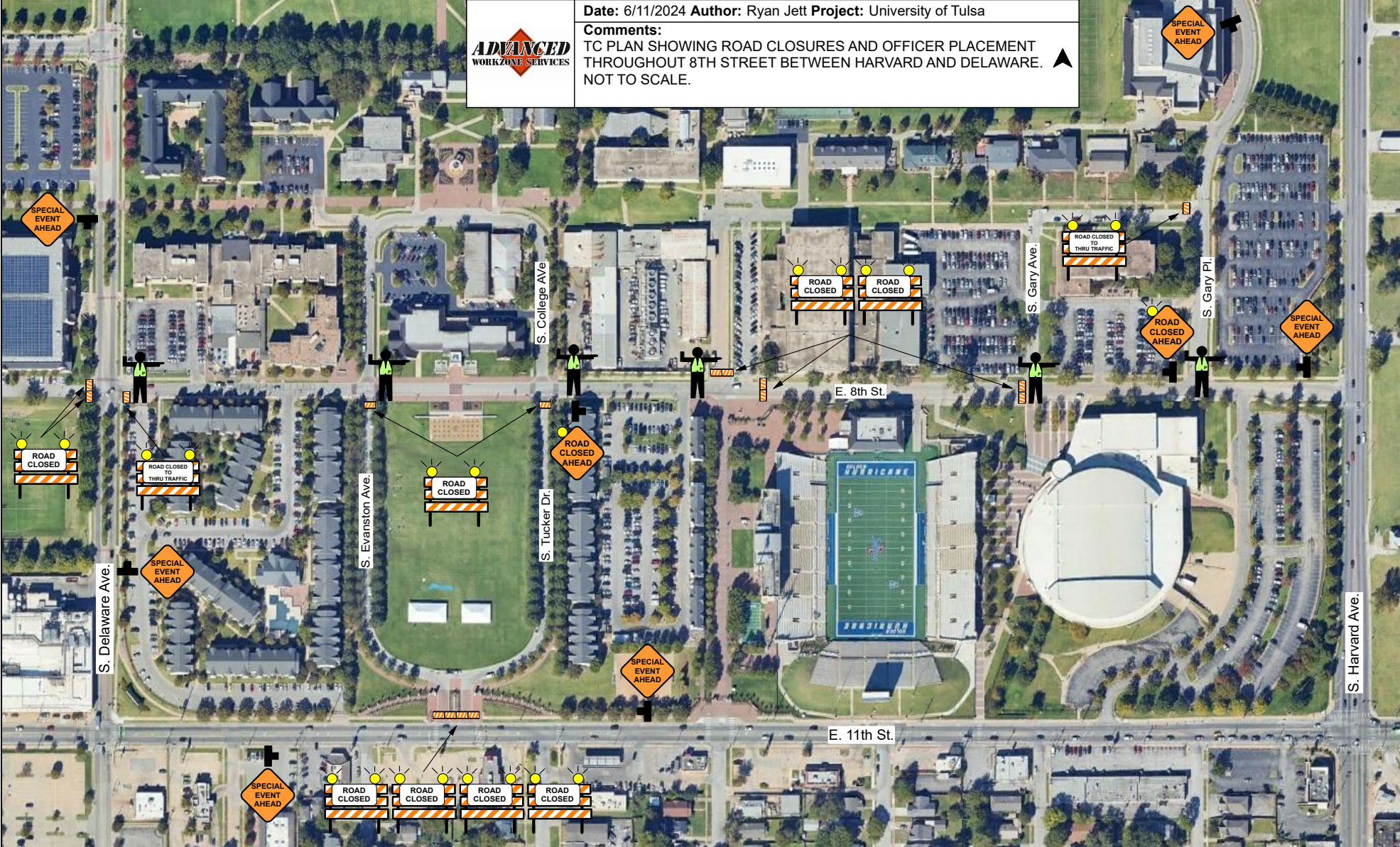
PARKING MAP



ADVANCED WORKZONE SERVICES

Date: 6/11/2024 **Author:** Ryan Jett **Project:** University of Tulsa

Comments:
TC PLAN SHOWING ROAD CLOSURES AND OFFICER PLACEMENT THROUGHOUT 8TH STREET BETWEEN HARVARD AND DELAWARE. NOT TO SCALE.



UNIVERSITY OF TULSA EVENTS - November 2024
COUNCIL DISTRICT: 4
EVENT CATEGORY: Special Events

ROAD CLOSURE								
NO.	EVENT DATES	EVENT TIME	EVENT TYPE	ESTIMATED ATTENDANCE	STREET CLOSED	STREET OPENED	CLOSURE LOCATION	EVENT DESCRIPTION
1	Nov. 14, 2024	7:00 a.m. - 11:45 p.m.	Football Game - East Carolina vs. TU @ 6:30 p.m.	10000	6:00 a.m.	11:45 p.m.	East 8th Street (Between South Harvard Ave. and South Delaware Ave.)	<u>FOOTBALL GAME:</u> Closing off 8th St. on TU Campus for tailgating & game day activities. (Amplified Sound, Beer/Alcohol Sales, Fireworks/Pyrotechnics, Food Sales, Generator/Electricity, Live Entertainment, Merchandise Sales, Open Flame, Public Right-Of-Way, Street Closure, Tent/Canopy)
2	Nov. 30, 2024	7:00 a.m. - 11:45 p.m.	Football Game - FL Atlantic vs. TU @ TBD	10000	6:00 a.m.	11:45 p.m.	East 8th Street (Between South Harvard Ave. and South Delaware Ave.)	<u>FOOTBALL GAME:</u> Closing off 8th St. on TU Campus for tailgating & game day activities. (Amplified Sound, Beer/Alcohol Sales, Fireworks/Pyrotechnics, Food Sales, Generator/Electricity, Live Entertainment, Merchandise Sales, Open Flame, Public Right-Of-Way, Street Closure, Tent/Canopy)