

CITY OF TULSA, OKLAHOMA  
**ANNUAL BUDGET AND CAPITAL PLAN**  
FISCAL YEAR 2017 - 2018



TEN YEAR **100** ANNIVERSARY

# ABOUT THE THEME

To honor the 10th anniversary of the BOK Center, this Fiscal Year 2017 budget is dedicated to the multi-purpose arena that was funded through Vision 2025.

When city leaders asked for visionary projects from Tulsa citizens, an arena that could book top national talent and basketball tournaments was the first priority. The BOK Center anchored the Vision 2025 program, and stabilized downtown where it is now the center of the arena district and a catalyst for other private and public investments to take place.

Music has always had a rich history in Tulsa, from blues to jazz to the Tulsa Sound created by native Leon Russell and a host of other musicians who wandered in and out of the city playing gigs locally and nationally. The opening of the BOK Center added a new dimension to the music scene, attracting some of the country's largest acts and becoming a three-time "Venue of the Year" candidate after only a few months of operation. Some of those notable acts include Madonna, Paul McCartney, Elton John, Garth Brooks, the Eagles, Justin Timberlake, as well as major national events including the Bass Master Classic and Professional Bull Riding. The arena is home to the Tulsa Oilers hockey team. At 19,199 seats, the size of the arena made it possible to attract the NCAA regional finals.

Vision 2025 funding of \$178 million was enhanced by challenge grants of \$18 million from the private sector. Tulsans wanted an arena that would stand out in its iconic design. International architect Cesar Pelli was chosen to head the design team, working with local architectural and engineering firms. Pelli was well known for the design of the Petronas Tower in Malaysia. The BOK Center design embodies Tulsa's indomitable spirit. Its vast, swirling ribbons of glass and steel serve as a shining tribute to Oklahoma's landscape and history. Mr. Pelli took his inspiration from our Arkansas River, our art deco buildings and our Native American heritage. The iconic glass wall, made of 1,600 individual pieces of glass, sets this arena apart and makes it instantly recognizable.

The BOK Center has been a vital tool in creating a better quality of life for Tulsa, as well as an engine for economic impact, bringing in more than \$900 million during its first decade of operation. The BOK Center is just the beginning. Through the Vision Tulsa program, continued improvements to the Cox Business Center and the Arkansas River will bring a new enthusiasm for the Tulsa market, and continue to propel Tulsa's competitive edge.



TEN YEAR **BOK** ANNIVERSARY



CITY OF TULSA  
**ANNUAL BUDGET**  
AND  
**CAPITAL PLAN**  
FISCAL YEAR 2017 – 2018



G. T. Bynum  
Mayor

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Jeannie Cue, District 2  
David Patrick, District 3  
Blake Ewing, District 4  
Karen Gilbert, District 5

Connie Dodson, District 6  
Anna America, District 7  
Phil Lakin, Jr., District 8  
Ben Kimbro, District 9

Jack Blair  
Chief of Staff

Cathy Criswell  
City Auditor

Michael P. Kier,  
CPFO  
Director of Finance

Keith Eldridge  
Manager, Budget & Planning Division

**ANNUAL OPERATING  
& CAPITAL BUDGETS**  
FISCAL YEAR 2017 - 2018

**CAPITAL  
IMPROVEMENTS PLAN**  
FISCAL YEARS 2018 - 2022





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**City of Tulsa  
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For the Fiscal Year Beginning

**July 1, 2016**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

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For the Fiscal Year Beginning

July 1, 2016



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SECTION 1  
**POLICIES**



This section includes the Mayor's budget message; the Mayor's budget transmittal letter to the City Council; a brief explanation of the strategic planning effort, including the City Council's Strategic Priorities; the long-range Financial Policies; and the ordinances adopting the Budget and Capital Plan.

PAUL M **BOK** MARTNEY



Before I begin, I want to thank our team in the Mayor's Office – led by Jack Blair – and in the Finance Department – including Mike Kier, Keith Eldridge, Matt Cooper, Alan Rowland, Gary Hamer – and so many other people who have worked hard to assemble this budget.

I think it is important that we acknowledge the difficult circumstances faced by our city when this Council and I were sworn in on December 5. Our population growth has been stagnant for two decades. Our revenue growth at the City has been stagnant for years. Based on historic sources of revenue, our General Fund would be down over \$5 million this year. Two-thirds of our City employees report low morale in the workplace, our Police Department is severely understaffed, health care cost increases last year were shunted onto employees and their pension system was not being funded at the level necessary for its long-term sustainability. Medians and rights of way were overgrown with weeds and tall grass, our highways had gone dark, and innovative solutions to problems died on the vine due to inattention and lack of action. In short: our employees were demoralized after years of feeling treated as an afterthought, and our citizens had grown comfortable with low expectations.

But I believe you and I were elected to fix these things, to prove that Tulsa can do better.

So when we met in December for our Mayor-Council retreat, we unanimously agreed to set our sights higher: to make Tulsa once again a globally competitive city. And we acknowledged the best way for us to do that as elected officials is to create a platform on which Tulsans can succeed. That means a city that is safe, that is known for innovation, that expects excellence in its core responsibilities. And we recognized that we don't just serve the citizens – we serve our City employees. Happy employees deliver better service to the citizens, and they attract other high-caliber recruits to our team.

So how do we balance the two? How can we deliver better service when our traditional sources of revenue are down? The conventional wisdom was that we couldn't.

But again, you and I were not elected to settle for conventional wisdom. We were elected to prove we can do better.

So we worked together and we worked hard. And I want to thank you for working with me to produce this budget. If we were divided, we couldn't have done it. But because we are working together, I believe we've developed a budget that will set a new course for Tulsa.

We started by agreeing to restrict growth, except in the priority areas we identified. With a few exceptions, we have frozen the City's non-sworn employee count where it stands. When times are better, we may be able to address shortfalls in those

areas. But for now, we have to ask our team at the City to do more with less. I believe they are up to that challenge.

This budget reflects modest adjustments to a handful of fees, such as our right-of-way maintenance fee, to better reflect cost of service. We recognized new revenue, such as the Service Line Warranty program, and we benefited from additional tenants in One Technology Center which correspondingly lowered the City's rent.

This budget also reflects our commitment to covering the cost of service for our utilities – and not a penny more. You will see a 9% increase for sewer and stormwater, while the water rate increase – initially projected to be 6% – is actually 4%. As we discussed in committee, the latter is due to truly impressive data-driven management by the team in our Water & Sewer Department and at the Tulsa Metropolitan Utility Authority. It is important for the citizens to understand that we would not have to ask them for rate increases like this if we weren't cleaning up the mess left behind after a decade of political decisions were made to avoid rate increases. We are doing the responsible thing by bringing our rates back in line with the cost of service, instead of relying on more and more debt to maintain our water supply.

Our overall change in philosophy is that the City cannot continue to defer difficult decisions, or be in the subsidy business when we aren't properly funding our core responsibilities.

I also want to thank Governor Mary Fallin and Secretary of Finance Preston Doerflinger. Without their work to address the lack of compliance with tax payments on internet sales, we would not have the funds needed to address our goals.

So that is how we got here. What does the year ahead look like?

The budget before you contains a number of significant changes that will make a substantial positive impact on our city.

We recognize that City employees have gone for years without being rewarded for good work, have had the increase of health care costs shunted onto them, and have had a pension system that wasn't keeping pace with the actuarial demands on its funding.

Today, I am presenting a budget to you that addresses each of these concerns.

Under this budget, every employee at the City who is eligible for a satisfactory performance increase will receive one. We appreciate hard-working City employees who take care of business in the sun, in the rain, in the sleet and the snow. We want them to build careers here at the City, and we want to reward those employees who



serve the citizens with a standard of excellence Tulsans should expect. These performance increases are one way of doing that.

It's impossible to predict what will happen with health insurance policy at the national level, but we are projecting an increase of 10% in health care costs. Every dime of that is covered by the City in this budget. We want our City employees and their families to be healthy, because healthy employees deliver better service to the citizens. The coverage of this increase reflects our commitment to the health of our team members here at the City, and it ensures they don't take a step backward in overall compensation by being asked to pay for the increase themselves.

But we recognize this is a short-term solution. Council Chair America and my Chief of Staff Jack Blair have been leading a task force of City employees to develop better approaches to employee health, and we hope to begin implementing those in 2018.

One of the most common causes of municipal bankruptcies around the country is underfunded pensions. Cities kick the can down the road for too many years, only to wake up when it is too late. Our pension system in Tulsa needs a significant increase in funding to meet its long-term commitments. This budget reflects a significant increase in the City's contribution rate in order to guarantee our commitment to retired employees will be honored and our City's fiscal strength will be enhanced.

We also have a Spirit Ambassadors program to improve employee morale, but it has gone without any funding for years. This budget provides them with a modest contribution of funds to do more through that program to build the team spirit amongst employees.

My hope is that by making these top priorities, we will be showing our employees – current and future – that the City of Tulsa is a great place for people with a heart for service to work. We have a long way to go, but this is a step forward in showing our desire to be the QuikTrip of public service.

Yet, our challenges reach far beyond the walls of City Hall.

Last year, Tulsa broke its previous record for the number of homicides. For a city that values the life and liberty of our neighbors, this trend can not go unchecked. In our Mayor-Council retreat we established as one of our top goals the reduction of violent crime in Tulsa. And as many of you will recall from our discussion with national crime experts during the Public Safety Task Force process, a certain number of police officers in a community are necessary to reduce and prevent violent crime - and Tulsa is far below that line.

Our Community Policing Commission completed its work in March, and presented a broad range of opportunities for us to be a national model for citizen-police

engagement. But we need officers to have time for proactive policing to truly implement this approach.

We continue to be challenged with overtime costs due to our lack of manpower to cover normal shifts. We do not have enough officers to fill every beat.

I got to see the practical impact of this during a ride-along last month. The officer I was with responded to a call reporting a suspicious vehicle behind a retail store. As we pulled into the dark alley, we could see several people unloading things from the back of a truck. The officer called for back-up and got out of his cruiser to investigate. As he did, several men approached him. A few of them appeared to be intoxicated and they kept getting up in his face and pointing, trying to surround him. The whole time this was happening, I just kept saying to myself “Where is his back-up?” But it never came, because all of the officers on duty at that time were responding to other calls. Fortunately, this officer did an outstanding job of handling the situation – de-escalating their initially aggressive posture to the point that they shook his hand and wished him well when we left.

That incident didn’t phase the officer one bit, but it was a reminder to me that every night we ask our Police officers to go into dark places and deal with potentially dangerous situations – and all too often we ask them to do it alone.

All of this points to a need for more officers, and soon. Thanks to the work of this Council and the citizens of Tulsa who approved the Vision Public Safety program, we are in a position to act.

In this budget, we fund the largest one-year infusion of new Police officers in the history of the City of Tulsa.

Three academies of thirty recruits each, for a total of 90 new officers over the course of the fiscal year. To put this in context, in the 21<sup>st</sup> Century our average annual number of new cadets has been 32.

This massive influx of new officers puts us on the path to being a safer city, where no beat goes unfilled, where no dark alley is safe for criminals, and where everyday citizens work more closely with officers they know to protect the people they love.

But we also recognize we need to embrace innovative approaches to deliver better outcomes.

Today, the time Tulsa Police officers spend dealing with cases of public intoxication is the equivalent of 14 full-time officers. To put that in perspective, the typical shift at one of our 3 divisions has 17 officers. So we are dedicating nearly any entire shift from a division on public intoxication cases. These are the top municipal arrest that we make, account for most of the municipal prisoners in the jail, and take up substantial man hours in our municipal court. All of this equals a great amount of

cost, with poor outcomes for the people being arrested and for our community. But we know of a smarter way to handle this.

Last year, several of us on the Council learned from Oklahoma Commissioner for Mental Health Terri White about a program called the public inebriate alternative. In Oklahoma City, their Police Chief will tell you one of the best things they've done in recent years is establish a public inebriate alternative. The program is very straightforward: when someone is arrested for public intoxication (not DUI – that is a far more serious crime) they are offered the opportunity to go to the public inebriate alternative center, sleep it off, receive some information about treatment, and be released – OR they can be booked into jail. It should come as no surprise, that even while intoxicated the vast majority of people select the public inebriate alternative.

They go to the facility, sober up, and are then offered information on drug and alcohol counseling. They are offered the opportunity to enter that kind of counseling. Some in need accept it the first time, others require a few visits before doing so. But the outcome is that people in need of treatment have access to it. And for those who just happened to make a once-in-a-lifetime bad choice, they do not end up with a criminal record.

This approach is more cost effective than jail, it requires less officer time (15 minutes to drop someone off at the Center versus an hour and a half to book someone at the jail), and it yields better outcomes for the individual.

So, the budget before you would fund the operation of a public inebriate alternative in Tulsa. In classic Tulsa fashion, the non-profit community has offered to cover the capital expense for its construction if the city is willing to fund its operation. By doing so, I believe we can save lives and improve service delivery in Tulsa.

Each of us has also heard concerns from our constituents over the years regarding panhandling. Last year, after the election, a number of people posted a story on my Facebook page about an innovative program in Albuquerque called the “Better Way”. So many people mentioned it that I decided to go to Albuquerque with representatives from the Zarrow Foundations and the Mental Health Association of Oklahoma and see it for myself. We met with people participating in the program, and I later met with their mayor. This is a brief video I'd like to show you that explains how it works:

<https://vimeo.com/146947306>

The budget before you funds a pilot of the Better Way program in Tulsa. I want us to test it out and see how it works in our city. Being innovative means testing new ideas, and Tulsa would be among the first cities in the nation to test this one.

In that video, you saw them doing a lot of work to clean up public spaces. And the reality is that in Tulsa over the last several years we haven't done such a great job of that ourselves. We will fine people for letting their grass grow too high, yet we knowingly allow it to happen in public rights of way. This represents a disappointing fall for the place once known as America's Most Beautiful City.

So, the budget before you funds the fully recommended number of mowing cycles in our medians and rights of way. This represents a 77% increase in funding for the proper level of mowing. When Reader's Digest christened Tulsa as America's Most Beautiful City, they did so because the City government did such a great job keeping public spaces looking beautiful. By getting back to keeping grass and weeds down in our public spaces, we are doing our part to renew the standard previous generations held for the beauty of our city.

And this isn't just good for reflecting civic pride. My friend and colleague Oklahoma City Mayor Mick Cornett spoke at the Downtown Tulsa Rotary a few weeks ago, and he said something that has stuck with me ever since: "You're not going to have businesses with high standards in a city with low standards." Having a well-maintained city is every bit as important for our economic growth as it is for our civic pride.

But back to public safety...

Easily the most common complaint I receive from firefighters is the age of our fleet. The newest Tulsa Fire Department apparatus is over a decade old. After decades of hard use, they spend too much time in the shop being repaired. In this budget, we fund the replacement of old trucks – and 35 new firefighters for our Department. We have also applied for a grant that would fund 60 additional firefighters at stations throughout the city, but that is not reflected in this budget because we won't know the outcome until late summer or early fall.

We have also heard concerns for years about 9-1-1 call waiting times. The City Council last year did a lot of work to properly fund 9-1-1 call center positions and we included additional positions in the Vision Public Safety program. Yet, today there are still 14 vacancies in the 9-1-1 call center – and that does not include the 16 positions coming on line through the Vision public safety program over the next 5 years.

The reality is that we need a full-time HR analyst to process the background checks and other work necessary to get recruits into training, and we need a training supervisor to work full-time with those recruits so they can get established in these vital roles. The budget before you provides funding for both of those jobs, which we will keep in place until the Center is properly staffed.

I also know that the City Council has worked hard over the last several years to properly fund our public transit system. The budget before you funds – for the first time in MTTA’s 49-year history – Sunday bus service.

The budget before you also funds 5 additional street maintenance workers and 7 additional traffic safety engineers and signal technicians – finally addressing chronic short staffing in these critical areas, which will provide for safer, better maintained infrastructure throughout the city.

This budget also includes contract funding for more aggressive street striping, so we can address a long-term citizen concern.

We also want to continue to grow our innovative capacity, and we are doing that through the Office of Performance Strategy and Innovation. They managed our planning retreat, have developed dashboards to track our progress, and have initiated a stat program that will use real-time data to focus on goal achievement in major City departments. I would ask that you note in the budget that the funding for this office has been drawn from other departments – where its employees were previously housed or where its resources were previously based – and located in the Mayor’s Office. This accounts for the Mayor’s Office budget increase that you see in the budget.

This budget funds new playgrounds at Crawford, Helmerich, Hunter, and Lacy Parks – as well as a new pool at Whiteside Park. It funds major street projects like Utica between Pine and Admiral, Union between 51<sup>st</sup> and 61<sup>st</sup>, Sheridan between Apache and Pine, Mingo between 46<sup>th</sup> Street North and 36<sup>th</sup> Street North, 15<sup>th</sup> Street between Lewis and Harvard, Peoria between 11<sup>th</sup> and 21<sup>st</sup>, Memorial between 21 and 31<sup>st</sup>, and 51<sup>st</sup> between Pittsburg and Yale.

It funds – 3 years ahead of schedule – the acquisition of buses and stations for the Peoria Bus Rapid Transit Line.

It funds the new Community Health Connection Clinic in East Tulsa, Tulsa Community College’s Career Placement & Student Success Center in South Tulsa, the Discovery Lab Children’s Museum next to the Gathering Place, rehabilitation of the South Mingo Corridor, improvements to the Mohawk Sports Complex, implementation of the GO Plan throughout the City, and funding for teacher recruitment and retention that is unique to Tulsa.

When I was sworn in a few months ago, I said that what I thought past elected leaders had done to move Tulsa forward came down to three ingredients: a willingness to aim high, to work together and to work hard. This budget reflects those ingredients in its development – but I think it says even more about the kind of city we are intent on building in the year ahead.


We're not talking about making Tulsa safer through community policing, we're doing it this year. We're not talking about making Tulsa a more beautiful place with better streets, we're doing it this year. We're not talking about making this city government more innovative and efficient - a place where public servants dream of working - we're doing those things this year.

This budget represents action rather than talk. I again want to thank you for your partnership in putting it together. I hope over the next few months we can improve upon it, and work together over the coming year to implement it in a way that will send a message that Tulsa is on the move again.

Thank you.

DATE: April 26, 2017

TO: Councilor Vanessa Hall-Harper    Councilor Blake Ewing    Councilor Anna America  
Councilor Jeannie Cue            Councilor Karen Gilbert    Councilor Phil Lakin, Jr.  
Councilor David Patrick            Councilor Connie Dodson    Councilor Ben Kimbro

FROM: Mayor G. T. Bynum 

SUBJECT: **FY 2017-2018 Budget and Capital Improvement Plan along with a financial plan for FY 2018-2019**

I am transmitting the proposed operating and capital budget for Fiscal Year 2017-18 along with corresponding financial plans for the following year. This document also includes a capital improvements plan for FY 2018 through FY 2022. This transmittal fulfills the Mayor's City Charter responsibilities contained in Article III, Section 1.4 C. More importantly it sets the City's direction for the future and it incorporates both the limitations and aspirations of the City.

The total budget is \$824 million. This is an increase of \$56 million or 7.3% over FY 2016-17. The operating budget is \$667 million, a \$25 million increase, or 3.9 %. The Capital Budget is \$157 million, a \$31 million increase, or 25%.

### **New Resources**

The budget presented to you today has been developed with careful consideration of today's economic conditions, the City's revenues and the goal to maintain sound financial policies and reserves. Confronted with limited resources over the past few years, the elected officials worked to present to voters an opportunity to add resources to improve services and create economic development opportunities. The voters approved a permanent public safety sales tax to add police officers and firefighters. They approved a permanent street and transit sales tax to add street repair crews, traffic engineering work, and expand transit services. They approved a 15 year economic development program to add facilities and programs to improve Tulsa's economy.

Absent these new resources the ongoing revenues of the City remain very flat, and the City's ability to maintain or improve services is highly challenged. In December, as we began new terms of office, we met to review our mission, vision and goals. The importance of elected officials developing a consensus on these items establishes a policy basis for the budget and other endeavors.

We set a difficult goal to address general compensation issues even though we expect flat revenues. We acknowledged the need to increase funding for the Municipal Employees Retirement Plan (MERP) to meet actuarial recommendations for proper funding of the plan to eliminate its unfunded liability over time. We committed to trying to raise the City's contribution to health insurance and benefits programs by 10%. We committed to funding satisfactory performance increases in pay for all employees. In order to understand the difficulty of the mission, you need to look at the economy.

### **Economy**

Oil and gas is a significant industry within five states including the state of Oklahoma. Tulsa was once widely recognized as the oil capital of the world. It remains an important part of the Tulsa economy even though diversification has occurred over the last 30 years. The level of drilling activity tells something about the current state of the industry in Oklahoma. After declining from over 180 active drilling rigs during the prior two years to 61 last year the number has now increased to 101 active rigs in the latest report. Oil prices had dropped from a high of \$107 to \$45 per barrel in the same period although the price briefly fell to \$ 30 for a while. In the last year, the price improved from \$45 to around \$50 currently. Oil and gas production in the state directly contributes to state tax revenues with the gross production tax, but it is also an indirect contributor to city economies. It is a notable contributor to employment, and influences Tulsa's local economy. It is the most significant factor in the continuing sluggish economy.

The employment levels for the Tulsa Metropolitan Statistical Area are showing an increase in employment of some 1,500 jobs over the last year. Most employment declines experienced



previously were in the oil and gas, and manufacturing sectors, while other sectors have grown. Even though employment has grown the labor force has grown more. With the growth in the labor force the unemployment rate has increased to 5.0%.

In Tulsa, residential construction permits increased from 960 units in calendar year 2015 to 1,016 units for a 6% increase. The value of commercial construction permits declined to \$ 91.4 million from \$ 116.8 million in calendar year 2015. All these factors point to limited economic expansion in the upcoming year.

The sales tax is expected to produce \$274.4 million in FY 2017-18 from a tax rate of 3.65 %. The General Fund receives tax based on a 2% tax rate, and the 2014 Sales Tax Capital Fund from receipts based on the existing 1.1% sales tax. This year an additional sales tax of 0.55% began on January 1, 2017 from voter approved initiatives. The sales tax projection is based on technical models with adjustments for new retail incentive areas.

### **General Fund**

The General Fund is the principal operating fund of the City. The original FY 2016-17 resources for the fund totaled \$267.3 million, but is now expected to total \$262.3 million. Sales tax is expected to drop by about 1% from the prior year. Paving cut billings will be about \$ 2.1 million less because fewer line breaks are occurring resulting in lower cost for street repairs and lower revenue for the repairs.

Revenues for FY 2017-18 are expected to be \$268.9 million or approximately 0.5 % more than the original budget for FY 2016-17, but 2.4% more than the revised estimate for FY 2016-17. Sales and uses tax account for two-thirds (2/3) of the total and are expected to be slightly better than the original estimate for FY 2016-17. The projection for the upcoming year is about 2% more than the revised expectation aided by the new participation of Amazon in the collection of use taxes for internet purchases. The FY 2017-18 budget balances revenues with ongoing expenses for operations.

The General Fund Emergency Operating Reserve is set at a level of 6.39 % of the budget. The long term target is to place the reserve at a 10% level. The City Charter established Economic Stabilization Reserve (rainy day fund) is maintained at \$2 million that was reserved three years ago and would be available under the charter provision to offset revenue declines.

The budget for the General Fund is \$268.9 million, an increase of \$1.4 million or 0.5% from last year's original budget and 1.7% more than the revised estimate of expenditures for the current year. Public safety receives the largest allocation of resources at 61% of the budget. 50 police officers, supported by this fund, will go through the academy. A fire academy of 15 is also planned. Both departments would also have academies under the newly passed public safety tax.

The largest category of expenditure is for payroll, which represents 76% of the budget.

Incorporating compensation goals is a high priority in this fund and category.

The City will bargain SPI's and other compensation items with labor units. The pension rate for the various non-sworn groups will change to 15.5% in the upcoming budget.

Small cost items that are also included are an alternate treatment program for public inebriates and improved mowing of rights of ways.

### **Utilities**

Utility authorities have reviewed utility revenues, and the funding needed to support operations, maintenance, capital, and debt service costs. They have carefully looked at the maintenance of water and sewer plants, and the need for line replacements. A planned water rate increase of 6% has been reduced to a 4% increase as the result of the asset management system to optimize the timing of infrastructure work with active risk assessment. The operating cost is a little lower in the proposed budget in part as a result of lower paving cut costs from fewer line breaks. Sewer rates increase by 9% to address capital needs and debt service of the systems. Stormwater rates are increased by 9% to begin higher maintenance work and inspections of the system of pipes.

There are no plans to change the rates for trash service or emergency medical services. An average residential utility bill of \$ 102.61 per month would increase by \$ 5.59.

The transfer rate from the utility funds to the General Fund has fluctuated between rates of 5.5% to 7.5% over the years. During the recessions of the last decade or two, it increased and then gradually worked back down. Ideally, the rate should be the average of the sales tax and franchise taxes that are paid by other utilities. The average is 6.175% and the budget is based on that rate with an expectation that this calculation will be placed in the utility rate ordinances.

The Public Safety Tax Fund will fund and equip 40 officers, and with the 50 funded in the General Fund, some 90 additional police officers will be hired. Fire is scheduled to start an academy of 20 firefighters from this funding source, and with the 15 funded by the General Fund; they will add 35 firefighters this year.

The Street and Transit Fund will fund a new maintenance crew of five and add seven positions in Traffic Operations. Transit will launch Sunday Service shortly after the beginning of the fiscal year.

### **Capital Budget**

The Capital Budget totals \$ 157 million in directly funded projects. This budget includes \$83.4 million in sales tax from the 2014 Improve Our Tulsa program. This program includes a wide variety of projects ranging from streets to Police, Fire, Parks, and Gilcrease Museum. All have funding in the proposed budget. This year also includes the Peoria – Bus Rapid Transit (BRT) project.

The Capital Budget includes higher levels of direct funding for water and sewer capital projects from the utility funds. It provides \$40.5 million for water treatment plant work, dam gate rehabilitation, storage facility repairs, water line replacement, and water line extension projects. Additionally, \$17.4 million will be used primarily for sewer treatment plants, pipe replacement

and other system work. Stormwater will receive \$5.1 million for stormwater pipe extensions, drainage improvements associated with roadway projects and small critical drainage projects.

The City began receiving a 0.305% sales tax from the economic development package approved by voters on April 5, 2016. The tax began on January 1, 2017. A group developed a project scheduling and financing plan for the 31 project program totaling \$510 million which will last 15 years. Some projects will be directly funded and some will be funded through revenue bonds. Directly funded projects total \$ 23.2 million and will be used for projects including the Children's Museum Discovery Lab, the Community Health East Tulsa Clinic, the Public Schools Teacher Retention, Recruitment and Training project, and for Citywide Commercial Revitalization.

### **Capital Plan**

The capital plan reflects planned bond issues for the next year as well as high priority capital projects that should be funded over the next five years. During the upcoming fiscal year, the City anticipates undertaking a \$75 million issuance of general obligation bonds. All funds will go towards streets projects authorized in the 2014 Improve Our Tulsa program. Water revenue bonds totaling \$15 million will be issued to fund Cherokee waterlines and water main replacements. Sewer loans and revenue bonds totaling \$ 26 million will fund treatment plant work, sewer line rehabilitation and unserved area projects. A planned \$115 million Vision Economic Development bond sale is currently in progress and will fund a portion of 19 projects including the new Zink Dam and pedestrian bridge, Gilcrease Museum expansion, Convention Center rehabilitation, Tulsa fairgrounds improvements, BMX National Headquarters, Airport infrastructure and Tulsa Community College's Career Placement Center.

Funds will be appropriated by budget amendment upon completion of each bond sale. Taken together these bond sales will add \$231 million, in addition to the capital budget, bringing the amended total to \$388 million. This will increase the combined operating and capital budget to over \$1.0 billion.

The Capital Plan for FY 2018-2022 reflects planned bond issuances of \$1.7 million for water projects - primarily line replacements. Some \$35.9 million in bonds will finance sewer projects that include work at three wastewater treatment plants, and \$15.5 million will go to sewer rehabilitation and replacement. The budget will be amended when the bond sales are complete and the funds have been received.

The City has an inventory of capital projects totaling \$4.7 billion that are needed over the next 20 years. The projects have been sorted into four tiers of prioritization. The Capital Plan focuses on those projects that should be considered for funding in the next 5 years totaling \$0.7 billion. Two thirds (2/3) of the projects are renewal of existing infrastructure with the balance supporting growth. Most of the plan is for utility and street projects. The current authorization, for both the sales tax capital improvements program and the general obligation bond program, was extended in a November 2013 voter approved package totaling \$0.9 billion. A limited general obligation bond capacity will be available starting in FY 2019-20, and a limited amount of sales tax capital funding will be available beginning in FY 2021-22.

### **Summary**

The overall budget will fund many important services, but the revenue picture for the next two years indicates that substantial changes in services are very unlikely, except for the new initiatives approved by voters. We need to continue the pursuit of efficiencies. The strengthened use of data for monitoring services and making decisions is vital to dealing with otherwise soft growth of revenue.

Employees continue to show growing enthusiasm and willingness to embrace change and improve our operations. Substantial efforts are under way to replace our police and courts records systems. Planning and Development is progressing towards an updated permit and licensing system that will better serve our citizens. Finance and Human Resources are engaged in the first major update of their systems in a quarter century.

The effort to develop joint goals of the Mayor and City Council has been very successful.

We worked to develop and pass an Improve Our Tulsa capital package that was well received by the citizens in 2013. A year ago the citizens approved three propositions to improve public safety, streets and transit, as well as an economic development package. It will be our challenge to build the expected services and projects over the next several years.

We still need to continue to examine our revenue sources and challenges for the longer term to assure that we can meet the essential services that we agree on. Sole reliance on sales tax with its current structure to finance local government remains problematic.

The major priority for the Mayor and City Council was to address compensation for our employees who continue to work so hard to provide service to our citizens. I am pleased that we have accomplished so much in this area with very limited resources.

I welcome the Council's review of the proposed budget and I thank the Council for your suggestions and advice in developing the proposed budget. I look forward to agreeing on a budget as we strive to deliver the citizens the high level of service that they expect and deserve.



## TULSA CITY COUNCIL

Dear Citizens of Tulsa,

On behalf of the entire City Council, we are delighted to present the City of Tulsa Fiscal Year 2017-18 Annual Budget and Capital Plan.

Despite projections of flat General Fund revenue, we are proud that this budget maintains all current service levels plus makes significant new investments in employees and several key programs. Thanks to your support of Vision Tulsa, we will have the largest one-year infusion of police officer in the history of the City of Tulsa. Three academies of 30 recruits will result in 90 new police officers to further enhance community policing efforts in Tulsa. We will also have at least one new fire academy of 35 cadets funded, and the funding includes replacement of fire apparatus and safety equipment that is more than 10 years old. An additional 60 more firefighters could be funded through a pending SAFER grant, if it is successful.

Two new programs were added by Mayor G.T. Bynum, the "Better Way" program, which will allow an option for panhandlers to work on beautification projects, such as graffiti removal and litter clean up, in exchange for wages. It will also allow assistance agencies to meet with and talk with these individuals about what resources are available to help them get back on their feet. The second program is the Public Inebriate Alternative, a substance abuse alternative which will free up valuable public safety officers' time, decrease Municipal Court's caseloads and jail intake, and help citizens with substance abuse issues.

We also allocated funding to remove three dilapidated swimming pools that have been closed for years, and restored funding to complete eight mowing cycles instead of the five we have had in previous years. This simple addition is a huge step towards the beautification of our city for citizens and visitors.

We were also pleased to be able to make a much-needed investment in our workers, funding satisfactory pay increases for all qualified City employees and increasing funding for health insurance and pension programs. Our employees are our greatest resource and work tirelessly to maintain water and sewer lines, to keep our City safe, and to do the day-to-day operations necessary to run our City. For too long, we have not been able to support them the way we would like. This is a step in the right direction.

This year's budget and budget process was also landmark in the cooperative effort demonstrated by the Mayor's Office and the City Council. Ongoing discussions over the months-long process allowed Mayor Bynum to address Council concerns and priorities as the budget was being created, making for an unusually smooth approval process once the budget was formally presented.

Like you, City Councilors have chosen Tulsa as the place we want to live, work, play and raise our families. We are committed to being good stewards of your tax dollars and to using those resources strategically to keep Tulsa the place we all are proud to call home.

Sincerely,

Anna America  
Council Chair

David Patrick  
Council Vice-Chair

# Strategic Planning Framework and Outcomes



**Mission:** To create a platform for economic prosperity, health and quality of life for residents and businesses.

**Vision:** To become a globally competitive, world-class city.

On December 14, 2016, Mayor Bynum and all nine City Councilors came together for a Strategic Planning Session to discuss what type of organization and community they want to strive for. All agreed on four high level goals.

- ▶ **Well Being** – Ensuring that all citizens have access to world-class resources that promote financial, physical and mental health
- ▶ **Opportunity** – Ensuring that all citizens have access to world-class education and jobs
- ▶ **The City Experience** – Ensuring that people living in or visiting Tulsa have world-class entertainment options and feel save enjoying them
- ▶ **Inside City Hall** – Ensuring that the local government is a good steward of taxpayer funds by developing a strong workforce that delivers world-class customer service to its citizens

The vision and agreed upon Key Performance Indicators have allowed City departments and agencies to worked together to identify the existing strategies for achieving these goals and will work through FY 17-18 to assess whether existing strategies are working. Additionally, departments and agencies will collaborate on alternative strategies that might be more effective.

City departments and agencies are also working on evaluating their own internal strategies and programs to determine if they are the best use of resources to achieve the stated goals and move Tulsa closer to being a world-class city. By focusing on outcomes, it gives departments the flexibility to create strategies that orient toward the end result instead of focusing only on outputs.

## Measuring Our Progress

TulStat meetings began in FY 16-17 and will continue in FY 17-18. These meetings are centered on public facing departments and how they, along with support departments and City leadership, can make strategic decisions and allocate resources to deliver quality services to the public.

The Office of Performance Strategy and Innovation is working with City departments to create dashboards that make operational data more accessible on a daily basis. Dashboards will put the data in the hands of not only senior level management, but also ground level employees. This should allow employees throughout the organization to make real-time informed decisions with meaningful data.

## First Year Focus Areas

In 2017, the focus will be on improving outcomes in these eight areas. Departments will develop strategies that target making progress on improving these metrics.

### Well-Being

Measures:	Baseline:	Benchmark:
Life expectancy gap between North and South Tulsa	11.04	n/a
Average per capita income	\$27,816	\$28,930

### Opportunity

Measures:	Baseline:	Benchmark:
High school graduation rate	67%	83%
Population growth rate	2.96%	4.70%

### The City Experience

Measures:	Baseline:	Benchmark:
Number of violent crimes per 100,000 population	904	718
Number of traffic fatalities per 100,000 population	10.9	10.3
Pavement condition index on arterial streets	67	n/a

### Inside City Hall

Measures:	Baseline:	Benchmark:
Percentage of employees reporting good morale	37%	n/a



## Well-Being

**Goal:** Improve Tulsans' overall health, with a focus on reducing health disparities.

Measures:	Baseline:	Benchmark:
Percentage of Tulsa residents who are overweight or obese	62.9%	70.7%
Life expectancy gap between North and South Tulsa	11.04	n/a
Percentage of babies born with low birthweight	8.2%	8.0%

**Goal:** Support financial stability for Tulsa's residents.

Measures:	Baseline:	Benchmark:
Average per capita income	\$27,816	\$28,930
Percentage of income spent on housing and transportation	51%	54%

**Goal:** Address mental health issues for Tulsa's residents.

Measures:	Baseline:	Benchmark:
Suicide rate per 100,000 population	16.8	12.6
Number of homeless per 100,000 population	Measuring	Measuring

## Opportunity

**Goal:** Increase the graduation rate in Tulsa's high schools.

Measures:	Baseline:	Benchmark:
High school graduation rate	67%	83%

**Goal:** Increase the rate of adults with bachelor's degrees.

Measures:	Baseline:	Benchmark:
Rate of adults with bachelor's degree	20.2%	29.8%

**Goal:** Add new jobs to the local economy.

Measures:	Baseline:	Benchmark:
New jobs added to the local economy	3,480	n/a

**Goal:** Provide access to jobs through public transportation.

Measures:	Baseline:	Benchmark:
Percentage of population with 30 minute transit access	24.8%	n/a

**Goal:** Grow Tulsa's workforce.

Measures:	Baseline:	Benchmark:
Labor force participation rate	75.9%	62.7%

## Opportunity (continued)

**Goal:** Grow Tulsa's population.

Measures:	Baseline:	Benchmark:
Population growth rate	2.96%	4.70%

## The City Experience

**Goal:** Increase tourism.

Measures:	Baseline:	Benchmark:
Annual occupancy tax	\$7,574,459	n/a

**Goal:** Decrease traffic fatalities and violent crime.

Measures:	Baseline:	Benchmark:
Number of violent crimes per 100,000 population	904	718
Number of traffic fatalities per 100,000 population	10.9	10.3

**Goal:** Create and facilitate quality entertainment options.

Measures:	Baseline:	Benchmark:
Number of special events permitted by the City	677	n/a

**Goal:** Provide a quality transportation network of streets and sidewalks.

Measures:	Baseline:	Benchmark:
Percentage of respondents satisfied with the maintenance of streets	21.6%	n/a
Pavement condition index on arterial streets	67	n/a

## Inside City Hall

**Goal:** Foster a culture that promotes positive morale for employees.

Measures:	Baseline:	Benchmark:
Percentage of employees reporting good morale	37%	n/a

**Goal:** Ensure employees have up-to-date training to do their jobs excellently.

Measures:	Baseline:	Benchmark:
Percentage of employees who say they have adequate training	45%	n/a

The baseline is based on the most recent data available for Tulsa. Where applicable, benchmarks reflect either a national average or an average of peer cities.

First Year Focus Areas

# CITY OF TULSA

## FINANCIAL POLICIES

### **1. STRATEGIC PLANNING**

- a. All planning activities, strategies and studies should be comprehensive and integrated on a City-wide basis.
- b. Plans, strategies and studies shall encompass multi-year time frames and be updated annually.

### **2. OPERATING BUDGET**

- a. The City of Tulsa shall comply with the provisions of the *Oklahoma Municipal Budget Act, 11 O.S. Supp. 1979, Sections 17-201 through 17-216*. It shall be the responsibility of the Mayor through the Department of Finance to ensure compliance and the timely preparation of the City of Tulsa's annual budget.
- b. The budget will provide for adequate maintenance of the capital plant and equipment and for their orderly replacement.
- c. The City will maintain a budgetary control system to help it adhere to the budget.
- d. The City administration will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
- e. Each year the City will update revenue and expenditure projections for the next five years. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.
- f. The City will integrate key performance measurement and productivity indicators within the budget.
- g. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection a maintenance and replacement schedule will be developed and followed.
- h. It shall be the goal of the City that current operating revenues will be sufficient to support current operating expenses and in no case shall more than five percent (5%) of the operating budget be supported by the use of prior year's fund balances.
- i. Adjustments to Water, Sewer, Stormwater and Solid Waste Disposal service rates and fees shall be examined on an annual basis as an integral part of the City's budgetary process.

### **3. RISK MANAGEMENT**

- a. The City will operate a risk management program to provide for protection against loss and a reduction in exposure to liability. Such program shall include an employee safety training program to minimize financial losses to the City.
- b. The City will establish a self-insurance program to provide for protection against major losses and will purchase excess coverage insurance to cover catastrophic losses where appropriate.

### **4. PROCUREMENT AND PURCHASING**

- a. The City of Tulsa shall operate a consolidated Purchasing and Procurement System.
- b. The City's Purchasing and Procurement System shall encourage full and open competition on all purchases and sales.
- c. The operation of the City's Purchasing and Procurement System and Surplus Property Disposal System shall be based upon competitive bidding whenever possible.

## **5. REVENUES**

- a. The City will estimate its annual revenues by an objective and analytical process.
- b. It shall be the goal of the City that all Enterprise Funds shall be self-supporting.
- c. The City will establish all user charges and fees at a level related to the cost of providing the services.
- d. Credit and Collection
  - 1. The City of Tulsa will neither begin business activity nor continue to engage in business activity with an entity that owes the City funds from a delinquent debt.
  - 2. Extended credit may be granted by the City for certain obligations. If payment is not timely, the City reserves the right to refuse future credit as well as take necessary legal action to obtain payment of the debt and collection costs.
- e. The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
- f. Categorical federal and state grant revenues shall only be used to finance limited-time-period operations and/or one-time capital.
- g. Five and one-half percent (5½%) of Enterprise Fund revenues will be transferred annually to the General Fund for in-lieu tax payments (policy exception has been in place since 2003).

## **6. CAPITAL BUDGET AND IMPROVEMENTS**

- a. The City of Tulsa's Capital Improvements Program shall be a five-year program and shall be updated annually. All departments' needs shall be considered in the plan.
- b. The City shall maintain a balanced mix of financing for funding capital projects, including pay-as-you-go, grants and debt, without excessive reliance on any one source.
- c. No capital project shall be funded which does not comply with the provisions of and is not contained in the currently approved Capital Improvements Program.
- d. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
- e. Capital projects will be scheduled based on the following criteria:
  - 1. The project has been certified by the Planning Commission as being in accordance with City plans.
  - 2. The project will alleviate a service deficiency or replace a deteriorated and/or non-functioning facility.
  - 3. Federal or state law requires it to be done.
  - 4. Federal or state matching funds are available for the project.
  - 5. A Federal or state agency will construct the facility at no cost to the City.
  - 6. The project will encourage economic development.
  - 7. The project is needed to solve an emergency situation.
  - 8. The project will improve the quality of life in the City's neighborhoods.
- f. Public hearings will be held before deciding what projects to include in any multi-year capital program which requires approval by the electorate.
- g. The CIP has been developed based on Government Finance Officers Association (GFOA) recommended best practices. <http://www.gfoa.org/capital-planning-policies>
- h. The CIP has been coordinated with the Planning and Development Department to assess the CIP for conformance with the Comprehensive Plan and to prioritize projects which support Land Use Policies 5.5 and 13.3 in particular.

## **7. LONG TERM BORROWING**

- a. General Obligation and Revenue Bonds shall only be issued for capital improvements and maintenance or expenditures related thereto. Revenue bonds shall be used to finance capital improvements wherever possible. No operating expenses shall be funded using any form of long-term financing.
- b. Bond borrowing shall be planned and the details of the plan shall be incorporated into the five-year Capital Improvements Program.
- c. The outstanding indebtedness of the City of Tulsa shall in total not exceed such levels as to cause the City's credit rating to be impaired and in all cases the City shall take such actions and adopt such policies and procedures as necessary to maintain a rating equal to at least AA for general obligation debt. In no event shall the net general obligation debt exceed twenty-five percent (25%) of the net assessed market valuation of the taxable property of the City of Tulsa as established by the County Assessor.
- d. Projects financed through the issuance of debt shall not be financed for a period that exceeds the expected useful life of the project and in no event shall the term of any debt exceed twenty-five (25) years.
- e. Refunding of outstanding debt shall only be considered when present value savings of at least four percent (4%) of the principal amount of the refunded bonds are produced, unless a restructuring or bond covenant revisions are necessary in order to facilitate the ability to provide services or issue additional debt in accordance with established debt policy and limitations.
- f. Bond sales shall be structured to achieve level debt service payments to the extent possible taking into consideration the costs of such financings. Either variable or fixed rate financing may be used, subject to applicable laws, depending on the cost benefit to the City of each option.
- g. Interest earnings from general obligation bond proceeds shall be deposited in the General Fund.
- h. Competitive sale shall be used for all general obligation debt issuances of the City of Tulsa. Negotiated or competitive sale may be used for revenue bonds.

## **8. INVESTMENTS AND DEPOSITS**

- a. It shall be the objective of the City of Tulsa to pool and invest public funds in accordance with current legislation and the Charter of the City of Tulsa. Criteria for investing shall adhere to the following order of priority: (1) Safety, (2) Liquidity, (3) Yield.
- b. Responsibility for the investment program of the City shall be vested with the Director of Finance who shall establish an investment program consistent with an adopted investment policy.
- c. The City will establish a cash flow management system which includes the preparation of a cash flow analysis of all funds on a regular basis. Disbursement, collections and deposit of all funds will be scheduled to ensure maximum investment return and cash availability subject to the City's investment policies. The cash flow management system shall ensure the City can offset significant downturns in revenues which could not have been reasonably foreseen and provide sufficient working capital and cash for daily financial needs.
- d. The City will make arrangements with banks on a contractual basis for a specified period of time with specified fees for each service rendered.

## **9. RESERVES**

- a. The City shall establish and maintain an operating reserve in the General Fund to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. The reserve will be budgeted at approximately six and thirty-nine (6.39) percent of the General Fund expenditures estimated for the fiscal year. Prior to allocating funds from this reserve, the Mayor shall prepare an analysis of the proposed expenditure and present it to the City Council.

- b. The City may establish and maintain operating reserves in its enterprise funds to pay for expenses caused by unforeseen emergencies or shortfalls caused by revenue declines.

## **10. ACCOUNTING**

- a. The City of Tulsa's accounting systems shall be operated and maintained in accordance with generally accepted principles and standards as promulgated by the Governmental Accounting Standards Board.
- b. The City's accounting and financial transactions shall be audited annually by a recognized independent certified public accounting firm and such audit results shall include a management letter detailing areas where improvement is needed. A firm to perform such audit shall be chosen not more than once every five (5) years.
- c. The City shall prepare and issue an official Comprehensive Annual Financial Report no later than six (6) months following the fiscal year-end in accordance with Government Finance Officer's Association and Governmental Accounting Standards Board principles and standards.
- d. The City of Tulsa shall establish and maintain an accounting control environment to help ensure proper authorization for financial transactions and proper procedures for safeguarding assets.
- e. The City will comply with bonded debt covenants requiring yield restrictions on certain investments and accounts in compliance with *Internal Revenue Code, Section 148 - Arbitrage*.

## **11. TRUSTS AND AUTHORITIES**

Unless otherwise provided by the operation of law, all Trusts and Public Authorities which receive funding from the City of Tulsa shall conform to the City's Financial Policies and procedures where applicable.

## **12. PENSION FUNDS**

- a. The pension funds of the Municipal Employees' Retirement Plan shall be managed by the Pension Board as set forth in City Ordinance and Oklahoma Statute.
- b. The City's annual budget will provide for adequate funding for the Municipal Employees' Retirement System.
- c. Investments shall be made in conformance with an investment policy adopted by the Municipal Employees' Pension Board.

(Published in the Tulsa World  
June 16, 2017)

ORDINANCE NO. 23698

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF TULSA FOR THE FISCAL YEAR 2017-2018; ORDERING THE TRANSFER OF ENTERPRISE INCOME TO THE GENERAL FUND; APPROPRIATING UNEXPENDED BALANCES FOR GRANT FUNDS AND CAPITAL PROJECT FUNDS FOR FISCAL YEAR 2017-2018; ORDERING AND DIRECTING THE COMPUTATION AND FILING OF LEVY REQUIREMENTS FOR THE 2017-2018 SINKING FUND OF THE CITY OF TULSA, OKLAHOMA; RESERVING FUND BALANCE OF SIX AND THIRTY-NINE ONE HUNDRETHS PERCENT (6.39%) AS AN EMERGENCY OPERATING CONTINGENCY IN THE GENERAL FUND; LEAVING THE ECONOMIC STABILIZATION RESERVE AT \$2 MILLION; APPROVING AN EMERGENCY TELEPHONE FEE OF FIVE PERCENT (5%) FOR CALENDAR YEAR 2018; ORDERING THE FILING OF THE CITY OF TULSA BUDGET, FISCAL YEAR 2017-2018 WITH THE STATE AUDITOR AND INSPECTOR OF THE STATE OF OKLAHOMA; AND ORDERING THIS ORDINANCE TO TAKE EFFECT IMMEDIATELY FROM AND AFTER ITS ADOPTION AND APPROVAL.

BE IT ORDAINED BY THE CITY OF TULSA:

Section 1. That the annual budget of the City of Tulsa, Oklahoma, for Fiscal Year 2017-2018 be and is hereby adopted under the Municipal Budget Act, 11 O.S. 2001, §§ 17-201, *et seq.*, as amended.

Section 2. That the transfer of six and one hundred seventy-five thousandths percent (6.175%) of Water, Sewer, Stormwater, and TARE/Solid Waste rate income to the General Fund of the City of Tulsa, Oklahoma, be and is hereby approved and ordered.

Section 3. That the unexpended appropriation balances and encumbrances for grant funds and capital project funds for Fiscal Year 2016-2017 be and the same are hereby appropriated to the same funds, accounts and for the same purposes for Fiscal Year 2017-2018 unless the project is designated to be closed.

7-C

Section 4. That the Mayor shall compute the levy requirements for the 2017-2018 Sinking Fund of the City of Tulsa, Oklahoma, utilizing a reserve of ten percent (10%) for delinquent taxes and cause the same to be filed with the Excise Board of Tulsa County, Oklahoma.

Section 5. That the Mayor and City Council shall reserve fund balance for Fiscal Year 2017-2018 in an amount equivalent to six and thirty-nine hundredths percent (6.39%) of projected revenues as an emergency operating contingency in the General Fund that can only be spent with Council approval.

Section 6. That the economic stabilization reserve will remain at \$2 million from unassigned fund balance in accordance with the provisions of the 1989 Amended Charter, Article II, Section 7.5.

Section 7. That an Emergency Telephone Fee (E-911) of five percent (5%) of the tariff rate be and the same is hereby approved and ordered for calendar year 2018 in the City of Tulsa, Oklahoma.

Section 8. That one (1) copy of the adopted budget, being marked and designated as "City of Tulsa Budget, Fiscal Year 2017-2018" be and the same are herewith ordered to be filed in the Office of the City Clerk of the City of Tulsa, Oklahoma, on the 12<sup>th</sup> day of June, 2017, and one (1) copy with the State Auditor and Inspector of the State of Oklahoma.

Section 9. That this ordinance shall take effect immediately after its adoption and approval.

ADOPTED by the Council JUN 07 2017.

Date



Chairman of the Council

OFFICE OF THE MAYOR

Received by the Mayor: \_\_\_\_\_, at \_\_\_\_\_.  
Date Time

G. T. Bynum, Mayor

By:

\_\_\_\_\_  
Secretary

APPROVED by the Mayor of the City of Tulsa, Oklahoma: JUN 12 2017  
Date

at \_\_\_\_\_.  
Time

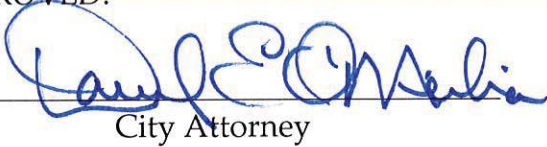
  
\_\_\_\_\_  
Mayor

(Seal)  
ATTEST:

  
\_\_\_\_\_  
City Clerk



APPROVED:

  
\_\_\_\_\_  
City Attorney



7-D

(Published in the Tulsa World  
June 16, 2017)

ORDINANCE NO. 23699

AN ORDINANCE APPROVING AND ADOPTING THE CAPITAL IMPROVEMENTS PLAN OF THE CITY OF TULSA, OKLAHOMA, FOR THE FISCAL YEARS 2018-2022; ORDERING THE FILING OF DOCUMENTS WITH THE CITY CLERK; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY OF TULSA:

Section 1. That the Capital Improvements Plan of the City of Tulsa, Oklahoma, for Fiscal Years 2018-2022 be and is hereby approved and adopted in accordance with Title 4, Chapter 4, City of Tulsa, Oklahoma, Revised Ordinances.

Section 2. That one (1) copy of the approved and adopted capital plan, being marked and designated as "City of Tulsa Capital Improvements Plan, Fiscal Years 2018-2022," be and the same is herewith ordered to be filed in the Office of the City Clerk of the City of Tulsa, Oklahoma, on the 12<sup>th</sup> day of June, 2017.

Section 3. That an emergency is hereby declared to exist for the preservation of the public peace, health, and safety, by reason whereof this Ordinance shall take effect immediately upon its adoption and approval.

ADOPTED by the Council JUN 07 2017.

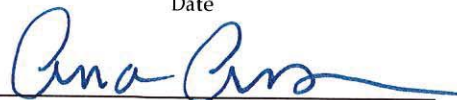
Date



Chairman of the Council

ADOPTED as an emergency measure JUN 07 2017.

Date



Chairman of the Council

OFFICE OF THE MAYOR

Received by the Mayor: \_\_\_\_\_, at \_\_\_\_\_.  
Date Time

G.T. Bynum, Mayor

By:

\_\_\_\_\_  
Secretary

APPROVED by the Mayor of the City of Tulsa, Oklahoma: JUN 12 2017  
Date

at \_\_\_\_\_.  
Time

  
\_\_\_\_\_  
Mayor

(Seal)  
ATTEST:

  
\_\_\_\_\_  
City Clerk



APPROVED:

  
\_\_\_\_\_  
City Attorney

SECTION 2

# EXECUTIVE SUMMARY

This section includes the Executive Summary, the Budget Planning Process, the Five-Year Financial Forecast Summary, the Community Profile, and a map showing the Corporate Boundaries and City Council Districts.

This section is for information only and is not part of the ordinances adopted by the City Council.

KATY **BOK** E R R Y

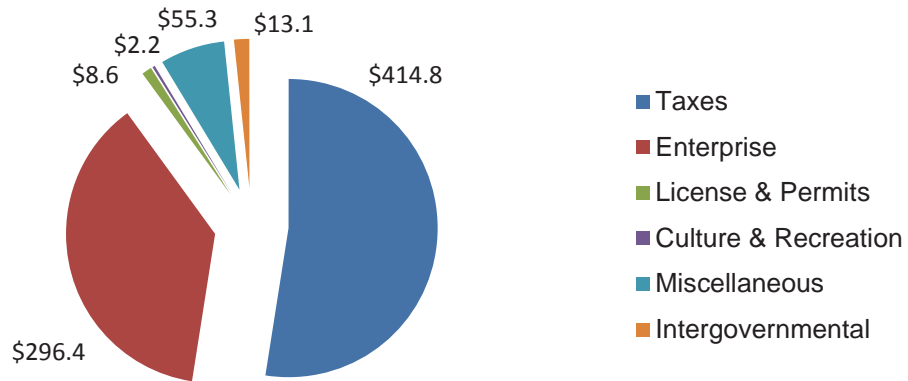


# City of Tulsa 2017-2018 Budget and Capital Plan Executive Summary

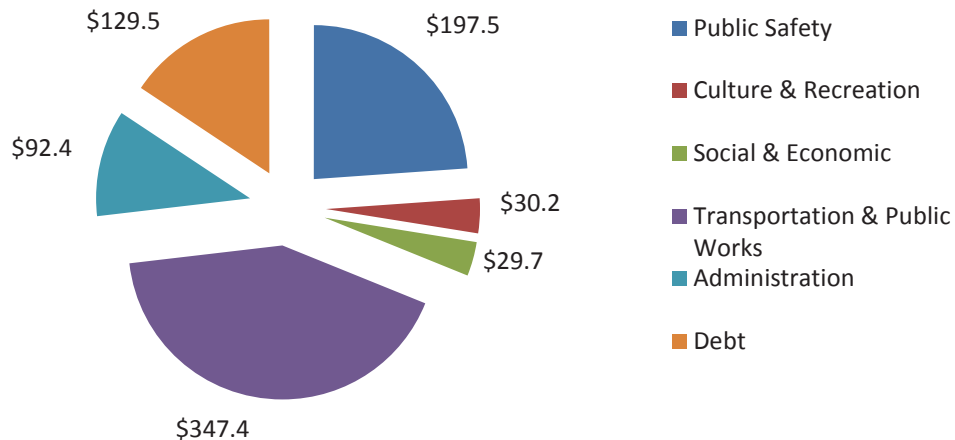
The FY18 total budget is \$826,828,000 – a 7.7 percent increase from the original FY17 amount, as restated. The operating budget is \$669,952,000 and the Capital Improvements budget totals \$156,876,000. The operating budget is increasing by 4.3 percent and the capital budget is increasing 25.1 percent from FY17. FY18 revenue projections total \$790,448,000 and Figure 1 shows amounts by the major categories.

Total expenditure by major program categories are shown on Figure 2. Public Safety consumes 24 percent of total appropriations. Public Works and Transportation make up 42 percent of the proposed budget and includes the bus system, street maintenance, the water, sanitary sewer systems, storm water management, and the trash pickup and disposal functions. Cultural and Recreational programs consume 4 percent of the budget, Social and Economic Development programs make up 3 percent, and Administration 11 percent. Debt service is 16 percent of the budget.

**Figure 1 Major Revenue Categories  
(in millions)**



**Figure 2 Major Expenditure Categories  
(in millions)**



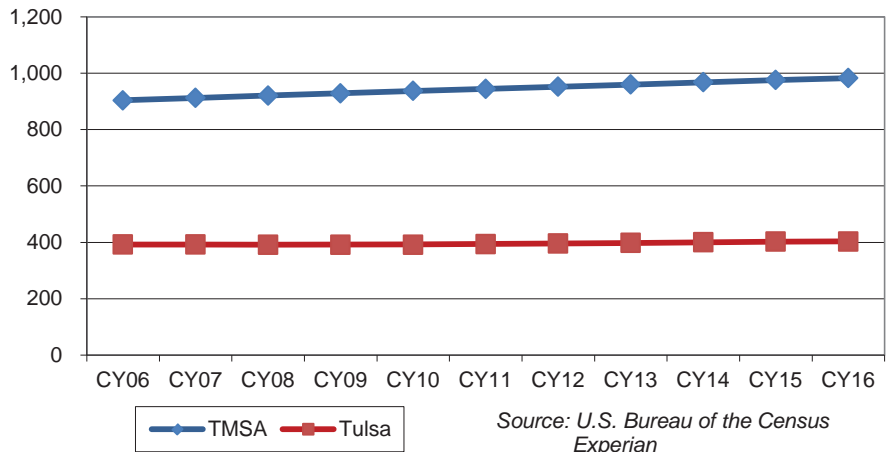
## ECONOMIC CONDITION

All labor figures have now regained losses sustained in the previous recession, and are currently maintaining at historic highs. The area labor force remained mostly stable, gaining 1,000 new participants in 2016. This was an increase of 0.21 percent over the previous year. Wage and Salary employment reported its sixth consecutive year of growth, increasing 0.3 percent over CY15, and ended the fiscal year at a seasonally adjusted total of 444,500. Both the greatest nominal and relative growth was sustained in the Service sector, which increased 1.2 percent over the previous fiscal year, and has grown a median annual rate of 1.04 percent over the previous ten years. The larger Total Employment survey reported a decrease of 0.5 percent over the previous year to total a seasonally adjusted 451,600 in CY16. As Total Employment fell while the labor force grew, the metro jobless rate rose in CY16 to 5.0 percent, an increase of 0.2 points from CY15 (4.8 percent). After five years of growth, retail sales in the TMSA remained essentially flat in CY16. However, the Oklahoma State University Center for Applied Economic Research (CAER) has forecast retail sales to grow at an annualized rate of 2.9 percent, employment at 1.3 percent and per capita personal income at 4.7 percent; over the coming 4 years.

Gross Metro Product (GMP) for the area was estimated to have grown 0.6 percent over the previous year; and is forecast to strengthen in the near future. CAER has forecast an annual growth rate of 2.8 percent through CY20. Barge freight improved a great deal in 2016, growing 46 percent over the previous year. The infrastructure project which closed several channels in 2015, is now complete and all channels are open. Air freight reported steady activity in 2016, missing 2015's record setting total by only 4,000 tons. Considering the conservative growth forecast in both employment and GMP, it is expected that although the pace may be slowing, the local economy will continue to experience modest improvement and continued stability for the near future.

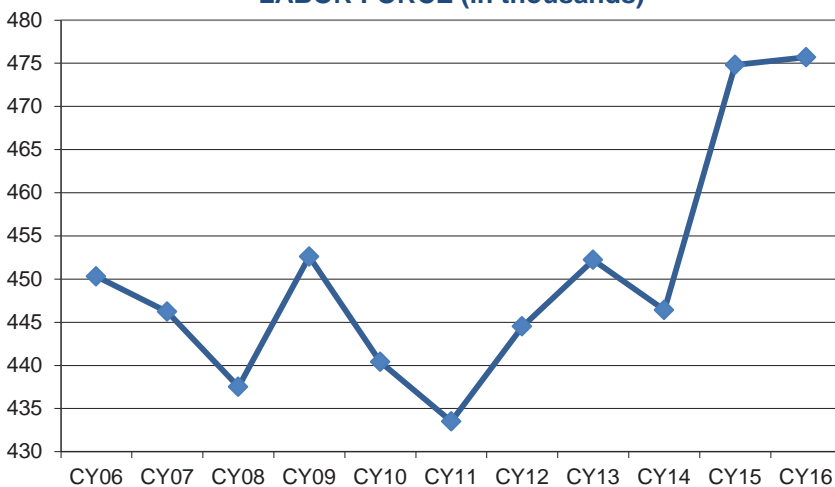
## POPULATION

The TMSA population grew 0.7 percent in 2016 to 982,500, up from 975,700 in 2015. At the same time, the City of Tulsa's population grew by 0.1 percent to total 403,100. The median age in Tulsa is 34.9 years old, although the fastest growing demographic continues to be the 65-74 age group; which increased 14 percent between 2010 and 2015. The City may expect increasing service demands related to an aging population; such as transit, targeted recreation, and ADA infrastructure.



**Figure 3**  
**POPULATION**  
(in thousands)

**Figure 4**  
**LABOR FORCE** (in thousands)



Source: Oklahoma Department of Commerce

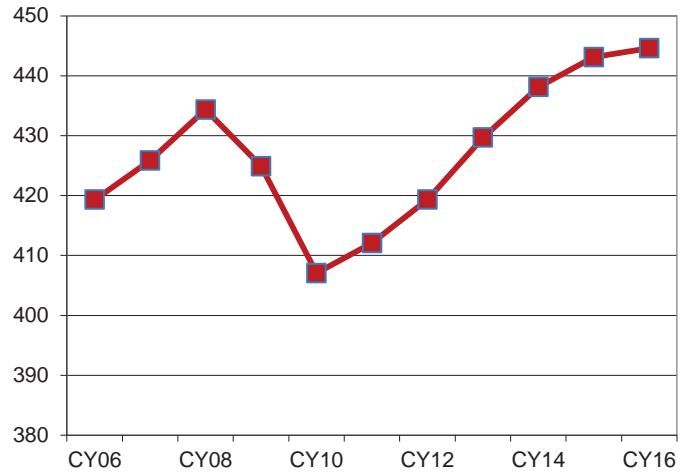
## LABOR FORCE

After falling in 2014, labor force in the metro has continued its growth through 2016. Job seekers in the TMSA grew from 446,400 in 2014 to 475,700 in 2016, an increase of 29,300. This total continues to be historically high. The CAER forecasts the TMSA labor force to grow at an annual rate of 1 percent in CY17 through CY20. This would bring the Total Labor Force up to 480,100 by the end of CY17.

## WAGE AND SALARY EMPLOYMENT

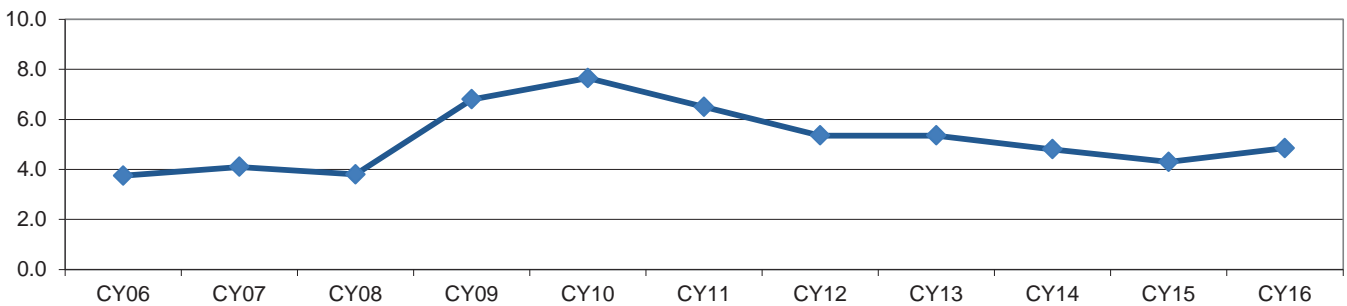
Monthly TMSA Wage and Salary employment continued the growth which began in CY11. By the end of the CY16, the twelve month moving average increased by 1,500 jobs from a year earlier. The service sector reported the greatest relative gains, growing 1.2 percent in CY16, adding 2,600 jobs over the year. Current trends indicate that the Service Sector may continue to report the strongest growth in the coming year, as both its real and relative growth outpaced all other sectors the previous twelve continuous months. The CAER forecasts total wage and salary employment growth of 1.3 percent in CY17. This would bring the figure to 445,900 by the end of CY17. With hiring occurring primarily in the largest subsector, Service, wage and salary employment should continue its recovery in the upcoming year. Wage and Salary has been a good indicator of revenue trends in future years.

**Figure 5**  
**WAGE AND SALARY EMPLOYMENT**  
(in thousands)



Source: Oklahoma Department of Commerce

**Figure 6**  
**UNEMPLOYMENT RATE (percent)**

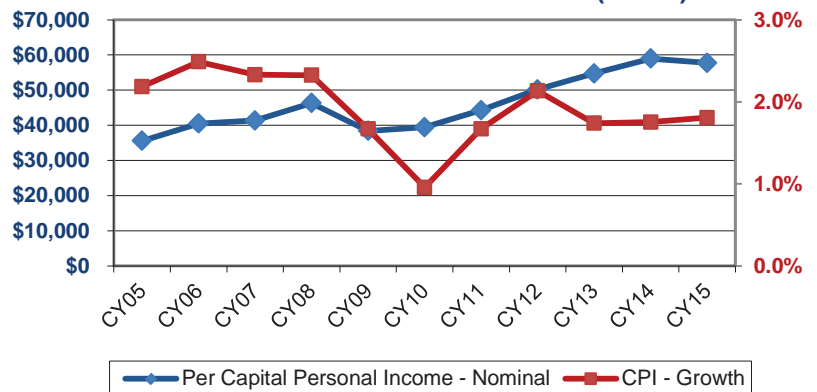


Source: Oklahoma Department of Commerce

## PERSONAL INCOME

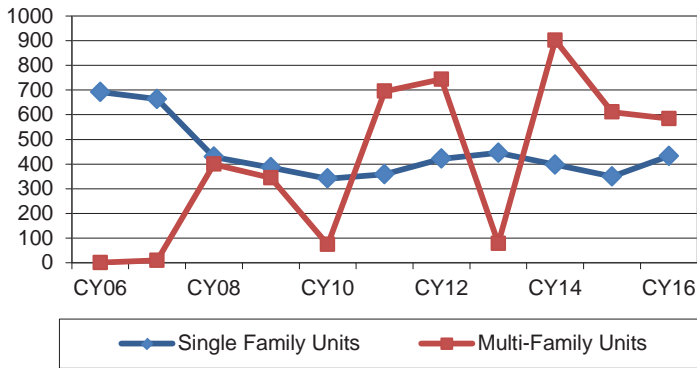
After dropping 17.1 percent in late 2009, per capita personal income has regained these losses and continues to grow. Per capita personal income grew by 2.8 percent in 2010, an even stronger 12.2 percent in 2011, and 13.4 percent in 2012. As energy prices continued to rebound and the local job market improved, per capita personal income had returned to its expected trend in 2013, and increased another 9.0 percent to \$54,746. After some slowing in 2013, personal income continued its momentum in 2014 and 2015, increasing another 5.4 percent over the previous year in 2016. The CAER forecasts that per capita personal income will increase by 0.5 percent in CY16. This would increase per capita personal income to approximately \$58,016 by the end of 2016. Annual growth in per capita personal income has averaged 5.9 percent over the previous 15 years, with the median annual gain being 7.7 percent. Assuming stable savings rate trends in the future and annual growth of 4 percent or more forecasted, the City should expect to see greater activity in sales tax collections in the future.

**Figure 7**  
**PER CAPITA PERSONAL INCOME (TMSA)**



Source: Bureau of Economic Analysis

**Figure 8**  
**HOUSING UNIT BUILDING PERMITS**



Source: City of Tulsa

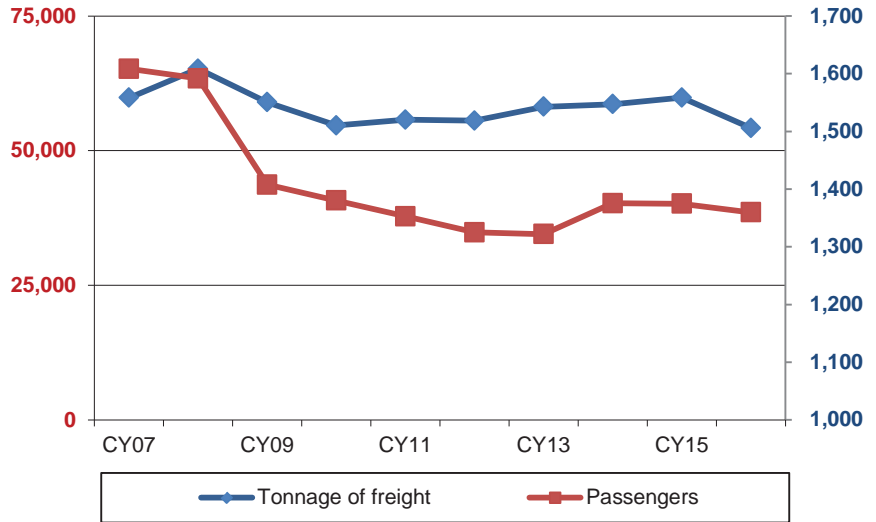
**AIRPORT**

Freight tonnage at the Airport fell by 9.4 percent in 2016. However, passenger traffic remained more stable, decreasing only by 15,000 passengers (1.1 percent) over 2015. After bankruptcy proceedings in 2012, American Airlines (a predominant client at the airport) has since merged with US Airways improving both service and stabilizing employment. Additionally, the Airport has implemented several marketing enhancements to successfully draw more non-stop flights. Airport officials are optimistic traffic counts will improve in 2017, due to these, and other, improvements.

**BUILDING PERMITS**

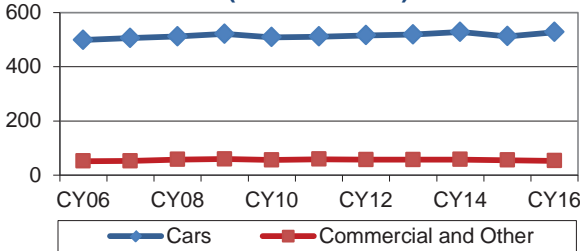
Residential construction regained some momentum in 2016. The year ended with 432 single family units built and 584 multi-family units built. Combined, this was an increase of 5.8 percent from 2015. Regarding commercial activity, only the Industrial sector saw positive growth in 2016, growing 4.8 percent over 2015. However, total commercial activity as a whole, fell 21.7 percent over the previous year. Although commercial construction did not perform to expectations in 2016, its decrease is not yet significant.

**Figure 9**  
**AIRPORT FREIGHT (in tons)**  
**& PASSENGERS (in thousands)**



Source: Tulsa Airport Authority

**Figure 10**  
**MOTOR VEHICLE REGISTRATION**  
**(in thousands)**



Source: Oklahoma Tax Commission

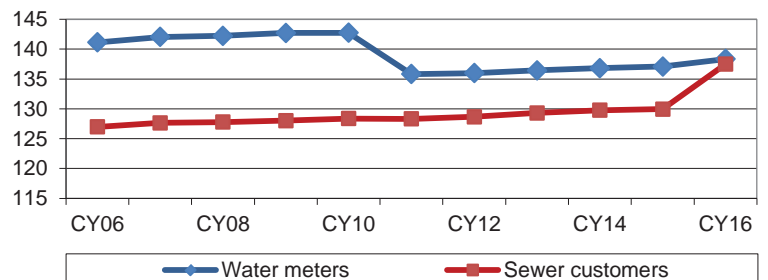
**MOTOR VEHICLE REGISTRATION**

After falling in 2015, vehicle registration in Tulsa County again grew in CY16; ending the period with an annual increase of 3 percent in car registrations; and slight decrease of 3.3 percent in all other categories. There were 528,000 cars and 53,000 commercial trucks and other vehicles registered in CY16.

**UTILITIES**

The combined water and sewer customer counts reported positive growth in CY16, increasing approximately 3.3 percent over the previous year. Water meters increased 0.9 percent; ending CY16 with 138,400 active meters. Sewer customers increased 5.8 percent to a total of 137,500.

**Figure 11**  
**ACTIVE WATER METER AND SEWER CUSTOMERS**  
**(in thousands)**



Source: City of Tulsa



## REVENUES

### WHERE THE MONEY COMES FROM

The Operating and Capital Budgets are financed by the revenue sources identified in the following figures. Total projected revenue for FY18 is \$790,448,000, a 7.2 percent increase from the FY17 original budget. There are several reasons for the growth forecast. Last year voters passed the renewal of the Vision 2025 sales tax. The online retailer, Amazon announced that it will begin to collect sales taxes on Oklahoma purchases. Economic development projects are expected to generate revenue in FY18. City debt refinancing is planned which will result in lower interest expense, and subsequent savings.

Several methods are used to project the individual revenue sources used to finance Tulsa's government. The sources producing the most revenue are modeled using time series statistical programs. The results are modified based on current and projected economic trends, and views of various experts as conveyed in local, state, and national publications. When projecting the secondary sources, extrapolation of trends is used, and in the case of stable sources, the current fiscal year estimate is carried over into the next fiscal year. A final method is the "Delphi" approach. Experts (oracles if you will, hence the name "Delphi"), in most cases the City staff responsible for managing a program and/or facility that generates revenue, are asked their opinion of revenue growth rates. Often times the initial amounts are modified after discussions with the Budget and Planning staff.

### LOCAL TAXES

The City has five major tax categories and collectively they will provide 52 percent of the projected revenue in FY18.

#### *Sales Tax*

The largest source of revenue for the City is sales tax and it accounts for 35 percent of the FY18 resources. The Oklahoma State Tax Commission sales tax retention rate has decreased from 1 to 0.5 percent of the amount on goods and services which are subject to this tax under State Statutes. The General Fund receives 2 cents of the City's sales tax rate for operations and the remaining 1.65 cents are placed in capital (1.1) and the Vision 2025 (.55) project funds. Sales tax receipts of \$274,373,000 are projected in FY18, an 11 percent increase from the FY17 estimate which includes the renewed 0.55 percent Vision 2025 sales tax for Public Safety, Transportation, Arkansas River infrastructure and other economic development projects.

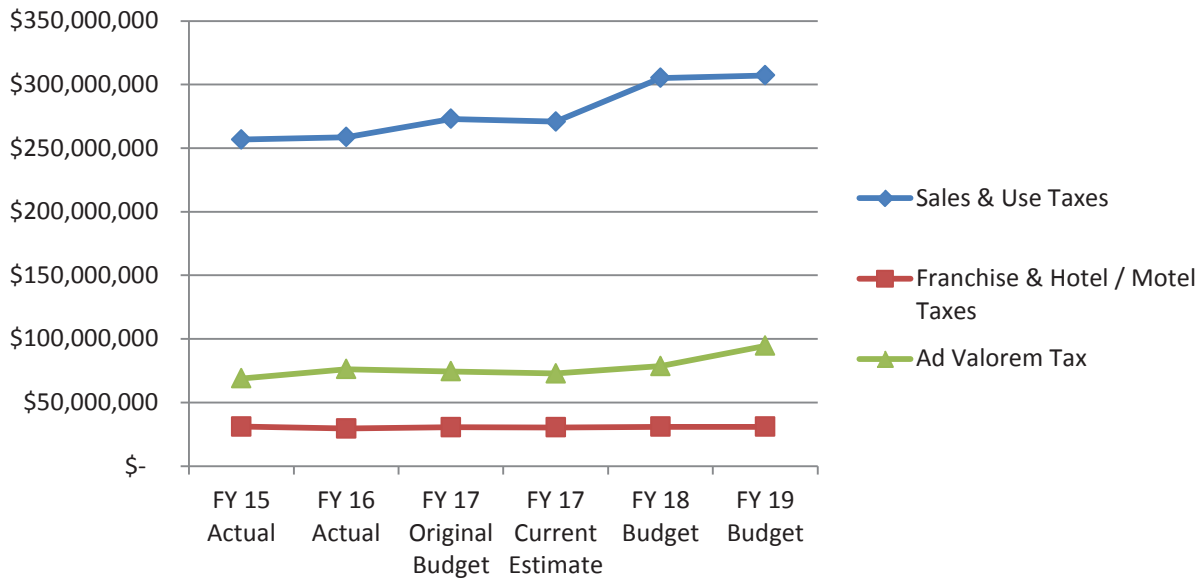
#### *Use Tax*

Personal property purchased outside the state and used within the City is also taxed at 3.1 percent. The FY18 proposed budget Use Tax projection is \$30,811,000, a 27 percent increase from the FY17 estimate of \$24,316,000. The FY18 budget increase is explained by 8 percent growth and 19 percent from additional remittances resulting from the .55 percent Vision tax.

#### *Franchise Tax/Right of Way User Fees*

Franchise Tax/Right of Way (ROW) User fees are collected from Oklahoma Natural Gas (ONG), Public Service Company of Oklahoma (PSO), Cox Communications, AT&T, Valor, Thermal North America Inc., and other miscellaneous users of City ROW. Collectively, ONG and PSO generate 54 percent of this category's revenue. Natural gas prices have decreased more than 25 percent of what they were in 2008, and are expected to remain at current levels. In FY18, ONG and PSO fees are projected to produce \$12,800,000. Although revenue has been affected by lower natural gas prices, the FY18 budget is 3 percent higher than the FY17 original budget due to a PSO rate increase to recapture capital costs. Cable TV sales are challenged by internet television programming on demand. FY18 revenue from all Franchise Tax/Right of Way User fees is projected to be \$23,600,000.

**Figure 12  
TAXES**



Source: City of Tulsa Finance Department

**Hotel/Motel Tax**

In addition to sales tax, the use of hotel and motel rooms within the City is taxed at 5 percent. Projected FY18 receipts of \$7,354,000 are increased modestly from the FY17 estimate. Local economic development is positive as evidenced by the announcement of new and upgraded property construction.

**Ad Valorem Tax**

The State Constitution requires Tulsa make an annual Ad Valorem tax levy sufficient to pay for the principal and interest on bonded indebtedness and any court judgments against the City. The tax levy is approved by the County Excise Board. The tax is projected to generate \$78,637,000 in FY18.

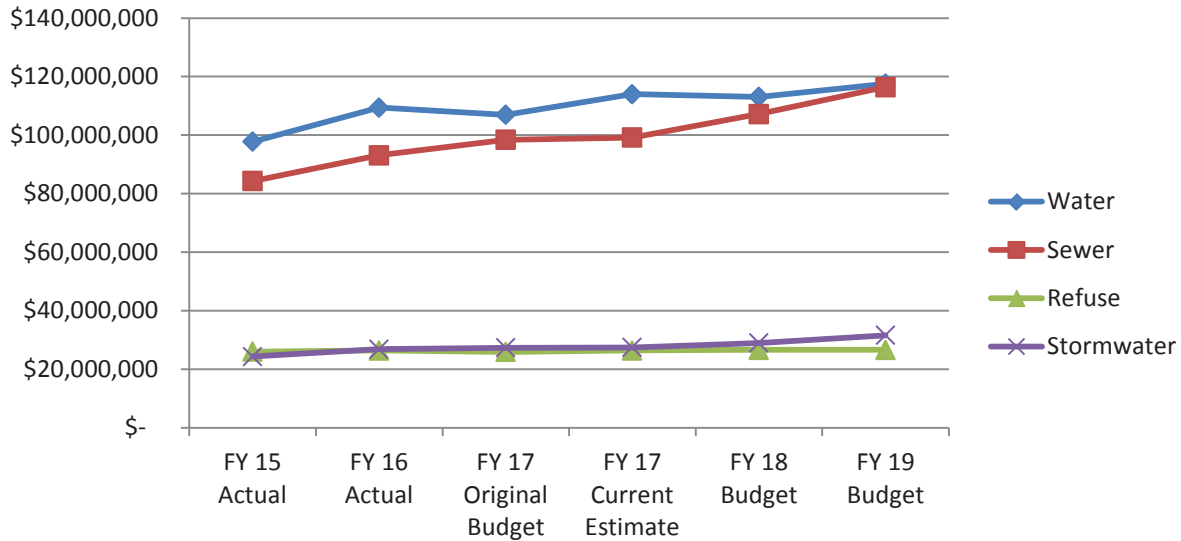
**ENTERPRISE REVENUES**

Charges for using utility services, emergency medical services, and golf courses are sources of revenue for the enterprise funds. Utility charges include revenues generated by the water system, the sanitary sewer system, the solid waste disposal service, and the stormwater management program. The Emergency Medical Services Authority (EMSA) fees are collected and used to help fund the operations of emergency medical services. Golf course revenue is generated from the operations of Page Belcher and Mohawk Golf Courses.

**Golf Fees**

The City began contracting with Billy Casper Golf, LLC of Virginia to operate Page Belcher and Mohawk Golf Courses in January 2008. All golf revenue is retained by Billy Casper Golf and used to operate the courses. Projected FY18 revenue is estimated at \$2,782,000, a decrease of 2 percent from the FY17 original budget.

**Figure 13  
MAJOR ENTERPRISE REVENUES**



*Source: City of Tulsa Finance Department*

**Water**

The sale of treated water is expected to generate \$113,062,000 in FY18, 6 percent higher than the FY17 original budget. Demand is expected to be lower because of the assumption that growth in the customer base will be modest. Warmer weather and a 4 percent rate increase effective October 1 explain the increase.

**Sewer**

The treatment and disposal of wastewater is charged to both commercial and residential sewer customers. Little or no growth in the customer base is anticipated. FY18 revenue is projected to be \$107,251,000, 9 percent higher than the FY17 original budget. Revenue estimate improvement is based on a 9 percent rate increase effective October 1.

**Refuse**

The Tulsa Authority for the Recovery of Energy (TARE) is responsible for overseeing the collection and disposal of solid waste within the City. Revenue is generated from charges on trash collection and disposal. FY18 revenue is projected to be \$26,645,000. The customer base is projected to be stable.

**Stormwater**

City of Tulsa landowners pay for the operation and maintenance of the City's storm drainage facilities. The FY18 revenue projection is \$29,006,000, reflecting a 9 percent rate increase effective October 1.

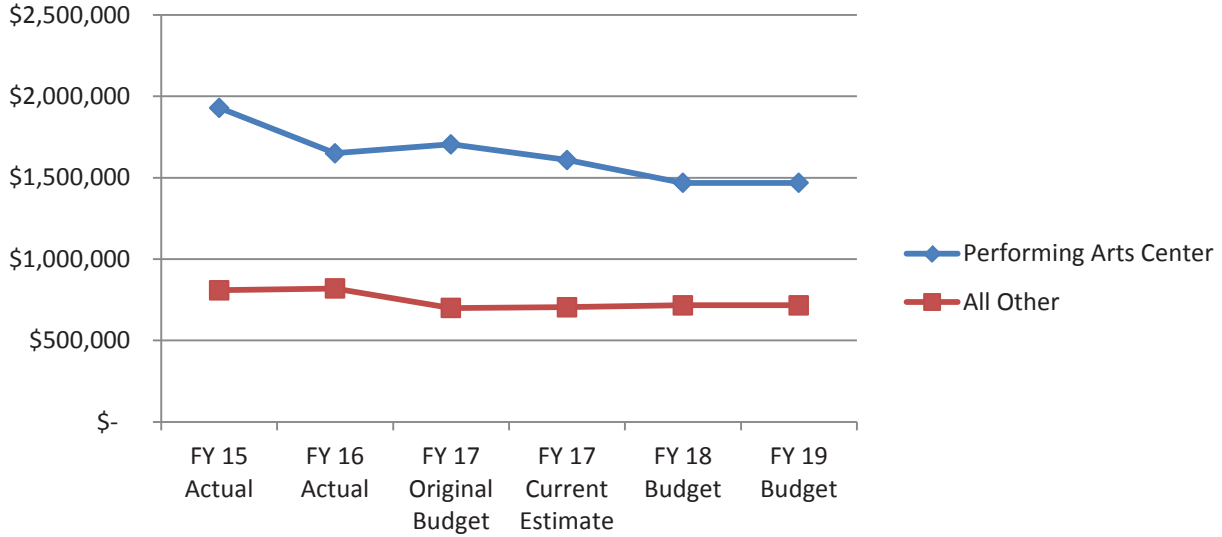
**CULTURE AND RECREATION**

Fees and admission charges related to the City's cultural and recreational facilities are expected to generate \$2,184,000 in FY18, 9 percent less than the FY17 original budget amount. The reduction was a result of not continuing the participation in an Oklahoma City-based internet ticketing arrangement.

**Performing Arts Center**

The Performing Arts Center (PAC) is host to many stage events in the Chapman Music Hall, John H. Williams Theatre, Liddy Doenges Theatre, Charles E. Norman Theatre, Robert J. LaFortune Studio, and Kathleen P. Westby Pavilion. FY18 revenue is projected to be \$1,468,000, 9 percent less than the FY17 estimate. Comments above apply.

**Figure 14  
CULTURE AND RECREATION**

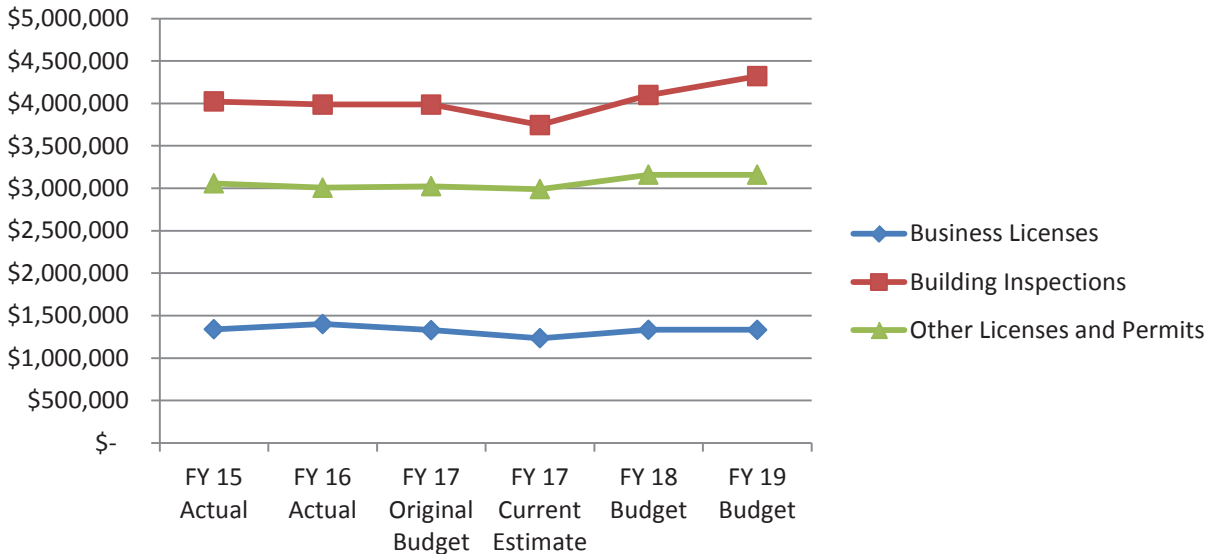


*Source: City of Tulsa Finance Department*

**Miscellaneous Park Revenue**

Park participation fees account for 60 percent of the \$716,000 FY18 miscellaneous park revenue. Other revenue sources include shelter and property rentals, reimbursements, concessions, and fees from special events held at the parks. Revenues are expected to reflect the level of fee-based program offerings. Zoo revenue is now collected and used to operate the facility by the City's contracted Zoo manager, Tulsa Zoo Management Inc.

**Figure 15  
LICENSES AND PERMITS**



*Source: City of Tulsa Finance Department*

**LICENSES AND PERMITS**

Business licenses, non-business licenses, building inspections, and permits are projected to be \$8,645,000 in FY 18, a 3 percent increase from the FY17 original budget. The base number of businesses requiring these licenses is stable. FY18 projected construction activity is expected to improve and accounts for the majority of the projected increase.

### Business Licenses

Occupational, taxicabs, amusement/recreation, restaurant, liquor occupation, retail liquor, and beer make up the business license categories. The FY18 projection of \$1,334,000 is flat from the FY17 original budget.

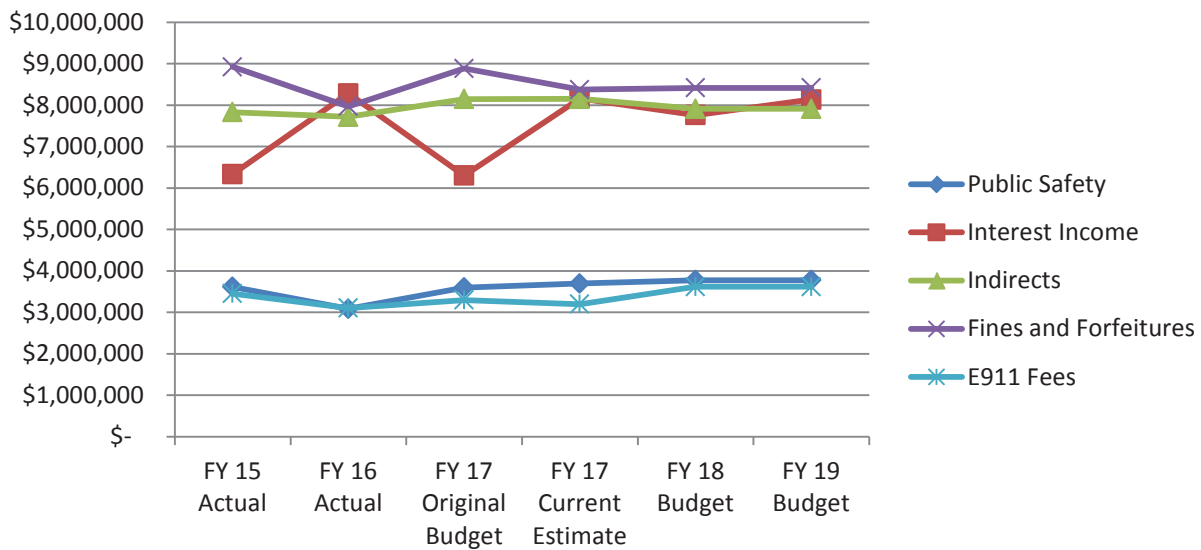
### Building Inspections

Building Inspection revenue for FY18 is projected to be \$4,099,000, 3 percent greater than the FY17 original budget. The residential building market in the area has stabilized and is improving. Commercial and industrial development fees are scheduled to increase based on improved cost recapture of individual inspections.

### Other Licenses and Permits

Infrastructure Development Permit (IDP), Permit and Licensing System fees (PALS), records retention fees, and annual permits for industrial, plumbing, building sprinklers, sewer, water, watershed, security alarm, elevator inspections, dog licenses, fishing licenses, and several other miscellaneous sources are projected to generate \$3,212,000 in FY18. This is a 4 percent increase from the FY17 original budget.

**Figure 16  
MISCELLANEOUS REVENUE**



Source: City of Tulsa Finance Department

### MISCELLANEOUS REVENUE

The City receives revenue from numerous miscellaneous sources. Public safety, E-911 fees, direct cost for support services, street repairs, fines and forfeitures, interest, Regional Metropolitan Utility Authority shared revenue, planning and zoning fees, parking meters, and Enterprise fund fee in lieu are the primary sources of miscellaneous revenue.

#### Public Safety

Public safety revenue includes charges for airport fire protection, the animal shelter, weed mowing, fire protection outside the City, police special events, and hazardous material clean-up charges. FY18 public safety related revenue is projected at \$3,775,000, a 2 percent increase from the FY17 estimate. Code enforcement revenue is unchanged from the FY17 estimate.

#### E-911

Charges for the Emergency 911 system include a fixed telephone user charge and a 50 cent per month charge on cell phones. The FY18 projection of \$3,617,000 represents a 10 percent increase from the FY17 original budget. The increase is based on the passage of HB3126 which raises E911 fees from \$.50 to \$.75 per cell contract. Its purpose is to restore service revenue reduced by the decline in land line usage.

### Direct Cost for Support Services

The enterprise funds pay a cost recovery charge to the General Fund for their allocated portion of incurred common central expenses. Also included are service charges, document sales, processing fees, planning and zoning, and radio users' fees. FY18 direct costs for support service charges are projected to generate \$7,909,000. The amount is 3 percent less than the FY17 original budget, and reflects agreements with entities provided services by the City.

### Streets and Highways

Revenue is received from both parking meters and street cut permits which are required to repair streets and highways after the pavement is broken to fix utility lines or install new lines. The revenue projected in FY18 is \$5,055,000, a 15 percent increase from the FY17 Estimate.

### Fines and Forfeitures

Municipal Court fines generate 93 percent of the fine and forfeiture revenue. Other sources of revenue are probationary fees, court penalty assessment fees, and the sale of stolen and confiscated property. The City is projected to receive \$8,416,000 in FY18 from these sources, which is a small increase from FY17 estimated collections.

### Interest

FY18 interest earnings are projected to be \$7,988,000. This is 2 percent less than the amount projected in the FY17 estimate. Interest rates remain low by historical standards. The Federal Reserve intends to continue to raise interest rates during the next fiscal year, provided that economic conditions support this plan. Cash balances are at record levels, and will be drawn down for scheduled projects.

## INTERGOVERNMENTAL REVENUE

The City receives revenue from the Federal, State, and County governments for charges for services, and the taxes on vehicle licenses, liquor, gasoline, and tobacco.

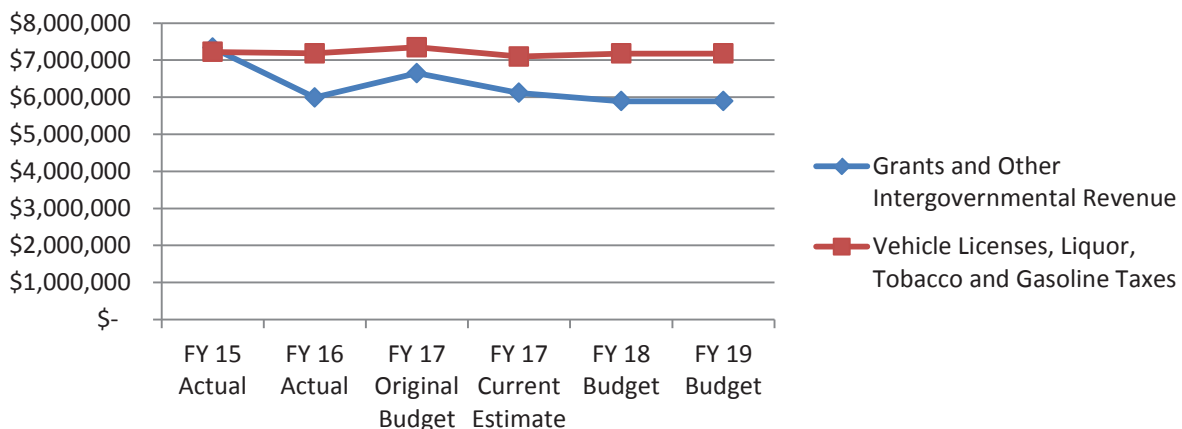
### Vehicle Licenses, Gasoline Tax, Cigarette Tax and Liquor Tax

In FY18, revenue from the State is projected to be \$7,176,000. This is compared to the FY17 original budget of \$7,345,000. These revenue sources have been stable over the years. However, vehicle purchases have begun to slow.

### Reimbursements

The City receives reimbursement from Tulsa County for the E911 operation and police lab work, and from the Federal and State governments for various reasons. The FY18 estimate of County reimbursement for 911 operations is reduced, reflected the renegotiation in progress. Total reimbursements are projected to be \$870,000.

**Figure 17**  
**INTERGOVERNMENTAL**



Source: City of Tulsa Finance Department

## EXPENDITURES

### WHERE THE MONEY GOES

The FY18 General Fund (GF) budget is \$269.4 million. The allocations between Personal Services, Materials and Supplies, Other Services and Charges, and Transfers remain close to historical values. They make up 76 percent, 2 percent, 20 percent, and 2 percent of the FY18 GF budget, respectively.

The largest increase in the GF in FY18 is related to Personal Services which in total will result in a \$2.8 million increase. Listing compensation as a high priority, the City will provide performance increases for eligible sworn and non-sworn personnel, increase employer health benefits by 10% starting January 2018, and increase the Municipal Employees Retirement Plan (MERP) contribution rate from 11.5% to 15.5%. The compensation increase will be offset by a 17.5% reduction to Workers Compensation premiums to match expected experience levels and by changing the attrition assumption from 1 percent to 2 percent.

FY18 GF revenues are projected to be \$269.1 million. This is .7 percent more than the FY17 Original Budget and is largely due to use tax revenues. The GF will benefit from an increase in Fee in lieu of tax revenues that reflect utility rate increases of 4% Water, 9% Sewer, and 9% Stormwater rate and will also benefit from the dissolution of the Brady Tax Increment Financing District (TIF) providing an additional \$200,000 to the GF in FY18.

The Public Safety program's appropriations supporting Police, Fire, Municipal Courts, and Emergency Management, account for 61 percent of the FY18 budget. The Administrative and Support Services category represents approximately 15 percent of the FY18 budget. Public Works and Transportation will receive the third largest allocation - 10 percent of the budget. Cultural and Recreational activities will be allocated 8 percent of FY18 resources. The City's Economic Development and Neighborhood Services functions will consume 4 percent of the FY18 budget and the remaining 2 percent will be transferred to other funds.

The Police and Fire Departments' total allocations are increasing in FY18 by 0.4 and 0.1 percent, respectively. In FY18, Police academies of fifty (50) are funded and Fire Department service levels will be supported by the addition of fifteen (15) cadets. To bolster service levels in Police and Fire the Public Safety Tax will fund academies of forty (40) and twenty (20) cadets, respectively in FY18.

Cultural and Recreational programs will benefit from a 3.5 percent increase from the original FY17 budget in FY18. The majority of these increases are related to compensation changes and a Gilcrease Museum management service contract cost that will increase by 2.1 percent.

Social and Economic Development program allocations are increasing by 5.0 percent in FY18. The increase is primarily due to compensation changes.

Public Works and Transportation will be reduced by 3.2 percent in FY18. Streets and Stormwater has reduced anticipated expenses for pavement repairs related to waterline breaks and other paving cuts

The Administrative and Support Services program's allocations are increasing by 4.6 percent. Compensation changes reflect the major reason for the increase. The Finance Department compensation increase also reflects implementation personnel funded from a replacement financial system capital project and are scheduled to return to GF funding in FY18.

Transfers out will decrease by 0.7 percent in FY18 as a result of reduced support to the One Technology Building Fund due to higher building lease revenue within that fund.

**REVENUE ESTIMATE**  
(amounts expressed in thousands)

RESOURCES	FY 19 PLANNED BUDGET	FY 18 ADOPTED BUDGET	FY 17 CURRENT ESTIMATE	FY 17 ORIGINAL BUDGET	FY 17 ORIG. VS. FY 18 DIFFERENCE	
					AMOUNT	PERCENT
<b>TAXES</b>						
Sales Tax	\$ 276,221	\$ 274,373	\$ 246,537	\$ 249,572	\$ 24,801	9.9%
Use Tax	30,986	30,811	24,316	23,321	7,490	32.1%
Franchise Taxes	23,600	23,600	23,070	22,949	651	2.8%
Hotel/Motel Tax	7,354	7,354	7,291	7,562	(208)	-2.8%
Ad Valorem	94,547	78,637	72,751	74,481	4,156	5.6%
<b>TOTAL</b>	<b>432,708</b>	<b>414,775</b>	<b>373,965</b>	<b>377,885</b>	<b>36,890</b>	<b>9.8%</b>
<b>ENTERPRISE REVENUE</b>						
Golf	2,782	2,782	2,832	2,825	(43)	-1.5%
Water	117,583	113,062	113,996	106,963	6,099	5.7%
Sewer	116,411	107,251	99,177	98,404	8,847	9.0%
Refuse	26,645	26,645	26,411	25,940	705	2.7%
Stormwater	31,632	29,006	27,475	27,369	1,637	6.0%
Emergency Medical Fee	7,000	7,000	6,928	7,012	(12)	-0.2%
OTC Rental Income	10,245	10,698	9,185	9,952	746	7.5%
<b>TOTAL</b>	<b>312,298</b>	<b>296,444</b>	<b>286,004</b>	<b>278,465</b>	<b>17,979</b>	<b>6.5%</b>
<b>CULTURAL AND RECREATION</b>						
Performing Arts Center	1,468	1,468	1,609	1,705	(237)	-13.9%
Other	716	716	705	700	16	2.3%
<b>TOTAL</b>	<b>2,184</b>	<b>2,184</b>	<b>2,314</b>	<b>2,405</b>	<b>(221)</b>	<b>-9.2%</b>
<b>LICENSES AND PERMITS</b>						
Business Licenses	1,334	1,334	1,234	1,330	4	0.3%
Building Inspections	4,320	4,099	3,746	3,987	112	2.8%
Other Licenses and Permits	3,212	3,212	3,067	3,077	135	4.4%
<b>TOTAL</b>	<b>8,866</b>	<b>8,645</b>	<b>8,047</b>	<b>8,394</b>	<b>251</b>	<b>3.0%</b>
<b>MISCELLANEOUS REVENUE</b>						
Public Safety	3,775	3,775	3,694	3,600	175	4.9%
E911 Fees	3,617	3,617	3,196	3,296	321	9.7%
General Government - Indirects	7,909	7,909	8,149	8,145	(236)	-2.9%
Streets and Highways	5,055	5,055	4,393	6,526	(1,471)	-22.5%
Fines and Forfeitures	8,416	8,416	8,373	8,883	(467)	-5.3%
Interest Income	8,365	7,988	8,161	6,299	1,689	26.8%
Loan Proceeds	0	0	33,355	0	0	0%
Other Miscellaneous	17,753	18,574	25,734	19,664	(1,090)	-5.5%
<b>TOTAL</b>	<b>54,890</b>	<b>55,334</b>	<b>95,055</b>	<b>56,413</b>	<b>(1,079)</b>	<b>-1.9%</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
Grants	5,020	5,020	5,019	5,019	1	0.0%
Vehicle License, Liquor, Tobacco and Gasoline Taxes	7,176	7,176	7,097	7,345	(169)	-2.3%
Other Intergovernmental Rev	870	870	1,098	1,628	(758)	-46.6%
<b>TOTAL</b>	<b>13,066</b>	<b>13,066</b>	<b>13,214</b>	<b>13,992</b>	<b>(926)</b>	<b>-6.6%</b>
<b>GRAND TOTAL</b>	<b>\$ 824,012</b>	<b>\$ 790,448</b>	<b>\$ 778,599</b>	<b>\$ 737,554</b>	<b>\$ 52,894</b>	<b>7.2%</b>

\*Charges from Internal Service Funds are excluded.

Note: Internal Transfers In are excluded from this analysis.

Historical Information has been restated. The Tulsa Airport Authority is no longer reported as City of Tulsa entity.



**REVENUE ESTIMATE**  
(amounts expressed in thousands)

<b>RESOURCES</b>	<b>FY 16 ACTUAL REVENUES</b>	<b>FY 15 ACTUAL REVENUES</b>	<b>FY 14 ACTUAL REVENUES</b>	<b>FY 13 ACTUAL REVENUES</b>
<b>TAXES</b>				
Sales Tax	\$ 234,912	\$ 232,566	\$ 231,167	\$ 227,137
Use Tax	23,640	24,104	24,776	21,979
Franchise Taxes	22,041	23,483	23,510	21,806
Hotel/Motel Tax	7,482	7,539	6,663	6,666
Ad Valorem	76,171	68,881	63,305	65,069
<b>TOTAL</b>	<b>364,246</b>	<b>356,573</b>	<b>349,421</b>	<b>342,657</b>
<b>ENTERPRISE REVENUE</b>				
Golf	2,829	2,420	2,700	2,515
Water	109,389	97,767	96,116	95,757
Sewer	93,117	84,328	79,236	75,688
Refuse	26,409	26,050	26,528	23,596
Stormwater	26,847	24,362	22,562	22,583
Emergency Medical Fee	6,996	6,572	4,907	4,996
OTC Rental Income	8,916	9,050	9,739	10,611
<b>TOTAL</b>	<b>274,503</b>	<b>250,549</b>	<b>241,788</b>	<b>235,746</b>
<b>CULTURAL AND RECREATION</b>				
Performing Arts Center	1,650	1,929	1,528	1,410
Other	820	809	835	883
<b>TOTAL</b>	<b>2,470</b>	<b>2,738</b>	<b>2,363</b>	<b>2,293</b>
<b>LICENSES AND PERMITS</b>				
Business Licenses	1,401	1,340	1,257	1,197
Building Inspections	3,988	4,023	3,861	3,456
Other Licenses and Permits	3,129	3,128	2,748	2,614
<b>TOTAL</b>	<b>8,518</b>	<b>8,491</b>	<b>7,866</b>	<b>7,267</b>
<b>MISCELLANEOUS REVENUE</b>				
Public Safety	3,084	3,614	3,855	4,046
E911 Fees	3,104	3,450	3,775	3,648
General Government - Indirects	7,716	7,829	9,020	9,053
Streets and Highways	4,309	5,768	5,685	5,957
Fines and Forfeitures	7,966	8,922	9,541	10,653
Interest Income	8,280	6,335	5,433	5,989
Loan Proceeds	28,720	61,725	1,315	40,135
Other Miscellaneous	26,995	22,618	17,022	24,897
<b>TOTAL</b>	<b>90,174</b>	<b>120,261</b>	<b>55,646</b>	<b>104,378</b>
<b>INTERGOVERNMENTAL REVENUE</b>				
Grants	5,012	5,205	0	0
Vehicle License, Liquor, Tobacco and Gasoline Taxes	7,183	7,220	7,163	7,174
Other Intergovernmental Rev	978	2,128	2,221	2,507
<b>TOTAL</b>	<b>13,173</b>	<b>14,553</b>	<b>9,384</b>	<b>9,681</b>
<b>GRAND TOTAL</b>	<b>\$ 753,084</b>	<b>\$ 753,165</b>	<b>\$ 666,468</b>	<b>\$ 702,022</b>

\*Charges from Internal Service Funds are excluded.

Note: Internal Transfers In are excluded from this analysis.

Historical Information has been restated. The Tulsa Airport Authority is no longer reported as City of Tulsa entity.

**OPERATING BUDGET**  
by Programs and Departments  
(amounts expressed in thousands)

	FY 19 PLANNED BUDGET	FY 18 ADOPTED BUDGET	FY 17 ORIGINAL BUDGET	FY 17 VS FY 18 DIFFERENCE	
				AMOUNT	PERCENT
<b>PROGRAMS AND DEPARTMENTS</b>					
<b>Public Safety and Protection</b>	\$ 194,103	\$ 191,243	\$ 180,203	\$ 11,040	6.1%
Municipal Court	2,353	2,316	2,910	(594)	-20.4%
Police	110,603	108,306	100,238	8,068	8.0%
Fire	75,272	72,124	70,080	2,044	2.9%
Emergency Medical Services Authority	5,735	8,357	6,831	1,526	22.3%
Tulsa Area Emergency Mgmt.	140	140	144	(4)	-2.8%
<b>Cultural Development And Recreation</b>	<b>25,907</b>	<b>25,871</b>	<b>25,238</b>	<b>633</b>	<b>2.5%</b>
Park and Recreation	19,234	19,254	18,612	642	3.4%
Gilcrease Museum	3,100	3,067	3,003	64	2.1%
Performing Arts Center	2,891	2,868	2,948	(80)	-2.7%
River Parks Authority	682	682	675	7	1.0%
<b>Social and Economic Development</b>	<b>19,354</b>	<b>20,307</b>	<b>19,586</b>	<b>721</b>	<b>3.7%</b>
Mayor's Office of Economic Development	5,794	5,879	5,774	105	1.8%
Working in Neighborhoods	6,945	6,732	6,333	399	6.3%
Planning & Development	6,615	7,696	7,479	217	2.9%
<b>Transportation and Public Works</b>	<b>208,926</b>	<b>210,913</b>	<b>203,533</b>	<b>7,380</b>	<b>3.6%</b>
Engineering Services	16,968	16,204	14,762	1,442	9.8%
Streets and Stormwater	62,127	63,487	59,108	4,379	7.4%
Water and Sewer	118,911	123,358	122,127	1,231	1.0%
Tulsa Transit	10,920	7,864	7,536	328	4.4%
<b>Administration</b>	<b>116,752</b>	<b>117,109</b>	<b>115,812</b>	<b>1,297</b>	<b>1.1%</b>
Mayor	1,485	1,458	1,262	196	15.5%
City Auditor	1,150	1,188	1,122	66	5.9%
City Council	1,237	1,215	1,255	(40)	-3.2%
Mayor's Office of Human Rights	520	512	490	22	4.5%
Legal	3,929	3,884	3,647	237	6.5%
Human Resources	30,798	29,993	29,384	609	2.1%
Workers' Compensation	4,700	4,700	5,700	(1,000)	-17.5%
Employees Insurance Administration	0	0	0	0	0.0%
General Government	2,399	2,383	2,700	(317)	-11.7%
INCOG	1,006	1,006	951	55	5.8%
Finance	18,489	18,814	18,239	575	3.2%
Information Technology	20,072	20,566	19,754	812	4.1%
Customer Care	2,279	2,248	2,181	67	3.1%
Communications	574	571	556	15	2.7%
Asset Management	28,114	28,571	28,571	0	0.0%
<b>TRANSFERS AND DEBT</b>	<b>220,686</b>	<b>216,255</b>	<b>200,087</b>	<b>16,168</b>	<b>8.1%</b>
Transfers - <i>Internal &amp; Outside</i>	81,229	86,720	61,520	25,200	41.0%
Debt Service	139,457	129,535	138,567	(9,032)	-6.5%
<b>Total All Funds</b>	<b>785,728</b>	<b>781,698</b>	<b>744,459</b>	<b>37,239</b>	<b>5.0%</b>
Less:					
Internal Transfers	61,987	64,850	53,246	11,604	21.8%
Internal Service Funds	47,532	46,896	48,626	(1,730)	-3.6%
<b>OPERATING BUDGET</b>	<b>\$ 676,209</b>	<b>\$ 669,952</b>	<b>\$ 642,587</b>	<b>\$ 27,365</b>	<b>4.3%</b>

**Note:** Historical data has been restated to reflect reorganizations and discontinued grant programs. The Tulsa Airport Authority is no longer reported as a City of Tulsa entity.

**OPERATING BUDGET**  
by Programs and Departments  
(amounts expressed in thousands)

	FY 16 ACTUAL EXPENDITURES	FY 15 ACTUAL EXPENDITURES	FY 14 ACTUAL EXPENDITURES	FY 13 ACTUAL EXPENDITURES
<b>PROGRAMS AND DEPARTMENTS</b>				
<b>Public Safety and Protection</b>	<b>\$ 179,922</b>	<b>\$ 173,016</b>	<b>\$ 170,877</b>	<b>\$ 166,388</b>
Municipal Court	2,990	2,177	2,333	2,949
Police	100,255	97,605	94,553	93,197
Fire	72,325	68,472	68,274	64,903
Emergency Medical Services Authority	4,215	4,626	5,566	5,182
Tulsa Area Emergency Mgmt.	136	136	151	157
<b>Cultural Development And Recreation</b>	<b>24,446</b>	<b>24,257</b>	<b>24,643</b>	<b>25,763</b>
Park and Recreation	18,043	17,950	18,337	19,218
Gilcrease Museum	3,037	3,002	2,919	2,866
Performing Arts Center	2,745	2,689	2,673	2,867
River Parks Authority	620	616	714	812
<b>Social and Economic Development</b>	<b>18,948</b>	<b>17,363</b>	<b>14,230</b>	<b>14,862</b>
Mayor's Office of Economic Development	6,719	5,020	2,818	2,734
Working in Neighborhoods	6,023	6,619	4,736	4,973
Planning & Development	6,205	5,724	6,676	7,155
<b>Transportation and Public Works</b>	<b>181,377</b>	<b>182,934</b>	<b>191,877</b>	<b>197,525</b>
Engineering Services	13,049	13,669	13,446	14,208
Streets and Stormwater	52,365	61,055	65,596	69,184
Water and Sewer	108,633	100,679	105,121	106,109
Tulsa Transit	7,330	7,531	7,714	8,024
<b>Administration</b>	<b>109,708</b>	<b>99,845</b>	<b>92,360</b>	<b>99,445</b>
Mayor	925	844	890	1,006
City Auditor	1,036	917	933	1,048
City Council	1,188	1,024	1,047	1,058
Mayor's Office of Human Rights	411	427	557	623
Legal	3,305	3,102	3,102	3,666
Human Resources	3,544	3,947	3,914	4,392
Workers' Compensation	5,138	5,579	5,664	7,307
Employees Insurance Administration	23,750	22,061	23,896	23,144
General Government	2,075	1,672	1,940	2,278
INCOG	978	1,005	1,020	1,089
Finance	18,241	16,661	12,284	13,876
Information Technology	19,919	20,389	18,974	22,534
Customer Care	2,094	1,836	1,785	1,694
Communications	610	614	649	653
Asset Management	26,494	19,767	15,705	15,077
<b>TRANSFERS AND DEBT</b>	<b>219,948</b>	<b>217,434</b>	<b>144,713</b>	<b>193,605</b>
Transfers	74,620	30,753	30,466	63,030
Debt Service	145,328	186,681	114,247	130,575
<b>Total All Funds</b>	<b>734,349</b>	<b>714,849</b>	<b>638,700</b>	<b>697,588</b>
Less:				
Transfers	52,492	21,812	21,964	63,030
Internal Service Funds	43,596	44,807	47,233	49,475
<b>OPERATING BUDGET</b>	<b>\$ 638,261</b>	<b>\$ 648,230</b>	<b>\$ 569,503</b>	<b>\$ 585,083</b>

**Note:** Historical data has been restated to reflect reorganizations and discontinued grant programs. The Tulsa Airport Authority is no longer reported as a City of Tulsa entity.

**OPERATING BUDGET**  
by Fund  
(amounts expressed in thousands)

FUND NAME	FY 19	FY 18	FY 17	FY 17 VS FY 18	
	PLANNED BUDGET	ADOPTED BUDGET	ORIGINAL BUDGET	DIFFERENCE AMOUNT	PERCENT
<b>OPERATING FUNDS</b>					
1080 General Fund	\$ 271,845	\$ 269,442	\$ 267,483	\$ 1,959	0.7%
2240 Airforce Plant 3 Fund	75	1,506	1,305	201	15.4%
2320 P.A. Law Enforcement	64	80	69	11	15.9%
2330 Juvenile Curfew Fines	14	14	13	1	7.7%
2420 E911 Fee Operating	3,595	3,595	3,342	253	7.6%
2710 Economic Development	357	357	358	(1)	-0.3%
2720 Convention & Visitors Fund	3,714	3,714	3,819	(105)	-2.7%
2740 Public Safety Tax Fund	13,562	10,572	1,339	9,233	689.5%
2750 Streets and Transit Fund	6,241	5,070	2,312	2,758	119.3%
2810 Convention Fund	4,532	5,368	5,546	(178)	-3.2%
2910 Short Term Capital	9,755	9,765	9,923	(158)	-1.6%
3000 Municipal Employee Pension	375	370	345	25	7.2%
3450 One Technology Center Fund	10,400	10,868	10,517	351	3.3%
3623 TARE	27,136	27,615	26,661	954	3.6%
4102 Tulsa Stadium Improvement	3,536	3,630	3,564	66	1.9%
4122 Whittier Square Improvement	20	20	20	0	0.0%
4306 Debt Service (Sinking Fund)	94,405	86,299	83,091	3,208	3.9%
5561 Home Investment Partnership Program	1,272	1,275	1,276	(1)	-0.1%
5563 Emergencies Solutions Grant	284	284	284	0	0.0%
5565 Community Development Block Grant	3,924	3,945	4,267	(322)	-7.5%
5567 Housing Opportunities for Persons w/ AIDS	361	361	361	0	0.0%
5761 Federal Drug Forfeiture Awards	0	0	0	0	N/A
7010 Stormwater	31,679	31,589	28,910	2,679	9.3%
7020 Water Operating	121,150	132,256	123,083	9,173	7.5%
7030 Sewer Operating	119,801	114,088	106,742	7,346	6.9%
7050 Golf Course Operations	3,071	3,071	3,071	0	0.0%
7060 EMSA Enterprise Fund	7,028	9,648	8,132	1,516	18.6%
8011 Office Services	1,391	1,391	991	400	40.4%
8020 Workers' Compensation Fund	4,700	5,450	7,700	(2,250)	-29.2%
8025 Employees' Benefits Fund	26,575	25,822	25,328	494	2.0%
8030 Equipment Management	14,866	14,233	14,607	(374)	-2.6%
<b>Total Operating Funds</b>	<b>785,728</b>	<b>781,698</b>	<b>744,459</b>	<b>37,239</b>	<b>5.0%</b>
Less:					
Internal Transfers	61,987	64,850	53,246	11,604	21.8%
Internal Service Funds	47,532	46,896	48,626	(1,730)	-3.6%
<b>OPERATING BUDGET</b>	<b>\$ 676,209</b>	<b>\$ 669,952</b>	<b>\$ 642,587</b>	<b>\$ 27,365</b>	<b>4.3%</b>

**Note:** Historical data has been restated to reflect reorganizations and discontinued grant programs. The Tulsa Airport Authority is no longer reported as a City of Tulsa entity.

**OPERATING BUDGET**  
by Fund  
(amounts expressed in thousands)

FUND NAME	FY 16 ACTUAL EXPENDITURES	FY 15 ACTUAL EXPENDITURES	FY 14 ACTUAL EXPENDITURES	FY 13 ACTUAL EXPENDITURES
<b>OPERATING FUNDS</b>				
1080 General Fund	\$ 266,177	\$ 258,606	\$ 257,709	\$ 270,365
2240 Airforce Plant 3 Fund	14	2	11	7
2320 P.A. Law Enforcement	87	121	117	125
2330 Juvenile Curfew Fines	17	24	20	26
2420 E911 Fee Operating	3,131	3,640	4,831	5,144
2710 Economic Development	353	335	2,610	2,760
2720 Convention & Visitors Fund	4,006	3,930	223	0
2740 Public Safety Tax Fund	0	0	0	0
2750 Streets and Transit Fund	0	0	0	0
2810 Convention Fund	5,467	6,144	5,586	5,786
2910 Short Term Capital	8,939	9,359	7,329	8,002
3000 Municipal Employee Pension	229	221	211	254
3450 One Technology Center Fund	10,910	10,179	10,923	9,982
3623 TARE	26,390	24,601	24,210	24,280
4102 Tulsa Stadium Improvement	3,653	3,572	3,324	3,477
4122 Whittier Square Improvement	13	16	20	50
4306 Debt Service (Sinking Fund)	103,532	136,332	65,644	97,909
5521 Home Investment Partnership Program	1,225	1,373	0	0
5520 Emergencies Solutions Grant	287	273	0	0
5535 Community Development Block Grant	4,314	4,629	0	0
5501 Housing Opportunities for Persons w/ AIDS	353	353	0	0
5761 Federal Drug Forfeiture Awards	106	513	243	69
7010 Stormwater	25,795	22,836	22,215	25,655
7020 Water Operating	118,537	92,432	99,469	109,432
7030 Sewer Operating	98,411	82,018	78,071	77,437
7050 Golf Course Operations	3,068	2,705	2,868	3,188
7060 EMSA Enterprise Fund	5,482	5,828	5,833	5,899
8011 Office Services	1,240	1,803	1,896	2,076
8020 Workers' Compensation Fund	5,138	5,579	5,724	7,307
8025 Employees' Benefits Fund	23,750	22,061	23,896	23,144
8030 Equipment Management	13,468	15,364	15,717	15,214
<b>Total Operating Funds</b>	<b>734,092</b>	<b>714,849</b>	<b>638,700</b>	<b>697,588</b>
Less:				
Transfers	52,492	21,812	21,964	63,030
Internal Service Funds	43,596	44,807	47,233	49,475
<b>OPERATING BUDGET</b>	<b>\$ 638,004</b>	<b>\$ 648,230</b>	<b>\$ 569,503</b>	<b>\$ 585,083</b>

**Note:** Historical data has been restated to reflect reorganizations and discontinued grant programs. The Tulsa Airport Authority is no longer reported as a City of Tulsa entity.

## **PUBLIC SAFETY**

### ***Police Department***

The FY18 Police Department operating budget will increase by 8.0 percent over FY17. The budget provides \$108,000 for the General Fund transition of two officers who's Community Oriented Policing Services (COPS) grant funding will be exhausted in FY18. An additional \$1,520,000 will be in place to address overtime needs across the department. In order to help address vacancies, funding is in place for Police academies totaling 90 cadets in FY18. Forty of these cadets will be funded from the Public Safety Tax to continue the addition of officers provided by this sales tax initiative. The Public Safety Tax also continues to provide additional staffing and equipment for 911 operations. Also, \$125,000 is included for a Public Inebriate Initiative as an alternative to jail time, saving the City money and freeing up Police officer's for other work.

### ***Fire Department***

The FY18 Fire Department operating budget will increase by 2.9 percent over FY17. The budget will have \$1,161,000 included to address overtime needs across the department, as well as \$665,000 to purchase essential short-term capital equipment such as utility terrain vehicles for rapid rescue. Funding of \$75,000 has been included to continue shared operations of the TFD Fire Training Academy with Tulsa Community College. Fire academies totaling 35 cadets are provided in FY18 with 20 of these funded from the Public Safety Tax as we continue the addition of firefighters from this program. A SAFER (Staffing for Adequate Fire and Emergency Response) Grant continues to support 27 firefighters in the department in FY18 with these employees anticipated to transition to the General Fund in FY19.

## **CULTURAL AND RECREATION**

### ***Park and Recreation***

The Parks' FY18 budget includes funds to accommodate a contractual increase of 2.5 percent with Tulsa Zoo Management Incorporated (TZMI). An additional \$396,000 will be included in the annual budget to purchase various operating capital equipment, such as security systems for Recreation Centers. Both Lacy and Whiteside pools will be closed at various times for construction and funding is available to demolish 3 inoperative pools in FY18. Capital dollars have been included to continue the complete reconstruction of the Lacy and Whiteside pools. Funding is also available to treat city-owned ash trees for emerald ash borer.

### ***Gilcrease Museum***

Management of the Gilcrease Museum was contracted to the University of Tulsa in July, 2008. The FY18 Gilcrease contract is slightly higher as a result of the contractual CPI adjustment of 2.1 percent in FY18, although there will be no service levels changes included in the budget. Additionally, there will be no operating capital equipment purchases in the current budget. However, design will begin in FY18 to prepare for the expansion of the museum in FY19.

### ***Performing Arts Center***

The goal for the PAC is to continue to provide a first class facility and high quality services. The FY18 budget will decrease by 2.7 percent, largely due to operating capital reductions. General Fund resources will increase by 1.8 percent. Although there will be no operating capital funding in FY18, there will be several facility repairs funded throughout the year. Capital dollars of \$210,000 are included in the FY18 budget for facility refurbishment, including improvements at the ticketing station, main entrance, and various stages.

### ***River Parks***

The City will be providing short-term capital funds to River Parks in order to purchase one utility vehicle, bulk storage for the maintenance shop, and a pull-behind blower for landscaping. The FY18 River Parks operating budget will increase 1 percent from FY17.

## **SOCIAL AND ECONOMIC DEVELOPMENT**

### ***Mayor's Office of Economic Development***

This department was created in late FY14 from the reorganization of portions of the Mayor's Office, Finance, and Planning and Development's Economic Development Division. This department's annual budget will increase 1.8 percent in FY18. A portion of this increase is due the creation of a Deputy Director position within the department. The remaining additional dollars will be used to increase security, lighting, and advertising within the Tulsa Stadium Improvement District.

### ***Working In Neighborhoods (WIN)***

This department is responsible for operating the City's animal shelter and neighborhood inspections program, among other tasks. Beginning in FY15, the WIN Department began to recognize dollars from HUD grant funding within the Home Investment Partnership Program (HOME) and Community Development Block Grant (CDBG) programs as part of its departmental budget. In FY18, there will be \$300,000 in funding from the HOME grant, but CDBG funding will decrease by 9.7 percent. Lastly, \$197,000 in operational capital funding will be included to purchase 28 ruggedized laptops, 2 truck chassis, and 2 hydraulic lift animal boxes.

### ***Planning and Development***

The Planning and Development Department is responsible for the implementation of the City's comprehensive plan and development permitting including infrastructure and building plan review and inspection services for all private development within the City of Tulsa. As part of the Streets and Transit Tax, approved in April 2016, funding will be carried over from FY17, for planning associated with several transportation and public space improvement projects. General Fund resources were increased 3.5 percent in FY18. Lastly, the Planning Department will receive its first annual allocations from the Tulsa Vision Program, to be used for commercial revitalization along Route 66.

## **PUBLIC WORKS AND TRANSPORTATION**

### ***Engineering Services***

The Engineering Services Department plans, designs, and field-inspects public improvements and capital projects for the City of Tulsa. The FY18 operating budget increased by 9.8 percent. The majority of this increase will be used to fund a new Stormwater Asset Management System, similar to the one utilized by TMUA. This system will inventory and inspect the drainage system to discern an assets physical condition and need of replacement or repair. This system will also aid in prioritizing Stormwater's capital needs in a more efficient and effective manner. The capital budget rose by 3.8 percent in FY18, reflecting the beginning of the Tulsa Economic Vision Capital Program.

### ***Streets and Stormwater***

The Streets and Stormwater Department's primary responsibilities involve stormwater and land management, street maintenance, traffic control, and refuse and recycling through the Tulsa Authority for the Recovery of Energy (TARE). The FY18 budget includes monies to restore supplies for graffiti removal, as well as fund two new positions related to the TV Inspection of Stormsewer lines and two new positions for emergency response concerning Stormwater calls. A total of 8 mowing cycles and one pre-emergent cycle will be funded for arterials and roadside ditches. The Refuse division will add two positions for illegal dumping investigation and bulky waste collection and expand the recycling education program. The Fee in Lieu of Taxes was increased from 5.8 percent to 6.175 percent in FY18. As part of the Streets and Transit Tax, funding will be provided for one additional street crew of 5 positions. Traffic Operations will receive funding for seven new positions related to traffic management across the city. Lastly, \$4,869,000 in operational capital funding will be included to purchase various capital equipment, such as: bucket trucks, dump trucks, excavators, and ruggedized laptops, among other things.

## ***Water and Sewer***

The Water and Sewer Department's primary responsibilities involve managing and operating the City's water and wastewater systems. This includes two water treatment plants and four wastewater treatment plants. Funding will be put in place in FY18 for a Senior Data Analyst; and the Management Analyst Intern and Payroll Clerk positions will be eliminated in the Administration section. To help implement a formal training program in the Sewer Operations and Maintenance division a new Crew Leader III position will be added. A new Public Outreach Coordinator will be added to the Water Quality Assurance division to augment the current public education efforts. To assist residents funding for Residential Sewer connections and rehabilitation program was included. A new initiative to assess the City's manholes was included in the FY18 budget. Electrical Utilities were decreased, as usage was not as high as expected when the new Ultra Violet disinfection system was put in place. The Fee in Lieu of Taxes was increased from 6.0 percent to 6.175 percent in FY18.

## ***MTTA***

Tulsa Transit will continue to focus on its core mission of meeting local transportation needs and commitment to safe, efficient, and reliable service. The FY18 budget will include increased resources related to adjustments of the Authority's employee benefits. As energy costs are expected to remain low and more busses transition to CNG, funding for fuel expenses was again reduced in FY18. Additionally, funding is included from the Streets and Transit Fund to begin expanded services, as approved in the April 2016 vote. Sunday Service will begin in FY18, as well as funding will be increased for the Lift and Nightline Service contracts. Related to the increased ridership, the FY18 budget will include additional funding to begin outfitting more busses with security cameras.

## **ADMINISTRATIVE AND SUPPORT SERVICES**

### ***Elected Officials***

The City Auditor's Office will continue to defer funding for two positions in FY18, while funding will include a Quality Assurance Review of the City Auditor. The City Council will also continue to defer funding for two positions in FY18 while having its equipment budget funded sufficiently to replace computers. The Mayor's Office will have additional funding in FY18 for the creation of the Office of Performance Strategy & Innovation. This office will focus on creating teams to test, measure, and scale new and best practices in the delivery of municipal services

### ***Asset Management (AMD)***

The FY18 Asset Management Department operating budget will remain at the FY17 level. As energy costs are expected to remain low and more of the City's fleet transition to CNG, funding for fuel expenses was again reduced in FY18 from \$1.95 to \$1.70. The budget will provide funding to address several facility maintenance issues in FY18. The One Technology Center (OTC) Fund will provide monies to perform the annual assessment and repair of the OTC's accompanying garage. Funding will also be in place to upgrade one elevator at OTC. A new fuel card reader will be installed at the West 23<sup>rd</sup> Street Fuel Island, as well. Remaining funding increases will be used to replace various fleet, and outsource motor vehicle repairs in FY18.

### ***Other Administrative Departments***

Resources have been allocated to the Administrative Departments in accordance with the Mayor, Tulsa City Council, and Citizen Survey priorities including efficient government and public safety. As the integration of the Enterprise Resource Planning (ERP) project's first phase will be ending soon, multiple staff from the Finance and Human Resources departments will soon need to be transitioned back to the General Fund and their respective departments. Additionally, funding is included to support the FY18 transition one Telecommunicator positions from the Police Department to Human Resources, where the position will focus on E911 Recruiting Analysis. Funding has also been restored to the Tulsa Spirit Ambassadors program. There are no further service increases anticipated within the City's remaining Administrative departments. As current service demands from General Fund departments continue to outpace revenue growth, these departments will continue to be challenged to reduce costs and enhance efficiencies in order to meet current and anticipated service levels and key performance indicators. Performance Measures will be reevaluated and adjusted as necessary for FY19.



**Figure 18**

**CHANGES BY MAJOR EXPENDITURE CATEGORY  
ALL OPERATING FUNDS**  
(amounts expressed in thousands)

Expenditure Category	Fiscal Year				
	FY19 Planned	FY18 Adopted	FY17 Original	FY17 vs FY18 \$ Change	FY17 vs FY18 % Change
Personal Services	\$299,101	<b>\$291,387</b>	\$ 276,486	\$14,901	5.4%
<b>Materials &amp; Supplies</b>	31,145	<b>30,880</b>	31,211	(331)	-1.1%
Other Charges	205,008	<b>198,650</b>	198,927	(277)	-0.1%
<b>Operating Capital</b>	24,053	<b>36,169</b>	30,917	5,252	17.0%
Debt Service	151,108	<b>142,519</b>	138,567	3,952	2.9%
<b>Transfers Out</b>	75,313	<b>82,093</b>	68,351	13,742	20.1%
	785,728	<b>781,698</b>	744,459	37,239	5.0%
Less Internal Transfers* and Internal Services	109,519	<b>111,746</b>	101,872	9,874	9.7%
<b>Total Operating Budget</b>	<b>\$676,209</b>	<b>\$669,952</b>	<b>\$642,587</b>	<b>\$27,365</b>	<b>4.3%</b>

**CHANGES IN CAPITAL IMPROVEMENT FUNDS**

The FY18 capital budget totals \$156,876,000 - a \$31,498,000 increase, 25.1 percent, from FY17. In FY09, voters approved the Fix Our Streets initiative totaling \$451,628,000, of which \$285,000,000 is provided by general obligation bonds. To date, all \$285,000,000 has been issued. In FY14, voters approved the Improve Our Tulsa capital program to begin at the conclusion of the Fix Our Streets program in FY15. This program will provide \$918,700,000, of which \$355,000,000 is provided by general obligation bonds with the remaining \$563,700,000 coming from the extension of a capital improvements sales tax. To date, \$205,000,000 in bonds has been issued with the anticipation that another \$75,000,000 will be issued in FY18. This initiative was designed primarily to address streets and transportation needs, however, notable funds have been directed towards citywide and departmental capital needs as well. In FY16, voters approved the most recent capital program, the 2016 Tulsa Economic Vision Program. The program will provide \$510,600,000 in funds to address economic development projects across the City. Projects in this program received their first appropriations in FY17 through the first of four anticipated revenue bond issuances. Lastly in FY18, authorities are scheduled to finance projects totaling \$43,629,000 with revenue bonds and loans.

**Public Safety and Protection**

FY18 appropriations in this category total \$11,072,000. The Police Department will be spending \$3.1 million of this on the replacement of capital equipment and squad cars, while another \$1,500,000 will be appropriated towards the purchase of a new helicopter; as the existing asset has reached the end of its useful life. Lastly, the E-911 Center will be receiving \$172,000 in FY's 18-19 to complete various facility repairs. The Fire Department will spend \$1.5 million on the rehabilitation of various stations, including driveways and the replacement of bay doors. Additionally, Fire will receive its first appropriations of apparatus funding from the Improve Our Tulsa program. Fire will receive \$4,800,000 in FY18 to replace; 4 Engines, 2 Quints, an Airboat, and 2 Light Response Vehicles.

**Cultural Development and Recreation**

FY18 appropriations in this category total \$37,935,000. The Parks and Recreation Department will receive \$5.9 million for various projects. Construction will to begin on the \$1.2 million Whiteside Pool project. The remaining \$4.7 million will be spent on new playground equipment and safety surfaces at eleven sites. The Tulsa Zoo will receive \$500,000 to continue construction on the Carnivores Exhibit, as part of the Tulsa Zoo Master Plan. The largest portion of the remaining funds, \$20,700,000, will be spent on new construction and improvements on behalf of the Riverparks Authority. This includes beginning work on the new Zink Dam, pedestrian bridge, and Cousin's Park trail; all of which are part of the recent Tulsa Vision Program.

## ***Public Works, Transportation, and Infrastructure***

FY18 total “pay as you go” appropriations in this category total \$135,606,000. This total does not include \$11,429,000 in general obligation and revenue bonds, which are off-cycle appropriations and not included in the annual adopted budget. Water system improvements are primarily targeted to the City’s treatment and distribution systems, however as recommended by the current Water/Sewer Comprehensive Plan, the City has recently begun directing more funding towards the rehabilitation of water related facilities. These projects will receive a combined total of \$55,017,000 in FY18. Sanitary sewer projects will receive a combined allocation of \$46,291,000 in FY18. Funding continues to be fairly evenly distributed between citywide needs and specific treatment plant and lift station improvements. There will be \$4,405,000 appropriated for the replacement of concrete piping, reflecting the Tulsa Municipal Utility Authority’s (TMUA) dedication to replace a dedicated percent annually. Additionally, \$2,319,000 will be appropriated to provide sewer utilities to currently unsewered areas. Stormwater improvements consist of small neighborhood drainage projects and will receive \$5,100,000 in FY18 allocations. There will also be \$83,119,000 in allocations from the 2014 Sales Tax Fund, as well as \$75,000,000 in allocations from the fifth issue of the 2014 Improve Our Tulsa Bond Program. Of these dollars, Street and Expressways will receive total appropriations of \$107,735,000 for improvements including major street rehabilitation and road widening, bridge replacement and repair, and various traffic control projects. Additionally, \$1,365,000 will be allocated to address facility and roofing needs citywide. This includes \$390,000 to address infrastructure identified by the City’s Americans With Disabilities Act (ADA) Self Evaluation.

## ***Social and Economic Development***

The Planning and Development Department will receive allocations of \$7,950,000 in FY18. These funds will be directed towards infrastructure improvements related to the 36<sup>th</sup> Street North Small Area Plan, as well as \$3,000,000 towards flood plain improvements within the Pearl District.

## ***Administrative and Support Services***

The Asset Management Department (AMD) will receive allocations of \$340,000 in FY18. This funding will be used to address site and facility repairs; including sidewalks, HVAC, plumbing and energy upgrades at various AMD sites. Lastly, \$6,500,000 will be allocated for the replacement of various citywide capital equipment, as supported by the 2012 Equipment Study.

## ***Economic Development***

As part of the recent Tulsa Vision Economic Development Program, \$99,150,000 will be appropriated in FY18 to kick off construction of multiple projects across the City. This includes \$12.5 million in dedicated funding for the Tulsa Fairgrounds, \$12.0 million for widening and improvements on the South Mingo Rd corridor, and \$6.0 million to begin the expansion of the Gilcrease Museum.

## ***Conclusion***

As noted above, the Improve Our Tulsa capital program will provide \$918,700,000 to address the City’s street maintenance backlog, as well as the City’s aging facilities infrastructure and departmental capital needs. This program will continue through FY21, or until all projects are complete, depending on which circumstance occurs first. Additionally, in FY16, voters approved the most recent capital program to address economic development needs across the City. This program will provide \$510,600,000 and received its first appropriations in late FY17 through the issuance of revenue bonds. The City will continue to utilize loans and revenue bonds to finance water and wastewater treatment plant improvements to address plant maintenance backlogs. Under current policy, the majority of the enterprise capital needs will continue to be financed through user charges and revenue bonds, as these systems are self-supporting.

## **IMPACT OF FY17 CAPITAL IMPROVEMENTS ON THE OPERATING BUDGETS**

The City of Tulsa’s capital budget has a direct impact on the City’s operating budget. Some improvements may reduce financial obligations on the General Fund by creating cost-saving opportunities. However, some improvements funded in the capital budget will increase the City’s operating expenses. These obligations may include increased maintenance costs, janitorial services, utilities, and personnel. Therefore, as part of preparing

the Capital Improvements Plan (CIP), estimates are submitted by sponsoring departments regarding future operating costs that these projects may incur. A listing of these projects is included in the Approved Capital Programs Summary in Section 6 of the Budget and Capital Plan.

The anticipated General Fund impact of recently completed capital projects is not expected to be extraordinary in FY18, however, it is possible this impact may grow in future years as more projects are completed in the Improve Our Tulsa and new 2017 Temporary Limited Use Sales Tax capital programs. The City continues its focus on renovation and rehab of existing infrastructure, began in the 2005 Capital Improvement Bond Program and as evidenced by the 2014 Improve Our Tulsa Sales Tax Program. A large number of projects in these programs focused on the rehabilitation or repair of existing assets which often have little to no additional impact on the General Fund. New construction or expansion projects will continue to be minimal in the immediate future, as most expansion projects were scheduled for funding in the later years of the program. Although, in FY18, several recently completed projects will have some impact on the operating budget.

Currently, the City's capital funding program is in transition between finalizing projects from the 2006 Sales Tax and 2008 Fix Our Streets programs and progressing into the construction phase of the 2014 Improve Our Tulsa program. The result is, outside of street rehabilitations, there are few projects anticipated to be completed in FY18 or FY19 that will impact the City's operating budget.

Cumulatively, the Parks Department will require an additional \$187,000 in its operating budget to cover the full year costs of personnel, maintenance, water, and lighting for assets to be completed in FY18. Site improvements at Ben Hill Park are anticipated to require an additional \$40,000 for operating expenses. However, it is the City's desire to eventually enter into a lease agreement with a private organization; that they may use the facility and maintain the property on the City's behalf. The first phase of the Lacy Park expansion should also be complete in FY18; and will then require an additional \$97,000 annually to cover the costs of additional personnel, utilities, and maintenance of the facility. Lastly, construction will be complete on the Lacy Park Water Playground and the McClure Pool; with each requiring an additional funding of \$40,000 and \$10,000 respectively. Per the Park's Master Plan, in an effort to minimize these operating impacts, the migration towards water parks will reduce costs in the operating budget over time as they are far less expensive to maintain than traditional pools as they age.

The Metropolitan Tulsa Transit Authority (MTTA) will be replacing several buses in FY18 as existing vehicles reach the end of their useful life. The annual operating impact for these replacements is \$42,000 and includes \$29,400 in utilities and fuel with \$12,600 anticipated for maintenance and materials. Overall, this impact should represent a net savings to MTTA as a result of these new CNG buses coming online and replacing the traditional diesel buses which are more expensive to operate and maintain. Additionally, construction of the Bus Rapid Transit project should be complete in late FY18, and will require additional operating funding. Currently this will be addressed by the Streets and Transportation Tax which voters passed in FY16. Specifically in FY18, MTTA will require an additional \$330,000 to operate its new Sunday Service.

Finally, as in prior years, considerable funding from the voter-approved capital packages will be appropriated for the rehabilitation of streets and expressways throughout the City of Tulsa. In FY18, street improvements will receive \$146.3 million in capital allocations. As more arterial and non-arterial streets are improved, the annual maintenance costs on existing roads should lessen as the aggregate useful life of the street system rises across the city.

<b>TOTAL BUDGET</b>			
(amounts expressed in thousands)			
Fiscal Year	Operating Budget	Capital Budget	Total
Original 2016-2017	\$ 642,587	\$ 125,378	\$ 767,965
Adopted 2017-2018	\$ 669,952	\$ 156,876	\$ 826,828
Dollar Amount Change	\$ 27,365	\$ 31,498	\$ 58,863
Percentage Difference (%)	4.3%	25.1%	7.7%
Planned 2018-2019	\$ 676,209	\$ 166,070	\$ 842,279

# FISCAL YEAR 2018

## ALL FUNDS COMPARISON OF REVENUE AND EXPENDITURES

(Amounts expressed in thousands)

	<b>1080 General Fund</b>	<b>2000 Special Revenue</b>	<b>4000 Special Assessment</b>	<b>4306 Debt Service</b>	<b>5000 Grants</b>
<b>BEGINNING BALANCE</b>	\$ 24,574	\$ 7,072	\$ 347	\$ 69,448	\$ 0
<b>RESOURCES</b>					
Taxes	\$ 200,203	\$ 25,632	\$ 0	\$ 78,637	\$ 0
Enterprise Revenue	0	0	0	0	0
Cultural & Recreation	2,184	0	0	0	0
Licenses and Permits	8,593	0	0	0	0
Miscellaneous Revenue	32,047	6,216	3,448	0	849
Intergovernmental Revenue	8,036	10	0	0	5,020
<b>GRAND TOTAL</b>	<b>251,063</b>	<b>31,858</b>	<b>3,448</b>	<b>78,637</b>	<b>5,869</b>
Transfers In	18,044	9,771	10	2,472	0
Internal Service Charges	0	0	0	0	0
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<b>\$ 269,107</b>	<b>\$ 41,629</b>	<b>\$ 3,458</b>	<b>\$ 81,109</b>	<b>\$ 5,869</b>
<b>EXPENDITURES/EXPENSES</b>					
Public Safety and Protection	\$ 164,783	\$ 17,753	\$ 0	\$ 0	\$ 0
Cultural Development and Recreation	21,483	1,131	0	0	0
Social and Economic Development	11,755	5,552	1,364	0	1,561
Public Works and Transportation	25,978	5,190	0	0	400
Administrative and Support Services	39,914	5,452	108	0	3,904
Transfers to Other Funds	5,529	4,963	2,178	0	0
Debt Service	0	0	0	86,299	0
<b>Total</b>	<b>\$ 269,442</b>	<b>\$ 40,041</b>	<b>\$ 3,650</b>	<b>\$ 86,299</b>	<b>\$ 5,865</b>
<b>RESOURCES LESS OUTLAYS</b>	<b>\$ (335)</b>	<b>\$ 1,588</b>	<b>\$ (192)</b>	<b>\$ (5,190)</b>	<b>\$ 4</b>
<b>BALANCE</b>	<b>\$ 24,239</b>	<b>\$ 8,660</b>	<b>\$ 155</b>	<b>\$ 64,258</b>	<b>\$ 4</b>
Less:					
Operating and Other Reserves	21,756	0	0	55,539	0
<b>END OF YEAR BALANCE</b>	<b>\$ 2,483</b>	<b>\$ 8,660</b>	<b>\$ 155</b>	<b>\$ 8,719</b>	<b>\$ 4</b>

\* - Trust and Agency Enterprise financial data within the 3000 Fund category have been included.

# FISCAL YEAR 2018

## ALL FUNDS COMPARISON OF REVENUE AND EXPENDITURES

(Amounts expressed in thousands)

	<b>6000 Capital Projects</b>	<b>7000* Trust and Enterprise</b>	<b>8000 Internal Service</b>	<b><u>TOTAL</u></b>
<b>BEGINNING BALANCE</b>	\$ 19,769	\$ 54,046	\$ 1,907	\$ 177,164
<b><u>RESOURCES</u></b>				
Taxes	\$ 110,303	\$ 0	\$ 0	\$ 414,775
Enterprise Revenue	0	296,444	0	296,444
Cultural & Recreation	0	0	0	2,184
Licenses and Permits	0	52	0	8,645
Miscellaneous Revenue	3,526	9,057	191	55,334
Intergovernmental Revenue	0	0	0	13,066
<b>GRAND TOTAL</b>	<b>113,829</b>	<b>305,553</b>	<b>191</b>	<b>790,448</b>
Transfers In	62,979	482	1,044	94,802
Internal Service Charges	0	0	45,064	45,064
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<b>\$ 176,808</b>	<b>\$ 306,035</b>	<b>\$ 46,299</b>	<b>\$ 930,314</b>
<b><u>EXPENDITURES/EXPENSES</u></b>				
Public Safety and Protection	\$ 6,300	\$ 8,707	\$ 0	\$ 197,543
Cultural Development and Recreation	4,340	3,257	0	30,211
Social and Economic Development	9,400	75	0	29,707
Public Works and Transportation	136,496	179,345	0	347,409
Administrative and Support Services	340	21,585	46,146	117,449
Transfers to Other Funds	12,472	73,300	750	99,192
Debt Service	0	43,236	0	129,535
<b>Total</b>	<b>\$ 169,348</b>	<b>\$ 329,505</b>	<b>\$ 46,896</b>	<b>\$ 951,046</b>
<b>RESOURCES LESS OUTLAYS</b>	<b>\$ 7,460</b>	<b>\$ (23,470)</b>	<b>\$ (597)</b>	<b>\$ (20,732)</b>
<b>BALANCE</b>	<b>\$ 27,229</b>	<b>\$ 30,576</b>	<b>\$ 1,310</b>	<b>\$ 156,432</b>
Less Operating and Other Reserves	0	20,118	120	97,532
<b>END OF YEAR BALANCE</b>	<b>\$ 27,229</b>	<b>\$ 10,458</b>	<b>\$ 1,190</b>	<b>\$ 58,900</b>

\* - Trust and Agency Enterprise financial data within the 3000 Fund category have been included.

## CAPITAL BUDGET

by Fund

(amounts expressed in thousands)

FUND NAME	FY 19	FY 18	FY 17	FY 17 VS FY 18		FY 16 ACTUAL
	PLANNED	ADOPTED	ORIGINAL	DIFFERENCE		
	BUDGET	BUDGET	BUDGET	AMOUNT	PERCENT	
6008 2001 Sales Tax	\$ 0	\$ 0	\$ (370)	\$ 370	-100.0%	\$ 0
6009 2006 Special Extended Sales Tax	0	0	2,200	(2,200)	-100.0%	0
6011 2008 Special Temporary Streets Fund	0	0	0	0	N/A	5,500
6014 2014 Sales Tax Fund	86,661	83,199	83,446	(247)	-0.3%	81,659
6015 2016 Tulsa Economic Vision Fund	39,515	23,170	0	23,170	N/A	0
6021 TMUA Water Capital Projects	32,458	40,467	30,061	10,406	34.6%	34,904
6031 TMUA Sewer Capital Projects	23,208	17,412	14,221	3,191	22.4%	11,393
6041 Stormwater Capital Projects	5,000	5,100	5,500	(400)	-7.3%	5,000
<b>Total Capital Funds</b>	<b>186,842</b>	<b>169,348</b>	<b>135,058</b>	<b>34,290</b>	<b>25.4%</b>	<b>138,456</b>
Less: Transfers	20,772	12,472	9,680	2,792	28.8%	9,600

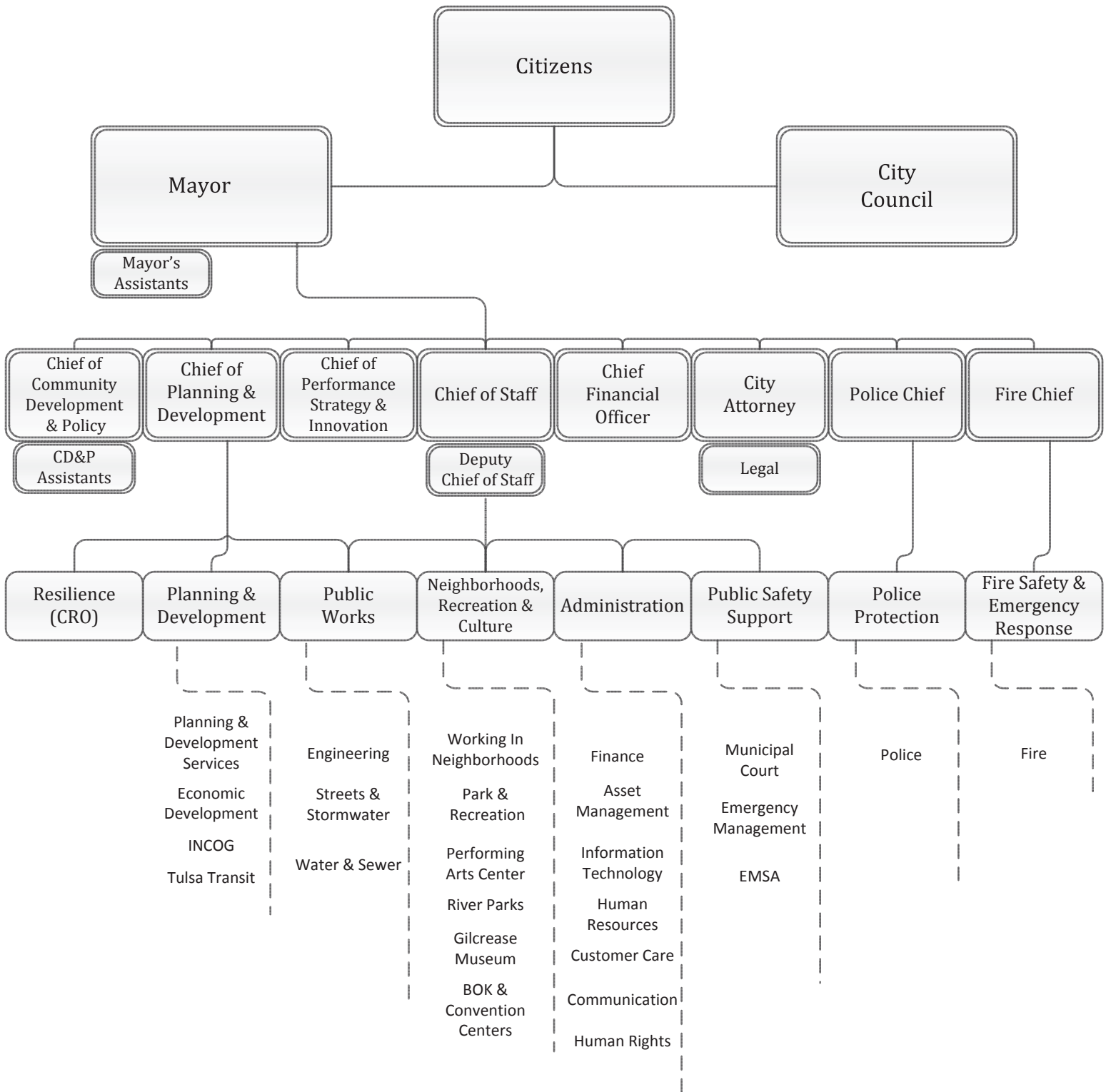
<b>CAPITAL BUDGET</b>	<b>\$ 166,070</b>	<b>\$ 156,876</b>	<b>\$ 125,378</b>	<b>\$ 31,498</b>	<b>25.1%</b>	<b>\$ 128,856</b>
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## CAPITAL BUDGET

by Department

DEPARTMENT	FY 19	FY 18	FY 17	FY 17 VS FY 18		FY 16 ACTUAL
	PLANNED	ADOPTED	ORIGINAL	DIFFERENCE		
	BUDGET	BUDGET	BUDGET	AMOUNT	PERCENT	
Police Department	\$ 200	\$ 1,500	\$ 0	\$ 1,500	N/A	\$ 0
Fire Department	4,600	4,800	0	4,800	N/A	0
Park and Recreation	1,350	3,480	8,235	(4,755)	-57.7%	8,360
Performing Arts Center	710	710	2,850	(2,140)	-75.1%	460
River Parks Authority	0	0	0	0	N/A	6,890
Tulsa City/County Library	0	0	0	0	N/A	5,000
Tulsa Arts Commission	150	150	0	150	N/A	0
Mayor's Office of Economic Development	175	1,200	0	1,200	N/A	0
Planning and Development	375	5,400	300	5,100	>500%	2,900
Tulsa Public Schools	1,400	2,800	0	2,800	N/A	0
Engineering Services	150,976	113,185	109,062	4,123	3.8%	80,846
Streets and Stormwater	1,995	1,925	1,550	375	24.2%	4,660
Water and Sewer	1,908	1,852	560	1,292	230.7%	2,900
Tulsa Transit	1,466	19,534	1,981	17,553	>500%	3,994
Finance	0	0	0	0	N/A	1,206
Information Technology	0	0	0	0	N/A	10,000
Asset Management	765	340	840	(500)	-59.5%	1,640
TRANSFERS TO OTHER FUNDS	20,772	12,472	9,680	2,792	28.8%	9,600
<b>Total Capital Funds</b>	<b>186,842</b>	<b>169,348</b>	<b>135,058</b>	<b>34,290</b>	<b>25.4%</b>	<b>138,456</b>
Less: Transfers	20,772	12,472	9,680	2,792	28.8%	9,600

<b>CAPITAL BUDGET</b>	<b>\$ 166,070</b>	<b>\$ 156,876</b>	<b>\$ 125,378</b>	<b>\$ 31,498</b>	<b>25.1%</b>	<b>\$ 128,856</b>
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**DEVELOPMENT OF THE FISCAL YEAR 2017-2018  
OPERATING AND CAPITAL BUDGET**

<b>September 2016</b>	Early September: Department Directors debriefing on FY16 Budget Process.
<b>September 2016</b>	Mid-September: City Council debriefing on Budget. General discussion of changes and /or improvements. Discuss with Council the timing of the FY16 Compendium of Needs process.
<b>October 2016</b>	The Finance Department Budget and Planning Division notifies all departments that new capital requests and any revisions to previous submissions are due in November. A list of non-funded capital requests is provided to ensure they are all reviewed and updated.
<b>November 2016</b>	Departments review previous capital requests to ensure all information is still current and prepares new capital requests.
<b>December 2016 – February 2017</b>	Budget and Planning Division reviews all new capital requests. Projects are forwarded to the Indian Nations Council of Governments (INCOG) for review and comment and for presentation to the Tulsa Metropolitan Area Planning Commission (TMAPC).
<b>December 2016</b>	Budget and Planning Division distributes Budget Manual and other operating budget preparation material to departments. Meetings are held with departments' staff responsible for completing budget requests.
<b>January 2017</b>	Deadline for departments to submit operating budget requests and related supporting material.
<b>February 2017</b>	Proposed new capital projects are presented to TMAPC for review. TMAPC finds that the projects are in conformance with the City's comprehensive plan.
<b>February 2017</b>	Budget and Planning Division reviews budget requests and prepares summary reports. The Mayor and Management Team review the reports, preliminary revenue estimates and significant issues. Mayor briefs Council on Budget requests and preliminary revenue estimates.
<b>February - March 2017</b>	Budget and Planning Division, in close collaboration with departments, develops a proposed five-year capital improvements schedule - the first year of which will be the upcoming fiscal year's proposed capital budget.
<b>March - April 2017</b>	Mayor and Management Team are briefed on departments' requests. They make the policy decisions necessary to prepare a balanced budget for City Council consideration.
<b>March 24, 2017</b>	Submit Energy, Security, and Vehicle Policies to City Council as required by Ordinance.
<b>April 26, 2017</b>	Mayor presents proposed Budget and CIP to City Council.
<b>May 2017</b>	City Council reviews proposed Budget and CIP. As part of the process, the City Council holds hearings, one official as required by State Law, and interviews the Mayor and various department directors, as part of the deliberations.
<b>June 7, 2017</b>	Adoption of Budget, Capital Improvements Plan, and approval of resolutions related to trusts and their debt.



# FIVE YEAR FINANCIAL FORECAST FOR FISCAL YEARS 2018-2022

## INTRODUCTION

This document covers major funds for Fiscal Years (FY) 2018 through 2022, and includes each fund's original FY17 budget as adopted by the City Council and approved by the Mayor. The annual report is prepared to provide policy makers with the most current information needed to make judgments about the major financial policy issues facing the City of Tulsa. It is not a detailed line-item spending plan, service delivery plan, or budget for the next five years, but an examination of how issues will affect Tulsa's financial condition. It has been designed to meet the following objectives:

- provide the Mayor and City Council with information about potential financial changes;
- provide an updated financial base by which different financing options can be judged; and
- provide elected officials information about the long-term impacts of current and anticipated financial policies.

As with any multi-year analysis, it is based on assumptions about the future. Of particular importance to a study of this type is the performance of the national and local economies, since tax revenues and demands for services are directly related to private economic activity. As assumptions become less reliable the further out in time they are applied, it is important this type of analysis be updated annually as new data are available and new issues arise.

It begins with a review of the projected economic indicators and assumptions. This is followed by sections about the General Fund and enterprise funds.

## EXECUTIVE SUMMARY

### *LOCAL ECONOMY*

All labor figures have now regained losses sustained in the previous recession, and are currently maintaining at historic highs. The area labor force remained mostly stable, gaining 1,000 new participants in 2016. This was an increase of 0.21 percent over the previous year. Wage and Salary employment reported its sixth consecutive year of growth, increasing 0.3 percent over CY15, and ended the fiscal year at a seasonally adjusted total of 444,500. Both the greatest nominal and relative growth was sustained in the Service sector, which increased 1.2 percent over the previous fiscal year, and has grown a median annual rate of 1.04 percent over the previous ten years. The larger Total Employment survey reported a decrease of 0.5 percent over the previous year to total a seasonally adjusted 451,600 in CY16. As Total Employment fell while the labor force grew, the metro jobless rate rose in CY16 to 5.0 percent, an increase of 0.2 points from CY15 (4.8 percent). After five years of growth, retail sales in the TMSA remained essentially flat in CY16. However, the Oklahoma State University Center for Applied Economic Research (CAER) has forecast retail sales to grow at an annualized rate of 2.9 percent, employment at 1.3 percent and per capita personal income at 4.7 percent; over the coming 4 years.

Gross Metro Product (GMP) for the area was estimated to have grown 0.6 percent over the previous year; and is forecast to strengthen in the near future. CAER has forecast an annual growth rate of 2.8 percent through CY20. Barge freight improved a great deal in 2016, growing 46 percent over the previous year. The infrastructure project which closed several channels in 2015, is now complete and all channels are open. Air freight reported steady activity in 2016, missing 2015's record setting total by only 4,000 tons. Considering the conservative growth forecast in both employment and GMP, it is expected that although the pace may be slowing, the local economy will continue to experience modest improvement and continued stability for the near future.

## **GENERAL FUND**

FY18 GF revenues are projected to be \$268.9 million. This is 0.6 percent more than the FY17 Original Budget and is largely due to use tax revenues. The GF will benefit from an increase in Fee in lieu of tax revenues that reflect utility rate increases of 4% Water, 9% Sewer, and 9% Stormwater rate and will also benefit from the dissolution of the Brady Tax Increment Financing District (TIF) providing an additional \$200,000 to the GF in FY18.

Budgeted revenues and expenditures are balanced in FY18. Expenditures largely reflect the FY18 Plan developed with the FY17 Adopted Budget. The primary exception is management's desire to address compensation issues. The FY18 budget includes performance increases for eligible sworn and non-sworn personnel that had an impact of \$3.1 million. The employer's contribution for health benefits is expected to increase by 10 percent starting in January 2018. That half year increase reflects a \$1 million impact in the budget. To address pension liability changes and required funding levels for the Municipal Employees Retirement Plan (MERP), the employer's contribution rate was increased from 11.5 percent to 15.5 percent, which had a \$2.0 million impact. Workers compensation premiums were reduced by 17.5 percent to match expected experience levels and reduced the GF by \$ 0.8 million. Changing the attrition assumption from 1 percent to 2 percent saved \$ 0.6 million.

## **SOLID WASTE**

The City's new volume based refuse collection system has now been in effect for four years. It is modeled after other utilities such as water, electricity, or gas; in that the more that is used, the more one pays. Recycling disposal is also provided, though not mandatory. The Tulsa Public Facilities Authority issued Revenue Bonds worth \$10,900,000, in order to purchase trash carts which TARE then provided to customers for use. Debt service for carts, as well as operations, is financed through a Council approved service rate structure. Debt service on this issue is anticipated to end in FY21. There are no anticipated rate increases for FY's 18 through FY22.

## **WATER**

The Tulsa Metropolitan Utility Authority (TMUA) contracted with the Infrastructure Management Group (IMG) Team in 2012 to complete a new comprehensive assessment of the City's water and sewer system. The 2012 Comprehensive Water System Study (CWSS) reviewed and built on the previous comprehensive plans prepared in 2001 and updated in 2008. The study reviewed the current operation and capital needs of the water system and made recommendations for future short-term and long-term capital improvements. TMUA first utilized the asset optimization program in FY16 to better align investments with asset failure cycles. Going forward, TMUA will continue to employ this methodology on all capital plans. Current projections recommend annual 4 percent rate increases in FY's 18 through 19, and 3 percent in FY20 through FY22.

## **SEWER**

The Tulsa Metropolitan Utility Authority (TMUA) contracted with the Infrastructure Management Group (IMG) Team in 2012 to complete a new comprehensive assessment of the City's water and sewer system. The 2012 Comprehensive Water System Study (CWSS) reviewed and built on the previous comprehensive plans prepared in 2001 and updated in 2008. The study reviewed the current operation and capital needs of the wastewater system, in addition to addressing consent and administrative orders received by the Environmental Protection Agency and the Oklahoma Department of Environmental Quality. The updated CWSS makes recommendations for future short-term and long-term capital improvements. TMUA first utilized the asset optimization program in FY16 to better align investments with asset failure cycles. Going forward, TMUA will continue to employ this methodology on all capital plans. Current projections recommend annual rate increases of 9 percent for FY's 18 through FY21 and an increase of 8 percent in FY22.

## **STORMWATER**

The stormwater program has been successful, but some physical components of the system are aging and need renovation. In FY18 the City will implement a Stormwater Asset Management System, similar to the one utilized by TMUA. This program will systematically inventory and inspect the drainage system to better align investments with asset failure cycles. Current projections recommend annual rate increases of 9 percent for FY's 18 through FY19. Future rate increases will be determined at a later date.

**CITY OF TULSA FISCAL YEARS 2016 - 2022 FIVE-YEAR FINANCIAL FORECAST SUMMARY**

Actual Operating Results for FY 2016, Original Budget for FY 2017, Planned Budgets for FY 2018,  
and Forecasted Budgets for FY 2019-2022  
(amounts expressed in thousands)

	Actual 2016	Original Budget 2017	Planned 2018	Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022
<b>General Fund</b>							
Revenue	\$ 263,369	\$ 267,320	\$ 268,877	\$ 271,666	\$ 273,703	\$ 276,714	\$ 279,758
Expenditures	\$ 266,178	\$ 267,483	\$ 268,876	\$ 271,590	\$ 275,883	\$ 280,264	\$ 284,734
Revenue and Expenditures	\$ (2,809)	\$ (163)	\$ 1	\$ 76	\$ (2,180)	\$ (3,550)	\$ (4,976)
<b>Water Fund</b>							
Revenue	\$ 115,924	\$ 112,690	\$ 117,783	\$ 122,317	\$ 126,238	\$ 129,896	\$ 133,662
Expenditures	\$ 118,538	\$ 123,083	\$ 132,392	\$ 122,133	\$ 126,084	\$ 129,622	\$ 133,540
Revenue and Expenditures	\$ (2,614)	\$ (10,393)	\$ (14,609)	\$ 184	\$ 154	\$ 274	\$ 122
<b>Sewer Fund</b>							
Revenue	\$ 99,584	\$ 102,118	\$ 110,953	\$ 120,114	\$ 130,056	\$ 140,847	\$ 151,629
Expenditures	\$ 98,412	\$ 106,742	\$ 112,145	\$ 119,738	\$ 129,560	\$ 140,274	\$ 151,094
Revenue and Expenditures	\$ 1,172	\$ (4,624)	\$ (1,192)	\$ 376	\$ 496	\$ 573	\$ 535
<b>Stormwater Fund</b>							
Revenue	\$ 27,202	\$ 27,536	\$ 29,173	\$ 31,799	\$ 32,717	\$ 32,733	\$ 32,749
Expenditures	\$ 25,795	\$ 29,087	\$ 31,584	\$ 31,643	\$ 32,703	\$ 32,767	\$ 32,745
Revenue and Expenditures	\$ 1,407	\$ (1,551)	\$ (2,411)	\$ 156	\$ 14	\$ (34)	\$ 4
<b>TARE</b>							
Revenue	\$ 26,782	\$ 26,960	\$ 26,960	\$ 26,960	\$ 26,960	\$ 26,960	\$ 26,960
Expenditures	\$ 26,389	\$ 27,335	\$ 27,307	\$ 26,208	\$ 26,757	\$ 27,946	\$ 29,668
Revenue and Expenditures	\$ 393	\$ (375)	\$ (347)	\$ 752	\$ 203	\$ (986)	\$ (2,707,560)

# CITY OF TULSA 2017 – 2018 BUDGET COMMUNITY PROFILE

## GREATER TULSA

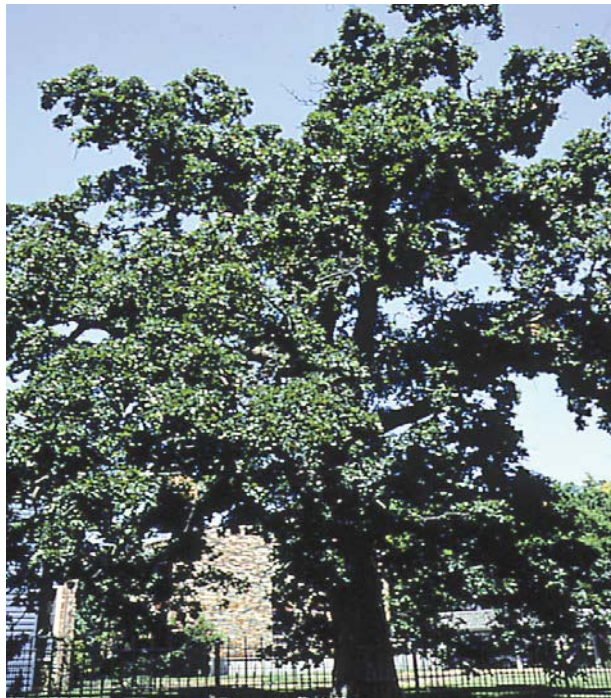
Tulsa's first "town council" meeting in 1836, under an oak tree which still stands on a hill near the downtown area, was presided over by Archie Yahola, a full-blooded Creek Indian and chief of the Tulsa Lochapolas. The name Tulsa was derived from "tallasi", a contraction of the Creek "Tallahassee" or "Tallahassee", meaning "old town".

The town's initial growth came as a center for ranchers, farmers, and traders. When the post office was established in 1879, the name Tulsa became official. Cattle ranching became a major business in the area and led to the extension of the Frisco Railroad into the city in 1882.

Tulsa was incorporated as a municipality on January 8, 1898. With the discovery of oil in nearby Red Fork in 1901, the city grew quickly, reaching a population of 7,298 by the time of Oklahoma statehood in 1907. By 1920, the population had reached 72,075 and Tulsa soon earned the title, "Oil Capital of the World".

Although oil-related businesses remain an important part of the city's economy, Tulsa has developed a widely diversified business base which includes nationally prominent companies in; aviation and aerospace, telecommunications, data processing, manufacturing, and distribution. The community's employment base is diverse and balanced among several job sectors including; manufacturing, construction, services, high technology, health care, education, and transportation.

Today, Tulsa has grown to become a thriving community with a well-earned reputation as simply a great place to live. The original Council Oak tree spreads its branches overlooking a city park against a backdrop of high-rise buildings and expressways. It is reminder that, while the city has branched out in many directions, its roots have remained strong.



## A BEAUTIFUL SITE

Tulsa is located in the northeastern quadrant of Oklahoma which is often called "green country" due to its wooded terrain in the rolling Ozark foothills. The city, which lies at an elevation of 700 feet above sea level, has a temperate climate. The average daily temperature is 61 degrees, the average rainfall is approximately 40 inches, and the city experiences continually changing conditions throughout all four seasons.

## EDUCATION

The Tulsa Public School district, the second largest school district in Oklahoma, provides traditional educational settings and curricula as well as magnet and special emphasis schools that offer instruction in subjects such as languages, international studies, and health care. Tulsa Technology Center, with seven campuses, also plays a key role in the city's public secondary education portfolio. A number of excellent private schools are also available for students at both the primary and secondary levels.

In the arena of higher education, Tulsa offers a variety of options from community college and vocational studies to undergraduate, graduate, and professional degree programs at both public and private universities. These institutions include; Tulsa Community College, Oral Roberts University, University of Oklahoma, Langston University, University of Tulsa, Oklahoma State University, Spartan School of Aeronautics, Northeastern State University, OSU Center for Health Sciences and the OU Health

Sciences Center. As of the 2017 Spring Semester, 40,295 students were enrolled in institutions of higher learning.

## BUSINESS AND INDUSTRY

Tulsa has undergone a gradual metamorphosis from a cow town/rail center, to oil and gas capital, to a multi-faceted cosmopolitan business environment with international connections. Having survived the economic roller coaster of oil booms and busts, the city now enjoys a diversified business base that includes employers in; health care, aerospace, telecommunications, data processing, higher education, aircraft maintenance, manufacturing, and professional services. Tulsa is home to regional headquarters for a number of Fortune 500 companies.

As noted in the Executive Summary, wage and salary employment growth is often positively related to sales tax revenues; the largest source of revenue for the city. The health of regional companies is vital to city services.

Leading employers in the metro area include; AAON, Alorica, American Airlines, AT&T/DIRECTV, Baker Hughes, Bank of Oklahoma, BC/BS of Oklahoma, Broken Arrow Public Schools, Cherokee Hard Rock Hotel and Casino, Enterprise Holdings, City Of Tulsa, Hillcrest Healthcare System, IC of Oklahoma, Jenks Public Schools, NORDAM Group, One Gas, ONEOK, Osage Casinos, OSU Medical Center, Owasso Public Schools, Public Service Company of Oklahoma, QuikTrip Corp, Reasor's Foods, River Spirit/Margaritaville Casino & Resort, Saint Francis Healthcare System, St. John Medical Center, State Farm Insurance, Spirit AeroSystems, Tulsa County, Tulsa Community College, Tulsa Public Schools, US Postal Service, Union Public Schools, University of Tulsa, Verizon, Wal-Mart Stores/ Sam's Club, and Williams Companies.

## SHIPPING

Tulsa offers a wide range of shipping options including rail, water, highway, and air. One unique attribute is Tulsa's Port of Catoosa, created by the completion of the McClellan-Kerr Arkansas River Navigation System. The Port of Catoosa is the westernmost port on the Inland Waterway System. Another important contributor to economic growth in Tulsa and northeast Oklahoma is the Tulsa International Airport.

## PUBLIC TRANSPORTATION

The City of Tulsa provides safe and well designed streets and expressways throughout the city. The Metropolitan Tulsa Transit Authority, which constructed a new downtown terminal in 1998 and more recently a new midtown station, serves passengers throughout the metropolitan area with efficient and low-cost transportation.

### 1,000+ EMPLOYERS IN THE TULSA AREA

AAON	OU-Tulsa Schusterman
Alorica	Owasso Public Schools
American Airlines, Inc.	Public Service Co. of OK
AT&T	Quik Trip
Baker Hughes	Reasor's
Bank of Oklahoma	River Spirit/Margaritaville
Blue Cross/Blue Shield OK	Casino & Resort
Broken Arrow Public School	Spirit AeroSystems
Cherokee Hard Rock Hotel and Casino	St. Francis Healthcare
City of Tulsa	St. John Health System
Direct TV	State Farm Insurance
Enterprise Holdings	Tulsa Community College
Hillcrest Healthcare Sys.	Tulsa County
IC of Oklahoma	Tulsa Public Schools
IC of Oklahoma	US Postal Service
Jenks Public Schools	Union Public Schools
NORDAM Group	University of Tulsa
ONE Gas	Verizon Business
ONEOK	Wal-Mart Stores/ Sam's Club
Osage Casinos	Williams Companies
OSU Medical Center	

Source: Tulsa Metro Chamber

### INSTITUTION OF HIGHER LEARNING

	Fall '15 Enrollment	Spring '16 Enrollment
Langston, Tulsa Campus	2,542	2,192
NSU, Broken Arrow	8,111	7,379
ORU	3,611	3,470
OSU, Center for Health Sciences	926	947
OSU, Tulsa	2,559	2,504
OU, Tulsa, Health Sciences Center	1,374	1,381
TCC	17,135	15,288
University of Tulsa	4,563	4,254

\*Includes students enrolled in non-credit courses.  
Source: Oklahoma State Regents for Higher Education

## HEALTHCARE

Tulsa has a long history of outstanding health care provided by nationally recognized medical facilities. The city is home to two medical schools that offer not only state-of-the-art techniques and knowledge but also attract outstanding medical students and physicians. Beyond providing leading edge health care, the Tulsa medical community is also a major employer.

## UTILITIES

Through a combination of public and private enterprises, Tulsa offers first-rate utility services. The City of Tulsa maintains an aggressive capital program to improve and maintain its facilities. Natural gas in Tulsa is provided for most residents by Oklahoma Natural Gas, and the primary provider of electricity is AEP PSO. Local telephone service is provided by 15 different providers. Due to the presence of Verizon, Level 3, and Williams; Tulsa has become a major telecommunications hub with an extensive network of digital and fiber optic links.

## NEIGHBORHOODS

Tulsa's unique charm and character comes from the many different neighborhood communities which make up the metroplex. In a time when many cities are dominated by tract housing projects, Tulsans appreciate the diversity. Outlying communities include: Bixby, Broken Arrow, Catoosa, Jenks, Glenpool, Owasso, Sand Springs, Sapulpa, and Skiatook.

Importantly, Tulsa is experiencing growth in all directions. This growth is due in part to the high quality of affordability of housing, along with low interest rates for home loans. The National Association of Home Builders recently reported that nearly 75 percent of homes in Tulsa are considered affordable for the area's median income. In addition to current growth through new construction, Tulsa is committed to redevelopment of older neighborhoods to enhance both livability and property values.



By Daniel Kleefeld

## GOVERNMENT

From 1909 to 1990, Tulsa was governed by a commission form of government. In 1990, the government changed to a mayor-council form under a voter-approved amended Charter. The Mayor, elected every four years, serves as the chief executive of the City and is responsible for preparing and submitting annual budgets to the City Council. The Council consists of nine members, elected every two years by geographic districts, and serves as the legislative branch under the direction of a chairman. The City Auditor, also elected biennially, and the Mayor are the only two officials elected at large by the citizens of the city.

## SERVICE INFORMATION AND STATISTICS

Below are several statistics related to services provided by the City; Information and statistics on police and fire protection, streets and expressways, water, sewer, flood control, and solid water service systems are included. Parks, library, and public transit information is listed as well. Except where otherwise noted, information is for the calendar year 2016.

## POLICE PROTECTION

Stations:           Headquarters  
                          Three uniformed divisions  
                          Three support divisions  
                          The Police Academy  
                          Forensic Lab  
                          911 Call Center

Traffic Accidents:   12,289  
Citations:   63,219  
                          (criminal, traffic and parking)  
Total Calls for Police Service: 459,044  
Employees:   Sworn - 751  
                          Non-Sworn—165



## FIRE PROTECTION

Stations – 30  
 Employees: Sworn – 676  
                   Non-Sworn – 17  
 Fire Calls – 2,107  
 False Alarms – 13,531  
 Emergency Medical Calls – 44,818  
 Total Responses – 66,542  
     Average Response Time – less than 6  
     minutes, 84.7% of the time  
 Fire Investigations – 441  
 Fire Hydrants – 18,298

## STREETS AND EXPRESSWAYS

Expressways – 478 lane miles  
 Arterial Streets – 1,273 lane miles  
 Residential Streets – 3,075 lane miles  
 Central Business District – 95 lane miles  
 Signalized Intersections – 519

## WATER SYSTEM

Connections – 148,504 (January 2017)  
 Average Daily Consumption – 103.5 MGD\*  
 Treatment Capacity – 210 MGD\*  
 Water Lines – 2,350 miles  
     \*Million gallons per day

## SEWER SYSTEM

Plants serving four major drainage basins  
 Nominal Treatment Capacity for all four plants  
     – 104.6 MGD (including LBC 4.0)  
 FY 16 Average daily Flow – 61.5 MGD

## FLOOD CONTROL

Detention Facilities – 121  
 Improved Channels Maintained: (miles)  
     32.49 concrete  
     31.62 grass-lined

## SOLID WASTE

As of January 2017  
 Customers Served:  
     Commercial – 8,945  
     Residential – 117,850  
 Collections Disposed at (in tons):  
     Covanta's WBH Facility – 109.376  
     Landfills – 3,037.45  
     Recycled – 22,263.18

## MUNICIPAL PARKS

Parks – 142  
 Specialty Centers – 4  
 Largest – Mohawk (3,183 acres)  
 Playgrounds – 106  
 Sports Fields – 201  
 Tennis Courts – 97  
 Swimming Pools – 5  
 Water Playgrounds – 31  
 18-Hole Golf Courses – 4  
 Skate Parks – 2  
 The Tulsa Zoo – 1  
 Picnic Shelters – 88  
 Community Centers – 8

## LIBRARY

Locations – 24  
 Bookmobile – 3  
     Imagination Station  
     Reading Roadshow  
     Bookmobile  
 Outreach Services  
 Adult Literacy Classes

## PUBLIC TRANSIT

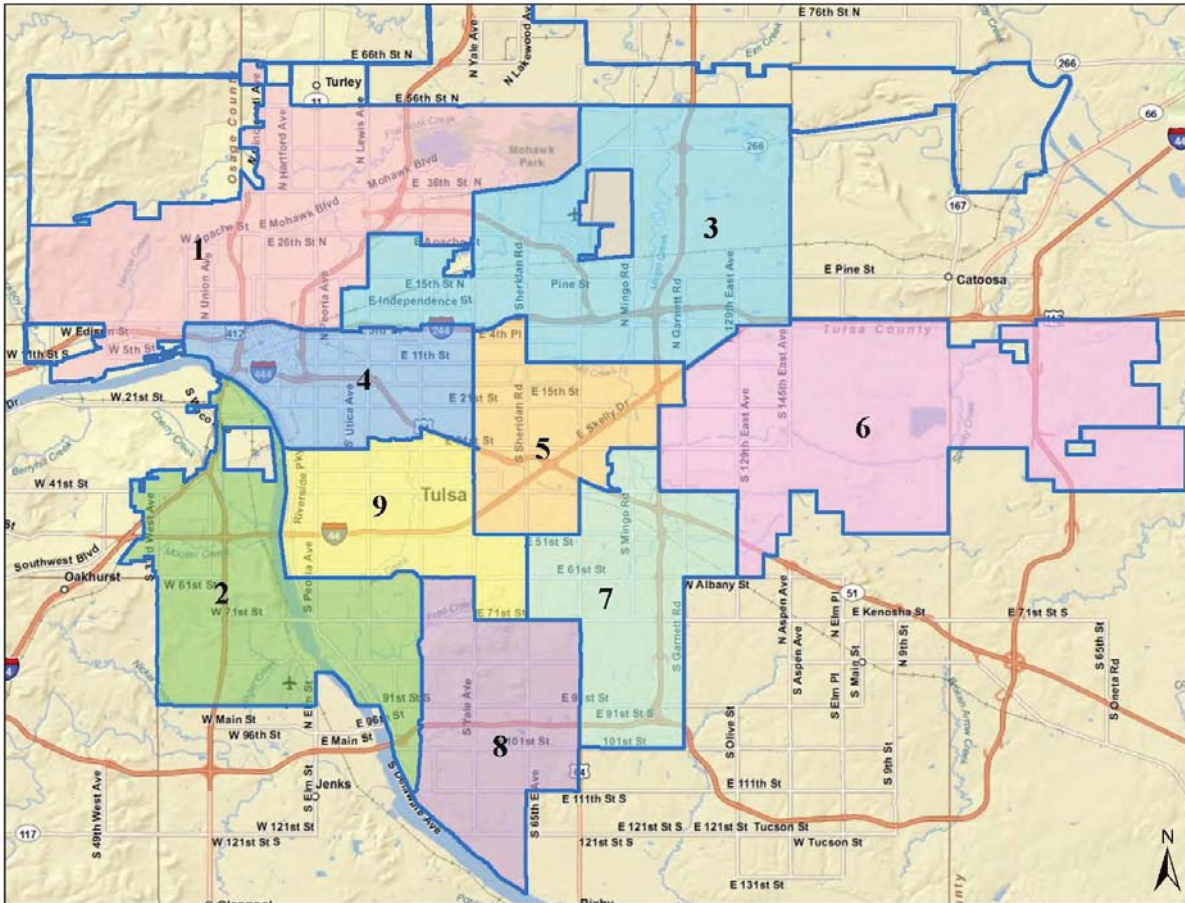
Routes - 27  
 Transit buses – 63  
 Lift Program Vans – 47  
 Ambulatory Vans -1



Gilcrease Museum Entrance



## 2011 Election District Map

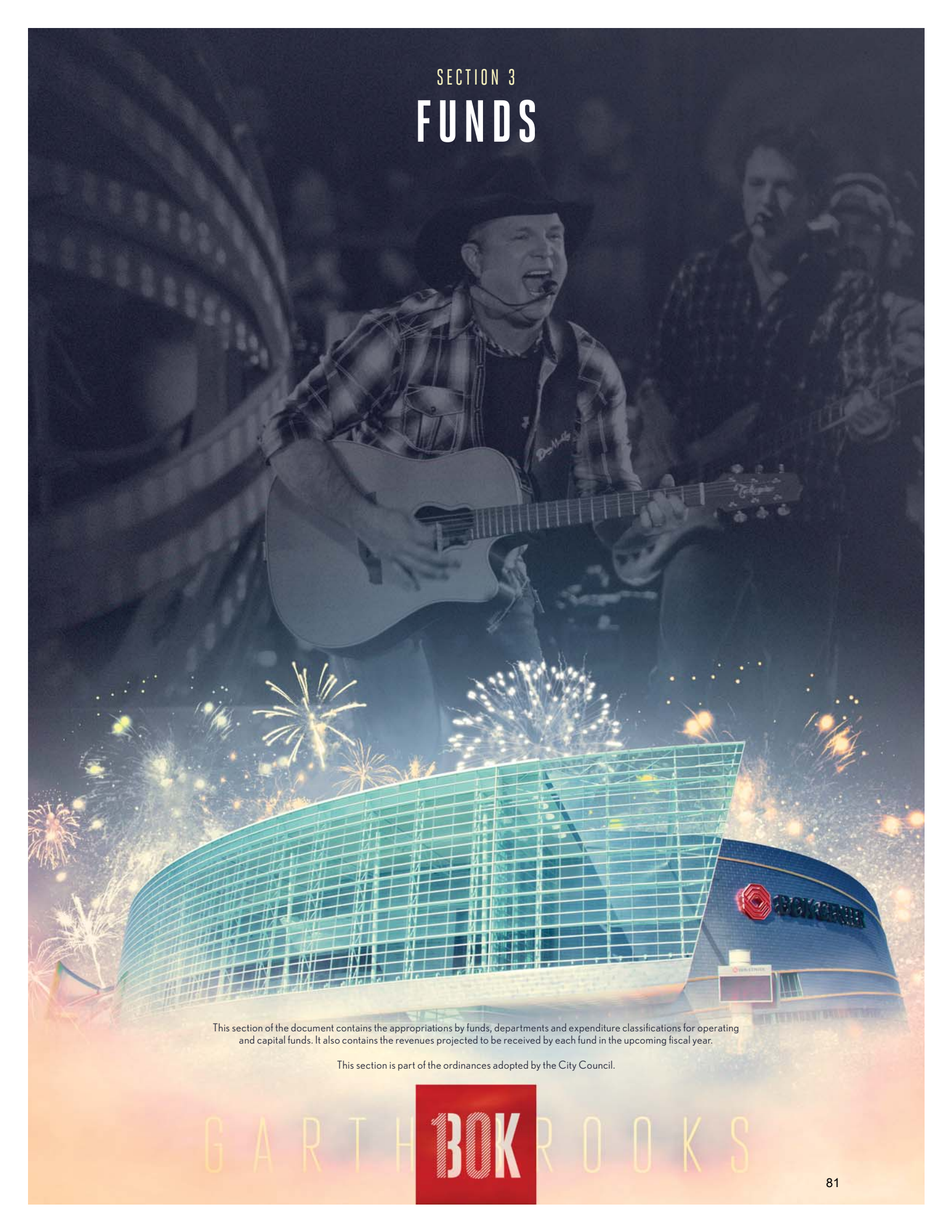


### CORPORATE BOUNDARIES WITH COUNCIL DISTRICTS

Districts per the City of Tulsa 2011 Election District Commission based on 2010 Census Data. Adopted June 10, 2011.



SECTION 3  
**FUNDS**



This section of the document contains the appropriations by funds, departments and expenditure classifications for operating and capital funds. It also contains the revenues projected to be received by each fund in the upcoming fiscal year.

This section is part of the ordinances adopted by the City Council.



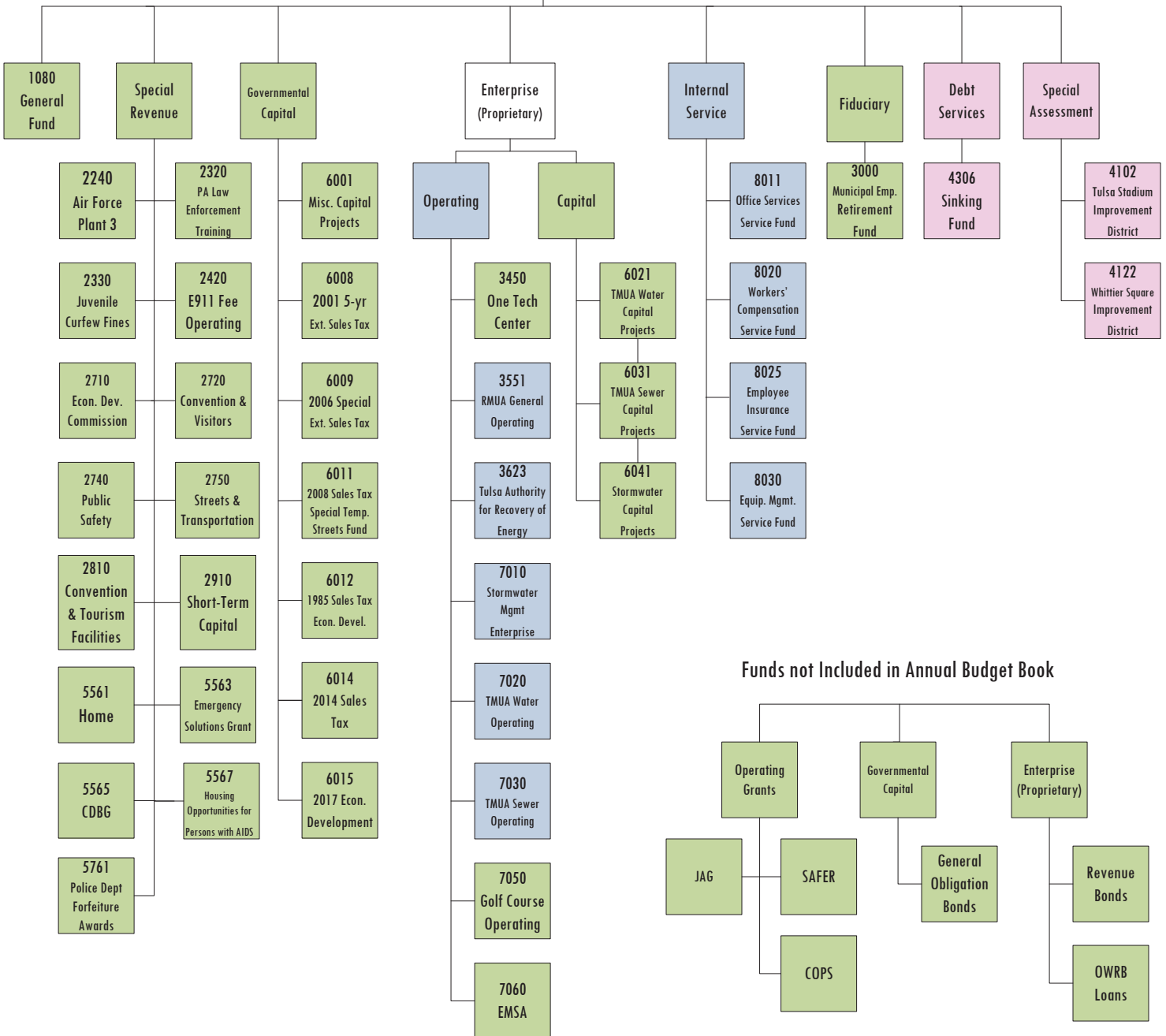
# City of Tulsa

## Fund Structure

### By Budgetary Basis



#### Funds Included in Annual Budget Book



- Accrual Basis
  - Cash Basis
  - Modified Accrual Basis
- (See explanation on next page)

### **WHAT IS "BUDGETARY BASIS"?**

Budgetary Basis refers to the basis of accounting used to estimate financing sources and uses in the budget.

**Cash Basis** indicates transactions are recognized only when cash is increased or decreased;

**Accrual Basis** indicates revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time);

**Modified Accrual Basis** indicates expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred, and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

 Cash Basis    Accrual Basis    Modified Accrual Basis

Refers to chart colors on the previous page.

### **BUDGET METHODS**

The budgets of general government type funds (General Fund, Special Revenue Funds, Governmental and Enterprise Capital Funds, Fiduciary Funds, and three enterprise funds) are prepared on a cash basis. This indicates transactions are recognized only when cash is increased or decreased. Revenue estimates and expenditures are made based on actual cash to be received and expended in the upcoming fiscal year. Encumbrances are used when calculating fund balance and cash is reserved to ensure revenue for future payments.

Most Operating Enterprise Funds and Internal Service Funds are budgeted on an accrual basis. Revenues are recorded when they are earned, whether or not cash is received at the time. Expenditures are recorded when goods and services are received, whether cash disbursements are made at the time or not. The Capital Enterprise Funds are budgeted on a cash basis as noted above.

Budgets for the Debt Service and Special Assessments funds are prepared on a modified accrual basis. Expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred. Revenues are accrued to reflect the taxes levied and revenue earned.

None of the Funds' budgets include appropriations for vested compensated absences or depreciation. Some appropriations related to debt service reflect money being transferred to trustee banks on a monthly basis to meet semi-annual and/or annual principal and interest payments. As the actual principal and interest payment dates are not related to the city's fiscal year, there will be a difference in debt service expense in the budget and what is reported on annual financial statements. Also in some instances, bond reserves and interest earnings at the trustee bank will be used to meet debt obligations and these resources are not reflected in the budget.

### **ACCOUNTING METHODS**

The Comprehensive Annual Financial Report (CAFR) shows the status of the city's finances on the basis of "generally accepted accounting principles" (GAAP).

Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a Budget basis. In other words it is a "balance sheet" entry and is not reflected as expenditure in the CAFR.

General staff and administrative charges are recognized as direct expenses of the Enterprise Funds on a GAAP basis as opposed to being recognized as operating transfers into the General Fund from the Enterprise Funds on the Budget basis.

Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP basis) as opposed to being expended when paid (Budget basis).

Depreciation expenses are recorded on a GAAP basis. They are not budgeted in any governmental or proprietary fund.

Capital outlays within the Enterprise Funds are recorded as assets on a GAAP basis and expenditures on a Budget basis.

### **MUNICIPAL BUDGET ACT FUNDS NOT INCLUDED IN THE ANNUAL BUDGET DOCUMENT**

The City of Tulsa does not include all of the funds subject to the Municipal Budget Act in its Annual Budget document. Some revenues, such as General Obligation and Revenue Bonds, Community Development and Local Law Enforcement Block Grants, Homeland Security Grants, and State Loans are received in the middle months of the fiscal year and not enough information is available to estimate appropriations in a reasonable manner. The appropriation of these monies is managed by budget amendment during the year after bonds are closed or grant agreements signed. The operating funds not included in the Annual Budget Book are equal to about two percent of the City's annual operating budget.

# GENERAL FUND

FY 2017-2018 & FY 2018-2019



## **OVERVIEW**

The General Fund (GF) serves as the primary operating fund for the City of Tulsa. It is the largest City fund in terms of revenues and expenditures. GF resources may be used to pay for any service the City has legal authority to provide under its charter and state laws.

## **BUDGET SUMMARY and FUND BALANCE**

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard had no effect on the total amount reported as fund balance, it did fundamentally alter the categories and terminology used to present that amount on a governmental fund balance sheet. The unassigned fund balance is the net resources available in the GF after reserving for appropriations and encumbrances. The committed fund balance is a self-imposed limitation on funds, therefore, the emergency operating reserve is now designated as committed fund balance. With the adoption of this budget the City Council is officially committing these monies to the emergency operating reserve. It is also committing resources for a trust fund to address the City's Other Post Employment Benefits liability (OPEB). Additionally, a \$2 million allocation to the City's Economic Stabilization Reserve made in FY13 is reserved by a charter provision.

In FY16, revenues under performed by \$8.9 million and the General Fund (GF) ended the year with \$5.0 million in unassigned fund balance. This is largely the result of declining sales and use tax collections and Paving Cut Repair reimbursements. The effects of the oil market have dampened growth prospects in the Tulsa area for FY16. This will continue through FY17. To balance the budget in FY16, the City made reductions within the GF of \$8.4 million and instituted a hiring freeze. The City expects service levels to remain at these reduced levels thru FY19. The measures taken during FY16 to reduce expenditures have allowed the City to maintain the emergency operating reserve at 6.4%.

## **REVENUE**

FY18 GF revenues are projected to be \$268.9 million. This is .6 percent more than the FY17 Original Budget and is largely due to use tax revenues. The GF will benefit from an increase in Fee in lieu of tax revenues that reflect utility rate increases of 4% Water, 9% Sewer, and 9% Stormwater rate and will also benefit from the dissolution of the Brady Tax Increment Financing District (TIF) providing an additional \$200,000 to the GF in FY18.

## **EXPENDITURES**

The FY18 GF budget is \$269.4 million. The allocations between Personal Services, Materials and Supplies, and Other Services and Charges remain close to historical values. They make up 76 percent, 2 percent, and 20 percent of the FY18 GF budget, respectively. Personal Services and Materials and Supplies will see 1.4 and 5.7 percent increases, respectively. Other Services will see 2.1 percent reduction.

Budgeted revenues and expenditures are balanced in FY18 if one time items are removed. Expenditures largely reflect the FY18 Plan developed with the FY17 Adopted Budget. The primary exception is management's desire to address compensation issues. The FY18 budget includes performance increases for eligible sworn and non-sworn personnel that had an impact of \$3.1 million. The employer's contribution for health benefits is expected to increase by 10 percent starting in January 2018. That half year increase reflects a \$1 million impact in the budget. To address pension liability changes and required funding levels for the Municipal Employees Retirement Plan (MERP), the employers contribution rate was increased from 11.5 percent to 15.5 percent, which had a \$2.0 million impact. Workers compensation premiums were reduced by 17.5 percent to match expected experience levels and reduced the GF by \$ 0.8 million. Changing the attrition assumption from 1 percent to 2 percent saved \$ 0.6 million.

The Public Safety program's appropriations supporting the Police, Fire, Municipal Court, and Emergency Management, account for 61 percent of the FY18 budget. The Administrative and Support Services category represents approximately 15 percent of the FY18 budget. Public Works and Transportation will receive the third largest allocation at 10 percent of the budget. Cultural and Recreational activities will be allocated 8 percent of FY18 resources. The City's Economic Development and Neighborhood Services functions will consume 4 percent of the FY18 budget and the remaining 2 percent will be transferred to other funds.

The Police and Fire Departments' total allocations are increasing in FY18 by 0.4 and 0.1 percent, respectively. In FY18, Police academies of fifty (50) are funded and Fire Department service levels will be supported by the addition of fifteen (15) cadets. To bolster service levels in Police and Fire the Public Safety Tax will fund academies of forty (40) and twenty (20) cadets, respectively in FY18.

Cultural and Recreational programs will be impacted by 3.5 percent increase from the original FY17 budget in FY18. The majority of these increases are related to compensation changes and a Gilcrease Museum management service contract cost that will increase by 2.1 percent.

Social and Economic Development program allocations are increasing by 5.0 percent in FY18. The increase is primarily due to compensation changes noted above.

Public Works and Transportation will be reduced by 3.2 percent in FY18. Streets and Stormwater has reduced anticipated expenses for pavement repairs related to waterline breaks and other paving cuts.

The Administrative and Support Services program's allocations are increasing by 4.6 percent. Compensation changes noted above reflect the major reason for the increase. The Finance Department compensation increase also reflects implementation personnel funded from a replacement financial system capital project and are scheduled to return to GF funding in FY18.

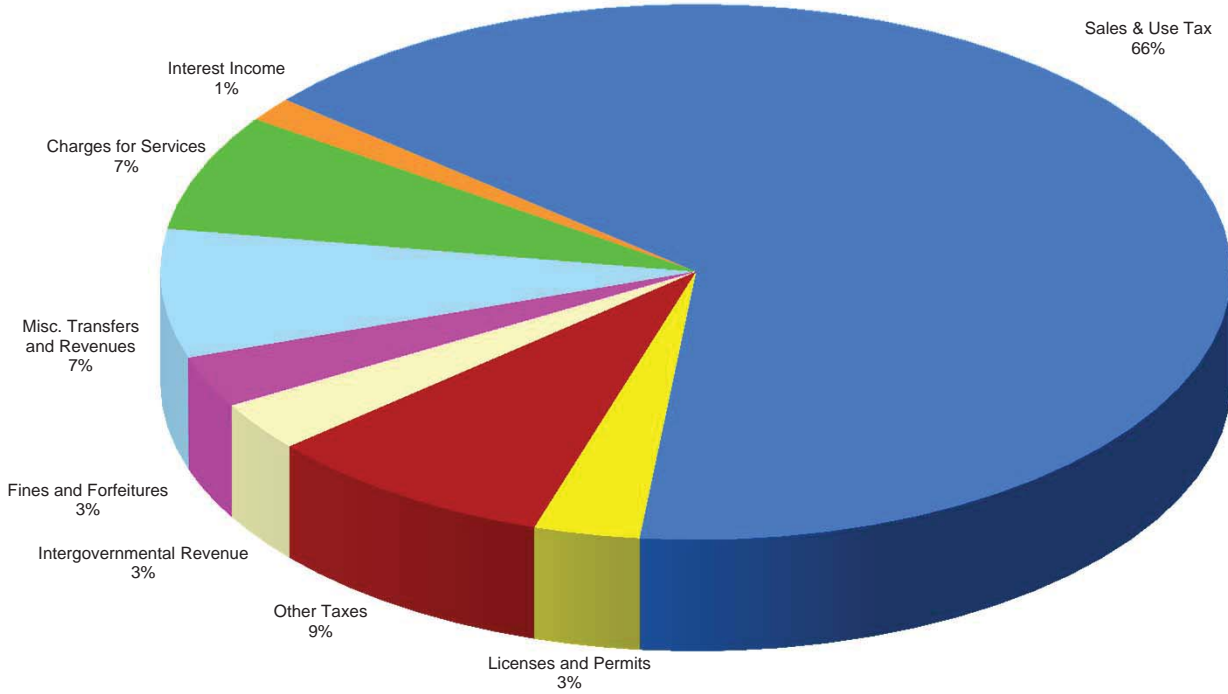
Transfers out will decrease by 0.7 percent in FY18 as a result of reduced support to the One Technology Building Fund due to higher building lease revenue within that fund.

**ANNUAL RESOURCES AND OUTLAYS**

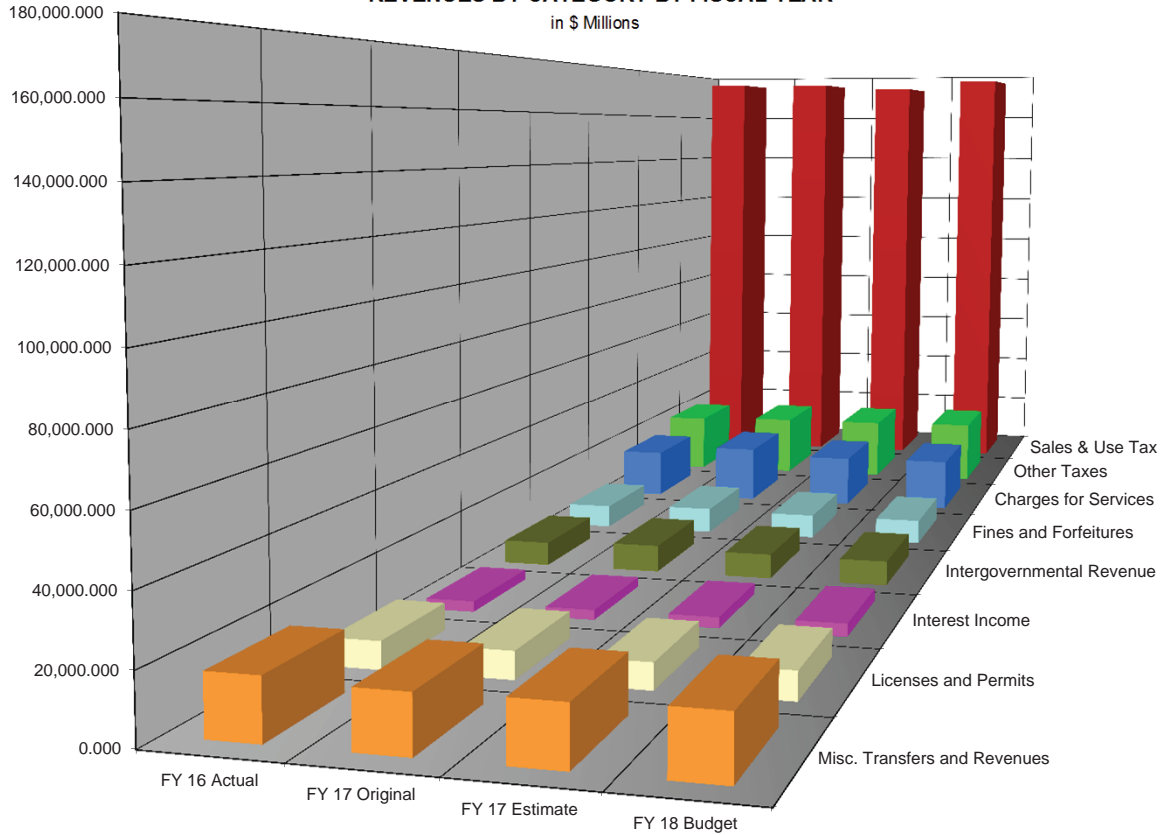
(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 245,686	\$ 250,791	\$ 245,240	\$ 251,063	2.4%	\$ 252,846
Transfers In	17,683	16,531	17,089	18,044	5.6%	19,050
<b>Total Resources</b>	<b>263,369</b>	<b>267,322</b>	<b>262,329</b>	<b>269,107</b>	2.6%	<b>271,896</b>
<b>Annual Outlays</b>						
Budget	260,462	261,917	258,823	263,913	2.0%	266,748
Transfers Out	5,717	5,566	5,566	5,529	-0.7%	5,097
<b>Total Outlays</b>	<b>266,179</b>	<b>267,483</b>	<b>264,389</b>	<b>269,442</b>	1.9%	<b>271,845</b>
<b>Annual Resources Less Annual Outlays</b>	<b>\$ (2,810)</b>	<b>\$ (161)</b>	<b>\$ (2,060)</b>	<b>\$ (335)</b>		<b>\$ 51</b>
	<b>FUND BALANCE</b>					
<b>Fund Balance</b>						
Beginning Unassigned Fund Balance	29,444	24,949	26,634	24,574		24,239
Addition to/(Use of)	(2,810)	(161)	(2,060)	(335)		51
<b>Total</b>	<b>26,634</b>	<b>24,788</b>	<b>24,574</b>	<b>24,239</b>		<b>24,290</b>
Economic Stabilization Reserve	2,000	2,000	2,000	2,000		2,000
Committed Fund Balance For OPEB	2,560	2,560	2,560	2,560		2,560
Committed Fund Balance (6.39 percent Operating Reserve)	17,021	17,082	17,021	17,196		17,755
<b>Ending Unassigned Fund Balance</b>	<b>\$ 5,053</b>	<b>\$ 3,146</b>	<b>\$ 2,993</b>	<b>\$ 2,483</b>		<b>\$ 1,975</b>

**REVENUE ESTIMATES BY CATEGORY FY 17**

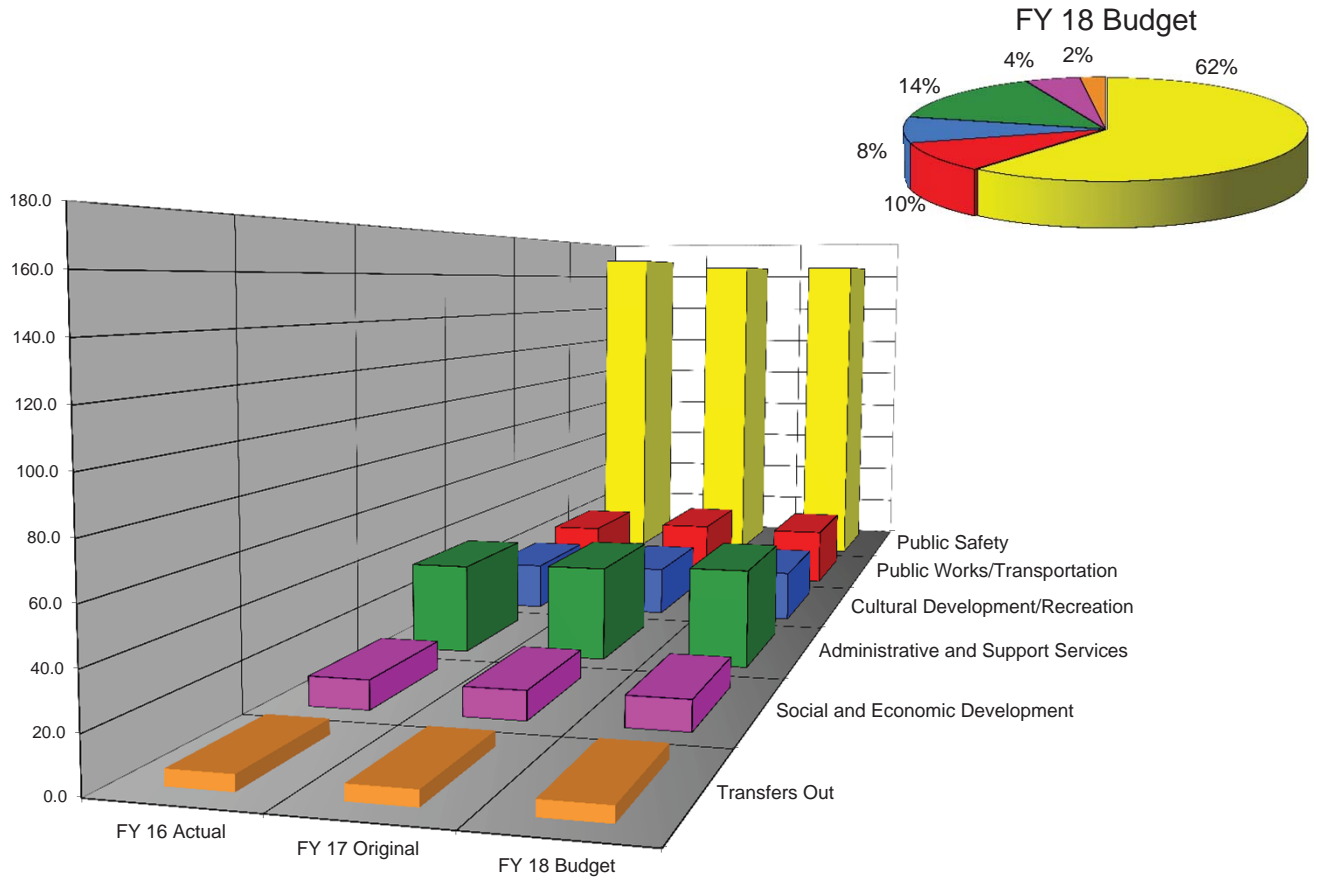


**REVENUES BY CATEGORY BY FISCAL YEAR**



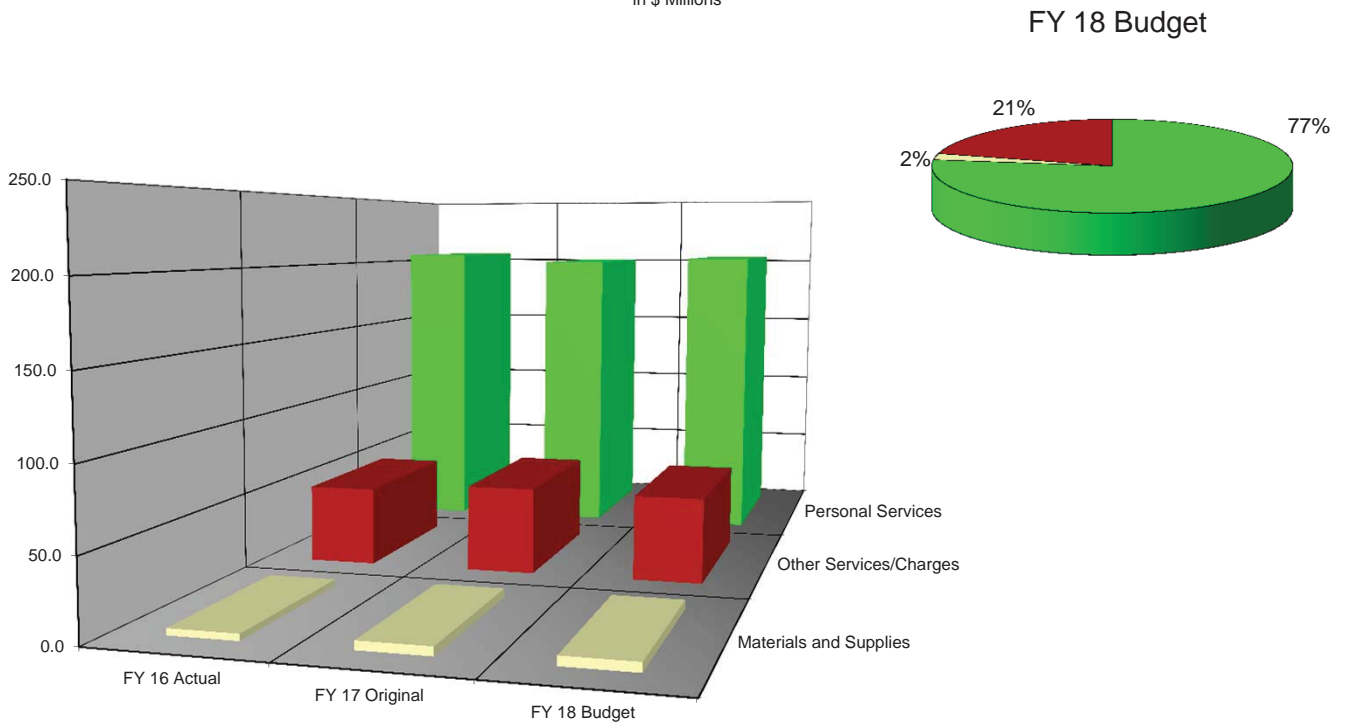
**EXPENDITURES/BUDGET BY CATEGORY BY FISCAL YEAR**

in \$ Millions



**EXPENDITURES/BUDGET BY ACCOUNT GROUP BY FISCAL YEAR**

in \$ Millions





## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>■ TAXES</b>						
<b>SALES</b>	\$ 151,577	\$ 151,735	\$ 150,262	\$ 150,286	0.0%	\$ 151,298
<b>USE</b>	23,640	23,321	22,749	26,170	15.0%	26,345
<b>FRANCHISE FEES</b>						
Oklahoma Natural Gas	3,253	3,700	3,925	4,100	4.5%	4,100
Public Service	8,389	8,504	8,661	8,700	0.5%	8,700
Cox Communications	5,427	5,533	5,272	5,300	0.5%	5,300
Right of Way Occupancy Fee	4,972	5,212	5,212	5,500	5.5%	5,500
<b>TOTAL FRANCHISE</b>	<b>22,041</b>	<b>22,949</b>	<b>23,070</b>	<b>23,600</b>	<b>2.3%</b>	<b>23,600</b>
<b>HOTEL/MOTEL TAXES</b>	150	151	146	147	0.7%	147
<b>TOTAL ALL TAXES</b>	<b>197,408</b>	<b>198,156</b>	<b>196,227</b>	<b>200,203</b>	<b>2.0%</b>	<b>201,390</b>
<b>■ LICENSES AND PERMITS</b>						
<b>BUSINESS LICENSES</b>	1,401	1,330	1,234	1,334	8.1%	1,334
<b>NON-BUSINESS LICENSES AND PERMITS</b>						
Bldg Inspections-Residential	914	896	854	930	8.9%	930
Bldg Inspections-Commercial	2,013	2,085	1,789	2,054	14.8%	2,275
Electrical Inspections	531	480	532	545	2.4%	545
Mechanical Inspections	530	526	571	570	-0.2%	570
Other Non-Business	3,008	3,025	2,991	3,160	5.7%	3,160
<b>Total Non-Business</b>	<b>6,996</b>	<b>7,012</b>	<b>6,737</b>	<b>7,259</b>	<b>7.7%</b>	<b>7,480</b>
<b>TOTAL ALL LICENSES/PERMITS</b>	<b>8,397</b>	<b>8,342</b>	<b>7,971</b>	<b>8,593</b>	<b>7.8%</b>	<b>8,814</b>
<b>■ INTRGVRNMNTL REVENUE</b>						
<b>GRANTS AND REIMBURSEMENTS</b>	678	1,618	1,057	860	-18.6%	860
<b>SHARED REVENUE</b>						
Liquor Tax Apportionment	685	689	723	720	-0.4%	720
Gasoline Tax	783	765	767	766	-0.1%	766
Tobacco Tax	2,817	2,898	2,802	2,844	1.5%	2,844
Vehicle License	2,898	2,993	2,805	2,846	1.5%	2,846
<b>Total Shared Revenue</b>	<b>7,183</b>	<b>7,345</b>	<b>7,097</b>	<b>7,176</b>	<b>1.1%</b>	<b>7,176</b>
<b>TOTAL ALL INTRGVRNMNTL</b>	<b>7,861</b>	<b>8,963</b>	<b>8,154</b>	<b>8,036</b>	<b>-1.4%</b>	<b>8,036</b>
<b>■ CHARGES FOR SERVICES</b>						
<b>GENERAL GOVERNMENT</b>						
Airport Direct Cost for Support Services	102	50	50	51	2.0%	51
TARE Direct Cost for Support Services	636	629	629	593	-5.7%	593
Water Direct Cost for Support Services	3,049	3,281	3,281	3,143	-4.2%	3,143
Sewer Direct Cost for Support Services	2,446	2,599	2,599	2,573	-1.0%	2,573
Stormwater Direct Cost for Support Services	976	1,061	1,061	1,024	-3.5%	1,024
Other General Government	507	525	529	525	-0.8%	525
<b>TOTAL GENERAL GOVERNMENT</b>	<b>7,716</b>	<b>8,145</b>	<b>8,149</b>	<b>7,909</b>	<b>-2.9%</b>	<b>7,909</b>
<b>PUBLIC SAFETY</b>						
Code Enforcement	276	1,300	1,368	1,300	-5.0%	1,300
Airport Fire Reimbursement	1,921	1,600	1,583	1,700	7.4%	1,700
Other Public Safety	887	700	743	775	4.3%	775
<b>TOTAL PUBLIC SAFETY</b>	<b>3,084</b>	<b>3,600</b>	<b>3,694</b>	<b>3,775</b>	<b>2.2%</b>	<b>3,775</b>
<b>CULTURE AND RECREATION</b>						
Performing Arts Center	1,650	1,705	1,609	1,468	-8.8%	1,468
Miscellaneous Park Revenue	820	700	705	716	1.6%	716
<b>TOTAL CULTURE/RECREATION</b>	<b>2,470</b>	<b>2,405</b>	<b>2,314</b>	<b>2,184</b>	<b>-5.6%</b>	<b>2,184</b>

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>STREETS AND HIGHWAYS</b>						
Paving Cut Repair	\$ 3,795	\$ 6,046	\$ 3,913	\$ 4,575	16.9%	\$ 4,575
Parking Meters	514	480	480	480	0.0%	480
<b>TOTAL STREETS/ HIGHWAYS</b>	<b>4,309</b>	<b>6,526</b>	<b>4,393</b>	<b>5,055</b>	<b>15.1%</b>	<b>5,055</b>
<b>TOTAL ALL SERVICES</b>	<b>17,579</b>	<b>20,676</b>	<b>18,550</b>	<b>18,923</b>	<b>2.0%</b>	<b>18,923</b>
■ <b>FINES AND FORFEITURES</b>	<b>7,878</b>	<b>8,800</b>	<b>8,297</b>	<b>8,338</b>	<b>0.5%</b>	<b>8,338</b>
■ <b>MISCELLANEOUS REVENUE</b>	<b>3,249</b>	<b>2,771</b>	<b>2,650</b>	<b>2,941</b>	<b>11.0%</b>	<b>2,941</b>
■ <b>INTEREST INCOME</b>	<b>3,314</b>	<b>3,081</b>	<b>3,391</b>	<b>4,029</b>	<b>18.8%</b>	<b>4,404</b>
<b>TOTAL REVENUE</b>	<b>245,686</b>	<b>250,789</b>	<b>245,240</b>	<b>251,063</b>	<b>2.4%</b>	<b>252,846</b>
■ <b>TRANSFERS IN</b>						
Blue Dome District	334	0	0	0	N/A	0
EMSA	650	650	650	650	0.0%	650
TPACT	75	75	75	75	0.0%	75
TPA General Operating Fund	211	210	210	210	0.0%	210
TDA Operating Fund	711	80	227	80	-64.8%	80
TARE Fund	1,613	1,555	1,536	1,633	6.3%	1,633
Stormwater Fund	1,653	1,639	1,623	1,791	10.4%	1,953
Water Fund	6,692	6,418	6,840	6,982	2.1%	7,261
Sewer Fund	5,744	5,904	5,928	6,623	11.7%	7,188
<b>TOTAL TRANSFERS IN</b>	<b>17,683</b>	<b>16,531</b>	<b>17,089</b>	<b>18,044</b>	<b>5.6%</b>	<b>19,050</b>
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 263,369</b>	<b>\$ 267,320</b>	<b>\$ 262,329</b>	<b>\$ 269,107</b>	<b>2.6%</b>	<b>\$ 271,896</b>

# ANNUAL OUTLAYS

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>BUDGET (Expenditures or appropriations)</b>					
<b>■ PUBLIC SAFETY AND PROTECTION</b>					
<b><u>Municipal Court</u></b>					
Personal Services	\$ 2,107	\$ 2,048	\$ 2,121	3.6%	\$ 2,144
Materials and Supplies	13	26	26	0.0%	40
Other Services/Charges	853	821	153	-81.4%	153
<b>Total</b>	<b>2,973</b>	<b>2,895</b>	<b>2,300</b>	<b>-20.6%</b>	<b>2,337</b>
<b><u>Police</u></b>					
Personal Services	87,288	84,590	83,532	-1.3%	84,575
Materials and Supplies	1,090	1,451	1,827	25.9%	1,604
Other Services/Charges	6,057	6,912	7,943	14.9%	8,057
<b>Total</b>	<b>94,435</b>	<b>92,953</b>	<b>93,302</b>	<b>0.4%</b>	<b>94,236</b>
<b><u>Fire</u></b>					
Personal Services	67,097	64,205	64,333	0.2%	65,813
Materials and Supplies	916	1,201	1,153	-4.0%	1,228
Other Services/Charges	3,482	3,550	3,555	0.1%	3,555
<b>Total</b>	<b>71,495</b>	<b>68,956</b>	<b>69,041</b>	<b>0.1%</b>	<b>70,596</b>
<b><u>Emergency Management</u></b>					
Other Services/Charges	136	144	140	-2.8%	140
<b>Total</b>	<b>136</b>	<b>144</b>	<b>140</b>	<b>-2.8%</b>	<b>140</b>
<b>Total Public Safety and Protection</b>	<b>169,039</b>	<b>164,948</b>	<b>164,783</b>	<b>-0.1%</b>	<b>167,309</b>
<b>■ CULTURAL DEVELOPMENT AND RECREATION</b>					
<b><u>Park and Recreation</u></b>					
Personal Services	5,241	5,460	5,831	6.8%	5,909
Materials and Supplies	557	656	656	0.0%	661
Other Services/Charges	8,737	8,964	9,206	2.7%	9,131
<b>Total</b>	<b>14,535</b>	<b>15,080</b>	<b>15,693</b>	<b>4.1%</b>	<b>15,701</b>
<b><u>Gilcrease Museum</u></b>					
Other Services/Charges	2,982	3,003	3,067	2.1%	3,100
<b>Total</b>	<b>2,982</b>	<b>3,003</b>	<b>3,067</b>	<b>2.1%</b>	<b>3,100</b>
<b><u>Performing Arts Center</u></b>					
Personal Services	1,447	1,494	1,566	4.8%	1,588
Materials and Supplies	49	61	61	0.0%	61
Other Services/Charges	384	486	450	-7.4%	450
<b>Total</b>	<b>1,880</b>	<b>2,041</b>	<b>2,077</b>	<b>1.8%</b>	<b>2,099</b>
<b><u>River Parks</u></b>					
Other Services/Charges	583	639	646	1.1%	646
<b>Total</b>	<b>583</b>	<b>639</b>	<b>646</b>	<b>1.1%</b>	<b>646</b>
<b>Total Cultural Development &amp; Recreation</b>	<b>19,980</b>	<b>20,763</b>	<b>21,483</b>	<b>3.5%</b>	<b>21,546</b>
<b>■ SOCIAL AND ECONOMIC DEVELOPMENT</b>					
<b><u>Mayor's Office of Economic Development</u></b>					
Personal Services	618	321	435	35.4%	440
Materials and Supplies	2	7	2	-71.4%	7
Other Services/Charges	118	7	7	0.0%	7
<b>Total</b>	<b>738</b>	<b>335</b>	<b>444</b>	<b>32.5%</b>	<b>454</b>
<b><u>Working in Neighborhoods</u></b>					
Personal Services	3,134	3,235	3,465	7.1%	3,517
Materials and Supplies	229	272	255	-6.2%	255
Other Services/Charges	1,191	1,159	1,179	1.7%	1,174
<b>Total</b>	<b>4,555</b>	<b>4,666</b>	<b>4,899</b>	<b>5.0%</b>	<b>4,946</b>
<b><u>Planning &amp; Development</u></b>					
Personal Services	5,750	5,792	6,047	4.4%	6,154
Materials and Supplies	46	58	48	-17.2%	49
Other Services/Charges	310	345	317	-8.1%	318
<b>Total</b>	<b>6,106</b>	<b>6,195</b>	<b>6,412</b>	<b>3.5%</b>	<b>6,521</b>
<b>Total Social &amp; Economic Development</b>	<b>11,399</b>	<b>11,196</b>	<b>11,755</b>	<b>5.0%</b>	<b>11,921</b>

	<b>FY 16 ORIGINAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>PERCENT DIFF FROM FY 17 ORIG</b>	<b>FY 19 FINANCIAL PLAN</b>
<b>■ PUBLIC WORKS AND TRANSPORTATION</b>					
<b><u>Engineering Services</u></b>					
Personal Services	\$ 2,935	\$ 3,102	\$ 3,406	9.8%	\$ 3,454
Materials and Supplies	12	36	62	72.2%	62
Other Services/Charges	269	300	333	11.0%	333
<b>Total</b>	<b>3,216</b>	<b>3,438</b>	<b>3,801</b>	<b>10.6%</b>	<b>3,849</b>
<b><u>Streets and Stormwater</u></b>					
Personal Services	5,006	5,028	5,220	3.8%	5,286
Materials and Supplies	519	682	646	-5.3%	711
Other Services/Charges	7,604	10,349	8,869	-14.3%	8,850
<b>Total</b>	<b>13,129</b>	<b>16,059</b>	<b>14,735</b>	<b>-8.2%</b>	<b>14,847</b>
<b><u>Tulsa Transit</u></b>					
Other Services/Charges	7,238	7,344	7,442	1.3%	7,442
<b>Total</b>	<b>7,238</b>	<b>7,344</b>	<b>7,442</b>	<b>1.3%</b>	<b>7,442</b>
<b>Total Public Works &amp; Transportation</b>	<b>23,583</b>	<b>26,841</b>	<b>25,978</b>	<b>-3.2%</b>	<b>26,138</b>
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>					
<b><u>Mayor's Office</u></b>					
Personal Services	777	1,112	1,338	20.3%	1,344
Materials and Supplies	3	18	9	-50.0%	11
Other Services/Charges	144	132	111	-15.9%	130
<b>Total</b>	<b>925</b>	<b>1,262</b>	<b>1,458</b>	<b>15.5%</b>	<b>1,485</b>
<b><u>City Auditor</u></b>					
Personal Services	960	1,062	1,079	1.6%	1,091
Materials and Supplies	4	10	40	300.0%	10
Other Services/Charges	72	50	69	38.0%	49
<b>Total</b>	<b>1,036</b>	<b>1,122</b>	<b>1,188</b>	<b>5.9%</b>	<b>1,150</b>
<b><u>City Council</u></b>					
Personal Services	1,100	1,163	1,134	-2.5%	1,147
Materials and Supplies	17	12	12	0.0%	17
Other Services/Charges	67	74	65	-12.2%	65
<b>Total</b>	<b>1,184</b>	<b>1,249</b>	<b>1,211</b>	<b>-3.0%</b>	<b>1,229</b>
<b><u>Mayor's Office of Human Rights</u></b>					
Personal Services	404	468	492	5.1%	499
Materials and Supplies	1	6	4	-33.3%	4
Other Services/Charges	6	16	16	0.0%	17
<b>Total</b>	<b>411</b>	<b>490</b>	<b>512</b>	<b>4.5%</b>	<b>520</b>
<b><u>Legal</u></b>					
Personal Services	2,972	3,319	3,550	7.0%	3,597
Materials and Supplies	77	76	81	6.6%	81
Other Services/Charges	254	238	246	3.4%	246
<b>Total</b>	<b>3,303</b>	<b>3,633</b>	<b>3,877</b>	<b>6.7%</b>	<b>3,924</b>
<b><u>Human Resources</u></b>					
Personal Services	2,717	2,677	2,903	8.4%	2,940
Materials and Supplies	96	112	115	2.7%	125
Other Services/Charges	503	865	783	-9.5%	783
<b>Total</b>	<b>3,315</b>	<b>3,654</b>	<b>3,801</b>	<b>4.0%</b>	<b>3,848</b>
<b><u>General Government</u></b>					
Other Services/Charges	2,075	2,700	2,383	-11.7%	2,399
<b>Total</b>	<b>2,075</b>	<b>2,700</b>	<b>2,383</b>	<b>-11.7%</b>	<b>2,399</b>
<b><u>INCOG</u></b>					
Other Services/Charges	978	951	1,006	5.8%	1,006
<b>Total</b>	<b>978</b>	<b>951</b>	<b>1,006</b>	<b>5.8%</b>	<b>1,006</b>

	FY 16 ORIGINAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF FROM FY 17 ORIG	FY 19 FINANCIAL PLAN
<b>Finance</b>					
Personal Services	\$ 6,305	\$ 5,653	\$ 6,365	12.6%	\$ 6,247
Materials and Supplies	46	73	66	-9.6%	66
Other Services/Charges	1,636	2,039	2,063	1.2%	2,072
<b>Total</b>	<b>7,987</b>	<b>7,765</b>	<b>8,494</b>	<b>9.4%</b>	<b>8,385</b>
<b>Information Technology</b>					
Personal Services	7,137	7,271	7,781	7.0%	7,493
Materials and Supplies	112	315	308	-2.2%	317
Other Services/Charges	3,098	2,782	2,744	-1.4%	2,768
<b>Total</b>	<b>10,347</b>	<b>10,368</b>	<b>10,833</b>	<b>4.5%</b>	<b>10,578</b>
<b>Customer Care</b>					
Personal Services	267	389	476	22.4%	483
Materials and Supplies	2	5	3	-40.0%	3
Other Services/Charges	49	13	15	15.4%	15
<b>Total</b>	<b>317</b>	<b>407</b>	<b>494</b>	<b>21.4%</b>	<b>501</b>
<b>Communications</b>					
Personal Services	593	519	530	2.1%	538
Materials and Supplies	8	13	20	53.8%	12
Other Services/Charges	9	21	21	0.0%	21
<b>Total</b>	<b>610</b>	<b>553</b>	<b>571</b>	<b>3.3%</b>	<b>571</b>
<b>Asset Management</b>					
Personal Services	1,743	1,722	1,871	8.7%	1,901
Materials and Supplies	353	336	339	0.9%	347
Other Services/Charges	1,874	1,957	1,876	-4.1%	1,990
<b>Total</b>	<b>3,970</b>	<b>4,015</b>	<b>4,086</b>	<b>1.8%</b>	<b>4,238</b>
<b>Total Administrative &amp; Support Services</b>	<b>36,460</b>	<b>38,169</b>	<b>39,914</b>	<b>4.6%</b>	<b>39,834</b>
<b>TOTAL BUDGET (Expenditures or appropriations)</b>	<b>\$ 260,462</b>	<b>\$ 261,917</b>	<b>\$ 263,913</b>	<b>0.8%</b>	<b>\$ 266,748</b>

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>TRANSFERS OUT</b>					
<b>Fund # Name</b>					
3450 One Technology Building	\$ 5,069	\$ 5,138	\$ 5,101	-0.7%	\$ 4,669
4122 Whittier Square Improvement District	10	10	10	0.0%	10
5317 Community Oriented Policing Services	145	0	0	N/A	0
5565 CDBG	343	343	343	0.0%	343
7050 Golf Course Operating Fund	150	75	75	0.0%	75
<b>TOTAL TRANSFERS OUT</b>	<b>5,717</b>	<b>5,566</b>	<b>5,529</b>	<b>-0.7%</b>	<b>5,097</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 266,178</b>	<b>\$ 267,483</b>	<b>\$ 269,442</b>	<b>0.7%</b>	<b>\$ 271,845</b>

## SUMMARY BY PROGRAM CATEGORY

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>PUBLIC SAFETY AND PROTECTION</b>					
Personal Services	\$ 156,493	\$ 150,843	\$ 149,986	-0.6%	\$ 152,532
Materials and Supplies	2,018	2,678	3,006	12.2%	2,872
Other Services/Charges	10,528	11,427	11,791	3.2%	11,905
<b>Total</b>	<b>169,039</b>	<b>164,948</b>	<b>164,783</b>	<b>-0.1%</b>	<b>167,309</b>
<b>CULTURAL DEVELOPMENT AND RECREATION</b>					
Personal Services	6,688	6,954	7,397	6.4%	7,497
Materials and Supplies	606	717	717	0.0%	722
Other Services/Charges	12,686	13,092	13,369	2.1%	13,327
<b>Total</b>	<b>19,980</b>	<b>20,763</b>	<b>21,483</b>	<b>3.5%</b>	<b>21,546</b>
<b>SOCIAL AND ECONOMIC DEVELOPMENT</b>					
Personal Services	9,502	9,348	9,947	6.4%	10,111
Materials and Supplies	277	337	305	-9.5%	311
Other Services/Charges	1,619	1,511	1,503	-0.5%	1,499
<b>Total</b>	<b>11,398</b>	<b>11,196</b>	<b>11,755</b>	<b>5.0%</b>	<b>11,921</b>
<b>PUBLIC WORKS AND TRANSPORTATION</b>					
Personal Services	7,941	8,130	8,626	6.1%	8,740
Materials and Supplies	531	718	708	-1.4%	773
Other Services/Charges	15,111	17,993	16,644	-7.5%	16,625
<b>Total</b>	<b>23,583</b>	<b>26,841</b>	<b>25,978</b>	<b>-3.2%</b>	<b>26,138</b>
<b>ADMINISTRATIVE AND SUPPORT SERVICES</b>					
Personal Services	24,975	25,355	27,519	8.5%	27,280
Materials and Supplies	720	976	997	2.2%	993
Other Services/Charges	10,765	11,838	11,398	-3.7%	11,561
<b>Total</b>	<b>36,460</b>	<b>38,169</b>	<b>39,914</b>	<b>4.6%</b>	<b>39,834</b>
<b>TRANSFERS</b>	5,717	5,566	5,529	-0.7%	5,097
<b>TOTAL OUTLAYS</b>	<b>\$ 266,177</b>	<b>\$ 267,483</b>	<b>\$ 269,442</b>	<b>0.7%</b>	<b>\$ 271,845</b>

## SUMMARY BY ACCOUNT CLASSIFICATION

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
PERSONAL SERVICES	\$ 205,599	\$ 200,630	\$ 203,475	1.4%	\$ 206,160
MATERIALS AND SUPPLIES	4,152	5,426	5,733	5.7%	5,671
OTHER SERVICES/CHARGES	50,710	55,861	54,705	-2.1%	54,917
TRANSFERS	5,717	5,566	5,529	-0.7%	5,097
<b>TOTAL OUTLAYS</b>	<b>\$ 266,177</b>	<b>\$ 267,483</b>	<b>\$ 269,442</b>	<b>0.7%</b>	<b>\$ 271,845</b>

# AIR FORCE PLANT 3 FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND

**2240**

SPECIAL REVENUE  
FUND BUDGETED  
ON A CASH BASIS

## OVERVIEW

In December 1993, McDonnell-Douglas announced the cessation of operations at the Air Force facility known as Air Force Plant 3 (AFP 3), whereupon the City of Tulsa proceeded to have the United States Air Force convey AFP 3 back to the City as intended when the City deeded the 338 acres to the U. S. Government in 1941. In addition to the land and improvements, the United States gave the City \$10 million to address environmental problems and make improvements to the facilities.

The Mayor's Office, the Chamber of Commerce, PSO, ONG, Asset Management, Legal, Airports and other agencies have worked together to make the property suitable for continued commercial use. The land and improved facilities have been leased to Spirit AeroSystems, Inc., (formerly Boeing Aircraft) and Navistar.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this Fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The FY18 budget will continue to provide for improvements to the facility.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 85	\$ 71	\$ 75	\$ 75	0.0%	\$ 75
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>85</b>	<b>71</b>	<b>75</b>	<b>75</b>	<b>0.0%</b>	<b>75</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	14	1,305	20	1,506	>500%	75
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>14</b>	<b>1,305</b>	<b>20</b>	<b>1,506</b>	<b>&gt;500%</b>	<b>75</b>
<b>Resources less Outlays</b>	<b>71</b>	<b>(1,234)</b>	<b>55</b>	<b>(1,431)</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	1,310	1,243	1,381	1,436		5
Addition to/(Use of)	71	(1,234)	55	(1,431)		0
End of Year	<b>\$ 1,381</b>	<b>\$ 9</b>	<b>\$ 1,436</b>	<b>\$ 5</b>		<b>\$ 5</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ CHARGES FOR SERVICES	\$ 56	\$ 58	\$ 59	\$ 58	-1.7%	\$ 58
■ INTEREST INCOME	15	13	16	17	6.2%	17
■ MISCELLANEOUS REVENUE	14	0	0	0	N/A	0
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 85</b>	<b>\$ 71</b>	<b>\$ 75</b>	<b>\$ 75</b>	<b>0.0%</b>	<b>\$ 75</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Asset Management</u>					
Other Services/Charges	\$ 14	\$ 20	\$ 20	0.0%	\$ 20
Capital Outlay	0	1,285	1,486	15.6%	55
<b>Total Administrative and Support Services</b>	<b>14</b>	<b>1,305</b>	<b>1,506</b>	<b>15.4%</b>	<b>75</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>14</b>	<b>1,305</b>	<b>1,506</b>	<b>15.4%</b>	<b>75</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 14</b>	<b>\$ 1,305</b>	<b>\$ 1,506</b>	<b>15.4%</b>	<b>\$ 75</b>



# P.A. LAW ENFORCEMENT TRAINING FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2320</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The Penalty Assessment Law Enforcement Training Fund has been established to administer revenues collected under provisions contained in Oklahoma Statutes, "Title 20 -- Courts, Section 1313.2". This law allows any municipality having a basic law enforcement academy approved by the Council of Law Enforcement Education and Training (C.L.E.E.T.) to dedicate \$2.00 of each court fine over \$10.00, excluding parking or standing violations, to local law enforcement training programs. While the great majority of the money is appropriated to the Police Department, the law allows up to 7 percent of the amount collected to be used for court and prosecutor training. Appropriations to the Legal and Municipal Court Departments reflect this option.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Due to available fund balance, the FY18 budget has been increased to align with current resources. This budget will continue to provide training for the Tulsa Police Department, Municipal Court employees and City Prosecutors.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 17 ESTIMATE</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 EST.</u>	<u>FY 19 FINANCIAL PLAN</u>
<b>Annual Resources</b>						
Revenue	\$ 73	\$ 70	\$ 65	\$ 65	0.0%	\$ 65
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<u>73</u>	<u>70</u>	<u>65</u>	<u>65</u>	<b>0.0%</b>	<u>65</u>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	87	69	68	80	17.6%	64
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<u>87</u>	<u>69</u>	<u>68</u>	<u>80</u>	<b>17.6%</b>	<u>64</u>
<b>Resources less Outlays</b>	<u>(14)</u>	<u>1</u>	<u>(3)</u>	<u>(15)</u>		<u>1</u>
<b>Assigned Fund Balance</b>						
Beginning of Year	34	0	20	17		2
Addition to/(Use of)	(14)	1	(3)	(15)		1
End of Year	<u>\$ 20</u>	<u>\$ 1</u>	<u>\$ 17</u>	<u>\$ 2</u>		<u>\$ 3</u>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ FINES AND FORFEITURES	\$ 73	\$ 70	\$ 65	\$ 65	0.0%	\$ 65
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 73</b>	<b>\$ 70</b>	<b>\$ 65</b>	<b>\$ 65</b>	<b>0.0%</b>	<b>\$ 65</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC SAFETY AND PROTECTION					
<u>Municipal Court</u>					
Other Services/Charges	\$ 1	\$ 2	\$ 2	0.0%	\$ 2
<b>Total</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0.0%</b>	<b>2</b>
<u>Police</u>					
Other Services/Charges	84	65	76	16.9%	62
<b>Total</b>	<b>84</b>	<b>65</b>	<b>76</b>	<b>16.9%</b>	<b>62</b>
<b>Total Public Safety and Protection</b>	<b>85</b>	<b>67</b>	<b>78</b>	<b>16.4%</b>	<b>64</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Legal</u>					
Other Services/Charges	2	2	2	0.0%	0
<b>Total Administrative and Support Services</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0.0%</b>	<b>0</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>87</b>	<b>69</b>	<b>80</b>	<b>15.9%</b>	<b>64</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 87</b>	<b>\$ 69</b>	<b>\$ 80</b>	<b>15.9%</b>	<b>\$ 64</b>

# JUVENILE CURFEW FINES

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2330</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The Juvenile Curfew Fines Fund was established by an agreement between the Tulsa County District Court and the City of Tulsa, under authority of Article 10 Oklahoma Statutes, Section 7303-1.2, Subsection F. This law authorizes municipalities to assume jurisdiction of juveniles guilty of certain misdemeanor violations. Subsection F mandates funds generated from "juvenile curfew fines" be used to fund local programs which address juvenile crime, costs related to prosecution and retention of juvenile offenders, and administrative costs for community intervention centers.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Appropriations are used to partially fund a Probation Officer in the Municipal Court department related to specialized counseling and referral support for juveniles. The position also monitors the progress of all juvenile court cases, facilitates work-in-lieu-of-fines, schedules classes and prepares pre-sentence investigations.

### ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 15	\$ 13	\$ 11	\$ 13	18.2%	\$ 13
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>15</b>	<b>13</b>	<b>11</b>	<b>13</b>	<b>18.2%</b>	<b>13</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	17	13	13	14	7.7%	14
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>17</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>7.7%</b>	<b>14</b>
<b>Resources less Outlays</b>	<b>(2)</b>	<b>0</b>	<b>(2)</b>	<b>(1)</b>		<b>(1)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	7	1	5	3		2
Addition to/(Use of)	(2)	0	(2)	(1)		(1)
End of Year	<b>\$ 5</b>	<b>\$ 1</b>	<b>\$ 3</b>	<b>\$ 2</b>		<b>\$ 1</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ FINES AND FORFEITURES	\$ 15	\$ 13	\$ 11	\$ 13	18.2%	\$ 13
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 15</b>	<b>\$ 13</b>	<b>\$ 11</b>	<b>\$ 13</b>	<b>18.2%</b>	<b>\$ 13</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC SAFETY AND PROTECTION					
<u>Municipal Court</u>					
Personal Services	\$ 17	\$ 13	\$ 14	7.7%	\$ 14
<b>Total Public Safety and Protection</b>	<b>17</b>	<b>13</b>	<b>14</b>	<b>7.7%</b>	<b>14</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>17</b>	<b>13</b>	<b>14</b>	<b>7.7%</b>	<b>14</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 17</b>	<b>\$ 13</b>	<b>\$ 14</b>	<b>7.7%</b>	<b>\$ 14</b>

# E911 FEE OPERATING FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2420</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

In July 1987, Tulsa voters approved the development and implementation of an enhanced 911 system and a fee on phone service to cover its costs. The E911 Fee Operating Fund was established to account for the collection of the fee and to track the enhanced 911 service expenditures. Ordinance #16930, approved by the Mayor in December 1989, set a first-year emergency telephone user charge of five percent of the tariff rate with subsequent years set at three percent of the tariff rate. In 1994, the City Council approved raising the tariff rate back to five percent to establish an emergency communication capital equipment replacement and acquisition program. While the initial projects have been implemented, revenues from the tariff continue to provide a significant funding source for emergency dispatching. In 2006, Tulsa County voters approved a 50 cent per month user charge on cell phones. This revenue source also helps fund E911 operations.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

FY18 and FY19 revenues in the E911 Fee Operating Fund reflect passage of House Bill 3126, the "911 Reform Bill". Effective January 1, 2017, HB3126 increased the wireless 911 fee from \$0.50 to \$0.75 with the majority of the assessment being made available to municipalities to help fund 911 operations. Revenues from all 911 assessments are reflected in this fund and are made available for 911 operations.

### ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 3,108	\$ 3,311	\$ 3,204	\$ 3,632	13.4%	\$ 3,632
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>3,108</b>	<b>3,311</b>	<b>3,204</b>	<b>3,632</b>	<b>13.4%</b>	<b>3,632</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	3,131	3,342	3,164	3,595	13.6%	3,595
Transfers Out	0	0	0	0	0.0%	0
<b>Total Outlays</b>	<b>3,131</b>	<b>3,342</b>	<b>3,164</b>	<b>3,595</b>	<b>13.6%</b>	<b>3,595</b>
<b>Resources less Outlays</b>	<b>(23)</b>	<b>(31)</b>	<b>40</b>	<b>37</b>		<b>37</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	60	175	37	77		114
Addition to/(Use of)	(23)	(31)	40	37		37
End of Year	<b>\$ 37</b>	<b>\$ 144</b>	<b>\$ 77</b>	<b>\$ 114</b>		<b>\$ 151</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ INTRGVMNTL REVENUE	\$ 0	\$ 10	\$ 3	\$ 10	233.3%	\$ 10
■ CHARGES FOR SERVICES	3,104	3,296	3,196	3,617	13.2%	3,617
CELL PHONES	1,998	2,196	2,044	2,463	20.5%	2,463
LAND LINE PHONES	1,106	1,100	1,152	1,154	0.2%	1,154
■ INTEREST INCOME	4	5	5	5	0.0%	5
TOTAL REVENUE	<u>3,108</u>	<u>3,311</u>	<u>3,204</u>	<u>3,632</u>	13.4%	<u>3,632</u>
TOTAL ANNUAL RESOURCES	<u>\$ 3,108</u>	<u>\$ 3,311</u>	<u>\$ 3,204</u>	<u>\$ 3,632</u>	13.4%	<u>\$ 3,632</u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 16 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC SAFETY AND PROTECTION					
<u>Police</u>					
Personal Services	\$ 605	\$ 804	\$ 1,426	77.4%	\$ 1,436
Materials and Supplies	19	47	77	63.8%	47
Other Services/Charges	1,870	1,804	1,633	-9.5%	1,633
Capital Outlay	6	42	0	-100.0%	0
Total Public Safety and Protection	<u>2,499</u>	<u>2,697</u>	<u>3,136</u>	16.3%	<u>3,116</u>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Information Technology</u>					
Personal Services	305	300	114	-62.0%	115
Materials and Supplies	5	9	8	-11.1%	8
Other Services/Charges	37	42	30	-28.6%	40
Total	<u>347</u>	<u>351</u>	<u>152</u>	-56.7%	<u>163</u>
<u>Asset Management</u>					
Personal Services	49	49	61	24.5%	62
Materials and Supplies	11	10	13	30.0%	13
Other Services/Charges	225	235	233	-0.9%	241
Total	<u>285</u>	<u>294</u>	<u>307</u>	4.4%	<u>316</u>
Total Administrative and Support Services	<u>632</u>	<u>645</u>	<u>459</u>	-28.8%	<u>479</u>
TOTAL BUDGET (Expenditures or appropriations)	<u>3,131</u>	<u>3,342</u>	<u>3,595</u>	7.6%	<u>3,595</u>
TOTAL ANNUAL OUTLAYS	<u>\$ 3,131</u>	<u>\$ 3,342</u>	<u>\$ 3,595</u>	7.6%	<u>\$ 3,595</u>

# ECONOMIC DEVELOPMENT COMMISSION FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2710</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

With approval of Ordinance #23294 on May 27, 2015, the allocation of the Hotel/Motel Tax was revised. This ordinance designates specific percentages of the tax for specific purposes. This fund is allocated 4.5 percent of the Hotel/Motel Tax collected by the City.

The fund shall be used to promote economic development activities recommended by the Economic Development Commission.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The Economic Development Commission Fund began FY17 with a fund balance of \$102,000 available for appropriation. Based on current revenue and expenditure estimates, this year-end balance is expected to decrease to \$74,000. In FY18, the fund will continue to promote economic development activities which are supported by the staff within the Mayor's Office of Economic Development.

### ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 337	\$ 340	\$ 328	\$ 331	0.9%	\$ 331
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>337</b>	<b>340</b>	<b>328</b>	<b>331</b>	<b>0.9%</b>	<b>331</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	353	358	356	357	0.3%	357
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>353</b>	<b>358</b>	<b>356</b>	<b>357</b>	<b>0.3%</b>	<b>357</b>
<b>Resources less Outlays</b>	<b>(16)</b>	<b>(18)</b>	<b>(28)</b>	<b>(26)</b>		<b>(26)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	118	70	102	74		48
Addition to/(Use of)	(16)	(18)	(28)	(26)		(26)
End of Year	<b>\$ 102</b>	<b>\$ 52</b>	<b>\$ 74</b>	<b>\$ 48</b>		<b>\$ 22</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ HOTEL/MOTEL TAX	\$ 337	\$ 340	\$ 328	\$ 331	0.9%	\$ 331
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 337</b>	<b>\$ 340</b>	<b>\$ 328</b>	<b>\$ 331</b>	<b>0.9%</b>	<b>\$ 331</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ SOCIAL AND ECONOMIC DEVELOPMENT					
<u>Mayor's Office of Economic Development</u>					
Personal Services	\$ 53	\$ 54	\$ 53	-1.9%	\$ 53
Materials and Supplies	0	5	5	0.0%	5
Other Services/Charges	300	299	299	0.0%	299
<b>Total</b>	<b>353</b>	<b>358</b>	<b>357</b>	<b>-0.3%</b>	<b>357</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>353</b>	<b>358</b>	<b>357</b>	<b>-0.3%</b>	<b>357</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 353</b>	<b>\$ 358</b>	<b>\$ 357</b>	<b>-0.3%</b>	<b>\$ 357</b>



# CONVENTION & VISITORS FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2720</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

With approval of Ordinance #23112 on May 27, 2014, the Convention & Visitors Fund was created. This fund is allocated 50.5 percent of the Hotel/Motel Tax collected by the City.

The fund shall be used to market and promote tourism and the use of convention facilities within the City of Tulsa.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The Convention & Visitors Fund began FY17 with a fund balance available for appropriation of \$21,000. In FY18, the City will continue to contract with the Metropolitan Chamber of Commerce to support the Chamber's Convention and Visitors Bureau's efforts to bring convention and visitor dollars to Tulsa.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 3,778	\$ 3,819	\$ 3,683	\$ 3,714	0.8%	\$ 3,714
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>3,778</b>	<b>3,819</b>	<b>3,683</b>	<b>3,714</b>	<b>0.8%</b>	<b>3,714</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	4,006	3,819	3,683	3,714	0.8%	3,714
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>4,006</b>	<b>3,819</b>	<b>3,683</b>	<b>3,714</b>	<b>0.8%</b>	<b>3,714</b>
<b>Resources less Outlays</b>	<b>(228)</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	249	48	21	21		21
Addition to/(Use of)	(228)	0	0	0		0
End of Year	<b>\$ 21</b>	<b>\$ 48</b>	<b>\$ 21</b>	<b>\$ 21</b>		<b>\$ 21</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ HOTEL/MOTEL TAX	\$ 3,778	\$ 3,819	\$ 3,683	\$ 3,714	0.8%	\$ 3,714
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 3,778</b>	<b>\$ 3,819</b>	<b>\$ 3,683</b>	<b>\$ 3,714</b>	<b>0.8%</b>	<b>\$ 3,714</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ SOCIAL AND ECONOMIC DEVELOPMENT					
<u>Mayor's Office of Economic Development</u>					
Other Services/Charges	\$ 4,006	\$ 3,819	\$ 3,714	-2.7%	\$ 3,714
<b>Total Social and Economic Development</b>	<b>4,006</b>	<b>3,819</b>	<b>3,714</b>	<b>-2.7%</b>	<b>3,714</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>4,006</b>	<b>3,819</b>	<b>3,714</b>	<b>-2.7%</b>	<b>3,714</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 4,006</b>	<b>\$ 3,819</b>	<b>\$ 3,714</b>	<b>-2.7%</b>	<b>\$ 3,714</b>

# PUBLIC SAFETY TAX FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2740</b>
GOVERNMENTAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

On April 5, 2016, Tulsa voters approved Ordinance #23420 setting a limited-purpose, permanent sales tax levy of sixteen one-hundredths of one percent (0.16%) to begin January 1, 2017 and continuing until July 1, 2021, on which date the said sixteen one-hundredths of one percent (0.16%) permanent sales tax shall increase to a twenty-six one-hundredths of one percent (0.26%) permanent sales tax for the purpose of providing revenue for the support of the public safety functions of the City of Tulsa as listed in detail in Title 43-I of Tulsa Revised Ordinances created with Ordinance #23423.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Revenues in the Public Safety Tax Fund are estimated to be \$12,183,000 in FY18 with outlays for approved public safety functions of \$10,572,000 anticipated. The ending fund balance for FY18 of \$4,769,000 shall be made available for these same approved purposes in FY19 and beyond.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 4,429	\$ 4,201	\$ 12,183	190.0%	\$ 12,264
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>0</b>	<b>4,429</b>	<b>4,201</b>	<b>12,183</b>	<b>190.0%</b>	<b>12,264</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	1,339	1,042	10,572	>500%	13,562
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>0</b>	<b>1,339</b>	<b>1,042</b>	<b>10,572</b>	<b>&gt;500%</b>	<b>13,562</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>3,090</b>	<b>3,159</b>	<b>1,610</b>		<b>(1,298)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	3,159		4,769
Addition to/(Use of)	0	3,090	3,159	1,610		(1,298)
<b>End of Year</b>	<b>\$ 0</b>	<b>\$ 3,090</b>	<b>\$ 3,159</b>	<b>\$ 4,769</b>		<b>\$ 3,471</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ SALES TAX	\$ 0	\$ 4,429	\$ 4,201	\$ 12,033	186.4%	\$ 12,114
■ INTEREST INCOME	0	0	0	150	N/A	150
<b>TOTAL REVENUE</b>	<u>0</u>	<u>4,429</u>	<u>4,201</u>	<u>12,183</u>	190.0%	<u>12,264</u>
<b>TOTAL ANNUAL RESOURCES</b>	<u>\$ 0</u>	<u>\$ 4,429</u>	<u>\$ 4,201</u>	<u>\$ 12,183</u>	190.0%	<u>\$ 12,264</u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ PUBLIC SAFETY AND PROTECTION</b>					
<u>Police</u>					
Personal Services	\$ 0	\$ 519	\$ 4,135	>500%	\$ 6,737
Materials and Supplies	0	231	424	83.5%	323
Other Services/Charges	0	252	156	-38.1%	297
Capital Outlay	0	0	3,734	N/A	2,489
<b>Total</b>	<u>0</u>	<u>1,002</u>	<u>8,449</u>	>500%	<u>9,846</u>
<u>Fire</u>					
Personal Services	0	231	1,997	>500%	3,590
Materials and Supplies	0	106	100	-5.7%	100
Other Services/Charges	0	0	26	N/A	26
<b>Total</b>	<u>0</u>	<u>337</u>	<u>2,123</u>	>500%	<u>3,716</u>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<u>0</u>	<u>1,339</u>	<u>10,572</u>	>500%	<u>13,562</u>
<b>TOTAL ANNUAL OUTLAYS</b>	<u>\$ 0</u>	<u>\$ 1,339</u>	<u>\$ 10,572</u>	>500%	<u>\$ 13,562</u>

# STREETS AND TRANSIT FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2750</b>
GOVERNMENTAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

On April 5, 2016, Tulsa voters approved Ordinance #23421 setting a limited-purpose, permanent sales tax levy of eighty-five thousandths of one percent (0.085%) to begin January 1, 2017 for the purpose of providing revenue for the support of street maintenance, traffic and public transportation functions of the City of Tulsa as listed in detail in Title 43-J of Tulsa Revised Ordinances created with Ordinance #23424.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Revenues in the Streets and Transit Fund are estimated to be \$6,472,000 in FY18 with outlays for approved streets and transit functions of \$5,070,000 anticipated. The ending fund balance for FY18 of \$2,924,000 shall be made available for these same approved purposes in FY19 and beyond.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 17 ESTIMATE</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 EST.</u>	<u>FY 19 FINANCIAL PLAN</u>
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 2,353	\$ 2,232	\$ 6,472	190.0%	\$ 6,515
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>0</b>	<b>2,353</b>	<b>2,232</b>	<b>6,472</b>	<b>190.0%</b>	<b>6,515</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	2,312	710	5,070	>500%	6,241
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>0</b>	<b>2,312</b>	<b>710</b>	<b>5,070</b>	<b>&gt;500%</b>	<b>6,241</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>41</b>	<b>1,522</b>	<b>1,402</b>		<b>274</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	1,522		2,924
Addition to/(Use of)	0	41	1,522	1,402		274
End of Year	<b>\$ 0</b>	<b>\$ 41</b>	<b>\$ 1,522</b>	<b>\$ 2,924</b>		<b>\$ 3,197</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ SALES TAX	\$ 0	\$ 2,353	\$ 2,232	\$ 6,392	186.4%	\$ 6,435
■ INTEREST INCOME	0	0	0	80	N/A	80
<b>TOTAL REVENUE</b>	<b>0</b>	<b>2,353</b>	<b>2,232</b>	<b>6,472</b>	<b>190.0%</b>	<b>6,515</b>
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 0</b>	<b>\$ 2,353</b>	<b>\$ 2,232</b>	<b>\$ 6,472</b>	<b>190.0%</b>	<b>\$ 6,515</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ SOCIAL AND ECONOMIC DEVELOPMENT					
<u>Planning &amp; Development</u>					
Capital Outlay	\$ 0	\$ 1,200	\$ 1,200	0.0%	\$ 0
<b>Total Social &amp; Economic Development</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>	<b>0.0%</b>	<b>0</b>
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Streets and Stormwater</u>					
Personal Services	0	533	1,528	186.7%	1,531
Materials and Supplies	0	152	749	392.8%	769
Other Services/Charges	0	151	467	209.3%	467
Capital Outlay	0	176	796	352.3%	88
<b>Total</b>	<b>0</b>	<b>1,012</b>	<b>3,540</b>	<b>249.8%</b>	<b>2,855</b>
<u>Tulsa Transit</u>					
Other Services/Charges	0	100	330	230.0%	3,386
<b>Total</b>	<b>0</b>	<b>100</b>	<b>330</b>	<b>230.0%</b>	<b>3,386</b>
<b>Total Public Works &amp; Transportation</b>	<b>0</b>	<b>1,112</b>	<b>3,870</b>	<b>248.0%</b>	<b>6,241</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>0</b>	<b>2,312</b>	<b>5,070</b>	<b>119.3%</b>	<b>6,241</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ 2,312</b>	<b>\$ 5,070</b>	<b>119.3%</b>	<b>\$ 6,241</b>

# CONVENTION & TOURISM FACILITIES FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2810</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

With approval of Ordinance #23112 on May 27, 2014, the allocation of the Hotel/Motel Tax was revised. The Convention Fund was renamed the Convention & Tourism Facilities Fund, and will receive 43.0 percent of the Hotel/Motel Tax levied pursuant to first chapter of Title 44, together with all income derived from the investment of the tax.

This fund shall be used to construct, reconstruct, operate, maintain, and repair buildings and facilities to foster the development of the City as a convention and tourist destination, and to acquire land in connection therewith.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The Convention & Tourism Facilities Fund began FY17 with a fund balance of \$519,000. Based on current revenue and expenditure estimates, this year-end balance is expected to decrease to \$199,000. In FY18, the revenue received from the Hotel/Motel Tax will continue to support the operating and capital needs of the Performing Arts Center and the Cox Business Center. The revenue received from the sale of sponsorships and naming rights for the BOK Center will be utilized for debt service payments on the bonds used for upgrades within the facility.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 5,298	\$ 5,371	\$ 5,335	\$ 5,370	0.7%	\$ 4,533
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>5,298</b>	<b>5,371</b>	<b>5,335</b>	<b>5,370</b>	<b>0.7%</b>	<b>4,533</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	865	907	1,016	791	-22.1%	792
Transfers Out	4,602	4,639	4,639	4,577	-1.3%	3,740
<b>Total Outlays</b>	<b>5,467</b>	<b>5,546</b>	<b>5,655</b>	<b>5,368</b>	<b>-5.1%</b>	<b>4,532</b>
<b>Resources less Outlays</b>	<b>(169)</b>	<b>(175)</b>	<b>(320)</b>	<b>2</b>		<b>1</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	688	252	519	199		201
Addition to/(Use of)	(169)	(175)	(320)	2		1
End of Year	<b>\$ 519</b>	<b>\$ 77</b>	<b>\$ 199</b>	<b>\$ 201</b>		<b>\$ 202</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ HOTEL/MOTEL TAX	\$ 3,217	\$ 3,252	\$ 3,134	\$ 3,162	0.9%	\$ 3,162
■ MISC REVENUE	2,062	2,099	2,181	2,187	0.3%	1,350
■ INTEREST INCOME	19	20	20	21	5.0%	21
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 5,298</b>	<b>\$ 5,371</b>	<b>\$ 5,335</b>	<b>\$ 5,370</b>	<b>0.7%</b>	<b>\$ 4,533</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ CULTURAL DEVELOPMENT AND RECREATION					
<u>Performing Arts Center</u>					
Personal Services	\$ 177	\$ 184	\$ 220	19.6%	\$ 221
Materials and Supplies	18	29	29	0.0%	29
Other Services/Charges	414	533	542	1.7%	542
Capital Outlay	256	161	0	-100.0%	0
<b>Total Cultural Development and Recreation</b>	<b>865</b>	<b>907</b>	<b>791</b>	<b>-12.8%</b>	<b>792</b>
<b>TOTAL BUDGET</b>	<b>865</b>	<b>907</b>	<b>791</b>	<b>-12.8%</b>	<b>792</b>
(Expenditures or appropriations)					
<b>TRANSFERS OUT</b>					
<u>Fund # Name</u>					
3003 TPFA Convention Center Operations	2,540	2,540	2,390	-5.9%	2,390
3003 TPFA BOK Arena Sponsors/Naming Rights	339	320	776	142.5%	113
3003 TPFA BOK Arena Debt Service	1,723	1,779	1,411	-20.7%	1,237
<b>TOTAL TRANSFERS OUT</b>	<b>4,602</b>	<b>4,639</b>	<b>4,577</b>	<b>-1.3%</b>	<b>3,740</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 5,467</b>	<b>\$ 5,546</b>	<b>\$ 5,368</b>	<b>-3.2%</b>	<b>\$ 4,532</b>



# SHORT-TERM CAPITAL FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>2910</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The Short-Term Capital Fund was established to finance the City's short-term capital needs. For budget purposes, a short-term capital asset has a minimum value of \$1,000 and a useful life of more than one year but less than ten years. Revenue is provided by the 2014 Sales Tax Fund which includes provisions for "short-term" capital improvement projects.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Since July 2014, sales tax revenue in the Short-Term Capital Fund has come from the Improve Our Tulsa funding package which was approved by voters in November 2013 and is anticipated to provide funding for capital equipment until 2021 when the package expires.

The Short-Term Capital Fund began FY17 with a fund balance available for appropriation of \$979,000. The accumulated ending balance, along with sales tax revenue collected throughout the year, will be used to fund the City's capital equipment needs in FY18.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 3	\$ 1	\$ 3	200.0%	\$ 3
Transfers In	9,600	9,680	9,680	9,771	0.9%	9,771
<b>Total Resources</b>	<b>9,600</b>	<b>9,683</b>	<b>9,681</b>	<b>9,774</b>	<b>1.0%</b>	<b>9,774</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	8,552	9,537	9,711	9,379	-3.4%	9,369
Transfers Out	386	386	386	386	0.0%	386
<b>Total Outlays</b>	<b>8,938</b>	<b>9,923</b>	<b>10,097</b>	<b>9,765</b>	<b>-3.3%</b>	<b>9,755</b>
<b>Resources less Outlays</b>	<b>662</b>	<b>(240)</b>	<b>(416)</b>	<b>9</b>		<b>19</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	317	562	979	563		572
Addition to/(Use of)	662	(240)	(416)	9		19
End of Year	<b>\$ 979</b>	<b>\$ 322</b>	<b>\$ 563</b>	<b>\$ 572</b>		<b>\$ 591</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ MISCELLANEOUS REVENUE	\$ 0	\$ 3	\$ 1	\$ 3	200.0%	\$ 3
TOTAL REVENUE	<u>0</u>	<u>3</u>	<u>1</u>	<u>3</u>	<u>200.0%</u>	<u>3</u>
■ TRANSFERS IN	9,600	9,680	9,680	9,771	0.9%	9,771
TOTAL ANNUAL RESOURCES	<u>\$ 9,600</u>	<u>\$ 9,683</u>	<u>\$ 9,681</u>	<u>\$ 9,774</u>	<u>1.0%</u>	<u>\$ 9,774</u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC SAFETY AND PROTECTION					
Police	\$ 3,131	\$ 3,521	\$ 3,343	-5.1%	\$ 3,343
Fire	507	437	610	39.6%	610
Total Public Safety and Protection	<u>3,638</u>	<u>3,958</u>	<u>3,953</u>	<u>-0.1%</u>	<u>3,953</u>
■ CULTURAL DEVELOPMENT AND RECREATION					
Park & Recreation	270	276	304	10.1%	275
Gilcrease Museum	55	0	0	N/A	0
River Parks	37	36	36	0.0%	36
Total Cultural Development and Recreation	<u>362</u>	<u>312</u>	<u>340</u>	<u>9.0%</u>	<u>311</u>
■ SOCIAL AND ECONOMIC DEVELOPMENT					
Working In Neighborhoods	118	197	197	0.0%	197
Planning & Development	99	84	84	0.0%	94
Total Social and Economic Development	<u>217</u>	<u>281</u>	<u>281</u>	<u>0.0%</u>	<u>291</u>
■ PUBLIC WORKS AND TRANSPORTATION					
Streets and Stormwater	746	1,427	1,228	-13.9%	1,229
Tulsa Transit	92	92	92	0.0%	92
Total Public Works and Transportation	<u>838</u>	<u>1,519</u>	<u>1,320</u>	<u>-13.1%</u>	<u>1,321</u>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
City Council	4	6	4	-33.3%	8
Legal	0	12	5	-58.3%	5
Human Resources	0	57	0	-100.0%	0
Finance	0	3	0	-100.0%	29
Information Technology	3,301	3,315	3,214	-3.0%	3,318
Communications	0	3	0	-100.0%	3
Asset Management	192	71	262	269.0%	130
Total Administrative and Support Services	<u>3,497</u>	<u>3,467</u>	<u>3,485</u>	<u>0.5%</u>	<u>3,493</u>
TOTAL BUDGET (Expenditures or appropriations)	<u>8,552</u>	<u>9,537</u>	<u>9,379</u>	<u>-1.7%</u>	<u>9,369</u>
■ TRANSFERS OUT					
7050 Transfers to Golf Course Fund	92	92	92	0.0%	92
8030 Transfers To Equipment Mgmt.	294	294	294	0.0%	294
Total Transfers Out	<u>386</u>	<u>386</u>	<u>386</u>	<u>0.0%</u>	<u>386</u>
TOTAL ANNUAL OUTLAYS	<u>\$ 8,938</u>	<u>\$ 9,923</u>	<u>\$ 9,765</u>	<u>-1.6%</u>	<u>\$ 9,755</u>

# MUNICIPAL EMPLOYEES' RETIREMENT FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>3000</b>
FIDUCIARY FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The Municipal Employees' Retirement Plan (MERP) Fund was established to provide special funding for expenses associated with the cost of administering the retirement benefits of employees. Most revenue is received by transfer from the Municipal Employees' Pension Trust Fund. A small amount of revenue is received from interest on investments. MERP is a defined benefit plan that pays retirees a fixed monthly income. At retirement there are a variety of monthly income options available, such as joint survivorship and level income.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The Municipal Employees' Retirement Plan Fund began FY17 with a fund balance of \$165,000. It is expected that the expenditures will exceed revenues by approximately \$38,000, resulting in a FY17 ending balance of \$127,000.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 3	\$ 2	\$ 3	\$ 2	-33.3%	\$ 2
Transfers In	200	250	250	315	26.0%	315
<b>Total Resources</b>	<b>203</b>	<b>252</b>	<b>253</b>	<b>317</b>	<b>25.3%</b>	<b>317</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	229	345	291	370	27.1%	375
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>229</b>	<b>345</b>	<b>291</b>	<b>370</b>	<b>27.1%</b>	<b>375</b>
<b>Resources less Outlays</b>	<b>(26)</b>	<b>(93)</b>	<b>(38)</b>	<b>(53)</b>		<b>(58)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	191	135	165	127		74
Addition to/(Use of)	(26)	(93)	(38)	(53)		(58)
End of Year	<b>\$ 165</b>	<b>\$ 42</b>	<b>\$ 127</b>	<b>\$ 74</b>		<b>\$ 16</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ INTEREST INCOME	\$ 3	\$ 2	\$ 3	\$ 2	-33.3%	\$ 2
TOTAL REVENUE	3	2	3	2	-33.3%	2
■ TRANSFERS IN	200	250	250	315	26.0%	315
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 203</b>	<b>\$ 252</b>	<b>\$ 253</b>	<b>\$ 317</b>	<b>25.3%</b>	<b>\$ 317</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Human Resources</u>					
Personal Services	\$ 222	\$ 314	\$ 339	8.0%	\$ 344
Materials and Supplies	2	3	3	0.0%	3
Other Services/Charges	5	28	28	0.0%	28
<b>Total Administrative and Support Services</b>	<b>229</b>	<b>345</b>	<b>370</b>	<b>7.2%</b>	<b>375</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>229</b>	<b>345</b>	<b>370</b>	<b>7.2%</b>	<b>375</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 229</b>	<b>\$ 345</b>	<b>\$ 370</b>	<b>7.2%</b>	<b>\$ 375</b>

# ONE TECHNOLOGY CENTER FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>3450</b>
ENTERPRISE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

In September 2007, the Tulsa Public Facilities Authority (TPFA) purchased the 15 floor 630,000 square foot One Technology Center (OTC) from Leucedia National Corporation for \$53 million. The purchase was financed by lease payment revenue bonds. TPFA leased 251,000 square feet of the building to the City of Tulsa for the relocation of the City Hall staff and the staff housed in four other City owned facilities. The remaining 379,000 square feet of the building will be leased to private sector tenants. Currently, all but one and a half floors of the remaining space has been leased to private companies and the vacant space is being actively marketed.

The One Technology Center (OTC) Fund was established to account for the revenues and expenditures associated with the operation of the 630,000 square foot facility.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY18, revenue from parking fees, rental income, interest income, a transfer from the General Fund, and other miscellaneous sources will be used to finance the operation of the facility and for increasing debt service obligations.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 17 ESTIMATE</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 EST.</u>	<u>FY 19 FINANCIAL PLAN</u>
<b>Annual Resources</b>						
Revenue	\$ 4,596	\$ 4,958	\$ 4,488	\$ 5,768	28.5%	\$ 5,750
Transfers In	5,086	5,138	5,138	5,101	-0.7%	4,669
<b>Total Resources</b>	<b>9,682</b>	<b>10,096</b>	<b>9,626</b>	<b>10,869</b>	<b>12.9%</b>	<b>10,419</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	5,891	5,379	5,494	5,230	-4.8%	5,437
Transfers Out	5,019	5,138	5,138	5,638	9.7%	4,963
<b>Total Outlays</b>	<b>10,910</b>	<b>10,517</b>	<b>10,632</b>	<b>10,868</b>	<b>2.2%</b>	<b>10,400</b>
<b>Resources less Outlays</b>	<b>(1,228)</b>	<b>(421)</b>	<b>(1,006)</b>	<b>1</b>		<b>19</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	5,335	2,548	4,107	3,101		3,102
Addition to/(Use of)	(1,228)	(421)	(1,006)	1		19
Less Cash Reserve for Debt and Payment to Capital Fund	(1,900)	(1,900)	(1,900)	(1,900)		(1,900)
<b>End of Year</b>	<b>\$ 2,207</b>	<b>\$ 227</b>	<b>\$ 1,201</b>	<b>\$ 1,202</b>		<b>\$ 1,221</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ PARKING FEES	\$ 837	\$ 797	\$ 739	\$ 849	14.9%	\$ 873
■ PROPERTY RENTALS	2,993	4,017	3,308	4,748	43.5%	4,703
■ INTEREST INCOME	679	46	384	57	-85.2%	57
■ MISCELLANEOUS REVENUE	87	98	57	114	100.0%	117
TOTAL REVENUE	<u>4,596</u>	<u>4,958</u>	<u>4,488</u>	<u>5,768</u>	<b>28.5%</b>	<u>5,750</u>
■ TRANSFERS IN	5,086	5,138	5,138	5,101	-0.7%	4,669
<b>TOTAL ANNUAL RESOURCES</b>	<u><u>\$ 9,682</u></u>	<u><u>\$ 10,096</u></u>	<u><u>\$ 9,626</u></u>	<u><u>\$ 10,869</u></u>	<b>12.9%</b>	<u><u>\$ 10,419</u></u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>					
<b><u>Asset Management</u></b>					
Personal Services	\$ 804	\$ 764	\$ 813	6.4%	\$ 824
Materials and Supplies	146	191	154	-19.4%	191
Other Services/Charges	4,843	4,200	4,064	-3.2%	4,198
Capital Outlay	98	224	199	-11.2%	224
<b>Total Administrative and Support Services</b>	<u>5,891</u>	<u>5,379</u>	<u>5,230</u>	<b>-2.8%</b>	<u>5,437</u>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<u>5,891</u>	<u>5,379</u>	<u>5,230</u>	<b>-2.8%</b>	<u>5,437</u>
<b>TRANSFERS OUT</b>					
Fund #      Name					
TPFA    Capital Reserve Requirement	276	276	276	0.0%	276
TPFA    One Technology Center Debt Service	4,743	4,862	5,362	10.3%	4,687
<b>TOTAL TRANSFERS OUT</b>	<u>5,019</u>	<u>5,138</u>	<u>5,638</u>	<b>9.7%</b>	<u>4,963</u>
<b>TOTAL ANNUAL OUTLAYS</b>	<u><u>\$ 10,910</u></u>	<u><u>\$ 10,517</u></u>	<u><u>\$ 10,868</u></u>	<b>3.3%</b>	<u><u>\$ 10,400</u></u>

# RMUA-GENERAL OPERATING FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>3551</b>
FOR INFORMATION ONLY

## OVERVIEW

The Regional Metropolitan Utility Authority (RMUA) was established as a Trust by Ordinance #12644 on October 10, 1972. This fund was established in order to facilitate cooperative ventures between the City of Tulsa and surrounding legal entities acting through the Trust. The purposes of RMUA, as described in its trust indenture, are to provide water supply treatment, wastewater treatment, and pollution control facilities for governmental entities that have agreed to participate. Currently, the City of Tulsa operates a sewage treatment plant with the City of Broken Arrow. Operating costs are shared by the two cities, but the City of Tulsa actually operates the plant. Costs are determined based on the flow rates into the plant from each city. RMUA's annual budget is subject to approval by the RMUA Trustees. It is being presented here for information and disclosure only. It is not subject to City Council approval under the Oklahoma Municipal Budget Act. Revenues come from Broken Arrow and Tulsa and are determined by the actual cost of operation.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY18, revenues are expected to exceed outlays by \$470,000, contributing to the estimated year-end fund balance of \$1,051,000.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 2,602	\$ 4,440	\$ 4,394	\$ 4,307	-2.0%	\$ 3,968
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>2,602</b>	<b>4,440</b>	<b>4,394</b>	<b>4,307</b>	<b>-2.0%</b>	<b>3,968</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	2,851	3,992	3,952	3,852	-2.5%	3,519
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>2,851</b>	<b>3,992</b>	<b>3,952</b>	<b>3,852</b>	<b>-2.5%</b>	<b>3,519</b>
<b>Resources less Outlays</b>	<b>(248)</b>	<b>448</b>	<b>442</b>	<b>455</b>		<b>449</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	1,857	1,506	1,609	2,051		2,506
Addition to/(Use of)	(248)	448	442	455		449
Less Cash Operating Reserve	(1,000)	(1,000)	(1,000)	(1,000)		(1,000)
<b>End of Year</b>	<b>\$ 609</b>	<b>\$ 954</b>	<b>\$ 1,051</b>	<b>\$ 1,506</b>		<b>\$ 1,955</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ CHARGES FOR SERVICES	\$ 2,588	\$ 4,429	\$ 4,385	\$ 4,297	27.8%	\$ 3,958
■ INTEREST INCOME	14	11	9	10	11.1%	10
TOTAL REVENUE	<u>2,602</u>	<u>4,440</u>	<u>4,394</u>	<u>4,307</u>	27.8%	<u>3,968</u>
■ TRANSFERS IN	0	0	0	0	-100.0%	0
<b>TOTAL ANNUAL RESOURCES</b>	<u><u>\$ 2,602</u></u>	<u><u>\$ 4,440</u></u>	<u><u>\$ 4,394</u></u>	<u><u>\$ 4,307</u></u>	22.2%	<u><u>\$ 3,968</u></u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Regional Metropolitan Utility Authority (RMUA)</u>					
Other Services/Charges	\$ 2,210	\$ 2,915	\$ 3,082	5.7%	\$ 2,925
Capital Outlay	641	1,077	770	-28.5%	594
<b>Total Public Works and Transportation</b>	<u>2,851</u>	<u>3,992</u>	<u>3,852</u>	-3.5%	<u>3,519</u>
<b>TOTAL BUDGET</b> (Expenditures and appropriations)	<u>2,851</u>	<u>3,992</u>	<u>3,852</u>	-3.5%	<u>3,519</u>
<b>TOTAL ANNUAL OUTLAYS</b>	<u><u>\$ 2,851</u></u>	<u><u>\$ 3,992</u></u>	<u><u>\$ 3,852</u></u>	-3.5%	<u><u>\$ 3,519</u></u>



# TULSA AUTHORITY FOR RECOVERY OF ENERGY

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>3623</b>
PROPRIETARY FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

The Tulsa Authority for the Recovery of Energy (TARE) was created November 11, 1977 as a trust of the City of Tulsa. It manages the City's solid waste pickup and disposal programs.

The TARE fund was established to account for the revenues and expenditures involved with collection and disposal of trash within the city. Revenues are derived from charges on trash collection and disposal. The solid waste service revenues are used for collection of refuse and recycling, disposal of refuse, membership in the Metropolitan Environmental Trust (Met), and the green and bulky waste program.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The Authority re-bid the residential refuse collection contract in FY12. The new system is cart based with rates set on a "pay as you throw" basis. The contractor, NewSolutions, began providing refuse and recycling collection service in October 2012. The contract for recycling processing was awarded to Tulsa Recycle & Transfer which also began service in October 2012. Beginning Spring of 2014, green waste collection transitioned from City staff to contracted services. City staff provided collection service for the bulky waste and neighborhood cleanup programs.

In FY14, TARE approved an operating reserve policy in line with Government Finance Officers Association recommendations. The policy is to maintain funds equal to two (2) months of average monthly expenditures.

TARE began FY17 with a fund balance of \$6,824,000 after reserving for encumbrances and the operating reserve. The payment in lieu of taxes to the General Fund (average franchise fee plus sales tax) is 6.175%.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 26,782	\$ 26,280	\$ 26,920	\$ 26,960	0.1%	\$ 26,960
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>26,782</b>	<b>26,280</b>	<b>26,920</b>	<b>26,960</b>	<b>0.1%</b>	<b>26,960</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	24,939	25,074	24,743	26,054	5.3%	25,602
Transfers Out	1,450	1,587	1,587	1,561	-1.6%	1,534
<b>Total Outlays</b>	<b>26,389</b>	<b>26,661</b>	<b>26,330</b>	<b>27,615</b>	<b>4.9%</b>	<b>27,136</b>
<b>Resources less Outlays</b>	<b>393</b>	<b>(381)</b>	<b>591</b>	<b>(655)</b>		<b>(176)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	10,731	10,401	11,124	11,715		11,060
Committed Fund Balance For OPEB	(204)	(204)	(204)	(204)		(204)
Addition to/(Use of)	393	(381)	591	(655)		(176)
Less Cash Operating Reserve	(4,096)	(4,096)	(4,186)	(4,186)		(4,161)
<b>End of Year</b>	<b>\$ 6,824</b>	<b>\$ 5,720</b>	<b>\$ 7,325</b>	<b>\$ 6,670</b>		<b>\$ 6,519</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ CHARGES FOR SERVICES	\$ 26,409	\$ 25,940	\$ 26,411	\$ 26,645	0.9%	\$ 26,645
■ MISCELLANEOUS REVENUE	206	260	354	190	-46.3%	190
■ INTEREST INCOME	167	80	155	125	-19.4%	125
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 26,782</b>	<b>\$ 26,280</b>	<b>\$ 26,920</b>	<b>\$ 26,960</b>	<b>0.1%</b>	<b>\$ 26,960</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ PUBLIC WORKS AND TRANSPORTATION</b>					
<b><u>Streets and Stormwater</u></b>					
Personal Services	\$ 3,072	\$ 3,322	\$ 3,577	7.7%	\$ 3,629
Materials and Supplies	260	434	377	-13.1%	389
Other Services/Charges	17,844	19,163	19,284	0.6%	19,106
Capital Outlay	1,822	363	796	119.3%	510
<b>Total</b>	<b>22,997</b>	<b>23,282</b>	<b>24,034</b>	<b>3.2%</b>	<b>23,634</b>
<b><u>Water &amp; Sewer</u></b>					
Personal Services	13	12	62	416.7%	63
Materials and Supplies	0	0	2	N/A	2
Other Services/Charges	0	0	2	N/A	2
<b>Total</b>	<b>13</b>	<b>12</b>	<b>66</b>	<b>450.0%</b>	<b>67</b>
<b>Total Public Works and Transportation</b>	<b>23,010</b>	<b>23,294</b>	<b>24,100</b>	<b>3.5%</b>	<b>23,701</b>
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>					
<b><u>Finance</u></b>					
Personal Services	331	319	344	7.8%	349
Materials and Supplies	6	10	10	0.0%	10
Other Services/Charges	174	177	175	-1.1%	175
Capital Outlay	171	0	0	N/A	0
<b>Total</b>	<b>682</b>	<b>506</b>	<b>529</b>	<b>4.5%</b>	<b>534</b>
<b><u>Information Technology</u></b>					
Personal Services	222	225	240	6.7%	226
Materials and Supplies	6	10	10	0.0%	10
Other Services/Charges	112	103	95	-7.8%	80
Capital Outlay	35	52	52	0.0%	52
<b>Total</b>	<b>375</b>	<b>390</b>	<b>397</b>	<b>1.8%</b>	<b>368</b>
<b><u>Customer Care</u></b>					
Personal Services	320	168	260	54.8%	264
Materials and Supplies	2	2	2	0.0%	2
Other Services/Charges	53	5	8	60.0%	8
<b>Total</b>	<b>376</b>	<b>175</b>	<b>270</b>	<b>54.3%</b>	<b>274</b>
<b><u>Asset Management</u></b>					
Personal Services	78	91	98	7.7%	99
Materials and Supplies	20	59	56	-5.1%	62
Other Services/Charges	315	474	516	8.9%	489
Capital Outlay	84	85	88	3.5%	75
<b>Total</b>	<b>497</b>	<b>709</b>	<b>758</b>	<b>6.9%</b>	<b>725</b>
<b>Total Administrative and Support Services</b>	<b>1,929</b>	<b>1,780</b>	<b>1,954</b>	<b>9.8%</b>	<b>1,901</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>24,939</b>	<b>25,074</b>	<b>26,054</b>	<b>3.9%</b>	<b>25,602</b>

## TRANSFERS OUT

Fund #	Name	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
3005	TPFA Debt Service	1,450	1,587	1,561	-1.6%	1,534
	<b>TOTAL TRANSFERS OUT</b>	<b>1,450</b>	<b>1,587</b>	<b>1,561</b>	<b>-1.6%</b>	<b>1,534</b>
	<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 26,389</b>	<b>\$ 26,661</b>	<b>\$ 27,615</b>	<b>3.6%</b>	<b>\$ 27,136</b>

# TULSA STADIUM IMPROVEMENT DISTRICT

## SPECIAL ASSESSMENT FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>4102</b> SPECIAL ASSESSMENT FUND BUDGETED ON A MODIFIED ACCRUAL BASIS
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### OVERVIEW

The Tulsa Stadium Improvement District (TSID) No. 1 was created July 10, 2008 pursuant to Oklahoma Statutes Title 11, Sections 39-103 and 39-103.1.

Its purpose is to create a funding source for improvements and services within downtown Tulsa, which included a funding mechanism for the construction of a multi-purpose public recreational facility with a primary purpose as a ballpark, together with its maintenance and other improvements and services.

The current boundary consists of all tracts and parcels of real property lying within Planning District No.1 of the Comprehensive Plan of the City of Tulsa, commonly known as the Inner Dispersal Loop (IDL).

The Tulsa City Council passed resolution #7571 in July 2008, to levy an annual special tax assessment which began July 1, 2009. The FY17 assessment rate per gross square footage has been set at \$0.067. As assessment revenues are received, they are split between two components, capital (\$0.043) and services (\$0.024). District revenue also supports enhancement and redevelopment of downtown property and will increase the economic benefit derived from the downtown infrastructure and BOK Center investments.

### BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

FY18 revenues are projected to be \$3,439,000. Of this amount, \$2,178,000 will be used to pay for the annual debt service and capital needs for the ballpark. Approximately \$1,452,000 of remaining available resources will be used to fund downtown services such as street sweeping, landscape maintenance and capital improvements, as well as administrative services.

### ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 3,477	\$ 3,502	\$ 3,425	\$ 3,439	0.4%	\$ 3,439
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>3,477</b>	<b>3,502</b>	<b>3,425</b>	<b>3,439</b>	<b>0.4%</b>	<b>3,439</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	1,439	1,346	1,314	1,452	10.5%	1,358
Transfers Out	2,215	2,218	2,178	2,178	0.0%	2,178
<b>Total Outlays</b>	<b>3,654</b>	<b>3,564</b>	<b>3,492</b>	<b>3,630</b>	<b>4.0%</b>	<b>3,536</b>
<b>Resources less Outlays</b>	<b>(177)</b>	<b>(62)</b>	<b>(67)</b>	<b>(191)</b>		<b>(97)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	559	133	382	316		125
Addition to/(Use of)	(177)	(62)	(67)	(191)		(97)
End of Year	<b>\$ 382</b>	<b>\$ 71</b>	<b>\$ 315</b>	<b>\$ 125</b>		<b>\$ 28</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ INTEREST INCOME	\$ 13	\$ 16	\$ 16	\$ 18	12.5%	\$ 18
■ SPECIAL ASSESSMENT	3,464	3,486	3,409	3,421	0.4%	3,421
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 3,477</b>	<b>\$ 3,502</b>	<b>\$ 3,425</b>	<b>\$ 3,439</b>	<b>0.4%</b>	<b>\$ 3,439</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ CULTURAL DEVELOPMENT AND RECREATION					
<u>Mayor's Office of Economic Development</u>					
Personal Services	\$ 294	\$ 305	\$ 348	14.1%	\$ 352
Materials and Supplies	29	56	131	133.9%	56
Other Services/Charges	924	864	885	2.4%	861
Capital Outlay	119	37	0	-100.0%	0
<b>Total Cultural Development and Recreation</b>	<b>1,366</b>	<b>1,262</b>	<b>1,364</b>	<b>8.1%</b>	<b>1,269</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Personal Services	68	68	72	5.9%	73
Materials and Supplies	0	6	6	0.0%	6
Other Services/Charges	4	10	10	0.0%	10
<b>Total Administrative and Support Services</b>	<b>73</b>	<b>84</b>	<b>88</b>	<b>4.8%</b>	<b>89</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>1,439</b>	<b>1,346</b>	<b>1,452</b>	<b>7.9%</b>	<b>1,358</b>
<b>TRANSFERS OUT</b>					
Tulsa Stadium Trust	2,215	2,218	2,178	-1.8%	2,178
<b>TOTAL TRANSFERS OUT</b>	<b>2,215</b>	<b>2,218</b>	<b>2,178</b>	<b>-1.8%</b>	<b>2,178</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 3,654</b>	<b>\$ 3,564</b>	<b>\$ 3,630</b>	<b>1.9%</b>	<b>\$ 3,536</b>

# WHITTIER SQUARE IMPROVEMENT DISTRICT

SPECIAL ASSESSMENT FUND  
FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>4122</b>
SPECIAL ASSESSMENT FUND BUDGETED ON A MODIFIED ACCRUAL BASIS

## OVERVIEW

The Whittier Square Improvement District (WSID) was created pursuant to Oklahoma Statutes, Title 11, Article 39, Sections 101-121. The district provides enhanced street, alley and sidewalk cleaning, parking lot maintenance, and landscaping maintenance at a service level higher than normal City standards. The increased services help ensure a more pleasing and convenient business environment for customers, property owners and businesses in the area. The district is comprised of all property fronting South Lewis Avenue, from the Martin Luther King, Jr. Memorial Expressway to East 11th Street South and along East Admiral Boulevard, from the east line of Zunis Avenue to a point approximately 100 feet west of South Atlanta Avenue and along East 1st Street South, from the alley approximately 150 feet west of South Lewis Avenue to the west line of South Lewis Avenue.

The City provides approximately 50 percent of the revenue required to provide these services with a transfer from the General Fund. The City has contracted with a non-profit corporation, Whittier Square Improvement District, Inc., which was formed by owners of the properties, to collectively manage the daily affairs of the district and oversee the service providers.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The FY18 budget reflects \$20,000 in the service accounts which will provide for the management contract between the City and the Whittier Square Improvement District, Inc.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 9	\$ 9	\$ 9	\$ 9	0.0%	\$ 9
Transfers In	10	10	10	10	0.0%	10
<b>Total Resources</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>0.0%</b>	<b>19</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	13	20	20	20	0.0%	20
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>13</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>0.0%</b>	<b>20</b>
<b>Resources less Outlays</b>	<b>6</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>		<b>(1)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	26	25	32	31		30
Addition to/(Use of)	6	(1)	(1)	(1)		(1)
End of Year	<b>\$ 32</b>	<b>\$ 24</b>	<b>\$ 31</b>	<b>\$ 30</b>		<b>\$ 29</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ SPECIAL ASSESSMENT	\$ 9	\$ 9	\$ 9	\$ 9	0.0%	\$ 9
TOTAL REVENUE	9	9	9	9	0.0%	9
■ TRANSFERS IN	10	10	10	10	0.0%	10
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 19</b>	<b>\$ 19</b>	<b>\$ 19</b>	<b>\$ 19</b>	<b>0.0%</b>	<b>\$ 19</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Other Services/Charges	\$ 13	\$ 20	\$ 20	0.0%	\$ 20
Total Administrative and Support Services	13	20	20	0.0%	20
<b>TOTAL BUDGET</b>	<b>13</b>	<b>20</b>	<b>20</b>	<b>0.0%</b>	<b>20</b>
(Expenditures or appropriations)					
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 13</b>	<b>\$ 20</b>	<b>\$ 20</b>	<b>0.0%</b>	<b>\$ 20</b>

# SINKING FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>4306</b>
DEBT SERVICE FUND BUDGETED ON A MODIFIED ACCRUAL BASIS

## OVERVIEW

The Sinking Fund is not subject to the Municipal Budget Act and is not part of the adopted budget. It is included here for informational purposes only. The Sinking Fund (a Debt Service Fund) accounts for the accumulation of financial resources for the payment of interest and principal on the City's general long-term debt. Ad Valorem taxes are used for the payment of principal, interest and commissions to fiscal agents on the City's general obligation bonds and judgments which are recorded in the General Long-Term Debt Account Group.

The Oklahoma Constitution requires the City make an annual Ad Valorem tax levy for the sinking fund which, along with cash and investments in the fund, is sufficient to pay interest and principal on bonded indebtedness and judgments, as the City is by law required to pay.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The estimated FY17 reserved ending fund balance that will carry over to FY18 is \$13,909,000. Previous judgments being paid over a multi-year period are known and included in the fund balance reserve.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 108,904	\$ 74,481	\$ 111,875	\$ 78,637	-29.7%	\$ 94,547
Transfers In	3,449	3,492	3,492	2,472	-29.2%	2,015
<b>Total Resources</b>	<b>112,353</b>	<b>77,973</b>	<b>115,367</b>	<b>81,109</b>	<b>-29.7%</b>	<b>96,562</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	103,532	83,091	113,986	86,299	-24.3%	94,405
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>103,532</b>	<b>83,091</b>	<b>113,986</b>	<b>86,299</b>	<b>-24.3%</b>	<b>94,405</b>
<b>Resources less Outlays</b>	<b>8,821</b>	<b>(5,118)</b>	<b>1,381</b>	<b>(5,190)</b>		<b>2,157</b>
<b>Restricted Fund Balance</b>						
Beginning of Year Assets	59,246	69,675	68,067	69,448		64,258
Addition to/(Use of) Reserve for Bond Maturities, Interest, and Judgments	8,821 (56,747)	(5,118) (56,874)	1,381 (55,539)	(5,190) (55,539)		2,157 (61,574)
<b>Restricted Balance</b>	<b>\$ 11,320</b>	<b>\$ 7,683</b>	<b>\$ 13,909</b>	<b>\$ 8,719</b>		<b>\$ 4,840</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ AD VALOREM TAXES	\$ 76,171	\$ 74,481	\$ 72,751	\$ 78,637	8.1%	\$ 94,547
■ REFINANCING PROCEEDS	28,720	0	33,355	0	-100.0%	0
■ MISCELLANEOUS REVENUE	4,013	0	5,769	0	-100.0%	0
TOTAL REVENUE	<b>108,904</b>	<b>74,481</b>	<b>111,875</b>	<b>78,637</b>	<b>-29.7%</b>	<b>94,547</b>
■ TRANSFERS IN	3,449	3,492	3,492	2,472	-29.2%	2,015
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 112,353</b>	<b>\$ 77,973</b>	<b>\$ 115,367</b>	<b>\$ 81,109</b>	<b>-29.7%</b>	<b>\$ 96,562</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ DEBT SERVICE	\$ 103,532	\$ 83,091	\$ 86,299	3.9%	\$ 94,405
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 103,532</b>	<b>\$ 83,091</b>	<b>\$ 86,299</b>	<b>3.9%</b>	<b>\$ 94,405</b>



# HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>5561</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The HOME program was created by the National Affordable Housing Act of 1990 and has been amended several times by subsequent legislation, the most recent in August 2013. The objectives of the HOME program are to: 1) Provide decent affordable housing to lower-income households; 2) Expand the capacity of non-profit housing partners; 3) Strengthen the ability of state and local governments to provide housing; and 4) Leverage private-sector participation.

Allocations of the Housing and Urban Development (HUD) grants are governed by Ordinance 22813. Applications for grant funding are received, reviewed, and scored by five independent reviewers. The HUD Community Development Committee comprised of mayoral, council, INCOG, and City staff appointees assesses the compiled scores and makes funding recommendations. Recommendations are presented to the Mayor and City Council for further review and discussion. A Resolution with final funding awards is executed by the City Council and Mayor and submitted to HUD with the Annual Action Plan.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this Fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

All FY18 appropriations consist of administrative costs in the Finance Department and allocation to eligible program activities. Any unspent balance is reserved for eligible program activities.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 1,225	\$ 1,276	\$ 1,276	\$ 1,275	-0.1%	\$ 1,272
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>1,225</b>	<b>1,276</b>	<b>1,276</b>	<b>1,275</b>	<b>-0.1%</b>	<b>1,272</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	1,225	1,276	1,276	1,275	-0.1%	1,272
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>1,225</b>	<b>1,276</b>	<b>1,276</b>	<b>1,275</b>	<b>-0.1%</b>	<b>1,272</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	0		0
Addition to/(Use of)	0	0	0	0		0
End of Year	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>		<b>\$ 0</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ GRANTS	\$ 1,219	\$ 1,266	\$ 1,266	\$ 1,267	0.1%	\$ 1,267
■ PROGRAM INCOME	6	10	10	8	-20.0%	5
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 1,225</b>	<b>\$ 1,276</b>	<b>\$ 1,276</b>	<b>\$ 1,275</b>	<b>-0.1%</b>	<b>\$ 1,272</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ SOCIAL AND ECONOMIC DEVELOPMENT</b>					
<u>Working in Neighborhoods</u>					
Other Services/Charges	\$ 400	\$ 0	\$ 300	N/A	\$ 300
<b>Total Social and Economic Development</b>	<b>400</b>	<b>0</b>	<b>300</b>	<b>N/A</b>	<b>300</b>
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>					
<u>Finance</u>					
Personal Services	122	121	122	0.8%	122
Materials and Supplies	0	1	1	0.0%	1
Other Services/Charges	703	1,154	852	-26.2%	849
<b>Total Administrative and Support Services</b>	<b>825</b>	<b>1,276</b>	<b>975</b>	<b>-23.6%</b>	<b>972</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>825</b>	<b>1,276</b>	<b>975</b>	<b>-23.6%</b>	<b>972</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 1,225</b>	<b>\$ 1,276</b>	<b>\$ 1,275</b>	<b>-0.1%</b>	<b>\$ 1,272</b>

# EMERGENCY SOLUTIONS GRANT

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>5563</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The Homeless Emergency Investment Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, revising the Emergency Shelter Grants Program in significant ways and renaming it the Emergency Solutions Grants (ESG) program. The ESG Interim Rule took effect on January 4, 2012.

Allocations of the Housing and Urban Development (HUD) grants are governed by Ordinance 22813. Applications for grant funding are received, reviewed, and scored by five independent reviewers. The HUD Community Development Committee comprised of mayoral, council, INCOG, and City staff appointees assesses the compiled scores and makes funding recommendations. Recommendations are presented to the Mayor and City Council for further review and discussion. A Resolution with final funding awards is executed by the City Council and Mayor and submitted to HUD with the Annual Action Plan.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this Fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

All FY18 appropriations consist of administrative costs in the Finance Department and allocation to eligible program activities. Any unspent balance is reserved for eligible program activities.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 287	\$ 284	\$ 284	\$ 284	0.0%	\$ 284
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>287</b>	<b>284</b>	<b>284</b>	<b>284</b>	<b>0.0%</b>	<b>284</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	287	284	284	284	0.0%	284
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>287</b>	<b>284</b>	<b>284</b>	<b>284</b>	<b>0.0%</b>	<b>284</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	0		0
Addition to/(Use of)	0	0	0	0		0
End of Year	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>		<b>\$ 0</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ GRANTS	\$ 287	\$ 284	\$ 284	\$ 284	0.1%	\$ 284
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 287</b>	<b>\$ 284</b>	<b>\$ 284</b>	<b>\$ 284</b>	<b>0.0%</b>	<b>\$ 284</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Personal Services	\$ 20	\$ 20	\$ 20	0.0%	\$ 20
Other Services/Charges	267	264	264	0.0%	264
<b>Total Administrative and Support Services</b>	<b>287</b>	<b>284</b>	<b>284</b>	<b>0.0%</b>	<b>284</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>287</b>	<b>284</b>	<b>284</b>	<b>0.0%</b>	<b>284</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 287</b>	<b>\$ 284</b>	<b>\$ 284</b>	<b>0.0%</b>	<b>\$ 284</b>

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>5565</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

Title 1 of the Housing and Community Development Act of 1974 authorized the creation of the Community Development Block Grant (CDBG) program. The goals of the program are to: 1) Provide decent, safe and sanitary housing; 2) Provide a suitable living environment; and 3) Expand economic opportunities. Activities funded under CDBG must meet one of three National Objectives: 1) Provide a benefit to low and moderate income persons; or 2) Prevent or eliminate slum and blight; or 3) Meet an urgent community need that threatens the health and/or welfare of residents.

Allocations of the Housing and Urban Development (HUD) grants are governed by Ordinance 22813. Applications for grant funding are received, reviewed, and scored by five independent reviewers. The HUD Community Development Committee comprised of mayoral, council, INCOG, and City staff appointees assesses the compiled scores and makes funding recommendations. Recommendations are presented to the Mayor and City Council for further review and discussion. A Resolution with final funding awards is executed by the City Council and Mayor and submitted to HUD with the Annual Action Plan.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this Fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

All FY18 appropriations consist of administrative costs in the Finance Department and allocation to eligible program activities. Any unspent balance is reserved for eligible program activities.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 4,314	\$ 4,267	\$ 4,267	\$ 3,945	-7.5%	\$ 3,924
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>4,314</b>	<b>4,267</b>	<b>4,267</b>	<b>3,945</b>	<b>-7.5%</b>	<b>3,924</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	4,314	4,267	4,267	3,945	-7.5%	3,924
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>4,314</b>	<b>4,267</b>	<b>4,267</b>	<b>3,945</b>	<b>-7.5%</b>	<b>3,924</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	0		0
Addition to/(Use of)	0	0	0	0		0
End of Year	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>		<b>\$ 0</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ GRANTS	\$ 3,153	\$ 3,108	\$ 3,108	\$ 3,108	0.0%	\$ 3,108
■ PROGRAM INCOME	157	459	459	137	-70.2%	116
■ PROGRAM INCOME - Rev Loan	1,004	700	700	700	0.0%	700
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 4,314</b>	<b>\$ 4,267</b>	<b>\$ 4,267</b>	<b>\$ 3,945</b>	<b>-7.5%</b>	<b>\$ 3,924</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ SOCIAL AND ECONOMIC DEVELOPMENT					
<u>Working in Neighborhoods</u>					
Personal Services	\$ 497	\$ 475	\$ 460	-3.2%	\$ 460
Other Services/Charges	378	922	801	-13.1%	966
<b>Total Social and Economic Development</b>	<b>875</b>	<b>1,397</b>	<b>1,261</b>	<b>-9.7%</b>	<b>1,426</b>
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Streets and Stormwater</u>					
Other Services/Charges	462	400	400	0.0%	400
<b>Total Public Works and Transportation</b>	<b>462</b>	<b>400</b>	<b>400</b>	<b>0.0%</b>	<b>400</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Personal Services	580	579	579	0.0%	579
Materials and Supplies	6	6	6	0.0%	6
Other Services/Charges	2,391	1,885	1,699	-9.9%	1,513
<b>Total Administrative and Support Services</b>	<b>2,977</b>	<b>2,470</b>	<b>2,284</b>	<b>-7.5%</b>	<b>2,098</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)					
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 4,314</b>	<b>\$ 4,267</b>	<b>\$ 3,945</b>	<b>-7.5%</b>	<b>\$ 3,924</b>

# HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>5567</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The AIDS Housing Opportunity Act was enacted in 1990, and amended in 1992, to provide States and localities with the resources and incentives to devise long-term comprehensive strategies for meeting the housing needs of persons with acquired immunodeficiency syndrome and families of such persons.

Allocations of the Housing and Urban Development (HUD) grants are governed by Ordinance 22813. Applications for grant funding are received, reviewed, and scored by five independent reviewers. The HUD Community Development Committee comprised of mayoral, council, INCOG, and City staff appointees assesses the compiled scores and makes funding recommendations. Recommendations are presented to the Mayor and City Council for further review and discussion. A Resolution with final funding awards is executed by the City Council and Mayor and submitted to HUD with the Annual Action Plan.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this Fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

All FY18 appropriations consist of administrative costs in the Finance Department and allocation to eligible program activities. Any unspent balance is reserved for eligible program activities.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 353	\$ 361	\$ 361	\$ 361	-0.1%	\$ 361
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>353</b>	<b>361</b>	<b>361</b>	<b>361</b>	<b>-0.1%</b>	<b>361</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	353	361	361	361	0.0%	361
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>353</b>	<b>361</b>	<b>361</b>	<b>361</b>	<b>0.0%</b>	<b>361</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	0		0
Addition to/(Use of)	0	0	0	0		0
End of Year	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>		<b>\$ 0</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ GRANTS	\$ 353	\$ 361	\$ 361	\$ 361	-0.1%	\$ 361
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 353</b>	<b>\$ 361</b>	<b>\$ 361</b>	<b>\$ 361</b>	<b>-0.1%</b>	<b>\$ 361</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Personal Services	\$ 10	\$ 11	\$ 11	0.0%	\$ 11
Other Services/Charges	343	350	350	0.0%	350
<b>Total Administrative and Support Services</b>	<b>353</b>	<b>361</b>	<b>361</b>	<b>0.0%</b>	<b>361</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>353</b>	<b>361</b>	<b>361</b>	<b>0.0%</b>	<b>361</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 353</b>	<b>\$ 361</b>	<b>\$ 361</b>	<b>0.0%</b>	<b>\$ 361</b>



# P.D. FORFEITURE AWARDS FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>5761</b>
SPECIAL REVENUE FUND BUDGETED ON A CASH BASIS

## OVERVIEW

The Police Department Forfeiture Awards Fund, created by Ordinance #16712 in October 1986, accounts for all cash proceeds received by the City from federal law enforcement activities. The actual use of this fund is limited to law enforcement and drug education purposes. Revenue to this fund is unpredictable and seldom estimated unless official word is received from the U.S. Justice Department about money Tulsa can expect as its share of forfeited proceeds and property.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The ending fund balance for FY16 was \$0. Any future forfeiture awards received within this fund shall be made available for eligible law enforcement purposes through established processes for approval.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 114	\$ 0	\$ 42	\$ 4	-90.5%	\$ 4
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>114</b>	<b>0</b>	<b>42</b>	<b>4</b>	<b>-90.5%</b>	<b>4</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	106	0	0	0	N/A	0
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>106</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Resources less Outlays</b>	<b>8</b>	<b>0</b>	<b>42</b>	<b>4</b>		<b>4</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	31	0	39	31		35
Addition to/(Use of)	8	0	42	4		4
Reserved for Carry Over						
Appropriations and Enc.	(39)	0	(50)	0		0
End of Year	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 31</b>	<b>\$ 35</b>		<b>\$ 39</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ GRANTS	\$ 107	\$ 0	\$ 38	\$ 0	-100.0%	\$ 0
■ INTEREST INCOME	7	0	4	4	0.0%	4
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 114</b>	<b>\$ 0</b>	<b>\$ 42</b>	<b>\$ 4</b>	<b>-90.5%</b>	<b>\$ 4</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC SAFETY AND PROTECTION					
<u>Police</u>					
Materials and Supplies	\$ 5	\$ 0	\$ 0	N/A	\$ 0
Other Services/Charges	52	0	0	N/A	0
Capital Outlay	49	0	0	N/A	0
<b>Total Public Safety and Protection</b>	<b>106</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>106</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 106</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>N/A</b>	<b>\$ 0</b>

# MISCELLANEOUS CAPITAL PROJECTS FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND <b>6001</b>
GOVERNMENTAL CAPITAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

This fund is used to account for miscellaneous capital projects that are not financed by previously approved sales tax or general obligation bond programs. Interest earnings are credited to the General Fund.

The revenue and appropriations in this fund reflect continued implementation of improvements to the City's permit & licensing system (PALS) programs. Equipment and systems are being installed that will allow internet access to the building permit and licensing systems, as well as bar coding plans to allow real time tracking through the approval process. As the implementation of these and other related systems takes several years, the project has been established in a non-lapsing fund.

In 2009, the Tulsa City Council adopted ordinance #22169 which amended Title 11, Section 1220 of Chapter 12 of the municipal code regarding "Rights-Of-Way Occupancy Management" and established an educational and governmental access capital contribution fee to be assessed on video service providers utilizing the City's rights-of-way. The collected fees shall be used to support governmental public information and educational cable television broadcasts.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY18 and FY19, there are no planned appropriations. The estimated FY17 fund balance will be held for future public access television and permit and licensing system improvements (PALS). Approximately \$1,125,000 will be held for PALS related improvements and \$3,830,000 will be held for public access television improvements.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 877	\$ 840	\$ 852	\$ 868	1.9%	\$ 868
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>877</b>	<b>840</b>	<b>852</b>	<b>868</b>	<b>1.9%</b>	<b>868</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	0	0	0	N/A	0
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Resources less Outlays</b>	<b>877</b>	<b>840</b>	<b>852</b>	<b>868</b>		<b>868</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	2,358	3,197	3,235	4,087		4,955
Addition to/(Use of)	877	840	852	868		868
End of Year	<b>\$ 3,235</b>	<b>\$ 4,037</b>	<b>\$ 4,087</b>	<b>\$ 4,955</b>		<b>\$ 5,823</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

<u>REVENUE ACCOUNT</u>	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 17 ESTIMATE</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 EST.</u>	<u>FY 19 FINANCIAL PLAN</u>
■ SYSTEM DEVELOPMENT FEE	\$ 342	\$ 340	\$ 343	\$ 340	-0.9%	\$ 340
■ CAPITAL CONTRIBUTION FEE	535	500	509	528	3.7%	528
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 877</b>	<b>\$ 840</b>	<b>\$ 852</b>	<b>\$ 868</b>	<b>1.9%</b>	<b>\$ 868</b>

## ANNUAL OUTLAYS

<u>BUDGET (Expenditures or appropriations)</u>	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 ORIG.</u>	<u>FY 19 FINANCIAL PLAN</u>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>N/A</b>	<b>\$ 0</b>

# 2001 FIVE-YEAR SALES TAX FUND

FY 2017-2018 & FY 2018-2019



## OVERVIEW

This fund was established by City Ordinance to account for the 2001 Third Penny Sales Tax program. The sales tax under this program lasted five years, but completion of the projects is taking somewhat longer. The fund began receiving sales tax revenue in September 2001 and received its last allocation in September 2006. Budgeting is done on a cash basis for this Governmental Capital Fund.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Original revenue estimates for the program were \$390 million. Approximately \$325 million has been collected. The projects not fully funded were included in the 2006 Sales Tax Extension program. The FY18 and FY19 fund balance will be reserved for projects identified by the Mayor and City Council.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 42	\$ 35	\$ 29	\$ 35	20.7%	\$ 35
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>42</b>	<b>35</b>	<b>29</b>	<b>35</b>	<b>20.7%</b>	<b>35</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	(370)	0	0	N/A	0
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>0</b>	<b>(370)</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Resources less Outlays</b>	<b>42</b>	<b>405</b>	<b>29</b>	<b>35</b>		<b>35</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	397	(363)	439	468		503
Addition To/Use of	42	405	29	35		35
End of Year	<b>\$ 439</b>	<b>\$ 42</b>	<b>\$ 468</b>	<b>\$ 503</b>		<b>\$ 538</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

<u>REVENUE ACCOUNT</u>	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 17 ESTIMATE</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 EST.</u>	<u>FY 19 FINANCIAL PLAN</u>
■ INTEREST INCOME	\$ 36	\$ 29	\$ 24	\$ 29	20.8%	\$ 29
■ MISCELLANEOUS REVENUE	6	6	5	6	20.0%	6
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 42</b>	<b>\$ 35</b>	<b>\$ 29</b>	<b>\$ 35</b>	<b>20.7%</b>	<b>\$ 35</b>

## ANNUAL OUTLAYS

<u>BUDGET (Expenditures or appropriations)</u>	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 ORIG.</u>	<u>FY 19 FINANCIAL PLAN</u>
■ CULTURAL DEVELOPMENT AND RECREATION					
<u>Tulsa Performing Arts Center</u>					
Capital Outlay	\$ 0	\$ 0	\$ 0	N/A	\$ 0
<b>Total Culture and Recreation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Capital Outlay	0	(370)	0	N/A	0
<b>Total Public Works and Transportation</b>	<b>0</b>	<b>(370)</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>0</b>	<b>(370)</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ (370)</b>	<b>\$ 0</b>	<b>N/A</b>	<b>\$ 0</b>

# 2006 SPECIAL EXTENDED SALES TAX FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND  
**6009**

GOVERNMENTAL  
CAPITAL FUND  
BUDGETED ON A  
CASH BASIS

## OVERVIEW

This fund was established by City Ordinance to account for the 2006-2012 Third Penny Sales Tax capital projects. The May 9, 2006 vote provides funding for this program. All projects total \$463.5 million. The fund began receiving sales tax revenue in September 2006. Budgeting is done on a cash basis for this Governmental Capital Fund.

A revenue bond was issued in June 2006 to finance the uncompleted projects in the 2001 Sales Tax program. Fund 6010 is being used to account for the related revenues and expenditures.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Revenues from the Third Penny Sales Tax are normally used in the year received to fund capital and capital maintenance projects. This fund is projected to receive interest earnings in FY18.

All appropriations for the original projects outlined in title 43-F of the City of Tulsa Revised Ordinances have been made. In FY17, an additional \$2.2 million was appropriated from fund balance and interest income to the East Tulsa Fire Station project in order to complete the project as originally proposed. In FY18 and FY19, savings from the Arterial Streets rehabilitation project will be appropriated to the Performing Arts Center to finish interior renovations within the facility. Additionally, 2006 Advance Funded Sales Tax Fund (6010) will be closed, the remaining cash will be transferred into fund 6009, and completed projects will be closed in FY 18. All remaining fund balance in FY18 and FY19 will be reserved for projects identified by the Mayor and City Council.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 559	\$ 625	\$ 523	\$ 625	19.5%	\$ 625
Transfers In	0	0	803	0	-100.0%	0
<b>Total Resources</b>	<b>559</b>	<b>625</b>	<b>1,326</b>	<b>625</b>	<b>-52.9%</b>	<b>625</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	2,200	2,022	(172)	-108.5%	(172)
Transfers Out	0	0	0	172	N/A	172
<b>Total Outlays</b>	<b>0</b>	<b>2,200</b>	<b>2,022</b>	<b>0</b>	<b>-100.0%</b>	<b>0</b>
<b>Resources less Outlays</b>	<b>559</b>	<b>(1,575)</b>	<b>(696)</b>	<b>625</b>		<b>625</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	162	1,659	721	25		650
Addition To/Use of	559	(1,575)	(696)	625		625
End of Year	<b>\$ 721</b>	<b>\$ 84</b>	<b>\$ 25</b>	<b>\$ 650</b>		<b>\$ 1,275</b>

## ANNUAL RESOURCES

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ INTEREST INCOME	\$ 559	\$ 625	\$ 523	\$ 625	19.5%	\$ 625
■ TRANSFERS IN	0	0	803	0		0
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 559</b>	<b>\$ 625</b>	<b>\$ 1,326</b>	<b>\$ 625</b>	<b>-52.9%</b>	<b>\$ 625</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ CULTURAL DEVELOPMENT AND RECREATION					
<u>Tulsa Performing Arts Center</u>					
Capital Outlay	\$ 0	\$ 0	\$ 210	N/A	\$ 210
<b>Total</b>	<b>0</b>	<b>0</b>	<b>210</b>	<b>N/A</b>	<b>210</b>
<b>Total Cultural Development and Recreation</b>	<b>0</b>	<b>0</b>	<b>210</b>	<b>N/A</b>	<b>210</b>
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
<u>Streets</u>					
Capital Outlay	0	0	(382)	N/A	(382)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>(382)</b>	<b>N/A</b>	<b>(382)</b>
<u>Facilities/Facilities Maintenance</u>					
Capital Outlay	0	2,200	0	-100.0%	0
<b>Total</b>	<b>0</b>	<b>2,200</b>	<b>0</b>	<b>-100.0%</b>	<b>0</b>
<b>Total Public Works And Transportation</b>	<b>0</b>	<b>2,200</b>	<b>(382)</b>	<b>-117.4%</b>	<b>(382)</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>0</b>	<b>2,200</b>	<b>(172)</b>	<b>-107.8%</b>	<b>(172)</b>
■ TRANSFERS OUT					
Fund #      Name					
2910      Transfer to Short Term Capital	0	0	172	N/A	172
<b>TOTAL TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>172</b>	<b>N/A</b>	<b>172</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ 2,200</b>	<b>\$ 0</b>	<b>N/A</b>	<b>\$ 0</b>

## PROJECT APPROPRIATIONS

FY 2017-2018 & FY 2018-2019

	FY 18 BUDGET	FY 19 FINANCIAL PLAN
■ POLICE		
E-911 Capital Equipment	\$ 172	\$ 172
<b>Police Total</b>	<b>172</b>	<b>172</b>
■ PERFORMING ARTS CENTER		
PAC General Renovation	\$ 210	\$ 210
<b>Performing Arts Center Total</b>	<b>210</b>	<b>210</b>
■ STREETS AND EXPRESSWAYS		
Arterial Street Rehabilitation	(382)	(382)
<b>Streets Total</b>	<b>(382)</b>	<b>(382)</b>
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>



# 2008 SALES TAX SPECIAL TEMPORARY STREETS FUND

FY 2017-2018 & FY 2018-2019



## OVERVIEW

This fund was established as part of the Fix Our Streets Program authorized by the electorate in November of 2008. This authorized temporary increase in the sales tax levy of one and two-twelfths percent (1.167%) was to be used for the repair, construction and reconstruction of streets, bridges and related infrastructure as outlined in the applicable ordinance. The authorized tax levy expired June 30, 2014.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The FY 14 Budget was reduced by \$5.0 million to offset underperforming sales tax revenue. In FY15, the last \$10.0 million in sales tax revenue pledged to this program was appropriated for street maintenance and repair projects. The FY18 and FY19 fund balance will be reserved to complete projects within the original program in the event of cost overruns. There are six (6) projects which have yet to begin construction.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 767	\$ 794	\$ 674	\$ 795	18.0%	\$ 795
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>767</b>	<b>794</b>	<b>674</b>	<b>795</b>	<b>18.0%</b>	<b>795</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	5,500	0	0	0	N/A	0
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Resources less Outlays</b>	<b>(4,733)</b>	<b>794</b>	<b>674</b>	<b>795</b>		<b>795</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	7,068	4,429	2,335	3,009		3,804
Addition to/(Use of)	(4,733)	794	674	795		795
End of Year	<b>\$ 2,335</b>	<b>\$ 5,223</b>	<b>\$ 3,009</b>	<b>\$ 3,804</b>		<b>\$ 4,599</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ SALES TAX	\$ 0	\$ 0	\$ 0	\$ 0	N/A	\$ 0
■ INTEREST INCOME	767	794	674	795	18.0%	795
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 767</b>	<b>\$ 794</b>	<b>\$ 674</b>	<b>\$ 795</b>	<b>18.0%</b>	<b>\$ 795</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Capital Outlay	\$ 5,500	\$ 0	\$ 0	N/A	\$ 0
<b>Total</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<u>Streets and Stormwater Department</u>					
Capital Outlay	0	0	0	N/A	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Total Public Works and Transportation</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 5,500</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>N/A</b>	<b>\$ 0</b>

# 1985 SALES TAX ECONOMIC DEVELOPMENT FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND <b>6012</b>
GOVERNMENTAL CAPITAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

This fund was established in 1991 with a \$1,500,000 transfer from the 1985 Third Penny Sales Tax program. It is used to finance economic development projects in areas designated by the City Council. Budgeting is done on a cash basis for this Governmental Capital Fund.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The FY18 and FY19 fund balance will be reserved for projects identified by the City Council.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 3	\$ 2	\$ 3	\$ 3	0.0%	\$ 3
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>0.0%</b>	<b>3</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	0	0	0	N/A	0
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Resources less Outlays</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>		<b>3</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	1	16	4	7		10
Addition to/(Use of) End of Year	3	2	3	3		3
	<b>\$ 4</b>	<b>\$ 18</b>	<b>\$ 7</b>	<b>\$ 10</b>		<b>\$ 13</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ INTEREST INCOME	\$ 3	\$ 2	\$ 3	\$ 3	0.0%	\$ 3
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 3</b>	<b>\$ 2</b>	<b>\$ 3</b>	<b>\$ 3</b>	<b>0.0%</b>	<b>\$ 3</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>N/A</b>	<b>\$ 0</b>

# 2014 SALES TAX FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND <b>6014</b>
PROPRIETARY CAPITAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

This fund was established by City Ordinance to account for the 2014-2021 Third Penny Sales Tax capital projects. In November 2013, the electorate approved the extension of a 1.1 percent sales tax which will provide funding for this program. The fund began receiving sales tax revenue in July 2014. Budgeting is done on a cash basis for this Governmental Capital Fund. The total program estimate is \$563.7 million and will include projects from across the City including roadways, parks, public safety, and economic development.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Revenues from the Third Penny Sales Tax are normally used in the year received to fund capital and capital maintenance projects. Total appropriations in FY18 total \$83.2 million and planned appropriations in FY19 total \$86.6 million. Any fund balance will be used to support current and future appropriations in accordance with the 2014 Sales Tax Ordinance.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 84,278	\$ 83,730	\$ 83,043	\$ 83,925	1.1%	\$ 84,482
Transfers In	0	0	0	0	-100.0%	0
<b>Total Resources</b>	<b>84,278</b>	<b>83,730</b>	<b>83,043</b>	<b>83,925</b>	<b>1.1%</b>	<b>84,482</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	75,159	76,866	76,866	76,699	-0.2%	80,161
Transfers Out	6,500	6,580	6,580	6,500	-1.2%	6,500
<b>Total Outlays</b>	<b>81,659</b>	<b>83,446</b>	<b>83,446</b>	<b>83,199</b>	<b>-0.3%</b>	<b>86,661</b>
<b>Resources less Outlays</b>	<b>2,619</b>	<b>284</b>	<b>(403)</b>	<b>726</b>		<b>(2,179)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	(370)	3,734	2,249	1,846		2,572
Addition to/(Use of)	2,619	284	(403)	726		(2,179)
End of Year	<b>\$ 2,249</b>	<b>\$ 4,018</b>	<b>\$ 1,846</b>	<b>\$ 2,572</b>		<b>\$ 393</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ TAXES	\$ 83,335	\$ 83,047	\$ 81,834	\$ 82,725	1.1%	\$ 83,282
■ INTEREST INCOME	943	683	1,209	1,200	-0.7%	1,200
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 84,278</b>	<b>\$ 83,730</b>	<b>\$ 83,043</b>	<b>\$ 83,925</b>	<b>1.1%</b>	<b>\$ 84,482</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ PUBLIC SAFETY AND PROTECTION</b>					
<b><u>Police Department</u></b>					
Capital Outlay	\$ 3,100	\$ 3,100	\$ 4,600	48.4%	\$ 3,300
<b>Total</b>	<b>3,100</b>	<b>3,100</b>	<b>4,600</b>	<b>48.4%</b>	<b>3,300</b>
<b><u>Fire</u></b>					
Capital Outlay	0	0	4,800	N/A	4,600
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4,800</b>	<b>N/A</b>	<b>4,600</b>
<b>Total Public Safety and Protection</b>	<b>3,100</b>	<b>3,100</b>	<b>9,400</b>	<b>203.2%</b>	<b>7,900</b>
<b>■ CULTURAL DEVELOPMENT AND RECREATION</b>					
<b><u>Parks and Recreation</u></b>					
Capital Outlay	8,360	8,235	3,480	-57.7%	1,350
<b>Total</b>	<b>8,360</b>	<b>8,235</b>	<b>3,480</b>	<b>-57.7%</b>	<b>1,350</b>
<b><u>Tulsa Performing Arts Center</u></b>					
Capital Outlay	460	2,850	0	-100.0%	0
<b>Total</b>	<b>460</b>	<b>2,850</b>	<b>0</b>	<b>-100.0%</b>	<b>0</b>
<b><u>River Parks Authority</u></b>					
Capital Outlay	6,890	0	0	N/A	0
<b>Total</b>	<b>6,890</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b><u>Tulsa City/County Library</u></b>					
Capital Outlay	5,000	0	0	N/A	0
<b>Total</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Total Cultural Development/Recreation</b>	<b>20,710</b>	<b>11,085</b>	<b>3,480</b>	<b>-68.6%</b>	<b>1,350</b>

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN	
<b>BUDGET (Expenditures or appropriations)</b>						
<b>■ PUBLIC WORKS AND TRANSPORTATION</b>						
<b><u>Engineering Services</u></b>						
<u>Streets</u>						
Capital Outlay	21,255	50,235	30,810	-38.7%	58,825	
<b>Total</b>	<b>21,255</b>	<b>50,235</b>	<b>30,810</b>	<b>-38.7%</b>	<b>58,825</b>	
<u>Facilities/Facilities Maintenance</u>						
Capital Outlay	6,900	7,075	7,010	-0.9%	7,300	
<b>Total</b>	<b>6,900</b>	<b>7,075</b>	<b>7,010</b>	<b>-0.9%</b>	<b>7,300</b>	
<u>Stormwater Design</u>						
Capital Outlay	0	700	0	-100.0%	360	
<b>Total</b>	<b>0</b>	<b>700</b>	<b>0</b>	<b>-100.0%</b>	<b>360</b>	
<b><u>Streets and Stormwater</u></b>						
Capital Outlay	4,660	1,550	1,925	24.2%	1,995	
<b>Total</b>	<b>4,660</b>	<b>1,550</b>	<b>1,925</b>	<b>24.2%</b>	<b>1,995</b>	
<b><u>Tulsa Transit</u></b>						
Capital Outlay	3,994	1,981	19,534	>500%	1,466	
<b>Total</b>	<b>3,994</b>	<b>1,981</b>	<b>19,534</b>	<b>&gt;500%</b>	<b>1,466</b>	
<b>Total Public Works And Transportation</b>	<b>36,809</b>	<b>61,541</b>	<b>59,279</b>	<b>-3.7%</b>	<b>69,946</b>	
<b>■ SOCIAL AND ECONOMIC DEVELOPMENT</b>						
<b><u>Planning and Development</u></b>						
<u>Planning and Development</u>						
Capital Outlay	2,900	300	4,200	>500%	200	
<b>Total</b>	<b>2,900</b>	<b>300</b>	<b>4,200</b>	<b>&gt;500%</b>	<b>200</b>	
<b>Total Social and Economic Development</b>	<b>2,900</b>	<b>300</b>	<b>4,200</b>	<b>&gt;500%</b>	<b>200</b>	
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>						
<b><u>Information Technology</u></b>						
Capital Outlay	10,000	0	0	N/A	0	
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>	
<b><u>Asset Management</u></b>						
Capital Outlay	1,640	840	340	-59.5%	765	
<b>Total</b>	<b>1,640</b>	<b>840</b>	<b>340</b>	<b>-59.5%</b>	<b>765</b>	
<b>Total Administrative &amp; Support Services</b>	<b>11,640</b>	<b>840</b>	<b>340</b>	<b>-59.5%</b>	<b>765</b>	
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>75,159</b>	<b>76,866</b>	<b>76,699</b>	<b>-0.2%</b>	<b>80,161</b>	
<b>TRANSFERS OUT</b>						
Fund #	Name					
2910	Short-Term Capital Fund	6,500	6,580	6,500	-1.2%	6,500
	<b>TOTAL TRANSFERS OUT</b>	<b>6,500</b>	<b>6,580</b>	<b>6,500</b>	<b>-1.2%</b>	<b>6,500</b>
<b>TOTAL ANNUAL OUTLAYS</b>		<b>\$ 81,659</b>	<b>\$ 83,446</b>	<b>\$ 83,199</b>	<b>-0.3%</b>	<b>\$ 86,661</b>

# PROJECT APPROPRIATIONS

(amounts expressed in thousands)

FY 2017-2018 & FY 2018-2019

	FY 18 BUDGET	FY 19 FINANCIAL PLAN
<b>■ POLICE</b>		
Replace helicopter	\$ 1,500	\$ 0
Police Five-Year Capital Equipment Needs	3,100	3,300
<b>Police Total</b>	<b>4,600</b>	<b>3,300</b>
<b>■ FIRE</b>		
Apparatus replacement	4,800	4,600
Fire Station Rehabilitation	1,500	1,500
<b>Fire Total</b>	<b>6,300</b>	<b>6,100</b>
<b>■ PARKS</b>		
Security System Upgrades - Page Belcher Pro Shop	0	10
Hicks Park Improvements	0	560
Savage Park Improvements	0	15
Water Playgrounds - Reed	0	60
Whiteside - Upgrade and repair plumbing in community center	0	315
Pool Reconstruction - Reed	0	300
Pool Construction - Whiteside	1,200	0
New Playground and Safety Surface - Crawford	245	0
New Playground and Safety Surface - Helmerich	745	0
New Playground and Safety Surface - Hunter	425	0
New Playground and Safety Surface - Lacy	245	0
New Playground and Safety Surface - Langenheim	30	0
New Playground and Safety Surface - McClure	0	30
New Playground and Safety Surface - Minshall	30	0
New Playground and Safety Surface - Patrick	30	0
New Playground and Safety Surface - Penney	0	30
New Playground and Safety Surface - Pielsticker	0	30
New Playground and Safety Surface - Plaza	30	0
<b>Parks Total</b>	<b>2,980</b>	<b>1,350</b>
<b>■ TULSA ZOO</b>		
Master Plan - Carnivores Exhibits	500	0
<b>Tulsa Zoo Total</b>	<b>500</b>	<b>0</b>
<b>■ GILCREASE</b>		
Helmerich Hall floor replacement	0	305
Gallery Wood Floor Refinishing	0	100
Kitchen Renovation	0	285
Perimeter fence replacement	295	0
North parking restoration	0	985
Vista Room - Electro-Chromatic Glass Replacement	0	25
<b>Gilcrease Total</b>	<b>295</b>	<b>1,700</b>
<b>■ PERFORMING ARTS CENTER</b>		
Roof replacment	0	150
<b>Performing Arts Center Total</b>	<b>0</b>	<b>150</b>
<b>■ RIVER PARKS AUTHORITY</b>		
Park Facilities Refurbishment	100	1,100
<b>River Parks Authority Total</b>	<b>100</b>	<b>1,100</b>
<b>■ FLOOD CONTROL</b>		
Levee District #12 rehabilitation	0	360
<b>Flood Control Total</b>	<b>0</b>	<b>360</b>



	FY 18 BUDGET	FY 19 FINANCIAL PLAN
<b>■ STREETS AND EXPRESSWAYS</b>		
Arterial Street Rehabilitation and Citywide Projects		
Charles Page Blvd. - 33rd W. Ave. to 25th W. Ave.	\$ 0	\$ 0
49th W. Ave. - Edison St. to Charles Page Blvd.	195	0
Utica Ave. - Pine St. to Admiral Blvd.	3,200	0
Lewis Ave. - 36th St. N. to Apache St.	160	0
Southwest Blvd. - W. 23rd St. to W. 31st St.	0	2,345
Southwest Blvd. - W. 31st St. to W. 40th St.	0	4,235
Union Ave. - W. 51st St. to W. 61st St.	1,530	0
Riverside Dr. - Joe Creek to 81st St.	0	700
Pine St. - Harvard Ave. to Yale Ave.	250	0
Admiral Pl. - Lewis Ave. to Harvard Ave.	225	0
Admiral Pl. - Harvard Ave. to Yale Ave.	0	3,340
Sheridan Rd. - Apache St. to Pine St.	1,570	0
Mingo Rd. - 46th St. N. to 36th St. N.	3,080	0
Mingo Rd. - 36th St. N. to Pine St.	530	4,770
Mingo Rd. - Admiral Blvd. to 11th St.	150	0
15th St. - Lewis Ave. to Harvard Ave.	3,000	0
Peoria Ave. - Admiral Blvd. to 11th St.	215	0
Peoria Ave. - 11th St. to 21st St.	2,575	0
Utica Ave. - Admiral Blvd. to 11th St.	0	280
Utica Ave. - 11th St. to 15th St.	0	1,565
Harvard Ave. - 15th St. to 21st St.	0	300
Harvard Ave. - 21st St. to 31st St.	320	0
21st St. - Yale Ave. to Sheridan Rd.	300	0
31st St. - Yale Ave. to Sheridan Rd.	0	330
41st St. - Sheridan Rd. to Memorial Dr.	260	0
Memorial Dr. - 21st St. to 31st St.	2,820	495
51st St. - Mingo Rd. to Garnett Rd.	180	0
71st St. - Memorial Dr. to Mingo Rd.	160	0
91st St. - Mingo Rd. to Hwy 169.	0	50
Memorial Dr. - 81st St. to 91st St.	0	1,890
Sheridan Rd. - 91st St. to 101st St.	150	0
51st St. - Pittsburg Ave. to Yale Ave.	1,070	0
Harvard Ave. - 41st St. to 51st St.	235	0
36th St. N. - Mingo Rd. to Hwy 169	200	1,440
Downtown Arterial Streets	0	3,600
Intersections		
Pine St. & MLK Jr. Blvd Intersection	175	0
Pine St. & Peoria Ave. Intersection	0	1,890
51st St. & Union Ave. Intersection	585	0
46th St. N. & Mingo Rd. Intersection	315	0
36th St. N. & Mingo Rd. Intersection	0	755
Admiral Blvd. & Lewis Ave. Intersection	60	0
11th St. & Utica Ave. Intersection	0	920
21st St. & Peoria Ave. Intersection	0	1,030
21st St. & Memorial Dr. Intersection	890	0
51st St. & Mingo Rd. Intersection	170	0
71st St. & Sheridan Rd. Intersection	0	1,115
71st St. & Memorial Dr. Intersection	100	0
81st St. & Memorial Dr. Intersection	0	680
61st St. & Yale Ave. Intersection	0	1,465
Citywide Non-Arterial Routine and Preventive Maintenance	0	320
Widen Yale Avenue, 81st St. to 91st Street South	0	16,500
Widen Yale Avenue, 96th St. South to 101st St. South	630	1,015
Gilcrease Expressway Local Match	1,500	500
Bridges - Replacement and Rehabilitation Programs		
Bridge No. 275 - 10100 E. 36th St. N.	320	0
Bridge No. 185 - 4000 N. Hartford Ave.	50	0
Bridge No. 285 - 1900 W. 43rd St.	10	0
Bridge No. 232 - 3600 S. Southwest Blvd.	0	90
Bridge No. 181 - 300 N. Garnett Rd.	0	180
Bridge No. 204A - 200 S. Mingo Rd.	30	0
Bridge No. 250 - 11200 E. 11th St.	90	0
Bridge No. 239 - 2600 S. Yorktown Ave.	10	0

	FY 18 BUDGET	FY 19 FINANCIAL PLAN
Bridges - Replacement and Rehabilitation Programs (Continued)		
Bridge No. 311 - 3900 S. 90th E. Ave.	\$ 10	\$ 0
Bridge No. 401 - 3800 S. Memorial Dr.	135	0
Bridge No. 310 - 2750 S. 90th E. Ave.	20	0
Bridge No. 254 - 8330 E. 14th St.	10	0
Bridge No. 403 - 4400 S. Memorial Dr.	135	0
Bridge No. 402 - 4200 S. Memorial Dr.	900	0
Bridge No. 307 - 2900 S. 87th E. Ave.	5	0
Bridge No. 266 - 13700 E. 28th St.	5	0
Bridge No. 262 - 19200 E. 21st St.	115	0
Bridge No. 333 - 1300 S. 177th E. Ave.	0	1,260
Bridge No. 209 - 3000 N. Mingo Rd.	0	2,250
Bridge No. 352 - 12300 E. State Farm Blvd.	25	0
Bridge No. 226 - 8200 S. Pittsburg Ave.	10	0
Bridge No. 222 - 3200 S. Peoria Ave.	320	0
Bridge No. 166 - 3200 S. Cincinnati Ave.	50	0
Bridge No. 194 - 5300 S. Louisville Ave.	5	0
Bridge No. 217 - 5300 S. New Have Ave.	5	0
Citywide guardrail replacement	0	250
Citywide traffic signalization	500	500
Signing, pavement marking and delineation	500	425
Traffic calming	425	0
Traffic signal installation, modification, and safety improvements	500	500
Citywide ADA Transition Plan Implementation (High/Medium Priority Needs)	1,750	1,710
Bicycle/Pedestrian Master Plan Implementation	0	1,300
IDL Entrance Rehabilitation (1st, 7th, 8th Streets; signals at 1st & Greenwood)	0	825
<b>Streets and Expressways Total</b>	<b>32,735</b>	<b>60,820</b>
<b>■ FACILITIES MAINTENANCE</b>		
ADA Transition Plan - Buildings	200	225
ADA Transition Plan - Parks	190	200
Public Facilities, OTC	475	650
Public Facilities, Roofing	500	475
<b>Facilities Maintenance Total</b>	<b>1,365</b>	<b>1,550</b>
<b>■ PLANNING AND DEVELOPMENT</b>		
Annual Economic Development Priority Opportunities	750	1,300
Corridor and Small Area Planning	450	200
Phase I – Northland Strategic Acquisition and Street Improvements	3,750	0
Phase I – Pearl District Flood Control and Redevelopment	3,000	0
<b>Planning and Economic Development Total</b>	<b>7,950</b>	<b>1,500</b>
<b>■ TULSA TRANSIT</b>		
Replace Aging Vehicles -33 fixed-route and 39 LIFT program busses	5,249	1,466
Peoria - Bus Rapid Transit (BRT)	14,285	0
<b>Tulsa Transit Total</b>	<b>19,534</b>	<b>1,466</b>
<b>■ ASSET MANAGEMENT</b>		
Install Radio Frequency Identification Devices (RFID) on fleet	0	375
EMD Facilities Maintenance	140	140
Lighting systems, driveways, sidewalks, energy upgrades, HVAC, & plumbing	200	250
<b>Asset Management Total</b>	<b>340</b>	<b>765</b>
<b>■ CAPITAL PLANNING AND EQUIPMENT</b>		
Replace Capital Equipment	6,500	6,500
<b>Capital Planning and Equipment Total</b>	<b>6,500</b>	<b>6,500</b>
<b>Fund Total</b>	<b>\$ 83,199</b>	<b>\$ 86,661</b>

# 2016 TULSA ECONOMIC VISION FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND <b>6015</b>
PROPRIETARY CAPITAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

On April 5, 2016, Tulsa voters approved Ordinance #23422 setting a limited-purpose, temporary sales tax levy of three hundred five thousandths of one percent (0.305%) to begin January 1, 2017 for the purpose of providing revenue for the support of economic development projects across the City of Tulsa as listed in detail in Title 43-K of Tulsa Revised Ordinances created with Ordinance #23425.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Although this sales tax assessment began January 1, 2017, the remittance by vendors to the Oklahoma Tax Commission and ultimate transfer to the City of Tulsa did not occur in full until March 2017. These partial-year resources reflected in the fund are estimated to be \$9.6 million in FY17 and \$27.6 million for the entirety of FY18. This fund will be utilized to support debt service for four revenue bond issues. The first issue, of \$115.3 million, was sold in late FY17. Additionally, a limited number of pay-as-you-go appropriations will also be scheduled depending on engineering and cash flow considerations. In FY18, \$20.5 million will be appropriated for projects within this fund. Another \$2.7 million will be transferred to the Tulsa Public Facilities Authority construction fund to support debt service on the associated revenue bonds.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 8,008	\$ 9,575	\$ 27,578	188.0%	\$ 27,733
Transfers In					N/A	
<b>Total Resources</b>	<b>0</b>	<b>8,008</b>	<b>9,575</b>	<b>27,578</b>	<b>188.0%</b>	<b>27,733</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	0	0	20,470	N/A	28,515
Transfers Out	0	0	0	2,700	N/A	11,000
<b>Total Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,170</b>	<b>N/A</b>	<b>39,515</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>8,008</b>	<b>9,575</b>	<b>4,408</b>		<b>(11,782)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	9,575		13,983
Addition to/(Use of)	0	8,008	9,575	4,408		(11,782)
End of Year	<b>\$ 0</b>	<b>\$ 8,008</b>	<b>\$ 9,575</b>	<b>\$ 13,983</b>		<b>\$ 2,201</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ SALES TAX	\$ 0	\$ 8,008	\$ 8,008	\$ 22,937	188.0%	\$ 23,092
■ USE TAX	0	0	1,567	4,641	N/A	4,641
■ INTEREST INCOME	0	0	0	0	N/A	0
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 0</b>	<b>\$ 8,008</b>	<b>\$ 9,575</b>	<b>\$ 27,578</b>	<b>188.0%</b>	<b>\$ 27,733</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ CULTURAL DEVELOPMENT AND RECREATION</b>					
<u>Tulsa Performing Arts Center</u>					
Capital Outlay	\$ 0	\$ 0	\$ 500	N/A	\$ 500
<b>Total</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>N/A</b>	<b>500</b>
<b>Total Cultural Development/Recreation</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>N/A</b>	<b>500</b>
<b>■ PUBLIC WORKS AND TRANSPORTATION</b>					
<u>Engineering Services</u>					
<u>Streets, Trails, &amp; Bridges</u>					
Capital Outlay	0	0	1,800	N/A	25,865
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,800</b>	<b>N/A</b>	<b>25,865</b>
Facilities					
Capital Outlay	0	0	12,820	N/A	250
<b>Total</b>	<b>0</b>	<b>0</b>	<b>12,820</b>	<b>N/A</b>	<b>250</b>
<b>Total Public Works And Transportation</b>	<b>0</b>	<b>0</b>	<b>14,620</b>	<b>N/A</b>	<b>26,115</b>
<b>■ SOCIAL AND ECONOMIC DEVELOPMENT</b>					
<u>Mayor's Office of Economic Development</u>					
Capital Outlay	0	0	1,200	N/A	175
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>N/A</b>	<b>175</b>
<u>Planning &amp; Economic Development</u>					
Capital Outlay	0	0	1,200	N/A	175
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>N/A</b>	<b>175</b>
<u>Tulsa Arts Commission</u>					
Capital Outlay	0	0	150	N/A	150
<b>Total</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>N/A</b>	<b>150</b>
<u>Tulsa Public Schools</u>					
Capital Outlay	0	0	2,800	N/A	1,400
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,800</b>	<b>N/A</b>	<b>1,400</b>
<b>Total Social and Economic Development</b>	<b>0</b>	<b>0</b>	<b>5,350</b>	<b>N/A</b>	<b>1,900</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>0</b>	<b>0</b>	<b>20,470</b>	<b>N/A</b>	<b>28,515</b>
<b>TRANSFERS OUT</b>					
Fund #      Name					
3023      Transfer to TPFA 2017	0	0	2,700	N/A	11,000
<b>TOTAL TRANSFERS OUT</b>	<b>0</b>	<b>0</b>	<b>2,700</b>	<b>N/A</b>	<b>11,000</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 23,170</b>	<b>N/A</b>	<b>\$ 39,515</b>

# PROJECT APPROPRIATIONS

(amounts expressed in thousands)

FY 2017-2018 & FY 2018-2019

	<u>FY 18 BUDGET</u>	<u>FY 19 FINANCIAL PLAN</u>
<b>■ PERFORMING ARTS CENTER</b>		
Tulsa Performing Arts Center Trust	\$ 500	\$ 500
<b>Performing Arts Center Total</b>	<u>500</u>	<u>500</u>
<b>■ RIVER PARKS AUTHORITY</b>		
Zink Dam - Low-Water Dam with Recreational Gates & Flume	0	24,990
New Trail, East Bank-101st to Cousins Park (Design and Matching Funds)	600	700
<b>River Parks Authority Total</b>	<u>600</u>	<u>25,690</u>
<b>■ ECONOMIC DEVELOPMENT</b>		
23rd & Jackson Redevelopment Site - Relocation Study, Design & Acquisition	250	250
Citywide & Route 66 Beautification and Reinvestment	3,600	525
Community Health Connection East Clinic	4,570	0
Discovery Lab - Tulsa Children's Museum Permanent Site	8,000	0
Public Schools - Teacher Retention, Recruitment, Training	2,800	1,400
Tulsa Arts Commission	150	150
<b>Economic Development Total</b>	<u>19,370</u>	<u>2,325</u>
<b>■ TRANSFER TO DEBT SERVICE</b>		
Debt Service - Transfer to TPFA	2,700	11,000
<b>Transfer To Debt Service Total</b>	<u>2,700</u>	<u>11,000</u>
<b>Fund Total</b>	<u><u>\$ 23,170</u></u>	<u><u>\$ 39,515</u></u>

# TMUA-WATER CAPITAL PROJECTS FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND

**6021**

PROPRIETARY  
CAPITAL FUND  
BUDGETED ON A  
CASH BASIS

## OVERVIEW

This fund allows for the separate accounting of capital projects that are financed with revenue generated within the TMUA-Water Operating Fund (Fund 7020). The fund receives a transfer from the TMUA-Water Operating Fund each fiscal year to provide financing for capital projects, and since the fund is a capital projects fund, appropriations do not lapse at the end of each fiscal year as they do in operating funds. Interest revenue is credited to the TMUA-Water Operating Fund. Most of the time, transfers are fully appropriated, but a fund balance available for appropriation can be generated when projects are constructed for less than original estimates.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY18 and FY19, a transfer from the TMUA-Water Operating Fund will finance needed water system improvement projects. All of the projects are contained in the TMUA/City Council adopted Capital Improvements Plan. They are listed at the end of this fund summary.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 0	\$ 0	\$ 0	N/A	\$ 0
Transfers In	35,097	30,061	31,361	40,467	29.0%	32,458
<b>Total Resources</b>	<b>35,097</b>	<b>30,061</b>	<b>31,361</b>	<b>40,467</b>	<b>29.0%</b>	<b>32,458</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	34,904	30,061	31,761	40,467	27.4%	32,458
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>34,904</b>	<b>30,061</b>	<b>31,761</b>	<b>40,467</b>	<b>27.4%</b>	<b>32,458</b>
<b>Resources less Outlays</b>	<b>193</b>	<b>0</b>	<b>(400)</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	470	2,623	663	263		263
Addition to/(Use of)	193	0	(400)	0		0
End of Year	<b>\$ 663</b>	<b>\$ 2,623</b>	<b>\$ 263</b>	<b>\$ 263</b>		<b>\$ 263</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ MISCELLANEOUS REVENUE	\$ 193	\$ 0	\$ 0	\$ 0	0.0%	\$ 0
■ TRANSFERS IN	34,904	30,061	31,361	40,467	34.6%	32,458
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 35,097</b>	<b>\$ 30,061</b>	<b>\$ 31,361</b>	<b>\$ 40,467</b>	<b>34.6%</b>	<b>\$ 32,458</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Capital Outlay	\$ 31,350	\$ 29,501	\$ 39,135	32.7%	\$ 31,086
<b>Total</b>	<b>31,350</b>	<b>29,501</b>	<b>39,135</b>	<b>32.7%</b>	<b>31,086</b>
<u>Water and Sewer</u>					
Capital Outlay	2,900	560	1,332	137.9%	1,372
<b>Total</b>	<b>2,900</b>	<b>560</b>	<b>1,332</b>	<b>137.9%</b>	<b>1,372</b>
<b>Total Public Works and Transportation</b>	<b>34,250</b>	<b>30,061</b>	<b>40,467</b>	<b>34.6%</b>	<b>32,458</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Capital Outlay	654	0	0	N/A	0
<b>Total</b>	<b>654</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Total Administrative &amp; Support Services</b>	<b>654</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>34,904</b>	<b>30,061</b>	<b>40,467</b>	<b>34.6%</b>	<b>32,458</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 34,904</b>	<b>\$ 30,061</b>	<b>\$ 40,467</b>	<b>34.6%</b>	<b>\$ 32,458</b>

## PROJECT APPROPRIATIONS

(amounts expressed in thousands)

FY 2017-2018 & FY 2018-2019

	<b>FY 18 BUDGET</b>	<b>FY 19 FINANCIAL PLAN</b>
A.B. Jewell Clarifier Upgrades/Rehabilitation	\$ 9,930	\$ 0
A.B. Jewell WTP Electrical - Upgrade TMUA-owned medium voltage switchgear	2,600	0
Automatic Meter Reading - Citywide	0	309
Berry Hill Waterline Extension	2,300	0
Central Bus.Dist. Water Main Replacement	350	350
Cherokee Water Lines - 2020	0	9,220
Dead-End 12" Distribution Mains Connections & Extensions	350	350
Eucha Dam Radial Gates Rehabilitation	5,000	0
Eucha, Spavinaw Water Quality Court Master	580	600
Lake Yahola Terminal Storage Repair	2,000	0
Large Water Valve Replacement - Citywide	100	100
Modify Spavinaw/Oologah Intertie near Bird Creek Pump Station	0	105
Mohawk Pump Stations 1 & 2 Rehabilitation	0	90
Mohawk WTP HSPS Rehabilitation and Improvements	500	4,500
Powdered Activated Carbon Feed System Upgrade	62	634
Raw Water Flowlines Repairs Spavinaw	250	250
Raw Water Flowlines Repairs Tiawah Tunnel	0	1,000
Sodium Hydroxide Storage and Feed System Upgrade	0	109
Source Water Protection & Management Program	752	772
Spavinaw Pump Station Rehab & New Flowmeter	0	772
Transmission Line Condition Assessment - Citywide	200	0
Unruh Terminal Storage Repair	350	0
Unserved Areas	0	100
Utility Bridges - Repaint/Rehabilitation	100	100
W. 23rd St. 16" Transmission Line	1,236	0
Water Line Relocations - Citywide	1,900	1,050
Water Mains Replacements - City Wide	9,175	4,255
Water Mains Replacements - Less than 6-inches	2,732	4,502
Water Tanks - Repaint/Rehabilitation	0	3,090
Water Vault & Large Meter Upgrades	0	200
<b>Total</b>	<b>\$ 40,467</b>	<b>\$ 32,458</b>



# TMUA-SEWER CAPITAL PROJECTS FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND <b>6031</b>
PROPRIETARY CAPITAL FUND BUDGETED ON A CASH BASIS

## OVERVIEW

This fund allows for the separate accounting of capital projects that are financed with revenue generated within the TMUA-Sewer Operating Fund (Fund 7030). The fund receives a transfer from the TMUA-Sewer Operating Fund each fiscal year to provide financing for capital projects, and since the fund is a capital projects fund, appropriations do not lapse at the end of each fiscal year as they do in operating funds. Interest revenue is credited to the TMUA-Sewer Operating Fund. Most of the time, transfers are fully appropriated, but a fund balance available for appropriation can be generated when projects are constructed for less than original estimates.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY18 and FY19, a transfer from the TMUA-Sewer Operating Fund will finance needed sanitary sewer system improvement projects. All of the projects are contained in the TMUA/City Council adopted Capital Improvements Plan. They are listed at the end of this fund summary.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 0	\$ 0	\$ 0	N/A	\$ 0
Transfers In	11,393	14,221	20,748	17,412	-16%	23,208
<b>Total Resources</b>	<b>11,393</b>	<b>14,221</b>	<b>20,748</b>	<b>17,412</b>	<b>-16.1%</b>	<b>23,208</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	11,393	14,221	20,748	17,412	-16.1%	23,208
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>11,393</b>	<b>14,221</b>	<b>20,748</b>	<b>17,412</b>	<b>-16.1%</b>	<b>23,208</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	472	814	472	472		472
Addition to/(Use of)	0	0	0	0		0
End of Year	<b>\$ 472</b>	<b>\$ 814</b>	<b>\$ 472</b>	<b>\$ 472</b>		<b>\$ 472</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ TRANSFERS IN	\$ 11,393	\$ 14,221	\$ 20,748	\$ 17,412	-9.3%	\$ 23,208
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 11,393</b>	<b>\$ 14,221</b>	<b>\$ 20,748</b>	<b>\$ 17,412</b>	<b>-9.3%</b>	<b>\$ 23,208</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Capital Outlay	\$ 10,841	\$ 14,221	\$ 16,892	18.8%	\$ 22,672
<b>Total</b>	<b>10,841</b>	<b>14,221</b>	<b>\$ 16,892</b>	<b>18.8%</b>	<b>22,672</b>
<u>Water and Sewer</u>					
Capital Outlay	0	0	520	N/A	536
<b>Total</b>	<b>0</b>	<b>0</b>	<b>520</b>	<b>N/A</b>	<b>536</b>
<b>Total Public Works and Transportation</b>	<b>10,841</b>	<b>14,221</b>	<b>17,412</b>	<b>22.4%</b>	<b>23,208</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Capital Outlay	552	0	0	N/A	0
<b>Total Administrative and Support Services</b>	<b>552</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>11,393</b>	<b>14,221</b>	<b>17,412</b>	<b>22.4%</b>	<b>23,208</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 11,393</b>	<b>\$ 14,221</b>	<b>\$ 17,412</b>	<b>22.4%</b>	<b>\$ 23,208</b>

# PROJECT APPROPRIATIONS

FY 2017-2018 & FY 2018-2019

	FY 18 BUDGET	FY 19 FINANCIAL PLAN
30-N Relief	\$ 385	\$ 396
71st Street Drying Bed Modifications	0	0
71st Street Lift Station Electrical Upgrades	0	162
93-N Relief	0	4,871
Airport - Northeast LS & FM	359	3,380
Apache Lift Station Force Main	0	109
Areawide Point Repairs	0	4,050
Concrete Pipe Replacement	4,405	0
FEB Joint & Crack Repairs	1,000	0
Flatrock West (9-N) Relief	0	527
Haikey Creek Lift Station Electrical Upgrades	0	27
Haikey Creek WWTP Electrical Upgrades	0	172
Haikey Creek SAMS Equipment Replacements	520	536
Jones Creek Relief (91-N)	351	0
Lift Station Replacements or Upgrades	569	609
RL Jones Riverside Airport - Sewer Eastside	273	1,407
Sewer Rehab Area Wide	1,800	3,750
Southside WWTP Concrete Protective Coatings	0	309
Southside WWTP Digester MCC Replacement	0	205
Southside WWTP Solids Handling Access Road	3,000	0
Southside WWTP System Odor Control Study	1,750	0
Spunky Creek Main Stem South Contract 1	3,000	0
Unsewered Areas Areawide	0	2,388
West Tulsa 39, 40, 41-S Relief	0	310
<b>Total</b>	<b>\$ 17,412</b>	<b>\$ 23,208</b>

# STORMWATER CAPITAL PROJECTS FUND

FY 2017-2018 & FY 2018-2019

CAPITAL FUND  
**6041**

PROPRIETARY  
CAPITAL FUND  
BUDGETED ON A  
CASH BASIS

## OVERVIEW

This fund allows for the separate accounting of capital projects that are financed with revenue generated within the Stormwater Operating Fund (Fund 7010). The fund receives a transfer from the Stormwater Operating Fund each fiscal year to provide financing for capital projects, and since the fund is a capital projects fund, appropriations do not lapse at the end of each fiscal year as they do in operating funds. Interest revenue is credited to the Stormwater Operating Fund. Most of the time, transfers are fully appropriated, but a fund balance available for appropriation can be generated when projects are constructed for less than original estimates.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Appropriations in the FY18 and FY19 budget will be for flood control projects recommended by the Stormwater Drainage and Hazard Mitigation Advisory Board, neighborhood groups, staff, elected officials, and the general public.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 0	\$ 0	\$ 0	N/A	\$ 0
Transfers In	5,000	5,500	5,500	5,100	-7.3%	5,000
<b>Total Resources</b>	<b>5,000</b>	<b>5,500</b>	<b>5,500</b>	<b>5,100</b>	<b>-7.3%</b>	<b>5,000</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	5,000	5,500	5,500	5,100	-7.3%	5,000
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>5,000</b>	<b>5,500</b>	<b>5,500</b>	<b>5,100</b>	<b>-7.3%</b>	<b>5,000</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	15	16	15	15		15
Addition to/(Use of)	0	0	0	0		0
End of Year	<b>\$ 15</b>	<b>\$ 16</b>	<b>\$ 15</b>	<b>\$ 15</b>		<b>\$ 15</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ TRANSFERS IN	\$ 5,000	\$ 5,500	\$ 5,500	\$ 5,100	-7.3%	\$ 5,000
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 5,000</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 5,100</b>	<b>-7.3%</b>	<b>\$ 5,000</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Capital Outlay	\$ 5,000	\$ 5,500	\$ 5,100	-7.3%	\$ 5,000
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>5,000</b>	<b>5,500</b>	<b>5,100</b>	<b>-7.3%</b>	<b>5,000</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 5,000</b>	<b>\$ 5,500</b>	<b>\$ 5,100</b>	<b>-7.3%</b>	<b>\$ 5,000</b>

## PROJECT APPROPRIATIONS

FY 2017-2018 & FY 2018-2019

	FY 18 BUDGET	FY 19 FINANCIAL PLAN
Citywide Flood Control		
a. Critical Projects Design - Citywide Engineering	\$ 500	\$ 5,000
b. Fred Creek Tributary Drainage Improvements	0	0
c. Fred Creek - Phase 3D - Guier Woods/Pebble Creek	0	0
d. South Tulsa - 116th & Hudson Pond	0	0
e. Jones Creek - 73rd E Ave (13th - 15th) Drainage	0	0
f. Mingo Road Widening Drainage Improvements (71st - 81st)	1,000	0
g. Proj 144202 - Dirty Butter - Apache Crossing & Channel Imp	250	0
h. Peoria Ave (61st St - Riverside Dr) Widening - Drainage Design	200	0
i. MZ 1068 - Stormsewer Extension	180	0
j. MZ 4040 Stormsewer Extension	100	0
k. MZ 5046 Stormsewer Extension	400	0
l. MZ 9050 Stormsewer Extension	50	0
m. Mingo & Perryman Ditch - Small Critical Drainage Projects	480	0
n. Upper Joe Creek - 31st & New Haven Storm Sewer	200	0
o. South Tulsa - 105th & Yale Drainage and Roadway Improvements	700	0
p. Jones Creek - Channel Rehabilitation - Contemprea Apartments	590	0
q. Coal Creek & Fry Ditch 2 - Small Critical Drainage Projects	450	0
<b>Fund Total</b>	<b>\$ 5,100</b>	<b>\$ 5,000</b>

# STORMWATER MANAGEMENT ENTERPRISE FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>7010</b>
PROPRIETARY FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

The Stormwater Management Enterprise Fund was established by Ordinance #17285 in January 1985. It is "for the purpose of identifying and controlling all revenues and expenses attributable to stormwater drainage services." The primary revenue source for the fund is the Stormwater Management Fee. This is a fee collected from residents and businesses within the city. The fee provides funds for "operating, constructing, equipping, maintaining, acquiring and owning within the city a stormwater drainage system." In addition to financing the development and maintenance of facilities, the fee also provides funds for studying and mapping the city's drainage system in order to identify and assess flood-prone areas. The Stormwater Drainage and Hazard Mitigation Advisory Board (SDMH) was established to oversee stormwater policy, hear policy appeals and oversee the budget.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

This fund began FY17 with a fund balance of \$5,100,000 after reserving for encumbrances. The fund has an informal policy of maintaining an operating reserve of 5 percent of revenues. For FY18, the reserve would be \$1,450,000. The FY18 estimated outlays are expected to exceed revenues for the fiscal year resulting in a use of fund balance. This use of fund balance will be for capital drainage improvements throughout the City.

The Stormwater Drainage & Hazard Mitigation Advisory Board has identified a need for additional capital improvement funds. The transfer to capital projects is \$5,100,000 in FY18 and \$5,000,000 in the FY19 financial plan. The five year plan proposes a nine percent rate increase in FY18 and nine percent increase for FY19. The payment in lieu of taxes to the General Fund (average franchise fee plus sales tax) is 6.175 percent.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 27,202	\$ 27,536	\$ 27,709	\$ 29,173	5.3%	\$ 31,799
<b>Total Resources</b>	<b>27,202</b>	<b>27,536</b>	<b>27,709</b>	<b>29,173</b>	<b>5.3%</b>	<b>31,799</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	20,795	23,410	22,762	26,489	16.4%	26,679
Transfers Out	5,000	5,500	5,500	5,100	-7.3%	5,000
<b>Total Outlays</b>	<b>25,795</b>	<b>28,910</b>	<b>28,262</b>	<b>31,589</b>	<b>11.8%</b>	<b>31,679</b>
<b>Resources less Outlays</b>	<b>1,407</b>	<b>(1,374)</b>	<b>(553)</b>	<b>(2,416)</b>		<b>120</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	3,721	3,372	5,128	4,575		2,159
Committed Fund Balance For OPEB	(177)	(177)	(177)	(177)		(177)
Addition to/(Use of)	1,407	(1,374)	(553)	(2,416)		120
Less 5% Cash Operating Reserve	(1,368)	(1,368)	(1,450)	(1,450)		(1,582)
<b>End of Year</b>	<b>\$ 3,583</b>	<b>\$ 453</b>	<b>\$ 2,948</b>	<b>\$ 532</b>		<b>\$ 520</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ CHARGES FOR SERVICES	\$ 26,847	\$ 27,369	\$ 27,475	\$ 29,006	5.6%	\$ 31,632
■ MISCELLANEOUS REVENUE	194	129	94	129	37.2%	129
■ INTEREST INCOME	161	38	140	38	-72.9%	38
TOTAL REVENUE	<u>27,202</u>	<u>27,536</u>	<u>27,709</u>	<u>29,173</u>	5.3%	<u>31,799</u>
TOTAL ANNUAL RESOURCES	<u>\$ 27,202</u>	<u>\$ 27,536</u>	<u>\$ 27,709</u>	<u>\$ 29,173</u>	5.3%	<u>\$ 31,799</u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ CULTURAL DEVELOPMENT AND RECREATION					
<u>Park and Recreation</u>					
Personal Services	\$ 103	\$ 107	\$ 111	3.7%	\$ 112
Materials and Supplies	12	15	15	0.0%	15
Other Services/Charges	55	63	60	-4.8%	60
Total	<u>170</u>	<u>185</u>	<u>186</u>	0.5%	<u>187</u>
Total Cultural Development and Recreation	<u>170</u>	<u>185</u>	<u>186</u>	0.5%	<u>187</u>
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Personal Services	2,040	2,200	2,294	4.3%	2,325
Materials and Supplies	8	28	53	89.3%	53
Other Services/Charges	1,726	2,030	2,632	29.7%	3,259
Total	<u>3,774</u>	<u>4,258</u>	<u>4,979</u>	16.9%	<u>5,637</u>
<u>Streets and Stormwater</u>					
Personal Services	5,673	5,986	6,746	12.7%	6,840
Materials and Supplies	780	863	886	2.7%	875
Other Services/Charges	7,848	9,223	9,436	2.3%	9,785
Capital Outlay	344	439	2,049	366.7%	1,225
Total	<u>14,645</u>	<u>16,511</u>	<u>19,117</u>	15.8%	<u>18,725</u>
<u>Water &amp; Sewer</u>					
Personal Services	421	435	387	-11.0%	393
Materials and Supplies	77	91	68	-25.3%	68
Other Services/Charges	85	107	116	8.4%	114
Capital Outlay	15	138	104	-24.6%	0
Total	<u>599</u>	<u>771</u>	<u>675</u>	-12.5%	<u>575</u>
Total Public Works and Transportation	<u>19,018</u>	<u>21,540</u>	<u>24,771</u>	15.0%	<u>24,937</u>

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 ORIG.</u>	<u>FY 19 FINANCIAL PLAN</u>	
<b>BUDGET (Expenditures or appropriations)</b>						
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>						
<b><u>Finance</u></b>						
Personal Services	309	358	<b>352</b>	-1.7%	357	
Materials and Supplies	7	14	<b>13</b>	-7.1%	13	
Other Services/Charges	158	195	<b>176</b>	-9.7%	176	
Capital Outlay	160	0	<b>0</b>	N/A	0	
<b>Total</b>	<b>634</b>	<b>567</b>	<b>541</b>	<b>-4.6%</b>	<b>546</b>	
<b><u>Information Technology</u></b>						
Personal Services	258	262	<b>219</b>	-16.4%	205	
Materials and Supplies	5	9	<b>8</b>	-11.1%	9	
Other Services/Charges	122	112	<b>92</b>	-17.9%	77	
Capital Outlay	36	36	<b>36</b>	0.0%	36	
<b>Total</b>	<b>421</b>	<b>419</b>	<b>355</b>	<b>-15.3%</b>	<b>327</b>	
<b><u>Customer Care</u></b>						
Personal Services	142	189	<b>152</b>	-19.6%	154	
Materials and Supplies	1	2	<b>1</b>	-50.0%	1	
Other Services/Charges	24	6	<b>5</b>	-16.7%	5	
<b>Total</b>	<b>167</b>	<b>197</b>	<b>158</b>	<b>-19.8%</b>	<b>160</b>	
<b><u>Asset Management</u></b>						
Personal Services	220	199	<b>193</b>	-3.0%	195	
Materials and Supplies	13	20	<b>13</b>	-35.0%	13	
Other Services/Charges	151	215	<b>223</b>	3.7%	229	
Capital Outlay	0	68	<b>49</b>	-27.9%	85	
<b>Total</b>	<b>385</b>	<b>502</b>	<b>478</b>	<b>-4.8%</b>	<b>522</b>	
<b>Total Administrative and Support Services</b>	<b>1,607</b>	<b>1,685</b>	<b>1,532</b>	<b>-9.1%</b>	<b>1,555</b>	
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>20,795</b>	<b>23,410</b>	<b>26,489</b>	<b>13.2%</b>	<b>26,679</b>	
<b>TRANSFERS OUT</b>						
<u>Fund #</u> <u>Name</u>						
6041	Stormwater Capital Projects	5,000	5,500	<b>5,100</b>	-7.3%	5,000
	<b>TOTAL TRANSFERS OUT</b>	<b>5,000</b>	<b>5,500</b>	<b>5,100</b>	<b>-7.3%</b>	<b>5,000</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 25,795</b>	<b>\$ 28,910</b>	<b>\$ 31,589</b>	<b>9.3%</b>	<b>\$ 31,679</b>	



# TMUA-WATER OPERATING FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>7020</b>
PROPRIETARY FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

The Tulsa Metropolitan Water Authority was established as a Trust on April 5, 1957 (Ordinance #8113) for the purpose of maintaining the City's water and wastewater systems. The name was changed August 23, 1989 to the Tulsa Metropolitan Utility Authority (TMUA). A lease agreement and operation and maintenance contract dated February 1, 1984 were entered into between the City and TMUA specifying the City would lease to TMUA the water and sewer system assets, and the City would operate and maintain them. Two operating funds were established to account for these activities - one for water services and one for sanitary sewer services. Within the Water Operating Fund, the City records all revenues and expenditures generated by the water supply system's operations. Over 90 percent of the revenue in the fund is derived from the sale of treated water.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY98, the TMUA Board decided to establish an operating reserve totaling 5 percent of projected revenues from annual water sales. TMUA established two other reserves in FY08, a rate stabilization reserve and a capital projects reserve. Those reserves will be funded over time as resources are available. The FY17 beginning fund balance of \$15,045,000 reflects the cash balance in the fund after reserving for encumbrances and the 5 percent operating reserve.

A four percent rate increase is projected for FY18 and the FY19 financial plan. The increase is needed to support operations, maintenance, and the Authority's goal of funding more capital projects from cash rather than debt. In FY18, outlays are expected to exceed revenues and the year-end balance after reserving for the 5 percent cash operating reserve is estimated to be positive. The payment in lieu of taxes to the General Fund (average franchise fee plus sales tax) is 6.175%.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 115,924	\$ 112,690	\$ 120,902	\$ 117,783	-2.6%	\$ 122,317
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>115,924</b>	<b>112,690</b>	<b>120,902</b>	<b>117,783</b>	<b>-2.6%</b>	<b>122,317</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	83,634	93,022	88,899	91,789	3.3%	88,692
Transfers Out	34,904	30,061	31,361	40,467	29.0%	32,458
<b>Total Outlays</b>	<b>118,538</b>	<b>123,083</b>	<b>120,260</b>	<b>132,256</b>	<b>10.0%</b>	<b>121,150</b>
<b>Resources less Outlays</b>	<b>(2,614)</b>	<b>(10,393)</b>	<b>642</b>	<b>(14,473)</b>		<b>1,167</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	23,629	17,580	21,015	21,658		7,185
Committed Fund Balance For OPEB	(622)	(622)	(622)	(622)		(622)
Addition to/(Use of)	(2,614)	(10,393)	642	(14,473)		1,167
Less 5% Cash Operating Reserve	(5,348)	(5,348)	(5,653)	(5,653)		(5,879)
<b>End of Year</b>	<b>\$ 15,045</b>	<b>\$ 1,217</b>	<b>\$ 15,383</b>	<b>\$ 910</b>		<b>\$ 1,851</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ LICENSES AND PERMITS	\$ 55	\$ 11	\$ 16	\$ 11	-31.5%	\$ 11
■ CHARGES FOR SERVICES	109,389	106,963	113,996	113,062	-0.8%	117,583
■ OTHER CHARGES	4,458	3,989	4,331	3,564	-17.7%	3,565
■ MISCELLANEOUS REVENUE	1,074	1,227	1,588	646	-59.3%	658
■ INTEREST INCOME	947	500	971	500	-48.5%	500
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 115,923</b>	<b>\$ 112,690</b>	<b>\$ 120,902</b>	<b>\$ 117,783</b>	<b>-2.6%</b>	<b>\$ 122,317</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Engineering Services</u>					
Personal Services	\$ 2,318	\$ 2,670	\$ 2,780	4.1%	\$ 2,818
Materials and Supplies	8	23	48	108.7%	48
Other Services/Charges	481	618	625	1.1%	618
Capital Outlay	0	30	120	300.0%	120
<b>Total</b>	<b>2,807</b>	<b>3,341</b>	<b>3,573</b>	<b>6.9%</b>	<b>3,604</b>
<u>Streets and Stormwater</u>					
Personal Services	349	330	343	3.9%	347
Materials and Supplies	0	0	1	N/A	1
Other Services/Charges	18	13	12	-7.7%	12
<b>Total</b>	<b>367</b>	<b>343</b>	<b>356</b>	<b>3.8%</b>	<b>360</b>
<u>Water &amp; Sewer</u>					
Personal Services	20,072	21,053	22,189	5.4%	22,446
Materials and Supplies	7,325	9,838	9,053	-8.0%	9,004
Other Services/Charges	26,047	29,160	27,354	-6.2%	28,032
Capital Outlay	2,973	7,771	7,632	-1.8%	2,618
<b>Total</b>	<b>56,417</b>	<b>67,822</b>	<b>66,228</b>	<b>-2.4%</b>	<b>62,100</b>
<b>Total Public Works and Transportation</b>	<b>59,591</b>	<b>71,506</b>	<b>70,157</b>	<b>-1.9%</b>	<b>66,064</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Personal Services	1,589	1,718	1,798	4.7%	1,823
Materials and Supplies	132	186	182	-2.2%	182
Other Services/Charges	666	752	730	-2.9%	730
Capital Outlay	0	30	114	280.0%	0
<b>Total</b>	<b>2,388</b>	<b>2,686</b>	<b>2,824</b>	<b>5.1%</b>	<b>2,735</b>
<u>Information Technology</u>					
Personal Services	1,323	1,323	1,414	6.9%	1,356
Materials and Supplies	27	47	45	-4.3%	47
Other Services/Charges	614	602	631	4.8%	588
Capital Outlay	198	208	208	0.0%	208
<b>Total</b>	<b>2,162</b>	<b>2,180</b>	<b>2,298</b>	<b>5.4%</b>	<b>2,199</b>

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 ORIG.</u>	<u>FY 19 FINANCIAL PLAN</u>	
<b>BUDGET (Expenditures or appropriations)</b>						
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>						
<b><u>Customer Care</u></b>						
Personal Services	\$ 534	\$ 692	\$ 650	-6.1%	\$ 659	
Materials and Supplies	4	8	4	-50.0%	4	
Other Services/Charges	89	22	20	-9.1%	20	
<b>Total</b>	<b>627</b>	<b>722</b>	<b>674</b>	<b>-6.6%</b>	<b>683</b>	
<b><u>Asset Management</u></b>						
Personal Services	379	336	349	3.9%	356	
Materials and Supplies	30	37	32	-13.5%	35	
Other Services/Charges	472	514	496	-3.5%	517	
Capital Outlay	105	0	44	N/A	75	
<b>Total</b>	<b>986</b>	<b>887</b>	<b>921</b>	<b>3.8%</b>	<b>983</b>	
<b>Total Administrative and Support Services</b>	<b>6,163</b>	<b>6,475</b>	<b>6,717</b>	<b>3.7%</b>	<b>6,600</b>	
<b>■ DEBT SERVICE</b>						
<b>Total</b>	<b>17,880</b>	<b>15,041</b>	<b>14,915</b>	<b>-0.8%</b>	<b>16,028</b>	
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>83,634</b>	<b>93,022</b>	<b>91,789</b>	<b>-1.3%</b>	<b>88,692</b>	
<b>TRANSFERS OUT</b>						
<u>Fund #</u> <u>Name</u>						
6021	TMUA-Water Capital Projects	34,904	30,061	40,467	34.6%	32,458
	<b>TOTAL TRANSFERS OUT</b>	<b>34,904</b>	<b>30,061</b>	<b>40,467</b>	<b>34.6%</b>	<b>32,458</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 118,538</b>	<b>\$ 123,083</b>	<b>\$ 132,256</b>	<b>7.5%</b>	<b>\$ 121,150</b>	

# TMUA-SEWER OPERATING FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>7030</b>
PROPRIETARY FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

The Tulsa Metropolitan Water Authority was established as a Trust on April 5, 1957 (Ordinance #8113) for the purpose of maintaining the City's water and wastewater systems. The name was changed August 23, 1989 to the Tulsa Metropolitan Utility Authority (TMUA). A lease agreement and operation and maintenance contract dated February 1, 1984 were entered into between the City and TMUA specifying the City would lease to TMUA the water and sewer system assets and the City would operate and maintain the assets. Operating funds were established to account for these activities - one for water services and one for sanitary sewer services. Within the Sanitary Sewer Operating Fund, the City records all revenues and expenditures generated by the sanitary sewer system's operations. The major portion of the revenues are generated by fees charged for disposing of wastewater.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY98, the TMUA Board decided to establish an operating reserve totaling 5 percent of projected annual sanitary sewer service charges. They established two other reserves in FY08, a rate stabilization reserve and a capital projects reserve. Those reserves will be funded over time as resources are available. The FY17 beginning fund balance of \$7,462,000 reflects the cash balance in the fund after reserving for encumbrances and the 5 percent operating reserve.

A nine percent rate increase is projected for FY18 and FY19 financial plan. The increase is needed to support debt service and the Authority's goal of funding more capital projects from cash rather than debt. In FY18, outlays are projected to exceed revenues and the year-end balance after reserving for the 5 percent cash operating reserve is estimated to be positive. The payment in lieu of taxes to the General Fund (average franchise fee plus sales tax) is 6.175%.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 99,584	\$ 102,118	\$ 102,846	\$ 110,953	7.9%	\$ 120,114
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>99,584</b>	<b>102,118</b>	<b>102,846</b>	<b>110,953</b>	<b>7.9%</b>	<b>120,114</b>
Less:						
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	83,734	89,029	86,757	94,204	8.6%	94,578
Transfers Out	14,678	17,713	19,272	19,884	3.2%	25,223
<b>Total Outlays</b>	<b>98,412</b>	<b>106,742</b>	<b>106,029</b>	<b>114,088</b>	<b>7.6%</b>	<b>119,801</b>
<b>Resources less Outlays</b>	<b>1,172</b>	<b>(4,624)</b>	<b>(3,183)</b>	<b>(3,135)</b>		<b>313</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	11,977	11,203	13,149	9,966		6,831
Committed Fund Balance For OPEB	(767)	(767)	(767)	(767)		(767)
Addition to/(Use of)	1,172	(4,624)	(3,183)	(3,135)		313
Less 5% Cash Reserve	(4,920)	(4,920)	(5,363)	(5,363)		(5,821)
End of Year	<b>\$ 7,462</b>	<b>\$ 892</b>	<b>\$ 3,836</b>	<b>\$ 701</b>		<b>\$ 556</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ LICENSES AND PERMITS	\$ 66	\$ 41	\$ 60	\$ 41	-31.7%	\$ 41
■ CHARGES FOR SERVICES	93,117	98,404	99,177	107,251	8.1%	116,411
■ OTHER SERVICES	2,766	3,039	2,952	3,032	2.7%	3,439
■ MISCELLANEOUS REVENUE	3,176	416	197	411	108.6%	3
■ INTEREST INCOME	459	218	460	218	-52.6%	220
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 99,584</b>	<b>\$ 102,118</b>	<b>\$ 102,846</b>	<b>\$ 110,953</b>	<b>7.9%</b>	<b>\$ 120,114</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
<b>■ PUBLIC WORKS AND TRANSPORTATION</b>					
<b><u>Engineering Services</u></b>					
Personal Services	\$ 2,168	\$ 2,468	\$ 2,539	2.9%	\$ 2,575
Materials and Supplies	8	23	47	104.3%	47
Other Services/Charges	1,076	1,234	1,227	-0.6%	1,218
Capital Outlay	0	0	38	N/A	38
<b>Total</b>	<b>3,252</b>	<b>3,725</b>	<b>3,851</b>	<b>3.4%</b>	<b>3,878</b>
<b><u>Streets and Stormwater</u></b>					
Personal Services	12	11	13	18.2%	13
Materials and Supplies	0	8	8	0.0%	8
Other Services/Charges	7	55	56	1.8%	56
<b>Total</b>	<b>19</b>	<b>74</b>	<b>77</b>	<b>4.1%</b>	<b>77</b>
<b><u>Water &amp; Sewer</u></b>					
Personal Services	16,915	17,750	19,608	10.5%	19,879
Materials and Supplies	4,249	4,982	4,985	0.1%	5,006
Other Services/Charges	20,937	22,248	24,280	9.1%	25,034
Capital Outlay	9,492	8,530	7,501	-12.1%	6,236
<b>Total</b>	<b>51,593</b>	<b>53,510</b>	<b>56,374</b>	<b>5.4%</b>	<b>56,155</b>
<b>Total Public Works and Transportation</b>	<b>54,864</b>	<b>57,309</b>	<b>60,302</b>	<b>5.2%</b>	<b>60,110</b>

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>PERCENT DIFF. FROM FY 17 ORIG.</u>	<u>FY 19 FINANCIAL PLAN</u>	
<b>■ ADMINISTRATIVE AND SUPPORT SERVICES</b>						
<b><u>Finance</u></b>						
Personal Services	1,236	1,326	<b>1,486</b>	12.1%	1,507	
Materials and Supplies	75	109	<b>109</b>	0.0%	109	
Other Services/Charges	567	633	<b>663</b>	4.7%	663	
<b>Total</b>	<b>1,878</b>	<b>2,068</b>	<b>2,258</b>	<b>9.2%</b>	<b>2,279</b>	
<b><u>Information Technology</u></b>						
Personal Services	1,128	1,129	<b>1,221</b>	8.1%	1,143	
Materials and Supplies	19	35	<b>32</b>	-8.6%	34	
Other Services/Charges	515	512	<b>609</b>	18.9%	487	
Capital Outlay	64	64	<b>64</b>	0.0%	64	
<b>Total</b>	<b>1,726</b>	<b>1,740</b>	<b>1,926</b>	<b>10.7%</b>	<b>1,728</b>	
<b><u>Customer Care</u></b>						
Personal Services	462	587	<b>585</b>	-0.3%	593	
Materials and Supplies	3	7	<b>4</b>	-42.9%	4	
Other Services/Charges	78	19	<b>18</b>	-5.3%	18	
<b>Total</b>	<b>543</b>	<b>613</b>	<b>607</b>	<b>-1.0%</b>	<b>615</b>	
<b><u>Asset Management</u></b>						
Personal Services	340	316	<b>306</b>	-3.2%	311	
Materials and Supplies	26	33	<b>24</b>	-27.3%	26	
Other Services/Charges	381	453	<b>428</b>	-5.5%	440	
Capital Outlay	60	0	<b>32</b>	N/A	45	
<b>Total</b>	<b>807</b>	<b>802</b>	<b>790</b>	<b>-1.5%</b>	<b>822</b>	
<b>Total Administrative and Support Services</b>	<b>4,954</b>	<b>5,223</b>	<b>5,581</b>	<b>6.9%</b>	<b>5,444</b>	
<b>■ DEBT SERVICE</b>						
<b>Total</b>	<b>23,916</b>	<b>26,497</b>	<b>28,321</b>	<b>6.9%</b>	<b>29,024</b>	
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>83,734</b>	<b>89,029</b>	<b>94,204</b>	<b>5.8%</b>	<b>94,578</b>	
<b>TRANSFERS OUT</b>						
<u>Fund #</u>	<u>Name</u>					
4306	Sinking Fund	3,285	3,492	<b>2,472</b>	-29.2%	2,015
6031	TMUA-Sewer Capital Projects	11,393	14,221	<b>17,412</b>	22.4%	23,208
	<b>TOTAL TRANSFERS OUT</b>	<b>14,678</b>	<b>17,713</b>	<b>19,884</b>	<b>12.3%</b>	<b>25,223</b>
<b>TOTAL ANNUAL OUTLAYS</b>		<b>\$ 98,412</b>	<b>\$ 106,742</b>	<b>\$ 114,088</b>	<b>6.9%</b>	<b>\$ 119,801</b>

# GOLF COURSE OPERATING FUND

FY 2017-2018 & FY 2018-2019



## OVERVIEW

The Golf Course Operating Fund was created for the purpose of accounting for the operations of the City's golf courses located at Mohawk and Page Belcher Parks. To comply with the Governmental Accounting Standards Board's (GASB) Statement No. 34, the City began accounting for all golf operating revenues and expenditures in this separate fund, beginning July 1, 2000. Enterprise funds are used to report activity for which a fee is charged to users for goods or services.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

On January 1, 2008, Billy Casper Golf began managing and staffing the four golf courses at Page Belcher and Mohawk Park.

The Golf Course Operating Fund will receive a transfer for operations from the General Fund in FY18 in the amount of \$75,000 and funds will be transferred from the Third Penny Sales Tax Fund for equipment purchases.

FY18 outlays are projected to exceed resources by \$120,000 resulting in an estimated year-end fund balance of \$133,000. Financial performance could improve or decline dependent upon the number of days with playable weather conditions at the golf courses throughout the year.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed on thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 2,832	\$ 2,827	\$ 2,841	\$ 2,784	-2.0%	\$ 2,784
Transfers In	287	167	167	167	0.0%	167
<b>Total Resources</b>	<b>3,119</b>	<b>2,994</b>	<b>3,008</b>	<b>2,951</b>	<b>-1.9%</b>	<b>2,951</b>
Less:						
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	3,068	3,071	3,071	3,071	0.0%	3,071
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>3,068</b>	<b>3,071</b>	<b>3,071</b>	<b>3,071</b>	<b>0.0%</b>	<b>3,071</b>
<b>Resources less Outlays</b>	<b>51</b>	<b>(77)</b>	<b>(63)</b>	<b>(120)</b>		<b>(120)</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	265	367	316	253		133
Addition to/(Use of)	51	(77)	(63)	(120)		(120)
End of Year	<b>\$ 316</b>	<b>\$ 290</b>	<b>\$ 253</b>	<b>\$ 133</b>		<b>\$ 13</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ GOLF COURSE FEES AND CHARGES	\$ 2,829	\$ 2,825	\$ 2,832	\$ 2,782	-1.8%	\$ 2,782
■ INTEREST INCOME	3	2	3	2	-33.3%	2
<b>TOTAL REVENUE</b>	<b>2,832</b>	<b>2,827</b>	<b>2,841</b>	<b>2,784</b>	<b>-2.0%</b>	<b>2,784</b>
■ TRANSFERS FROM GENERAL FUND	150	75	75	75	0.0%	75
■ TRANSFERS FROM CAPITAL FUND	137	92	92	92	0.0%	92
<b>TOTAL TRANSFERS IN</b>	<b>287</b>	<b>167</b>	<b>167</b>	<b>167</b>	<b>0.0%</b>	<b>167</b>
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 3,119</b>	<b>\$ 2,994</b>	<b>\$ 3,008</b>	<b>\$ 2,951</b>	<b>-1.9%</b>	<b>\$ 2,951</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ CULTURAL DEVELOPMENT AND RECREATION					
<u>Park and Recreation</u>					
Other Services/Charges	\$ 2,979	\$ 2,979	\$ 2,979	0.0%	\$ 2,979
Capital Outlay	89	92	92	0.0%	92
<b>Total Cultural Development and Recreation</b>	<b>3,068</b>	<b>3,071</b>	<b>3,071</b>	<b>0.0%</b>	<b>3,071</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>3,068</b>	<b>3,071</b>	<b>3,071</b>	<b>0.0%</b>	<b>3,071</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 3,068</b>	<b>\$ 3,071</b>	<b>\$ 3,071</b>	<b>0.0%</b>	<b>\$ 3,071</b>



# EMSA ENTERPRISE FUND

FY 2017-2018 & FY 2018-2019



## OVERVIEW

The Emergency Management Services Authority (EMSA) Fund was created to support the operations of EMSA Eastern Division. However, a small amount pays EMSA's share of the City's utility billing system costs, a position to oversee certain compliance issues with the fee and an additional amount is used to defray some of the operational costs for the Fire Department's first responders. In December 2011, Ordinance #22596 was approved establishing a rate stabilization fund equal to 10 percent of EMSA's annual budget for the Eastern Division. This fund is to be retained by the City and shall be funded from revenues received from the emergency medical fee. Uses for the rate stabilization fund are limited to the provision of Medical Service Program services and related City administrative costs and services. In June 2014, the City Council passed Ordinance #23133 increasing the monthly emergency medical fee from \$3.64 to \$5.45 per month which will continue to be used for previously established purposes.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Emergency medical fee revenues are estimated to be \$7,029,000 in FY18 and most will be transferred to EMSA. A \$650,000 transfer to the General Fund to support the Fire Department's first responder program is included as well as \$350,000 for the department's purchase of supplies and equipment related to that program.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 7,029	\$ 7,025	\$ 6,957	\$ 7,029	1.0%	\$ 7,029
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>7,029</b>	<b>7,025</b>	<b>6,957</b>	<b>7,029</b>	<b>1.0%</b>	<b>7,029</b>
Less:						
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	617	651	661	641	-3.0%	644
Transfers Out	4,865	7,481	6,097	9,007	47.7%	6,385
<b>Total Outlays</b>	<b>5,482</b>	<b>8,132</b>	<b>6,758</b>	<b>9,648</b>	<b>42.8%</b>	<b>7,029</b>
<b>Resources less Outlays</b>	<b>1,547</b>	<b>(1,107)</b>	<b>199</b>	<b>(2,619)</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	906	1,134	2,453	2,652		33
Addition to/(Use of)	1,547	(1,107)	199	(2,619)		0
End of Year	<b>\$ 2,453</b>	<b>\$ 27</b>	<b>\$ 2,652</b>	<b>\$ 33</b>		<b>\$ 33</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ EMERGENCY MEDICAL FEE	\$ 6,996	\$ 7,012	\$ 6,928	\$ 7,000	1.0%	\$ 7,000
■ INTEREST INCOME	21	13	29	29	0.0%	29
■ MISCELLANEOUS REVENUE	12	0	0	0	N/A	0
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 7,029</b>	<b>\$ 7,025</b>	<b>\$ 6,957</b>	<b>\$ 7,029</b>	<b>1.0%</b>	<b>\$ 7,029</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ PUBLIC SAFETY AND PROTECTION					
<u>Fire</u>					
Materials and Supplies	\$ 183	\$ 175	\$ 175	0.0%	\$ 175
Other Services/Charges	84	120	120	0.0%	120
Capital Outlay	55	55	55	0.0%	55
<b>Total Public Safety and Protection</b>	<b>323</b>	<b>350</b>	<b>350</b>	<b>0.0%</b>	<b>350</b>
■ SOCIAL AND ECONOMIC DEVELOPMENT					
<u>Working in Neighborhoods</u>					
Personal Services	75	73	75	2.7%	76
<b>Total Social and Economic Development</b>	<b>75</b>	<b>73</b>	<b>75</b>	<b>2.7%</b>	<b>76</b>
■ PUBLIC WORKS AND TRANSPORTATION					
<u>Water &amp; Sewer</u>					
Personal Services	12	12	13	8.3%	13
Materials and Supplies	0	0	1	N/A	1
Other Services/Charges	0	0	1	N/A	1
<b>Total Public Works and Transportation</b>	<b>12</b>	<b>12</b>	<b>15</b>	<b>25.0%</b>	<b>15</b>
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Finance</u>					
Personal Services	89	94	102	8.5%	103
Materials and Supplies	1	2	2	0.0%	2
Other Services/Charges	54	53	52	-1.9%	52
<b>Total</b>	<b>144</b>	<b>149</b>	<b>156</b>	<b>4.7%</b>	<b>157</b>
<u>Customer Care</u>					
Personal Services	53	63	43	-31.7%	44
Materials and Supplies	0	1	1	0.0%	1
Other Services/Charges	9	3	1	-66.7%	1
<b>Total</b>	<b>63</b>	<b>67</b>	<b>45</b>	<b>-32.8%</b>	<b>46</b>
<b>Total Administrative and Support Services</b>	<b>207</b>	<b>216</b>	<b>201</b>	<b>-6.9%</b>	<b>203</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>617</b>	<b>651</b>	<b>641</b>	<b>-1.5%</b>	<b>644</b>
<b>TRANSFERS OUT</b>					
Fund #      Name					
1080    General Fund	650	650	650	0.0%	650
EMSA    EMSA Trust	4,215	6,831	8,357	22.3%	5,735
<b>TOTAL TRANSFERS OUT</b>	<b>4,865</b>	<b>7,481</b>	<b>9,007</b>	<b>20.4%</b>	<b>6,385</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 5,482</b>	<b>\$ 8,132</b>	<b>\$ 9,648</b>	<b>18.6%</b>	<b>\$ 7,029</b>

# OFFICE SERVICES INTERNAL SERVICE FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>8011</b>
INTERNAL SERVICE FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

The Office Services Internal Service Fund is used to manage the City's chargeback system for postage, certain office supplies, printing and reproduction expenses. This fund was established in FY01 to clearly identify these costs at the department level. After this fund was established, funding for postage, certain office supplies, printing and reproduction expenses was appropriated in the Office Services budget, and funding was increased or decreased based on departments' requests. The goal of the chargeback system is to better manage expenditures and reduce costs.

While this fund is supported primarily by the General Fund, approximately one-fourth of its services are charged to the Enterprise Funds. Some revenue is also received from other outside agencies that acquire forms and business cards from Office Services, and utilize City mail and copying services.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

Given the function of the Office Services Internal Service Fund, a large fund balance should not materialize. The FY18 budget is set at \$1,391,000 and includes charges for internal office services for all City departments. Reimbursement for these services will be made in the same manner as other charge back expenditures. Revenue received from charge backs to the user departments is based on actual expenditures for convenience copier rental, printing services, wireless device and record storage charges. The Finance Department-Accounting Section will make monthly journal entries to reduce each department's budget for actual expenses incurred, and will book revenue in the Office Services Internal Service Fund to match expenditures.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 1,254	\$ 992	\$ 1,458	\$ 1,393	-4.5%	\$ 1,393
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>1,254</b>	<b>992</b>	<b>1,458</b>	<b>1,393</b>	<b>-4.5%</b>	<b>1,393</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	1,240	991	1,581	1,391	-12.0%	1,391
<b>Total Outlays</b>	<b>1,240</b>	<b>991</b>	<b>1,581</b>	<b>1,391</b>	<b>-12.0%</b>	<b>1,391</b>
<b>Resources less Outlays</b>	<b>14</b>	<b>1</b>	<b>(123)</b>	<b>2</b>		<b>2</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	126	57	140	17		19
Addition to/(Use of)	14	1	(123)	2		2
End of Year	<b>\$ 140</b>	<b>\$ 58</b>	<b>\$ 17</b>	<b>\$ 19</b>		<b>\$ 21</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ OTHER SERVICES	\$ 1,252	\$ 991	\$ 1,456	\$ 1,391	-4.5%	\$ 1,391
■ INTEREST INCOME	2	1	2	2	0.0%	2
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 1,254</b>	<b>\$ 992</b>	<b>\$ 1,458</b>	<b>\$ 1,393</b>	<b>-4.5%</b>	<b>\$ 1,393</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Information Technology</u>					
Other Services/Charges	\$ 1,240	\$ 991	\$ 1,391	40.4%	\$ 1,391
<b>Total Administrative and Support Services</b>	<b>1,240</b>	<b>991</b>	<b>1,391</b>	<b>40.4%</b>	<b>1,391</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>1,240</b>	<b>991</b>	<b>1,391</b>	<b>40.4%</b>	<b>1,391</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 1,240</b>	<b>\$ 991</b>	<b>\$ 1,391</b>	<b>40.4%</b>	<b>\$ 1,391</b>

# WORKERS' COMPENSATION SERVICE FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>8020</b>
INTERNAL SERVICE FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

This fund was established in FY84 as a means to account for the cost of insurance plans for City employees. Prior to the establishment of this Internal Service Fund, insurance was accounted for through a series of trust funds. In FY17 the insurance provided for workers compensation and employee insurance plans will be separated into two separate internal service funds. The workers compensation insurance will continue to be accounted for in fund 8020 and the employee insurance plan will be accounted for in fund 8025.

The City of Tulsa is self-insured for Workers' Compensation. Contributions to this fund are transferred monthly from each City department with salary accounts. The transfer is based on a department's historical claims experience percentage that reflects the relationship between administrative workers' compensation costs to salaries.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In 2013, the City launched our Safety Culture Transformation Project aimed at improving the safety culture and ultimately reducing our workers' compensation costs. Through this project we have implemented several new programs including safety committees, job hazard analysis procedures and a robust injury investigation process. In just three years, the results are showing great success with the reduction of our OSHA recordable injuries reduced by 42 percent and injury costs of by 21 percent.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 29,566	\$ 5,723	\$ 5,720	\$ 4,729	-17.3%	\$ 4,729
Transfers In	0	0	0	0	N/A	0
<b>Total Resources</b>	<b>29,566</b>	<b>5,723</b>	<b>5,720</b>	<b>4,729</b>	<b>-17.3%</b>	<b>4,729</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	28,888	5,700	5,474	4,700	-14.1%	4,700
Transfers Out	0	2,000	2,000	750	-62.5%	0
<b>Total Outlays</b>	<b>28,888</b>	<b>7,700</b>	<b>7,474</b>	<b>5,450</b>	<b>-27.1%</b>	<b>4,700</b>
<b>Resources less Outlays</b>	<b>678</b>	<b>(1,977)</b>	<b>(1,754)</b>	<b>(721)</b>		<b>29</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	1,955	4,935	2,633	879		158
Reserves	0	0	0	0		0
Addition to/(Use of)	678	(1,977)	(1,754)	(721)		29
End of Year	<b>\$ 2,633</b>	<b>\$ 2,958</b>	<b>\$ 879</b>	<b>\$ 158</b>		<b>\$ 187</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

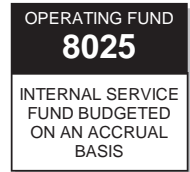
REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ MISCELLANEOUS REVENUE	\$ 29,412	\$ 5,700	\$ 5,600	\$ 4,700	-16.1%	\$ 4,700
■ INTEREST INCOME	154	23	120	29	-75.8%	29
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 29,566</b>	<b>\$ 5,723</b>	<b>\$ 5,720</b>	<b>\$ 4,729</b>	<b>-17.3%</b>	<b>\$ 4,729</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 17 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Human Resources</u>					
Other Services/Charges	\$ 23,750	\$ 0	\$ 0	N/A	\$ 0
<b>Total</b>	<b>23,750</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>0</b>
<u>Workers' Compensation</u>					
Materials and Supplies	0	33	33	0.0%	33
Other Services/Charges	5,138	5,667	4,667	-17.6%	4,667
<b>Total</b>	<b>5,138</b>	<b>5,700</b>	<b>4,700</b>	<b>-17.5%</b>	<b>4,700</b>
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>28,888</b>	<b>5,700</b>	<b>4,700</b>	<b>-17.5%</b>	<b>4,700</b>
<b>TRANSFERS OUT</b>					
Fund #      Name					
8025      Employee Insurance Fund	0	2,000	750	-62.5%	0
<b>TOTAL TRANSFERS OUT</b>	<b>0</b>	<b>2,000</b>	<b>750</b>	<b>-62.5%</b>	<b>0</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 28,888</b>	<b>\$ 7,700</b>	<b>\$ 5,450</b>	<b>-29.2%</b>	<b>\$ 4,700</b>

# EMPLOYEE INSURANCE SERVICE FUND

FY 2017-2018 & FY 2018-2019



## OVERVIEW

This fund was established in FY17 as a means to account for the cost of insurance plans for City employees. Prior to the establishment of this Fund, insurance and workers' compensation were accounted for through fund 8020.

The City continues to offer its employees and various agencies insurance plans covering health, dental, life, and long-term disability. The health plan will be offered through Community Care of Oklahoma. Providing only one health provider has allowed a firmer control of escalating health insurance costs while still providing complete insurance coverage.

In FY95, the Firefighters' Union opted out of the City's dental, health, and life plans and now procures separate coverage for its members. In FY08, the Police Officers' Union opted out of the City's dental, health, and life plans and now procures separate coverage for its members.

The City will continue to pay a major portion of insurance costs for its employees. Additional resources required to finance the insurance costs are obtained through the payroll process with charges to departments' budgets and deductions from employee paychecks. City agencies with employees participating in the programs make payments directly to the Employees' Insurance Service Fund.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

In FY16, the City transitioned from a defined benefit plan to a defined contribution plan, as well as, transitioned from a fiscal year enrollment period to calendar year. With this change, employees are empowered to make choices as to the level of health and dental care coverage required for their life situation.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 0	\$ 25,439	\$ 22,182	\$ 25,072	13.0%	\$ 26,576
Transfers In	0	2,000	2,000	750	-62.5%	0
<b>Total Resources</b>	<b>0</b>	<b>27,439</b>	<b>24,182</b>	<b>25,822</b>	<b>6.8%</b>	<b>26,576</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	0	25,328	23,633	25,822	9.3%	26,575
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>0</b>	<b>25,328</b>	<b>23,633</b>	<b>25,822</b>	<b>9.3%</b>	<b>26,575</b>
<b>Resources less Outlays</b>	<b>0</b>	<b>2,111</b>	<b>549</b>	<b>0</b>		<b>1</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	0	0	0	549		549
Reserves	0	0	0	0		0
Addition to/(Use of)	0	2,111	549	0		1
End of Year	\$ 0	\$ 2,111	\$ 549	\$ 549		\$ 550

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ MISCELLANEOUS REVENUE	\$ 0	\$ 25,334	\$ 22,176	\$ 25,065	13.0%	\$ 26,569
■ INTEREST INCOME	0	105	6	7	16.7%	7
TOTAL REVENUE	0	25,439	22,182	25,072	13.0%	26,576
■ TRANSFERS IN	0	2,000	2,000	750	-62.5%	0
<b>TOTAL ANNUAL RESOURCES</b>	<b>\$ 0</b>	<b>\$ 27,439</b>	<b>\$ 24,182</b>	<b>\$ 25,822</b>	<b>6.8%</b>	<b>\$ 26,576</b>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Human Resources</u>					
Personal Services	\$ 0	\$ 0	\$ 92	N/A	\$ 93
Other Services/Charges	0	25,328	25,730	1.6%	26,482
Total	0	25,328	25,822	2.0%	26,575
Total Administrative and Support Services	0	25,328	25,822	2.0%	26,575
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<b>0</b>	<b>25,328</b>	<b>25,822</b>	<b>2.0%</b>	<b>26,575</b>
<b>TOTAL ANNUAL OUTLAYS</b>	<b>\$ 0</b>	<b>\$ 25,328</b>	<b>\$ 25,822</b>	<b>2.0%</b>	<b>\$ 26,575</b>



# EQUIPMENT MANAGEMENT SERVICE FUND

FY 2017-2018 & FY 2018-2019

OPERATING FUND <b>8030</b>
INTERNAL SERVICE FUND BUDGETED ON AN ACCRUAL BASIS

## OVERVIEW

The Equipment Management Service Fund is used to account for the centralized maintenance program for all City vehicles. Each year a rate structure is established for the specific services provided by the Equipment Management Division of the Asset Management Department. These services include vehicle repairs, regular preventive maintenance, body shop repairs, fuel for on-road and off-road vehicles, car wash, and a motor pool of vehicles available for City business. Rates are set to recover only funds needed to support operations. Monthly billing for services rendered are charged through the department's Equipment Management Information System.

While this fund is supported primarily by the General Fund, approximately forty percent of its services are charged to the Enterprise Funds. Some revenue is also received from other outside agencies that use the City's facilities for vehicle maintenance and fuel.

## BUDGET SUMMARY

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. While the new standard has no effect on the total amount reported as fund balance, it fundamentally alters the categories and terminology used to present that amount on the governmental fund balance sheet. The fund balance for this fund is now referred to as the Assigned Fund Balance. The 'End of Year' Assigned Fund Balance is the amount available for appropriation intended specifically for this fund's use.

The Equipment Management Service Fund began FY17 with a fund balance of \$35,000. The estimated year-end fund balance for FY18 will be \$464,000. This balance is maintained for cash flow needs.

## ANNUAL RESOURCES, OUTLAYS AND FUND BALANCE

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
<b>Annual Resources</b>						
Revenue	\$ 13,013	\$ 14,468	\$ 13,425	\$ 14,061	4.7%	\$ 14,572
Transfers In	562	294	294	294	0.0%	294
<b>Total Resources</b>	<b>13,575</b>	<b>14,762</b>	<b>13,719</b>	<b>14,355</b>	<b>4.6%</b>	<b>14,866</b>
<b>Annual Outlays</b>						
Budget (Expenditures or appropriations)	13,468	14,607	13,412	14,233	6.1%	14,866
Transfers Out	0	0	0	0	N/A	0
<b>Total Outlays</b>	<b>13,468</b>	<b>14,607</b>	<b>13,412</b>	<b>14,233</b>	<b>6.1%</b>	<b>14,866</b>
<b>Resources less Outlays</b>	<b>107</b>	<b>155</b>	<b>307</b>	<b>122</b>		<b>0</b>
<b>Assigned Fund Balance</b>						
Beginning of Year	48	334	155	462		584
Committed Fund Balance For OPEB	(120)	(120)	(120)	(120)		(120)
Addition to/(Use of)	107	155	307	122		0
End of Year	<b>\$ 35</b>	<b>\$ 369</b>	<b>\$ 342</b>	<b>\$ 464</b>		<b>\$ 464</b>

## ANNUAL RESOURCES

(amounts expressed in thousands)

REVENUE ACCOUNT	FY 16 ACTUAL	FY 17 ORIGINAL	FY 17 ESTIMATE	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 EST.	FY 19 FINANCIAL PLAN
■ CHARGES FOR SERVICES	\$ 12,904	\$ 14,400	\$ 13,371	\$ 13,908	4.0%	\$ 14,394
■ MISCELLANEOUS REVENUE	105	65	51	150	194.1%	175
■ INTEREST INCOME	4	3	3	3	0.0%	3
TOTAL REVENUE	<u>13,013</u>	<u>14,468</u>	<u>13,425</u>	<u>14,061</u>	4.7%	<u>14,572</u>
■ TRANSFERS IN	562	294	294	294	0.0%	294
<b>TOTAL ANNUAL RESOURCES</b>	<u><u>\$ 13,575</u></u>	<u><u>\$ 14,762</u></u>	<u><u>\$ 13,719</u></u>	<u><u>\$ 14,355</u></u>	4.6%	<u><u>\$ 14,866</u></u>

## ANNUAL OUTLAYS

BUDGET (Expenditures or appropriations)	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	PERCENT DIFF. FROM FY 17 ORIG.	FY 19 FINANCIAL PLAN
■ ADMINISTRATIVE AND SUPPORT SERVICES					
<u>Asset Management</u>					
Personal Services	\$ 4,520	\$ 4,688	\$ 4,959	5.8%	\$ 5,031
Materials and Supplies	6,658	7,829	7,141	-8.8%	7,629
Other Services/Charges	2,152	1,796	1,832	2.0%	1,912
Capital Outlay	138	294	301	2.4%	294
<b>TOTAL BUDGET</b> (Expenditures or appropriations)	<u>13,468</u>	<u>14,607</u>	<u>14,233</u>	-2.6%	<u>14,866</u>
<b>TOTAL ANNUAL OUTLAYS</b>	<u><u>\$ 13,468</u></u>	<u><u>\$ 14,607</u></u>	<u><u>\$ 14,233</u></u>	-2.6%	<u><u>\$ 14,866</u></u>

**Fiscal Year 2017 - 2018**  
**Completed Grants and Projects to be Closed**

The following grants and/or projects have been reviewed by the responsible departments and have been completed or will be completed during FY17. Completed grants and/or projects will be closed and any project appropriations closed to fund balance. If a six-digit project number is identified, only the project will be closed, not the entire fund.

Fund	Project Number	Project Name	Fund	Project Number	Project Name
5052	068016	UD REHB.FIN*HISPANIC FAMILY RESOURCE CTR	5672	126014	POLICE DET.*2012-DJ-BX-0940 BURGLARY
5052	078001	UD REHB.FIN*ONE-STOP YOUTH & FAMILY CNTR	5672	126015	POLICE DET.*2012-DJ-BX-0940 WARRANTS
5052	217007	WIN - NI *ARRA - N'HOOD ENHANCEMENT	5672	126016	POLICE *2012-DJ-BX-0940 SID
5052	217008	GRANTS ADMN*ARRA - SHOPPES ON PEORIA	5672	126017	POLICE *2012-DJ-BX-0940 SID VICE
5052	217009	GRANTS ADMN*ARRA - CDBG AMINISTRATION	5672	126018	POLICE *2012-DJ-BX-0940-MEDIA CTR
5052	217024	GRANTS ADMN*ARRA - DEMOLITION	5672	126019	POLICE *2012-DJ-BX-0940-FIRST AID
5105	040003	UD RE ADMIN*TU PHASE II	5672	126020	POLICE *2012-DJ-BX-0940-TSCO
5105	068015	UD RE ADMIN*KENDALL WHITTIER WEST PARK	5717	063107	ENGR SERV-DSN*CITYWIDE MDP UPDATES
5105	941044	UD RE ADMIN*KENDALL WHITTIER 3	5717	128014	ENGR SERV- *FEMA 1970-#6-HAGER CREEK ACQ
5105	960101	UD RE ADMIN*TDA-REPLACE LITTLE REED PARK	5744	118001	UD RE ADMIN*BROWNFIELDS PILOT PROJECT
5105	970130	TDA *KENDALL WHITTIER PARK SITE	5744	118002	UD RE ADMIN*BROWNFIELDS CLEANUP SUBGRANT
5204	040710	ENGR SERV- *DOWNTOWN CENTENNIAL WALK	5809	026112	FIRE DEPT. *FIRE & LIFE SAFETY ED.
5204	044001	ENGR SERV- *EXPRESSWAY TREE REPLACEMENT	5809	067001	PARK-HELLER*THEATER ART IN THE PARK
5204	044002	ENGR SERV- *3RD-4TH/DENVER-DETROIT STSCP			
5204	045006	P.W. ADMIN. *MAYOR'S CITIZEN CORPS PROG			
5204	047003	PARK-FOREST*PARK TREE INVTRY & CONT EDU			
5204	054952	ENGR SERV- *2005 HIGHWAY TREE PROGRAM			
5204	067004	PARK-EXPAND*PARKS - TASK GRANT			
5204	120007	FIRE DEPT.-*PY12MOBILE DATA TERMINALS			
5310	000012	POL FD SUPP*PY 00 FAA K-9 AWARD			
5310	010016	POL FD SUPP*FY01-FAA K-9 GRANT			
5310	020002	POL FD SUPP*FY02 FAA K9 GRANT			
5310	036006	POL FD SUPP*FY03 DHS-TSA EXPL DTCTN K-9			
5310	106006	POL FD SUPP*HSTS0208HCAN459 MOD 4&6			
5310	156007	POL FD SUPP*HSTS02-15-H-NCP491 K-9 TEAM			
5311	104030	ENGR SERV- *SAFE ROUTES TO SCHOOL			
5311	104031	ENGR SERV- *JOE TRAIL-RIVERSDE TO GRAHAM			
5311	130002	FIRE FAC. *INCOG CMAQ FUNDS-FIRE			
5311	966119	ENGR SERV- *GILCREAS EXP: US75-OSAGE EXP			
5312	000001	POLICE DEPT*JUV ACCT INCENTIVE BLCK GRNT			
5312	000017	POLICE UD-N*DOMESTIC PREPAREDNESS PROJ			
5312	000036	POLICE *FY00 GANG TASK FORCE PROJECT			
5312	000051	POLICE DEPT*JAIB GRANT 2ND ROUND			
5312	026129	POLICE UD-N*PROJECT UNDER 21 ENFORCE			
5312	046025	POLICE UD-N*FY05 TRAFFIC & ALCOHOL ENFOR			
5312	066001	POLICE-LAB *NSFIA PY05 FSF 05-006			
5312	066002	POLICE DET.*DOMESTIC VIOLENCE NURSE EXAM			
5312	066003	POLICE DET.*FY07 INTERNT CRIME AGST CHLD			
5312	066017	POLICE *METH 360 PROGRAM			
5312	066021	POLICE UD-N*FY07 TRAFFIC ENFCMT 07033011			
5312	126004	POLICE UD-N*PT-11-03-01-06 OHSO			
5312	126023	POLICE DET.*VAWA-2012-TULSA-PD-0028			
5312	136003	POLICE UD-N*STMC-14-02-05-07 OHSO MOTO			
5312	136006	POLICE DET.*FY14 OAG - DET			
5312	136007	POLICE DET.*FY14 OAG - SID			
5312	136008	POLICE DET.*FY14 OAG - INTEL			
5312	146006	POLICE DET.*FY15-OAG - SEX OFFENDER			
5312	146007	POLICE DET.*FY15- OAG - WARRANTS			
5312	146008	POLICE *FY15 - OAG - GANG			
5312	146009	POLICE *FY15 - OAG - VICE			
5312	146016	POLICE-LAB *FSF 14-006 FS IMPROVEMENT			
5312	156008	POLICE DET.*FY16 OAG - SEX OFFENDER			
5312	166016	POLICE *660.059 RADIOLOGICAL SPEC.			
5312	980127	POLICE *TOXICOLOGY LAB			
5312	990052	POLICE *MULTI-JURIS GANG TASK FORCE			
5312	990088	POLICE DEPT*BULLETPROOF VEST GRANT			
5312	990091	POLICE UDSW*PY00 SPEED ENFORCEMENT			
5315	088004	PLANNING *DOWNTOWN TULSA SURVEY			
5317	116024	POLICE UD-E*COPS 2011ULWX0026 19 OFFICER			
5671	116012	POLICE *2011-DJ-BX-2944 FIREARM			
5671	116013	POLICE *2011-DJ-BX-2944 METH			
5671	116014	POLICE DET.*2011-DJ-BX-2944 WARRENTS			
5671	116015	POLICE UD-E*2011-DJ-BX-2944 MVD			
5671	116016	POLICE UD-N*2011-DJ-BX-2944 GID			
5671	116017	POLICE UDSW*2011-DJ-BX-2944 RID			
5671	116018	POLICE DET.*2011-DJ-BX-2944 EVIDENCE			
5671	116019	POLICE *2011-DJ-BX-2944 TSCO			
5672	126011	POLICE UD-N*2012-DJ-BX-0940 GID			
5672	126012	POLICE UDSW*2012-DJ-BX-0940 RID			
5672	126013	POLICE UD-E*2012-DJ-BX-0940 MVD			

## Fiscal Year 2017 – 2018

The following projects have been reviewed by the responsible departments and have been completed or will be completed during FY 18. These projects will be closed. Any remaining appropriations will be closed to fund balance.

<u>Fund</u>	<u>Project #</u>	<u>Fund</u>	<u>Project #</u>
<b>6001</b>	<b><u>Long Range Capital Projects</u></b>	<b>6021</b>	<b><u>TMUA - Water Capital Projects</u></b>
118001	FAMILY SAFETY CTR RENOVATION	071003	SECONDARY SYSTEM UPGRADE
124002	SIGNAGE FOR MLK BOULEVARD	131004	CHEROKEE WATER LINE
126001	TIME AND ATTENDANCE	141012	AB JEWELL PLNT SECURITY IMP
964108	DOWNTOWN STREETS TO TWO-WAY		
966119	GILCREAS EXP: US75-OSAGE EXP	<b>6026</b>	<b><u>TMUA - 2009 Water Revenue Bond</u></b>
060020	COMPREHENSIVE PLAN UPDATE	091010	LARGE WAT VALVE REPLA CITYWI
077020	COUNCIL OAK PARK	091120	WATER QUALITY ASSUR LAB IMP
085001	REPAIR BUILDING 119		
104032	BARTLETT FOUNTAIN REPAIR	<b>6029</b>	<b><u>TMUA - 2011 Water Revenue Bond</u></b>
862300	MINGO CREEK LOCAL FLOOD CONT	111004	LYNN LANE TERM STOR REPAIRS
962201	GILCREASE MUSEUM RENOVATION		
		<b>6031</b>	<b><u>TMUA - Sewer Capital Projects</u></b>
<b>6008</b>	<b><u>2001 Sales Tax Fund</u></b>	022047	SANITARY SWR FLOW MONITORING
013120	CITYWIDE FLOOD CONTROL	042003	NORTHSIDE WWTP IMPR.
018100	BRADY VILLAGE PLAN IMPL.	102010	SS WWTP CONCRETE PROTECT COA
120002	FIX OUR STREETS SALES TAX REBATE	931042	LIFT STATIONS MODIFICATIONS
		<b>6032</b>	<b><u>TMUA - Sewer Capital Projects</u></b>
<b>6009</b>	<b><u>2006 Special Extended Sales Tax</u></b>	092016	LOWER BIRD CREEK PLANT EXPAN
016100	FORENSIC LAB EXPANSION		
016130	REPLACE 2 POLICE HELICOPTERS	<b>6033</b>	<b><u>TMUA - Sewer Capital Projects</u></b>
016310	NETWORK SYSTEM IMPROVEMENTS	112025	SEWER REHAB AREAWIDE
060020	COMPREHENSIVE PLAN UPDATE	112026	2008 ST PACKAG - SEWER REHAB
062100	UNSERVD AREA & OFFSITE MNS		
062120	SSWWTP 71 LS EXPANSION	<b>6055</b>	<b><u>TMUA - OWRB 2010 A Loan Fund</u></b>
063109	ENGR AND INSP SVC-FC	102002	SS WWTP ACTVATED SLUDG IMP 1
064102	81ST-MEMORIAL TO MINGO	102009	SS WWTP DIGESTER GAS IMPROVE
064103	91ST AND HARVARD INTERSECT.	102017	CTYWDE LIFTSTATIONS STRUC&ME
064104	91ST AND SHERIDAN INTERS		
066310	WEATHER ALERT SIRENS REPL	<b>6056</b>	<b><u>TMUA - OWRB 2010 B Loan Fund</u></b>
066330	PWR PRCTCT BOK COMM SITE BOK	102022	LOWER JOE RELIEF
067170	CARL SMITH FACIL DEVEL		
067510	TRAILS RESURF AND WIDENING	<b>6102</b>	<b><u>Haikey Creek Reg Detention</u></b>
068130	DOWNTOWN SIGNAGE	941017	GARNETT ROAD DETENTION
096005	ELECTRONIC TICKETING EQUIP		
		<b>6103</b>	<b><u>Fy Ditch 2 Reg Detention</u></b>
<b>6010*</b>	<b><u>2006 Extended Sales Tax Advance</u></b>	064104	91ST AND SHERIDAN INTERS
017150	WOODWARD & FORESTRY IMPROV		
144104	RIVERSIDE & RLTD INFRSTR	<b>6111</b>	<b><u>Fred Creek Reg Detention</u></b>
962201	GILCREASE MUSEUM RENOVATION	063101	FRED CREEK DRAINAGE IMPRV
		<b>6114</b>	<b><u>Perryman Creek Reg Detention</u></b>
<b>6011</b>	<b><u>2011 Sales Tax</u></b>	033043	CRITICAL NGHBRHD FLOOD CONTR
104009	CITYWIDE-ARTERIAL REHAB&CONS		
104010	CITYWIDE-ARTERIAL SIDEWALK R	<b>6115</b>	<b><u>Joe Creek Reg Detention</u></b>
		013180	SOUTH FORK JOE CREEK CH. 2
<b>6013</b>	<b><u>Vision 2025</u></b>	<b>6116</b>	<b><u>Crow Creek Reg Detention</u></b>
040470	TUL REGIONAL CONV/EVENTS CTR	963208	FLOOD HAZ MITIGATION CITYWDE
040710	DOWNTOWN CENTENNIAL WALK		
040711	DOWNTOWN RESIDENTIAL HOUSING	<b>6117</b>	<b><u>Hager Creek/Riverside Reg Detention</u></b>
		920096	FEE-IN-LIEU OF REFUNDS
<b>6021</b>	<b><u>TMUA - Water Capital Projects</u></b>	963208	FLOOD HAZ MITIGATION CITYWDE
001006	WATR QUALITY PLAN-ALL BASINS		
001010	LARGE VALVE REPLACEMENT	<b>6315</b>	<b><u>2005 GO Bond - Issue 1</u></b>
011100	JEWELL PLANT MAINT & IMPR	016100	FORENSIC LAB EXPANSION
021002	STOCKRM & OFF BLDG 23 & JACK	053104	JOE CREEK CHANNEL REHAB
021039	RELOCATE WTR LINES CITYWIDE		
051001	JEWELL AND MOHAWK PLNT SECUR		
051005	METER STORAGE AND METER TEST		
051008	AUTOMATED METER READING		
071001	AB JEWELL&MOHAWK GENERATORS		

## Fiscal Year 2017 – 2018

The following projects have been reviewed by the responsible departments and have been completed or will be completed during FY 18. These projects will be closed. Any remaining appropriations will be closed to fund balance.

<u>Fund</u>	<u>Project #</u>	<u>Fund</u>	<u>Project #</u>
<b>6316</b>	<b><u>2005 GO Bond - Issue 2</u></b>	<b>6324</b>	<b><u>2008 GO Bond - Issue 4</u></b>
054093	CITY MATCH-FED/ST RDWAY PRJS	104102	MAINTENANCE ZONE 1001 (SW)
		104230	MAINTENANCE ZONE 2130
<b>6317</b>	<b><u>2005 GO Bond - Issue 3</u></b>	104310	MAINTENANCE ZONE 3010
052101	JONES/DOUGLAS CREEK	104311	MAINTENANCE ZONE 3011
052210	WOODYCREST 3	104936	MAINTENANCE ZONE 9036
054043	81ST AND HARVARD AVE		
054050	51ST-GARNETT TO BA ED	<b>6325</b>	<b><u>2008 GO Bond - Issue 5</u></b>
064105	61ST ST, RIVERSIDE TO PEORIA	104009	CITYWIDE-ARTERIAL REHAB&CONS
		104311	MAINTENANCE ZONE 3011
<b>6318</b>	<b><u>2005 GO Bond - Issue 4</u></b>	104317	MAINTENANCE ZONE 3017
052103	JOE CREEK/LAFORTUNE PARK	104931	MAINTENANCE ZONE 9031
054036	SHERIDAN-ADMIRAL PL TO PINE		
		<b>6326</b>	<b><u>2008 GO Bond - Issue 6</u></b>
<b>6319</b>	<b><u>2005 GO Bond - Issue 5</u></b>	104009	CITYWIDE-ARTERIAL REHAB&CONS
052106	CENTRAL PARK/MIDTOWN	104010	CITYWIDE-ARTERIAL SIDEWALK R
053106	JONES CREEK-S 71ST E		
053207	LITTLE JOE CREEK (MAINSTEM)	<b>6420</b>	<b><u>E-911 Capital Projects</u></b>
054002	CITYWIDE PREVENTIVE REHAB	026100	CADS STATION/SERVER REPL
054017	121 ST S-YALE TO SHERIDAN		
054038	UNION-81ST TO 71ST	<b>6450</b>	<b><u>TPFA/OTC Capital Fund</u></b>
064006	36TH ST. N., HARVARD TO YALE	070016	MOTHBALL CTY HALL & CENT OFF
104029	51ST & GARNETT INTERSECTION		
104034	ADMIRIAL & MEMORIAL INTERSEC	<b>6951</b>	<b><u>RMUA - Capital Projects</u></b>
		092025	HAIKEY-EQUIP REHAB & REPAIR
<b>6322</b>	<b><u>2008 GO Bond - Issue 2</u></b>	092026	HAIKEY-SUPPLEMENTAL ENVIRION
104010	CITYWIDE-ARTERIAL SIDEWALK R	092027	HAIKEY LIFT STATION IMP
104033	61ST & MEMORIAL INTERSECTION	102001	HAIKEY STP SLUDGE THICKENING
104102	MAINTENANCE ZONE 1001 (SW)	000024	THE VILLAGE AT CENTRAL PARK
104303	MAINTENANCE ZONE 3003		
104760	MAINTENANCE ZONE 7060	<b>6965</b>	<b><u>TDA-Sales Tax / Vision Projects</u></b>
		018150	OSU CAMPUS ACQ/HOUSING PRG
<b>6323</b>	<b><u>2008 GO Bond - Issue 3</u></b>		
104046	RIVERSIDE DR-41ST ST S TO 31		
104049	21ST ST S-UTICA AVE INTERSEC		
104050	31ST ST S-HARVARD INTERSECT		
104061	BRIDGE 163-100 S BOULDER AVE		

\*Fund 6010 (2006 Extended Sales Tax Advance Fund) will be closed as part of the annual budget process.

SECTION 4

# DEPARTMENTS



This section of the document contains a brief description of each department, mission statements, objectives, key performance indicators, a budget summary, an organization chart and a staffing summary.

This section is for information only and is not part of the ordinance adopted by the City Council.



## \$197.50 PUBLIC SAFETY AND PROTECTION

YOU ARE HERE

- Municipal Court
- Police
- Fire
- EMSA
- Tulsa Area Emergency Management Agency

## \$30.2 CULTURAL DEVELOPMENT AND RECREATION

- Park and Recreation
- Gilcrease Museum
- Performing Arts Center
- River Parks Authority
- BOK and Convention Centers

## \$29.7 SOCIAL AND ECONOMIC DEVELOPMENT

- Mayor's Office of Economic Development
- Working in Neighborhoods
- Planning and Development

## \$347.4 PUBLIC WORKS AND TRANSPORTATION

- Engineering Services
- Streets and Stormwater
- Water and Sewer
- Tulsa Transit

## \$117.4 ADMINISTRATIVE AND SUPPORT SERVICES

- Elected Officials
  - Mayor's Office
  - City Auditor
  - City Council
- Mayor's Office of Human Rights
- Legal
- Human Resources
- Workers' Compensation
- General Government
- Indian Nations Council of Governments (INCOG)
- Finance
- Information Technology
- Customer Care
- Communications
- Asset Management

## \$99.2 TRANSFERS TO OTHER FUNDS

## \$129.5 DEBT SERVICE





# Municipal Court

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To administer timely and equitable justice for City Ordinance Violations that provides public trust and confidence in the judicial system.

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## Overview of Services

The Municipal Court of Tulsa is one of two municipal courts of record in Oklahoma. The Court adjudicates City ordinance violations, traffic cases and misdemeanor offenses. The Municipal Court is comprised of five divisions:

- Administrative Services – provides support to the Court by setting administrative policy, fiscal management, personnel management and strategic planning;
  - Court Operations – responsible for the issuance and recall of warrants, booking and releasing offenders and entering, filing, maintaining and retrieving court files and documents;
  - Public Defender – provides defense counsel to indigent persons charged with municipal ordinance violations;
  - Court Services – includes the Judicial and Probation sections which are responsible for dispensing justice to persons charged with Municipal Court violations, monitoring those sentenced to incarceration and providing an alternative to imprisonment and/or fines through performance of community service.
- 

## Goals

1. Enhance enforcement of Municipal Court judgments.

**Objective 1.1:** Complete Expunges within 30 days of the order date signed by the judge.

**Objective 1.2:** Minute clerk entries for daily court will be entered within 24 hrs. of court appearance. Entries for Specialty Courts, ex: Juvenile Court & Special Service Court, will be entered within 48 hrs. of court appearance.

**Objective 1.3:** All hand written citations will be data entered within 24 hrs. of receipt from the prosecutor's office.

# Municipal Court

Key Performance Indicators	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: Complete Expunges within 30 days of the order date signed by the judge.	75%	80%	75%	80%
1.2.1: Minute clerk entries for daily court will be entered within 24 hrs. of court appearance. Entries for Specialty Courts, ex: Juvenile Court & Special Service Court will be entered within 48 hrs. of court appearance.	80%	80%	80%	80%
1.3.1: All hand written citations will be data entered within 24 hrs. of receipt from the prosecutor's office.	90%	80%	90%	80%

## Budget Strategy Overview

**Well Being:**

- Municipal Court and the City Prosecutor’s Office have partnered with several social service agencies in the Tulsa Area to provide a “Special Services Docket.” This docket is heard once a month and serves individuals that are suffering from homelessness and mental health issues. The court has successfully served well over 200 individuals. Municipal Courts also provides special dockets for Veteran’s and Juvenile’s.

**Opportunity:**

- Municipal Court has various options available to assist individuals whom are unable to pay their costs and fines in full. The courts will allow individuals to have a “Time Payment Plan” that allows individuals to make payments for an extended period of time. Work days in lieu of fines and costs are available for individuals without income to work off the fines and costs at certain approved locations throughout the City of Tulsa. Municipal Courts strives to provide citizens the opportunity to pay off their fines and costs in the least restrictive ways that are allowed by law.

# Municipal Court

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## **Inside City Hall:**

- Municipal Court is a busy and hectic department and we make every attempt to make it an enjoyable place to work; from having pre-work breakfast, management providing holiday meals to “themed” food days. In addition, management will periodically purchase gift cards and do random drawings for all staff. Staff in Municipal Court work hard to provide the best customer service to the Citizens we serve.

# MUNICIPAL COURT

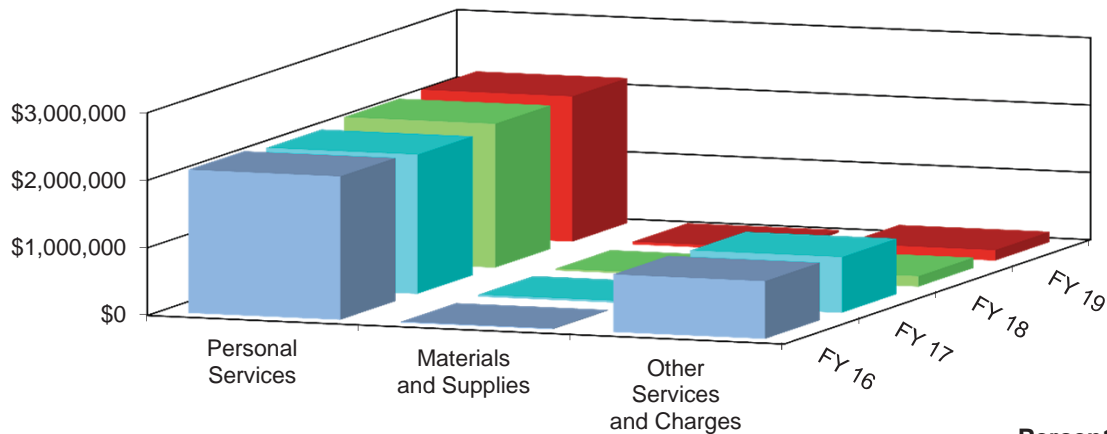
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
Operating Budget						
Personal Services	\$ 2,124	\$ 2,061	\$ 2,135	\$ 74	3.6%	\$ 2,158
Materials and Supplies	13	26	26	0	0.0%	40
Other Services and Charges	854	823	155	(668)	-81.2%	155
<b>Total Budget</b>	<b>\$ 2,990</b>	<b>\$ 2,910</b>	<b>\$ 2,316</b>	<b>\$ (594)</b>	<b>-20.4%</b>	<b>\$ 2,353</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund  
2320 P.A. Law Enforcement Training Fund  
2330 Juvenile Curfew Fines  
**TOTAL**

<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
\$ 2,300	-20.6%	\$ 2,337
2	0.0%	2
14	7.7%	14
<b>\$ 2,316</b>		<b>\$ 2,353</b>

### FY 18 CHANGES FOR OPERATION

- Benefit and compensation adjustments
- Overtime for booking operations
- Jail contract transferred to Police department
- Municipal warrants served by Tulsa County Sheriff's Office

#### **TOTAL OPERATING CHANGES**

<b>AMOUNT</b>
\$ 65
9
(685)
17
<b>\$ (594)</b>

### FY 19 CHANGES FOR OPERATION

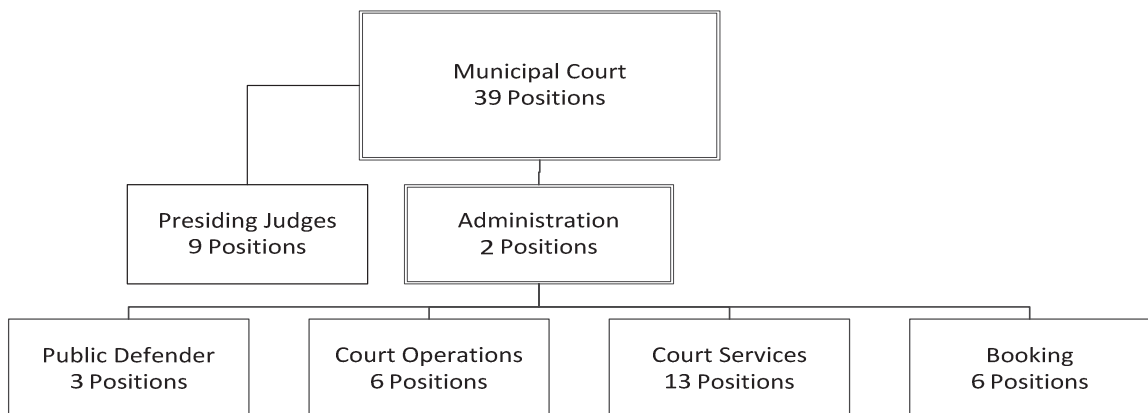
Computer replacements anticipated in FY19.

# MUNICIPAL COURT

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b><u>Administration</u></b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
Office & Technical	1	1	1	1.0	1.0	1.0
<b>Total Administration</b>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
<b><u>Court Operations</u></b>						
Office & Technical	5	6	6	5.0	6.0	6.0
<b>Total Court Operations</b>	<u>5</u>	<u>6</u>	<u>6</u>	<u>5.0</u>	<u>6.0</u>	<u>6.0</u>
<b><u>Public Defender</u></b>						
City Attorney	3	3	3	2.0	3.0	3.0
<b>Total Public Defender</b>	<u>3</u>	<u>3</u>	<u>3</u>	<u>2.0</u>	<u>3.0</u>	<u>3.0</u>
<b><u>Court Services</u></b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Exempt/Professional	1	1	1	1.0	1.0	1.0
Office & Technical	11	10	10	11.0	10.0	10.0
Presiding Judge	9	9	9	3.0	3.0	3.0
<b>Total Court Services</b>	<u>23</u>	<u>22</u>	<u>22</u>	<u>17.0</u>	<u>16.0</u>	<u>16.0</u>
<b><u>Booking</u></b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
Office & Technical	5	5	5	5.0	5.0	5.0
<b>Total Booking</b>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<b>TOTAL</b>	<u><b>39</b></u>	<u><b>39</b></u>	<u><b>39</b></u>	<u><b>32.0</b></u>	<u><b>33.0</b></u>	<u><b>33.0</b></u>

### • ORGANIZATION CHART •



# Police

## Mission Statement

To apply all knowledge, skills and available resources by working in partnership with our community to provide quality service, protect life and property, prevent crime and resolve problems so people can live without fear in a safe environment.

## Overview of Services

The Police are granted authority primarily through state and federal statutes. The mission of the Police is to prevent crime and disorder in the City of Tulsa by the use of problem solving, citizen partnership, proactive patrol techniques and a high standard of professional courtesy and ethics. Priorities for the department include:

- Apprehending criminal offenders;
  - Placing value on the preservation of human life;
  - Recognizing that prevention of crime and reducing fear are operational priorities;
  - Involving the community in the delivery of law enforcement services;
  - Making the Department accountable to the community it serves;
  - Committing to professionalism in all aspects of Department operations;
  - Maintaining the highest standards of integrity; and
  - Developing technology to create efficiencies of service.
- E-911 call handling and dispatching functions for the City, County and nearby jurisdictions.

## Goals

1. Enhance public safety by enforcing federal, state and local laws.

**Objective 1.1:** Reduce Part One crimes (homicide, burglary, rape, etc.) 3% over previous year.

**Objective 1.2:** Reduce number of fatality/high injury collisions 3% over previous year.

**Objective 1.3:** Reduce number of backlogged forensic cases 10% over previous year.

2. Decrease response time to priority one calls.

**Objective 2.1:** Increase Priority One calls responded to in three minutes or less by 5% over previous year.

# Police

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % reduction in Part One crimes over previous year	15.37% increase	3% decrease	2.4% Increase	3% decrease
<b>1.1.2:</b> # of Part I crimes reported	27,241	26,424	27,898	27,061
<b>1.1.3:</b> Part I Property crime rate per 1,000 population	57.55	55.83	58.65	56.88
<b>1.1.4:</b> Part I Violent crime rate per 1,000 population	10.10	9.8	10.36	10.05
<b>1.2.1:</b> % reduction in fatality/high injury collisions over previous year	12.78% decrease	3% decrease	17.26% decrease	3% decrease
<b>1.2.2:</b> # of sworn officers dedicated to traffic patrol	40	40	40	40
<b>2.1.1:</b> % increase of priority one calls responded to in three minutes or less	5.5% decrease	5% increase	2.18% decrease	5% increase

## Budget Strategy Overview:

### Well-Being

- The Tulsa Police Department has implemented Community Policing Strategies that include mental health and wellness programs for citizens. The partnership with mental health and medical services will allow Tulsa Police to facilitate outpatient treatment and therapy for citizens. The goal of this program is to enhance the health and well-being of citizens who come in contact with emergency services and avoid the use of the justice system or medical facilities. Healthy citizens will reduce the demand on 911 services of the Police Department.

### Opportunity

- The Tulsa Police Department has implemented Community Policing Strategies that include integration of police officers into the school system. A pilot project called Project Trust was conducted within Tulsa Public Schools to establish relationships between students and police officers while incorporating learning strategies and objectives in the curriculum. Children who engage with police officers in a learning environment are less apt to become involved in criminal activity. The goal of this project is to improve police-student relations, improve student behavior and citizenship while enhancing academic performance.

In addition, Tulsa Police will continue the Reading Partners program established by the Mayor.



# Police

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## The City Experience

- The Tulsa Police Department has implemented Community Policing Strategies that involve key stakeholders to reduce crime. The Tulsa Police Department will work with businesses to provide a safe entertainment experience for Tulsans and visitors while working with residents on crime reduction strategies in neighborhoods.
- The Tulsa Police Department will enhance traffic operations and conduct specialized traffic enforcement targeted for increased motorist/pedestrian safety and collision reduction. The goal of this initiative is to reduce fatalities, injuries and damaged property.

## Inside City Hall

- The Tulsa Police Department anticipates a growth in the number of police officers due to the Vision Tulsa public safety initiative. The added staffing will provide relief to the workforce, which is expected to improve officer safety, reduce stress and increase morale. The goal is to allow officers more time for proactive policing, community engagement and problem solving.

# POLICE

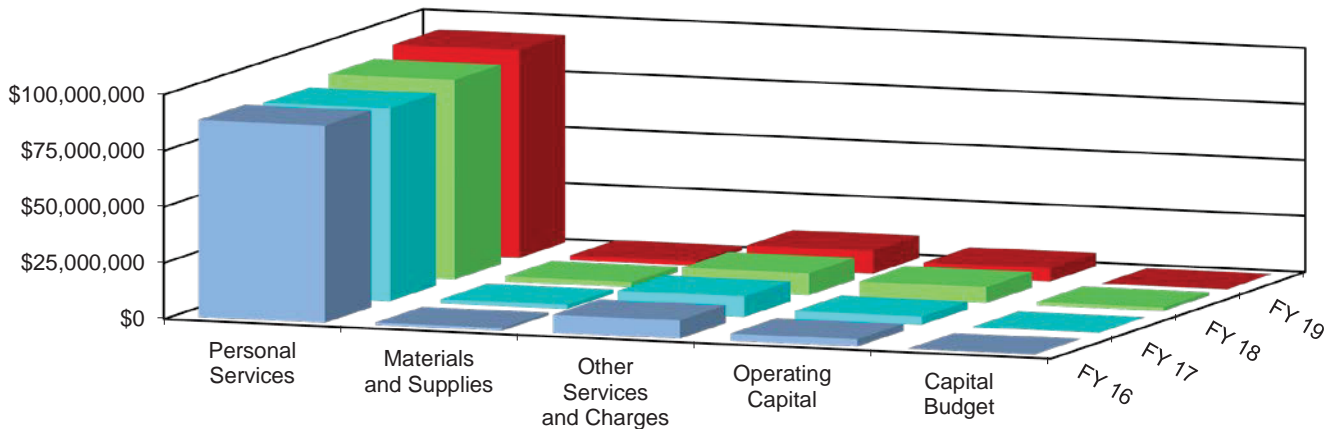
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>Dollar Diff. From FY 17 Orig.</u>	<u>Percent Diff. From FY 17 Orig.</u>	<u>FY 19 FINANCIAL PLAN</u>
Operating Budget						
Personal Services	\$ 87,893	\$ 85,913	\$ 89,093	\$ 3,180	3.7%	\$ 92,748
Materials and Supplies	1,113	1,729	2,328	599	34.6%	1,974
Other Services and Charges	8,063	9,033	9,808	775	8.6%	10,049
Operating Capital	3,186	3,563	7,077	3,514	98.6%	5,832
<b>Total Operating Budget</b>	<b>100,255</b>	<b>100,238</b>	<b>108,306</b>	<b>8,068</b>	<b>8.0%</b>	<b>110,603</b>
Capital Budget	0	0	1,500	1,500	N/A	0
<b>Total Budget</b>	<b>\$ 100,255</b>	<b>\$ 100,238</b>	<b>\$ 109,806</b>	<b>\$ 9,568</b>	<b>9.5%</b>	<b>\$ 110,603</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080	General Fund
2320	P.A. Law Enforcement Training Fund
2420	E911 Fee Operating Fund
2740	Public Safety Tax Fund
2910	Short-Term Capital Fund
6014	2014 Sales Tax Fund

**TOTAL**

<u>FY 18 BUDGET</u>	<u>Percent Diff. From FY 17 Orig.</u>	<u>FY 19 FINANCIAL PLAN</u>
\$ 93,302	0.4%	\$ 94,236
76	16.9%	62
3,136	16.3%	3,116
8,449	>500%	9,846
3,343	-5.1%	3,343
1,500	N/A	0
<b>\$ 109,806</b>		<b>\$ 110,603</b>

### FY 18 CHANGES FOR OPERATION

	<u>AMOUNT</u>
1. Benefit and compensation adjustments	\$ 1,295
2. Overtime	1,520
3. Independent Employment Services moved between Account Groups	0
a. Personal Services Account Group	155
b. Other Services Account Group	(155)
4. FY17 Position Changes	
a. Mid-year add - Forensic Scientist (grant funded)	0
5. FY18 Position Changes	
a. Abolish - Telecommunicator position funding transferred to Human Resources for E911 recruiting analyst	(57)

<b>FY 18 CHANGES FOR OPERATION (Continued)</b>	<b>AMOUNT</b>
6. Salaries and benefits for personnel (2) transitioning from COPS Grant	\$ 108
7. Net change in estimated Police Officer vacancies	(3,755)
8. Academy, January 2017, 20 cadets	(761)
9. Academy, January 2018, 20 cadets (Combined with PST Academy)	829
a. Salaries and benefits	602
b. Equipment and supplies	222
c. Services, rentals, certifications	5
10. Academy, May 2018, 30 cadets	610
a. Salaries and benefits	306
b. Equipment and supplies	298
c. Services, rentals, certifications	6
11. Jail contract transferred from Municipal Court department	810
a. Existing appropriations transferred from Municipal Court department	685
b. Public inebriate alternative	125
12. Internal equipment management services, utilities, nighttime bike patrol supplies	4
13. Psychological, chaplain and medical exam services	63
14. Training allocation in PA Law Enforcement Training Fund	11
15. Text-to-911 network line (one-time in FY17)	(15)
16. Computer replacements/additions (E911)	30
17. Community Intervention Center	100
18. Crime Prevention Network/Neighborhood Watch	50
19. Public Safety Sales Tax (PST)	3,714
a. Benefit and compensation, full year funding	2,220
b. Academy, April 2017, 30 cadets	(677)
c. Academy, September 2017, 30 cadets	1,848
1. Salaries and benefits	1,544
2. Equipment and supplies	298
3. Services, rentals, certifications	6
d. Academy, January 2018, 10 cadets (Combined with GF Academy)	407
1. Salaries and benefits	306
2. Equipment and supplies	101
e. Body Camera project study (one-time in FY17)	(250)
f. Internal equipment management services	150
g. Equipment and supplies for E911 Telecommunicators	15
20. Capital additions/replacements:	
a. Marked police vehicles (72)	2,494
b. Marked police vehicles (60) (PST)	3,734
c. Unmarked police vehicles (10)	300
d. SUV and lighty duty trucks (4)	157
e. Motorcycles (4)	48
f. Police K-9 (3)	23
g. Helicopter auxiliary power unit and spotter	19
h. Speed measuring device (6)	16
i. Firearms (29) and gun safe	37
j. Dry suits (5) and bomb suit	38
k. X-ray system for bomb unit	40
l. Reporting and analysis tool for CAD and E911 phone data	43
m. Large overhead monitors (25) and electrical supply (E911)	43
n. Audio visual equipment and radio infrastructure for classroom (E911)	30
o. Server, network and other equipment and software for Emergency Ops Center (E911)	40
p. Computer Aided Dispatch alarm interface (E911)	15
q. Adjustment to eliminate previous year's capital	(3,563)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 8,068</b>

**CAPITAL IMPROVEMENTS PROJECTS**

1. Helicopter replacement

\$ 1,500

**TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES**

1,500

**TOTAL CHANGES**

\$ 9,568

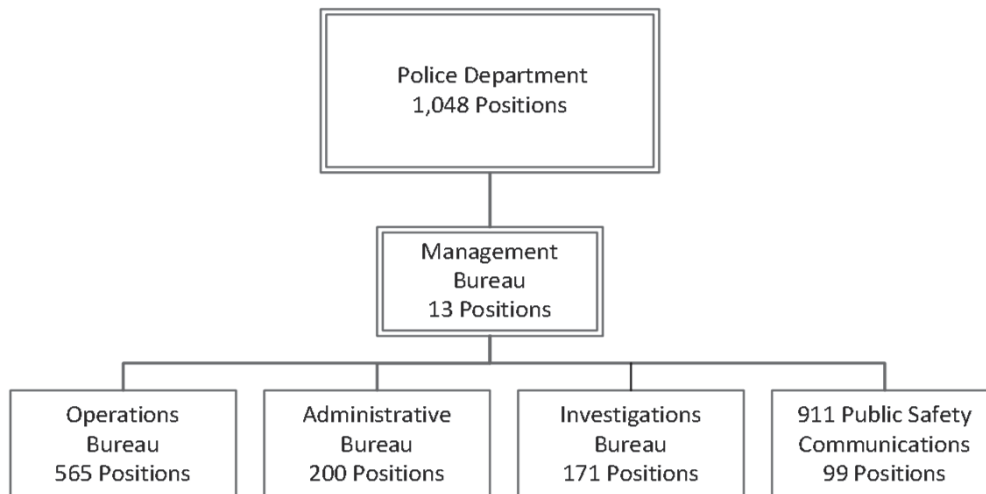
**FY 19 CHANGES FOR OPERATION**

The Public Safety Tax will provide for an academy of 30 cadets in September 2018 in addition to other personnel, equipment and operating costs. Additional 911 staff will also be supported. A General Fund academy of 30 cadets in May 2019 is anticipated. Expansion of the public inebriate alternative program.

**POLICE**  
STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Administrative &amp; Support Staff</b>						
Administrative & Technical	15	15	15	15.0	15.0	15.0
Exempt/Professional	10	10	10	10.0	10.0	10.0
Office & Technical	46	44	44	46.0	44.0	44.0
Police Chief	1	1	1	1.0	1.0	1.0
<b>Total Administrative &amp; Support Staff</b>	<b>72</b>	<b>70</b>	<b>70</b>	<b>72.0</b>	<b>70.0</b>	<b>70.0</b>
<b>Laboratory Services</b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
Artistic & Creative	1	0	0	1.0	0.0	0.0
Scientific & Technical	21	22	22	21.0	22.0	22.0
Office & Technical	1	3	3	1.0	3.0	3.0
<b>Total Laboratory Services</b>	<b>24</b>	<b>26</b>	<b>26</b>	<b>24.0</b>	<b>26.0</b>	<b>26.0</b>
<b>911 Public Safety Communications</b>						
Administrative and Technical	2	2	2	2.0	2.0	2.0
Emergency Communications	96	95	99	96.0	95.0	99.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
<b>Total 911 Public Safety Communications</b>	<b>100</b>	<b>99</b>	<b>103</b>	<b>100.0</b>	<b>99.0</b>	<b>103.0</b>
<b>Total Civilian Positions</b>	<b>196</b>	<b>195</b>	<b>199</b>	<b>196.0</b>	<b>195.0</b>	<b>199.0</b>
<b>Sworn Police Officers</b>						
Police Officer	613	653	683	613.0	653.0	683.0
Police Corporal	82	82	82	82.0	82.0	82.0
Police Sergeant	83	83	83	83.0	83.0	83.0
Police Captain	23	23	23	23.0	23.0	23.0
Police Major	9	9	9	9.0	9.0	9.0
Police Deputy Chief	3	3	3	3.0	3.0	3.0
<b>Total Sworn Police Officers</b>	<b>813</b>	<b>853</b>	<b>883</b>	<b>813.0</b>	<b>853.0</b>	<b>883.0</b>
<b>DEPARTMENT TOTAL</b>	<b><u>1,009</u></b>	<b><u>1,048</u></b>	<b><u>1,082</u></b>	<b><u>1,009</u></b>	<b><u>1,048</u></b>	<b><u>1,082</u></b>

• ORGANIZATION CHART •



# Fire

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## Mission Statement

The Tulsa Fire department is dedicated to the protection of life, health, property and the environment by delivering quality life and fire safety services.

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## Overview of Services

It is the Fire department's goal to emphasize fire prevention and public education of a comprehensive community fire safety program as well as provide progressive emergency medical services. Because total success in preventing all fires is unrealistic, The Fire department remains unwavering in operations to minimize the impact of fires when they do occur. The department is committed to reducing, as much as possible, the impact of environmental damage from hazardous material incidents, along with meeting the needs of other calls for service from the community.

Tulsa Fire's service strategies are:

- Aggressively deliver life and fire safety education to the community;
  - Aggressively work to prevent hazardous conditions;
  - Respond promptly to rescues, fires, medical emergencies and natural disasters;
  - Ensure actions are safe, professional and in harmony with the needs of the environment and the demands of the community; and
  - Actively coordinate fire services with other agencies in the region.
- 

## Goals

1. Continue to deliver the highest quality emergency services.

**Objective 1.1:** Safely respond to all emergency incidents in a timely manner.

**Objective 1.2:** Provide a healthy work environment.

**New Objective 1.3:** Participate in the Mayor's Initiative Reading Program.

2. Prevent fire, loss of life, and loss of property.

**Objective 2.1:** Inspect buildings regularly to ensure the structures remain compliant with City of Tulsa Fire Code.

**Objective 2.2:** Inspect building applications to ensure planned development complies with City of Tulsa Fire Code.

**Objective 2.3:** Engage in regular community outreach to educate citizens on fire safety.

# Fire

**Objective 2.4:** Provide thorough investigation services to prosecutors, property owners, and property insurers.

3. Provide adequate training for TFD members.

**New Objective 3.1:** Provide training opportunities for TFD members.

<b>Performance Metrics</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % of arrival on scene within six minutes from receipt of call	85.1%	90%	85%	90%
<b>1.1.2:</b> Total # of incidents responded to	56,443	57,000	57,000	57,000
<b>1.1.3:</b> # of fire fatalities as a result of accidental fires	4	0	5	0
<b>1.1.4:</b> % of property value saved (value of building compared to the total damage)	97.1%	95%	93%	95%
<b>1.2.1:</b> % of reduction of firefighter injuries from previous year	0%	5%	5%	5%
<b>1.3.1:</b> # of hours of reading in Mayor's Reading Initiative.	New	New	New	New
<b>2.1.1:</b> # of building inspections completed	8,251	7,000	7,000	7,000
<b>2.2.1:</b> % of fire protection system plan reviews completed within 10 business days of receipt	100%	90%	90%	90%
<b>2.3.1:</b> # of public education events	447	500	500	500
<b>2.3.2:</b> # public safety education participants served	87,320	95,000	95,000	95,000
<b>2.3.4:</b> # of free smoke alarms installed	401	600	600	600
<b>2.4.1:</b> % of arson cases cleared by arrest	17%	15%	17%	15%
<b>3.1.1:</b> Number of training hours provided by TFD	New	New	New	New

## Budget Strategy Overview

**Well Being:** Fire is often times a first responder in situations involving citizens who are struggling with issues related to mental illness. These calls consume a high amount of resources and Fire realizes that they are limited in the ability to fully achieve results without partnerships. Fire has dedicated itself to partnering with Police and other local agencies on how to share and leverage existing resources to get mental health patients the most effective help for their specific problems.

# Fire

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Survivability of emergency accidents and fires is also closely related to life expectancy. The Fire department's budget regularly is geared towards ensuring the highest levels of fire prevention and survivability in the event of a fire.

**Opportunity:** Fire leadership is supporting and encouraging participation in the Reading Partners initiative. Results are expected to be more long term, but the department's commitment to this program will contribute to improving the City's high school graduation rate.

**The City Experience:** Fire/EMS are first responders to all traffic incidents. Resources are dedicated to ensuring that if citizens are involved in traffic collisions, their chances of surviving with minimal injuries will be greatly reduced due to quickly deployed life-saving technologies and personnel.



# FIRE

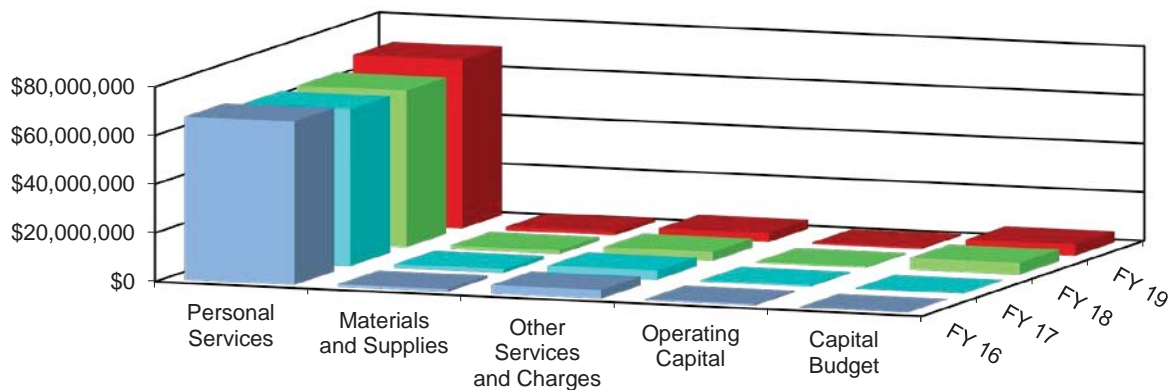
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 67,097	\$ 64,436	\$ 66,330	\$ 1,894	2.9%	\$ 69,403
Materials and Supplies	1,099	1,482	1,428	(54)	-3.6%	1,503
Other Services and Charges	3,566	3,670	3,701	31	0.8%	3,701
Operating Capital	562	492	665	173	35.2%	665
<b>Total Operating Budget</b>	<b>72,325</b>	<b>70,080</b>	<b>72,124</b>	<b>2,044</b>	<b>2.9%</b>	<b>75,272</b>
Capital Budget	0	0	4,800	4,800	N/A	4,600
<b>Total Budget</b>	<b>\$ 72,325</b>	<b>\$ 70,080</b>	<b>\$ 76,924</b>	<b>\$ 6,844</b>	<b>9.8%</b>	<b>\$ 79,872</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080	General Fund
2740	Public Safety Tax Fund
2910	Short-Term Capital Fund
6014	2014 Sales Tax Fund
7060	EMSA Enterprise Fund

#### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 69,041	0.1%	\$ 70,596
2,123	>500%	3,716
610	39.6%	610
4,800	N/A	4,600
350	0.0%	350
<b>\$ 76,924</b>		<b>\$ 79,872</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 876
2. Overtime	1,161
3. SAFER Grant personnel now funded in Grant Fund	(1,639)
4. Net change in estimated Firefighter vacancies	(864)
5. SAFER Grant - Academy, July 2016, 27 cadets	(108)

<b>FY 18 CHANGES FOR OPERATION (continued)</b>	<b>AMOUNT</b>
6. Academy, October 2017, 15 cadets (Combined with PST Academy)	668
a. Salaries and benefits	593
b. Equipment and supplies	75
7. Fire Training Academy operations	\$ 49
8. Propane for burn props at Fire Training Academy	(15)
9. Psychological services	50
10. Electric utilities	(25)
11. Internal equipment management services	(69)
12. Public Safety Sales Tax (PST)	1,786
a. Benefit and compensation, full year funding	1,206
b. Academy, April 2017, 20 cadets	(311)
c. Academy, Oct 2017, 20 cadets (Combined with GF Academy)	891
1. Salaries and benefits	791
2. Equipment and supplies	100
d. Fire Training Academy operations	26
e. Propane for burn props at Fire Training Academy	(26)
13. Capital additions/replacements	
a. Cargo van, Compressed Natural Gas	42
b. SUV (2)	68
c. Thermal image camera (7)	70
d. Unmanned aerial vehicle with forward looking infrared camera	21
e. Utility terrain vehicle (3), wildland fire skid and trailers	110
f. Emergency air supply kits (7)	31
g. Rapid deployment craft (5)	23
h. Water rescue personal protective equipment (12)	18
i. Commercial gas range for fire station (2)	12
j. Mobile router for grass rigs and supply (10)	25
k. HazMat and Rescue tools and equipment	72
l. Lawn tractor with 60" mower deck (2)	10
m. Portable generator (10)	27
n. Hydraulic rescue tools (2)	42
o. Kitchen cabinets for fire station	40
p. EMSA utility fee capital	55
q. Adjustment to eliminate previous year's capital	(492)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 2,044</b>
 <b>CAPITAL IMPROVEMENTS PROJECTS</b>	
1. Apparatus replacement	\$ 4,800
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>	<b>\$ 4,800</b>
<b>TOTAL CHANGES</b>	<b>\$ 6,844</b>

**FY 19 CHANGES FOR OPERATION**

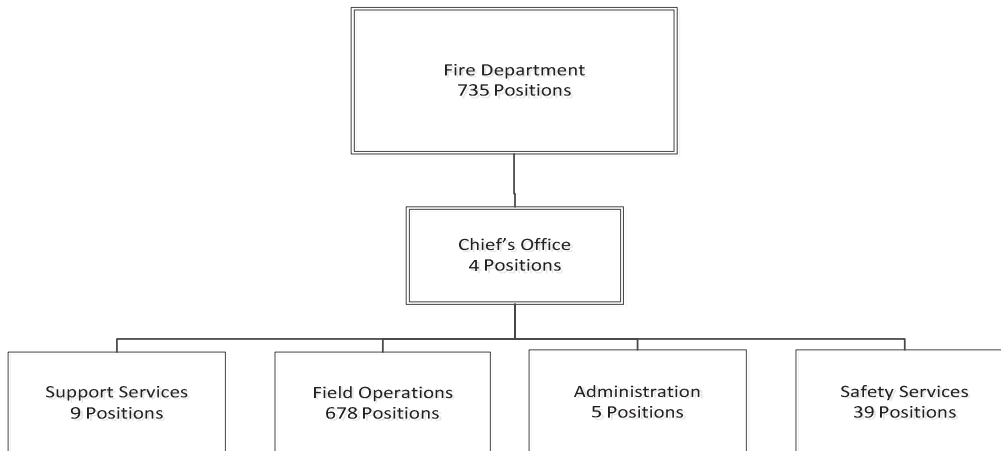
The Public Safety Tax will provide for an academy of 20 cadets in July 2018 in addition to other personnel, equipment and operating costs. A General Fund academy of 30 cadets in October 2018 is also anticipated. SAFER Grant funding ends in FY19 with personnel cost for 27 firefighters shifting to the General Fund. Apparatus replacement is scheduled in FY19 from funding provided by the 2014 Sales Tax package.

# FIRE

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Administrative &amp; Support Staff</b>						
Administrative & Technical	5	5	5	5.0	5.0	5.0
Exempt/Professional	4	4	4	4.0	4.0	4.0
Labor & Trades	3	3	3	3.0	3.0	3.0
Office & Technical	6	6	6	6.0	6.0	6.0
<b>Total Administrative &amp; Support Staff</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18.0</b>	<b>18.0</b>	<b>18.0</b>
<b>FD Classified Positions</b>						
Firefighter	338	358	378	338.0	358.0	378.0
Fire Equipment Operator	156	156	156	156.0	156.0	156.0
Fire Captain	136	135	135	136.0	135.0	135.0
Administrative Officer	3	3	3	3.0	3.0	3.0
EMS Officer	3	3	3	3.0	3.0	3.0
Fire Prevention Inspector	23	23	23	23.0	23.0	23.0
Director of Training Center	1	1	1	1.0	1.0	1.0
Director of Emergency Medical Services	1	1	1	1.0	1.0	1.0
Fire Deputy Marshall	1	1	1	1.0	1.0	1.0
Fire District Chief	19	19	19	19.0	19.0	19.0
Fire Administrative Chief	1	1	1	1.0	1.0	1.0
Fire Assistant Chief	3	3	3	3.0	3.0	3.0
Fire Deputy Chief	2	3	3	2.0	3.0	3.0
Loss Control Officer	8	8	8	8.0	8.0	8.0
Physical Resource Officer	1	1	1	1.0	1.0	1.0
Technical Rescue Coordinator	1	1	1	1.0	1.0	1.0
<b>Total FD Classified Positions</b>	<b>697</b>	<b>717</b>	<b>737</b>	<b>697.0</b>	<b>717.0</b>	<b>737.0</b>
<b>TOTAL</b>	<b>715</b>	<b>735</b>	<b>755</b>	<b>715.0</b>	<b>735.0</b>	<b>755.0</b>

### • ORGANIZATION CHART •



# Emergency Medical Services Authority

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To provide ambulance service to 1,000 square miles and meet the highest standards of pre-hospital care.

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## Overview of Services

A public trust of the City of Tulsa and City of Oklahoma City governments, the Emergency Medical Services Authority (EMSA) is Oklahoma's largest provider of emergency medical services.

EMSA provides advanced life support medical care to patients who suffer injuries and illnesses and transports patients to and from the hospital by ambulance. The Authority provides oversight and ensures quality compliance of the contracted ambulance services provider, and conducts billing, accounting, purchasing and other business functions. The Medical Director provides medical oversight of the contracted provider and reports to the Medical Control Board. The contracted provider is held to a performance-based contract that includes strict service standards and financial penalties for non-compliance.

In 1977, EMSA was established in Tulsa. Today, EMSA is the exclusive ambulance provider for 15 Oklahoma cities. EMSA has two divisions, the eastern division, with Tulsa as the major city, and the western division centered around Oklahoma City.

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## Goals

1. Provide the highest quality emergency response and pre-hospital care.

**Objective 1.1:** Meet or exceed professionally recognized standards for emergency response.

2. Provide efficient and reliable services at a reasonable cost to consumers.

**Objective 2.1:** Meet or exceed budgeted number of transports per year.

3. Process billing accounts in a timely fashion.

**Objective 3.1:** Meet or exceed budgeted patient service revenue.

# Emergency Medical Services Authority

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<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % of emergency responses that meet standards	91%	90%	91%	91%
<b>2.1.1:</b> % of budgeted transports completed	103%	100%	103%	100%
<b>2.1.2:</b> Total # of transports completed	71,018	69,000	71,100	71,100
<b>3.1.1:</b> % of budgeted patient service revenue collected	104%	100%	100%	100%
<b>3.1.2:</b> Revenue collected per patient transport	355.00	351.00	351.00	351.00
<b>3.1.3:</b> Average bill processing time	8 days	8-10 days	9 days	8-10 days

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## Budget Strategy Overview

Resources allocated to Emergency Medical Services Authority will be dedicated to Mayor, Tulsa City Council and Citizen Survey priorities.

# EMERGENCY MEDICAL SERVICES AUTHORITY

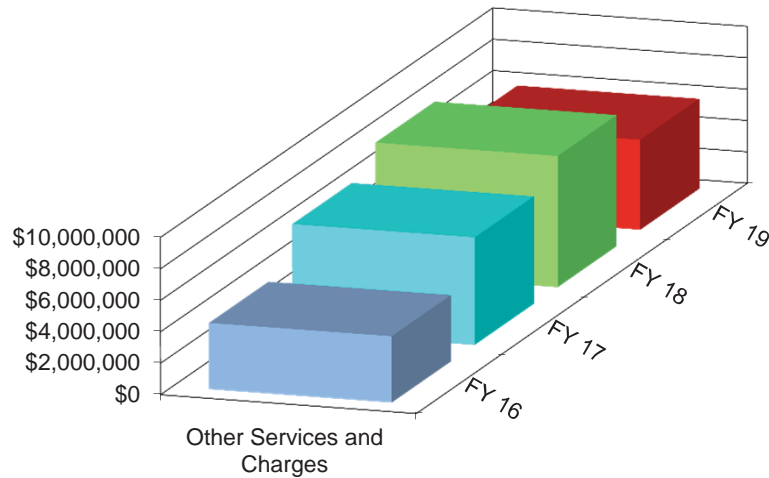
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Other Services and Charges	\$ 4,215	\$ 6,831	\$ 8,357	\$ 1,526	22.3%	\$ 5,735
<b>Total Budget</b>	<b>\$ 4,215</b>	<b>\$ 6,831</b>	<b>\$ 8,357</b>	<b>\$ 1,526</b>	<b>22.3%</b>	<b>\$ 5,735</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

7060 EMSA Enterprise Fund

#### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 8,357	22.3%	\$ 5,735
<b>\$ 8,357</b>		<b>\$ 5,735</b>

### FY 18 CHANGES FOR OPERATION

1. Appropriations reflect anticipated cash available for transfer to EMSA

#### TOTAL OPERATING CHANGES

AMOUNT
\$ 1,526
<b>\$ 1,526</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

# Tulsa Area Emergency Management Agency

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Department Budget Summary

FY 2017-2018

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## Mission Statement

TAEMA is dedicated to the protection of the citizens of Tulsa and Tulsa County from all emergencies and disasters.

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## Overview of Services

The Tulsa Area Emergency Management Agency (TAEMA) is responsible for the coordination of preparing for, responding to, recovering from, and mitigation of major emergencies and disasters. TAEMA collaborates with City and County departments and various other agencies to ensure readiness to manage response to emergencies and disasters. This includes naturally occurring events such as tornadoes, straight line winds, floods, winter storms, wild fires, drought, extreme heat, earthquakes, and pandemics. Planning is also done for man-made events that may involve acts of terrorism or accidents that could include plane crashes or hazardous chemical releases. TAEMA conducts numerous disaster exercises with the response community each year to test emergency plans and enhance readiness to respond to disasters. TAEMA manages the Community Warning System consisting of 99 warning sirens covering the City and portions of the unincorporated area of Tulsa County. TAEMA coordinates with volunteer groups, including amateur radio clubs who assist during severe weather and disaster events, and other volunteer agencies active in disasters (VOADs) that perform varied and numerous activities after disasters.

TAEMA is jointly funded with the City of Tulsa and Tulsa County each contributing 40 percent and the federal government contributing 20 percent of operational revenue.

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## Goals

1. Manage the Community Warning System and activate the 99 warning sirens appropriately for tornado warnings, 80 mile per hour straight line winds, major floods, and nuclear attacks.

**Objective 1.1:** TAEMA personnel will test the warning sirens at least once each week with the live test being done on Wednesdays at noon, weather permitting.

2. Manage the Emergency Operations Center emergency communications system and maintain system readiness by servicing radio equipment and taking part in regularly scheduled radio tests.

**Objective 2.1:** TAEMA personnel will take part in all Oklahoma Department of Emergency Management Op-Secure (high frequency) and 800 MHz weekly radio tests.

# Tulsa Area Emergency Management Agency

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**Objective 2.2:** TAEMA, in coordination with the Oklahoma Department of Emergency Management, will conduct bi-monthly Northeast Region radio tests for primary users of 800 MHz 6A TAEMA talk group, along with a Northeast Regional Mutual Aid talk group (NERMA).

3. Improve readiness measures by reaching more citizens through social media.

**Objective 3.1:** TAEMA personnel will post preparedness measures weekly to Twitter and Facebook to actively increase preparedness in citizens.

**Objective 3.2:** TAEMA will promote their new preparedness mobile application known as “Tulsa Ready” and encourage overall preparedness throughout the community.

4. TAEMA personnel will monitor emergency and disaster situations and activate the Emergency Operations Center as appropriate to provide public warning functions and assistance to Incident Command.

**Objective 4.1:** TAEMA will activate Emergency Operations per Standard Operating Guidelines for weather or other response activities.

**Objective 4.2:** As the designated point of contact for the National Weather Service, TAEMA will monitor weather events to determine if EOC activation is warranted.

5. TAEMA will ensure that Jurisdictional Emergency Operations Plans and Hazard Mitigation Plans are reviewed and updated per Federal and State requirements.

**Objective 5.1:** TAEMA will maintain a record of all School System Emergency Plans, ensure that they are reviewed in a timely manner, and on file for current year.

**Objective 5.2:** TAEMA will provide timely updates and reviews of the emergency operations plan for the City of Tulsa.

6. To ensure understanding and proper implementation of the Emergency Operations Plan, TAEMA will plan or facilitate emergency exercises with area response agencies. TAEMA will complete After Action Reports and Improvement plans as document record regarding these exercises.

**Objective 6.1:** TAEMA will conduct a minimum of 4 emergency exercises of any type with complete after action reports and improvement plans.

**Objective 6.1:** TAEMA will conduct 1 full scale exercise each year with completed after action report and improvement plan.



# Tulsa Area Emergency Management Agency

7. TAEMA is mandated under Title III SARA by Region 6 Environmental Protection Agency and the Oklahoma Department of Environmental Quality to participate and take a leadership role in the Local Emergency Planning Committee (LEPC) alongside local Hazardous Materials Experts and members of the First Responder Community.

**Objective 7.1:** TAEMA will participate in the Quarterly LEPC meeting.

**Objective 7.2:** TAEMA will maintain an active role in LEPC by serving on the LEPC Board.

8. TAEMA will actively participate and ensure that the City of Tulsa maintains its certification in the National Weather Service StormReady Community Program.

**Objective 8.1:** Maintain 4 methods for EOC to receive information from the National Weather Service.

**Objective 8.2:** Maintain and operate the Emergency Operations Center that will serve as the point of contact for weather related events.

**Objective 8.3:** Maintain and utilize 4 methods for dissemination of local warnings.

**Objective 8.4:** Host annual Storm Spotter training seminar in coordination with the National Weather Service office in Tulsa.

**Objective 8.5:** Utilize at least 4 methods for gathering and monitoring hydro-meteorological data.

**Objective 8.6:** Annually meet with Meteorologists from the National Weather Service

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> # of weekly warning siren tests conducted per year	49	49	49	49
<b>2.1.2</b> # of weekly OK Dept. of Emergency Management radio test participated in each year.	94	96	94	96
<b>2.2.1:</b> # of bi-monthly regional radio tests conducted each year	12	6	6	6
<b>3.1.1</b> # of Likes on Facebook	921	1100	1180	1400
<b>3.1.2:</b> # of Followers on Twitter	113	140	152	170
<b>3.2.1:</b> # of downloads of "Tulsa Ready"	None *	None *	None *	200
<b>4.1.1:</b> # of times EOC staffed for weather or other response activities	19	None **	36	None **
<b>4.2.1:</b> # of total weather events monitored	39	None **	47	None **

# Tulsa Area Emergency Management Agency

<b>5.1.1.:</b> # of School System EOP reviewed and on file for current year	33	33	33	33
<b>5.2.1:</b> Is the City of Tulsa Emergency Operations Plan current and in keeping with state and federal guidelines	Yes	Yes	Yes	Yes
<b>6.1.1:</b> # of Emergency Exercises conducted	10	4	8	4
<b>6.2.1:</b> # of Full Scale Exercises conducted	2	2	2	1
<b>7.1.1:</b> # of LEPC meetings attended	6	4	4	4
<b>7.2.1:</b> Does TAEMA have a staff member serving on the LEPC Board	Yes	Yes	Yes	Yes
<b>8.1.1:</b> # of methods for EOC to receive information from NWS	4	4	4	4
<b>8.2.1:</b> Does TAEMA staff and operate the Emergency Operations Center and act as point of contact for NWS	Yes	Yes	Yes	Yes
<b>8.3.1:</b> # of methods for dissemination of local warnings	4	4	4	4
<b>8.4.1:</b> Has TAEMA offered a storm spotter training seminar with the weather service this year	Yes	Yes	Yes	Yes
<b>8.5.1:</b> # of methods available for TAEMA to gather hydro-meteorological data	4	4	4	4
<b>8.6.1:</b> Has TAEMA held a meeting with the National Weather Service this year	Yes	Yes	Yes	Yes

\* Data was not measured during that period

\*\* The metric depends entirely upon elements out of the group's control so there is no way to establish realistic targets

## Budget Strategy Overview

Resources allocated to Tulsa Area Emergency Management Agency will be dedicated to Mayor, Tulsa City Council, and Citizen Survey priorities including public safety. Due to budget reductions realized in the General Fund in previous budgets, the agency is challenged to maintain reduced costs and enhance efficiency in order to meet current service levels and key performance indicators listed above. Performance Measures will be reevaluated and adjusted as necessary for FY19.

# TULSA AREA EMERGENCY MANAGEMENT AGENCY

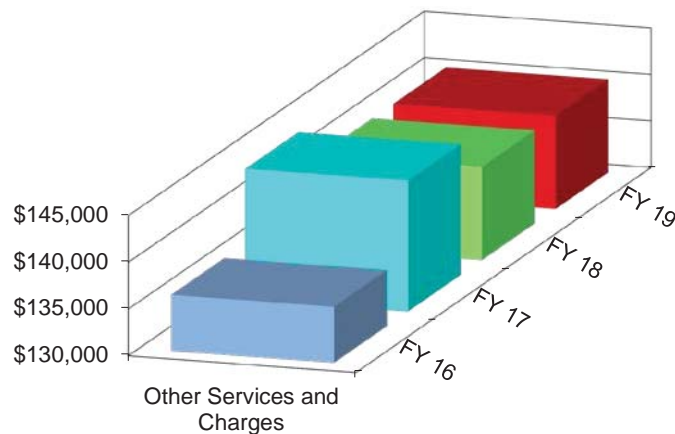
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Other Services and Charges	\$ 136	\$ 144	\$ 140	\$ (4)	-2.8%	\$ 140
<b>Total Budget</b>	<b>\$ 136</b>	<b>\$ 144</b>	<b>\$ 140</b>	<b>\$ (4)</b>	<b>-2.8%</b>	<b>\$ 140</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 140	-2.8%	\$ 140
<b>\$ 140</b>		<b>\$ 140</b>

### FY 18 CHANGES FOR OPERATION

- Benefit and compensation adjustments
- Computer replacements and software (one-time in FY17)

#### TOTAL OPERATING CHANGES

AMOUNT
\$ 1
(5)
<b>\$ (4)</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

## \$197.5 PUBLIC SAFETY AND PROTECTION

- Municipal Court
- Police
- Fire
- EMSA
- Tulsa Area Emergency Management Agency

## \$30.2 CULTURAL DEVELOPMENT AND RECREATION

YOU ARE HERE

- Park and Recreation
- Gilcrease Museum
- Performing Arts Center
- River Parks Authority
- BOK and Convention Centers

## \$29.7 SOCIAL AND ECONOMIC DEVELOPMENT

- Mayor's Office of Economic Development
- Working in Neighborhoods
- Planning and Development

## \$347.4 PUBLIC WORKS AND TRANSPORTATION

- Engineering Services
- Streets and Stormwater
- Water and Sewer
- Tulsa Transit

## \$117.4 ADMINISTRATIVE AND SUPPORT SERVICES

- Elected Officials
  - Mayor's Office
  - City Auditor
  - City Council
- Mayor's Office of Human Rights
- Legal
- Human Resources
- Workers' Compensation
- General Government
- Indian Nations Council of Governments (INCOG)
- Finance
- Information Technology
- Customer Care
- Communications
- Asset Management

## \$99.2 TRANSFERS TO OTHER FUNDS

## \$129.5 DEBT SERVICE



# Park and Recreation

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Department Budget Summary

FY 2017-2018

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## Mission Statement

The Tulsa Park and Recreation Department provides and preserves quality park and recreation opportunities for all.

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## Overview of Services

With oversight from the Park Board, the City of Tulsa manages 134 parks covering roughly 8,278 acres. This includes 2 nature centers, 5 community centers, WaterWorks Art Studio, 66 miles of walking trails, 2 skate parks, 2 dog parks and 5 swimming pools. In addition, there are 186 sports fields, 88 playgrounds, 34 tennis courts, 14 water playgrounds, 19 splash pads as well as 79 picnic shelters, 4 golf courses and 5 disc golf courses.

The Department's primary focus is to provide a variety of recreational opportunities to the public. The Park Master Plan, adopted in February 2010, guides future planning with oversight from the Master Plan Citizen's Committee.

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## Goals

1. Work in partnership with other City of Tulsa departments and volunteer groups to mobilize citizen engagement, human investment, neighborhood vitality, public safety and sustainability.

**Objective 1.1:** Provide a quarterly newsletter to the public.

**Objective 1.2:** Communicate effectively with the public regarding the Oxley Nature Center services and the availability for volunteer assistance.

**Objective 1.3:** Participate in the Mayor's Initiative Reading Program.

2. Provide Parks and Recreation development programs to increase available of recreation opportunities to citizens of the City of Tulsa.

**Objective 2.1:** Open all Recreation Centers (Central, Hicks, Lacy, Oxley, Reed, Waterworks and Whiteside) for a minimum of 65 hours per week.

**Objective 2.2:** Provide a wide variety of aquatic activities to the public.

**Objective 2.3:** Provide youth sports recreational activities to City of Tulsa youth.

# Park and Recreation

**Objective 2.4:** Charge appropriate fees for rent of facilities for special events to ensure that the department has sufficient revenues to continue to provide quality facilities to the general public.

**Objective 2.5:** Provide opportunities for youth to develop in healthy eating habits.

- 3. Provide Parks and Recreation facilities maintenance, landscape maintenance, and emergency response so that City of Tulsa residents and visitors have safe parks and trails.

**Objective 3.1:** Plant 75-100 trees per year, water and mulch young trees to decrease tree loss.

**Objective 3.2:** Respond to structural repair requests for all park facilities and amenities within 7 calendar days.

**Objective 3.3:** Perform routine preventative maintenance on park lighting, restroom facilities, park buildings, pools and detention ponds.

**Objective 3.4:** Perform graffiti abatement in all City of Tulsa parks within 24 hours of being notified.

**Objective 3.5:** Perform monthly playground inspections for all playground structures.

**Objective 3.6:** Install Park Rules Signs and Park ID Signs.

**Objective 3.7:** Fertilize park greenery, oversee mowing contractors for parks and sports complexes, clean out creek banks within parks, perform field maintenance of sports fields in sports complexes, clean outdoor restrooms and clean shelters prior to each confirmed rental.

**Objective 3.8:** Install bicycle trails.

- 4. Provide Parks and Recreation staff the tools they need to do their jobs safely and efficiently.

**Objective 4.1:** Provide monthly training opportunities for staff.

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Actual	FY 17-18 Target
1.1.1: # of "Purely Parks" Newsletters distributed quarterly by all centers	2,000	7,000	6,427	7,000
1.2.1: % increase in distribution of the bi-monthly Oxley Nature Center newsletter	10%	30	5%	20%
1.2.2: # of new volunteers recruited for Oxley Nature Center	10	15	37	15

# Park and Recreation

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Actual	FY 17-18 Target
1.3.1. # of park staff involved with the reading program.	NEW	NEW	NEW	4
2.1.1: Average # of hours Recreation Centers were open on a weekly basis	65	55	55	60
2.1.2: Total revenue generated by all Recreation Centers	\$505,000	\$510,000	\$534,420	\$540,000
2.2.1: # of attendees to City of Tulsa pools	36,900	27,000	42,428	42,000
2.2.2: Revenue generated by McClure, Lacy, and Reed pools	\$33,400	\$24,000	\$22,464	\$24,000
2.3.1: Revenue generated by Youth Sports activities	\$56,320	\$60,000	\$50,405	\$52,000
2.3.2: # of attendees at Youth Sports healthy activities	4,510	8,000	11,514	11,000
2.4.1: \$ of rental fees collected for events or activities held at parks	\$35,540	\$40,000	\$253,876	\$180,000
2.4.2: # of exercise programs held per quarter at each recreation center	25	35	38	35
2.5.1 # of day camp children who participated in a healthy lunch challenge	NEW	NEW	NEW	150
3.1.1: # of trees planted	75	100	174	50
3.1.2: % of young trees (planted in previous 5 years) that are lost due to lack of care	0	2	1	2
3.2.1: Average time to respond (in days) to structural repair requests	7	7	<7	7
3.3.1: % of preventative maintenance inspections needed that were performed on City Park facilities	100%	100%	100%	100%
3.4.1: Average time to respond (in hours) to graffiti abatement requests	24	16	<16	16
3.5.1: % of playground structures which received a monthly playground inspection	100%	100%	100%	100%
3.6.1: # of Parks Rules Signs and Park ID signs installed	55	55	65	30
3.7.1: % of citizens surveyed who indicate they are "Very Satisfied" or "Somewhat Satisfied" with the cleanliness and maintenance of park facilities	75%	80%	80%	80%
3.8.1 # miles of bike trails installed annually	NEW	NEW	NEW	2
4.1.1 # of training sessions held annually	NEW	NEW	NEW	12



# Park and Recreation

## Budget Strategy Overview

### Well-Being

- Tulsa Parks will be implementing a “Healthy Lunch Challenge” initiative in its day camp programs. This challenge will be an exciting and fun way to engage children (and parents) in developing healthy eating habits. The goal of the program is to enhance the health and well-being of children who attend our day camp programs. Children who eat healthier have the needed nutrition and energy to engage in an active daily life and activities.

### Opportunity

- Several parks are in close proximity to elementary schools. Research shows that children who are active have improved school attendance and enhanced academic performance. We will be developing, in partnership with Tulsa Public Schools, an agreement to utilize under-improved park land for bike trails. These trails would improve student training in riding and health awareness. The trails would also provide walkable trails for park visitors.
- In addition to bike trails, recreation staff will, once the program is initiated, participate in the Reading Partners program established by the Mayor.

### Inside City Hall

- To continue to enhance camaraderie among staff, we have implemented several “fun” days among the recreation center staff throughout the year. These “fun” days help to not only bring a sense of enjoyment to the job, but it also promotes healthy competition among staff. Employees who enjoy their job and their co-workers become a more productive team.
- The department also has training sessions that are held at least once a month. These training sessions, whether recreational staff or maintenance staff, cover topics that give our staff the tools they need to do their jobs safely, efficiently and maintain the level of professionalism that is expected of City employees.

# PARK AND RECREATION

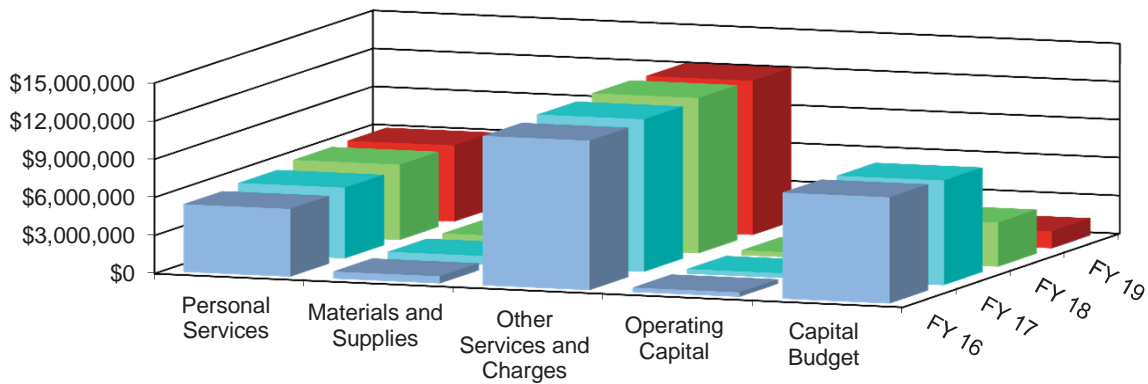
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 5,344	\$ 5,567	\$ 5,942	\$ 375	6.7%	\$ 6,021
Materials and Supplies	569	671	671	0	0.0%	676
Other Services and Charges	11,771	12,006	12,245	239	2.0%	12,170
Operating Capital	360	368	396	28	7.6%	367
<b>Total Operating Budget</b>	<b>18,044</b>	<b>18,612</b>	<b>19,254</b>	<b>642</b>	<b>3.4%</b>	<b>19,234</b>
Capital Budget	8,360	8,235	3,480	(4,755)	-57.7%	1,350
<b>Total Budget</b>	<b>\$ 26,404</b>	<b>\$ 26,847</b>	<b>\$ 22,734</b>	<b>\$ (4,113)</b>	<b>-15.3%</b>	<b>\$ 20,584</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund
2910 Short-Term Capital
7010 Stormwater Management Enterprise Fund
7050 Golf Course Operating Fund
6014 2014 Sales Tax Fund

#### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 15,693	4.1%	\$ 15,701
304	10.1%	275
186	0.5%	187
3,071	0.0%	3,071
3,480	-57.7%	1,350
<b>\$ 22,734</b>		<b>\$ 20,584</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 239
2. Independent Employment Services moved between Account Groups	0
a. Personal Service Account Group	136
b. Other Service Account Group	(136)
3. Internal equipment management services	(54)
4. Zoo management contract (contractual increase 2.5%)	132
a. Management Fees	124
b. Maintenance Fees	8

<b>FY 18 CHANGES FOR OPERATION (continued)</b>	<b>AMOUNT</b>
5. Demolish three pools (one-time)	\$ 186
6. Treat city-owned ash trees for emerald ash borer (one-time)	111
7. Capital additions/replacements:	
a. Security systems for rec centers	42
b. Pick-up truck (2)	76
c. 5-yard Dump truck	160
d. Basketball goals	5
e. Billiard table	4
f. Treadmill	10
g. Pugmill mixer	5
h. Sound system	2
i. Golf capital	92
j. Adjustment to eliminate previous year's capital	(368)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 642</b>

<b>CAPITAL IMPROVEMENTS PROJECTS</b>	
1. Pool Construction - Whiteside	\$ 1,200
2. New playground and safety surface - Eight Parks	1,780
3. Tulsa Zoo Master Plan - Carnivores Exhibits	500
4. Adjustment to eliminate previous year's capital projects	(8,235)
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>	<b>(4,755)</b>
<b>TOTAL CHANGES</b>	<b>\$ (4,113)</b>

**FY 19 CHANGES FOR OPERATION**

A 2.5% contract increase for management of the Zoo. Water charges for two new water parks.

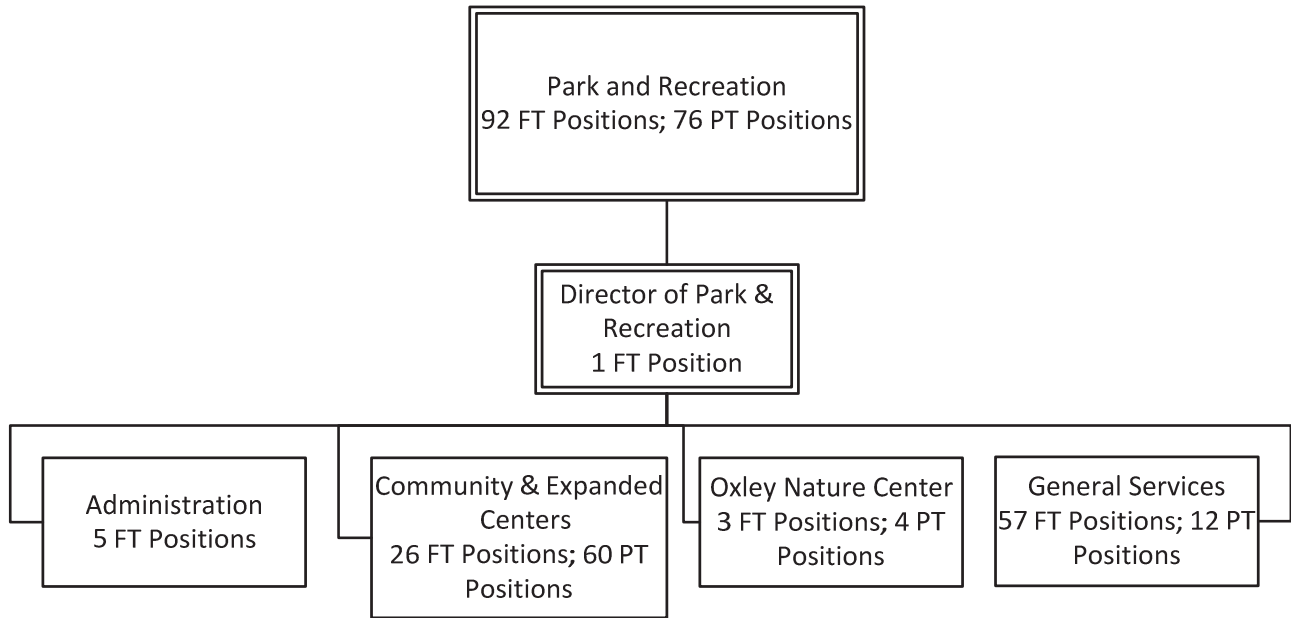
# PARK AND RECREATION

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>
<b><u>Administration</u></b>						
Administrative & Technical	0	0	0	0.0	0.0	0.0
Exempt/Professional	3	3	3	3.0	3.0	3.0
Office & Technical	3	3	3	3.0	3.0	3.0
<b>Total Administration</b>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<b><u>General Services</u></b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
Exempt/Professional	5	5	5	5.0	5.0	5.0
Labor & Trades	50	50	50	50.0	50.0	50.0
Office & Technical	1	1	1	1.0	1.0	1.0
Seasonal Labor	12	12	12	6.0	6.0	6.0
<b>Total</b>	<u>69</u>	<u>69</u>	<u>69</u>	<u>63.0</u>	<u>63.0</u>	<u>63.0</u>
<b><u>Community &amp; Expanded Centers</u></b>						
Administrative & Technical	15	15	15	14.5	14.5	14.5
Exempt/Professional	6	6	6	6.0	6.0	6.0
Labor & Trades	6	6	6	6.0	6.0	6.0
Seasonal Labor	61	59	59	13.0	13.0	13.0
<b>Total Community &amp; Expanded Centers</b>	<u>88</u>	<u>86</u>	<u>86</u>	<u>39.5</u>	<u>39.5</u>	<u>39.5</u>
<b><u>Oxley Nature Center Operations</u></b>						
Administrative & Technical	2	4	4	2.0	2.5	2.5
Exempt/Professional	1	1	1	1.0	1.0	1.0
Seasonal Labor	4	2	2	2.0	1.0	1.0
<b>Total Oxley Nature Center Operations</b>	<u>7</u>	<u>7</u>	<u>7</u>	<u>5.0</u>	<u>4.5</u>	<u>4.5</u>
<b>DEPARTMENT TOTAL</b>	<u><b>170</b></u>	<u><b>168</b></u>	<u><b>168</b></u>	<u><b>113.5</b></u>	<u><b>113.0</b></u>	<u><b>113.0</b></u>

# PARK AND RECREATION

## STAFFING SUMMARY



# Gilcrease Museum

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Department Budget Summary

FY 2017-2018

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## Mission Statement

Gilcrease Museum, through its collections, is dedicated to bringing art, history and people together to research, discover, enjoy and understand the diverse heritage of the Americas.

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## Overview of Services

The Thomas Gilcrease Institute of American History and Art, better known as Gilcrease Museum, was gifted to the City of Tulsa in 1954 by Mr. Gilcrease with the stipulation that the City would (1) make payment on his debts; (2) preserve, protect, and display his collection of art, artifacts, documents, and books; and (3) care for his facility. The collection includes paintings by well-known artists such as George Catlin, Thomas Moran, Charles Russell and bronzes by Frederic Remington. Documents include one of the earliest extant letters from the Western Hemisphere, a letter dated 1512 from Diego Columbus (Christopher's son) and the only certified copy of the Declaration of Independence. Among the artifact collection is a Bedford Mound beaver pipe, dated to 200 A.D., that is considered the finest Hopewell effigy pipe known to be in existence. The collection of more than 400,000 items is one of international significance. Gilcrease is fortunate to have a state-of-the-art conservation laboratory, 203 seat auditorium, restaurant, Museum store, rental facilities, and 23 acres of formal gardens within its 460 acre property.

The City of Tulsa and The University of Tulsa (TU) entered into a partnership agreement on July 1, 2008, allowing TU to administer the day-to-day operations of Gilcrease Museum. TU continues to make capital improvements to the facility and expand its collections through seeking donations and purchasing art, archival and anthropological/ethnological material.

2016-17 has been an exciting and successful year for Gilcrease Museum on many fronts including presentation of strong and diverse exhibitions, offering educational programming for all ages and audiences and continuation of the collaboration with the city of Tulsa and TU to facilitate the capital improvement projects as part of the *Improve our Tulsa* funding package. The most exciting occurrence was the passage of the Vision 2025 package for the expansion of Gilcrease Museum.

Exhibitions for the coming fiscal year include the continuation of *Masterworks from the Gilcrease Collection*; new exhibitions – *Plains Indian Art: Created in Community*, *Textured Portraits: The Ken Blackbird Collection*, *Black Bodies in Propaganda: The Art of the War Poster*, *Emergence of the Cherokee Nation in the Indian Territory 1828-1866*, and *Kay WalkingStick: An American Artist*.

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# Gilcrease Museum

**Goals:**

1. Continue to expand educational programming opportunities and outreach programs.

**Objective 1.1:** Provide educational services to at least 20,000 school-aged children per year.

2. Increase community interest and attendance to museum and exhibits.

**Objective 2.1:** Attract 100,000 visitors per year.

Key Performance Indicators	FY 14-15 Actual	FY 15-16 Actual	FY 16-17	FY 17-18 Target
1.1.1: # of school-aged children receiving services per year	35,326	24,419	14,409 *	20,000
2.1.1: # of visitors attracted annually	81,384	72,100	40,381 *	100,000

\* As of January 31, 2017

**Budget Strategy Overview:**

The appropriation request from The University of Tulsa to the city for the fiscal year 2017-18 is \$3,066,341. Funding for FY17-18 supports the Museum’s operational costs, maintenance, renovations and improvements to the city-owned facility.

**Well-Being**

Improve Tulsan’s overall health, with a focus on reducing health disparities. Address mental health issues for Tulsa’s residents.

- Strategy to achieve goal:
  - Create personal experiences in the arts:
    - Commitment to exploring the connections and synergies in human creativity.
      - Institutions that offer and promote educational programming improve the quality of life and indirectly impacts health.
      - In FY2018, the redesign of Gilcrease Museum Road between Edison Street and Pine Street will be undertaken and include a multi-purpose walking/biking trail that will connect to the Katy and Newblock Trail system, major destinations and attractions, such as the Gathering Place, Tulsa and Sand Springs River Parks, and downtown Tulsa.
  - Commitment to Life-Long Learning and Discovery:
    - Continuous development of human potential by offering creative educational programming, exhibitions, and experiences that inform, stimulate and empower individuals throughout their lifetime.

# Gilcrease Museum

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Action plan to implement strategy:

- Objective 1: Develop a schedule of exhibitions, programs and activities that appeal to broader local and regional audiences including students, young adults, families, and underserved populations.
- Objective 2: Develop a plan to increase accessibility to the museum for underserved populations and re-position the museum as a venue for dialog on local and regional issues including afterhours programming and broadening representation on boards and committees.
- Objective 3: Explore the use of technology in the development of exhibitions, incorporating greater interactivity and experiential learning to enhance the visitor experience throughout the Museum.
- Objective 4: Expand and enhance children and family-friendly activities, spaces, amenities, and programming within the museum, and enhance and sustain educational outreach programming locally and regionally.

## Opportunity

Foster broader community engagement and identification with the museum.

- Strategy to achieve goal:
  - Community Building: Unite the diverse elements of our community by forming respectful relationships and fostering understanding. Foster broader community engagement and identification with the museum.

Action plan to implement Strategy:

- Objective 1: Develop a schedule of exhibitions, programs and activities that appeal to broader local and regional audiences including students, young adults, families, and underserved populations.
- Objective 2: Develop a plan to increase accessibility to the museum for underserved populations and re-position the museum as a venue for dialog on local and regional issues including afterhours programming and broadening representation on boards and committees.
- Objective 3: Explore the use of technology in the development of exhibitions, incorporating greater interactivity and experiential learning to enhance the visitor experience throughout the Museum.
- Objective 4: Expand and enhance children and family-friendly activities, spaces, amenities, and programming within the museum, and enhance and sustain educational outreach programming locally and regionally.



# Gilcrease Museum

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## The City Experience

### Increase Tourism

- Strategy to achieve goal: Enhance the visitor experience through the implementation of a comprehensive master plan for the facility and grounds.
  - In FY2018, the redesign of Gilcrease Museum Road between Edison Street and Pine Street will be undertaken and include a multi-purpose walking/biking trail that will connect to the Katy and Newblock Trail system, major destinations and attractions, such as the Gathering Place, Tulsa and Sand Springs River Parks, and downtown Tulsa.
  - Gilcrease has secured funding to improve the museum's entry and Stuart Park making it more user friendly, accessible to hikers, and ADA compliant.

### Action plan to implement Strategy:

- Objective 1: In collaboration with the City of Tulsa and The University of Tulsa, improve and expand the primary museum building to house and exhibit the extensive Gilcrease collection, provide for expanded educational and family-friendly activities, improve and modernize visitor amenities, and accommodate major traveling exhibitions.
- Objective 2: Develop the 460-acre grounds of the museum to improve and expand Stuart Park and gardens, incorporate biking and hiking trails, and incorporate an outdoor amphitheater and activity spaces.
- Objective 3: In collaboration with the City of Tulsa, develop a plan to improve Gilcrease Museum Road to include wider lanes, a bike path, designer street lighting, and overall beautification.
- Objective 4: Restore and renovate the Gilcrease House for use as a special event venue and tell the story of the life and times of Thomas Gilcrease.
- Objective 5: Redesign road access to the museum and expand parking facilities to accommodate increased visitation.
- Objective 6: Develop immediate interventions and programs to improve the visitor experience in the current facility.
- Objective 7: Develop an exhibition master plan that integrates collections, stories, and experiences and connects visitors to a more comprehensive and inclusive story of the American experience and formalizes the exhibition planning process.

Pursuant to the management agreement, The University of Tulsa will provide an annual report to the Gilcrease Board of Trustees and elected officials documenting the management activities at the museum.

# GILCREASE MUSEUM

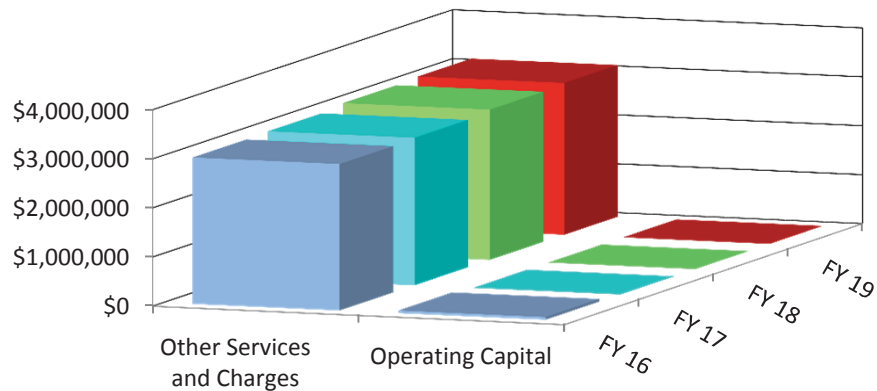
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>Dollar Diff. From FY 17 Orig.</u>	<u>Percent Diff. From FY 17 Orig.</u>	<u>FY 19 FINANCIAL PLAN</u>
Operating Budget						
Other Services and Charges	\$ 2,982	\$ 3,003	\$ 3,067	\$ 64	2.1%	\$ 3,100
Operating Capital	55	0	0	0	N/A	0
<b>Total Budget</b>	<b>\$ 3,037</b>	<b>\$ 3,003</b>	<b>\$ 3,067</b>	<b>\$ 64</b>	<b>2.1%</b>	<b>\$ 3,100</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund

#### TOTAL

<u>FY 18 BUDGET</u>	<u>Percent Diff. From FY 17 Orig.</u>	<u>FY 19 FINANCIAL PLAN</u>
<b>\$ 3,067</b>	2.1%	<b>\$ 3,100</b>
<b>\$ 3,067</b>		<b>\$ 3,100</b>

### FY 18 CHANGES FOR OPERATION

- Contractual increase (2.1% CPI adjustment)

#### TOTAL OPERATING CHANGES

<u>AMOUNT</u>
\$ 64
<b>\$ 64</b>

### FY 19 CHANGES FOR OPERATION

Anticipated 1.1% contract increase with the University of Tulsa for management of the museum.

# Performing Arts Center

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Department Budget Summary

FY 2017-2018

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## Mission Statement

Maintain a safe, attractive and inclusive facility that serves the public and in which can be provided a wide range of enlightening and engaging arts and entertainment in a comfortable setting, thereby contributing to the vitality of the City and its neighboring communities.

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## Overview of Services

Opened in 1977, the Performing Arts Center (PAC) was designed with a special emphasis on staging, lighting and acoustic conductivity. The PAC is known as the cultural apex of Tulsa. It houses five separate performance areas and one large reception hall in one building including the 2,365-seat Chapman Music Hall with seating on three levels, another proscenium theatre seating 420 and three studio theatres of varying capacities. The facility added a beautifully appointed reception hall and additional restrooms in 2000. Tulsa Symphony, Tulsa Opera, Tulsa Ballet, Choregus Productions, American Theatre Company, Theatre Tulsa, Playhouse Tulsa, Theatre North, Chamber Music Tulsa, Celebrity Attractions and Tulsa Town Hall all call the PAC home. National touring companies and other local community groups use the facilities as well.

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## Goals

1. Continue the Performing Art Center's commitment to a quality arts and entertainment experience.

**Objective 1.1:** Host a minimum of 500 performances each year.

2. Offer marketing services that make the Performing Arts Center attractive to user groups, and effectively assist touring promoters.

**Objective 2.1:** Annually achieve a minimum of \$7 million per year in gross ticket sales at the Performing Arts Center.

**Objective 2.2:** Provide a venue and services that contribute a \$23 million economic impact to the City of Tulsa and surrounding businesses downtown.

**Objective 2.3:** Annually attract 225,000 people to attend Performing Arts Center events and generate revenue that can better support the facility's expenses.

# Performing Arts Center

3. Effectively manage the calendar of available performance dates to ensure maximum utilization of the facility.

**Objective 3.1:** Achieve a 40% utilization rate of available days for non-performance activities.

**Objective 3.2:** Achieve a 30%utilization rate of available days for performance activities.

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: # of performances per year	555	500	525	500
1.2.1: User group survey rating	9.7	9.7	9.7	9.7
2.1.1: \$ amount of gross ticket sales	\$7.5	\$7M	\$7M	\$7M
2.2.1 Estimated economic impact	\$24.8M	\$23M	\$21M	\$23M
2.3.1 Total annual attendance	224,288	225,000	220,000	225,000
3.1.1 % of available days utilized for non-performance event activities	101%	40%	60%	60%
3.1.2 % of available days utilized for performance activities	129%	30%	50%	60%

## Budget Strategy Overview

The PAC will endeavor to continue meeting its goals and objectives in spite of ever shrinking financial resources and no additional personnel. As the expense budget has stayed flat over the past three years and most expenses have increased, the challenges mount from year to year.

### The City Experience

- With the outcome of Entertainment, the PAC estimates it will schedule at least 500 performances in FY17 and again for FY18. In every year for the last 10, at least 500 performances occurred. Every performance generates economic impact for the City in the form of sales tax on tickets, PAC patrons eating in local restaurants before and after performances, out-of-town patrons staying in Tulsa hotels and even occasionally limousines getting hired to transport patrons to and from special events. Performers hired by local nonprofit organizations live in the community and thereby contribute to its welfare in the form of every-day

# Performing Arts Center

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expenses such as rent, groceries and income tax. It is estimated that PAC events generate as much as \$54 million per year in economic impact.

- The PAC ticket office records gross sales in excess of \$7 million every year for PAC events. In addition, the PAC's regional ticketing initiative, MyTicketOffice.com generates fees from the ticket sales of other performing arts facilities in the area using the PAC's system.
- For FY18, the PAC faces a serious crisis in the form of a sharp reduction in funding from the City's Hotel Tax Fund for capital projects and purchases. Projected appropriations for FY18 are reduced by 64% from FY17 and FY17 appropriations were reduced by 76% from FY16. This negative trend creates a daunting challenge to maintain and update the 40-year-old building.
- The PAC celebrated its 40<sup>th</sup> anniversary in FY17. Special recognition was given by its primary user groups throughout the year and a concert featuring jazz singer Jane Monheit, trumpeter Nicholas Payton and the Tulsa Symphony was presented by the PAC Trust in honor of the occasion.

While the PAC cannot claim to influence such things as the suicide rate, the number of homeless or number of violent crimes in the Tulsa community, it can and does claim that arts entertainment is good for the soul of every citizen attending an event.

# PERFORMING ARTS CENTER

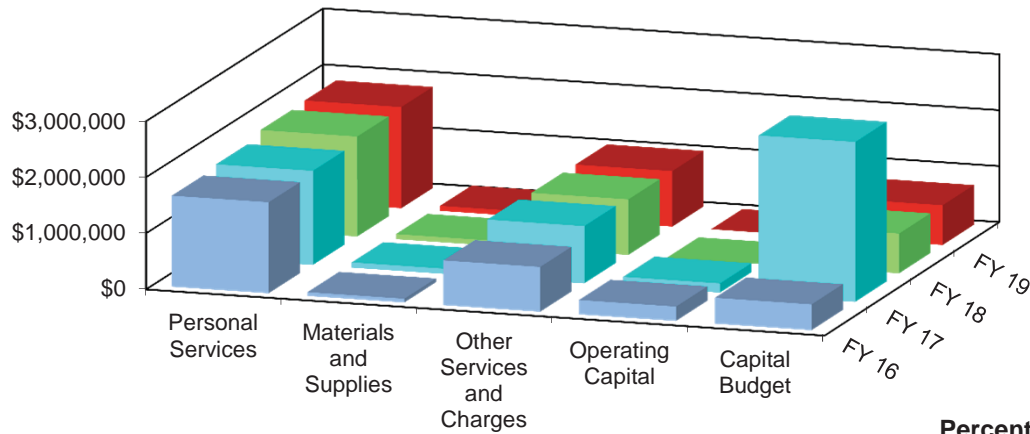
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 1,624	\$ 1,678	\$ 1,786	\$ 108	6.4%	\$ 1,809
Materials and Supplies	67	90	90	0	0.0%	90
Other Services and Charges	798	1,019	992	(27)	-2.6%	992
Operating Capital	256	161	0	(161)	-100.0%	0
<b>Total Operating Budget</b>	<b>2,745</b>	<b>2,948</b>	<b>2,868</b>	<b>(80)</b>	<b>-2.7%</b>	<b>2,891</b>
Capital Budget	460	2,850	710	(2,140)	-75.1%	710
<b>Total Budget</b>	<b>\$ 3,205</b>	<b>\$ 5,798</b>	<b>\$ 3,578</b>	<b>\$ (2,220)</b>	<b>-38.3%</b>	<b>\$ 3,601</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund  
2810 Convention Fund  
6009 2006 Extended Sales Tax Fund  
6014 2014 Sales Tax Fund  
6015 2016 Tulsa Economic Vision Fund

#### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 2,077	1.8%	\$ 2,099
791	-12.8%	792
210	N/A	210
0	-100.0%	0
500	N/A	500
<b>\$ 3,578</b>		<b>\$ 3,601</b>

### FY 18 CHANGES FOR OPERATION

1. Benefit and compensation adjustments
2. Independent Employment Services moved between Account Groups
  - a. Personal Service Account Group
  - b. Other Service Account Group
3. Capital additions/replacements:
  - a. Adjustment to eliminate previous year's capital

#### TOTAL OPERATING CHANGES

AMOUNT
\$ 81
0
27
(27)
(161)
<b>\$ (80)</b>

**CAPITAL IMPROVEMENTS PROJECTS**

1. PAC General Renovation	\$ 210
2. Tulsa Economic Vision Funding - Master Plan renovations	500
3. Adjustment to eliminate previous year's capital projects	<u>(2,850)</u>
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>	<b><u>(2,140)</u></b>
<b>TOTAL CHANGES</b>	<b><u><u>\$ (2,220)</u></u></b>

**FY 19 CHANGES FOR OPERATION**

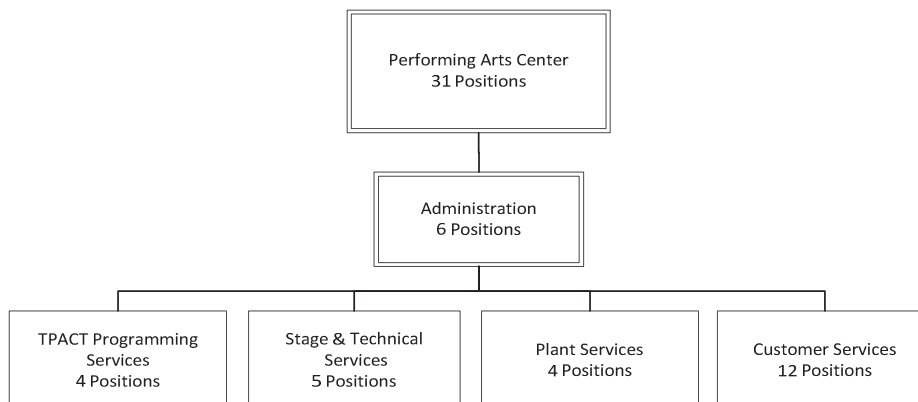
No major changes in operations expected in FY19.

# PERFORMING ARTS CENTER

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b><u>Administration</u></b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Exempt/Professional	4	4	4	4.0	4.0	4.0
<b>Total Administration</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>
<b><u>Stage &amp; Technical Serv.</u></b>						
Artistic & Creative	5	5	5	5.0	5.0	5.0
<b>Total Stage &amp; Technical Serv.</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b><u>Customer Services</u></b>						
Administrative & Technical	5	5	5	4.5	4.5	4.5
Exempt/Professional	1	1	1	1.0	1.0	1.0
Office & Technical	6	6	6	3.0	3.0	3.0
<b>Total Customer Services</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>8.4</b>	<b>8.5</b>	<b>8.5</b>
<b><u>Plant Services</u></b>						
Labor & Trades	3	3	3	3.0	3.0	3.0
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total Plant Services</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b><u>TPACT Programming Serv.</u></b>						
Administrative & Technical	3	3	3	2.0	2.0	2.0
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total TPACT Programming Serv.</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>TOTAL</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>26.5</b>	<b>26.5</b>	<b>26.5</b>

### • ORGANIZATION CHART •





# River Parks Authority

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To maintain, preserve, develop and promote the Arkansas River and adjacent land areas under the Authority's jurisdiction within Tulsa County for the economic and cultural benefit of the community. Vision: to be the region's premier park, recreation and entertainment destination.

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## Overview of Services

River Parks is unique among Tulsa's public spaces because of its location on the banks of the Arkansas River. The river corridor offers opportunities and challenges to blend preservation and enhancement of green space and wildlife habitat with select commercial development such as the Blue Rose Café, and family destination attractions such as the 41<sup>st</sup> Street Plaza, River West Festival Park, and Turkey Mountain.

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## Goals

1. **Development and Preservation:** To provide safe, attractive, and well-maintained park facilities for public use, year-round.

**Objective 1.1:** Make River Parks' trails and facilities available year-round, to serve an estimated 1 million visitors' outdoor recreational, fitness and entertainment interests.

2. **Funding:** River Parks supplements its funding from Tulsa County and the City of Tulsa with private fundraising for operations, programming and capital improvements.

**Objective 2.1:** Raise at least \$1,300,000 from private sources.

3. **Community Relations:** Web-based communications are easy to navigate, providing useful and timely information about all facets of River Parks, including its outdoor events and entertainment.

**Objective 3.1:** Increase usage numbers for websites and social media managed by River Parks by showing regular and ongoing communications and allowing ease of inquiry.

4. **Programming:** Major events are hosted by River Parks, primarily for earned revenues; minor events are facilitated by River Parks' staff for various user groups.

# River Parks Authority

**Objective 4.1:** Attract at least 9 major events and 75 minor events per year.

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 17-18 Estimate</b>	<b>FY 18-19 Estimate</b>
<b>1.1.:</b> Estimated number of annual visits to River Parks	1,140,000	1,175,000	1,210,000	1,250,000
<b>2.1.:</b> City & Count operating support; private contributions received for capital, operating, and programming	\$1,352,500 \$1,311,412	\$1,351,500 \$3,500,000	\$1,351,500 \$1,320,000	\$1,519,500 \$1,325,000
<b>3.1.:</b> Number of website visitors and social media followers	121,853 & 25,551	125,500 & 26,300	129,000 & 27,000	132,800 & 27,800
<b>4.1.:</b> Number of major and minor events available to the public	7 major 75 minor	8 major 75 minor	9 major 75 minor	9 major 75 minor

## Budget Strategy Overview

### Well-Being

- Citizen health and well-being lay a foundation of strength and resilience for our city, especially with the correlation among health, health care costs and financial stability. Viewed as Tulsa’s largest, free “fitness facility,” River Parks offers abundant opportunities to maintain, increase or regain health through its 26 miles of recreational trails, multiple play areas, sports fields, and the simple respite of benches overlooking the Arkansas River. Mental and physical health are enhanced by leisure activities ranging from intense cycling or running to a quiet stroll with the family pet or reveling in the cool water of the 41<sup>st</sup> Street Plaza fountains on hot summer days. Whether hiking through the thick woods of Turkey Mountain or picnicking beneath a canopy of shade trees, River Parks offers year-round fitness and leisure activities that can form the basis of personal health and well-being that spreads to positively impact the city as a whole.

### Opportunity

- Quality of life – that intrinsic element that sparks desire to live in and be a part of a community – is the key to why Tulsans have chosen to invest almost equal amounts of public and private funding (\$100MM) into River Parks during the past 40 years. The Arkansas River is central to Tulsa’s identity and uniquely links residents of all economic strata, drawing diverse segments of the population to a variety of outdoor experiences. Quality of life drives civic pride and how we see and share our community. River Parks is a focal “selling point” for attracting young people to live, work and build a life in Tulsa, for retaining those who make

# River Parks Authority

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their homes here, and a perfect park and recreation complement to Tulsa's revitalized downtown with its growing residential and commercial development.

## The City Experience

- What do German oompah bands, Scottish bagpipes, thundering fireworks, and clouds of rainbow-colored dust all have in common? They are signature features of Linde Oktoberfest Tulsa, ScotFest, Folds of Honor FreedomFest Presented by QuikTrip, and “the happiest 5k on the planet,” The Color Run. These events and many more entertain Tulsans and draw visitors from across the country and around the world. Cycling teams from Europe visit Tulsa and River Parks to compete in the annual Saint Francis Tulsa Tough and experience the infamous “Cry Baby Hill.” This year, 5 de MayoFest moves from its east Tulsa roots to the greater expanse of the newly-renovated River West Festival Park and women musicians and songwriters will take center stage at the inaugural MISFest (Music Is She). These attractions – some free and some with admission fees – expand entertainment options and enrich what it means to experience Tulsa. Visitors to these and other events explore the city beyond River Parks and enjoy hotels, dining, museums, shopping, and many other local activities. River Parks’ trail system also serves as a transportation corridor to allow easy access to events held in the park, as well as offering a safe way for pedestrians and cyclists to commute to jobs in nearby commercial areas.
- In mid to late Fiscal 2017-18, Tulsa’s Gathering Place will open its doors and welcome Tulsans and visitors into a new and altogether different riverfront park experience. This privately-financed world-class facility, gifted to River Parks Authority, will be staffed and programmed for fun and enjoyment appealing to all ages and demographics.

# RIVER PARKS AUTHORITY

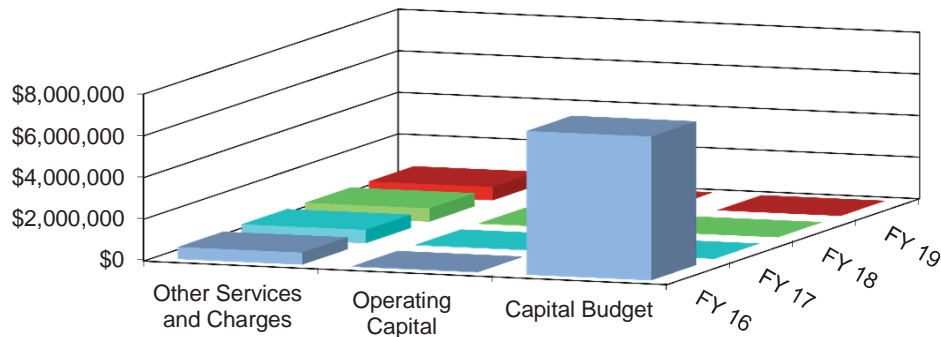
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Other Services and Charges	\$ 583	\$ 639	\$ 646	\$ 7	1.1%	\$ 646
Operating Capital	37	36	36	0	0.0%	36
<b>Total Operating Budget</b>	<b>620</b>	<b>675</b>	<b>682</b>	<b>7</b>	<b>1.0%</b>	<b>682</b>
Capital Budget	6,890	0	0	0	N/A	0
<b>Total Budget</b>	<b>\$ 7,510</b>	<b>\$ 675</b>	<b>\$ 682</b>	<b>\$ 7</b>	<b>1.0%</b>	<b>\$ 682</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund  
2910 Short-Term Capital Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 646	1.1%	\$ 646
36	0.0%	36
<b>\$ 682</b>		<b>\$ 682</b>

### FY 18 CHANGES FOR OPERATION

1. Benefit and compensation adjustments
  2. Capital additions/replacements:
    - a. Utility vehicle
    - b. Shop Bulk Storage
    - c. Pull behind blower
    - d. Adjustment to eliminate previous year's capital
- TOTAL OPERATING CHANGES**

AMOUNT
\$ 7
22
6
8
(36)
<b>\$ 7</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

# BOK Arena & Convention Center

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To provide professional management to administer, operate, market and maintain the Cox Business Center and BOK Center for the presentation and enjoyment of events involving entertainment, education and cultural, sports, religion, banquets, dances and conventions.

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## Overview of Services

Opened in 1964, the Cox Business Center (formerly the Tulsa Convention Center) has accommodated over 25 million people and more than 20,000 events. With an impressive expansion completed in January 2010, the Tulsa Convention Center's Tulsa Ballroom is the largest in Oklahoma.

Opened in 2008, the BOK Center is Tulsa's state-of-the-art sports and entertainment venue. The 19,199 seat arena is the home of the ECHL's Tulsa Oilers. BOK Center was designed to host major concerts, family shows, sporting events, ice shows and other types of world-class entertainment.

The 565,000 square-foot BOK Center and the 227,000 square-foot Cox Business Center make a huge impact on the community and attract world-class events to Tulsa.

---

## Goals

1. Welcome patrons to City of Tulsa event centers and the downtown Tulsa area.

**Objective 1.1:** Welcome a minimum of 950,000 attendees to event centers per year.

2. Maintain an active schedule of performances and other events.

**Objective 2.1:** Gross a minimum of \$18 million in ticket sales per year.

**Objective 2.2:** Schedule and service a minimum of 575 event days/performances annually.

# BOK Arena & Convention Center

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> # of attendees to event centers per year	1,057,590	950,000	1,000,000	950,000
<b>2.1.1:</b> Gross ticket sales per year	\$16,902,142	\$22,000,000	\$20,000,000	\$18,000,000
<b>2.2.1:</b> # of attended events scheduled and serviced annually	609	550	600	575

## Budget Strategy Overview

The FY18 BOK Center & Convention Center budget is set to meet the service levels and key performance indicators outlined above.

### The City Experience

- SMG (the management company that operates both BOK Center and Cox Business Center) works to develop unique programming and maintain a booking calendar to provide Tulsans with quality entertainment options.
- BOK Center has emerged as one of the nation’s premiere concert venues and is consistently ranked as a top venue for ticket sales. SMG is working to develop a concert calendar for FY18 that will feature stellar musicians representing a wide variety of genres of music and also a compelling line-up that will complement the arena’s 10<sup>th</sup> Anniversary Celebration. The venue has also developed a strong relationship with the Big 12 Conference and will host the Big 12 Wrestling Championships in FY18.
- Cox Business Center and SMG work diligently with Visit Tulsa to lure national convention and expo business to the city as well as sporting events like USA Gymnastics, wrestling, soccer, and cheer competitions. SMG also programs the Tulsa Ballroom with several ticketed comedy and family shows each year featuring national entertainers.
- SMG also has developed a portfolio of in-house produced special events that enliven downtown every year while enhancing quality of life for all Tulsans. The marquee event is Arvest Winterfest which welcomes over 125,000 visitors annually for ice skating on a 9000sf outdoor ice rink beneath the skyline. SMG-produced special events in total bring an additional 250,000 visitors to the venue every single year.

# BOK ARENA & COX BUSINESS CENTER

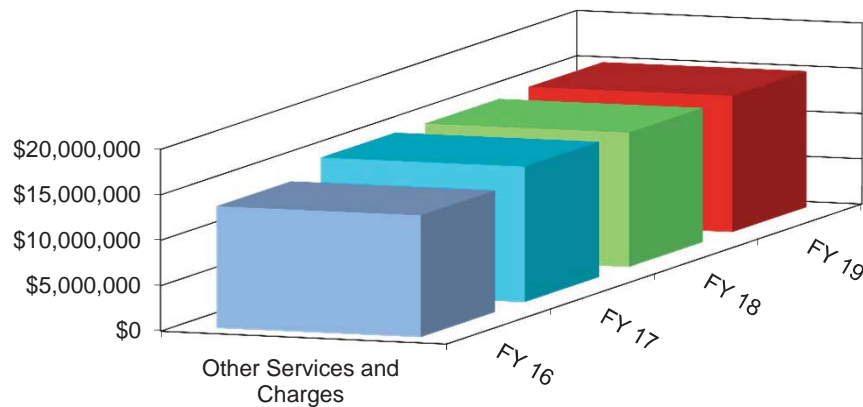
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
Operating Budget						
Other Services and Charges	\$ 13,404	\$ 14,915	\$ 14,812	\$ (103)	-0.7%	\$ 15,037
<b>Total Budget</b>	<b>\$ 13,404</b>	<b>\$ 14,915</b>	<b>\$ 14,812</b>	<b>\$ (103)</b>	<b>-0.7%</b>	<b>\$ 15,037</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

Event Income
Other Operating Income
2810 Convention Fund
<b>TOTAL</b>

<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
8,833	-0.7%	8,833
3,589	3.2%	3,814
2,390	-5.9%	2,390
<b>\$ 14,812</b>		<b>\$ 15,037</b>

### FY 18 CHANGES FOR OPERATION

1. Changes in operation

**TOTAL OPERATING CHANGES**

### AMOUNT

\$ (103)

**\$ (103)**

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

## \$197.5 PUBLIC SAFETY AND PROTECTION

- Municipal Court
- Police
- Fire
- EMSA
- Tulsa Area Emergency Management Agency

## \$30.2 CULTURAL DEVELOPMENT AND RECREATION

- Park and Recreation
- Gilcrease Museum
- Performing Arts Center
- River Parks Authority
- BOK and Convention Centers

## \$29.7 SOCIAL AND ECONOMIC DEVELOPMENT

YOU ARE HERE

- Mayor's Office of Economic Development
- Working in Neighborhoods
- Planning and Development

## \$347.4 PUBLIC WORKS AND TRANSPORTATION

- Engineering Services
- Streets and Stormwater
- Water and Sewer
- Tulsa Transit

## \$117.2 ADMINISTRATIVE AND SUPPORT SERVICES

- Elected Officials
  - Mayor's Office
  - City Auditor
  - City Council
- Mayor's Office of Human Rights
- Legal
- Human Resources
- Workers' Compensation
- General Government
- Indian Nations Council of Governments (INCOG)
- Finance
- Information Technology
- Customer Care
- Communications
- Asset Management

## \$99.2 TRANSFERS TO OTHER FUNDS

## \$129.5 DEBT SERVICE





# Economic Development

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## Mission Statement

To work proactively to promote, encourage and facilitate the development of responsible and properly planned business growth within the community in order to expand and strengthen the local economy and to diversify the community's tax base. Provide support and advice for planning and management of improvement, maintenance and marketing of Downtown Tulsa and develop Downtown Tulsa as a vibrant center for living, commerce, arts, entertainment and education.

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## Overview of Services

The Mayor's Office of Economic Development was created in March 2014 to prioritize economic development and maximize collaboration between multiple teams working for the higher goal of economic development.

Services include:

- Downtown Coordinating Council staffing and support to increase economic development within the Inner Dispersal Loop (IDL)
  - Oversight of the Tulsa Regional Chamber's contractual obligations
  - Coordination of development efforts with the Economic Development Commission and Tulsa Regional Chamber
  - Management of Brownfields Program grant funds to assist in redevelopment of brownfield sites,
  - Retail marketing and impact analysis for economic development incentive applications.
- 

## Goals

1. Provide technical assistance and guidance to businesses, entrepreneurs and developers to maximize the likelihood of success related to population and job metrics.

**Objective 1.1:** Support new businesses, entrepreneurs, and developers in production increase.

**Objective 1.2:** Assist in new and expanded developments downtown.

**Objective 1.3:** Contribute to increase in median household income.

# Economic Development

**Objective 1.4:** Assist in the commercial permitting process to ensure Tulsa is business-friendly city.

**Objective 1.5:** Facilitate TIF districts that will lead to increases in sales tax generation.

2. Attract and retain retail businesses.

**Objective 2.1:** Attend annual ICSC events

**Objective 2.2:** Maintain good relationships with commercial brokers

**Objective 2.3:** Facilitate creation of Business Associations within Tulsa

3. Reduce vacancy rates of existing retail spaces.

**Objective 3.1:** Create development tools to help market vacant space and incentivize development and utilization of vacant retail centers

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: # of new businesses, entrepreneurs and developers who increased production	New Metric	New Metric	New Metric	New Metric
1.2.1: Value of developments (new and expansion) assisted by MOED	New Metric	New Metric	New Metric	\$25.5MM
1.3.1: +/- change in Median Household Income (ACS data and projections)	New Metric	New Metric	\$42,284	New Metric
1.4.1: Increase in total value of COT issued commercial permits	New Metric	New Metric	\$303,480,778	New Metric
1.4.2: Total # of COT issued Commercial Permits	1397	No Target	1350	No Target
1.5.1: Increase in Assessed TIF Values	New Metric	New Metric	New Metric	New Metric
1.5.2: Increase in sales tax from TIFs	New Metric	New Metric	New Metric	New Metric

# Economic Development

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.5.3: TIF Project expenditures	New Metric	New Metric	New Metric	New Metric
2.1.1: # of ICSC events attended	New Metric	New Metric	New Metric	2
2.2.1: # of annual broker meetings	New Metric	New Metric	New Metric	15
2.3.1: # of new business associations	New Metric	New Metric	New Metric	3
3.1.1: Retail space vacancy rate	New Metric	New Metric	New Metric	No Target <sup>1</sup>

<sup>1</sup>The department is currently working to revise strategies and targets for this metric. Data will be tracked and collected through FY 17-18 and a realistic target, based upon up to date strategies, will be set with the FY 18-19 Budget.

## Budget Strategy Overview

Under a new Mayor and Chief of Economic Development, the department will work in FY18 to finalize a variety of strategies to impact objectives related to **Well-Being**, **Opportunities**, and **City Experience**. Recruitment of new retail businesses and additional support to existing business will help grow Tulsa’s population and increase the labor force participation rate. Assistance to developments will ensure that Tulsa is a world-class city where more businesses want to operate and more families want to live.

# MAYOR'S OFFICE OF ECONOMIC DEVELOPMENT

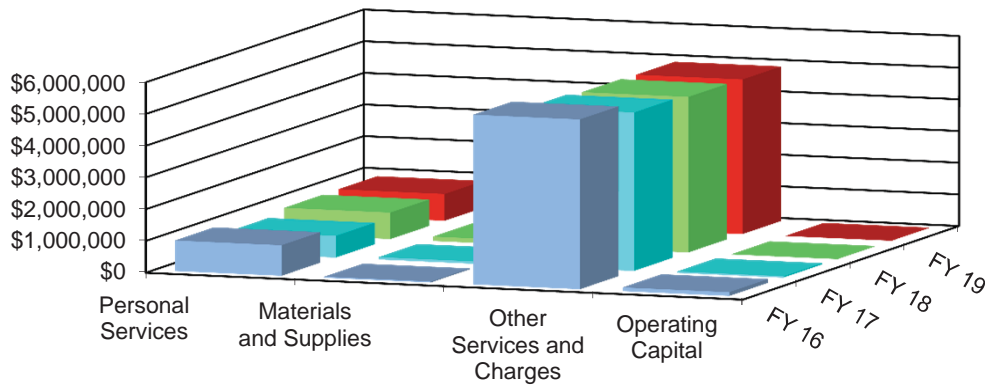
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
<b>Operating Budget</b>						
Personal Services	\$ 965	\$ 680	\$ 836	\$ 156	22.9%	\$ 845
Materials and Supplies	31	68	138	70	102.9%	68
Other Services and Charges	5,347	4,989	4,905	(84)	-1.7%	4,881
Operating Capital	119	37	0	(37)	-100.0%	0
<b>Total Budget</b>	<b>\$ 6,462</b>	<b>\$ 5,774</b>	<b>\$ 5,879</b>	<b>\$ 105</b>	<b>1.8%</b>	<b>\$ 5,794</b>
<b>Capital Budget</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>	<b>N/A</b>	<b>175</b>
<b>Total Budget</b>	<b>\$ 6,462</b>	<b>\$ 5,774</b>	<b>\$ 7,079</b>	<b>\$ 1,305</b>	<b>22.6%</b>	<b>\$ 5,969</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund	
2710 Economic Development Commission Fund	
2720 Convention & Visitors Fund	
4102 Tulsa Stadium Improvement District	
6015 2016 Tulsa Economic Vision Fund	

#### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 444	32.5%	\$ 454
357	-0.3%	357
3,714	-2.7%	3,714
1,364	8.1%	1,269
1,200	N/A	175
<b>\$ 7,079</b>		<b>\$ 5,969</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 26
2. FY18 Position Add: Deputy Director	104
3. Independent Employment Services moved between Account Groups	0
a. Personal Service Account Group	26
b. Other Service Account Group	(26)
4. Economic model software update every other year	(5)
5. Promotion and Marketing Services - Convention and Visitor's Fund	(105)
6. Tulsa Stadium Improvement District	122
a. Security and Other Services	20
b. Roadway Lighting Repairs (one-time)	75
c. Advertising (one-time)	25
d. Water Internal billing	2

**FY 18 CHANGES FOR OPERATION (continued)**

**AMOUNT**

7. Capital additions/replacements:

a. Adjustment to eliminate previous year's capital

\$ (37)

**TOTAL OPERATING CHANGES**

**\$ 105**

**CAPITAL IMPROVEMENTS PROJECTS**

1. Commercial revitalization along Route 66

\$ 1,200

**TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES**

**1,200**

**TOTAL CHANGES**

**\$ 1,305**

**FY 19 CHANGES FOR OPERATION**

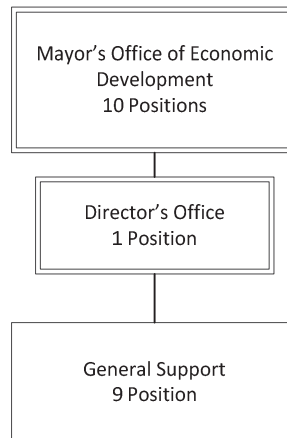
No major changes in operations expected in FY19.

# MAYOR'S OFFICE OF ECONOMIC DEVELOPMENT

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b><u>Director's Office</u></b>						
Unclassified	1	1	1	1.0	1.0	1.0
<b>Total Director's Office</b>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
<b><u>General Support</u></b>						
Administrative & Technical	4	4	4	4.0	4.0	4.0
Exempt/Professional	3	4	4	3.0	4.0	4.0
Office & Technical	1	1	1	1.0	1.0	1.0
<b>Total General Support</b>	<u>8</u>	<u>9</u>	<u>9</u>	<u>8.0</u>	<u>9.0</u>	<u>9.0</u>
<b>DEPARTMENT TOTAL</b>	<u><b>9</b></u>	<u><b>10</b></u>	<u><b>10</b></u>	<u><b>9.0</b></u>	<u><b>10.0</b></u>	<u><b>10.0</b></u>

• **ORGANIZATION CHART** •



# Working in Neighborhoods

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## Mission Statement

To promote community education, develop and sustain private-public partnerships that encourage neighborhood revitalization, enhance public safety and healthy living, while improving the quality of life of all residents within the City of Tulsa

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## Overview of Services

The Working in Neighborhoods (WIN) department was created in October 2006 to focus on the following areas: Housing, Neighborhood Services, Neighborhood Investigations (Code Enforcement) and Animal Welfare. Primary functions of the department include:

- Providing housing programs that maintain the City's affordable housing stock by: assisting homeowners with emergency housing repairs and rehabilitation; preventing early institutionalization of the elderly; creating incentives for development of affordable housing in partnership with other neighborhood revitalization initiatives; and revitalizing neighborhoods by addressing substandard housing through replacement, property maintenance and demolition.
  - Increasing opportunities for neighborhood reinvestment by: developing database and mapping system to identify, target and prioritize neighborhood needs; serving as the contact between residents and the City in coordinating the delivery of public/private resources and services to benefit neighborhoods; and establishing neighborhood associations and/or block groups to stabilize and improve neighborhood environments such as public safety, education and economic development
  - Promote voluntary compliance and enforcement of City nuisance codes by: assisting residents wanting to voluntarily correct code violations; providing a fair and unbiased enforcement program to correct nuisance violations and land use requirements; providing opportunities to residents and neighborhood groups wanting to participate in neighborhood enhancements initiatives.
  - Providing for the efficient and effective operation of the animal shelter and animal services in the field by: providing a safe, healthy environment for companion animals in the community; supporting and educating neighborhood residents on responsible pet ownership and codes; and providing increased opportunities for adoption of animals.
- 

## Goals

1. Continue to work toward the elimination of substandard housing in Tulsa.

**Objective 1.1.1:** Reduce the number of substandard, vacant and abandoned housing in Tulsa that violates minimum property maintenance standards or identified as nuisances.



# Working in Neighborhoods

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**Objective 1.2.1:** Identify property owners with repeated violations of property maintenance and nuisance codes.

**Objective 1.3.1:** Continue to monitor EMSA's Medical Service Program's Opt Out requirements for multifamily apartment units.

2. Increase opportunities for public/private re-investment to stabilize and improve neighborhoods.

**Objective 2.1.1:** Utilize a neighborhood-mapping database to prioritize the delivery of public/private resources to help strengthen, rebuilding and sustain Tulsa's older urban neighborhoods.

**Objective 2.2.1:** Facilitate neighborhood enhancement initiatives in partnership with citizen volunteers to help area residents and neighborhood groups, identify and solve neighborhood issues and concerns.

**Objective 2.3.1:** Encourage new housing type such as affordable workforce housing, special needs housing, appropriate infill housing.

3. Implement a proactive education program designed to enhance code compliance, collaboration and coordination of public/private services throughout the City's neighborhoods.

**Objective 3.1.1:** Educate residents and commercial property owners on prevention of code violations and ways to promote the public safety of Tulsa neighborhoods by bringing 1200 code violations to voluntary compliance per month.

**Objective 3.2.1:** Investigate code complaints professionally and in a timely manner.

**Objective 3.3.1:** Utilize citations and mediation to encourage quicker code compliance.

**Objective 3.4.1:** Identify property owners with repeated violations of property maintenance and nuisance codes.

4. Implement a proactive education program designed to promote spaying and neutering of animals.

**Objective 4.1.1:** Reduce the number of animals euthanized at Tulsa Animal Welfare by 5%.

**Objective 4.2.1:** Increase the number of live exits of animals from Tulsa Animal Welfare by 10%

**Objective 4.3.1:** Reduce animal intake at Tulsa Animal Welfare by 5%.

**Objective 4.4.1:** Increase the number of pet licenses issued annually by 20%

# Working in Neighborhoods

<b>Performance Metrics</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> Total # of substandard and/or dangerous structure cases investigated per month	52	45	45	45
<b>1.2.1:</b> Average # of housing rehabilitations per month	23	27	27	27
<b>1.2.2:</b> Average # of housing demolitions per month	32	25	25	15
<b>1.3.1:</b> Total # of EMSA Opt Out reviews performed per month	20	15	15	15
<b>2.1.1:</b> Number of neighborhoods that have undergone a mapping process per year	4	3	3	3
<b>2.1.2:</b> Number of neighborhoods clean-up initiative per year	20	20	25	25
<b>2.1.3:</b> Number of housing types built/replaced in targeted NET areas per year	New Measurement	New Measurement	New Measurement	3
<b>3.1.1:</b> Average # of voluntary compliance of code violations per month	1,100	1,000	1,200	1,200
<b>3.2.1:</b> Total # of code violation cases investigated per month	700	700	700	700
<b>3.3.1:</b> Total # of cases resolved through use of citations	New Measurement	New Measurement	New Measurement	180
<b>3.4.1:</b> Total # of summary abatement cases investigated per month	100	100	120	120
<b>4.1.1:</b> % reduction of animals euthanized at TAW	15% reduction	13% reduction	15% reduction	15% reduction

# Working in Neighborhoods

<b>4.2.1.:</b> Average length of stay a. before live exit b. before euthanasia	a. -13% b. +17%	a. -11% b. +10%	a. -12% b. +15%	c. -12% d. +15%
<b>4.2.2:</b> % of live exits of animals from TAW	10% increase	8% Increase	10% Increase	10% Increase
<b>4.3.1:</b> % reduction of animal intake at TAW	5% Reduction	5% Reduction	5% Reduction	5% Reduction
<b>4.4.1:</b> % increase of licensed pets	New Measurement	25%	25%	50%

## Budget Strategy Overview

Resources allocated to Working in Neighborhoods will be dedicated to neighborhood stabilization, public safety, beautification, economic development and enforcement of City codes. Additionally, these resources will support the Mayor's, Tulsa City Council's and Citizen's survey priorities including: Well-Being, Opportunity, City Experience and Inside City Hall. WIN's goal is to enhance the delivery of public service which helps build sustainable neighborhoods while maintaining or reducing cost. Performance measures will be reevaluated and adjusted as necessary during FY18. It should be noted that due to budget constraints realized in the General Fund in FY15, FY16 and FY17 and; the mandate to departments to maintain current FY17 funding levels for their FY18 budgets, the WIN department without financial resources will continue to experience challenges in meeting current service levels and key performance indicators listed above.

On a positive noted, during FY17 WIN implemented a new strategy for investigating and responding to code complaints/violations by modifying its City Council based system to a zone base system. This change has shorted both the time it takes to investigate a violations and the actual time to have the violation abated. Additionally, WIN remains committed to exploring new methods and strategies that will allow a more pro-active approach to addressing code violations that have plagued neighborhoods for years, i.e., illegally parked cars, illegal businesses and other zoning violations. Staff is currently streamlining its process for the issuance of citation which is on target to be fully implemented in FY18.

Below are the performance measurements WIN will use in support of the strategic goal areas outlined by the Mayor.

## Well Being

- Affordable safe and healthy housing improves life expectancy and increase equity through homeownership.
  - Number of dangerous/dilapidate structures demolished.
  - Number of houses saved through emergency repair and rehab.

# Working in Neighborhoods

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- Number of substandard houses cases resolved through enforcement of property maintenance code.

## **Opportunity**

- Stabilizing neighborhoods contributes to population growth and increase high school graduation rate.
  - Number of neighborhood and citywide volunteers recruited.
  - Number of neighborhood enhancement/clean-up initiatives.
  - Number of new and sustained neighborhood associations/block groups/others.

## **The City Experience**

- Build upon inter-department collaboration to address neighborhoods public safety concerns
  - Number of vacant, abandon houses investigated.
  - Number of reduced nuisance violations through voluntary compliance.
  - Reduction in unlicensed animals.

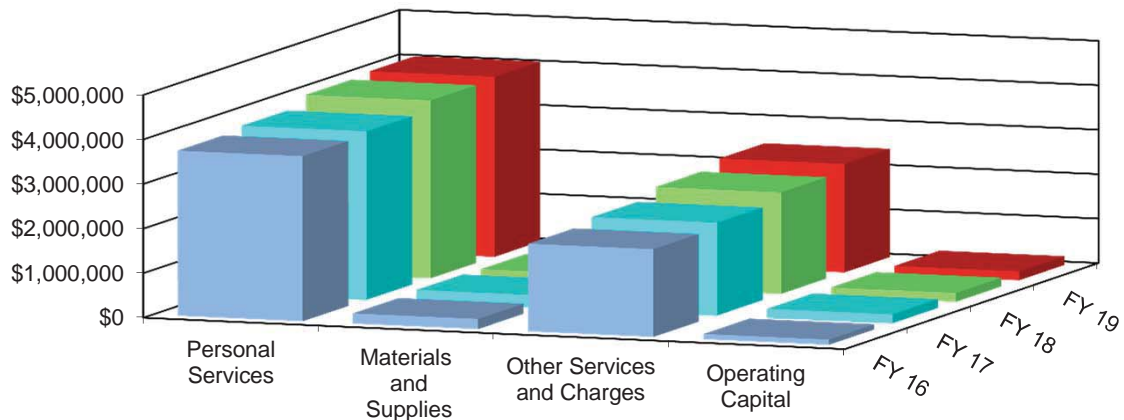
# WORKING IN NEIGHBORHOODS

BUDGET HIGHLIGHTS  
FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 3,707	\$ 3,783	\$ 4,000	\$ 217	5.7%	\$ 4,053
Materials and Supplies	229	272	255	(17)	-6.2%	255
Other Services and Charges	1,969	2,081	2,280	199	9.6%	2,440
Operating Capital	118	197	197	0	0.0%	197
<b>Total Budget</b>	<b>\$ 6,023</b>	<b>\$ 6,333</b>	<b>\$ 6,732</b>	<b>\$ 399</b>	<b>6.3%</b>	<b>\$ 6,945</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## RESOURCES FOR BUDGET

1080 General Fund  
2910 Short-Term Capital Fund  
5561 Home Investment Partnership Program  
5565 Community Development Block Grant Fund  
7060 EMSA Enterprise Fund

### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 4,899	5.0%	\$ 4,946
197	0.0%	197
300	N/A	300
1,261	-9.7%	1,426
75	2.7%	76
<b>\$ 6,732</b>		<b>\$ 6,945</b>

## FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 217
2. HUD Grants	164
a. Home Investment Partnership Program (HOME)	300
b. Community Development Block Grant (CDBG)	(136)
3. Materials, supplies and other services	18
a. Animal Welfare Saving the Pets of Tulsa (SPOT) program	16
b. Miscellaneous adjustments to materials and services	2
4. Capital additions/replacements:	
a. Ruggedized laptop computers (28), truck chasis (2), animal box with hydraulic lift (2)	197
b. Adjustment to eliminate previous year's capital	(197)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 399</b>

## FY 19 CHANGES FOR OPERATION

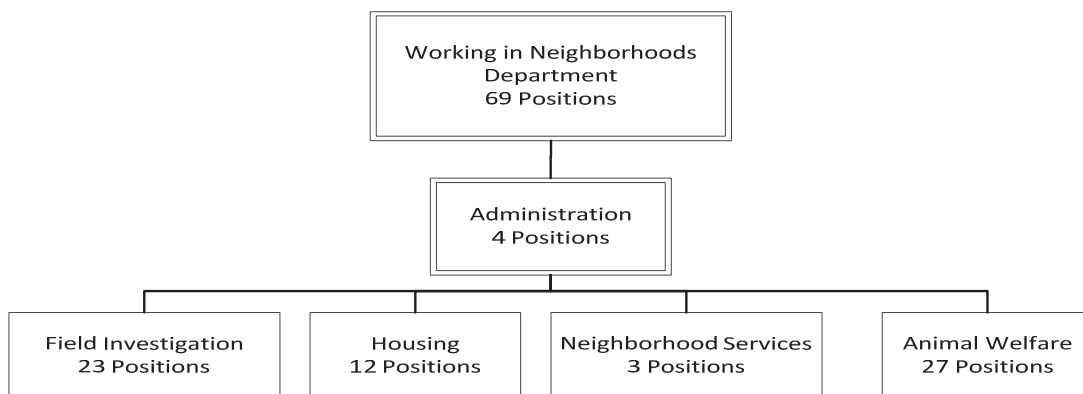
No major changes anticipated for FY19

# WORKING IN NEIGHBORHOODS

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Administration</b>						
Exempt/Professional	3	3	3	2.0	3.0	3.0
Office & Technical	1	1	1	0.0	1.0	1.0
<b>Total Administration</b>	<u>4</u>	<u>4</u>	<u>4</u>	<u>2.0</u>	<u>4.0</u>	<u>4.0</u>
<b>Field Investigations</b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Exempt/Professional	3	3	3	3.0	3.0	3.0
Office & Technical	18	18	18	17.0	18.0	18.0
<b>Total Field Investigations</b>	<u>23</u>	<u>23</u>	<u>23</u>	<u>22.0</u>	<u>23.0</u>	<u>23.0</u>
<b>Neighborhood Services</b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
<b>Total Neighborhood Services</b>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<b>Animal Welfare</b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
Exempt/Professional	4	4	4	4.0	4.0	4.0
Labor & Trades	17	17	17	19.0	17.0	17.0
Office & Technical	3	3	3	2.0	3.0	3.0
<b>Total Animal Welfare</b>	<u>27</u>	<u>27</u>	<u>27</u>	<u>28.0</u>	<u>27.0</u>	<u>27.0</u>
<b>Housing</b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	7	7	7	7.0	6.5	6.5
<b>Total Housing</b>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12.0</u>	<u>11.5</u>	<u>11.5</u>
<b>TOTAL</b>	<u><b>69</b></u>	<u><b>69</b></u>	<u><b>69</b></u>	<u><b>67.0</b></u>	<u><b>68.5</b></u>	<u><b>68.5</b></u>

### • ORGANIZATION CHART •



# Planning & Development

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To assist Tulsans in improving their lives, neighborhoods and community by planning for efficient and sustainable development and providing dependable, cost effective, high-quality customer services while assisting the public in achieving their development goals without compromising the ordinances of the City of Tulsa.

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## Overview of Services

The Planning and Development department was created by the Mayor in April 2011. The department is responsible for the implementation of the City's comprehensive plan and development permitting including infrastructure and building plan review and inspection services for all private development within the City of Tulsa.

The department coordinates current planning services through the Indian Nations Council of Governments (INCOG) and supports development-related authorities, boards and commissions including the Tulsa Development Authority, Tulsa Parking Authority, Tulsa Metropolitan Planning Commission, City of Tulsa Board of Adjustment and others.

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## Goals

1. Implement PLANiTULSA, the City of Tulsa's comprehensive plan.

**Objective 1.1:** Complete or update small area planning for at least two key areas to jump-start priority projects and initiatives.

**Objective 1.2:** Implement tools, programs and regulations recommended in the comprehensive plan and subsequent small area plans.

**Objective 1.3:** Conduct education and outreach activities to inform the community about PLANiTULSA.

2. Promote economic development while protecting public safety.

**Objective 2.1:** Issue permits and conduct inspections for customers within established timeframes.

3. Efficiently facilitate required historic preservation review processes to support both public and private investment in historic properties and districts citywide, in accordance with the Comprehensive Plan and the goals of Chapter 10A of the zoning code.

**Objective 3.1:** Assist Working in Neighborhoods and Grants Administration efforts by processing at least 250 applications under Section 106 Review for federally-funded actions.

# Planning & Development

**Objective 3.2:** Assist owners of historic properties by facilitating 60 applications for Certificates of Appropriateness in Historic Preservation Zoning Districts.

<b>Performance Metrics</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> # of small area plans created or updated by 6/30/16	2	3	2	2
<b>1.2.1:</b> # of tools, programs and regulations created that were recommended in the comprehensive plan and subsequent small area plans.	5	5	5	5
<b>1.3.1:</b> # of education and outreach activities conducted to inform the community about PLANiTULSA	3	4	5	5
<b>1.2.2:</b> # of housekeeping amendments initiated by staff to reflect legislative actions (zoning changes, adopted plans, etc.)	5	4	25	5
<b>2.1.1:</b> Average # of working days for plans review	10	8	10	10
<b>2.1.2:</b> Average # of calendar days to issue permits for commercial projects under \$1 million	30	43	35	35
<b>2.1.3:</b> Average # of working days to complete IDP reviews	7	7	7	7
<b>2.1.4:</b> Average # of inspections performed per day per inspector	15	12	15	13
<b>3.1.1:</b> # of Historic Preservation Section 106 applications processed annually	260	330	300	300
<b>3.2.1:</b> # of permits granted for Historic Preservation work under Certificate of Appropriateness processed annually	60	70	75	65



# Planning & Development

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## Budget Strategy Overview

### Well-Being

- Ensuring a safe built environment is a daily priority for the Development Services division. Reviewing plans and inspecting development sites for compliance with building and safety codes will continue to be a core service. Updating the City's antiquated permit and license system will offer a new and improved platform for customers and staff to use for managing the development process in a more efficient and transparent manner.

### Opportunity

- Population growth is dependent upon the development of new housing units as well as the redevelopment of properties that are not operating at their full potential. Improvements to subdivision and landscape regulations are planned for FY18 that will result in development that matches the community's vision for the future as expressed in PLANiTULSA.
- A two-day workshop presented as part of a Smart Growth Technical Assistance grant will provide valuable knowledge about repositioning property for fiscal sustainability. Desired growth will be further informed by a city-wide retail study (funded by Vision 2025) that outlines strategies and possible programs for commercial revitalization throughout Tulsa. Quality development with the highest possible return on investment of public funds will ensure continued opportunities for our citizens and visitors.

### The City Experience

- The Planning Division will develop a Strategic Mobility Plan (funded through Improve our Tulsa) to establish a methodology for prioritizing transportation projects based on community values and the highest possible return on investment. Safe and accessible streets are necessary to support appropriate growth and options for all modes of transportation.

# PLANNING AND DEVELOPMENT

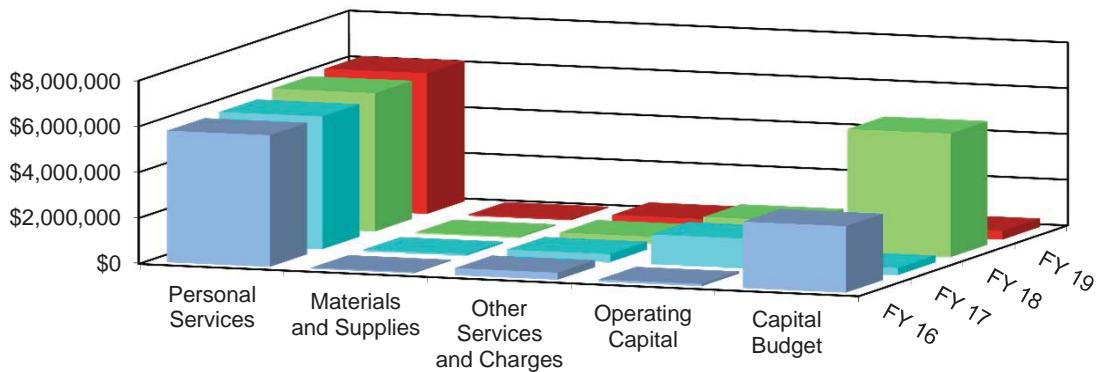
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
<b>Operating Budget</b>						
Personal Services	\$ 5,750	\$ 5,792	\$ 6,047	\$ 255	4.4%	\$ 6,154
Materials and Supplies	46	58	48	(10)	-17.2%	49
Other Services and Charges	310	345	317	(28)	-8.1%	318
Operating Capital	99	1,284	1,284	0	0.0%	94
<b>Total Operating Budget</b>	<b>6,205</b>	<b>7,479</b>	<b>7,696</b>	<b>217</b>	<b>2.9%</b>	<b>6,615</b>
<b>Capital Budget</b>						
	2,900	300	5,400	5,100	>500.0%	375
<b>Total Budget</b>	<b>\$ 9,105</b>	<b>\$ 7,779</b>	<b>\$ 13,096</b>	<b>\$ 5,317</b>	<b>68.4%</b>	<b>\$ 6,990</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund
2750 Streets and Transit Fund
2910 Short-Term Capital Fund
6014 2014 Sales Tax Fund
6015 2016 Tulsa Economic Vision Fund
<b>TOTAL</b>

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 6,412	3.5%	\$ 6,521
1,200	0.0%	0
84	0.0%	94
4,200	>500.0%	200
1,200	N/A	175
<b>\$ 13,096</b>		<b>\$ 6,990</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 255
2. Miscellaneous	(5)
3. Internal equipment management services	(33)
4. Street Maintenance and Public Transportation Sales Tax (carried over from FY17)	1,200
a. Structured Parking Study	300
b. Public Space and Streetscape	150
c. Transit System Study and Traffic Plan	750
5. Capital additions/replacements:	
a. Utility vehicle (3)	84
b. Adjustment to eliminate previous year's capital	(1,284)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 217</b>

**CAPITAL IMPROVEMENTS PROJECTS**

1. Projects in 6014 2014 Sales Tax Fund
  - a. Corridor and Small Area Planning
  - b. Phase I – Northland Strategic Acquisition and Street Improvements
2. Citywide Beautification and Reinvestment along Rt 66
3. Adjustment to eliminate previous year's capital projects

**AMOUNT**

\$	450
	3,750
	1,200
	<u>(300)</u>
	<b><u>5,100</u></b>
\$	<b><u>5,317</u></b>

**TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES****TOTAL CHANGES****FY 19 CHANGES FOR OPERATION**

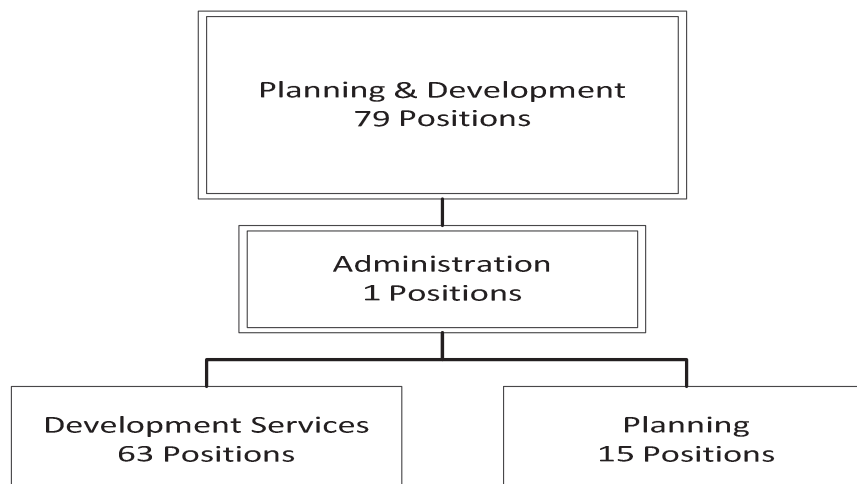
No major changes in operations expected in FY19.

# PLANNING AND DEVELOPMENT

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Director's Office</b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total Director's Office</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>
<b>Planning</b>						
Administrative & Technical	7	7	7	7.0	7.0	7.0
Exempt/Professional	8	8	8	8.0	8.0	8.0
Office & Technical	0	0	0	0.0	0.0	0.0
<b>Total Planning</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15.0</b>	<b>15.0</b>	<b>15.0</b>
<b>Development Services</b>						
<b>Administration</b>						
Administrative & Technical	0	0	0	0.0	0.0	0.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	1	3	3	1.0	3.0	3.0
<b>Total Administration</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>3.0</b>	<b>5.0</b>	<b>5.0</b>
<b>Permitting Services</b>						
Administrative & Technical	13	12	12	13.0	12.0	12.0
Exempt/Professional	10	11	11	10.0	11.0	11.0
Office & Technical	10	9	9	10.0	9.0	9.0
<b>Total Permitting Services</b>	<b>33</b>	<b>32</b>	<b>32</b>	<b>33.0</b>	<b>32.0</b>	<b>32.0</b>
<b>Inspection Services</b>						
Administrative & Technical	6	6	6	6.0	6.0	6.0
Exempt/Professional	4	4	4	4.0	4.0	4.0
Office & Technical	17	16	16	17.0	16.0	16.0
<b>Total Inspection Services</b>	<b>27</b>	<b>26</b>	<b>26</b>	<b>27.0</b>	<b>26.0</b>	<b>26.0</b>
<b>Total Development Services</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>63.0</b>	<b>63.0</b>	<b>63.0</b>
<b>TOTAL</b>	<b>79</b>	<b>79</b>	<b>79</b>	<b>79.0</b>	<b>79.0</b>	<b>79.0</b>

### • ORGANIZATION CHART •





## \$197.5 PUBLIC SAFETY AND PROTECTION

- Municipal Court
- Police
- Fire
- EMSA
- Tulsa Area Emergency Management Agency

## \$30.2 CULTURAL DEVELOPMENT AND RECREATION

- Park and Recreation
- Gilcrease Museum
- Performing Arts Center
- River Parks Authority
- BOK and Convention Centers

## \$29.7 SOCIAL AND ECONOMIC DEVELOPMENT

- Mayor's Office of Economic Development
- Working in Neighborhoods
- Planning and Development

## \$347.4 PUBLIC WORKS AND TRANSPORTATION

YOU ARE HERE

- Engineering Services
- Streets and Stormwater
- Water and Sewer
- Tulsa Transit

## \$117.4 ADMINISTRATIVE AND SUPPORT SERVICES

- Elected Officials
  - Mayor's Office
  - City Auditor
  - City Council
- Mayor's Office of Human Rights
- Legal
- Human Resources
- Workers' Compensation
- General Government
- Indian Nations Council of Governments (INCOG)
- Finance
- Information Technology
- Customer Care
- Communications
- Asset Management

## \$99.2 TRANSFERS TO OTHER FUNDS

## \$129.5 DEBT SERVICE



# Engineering Services

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To provide our customers dependable, cost effective, high-quality services in the area of engineering and architectural services. Build a strong, positive public image, create and promote a safe, productive workforce and work environment by efficiently using all financial, human and material resources.

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## Overview of Services

The Engineering Services department plans, designs and field-inspects public improvement and capital projects for the benefit of the City of Tulsa. Engineering Services provides and/or administers planning, engineering/architectural design and construction quality assurance services for projects involving water systems, wastewater systems, transportation, stormwater, parks and all City departments.

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## Goals

1. Manage the planning, design and construction of public improvement and capital projects so that projects are completed on schedule and within budget, while ensuring engineering/architectural integrity and meeting all applicable local, state and federal rules and regulations.

**Objective 1.1:** Capital projects will be designed and right-of-way/easements acquired within the scheduled time frame.

**Objective 1.2:** Capital projects will be constructed within the scheduled time frame.

**Objective 1.3:** Capital projects will be completed within appropriated budgets.

**Objective 1.4:** Capital projects will be performed with the change order amounts at or less than amounts allowed by state statutes.

**Objective 1.5:** Design agreements will be executed within five months for projects funded for design in the fiscal year.

**Objective 1.6:** Capital project will pass one year maintenance period without major issues.

2. Increase efficiency of public construction projects bidding process.

**Objective 2.1:** Maintain current postings for all public construction projects' bid advertisement information on the City of Tulsa website, in local newspapers and in designated plan room locations.



# Engineering Services

**Objective 2.2:** Contracts will be executed within four months of award of bid.

<b>Performance Metrics</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % of capital projects designed, right-of-way easements acquired and utilities relocated within scheduled time frames	51%	80%	78%	80%
<b>1.2.1:</b> % of capital projects constructed within scheduled time frames	96.5%	90%	91%	90%
<b>1.3.1:</b> % of capital projects completed within appropriated budgets	100%	95%	100%	95%
<b>1.4.1:</b> Change order % for capital projects (State statute: Projects valued at: a) \$1,000,000 or less: 15% maximum; b) Above \$1,000,000: 10% maximum	8.2%	7%	1.2%	7%
<b>1.5.1:</b> % of design agreements that are executed within five months after funding is available.	81%	100%	89%	100%
<b>1.6.1:</b> % of capital projects that pass the one year maintenance period without major issues.	100%	100%	100%	100%
<b>2.1.1:</b> % of bid advertisements posted and updated in all locations	100%	95%	100%	95%
<b>2.2.1:</b> % of contracts executed within four months of the date a bid is awarded.	100%	100%	100%	100%

## Budget Strategy Overview

Resources allocated to Engineering Services will be dedicated to Mayor and Tulsa City Council strategic planning customer outcomes of Well Being, Opportunity, and The City Experience. Priority/Emphasis is given to efficient government, public safety, and capital maintenance and improvements to City infrastructure. City infrastructure programs/projects involve: transportation, water and sewer, stormwater, cultural and recreational facilities, public safety, public facilities, and economic development. Engineering Services is funded by General and Enterprise funds.

# Engineering Services

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In FY18 Engineering Services will administer and manage approximately \$280.5 million in new funding for capital projects, from design to completion, for street improvements, rehabilitation and repairs, water and sewer system improvements, stormwater flood control and improvements to public facilities. The major funding sources for FY18 are: Improve Our Tulsa Sales Tax and Bond Issues: \$174 million; Water Enterprise and Bonds: \$55 million; Sewer Enterprise, Bonds, and Loans: \$46 million; and Stormwater Enterprise: \$5.5 million.

The Vision Tulsa program approved by voters in April 2016 represents Engineering Services project management and oversight responsibilities for economic development projects valued at \$76 million in FY18. Funding is based on 15 years of sales tax revenue with plans for advance funding approximately 80% of the economic development projects with revenue bonds.

# ENGINEERING SERVICES

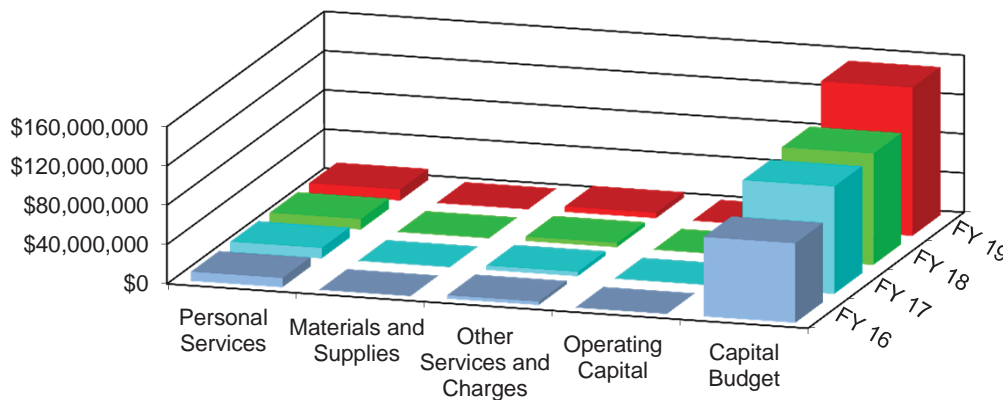
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 9,461	\$ 10,440	\$ 11,019	\$ 579	5.5%	\$ 11,172
Materials and Supplies	36	110	210	100	90.9%	210
Other Services and Charges	3,552	4,182	4,817	635	15.2%	5,428
Operating Capital	0	30	158	128	426.7%	158
<b>Total Operating Budget</b>	<b>13,049</b>	<b>14,762</b>	<b>16,204</b>	<b>1,442</b>	<b>9.8%</b>	<b>16,968</b>
Capital Budget	80,846	109,062	113,185	4,123	3.8%	150,976
<b>Total Budget</b>	<b>\$ 93,895</b>	<b>\$ 123,824</b>	<b>\$ 129,389</b>	<b>\$ 5,565</b>	<b>4.5%</b>	<b>\$ 167,944</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund	
7010 Stormwater Management Enterprise Fund	
7020 TMUA-Water Operating Fund	
7030 TMUA-Sewer Operating Fund	
6009 2006 Special Extended Sales Tax Fund	
6014 2014 Sales Tax Fund	
6015 2016 Tulsa Economic Vision Fund	
6021 TMUA-Water Capital Projects Fund	
6031 TMUA-Sewer Capital Projects Fund	
6041 Stormwater Capital Projects Fund	

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 3,801	10.6%	\$ 3,849
4,979	16.9%	5,637
3,573	6.9%	3,604
3,851	3.4%	3,878
(382)	-117.4%	(382)
37,820	-34.8%	66,485
14,620	N/A	26,115
39,135	32.7%	31,086
16,892	18.8%	22,672
5,100	-7.3%	5,000
<b>\$ 129,389</b>		<b>\$ 167,944</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 579
2. Stormwater asset management system (inventory & condition)	600
3. Internal equipment management services, office services, subscriptions, and utilities	15
4. Indirect costs	20
5. Computer replacements/additions	100
6. Capital replacements/additions:	
a. Crew cab pickup, extended cab pickup (4)	158
b. Adjustment to eliminate previous year's capital	(30)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 1,442</b>

**CAPITAL IMPROVEMENTS PROJECTS**

	<u>AMOUNT</u>
1. 6009 Special Extended Sales Tax Fund	\$ (382)
2. 2014 Sales Tax Fund	37,820
3. 2016 Tulsa Economic Vision Fund	14,620
4. Water Capital Fund 6021 projects	39,135
5. Wastewater Capital Fund 6031 projects	16,892
6. Stormwater Management Fund 6041 projects	5,100
7. Adjustment to eliminate previous year's capital projects	<u>(109,062)</u>
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>	<b><u>\$ 4,123</u></b>
<b>TOTAL CHANGES</b>	<b><u>\$ 5,565</u></b>

**FY 19 CHANGES FOR OPERATION**

No major changes in operations expected in FY19.

# ENGINEERING SERVICES

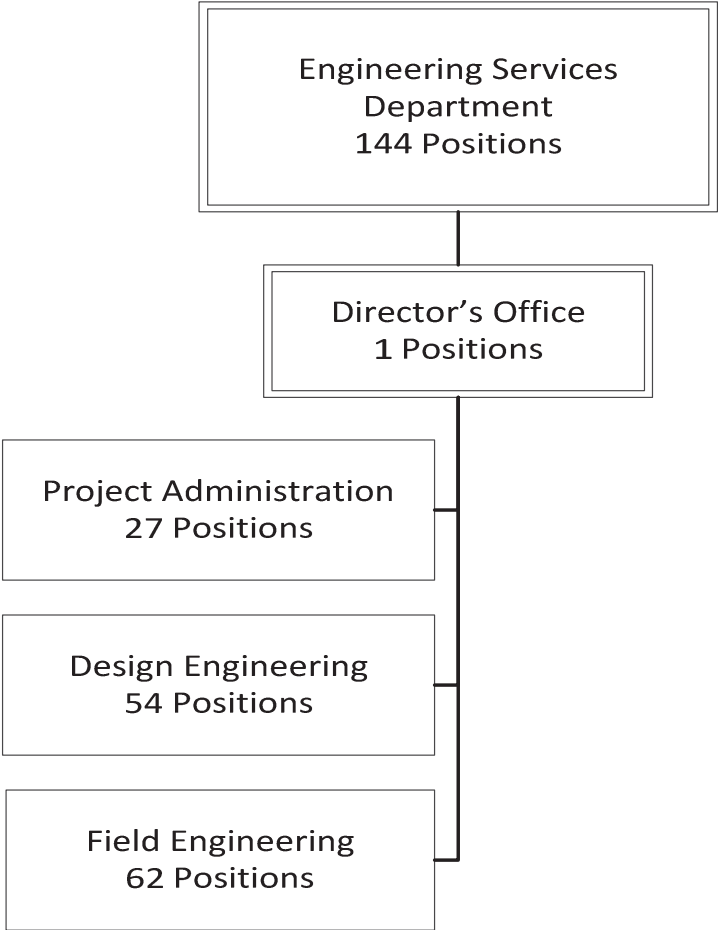
## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b><u>ENGINEERING SERVICES</u></b>						
<b><u>Admin. - Director</u></b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total Admin. - Director</b>	1	1	1	1.0	1.0	1.0
<b><u>Design Engineering:</u></b>						
Administrative & Technical	10	10	10	10.0	10.0	10.0
Exempt/Professional	26	26	26	26.0	26.0	26.0
Office & Technical	18	17	17	18.0	17.0	17.0
Seasonal Labor	1	1	1	0.3	0.3	0.3
<b>Total Design Engineering:</b>	55	54	54	54.3	53.3	53.3
<b><u>Field Engineering</u></b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
Exempt/Professional	12	12	12	12.0	12.0	12.0
Office & Technical	46	47	47	46.0	46.0	47.0
<b>Total Field Engineering</b>	61	62	62	61.0	61.0	62.0
<b><u>Project Administration</u></b>						
Administrative & Technical	14	14	14	14.0	14.0	14.0
Exempt/Professional	11	11	11	11.0	11.0	11.0
Office & Technical	2	2	2	2.0	2.0	2.0
<b>Total Project Administration</b>	27	27	27	27.0	27.0	27.0
<b>DEPARTMENT TOTAL</b>	<b>144</b>	<b>144</b>	<b>144</b>	<b>143.3</b>	<b>142.3</b>	<b>143.3</b>

# ENGINEERING SERVICES

## STAFFING SUMMARY

• ORGANIZATION CHART •



# Streets & Stormwater

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## Mission Statement

Improve quality of life and safety for citizens of Tulsa by providing consistent, cost-effective and high quality services in the areas of streets maintenance and inspections, stormwater and land management, refuse and recycling and traffic control.

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## Overview of Services

The Streets and Stormwater department's primary areas of responsibility are street maintenance and rights-of-way inspections, traffic control, stormwater, land management, refuse and recycling service through the Tulsa Authority for the Recovery of Energy (TARE).

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## Goals

1. Maintain and improve the safety, quality and appearance of City of Tulsa streets and rights-of-way.

**Objective 1.1:** Respond to requests for emergency street repairs within one hour of notification.

**Objective 1.2:** Monitor mowing and landscape maintenance of public rights-of-way on a 21-day basis to ensure grass height is compliant with City of Tulsa ordinance.

**Objective 1.3:** Maintain clean arterial and residential streets.

2. Maintain and improve the safety and efficiency of movement of traffic within City of Tulsa.

**Objective 2.1:** Review, modify and update traffic signal timing and synchronization plans.

**Objective 2.2:** Maintain well-marked, highly visible pavement markings to ensure efficient traffic operations and public safety.

**Objective 2.3:** Maintain a safe and efficient transportation system by improving, reviewing and implementing new traffic signs.

3. Maintain and improve the safety, quality and appearance of the City of Tulsa stormwater facilities.

**Objective 3.1:** Respond to requests for stormwater emergencies within 60 minutes of notification.

# Streets & Stormwater

**Objective 3.2:** Maintain channel and detention pond capacity to prevent flooding and improve stormwater quality.

**Objective 3.3:** Protect creek and channel integrity, protect infrastructure and improve stormwater quality.

**Objective 3.4:** Maintain good drainage along streets for public safety and infrastructure protection.

**Objective 3.5:** Prevent the discharge of pollutants to the stormwater collection system.

**Objective 3.6:** Provide citizens the opportunity to dispose of household hazardous waste in an environmentally safe manner.

**4.** Provide timely collection of residential refuse and recycling services.

**Objective 4.1:** Provide residential collection services on the scheduled collection day(s).

**Objective 4.2:** Respond to requests and notifications of illegally dumped items on public rights of way and city properties.

**Objective 4.3:** Respond to requests and notifications of dead animals on rights of way and public streets.

**Objective 4.4:** Provide the citizens and other local government agencies with an area to drop off green waste and pick up mulch and firewood.

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> Average # of minutes it takes to respond to emergency street repair requests	41.11 minutes	60 minutes	51.47 minutes	60 minutes
<b>1.1.2:</b> % of safety critical potholes reported by citizens repaired within 24 hours	100%	100%	100%	100%
<b>1.2.1:</b> % compliance with City grass height ordinance	Non-compliant due to 45 day mowing cycle	100%	Non-compliant due to 45 day mowing cycle	100%



# Streets & Stormwater

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
<b>1.2.2:</b> # of confirmed citizen mowing complaints received on City ROW and City property excluding parks and enterprise funded sites.	New Measure	No Target <sup>1</sup>	135 7/1/16 through 2/15/17	<135
<b>1.3.1:</b> % lane miles swept per cycle within target date	100%	100%	100%	100%
<b>2.1.1:</b> Average response time to traffic signal trouble calls	45	45	45	45
<b>2.2.1:</b> # miles of lane marking striped yearly	425	250	3,000	1,000
<b>2.2.2:</b> Linear feet of crosswalks and stop bars striped	67,333	35,000	25,000	35,000
<b>2.3.1:</b> Signs fabricated yearly	11,969	6,000	8,000	6,500
<b>2.3.2:</b> Signs installed yearly	4,903	1,600	5,000	4,000
<b>3.1.1:</b> Average # of minutes it takes to respond to stormwater emergencies	58.60	60	60	60
<b>3.2.1:</b> Cubic yards of siltation removed from creek and detention ponds	108,339	65,000	70,000	65,000
<b>3.3.1:</b> Square yards of erosion control work performed along creeks & channels	55,804	55,000	41,000	50,000
<b>3.4.1:</b> Linear feet of roadside ditch cleaned per year	84,107	30,000	42,000	35,000
<b>3.5.1:</b> # of storm water quality inspections conducted	2227	1,200	1600	2000
<b>3.6.1:</b> # of customers served by the Household Pollutant Collection Facility	647	2,400	1300	1500
<b>4.1.1:</b> % of verified missed collections of residential refuse services	.08	≤5%	≤5%	≤5%
<b>4.1.2:</b> % of verified missed collections of recycling services	.152	≤5%	≤5%	≤5%
<b>4.1.3:</b> % of verified missed collections of bulky waste pickups	1.9	≤5%	2.1%	≤3.5%
<b>4.2.1:</b> % of illegal dumping requests responded to within 48 hours	New Measure	100%	100%	100%

<sup>1</sup> “No Target” has been input because the department has not historically tracked this metric. During FY 16-17 the Department will gather the data and based upon the information learned will be able to set a realistic target for FY 17-18.

# Streets & Stormwater

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
4.3.1: % of dead animal pickup requests responded to within 24 hours.	New Measure	100%	100%	100%
4.4.1: # of customers served by the mulch site	86,379	22,000	84,000	85,000

## Budget Strategy Overview

### Well Being

- The department’s community involvement coordinator meets with hundreds of Tulsa’s citizens and children educating them on the importance of sustainability which is about meeting the needs of the present without compromising the well-being of future generations.
- The Stormwater Maintenance division budget strategy for FY18 focuses on several goals.
  - The first goal is the continued maintenance of all of Tulsa’s storm sewer system and flood control facilities at a level that continues to provide Tulsans and their property, with the nation’s best protection against potential floods due to inclement weather. At the same time, Stormwater Maintenance will provide Tulsans with areas for recreation and leisure activities in park like settings. This will be accomplished through the addition of critical staff and replacement of aging equipment with enterprise funding.
  - The second goal is to continue to operate Tulsa’s mulch site/Land Reclamation Site in the most cost effective and efficient manner while reducing the operational carbon foot print. This will be achieved through the continued operations of the new electric tub grinder and replacement of aging equipment with modern, more efficient models.
  - The last budget goal is to continue to insure Tulsa’s compliance with all the permits issued by the Oklahoma Department of Environmental Quality to which Stormwater Maintenance provides guidance, direction and oversight. These include the Stormwater Quality Discharge Permit #OKS000201, the Pesticide General Permit #OKG87A015, the Solid Waste Permit #3572055 and the Construction General Permit #OKR1027130 for the Tulsa Land Reclamation Site. This will be accomplished through the continued upgrade and implementation of work management software.

# Streets & Stormwater

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## City Experience

- Our department is responsible for promptly responding to concerns about the pavement condition on arterial streets. Last year, over 64,000 pot holes were filled, and over 450 job orders for milling and profiling were completed to help ensure the safety of Tulsa's drivers from potentially hazardous street conditions. Additionally, our department clears roads of snow, ice and debris after storm events to keep them safe and drivable. The Safety Tax will fund additional staff and equipment to maintain the pavement condition on arterial streets
- Traffic signals, signs, pavement markings, are high impact programs in the pursuit of reducing crashes and traffic fatalities on the city streets.

## Inside City Hall

- The Streets and Stormwater department has developed, with Human Resources' approval, a Stormwater Operator Certification Program. This program provides relevant and valuable training at no additional cost to the Department. Not only does this training make our employees more knowledgeable about the Stormwater collection system in Tulsa, it is also used toward their progressions in their positions.
- Some of our positions have been reviewed and reclassified to better describe the responsibilities and tasks required by the department. Reductions in staff, combined with the need for higher levels of technical skills, had made some of the position descriptions obsolete. Job descriptions have been updated that more accurately describe the competency of the City employee. The Department feels employee morale is higher when working with proper pay and job descriptions.

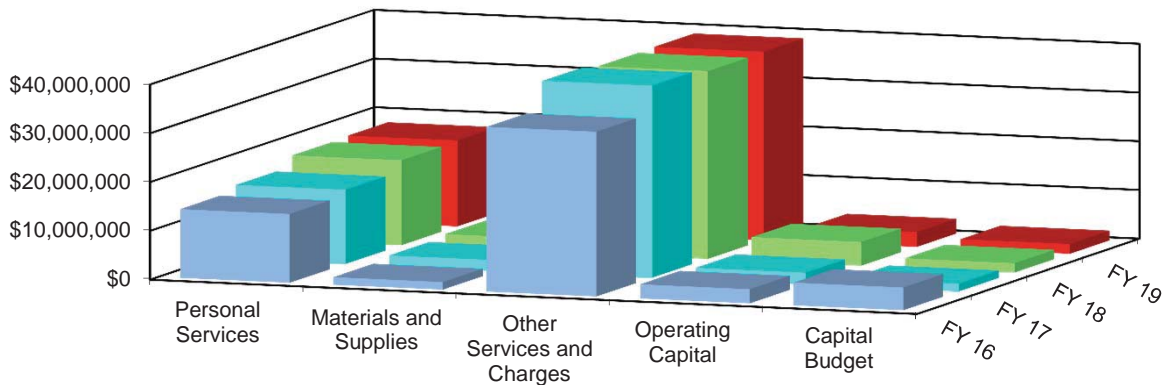
# STREETS AND STORMWATER

## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 14,111	\$ 15,210	\$ 17,427	\$ 2,217	14.6%	\$ 17,646
Materials and Supplies	1,559	2,139	2,667	528	24.7%	2,753
Other Services and Charges	33,783	39,354	38,524	(830)	-2.1%	38,676
Operating Capital	2,912	2,405	4,869	2,464	102.5%	3,052
<b>Total Budget</b>	<b>52,365</b>	<b>59,108</b>	<b>63,487</b>	<b>4,379</b>	<b>7.4%</b>	<b>62,127</b>
Capital Budget	4,660	1,550	1,925	375	24.2%	1,995
<b>Total Budget</b>	<b>\$ 57,025</b>	<b>\$ 60,658</b>	<b>\$ 65,412</b>	<b>\$ 4,754</b>	<b>7.8%</b>	<b>\$ 64,122</b>



### RESOURCES FOR BUDGET

1080 General Fund	<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
2750 Streets and Transit Fund	\$ 14,735	-8.2%	\$ 14,847
2910 Short-Term Capital Fund	3,540	249.8%	2,855
3623 Tulsa Authority for Recovery of Energy Fund	1,228	-13.9%	1,229
5565 Community Development Block Grant (CDGB)	24,034	3.2%	23,634
7010 Stormwater Management Enterprise Fund	400	0.0%	400
7020 TMUA-Water Operating Fund	19,117	15.8%	18,725
7030 TMUA-Sewer Operating Fund	356	3.8%	360
6014 2014 Sales Tax Fund	77	4.1%	77
	1,925	24.2%	1,995
<b>TOTAL</b>	<b>\$ 65,412</b>		<b>\$ 64,122</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 700
2. Independent Employment Services moved between Account Groups	0
a. Personal Service Account Group	8
b. Other Services Account Group	(8)

**FY 18 CHANGES FOR OPERATION (continued)**

		<b>AMOUNT</b>
3. Street Maintenance operational changes		\$ (1,509)
a. Contracted paving cut repairs - pavement repairs from water line repairs have decreased.	(1,471)	
b. Salt - 9,825 tons on hand	(79)	
c. Graffiti supplies - zero budgeted in FY17	25	
d. Training	5	
e. Computer replacements/additions	<u>11</u>	
4. Right of Way Maintenance		328
a. Arterial mowing - total eight cycles and one pre-emergent	311	
b. Cemetery mowing contract	3	
c. Treat city-owned ash trees for emerald ash borer (one-time)	<u>14</u>	
5. Stormwater operational changes		260
a. TV inspection crew for stormsewer lines	105	
1. Pipeline Inspection & Rehabilitation Technician and Crew Leader II	93	
2. Supplies	<u>12</u>	
b. Emergency response crew for stormwater calls	147	
1. Crew Leader II and Crew Worker I	85	
2. Supplies	4	
3. Crew truck	<u>58</u>	
c. Reduce service contracts to fund higher priority inspection and emergency response crews	(252)	
d. Roadside ditch mowing - total eight cycles and one pre-emergent	96	
e. Streetsweeping contract bid increase	<u>164</u>	
6. Refuse operational changes		526
a. Illegal dumping investigations	50	
1. Sr. Environmental Monitoring Technician	50	
b. Bulky Waste collections - service backlog	218	
1. Equipment Operator II	43	
2. Grapple truck	<u>175</u>	
c. Refuse and recycling service - CPI increase	174	
d. Dumping fees - CPI increase	23	
e. Electricity for new electric tub grinder at Green Waste site	50	
f. One time costs for recycling containers and computers	(45)	
g. Remove onetime consulting costs	(190)	
h. Reduce legal fees budget to actual	(50)	
i. Reduce printing to average usage	(25)	
j. Expand recycling education program	321	
7. Internal equipment management services		(623)
a. General fund equipment	(334)	
b. Stormwater fund equipment	(27)	
c. TARE fund equipment	<u>(262)</u>	
8. Fee in Lieu of Taxes - fee increased to 6.175% and Stormwater rate increase		389
a. Stormwater fund	257	
b. TARE fund	<u>132</u>	
9. Indirect Cost charges		(80)
a. Stormwater fund	(44)	
b. TARE fund	<u>(36)</u>	
10. Street Maintenance and Public Transportation Sales Tax		2,953
a. Street Maintenance	929	
1. Full year funding for six positions added in FY17	313	
2. Street Maintenance Crew (5 positions)	147	
3. Concrete & aggregate	349	
4. One-ton truck	55	
5. Pavement crack seal machine	<u>65</u>	
b. Traffic Operations	1,882	
1. Full year funding for six positions added in FY17	517	
2. Engineering Tech I (2), Engineering Tech II (1) Engineering Tech III (2), Electrician III (2)	269	
3. Traffic signal materials	271	
4. Traffic signal contracted services	149	
5. Bucket truck (3)	450	

6. Sport utility vehicle (2), pickup truck (2)	200		
7. Ruggedized laptops (6)	26		
<b>FY 18 CHANGES FOR OPERATION (continued)</b>			
c. Administration		142	
1. Uniforms and safety shoes	42		
2. Internal equipment management services	100		
11. Capital additions/replacements:			
a. Streets Maintenance and Traffic Operations Capital			
1. Dump truck (3), pickup (2), SUV		\$	579
2. Hot box, Bobcat (2)			395
3. Trailer, plows (3), compressor, spreader (3) and miscellaneous			255
b. Stormwater Capital			
1. Vacuum sewer cleaning truck			650
2. Dump truck (5), tractor, pickup (3)			1,186
3. Excavator			150
4. Water quality sampling and monitoring meter			4
c. Solid Waste Capital			
1. Dump truck (2), stake bed truck			517
2. Trailer, dumpsters, radio			41
3. Ruggedized laptops (3)			13
4. Roof replacement (carryover from FY17)			50
d. Adjustment to eliminate previous year's capital			(2,405)
<b>TOTAL OPERATING CHANGES</b>		<b>\$</b>	<b>4,379</b>
<b>CAPITAL IMPROVEMENTS PROJECTS</b>			
1. 2014 Sales Tax Fund 6014		\$	1,925
a. Citywide traffic signalization	500		
b. Signing, pavement marking and delineation	500		
c. Traffic calming	425		
d. Traffic signal installation, modification, and safety improvements	500		
2. Adjustment to eliminate previous year's capital projects			(1,550)
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>		<b>\$</b>	<b>375</b>
<b>TOTAL CHANGES</b>		<b>\$</b>	<b>4,754</b>

**FY 19 CHANGES FOR OPERATION**

No major changes in operations are expected in FY19.

# STREETS AND STORMWATER

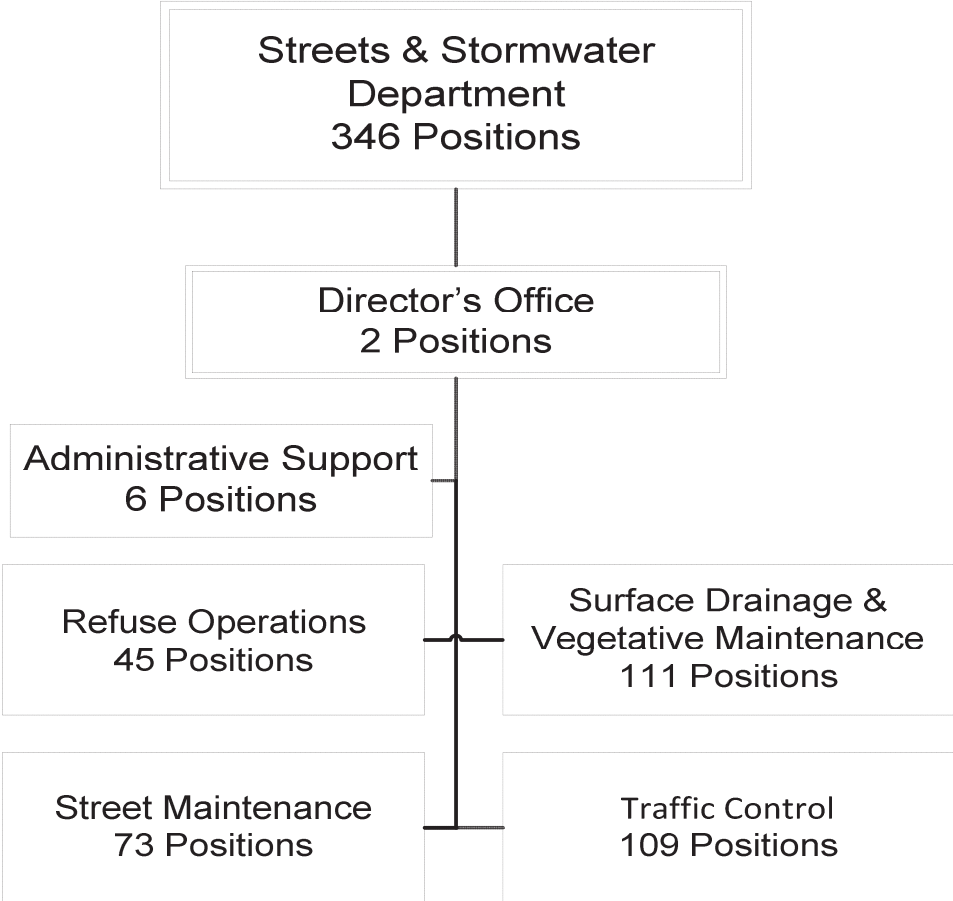
## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>STREETS &amp; STORMWATER</b>						
<b><u>Administrative</u></b>						
Administrative & Technical	0	1	1	0.0	1.0	1.0
Exempt/Professional	3	3	3	3.0	3.0	3.0
Office & Technical	5	4	4	5.0	4.0	4.0
<b>Total Administrative</b>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<b><u>Surface Drainage/Veg.Maint.</u></b>						
Administrative & Technical	1	0	0	1.0	0.0	0.0
Exempt/Professional	12	14	14	12.0	14.0	14.0
Labor & Trades	72	75	75	72.0	75.0	75.0
Office & Technical	22	22	22	22.0	22.0	22.0
<b>Total Surface Drainage/Veg.Maint.</b>	<u>107</u>	<u>111</u>	<u>111</u>	<u>107.0</u>	<u>111.0</u>	<u>111.0</u>
<b><u>Street Maintenance</u></b>						
Administrative & Technical	4	3	3	4.0	3.0	3.0
Exempt/Professional	8	9	9	8.0	9.0	9.0
Labor & Trades	43	48	48	43.0	48.0	48.0
Office & Technical	13	13	13	13.0	13.0	13.0
<b>Total Street Maintenance</b>	<u>68</u>	<u>73</u>	<u>73</u>	<u>68.0</u>	<u>73.0</u>	<u>73.0</u>
<b><u>Traffic Control</u></b>						
Administrative & Technical	8	15	15	8.0	15.0	15.0
Crossing Guard	56	56	56	7.0	7.0	7.0
Exempt/Professional	8	8	8	8.0	8.0	8.0
Labor & Trades	24	24	24	24.0	24.0	24.0
Office & Technical	6	6	6	6.0	6.0	6.0
<b>Total Traffic Control</b>	<u>102</u>	<u>109</u>	<u>109</u>	<u>53.0</u>	<u>60.0</u>	<u>60.0</u>
<b><u>Refuse Operations</u></b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
Exempt/Professional	7	7	7	7.0	7.0	7.0
Labor & Trades	15	16	16	15.0	16.0	16.0
Office & Technical	20	21	21	20.0	21.0	21.0
<b>Total Refuse Operations</b>	<u>43</u>	<u>45</u>	<u>45</u>	<u>43.0</u>	<u>45.0</u>	<u>45.0</u>
<b>DEPARTMENT TOTAL</b>	<u><b>328</b></u>	<u><b>346</b></u>	<u><b>346</b></u>	<u><b>279</b></u>	<u><b>297</b></u>	<u><b>297</b></u>

# STREETS AND STORMWATER

## STAFFING SUMMARY

• ORGANIZATION CHART •





# Water & Sewer

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## Mission Statement

To provide our customers dependable, cost effective, high-quality services in the areas of water and sewer; build a strong, positive public image; and create and promote a safe, productive work force and work environment by efficiently using all financial, human and material resources.

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## Overview of Services

The Water and Sewer Department manages, operates and maintains the City's water and wastewater systems. Tulsa's drinking water comes from two sources: Lakes Spavinaw and Eucha on Spavinaw Creek and Lake Oologah on the Verdigris River. Lakes Spavinaw and Eucha are owned and operated by the City. Lake Oologah is operated by the U.S. Army Corps of Engineers. A third emergency source of water is available from Lake Hudson on Grand River. Water is treated at two treatment plants: Mohawk and A.B. Jewell, and provided to customers through a water distribution system. Collected wastewater is treated at four treatment plants: Southside, Northside, Haikey Creek and Lower Bird Creek.

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## Goals

1. Provide dependable, cost-effective, high quality service to all water and sewer customers while complying with all federal, state and local regulations.

**Objective 1.1:** Supply the public with drinking water in compliance with health based National Primary Drinking Water Standards.

**Objective 1.2:** Operate and maintain wastewater collection and treatment systems in compliance with the Oklahoma Pollutant Discharge Elimination System (OPDES) permits.

2. Make timely and effective responses to water and sewer related emergencies.

**Objective 2.1:** Maintain average of less than five hours water service disruption per customer for water emergency repairs.

**Objective 2.2:** Provide on-site responses to sanitary sewer stoppage and overflow calls within two hours.

# Water & Sewer

<b>Performance Metrics</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % of customer service demand met for treated water	100%	100%	100%	100%
<b>1.1.2:</b> Drinking water compliance rate (# of days in full compliance divided by 365 days)	100%	100%	100%	100%
<b>1.1.3:</b> Water treatment energy use (kWh per MG treated)	1,761	1,800	1,752	1,800
<b>1.1.4:</b> Average residential water bill per month	\$29.18	\$35.38	\$36.38	\$37.50
<b>1.2.1:</b> Wastewater compliance rate (# days in full compliance divided by 365 days)	98.1%	98.6%	99.7%	98.6%
<b>1.2.2:</b> Wastewater treatment energy use (kWh per MG treated)	1.805	2,000	2,313	2,000
<b>1.2.3:</b> Average residential sewer bill per month	\$29.56	\$39.93	\$31.85	\$43.52
<b>2.1.1:</b> Average # hours for water turned off per 1000 customers during emergency repairs	4.83	5.00	5.30	5.00
<b>2.1.2:</b> # of water interruptions of services per 1000 customers	4.4	10.0	6.4	10.0
<b>2.1.3:</b> Water Distribution System Integrity (# of water main breaks and leaks per 100 miles of pipe)	26	34	38	34
<b>2.2.1:</b> % of on-site responses to sanitary sewer stoppage and overflow calls within two hours	97.86%	95%	96.8%	95%
<b>2.2.2:</b> # of collection system overflows per 100 miles per year	13.5	6.0	8.5	7.0

# Water & Sewer

## Budget Strategy Overview

The FY18 Water and Sewer budget is set to meet the service levels and key performance indicators outlined above. Resources allocated to this department will be dedicated to Mayor and Tulsa City Council goal priorities including Well-being, Opportunity, The City Experience, and Inside City Hall.

### Well Being

- Improve Tulsans' overall health with a focus on reducing health disparities, and support financial stability for Tulsa's residents
  - Utilize Customer Assistance Programs to ensure water is affordable to segments of the population below the poverty level.

### Opportunity

- Increase the graduation rate in Tulsa's high schools
  - Utilize staff to provide outreach to K-12 students with an emphasis on STEM students

### The City Experience

- Pavement condition index on arterial streets
  - Reductions in waterline breaks/leaks reduce pavement damage

### Inside City Hall

- Percent of employees reporting good morale
  - Reduce turnover of new employees

The Water and Sewer budget continues to fund the operation and maintenance of the City's water and sewer systems at a level which meets or exceeds EPA drinking water and clean water standards.

Resources have been dedicated to the implementation of the Utility Enterprise Initiative. The initiative is the result of an intensive study, by outside consultants, of the water and sewer systems' governance, management and operations. This initiative includes: a strategic business plan; performance management; operations and capital improvement program optimization; and asset management program. The implementation of the plan should result in operational savings and reduced borrowing for capital improvements while still providing outstanding service to customers.

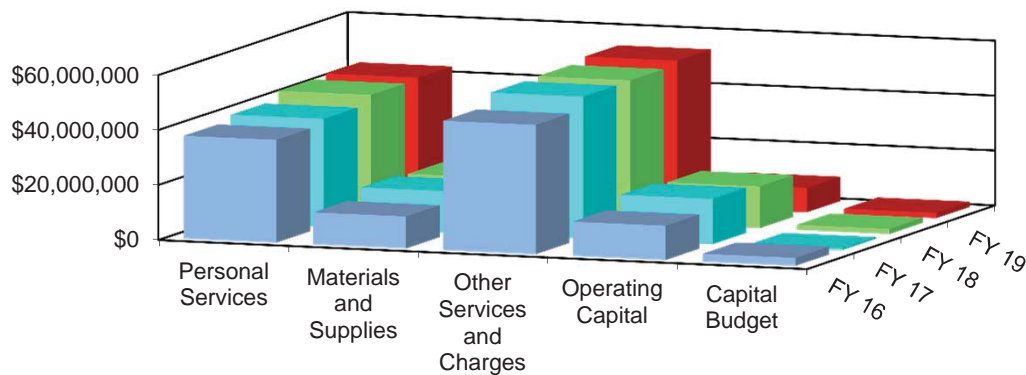
# WATER AND SEWER

BUDGET HIGHLIGHTS  
FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating						
Personal Services	\$ 37,432	\$ 39,262	\$ 42,259	\$ 2,997	7.6%	\$ 42,794
Materials and Supplies	11,651	14,911	14,109	(802)	-5.4%	14,081
Other Services and Charges	47,070	51,515	51,753	238	0.5%	53,183
Operating Capital	12,479	16,439	15,237	(1,202)	-7.3%	8,854
<b>Total Operating Budget</b>	<b>108,632</b>	<b>122,127</b>	<b>123,358</b>	<b>1,231</b>	<b>1.0%</b>	<b>118,912</b>
Capital Budget	2,900	560	1,852	1,292	230.7%	1,908
<b>Total Budget</b>	<b>\$ 111,532</b>	<b>\$ 122,687</b>	<b>\$ 125,210</b>	<b>\$ 2,523</b>	<b>2.1%</b>	<b>\$ 120,820</b>

## TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## RESOURCES FOR BUDGET

3623 Tulsa Authority for Recovery of Energy Fund		
7010 Stormwater Management Enterprise Fund		
7020 TMUA-Water Operating Fund		
7030 TMUA-Sewer Operating Fund		
7060 EMSA Fund		
6021 TMUA-Water Capital Fund		
6031 TMUA-Sewer Capital Fund		
<b>TOTAL</b>		

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 66	450.0%	\$ 67
675	-12.5%	575
66,228	-2.4%	62,100
56,374	5.4%	56,155
15	25.0%	15
1,332	137.9%	1,372
520	N/A	536
<b>\$ 125,210</b>		<b>\$ 120,820</b>

## FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 2,764
2. Independent Employment Services moved between Account Groups	0
a. Personal Service Account Group	117
b. Other Services Account Group	(117)
3. Administration	(115)
a. Soft and hard skills employee training	120
b. Tulsa sewer flows through Broken Arrow lines	40

<b>FY 18 CHANGES FOR OPERATION (continued)</b>		<b><u>AMOUNT</u></b>
c. Position additions and subtractions	(40)	
1. Senior Data Analyst	84	
2. Payroll Clerk	(47)	
3. Management Intern Analyst	<u>(77)</u>	
d. Internal office services	(30)	
e. Licensing and pike pass	(35)	
f. Internal equipment management services	<u>(170)</u>	
4. Wastewater Treatment Plants		\$ 223
a. Overtime and stand by pay to cover historical usage		140
b. Lower Bird Creek Plant		(15)
1. Utilities to match usage	(35)	
2. Plant equipment repairs	10	
3. Vegetative maintenance at creeks	<u>10</u>	
c. Haikey Creek Plant		70
1. Electrical supplies	50	
2. Repair 3 aerators	50	
3. Utilities to match usage	<u>(30)</u>	
d. Southside Plant		(34)
1. Utilities to match usage	(90)	
2. Plumbing supplies to match usage	(40)	
3. Contracts for plant repairs	56	
4. Training for electrical staff	10	
5. Temporary maintenance staff	<u>30</u>	
e. Northside Plant		(64)
1. Utilities to match usage	(90)	
2. Mowing contract	<u>26</u>	
f. Administration and Support Services		126
1. Onsite training for SCADA and Siemens	26	
2. Biosolids hauling and lagoon cleaning	<u>100</u>	
5. Sewer Operations and Maintenance		1,034
a. Crew Leader III		
1. Salary and benefits		49
b. Manhole condition assessments		500
c. Residential Sewer connection and rehabilitation program		300
d. Mowing and clearing over trunk mains		<u>185</u>
6. Water Treatment Plants		(875)
a. A.B. Jewell facility road repairs		45
b. Plumbing, electrical and other operating supplies adjusted for actual usage		(75)
c. Completed projects and miscellaneous contracts		(125)
d. Chemicals		(400)
e. Utilities to match usage		<u>(320)</u>
7. Raw Water Supply		(530)
a. New security contract with Spavinaw Police		30
b. Oologah storage rights		(170)
c. Propane and utilities to match usage		<u>(390)</u>
8. Water Distribution		(1,655)
a. Plumbing supplies, concrete and aggregate and other supplies to reflect reduced usage		(100)
b. Paving cut repairs to reflect reduced breaks		(1,500)
c. Fire protection supplies		(75)
d. SCADA Maintenance Support		50
e. Utilities to match usage		<u>(30)</u>
9. Quality Assurance		74
a. Chemicals		20
b. Public Outreach Coordinator		
1. Salary and benefits		<u>54</u>

**FY 18 CHANGES FOR OPERATION (continued)**

	<u>AMOUNT</u>
10. Fee in Lieu of Taxes - fee increased to 6.175% and utility rate increases	\$ 1,692
a. Water fund	777
b. Sewer fund	915
11. Indirect cost charges	<u>(179)</u>
12. Capital additions/replacements:	
a. Operating capital	8,451
b. Sewer treatment plant equipment replacement	3,143
c. Water treatment plant equipment replacement	3,643
d. Adjustment to eliminate previous year's capital	(16,439)
<b>TOTAL OPERATING CHANGES</b>	<b><u>\$ 1,231</u></b>

**CAPITAL IMPROVEMENTS PROJECTS**

1. Water Capital Fund 6021 projects	\$ 1,332
2. Sewer Capital Fund 6031 projects	520
3. Adjustment to eliminate previous year's capital projects	(560)
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>	<b><u>1,292</u></b>
<b>TOTAL CHANGES</b>	<b><u>\$ 2,523</u></b>

**FY 19 CHANGES FOR OPERATION**

No major changes in operations expected in FY19.

# WATER AND SEWER

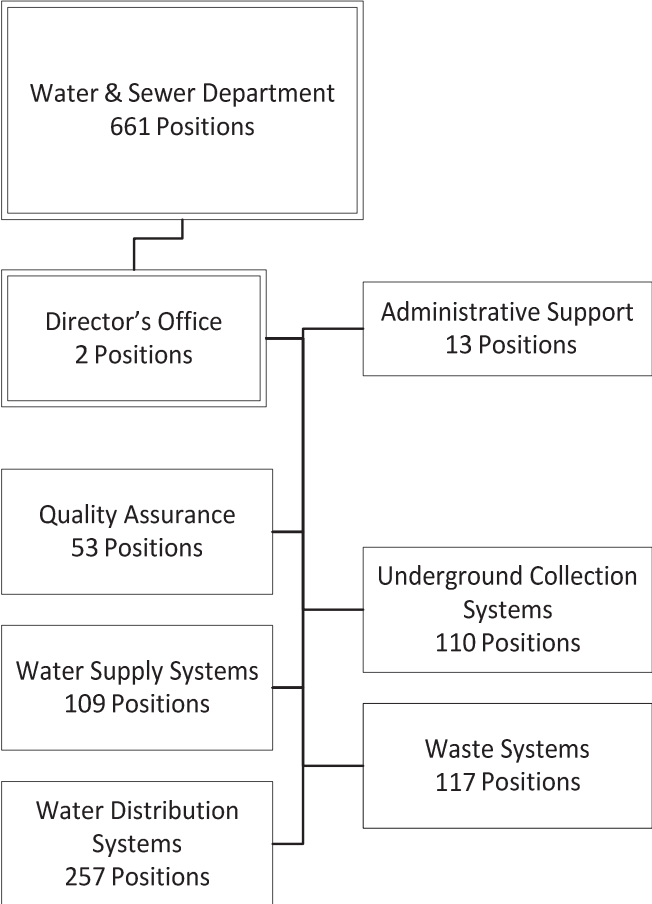
## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>WATER &amp; SEWER</b>						
<b><u>Administrative Support</u></b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
Exempt/Professional	8	8	8	8.0	8.0	8.0
Office & Technical	5	4	4	5.0	4.0	4.0
<b>Total Administrative Support</b>	<u>16</u>	<u>15</u>	<u>15</u>	<u>16.0</u>	<u>15.0</u>	<u>15.0</u>
<b><u>Quality Assurance</u></b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Exempt/Professional	9	8	8	9.0	8.0	8.0
Scientific & Technical	27	27	27	27.0	27.0	27.0
Office & Technical	17	16	16	17.0	16.0	16.0
<b>Total Quality Assurance</b>	<u>55</u>	<u>53</u>	<u>53</u>	<u>55.0</u>	<u>53.0</u>	<u>53.0</u>
<b><u>Water Supply Systems</u></b>						
Administrative & Technical	21	23	23	21.0	23.0	23.0
Exempt/Professional	15	17	17	15.0	17.0	17.0
Labor & Trades	65	63	63	65.0	63.0	63.0
Office & Technical	5	6	6	5.0	6.0	6.0
<b>Total Water Supply Systems</b>	<u>106</u>	<u>109</u>	<u>109</u>	<u>106.0</u>	<u>109.0</u>	<u>109.0</u>
<b><u>Water Distribution Systems</u></b>						
Administrative & Technical	4	5	5	4.0	5.0	5.0
Exempt/Professional	22	22	22	22.0	22.0	22.0
Labor & Trades	189	189	189	189.0	189.0	189.0
Office & Technical	41	41	41	41.0	41.0	41.0
<b>Total Water Distribution Systems</b>	<u>256</u>	<u>257</u>	<u>257</u>	<u>256.0</u>	<u>257.0</u>	<u>257.0</u>
<b><u>Waste Systems</u></b>						
Administrative & Technical	19	19	19	19.0	19.0	19.0
Exempt/Professional	16	16	16	16.0	16.0	16.0
Labor & Trades	75	77	77	75.0	77.0	77.0
Office & Technical	5	5	5	5.0	5.0	5.0
<b>Total Waste Systems</b>	<u>115</u>	<u>117</u>	<u>117</u>	<u>115.0</u>	<u>117.0</u>	<u>117.0</u>
<b><u>Underground Collection Sys.</u></b>						
Administrative & Technical	4	5	5	4.0	5.0	5.0
Exempt/Professional	12	12	12	12.0	12.0	12.0
Labor & Trades	71	72	72	71.0	72.0	72.0
Office & Technical	22	21	21	22.0	21.0	21.0
<b>Total Underground Collection Sys.</b>	<u>109</u>	<u>110</u>	<u>110</u>	<u>109.0</u>	<u>110.0</u>	<u>110.0</u>
<b>DEPARTMENT TOTAL</b>	<u><b>657</b></u>	<u><b>661</b></u>	<u><b>661</b></u>	<u><b>657.0</b></u>	<u><b>661.0</b></u>	<u><b>661.0</b></u>

# WATER AND SEWER

## STAFFING SUMMARY

• ORGANIZATION CHART •





# Tulsa Transit

## Mission Statement

The mission of Tulsa Transit is to be a premier transportation provider, committed to safe, professional, efficient, reliable, accessible and quality service.

## Overview of Services

Tulsa Transit provides an array of public transportation programs which serve residents in the City of Tulsa, and connecting service to the cities of Broken Arrow, Jenks, and Sand Springs. These services include fixed route bus service, ADA Para-transit services for the disabled, commuter bus service and special events service. To coordinate these services and provide information to the public, Tulsa Transit operates a customer call center, which processes over 600,000 inquiries annually. Tulsa Transit also operates two transit stations in Tulsa, which are located at Fourth and Denver, and Thirty-third and Memorial.

## Goals

1. Provide an efficient and effective public transit service for our riders.

**Objective 1.1:** Operate a safe transit system and provide quality customer service for Fixed Route and Lift Program passengers by meeting internal benchmarks for safety and customer satisfaction.

**Objective 2.1:** Operate an efficient transit system and Increase operating revenue by meeting internal benchmarks for fixed route and Lift Program passengers per hour.

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: # of Fixed Route accidents per 100K miles	1.75	2.0	1.75	2.0
1.1.2: # of Lift Program accidents per 100K miles	2.22	2.0	1.75	2.0
1.1.3: # of Fixed Route complaints per 10,000 boardings	4.17	4.25	4.25	4.25
1.1.4: # of Lift Program complaints per 10,000 boardings	20.87	23.0	22.75	23.0
1.1.5: Fixed Route on-time performance	93%	95%	95%	95%
1.1.6: Lift Program on-time performance	97%	95%	96%	95%

# Tulsa Transit

<b>2.1.1:</b> Fixed Route cost per trip	\$4.75	\$4.70	\$4.70	\$4.70
<b>2.1.2:</b> Lift Program cost per trip	29.45	\$35.30	\$34.25	\$35.30
<b>2.1.3:</b> Fixed Route revenue per trip	\$.82	\$.78	\$.78	\$.79
<b>2.1.4:</b> Lift Program revenue per trip	\$2.78	\$2.75	\$2.78	\$2.79
<b>2.1.5</b> Fixed Route annual ridership (FY18 Includes new Sunday Service)	2,906,433	3,101,046	2,925,000	3,029,750
<b>2.1.6</b> Lift Program annual ridership	121,248	118,358	120,400	123,740
<b>2.1.7</b> Fixed Route passengers per hour	16.04	17.00	16.00	16.00
<b>2.1.8</b> Lift Program passengers per hour	2.10	2.00	2.13	2.00

## Budget Strategy Overview

Beyond maintaining core services, the FY 17-18 budget will be utilized to deliver a variety of strategies geared towards achieving goals of the Mayor, Council and Citizens.

### Well-being

- Tulsa Transit will reduce life expectancy gap between north and south Tulsa by:
- Promoting physical activity for passengers waiting at bus shelters in north Tulsa by:
  - Adding signs to shelters suggesting both low impact and high impact exercises that can be done while waiting for the bus.
  - Adding asphalt pads to the rear of shelters that have painted sidewalk games for children and families to play while waiting for the bus.
  - This project would be completed in cooperation with the Tulsa Health Department.
  - Hire a Marketing staff member to coordinate this and other similar activities.
- Introduce a mobility on-demand pilot program for Lift-eligible riders living in North Tulsa so they can get to and from doctor appointments and other needed health services on a same-day basis.
  - Develop contractual agreements with Uber, Lyft, and at least one local taxicab company to provide the service.
  - Ensure at least one provider can transport persons who use electric wheelchairs and scooters.

# Tulsa Transit

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- Promote the service to Lift-eligible riders as a more convenient, same-day alternative to Lift service.

## Opportunity

Tulsa Transit will increase the high school graduation rate by:

- Teach and encourage Tulsa Public School students to ride public transportation.
  - Hire a Marketing staff member to coordinate this and other similar activities.
  - Create transportation curriculum for all ages of TPS students.
  - Provide free field trips to classes to teach students how to ride the bus.
  - Create individual trip plans for students interested in riding the bus.
  - Provide a “cool” Travel Trainer for groups of middle school and high school students who want to ride the bus, but want a fun travel guide the first time. (The Travel Trainer would also provide training for seniors, persons with disabilities, or any others who want a buddy for their first trip on the bus.)
  - Secure annual funding for Travel Trainer in the amount of \$30-\$35k plus benefits.

# TULSA TRANSIT

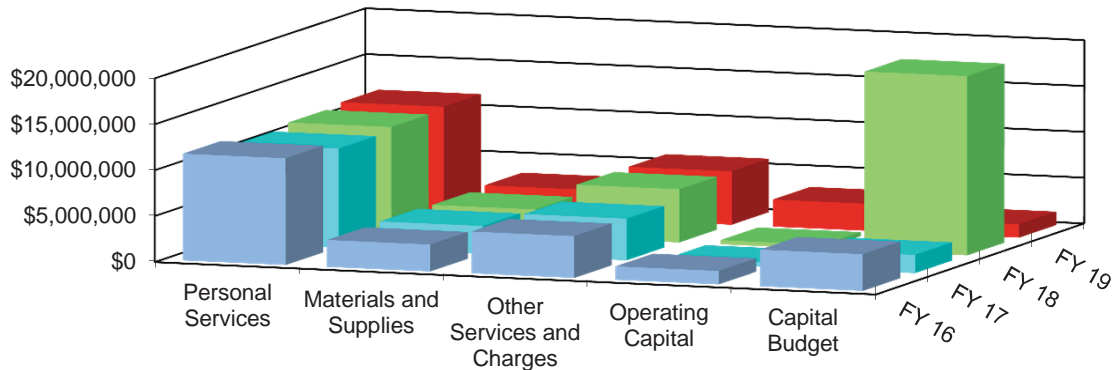
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
<b>Operating Budget</b>						
Personal Services	\$ 11,632	\$ 10,756	\$ 11,188	\$ 432	4.0%	\$ 11,489
Materials and Supplies	2,939	3,019	2,899	(120)	-4.0%	3,116
Other Services and Charges	4,557	4,524	5,802	1,278	28.2%	5,840
Operating Capital	1,473	460	460	0	0.0%	2,960
<b>Total Operating Budget</b>	<b>20,601</b>	<b>18,759</b>	<b>20,349</b>	<b>1,590</b>	<b>8.5%</b>	<b>23,405</b>
<b>Capital Budget</b>	<b>3,994</b>	<b>1,981</b>	<b>19,534</b>	<b>17,553</b>	<b>886.1%</b>	<b>1,466</b>
<b>Total Budget</b>	<b>\$ 24,595</b>	<b>\$ 20,740</b>	<b>\$ 39,883</b>	<b>\$ 19,143</b>	<b>92.3%</b>	<b>\$ 24,871</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

	<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
1080 General Fund	\$ 7,442	1.3%	\$ 7,442
Federal Transit Administration - Operations	6,857	11.6%	6,857
State of Oklahoma - Revolving Transit Fund	1,000	2.6%	1,000
Other Funding Sources	867	221.1%	867
Operating Revenues - Core Operations	3,050	-2.1%	3,050
Operating Revenues - Lift & Contract	343	15.9%	343
2750 Streets and Transit Fund	330	230.0%	3,386
2910 Short-Term Capital Fund	92	0.0%	92
Federal Transit Administration - Capital	368	0.0%	368
6014 2014 Sales Tax	19,534	>500%	1,466
<b>TOTAL</b>	<b>\$ 39,883</b>		<b>\$ 24,871</b>

### FY 18 CHANGES FOR OPERATION

	<b>AMOUNT</b>
1. Compensation adjustments	\$ 270
2. Benefit adjustments: Hospital, Medical & Dental; Employee Leave	534
3. Benefit adjustments: Worker's Compensation Ins (self-insured)	(372)
4. Purchase worker's compensation insurance	204
5. Contract increase for Lift and Nightline service	581

<b>FY 18 CHANGES FOR OPERATION (Continued)</b>	<b>AMOUNT</b>
6. Security systems - bus security cameras	\$ 13
7. Fuel cost	(119)
8. Utility and communication costs	21
9. Marketing	128
10. Street Maintenance and Public Transportation Sales Tax	330
a. Sunday Service	330
11. Capital additions/replacements:	
a. Automatic passenger counters	187
b. Maintenance equipment	189
c. Security equipment	84
d. Adjustment to eliminate previous year's capital	(460)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 1,590</b>
<b>CAPITAL IMPROVEMENTS PROJECTS</b>	
1. 2014 Sales Tax	\$ 19,534
2. Adjustment to eliminate previous year's capital projects	(1,981)
<b>TOTAL CAPITAL IMPROVEMENTS PROJECTS CHANGES</b>	<b>17,553</b>
<b>TOTAL CHANGES</b>	<b>\$ 19,143</b>

**FY 19 CHANGES FOR OPERATION**

Tulsa Transit will receive funding from the Street Maintenance and Public Transportation Tax for Peoria BRT operating and Downtown/Midtown Circulator service capital and operating.

## \$197.5 PUBLIC SAFETY AND PROTECTION

- Municipal Court
- Police
- Fire
- EMSA
- Tulsa Area Emergency Management Agency

## \$30.2 CULTURAL DEVELOPMENT AND RECREATION

- Park and Recreation
- Gilcrease Museum
- Performing Arts Center
- River Parks Authority
- BOK and Convention Centers

## \$29.7 SOCIAL AND ECONOMIC DEVELOPMENT

- Mayor's Office of Economic Development
- Working in Neighborhoods
- Planning and Development

## \$347.4 PUBLIC WORKS AND TRANSPORTATION

- Engineering Services
- Streets and Stormwater
- Water and Sewer
- Tulsa Transit

## \$117.4 ADMINISTRATIVE AND SUPPORT SERVICES

YOU ARE HERE

- Elected Officials
  - Mayor's Office
  - City Auditor
  - City Council
- Mayor's Office of Human Rights
- Legal
- Human Resources
- Workers' Compensation
- General Government
- Indian Nations Council of Governments (INCOG)
- Finance
- Information Technology
- Customer Care
- Communications
- Asset Management

## \$99.2 TRANSFERS TO OTHER FUNDS

## \$129.5 DEBT SERVICE



# Elected Officials

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## Mission Statement

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### Overview of Services

The official duties of the City's elected officials are stated in the City Charter. The Mayor is responsible for the administration of all City departments; the City Council is responsible for enacting laws and approving all proposed budgets and budget amendments; and, the Internal Auditor is responsible for keeping an independent watch over City operations and resources to ensure citizens' resources are safeguarded and efficiently and effectively applied to the intended purposes.

The service measurements below pertain to the City Auditor's department only. No measurements are included for the Mayor or City Council in this summary.

The mission of the City Auditor is to provide accountability of city government.

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### Goals

1. Recommend adequate controls and safeguarding of assets.

**Objective 1.1:** Achieve at least 90% acceptance rate from management on recommended solutions for improving work processes and controlling risk.

**Objective 1.2:** Achieve at least 90% implementation rate from management on recommended solutions for improving work processes and controlling risk.

2. Assist management in improving operations and reducing risk of loss or waste.

**Objective 2.1:** Provide quality audits as judged by clients with quality ranking above three on a one (poor) to four (excellent) scale.



# Elected Officials

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % of acceptance rate for recommendations	90%	90%	90%	90%
<b>1.2.1:</b> % of implementation rate for recommendations	86%	90%	87%	90%
<b>2.1.1:</b> Quality ranking on a 1-4 scale	3.62	3.25	3.50	3.50

## Budget Strategy Overview

The City Auditor’s budget provides resources to perform internal audits as part of an annual plan including evaluation of internal controls and compliance with regulations, statutes, ordinances and established practices. The budget of the City Auditor is set to be sufficient to meet City Charter duties of the City Auditor and to meet the key performance indicators shown above.

# ELECTED OFFICIALS

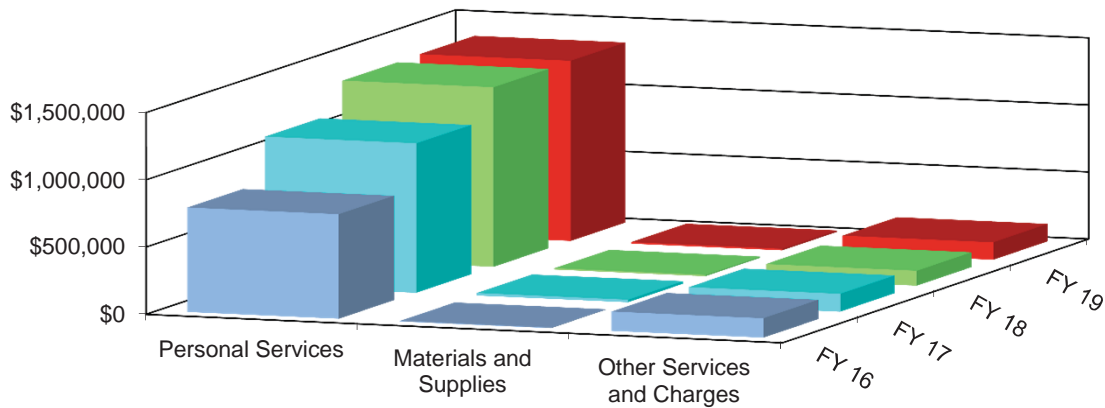
MAYOR'S OFFICE  
BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 777	\$ 1,112	\$ 1,338	\$ 226	20.3%	\$ 1,344
Materials and Supplies	3	18	9	(9)	-50.0%	11
Other Services and Charges	144	132	111	(21)	-15.9%	130
<b>Total Budget</b>	<b>\$ 924</b>	<b>\$ 1,262</b>	<b>\$ 1,458</b>	<b>\$ 196</b>	<b>15.5%</b>	<b>\$ 1,485</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## RESOURCES FOR BUDGET

1080 General Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 1,458	15.5%	\$ 1,485
<b>\$ 1,458</b>		<b>\$ 1,485</b>

## FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 84
2. Independent Employment Services moved between Account Groups	0
a. Personal Services Account Group	15
b. Other Services Account Group	(15)
3. Create Office of Performance Strategy & Innovation	127
4. Dashboard software	3
5. Membership fees	(6)
6. Miscellaneous materials, supplies, services and training	(12)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 196</b>

## FY 19 CHANGES FOR OPERATION

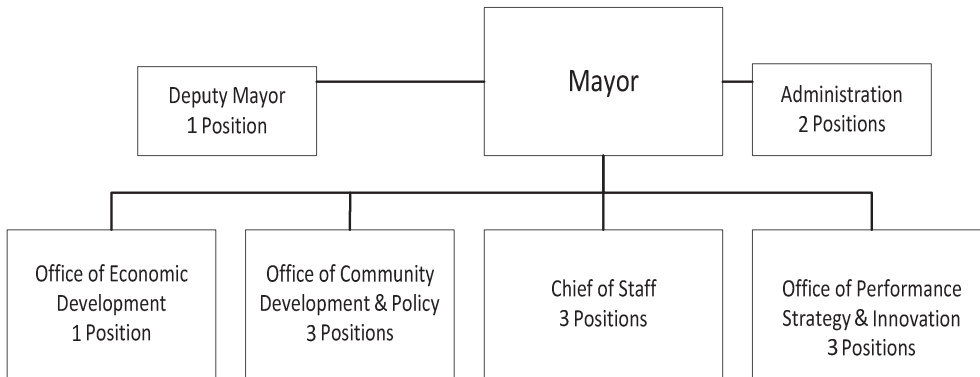
Funding for Innovation Teams to test, measure, and scale new practices in delivery of services.

# ELECTED OFFICIALS

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
Mayor	1	1	1	1.0	1.0	1.0
Exempt/Professional	1	2	2	1.0	2.0	2.0
Unclassified Appointments	8	11	11	8.0	11.0	11.0
<b>TOTAL</b>	<b>10</b>	<b>14</b>	<b>14</b>	<b>10.0</b>	<b>14.0</b>	<b>14.0</b>

### • ORGANIZATION CHART •



# ELECTED OFFICIALS

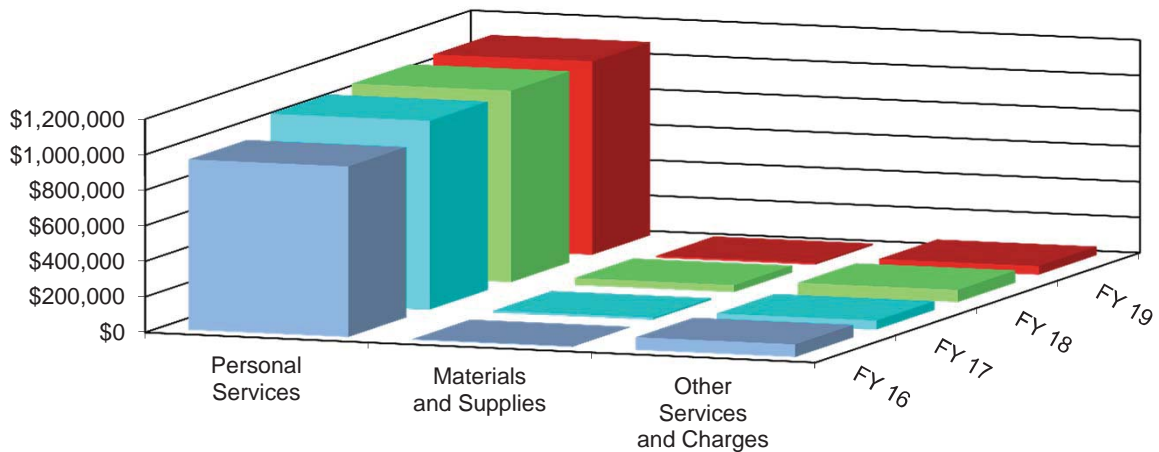
CITY AUDITOR

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 960	\$ 1,062	\$ 1,079	\$ 17	1.6%	\$ 1,091
Materials and Supplies	4	10	40	30	300.0%	10
Other Services and Charges	72	50	69	19	38.0%	49
<b>Total Budget</b>	<b>\$ 1,036</b>	<b>\$ 1,122</b>	<b>\$ 1,188</b>	<b>\$ 66</b>	<b>5.9%</b>	<b>\$ 1,150</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## RESOURCES FOR BUDGET

1080 General Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 1,188	5.9%	\$ 1,150
<b>\$ 1,188</b>		<b>\$ 1,150</b>

## FY 18 CHANGES FOR OPERATION

1. Benefit and compensation adjustments
2. FY17 Mid year position changes:
  - a. Part-time to full-time Deputy City Auditor
3. Computer replacements/additions
4. Quality assurance review of City Auditor
5. Internal equipment management services

**TOTAL OPERATING CHANGES**

AMOUNT
\$ (47)
64
64
30
20
(1)
<b>\$ 66</b>

## FY 19 CHANGES FOR OPERATION

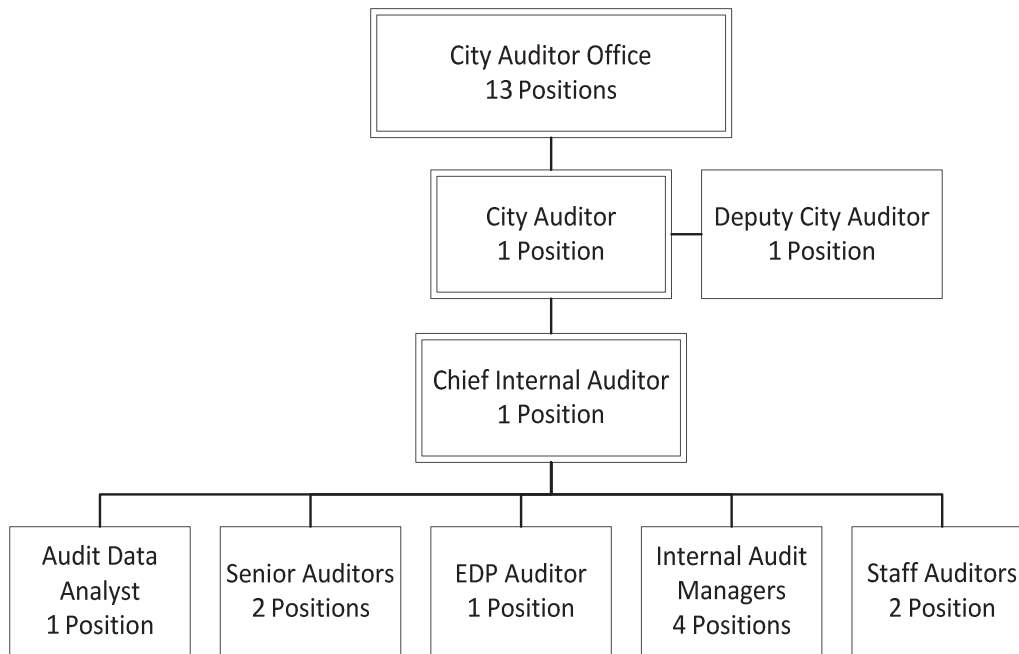
FY18 deferred funding for positions will continue in FY19.

# ELECTED OFFICIALS

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
City Auditor	1	1	1	1.0	1.0	1.0
Unclassified Appointments	1	1	1	1.0	1.0	1.0
Administrative & Technical	2	3	3	2.0	3.0	3.0
Exempt/Professional	9	8	8	9.0	8.0	8.0
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>

• ORGANIZATION CHART •



# ELECTED OFFICIALS

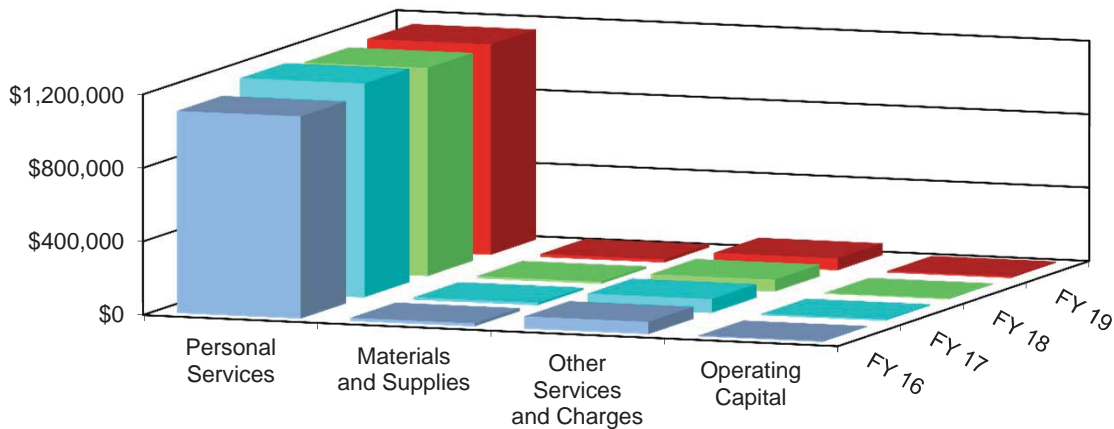
CITY COUNCIL

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 1,100	\$ 1,163	\$ 1,134	\$ (29)	-2.5%	\$ 1,147
Materials and Supplies	17	12	12	0	0.0%	17
Other Services and Charges	67	74	65	(9)	-12.2%	65
Operating Capital	4	6	4	(2)	-33.3%	8
<b>Total Operating Budget</b>	<b>\$ 1,188</b>	<b>\$ 1,255</b>	<b>\$ 1,215</b>	<b>\$ (40)</b>	<b>-3.2%</b>	<b>\$ 1,237</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## RESOURCES FOR BUDGET

1080 General Fund  
2910 Short-Term Capital Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 1,211	-3.0%	\$ 1,229
4	-33.3%	8
<b>\$ 1,215</b>		<b>\$ 1,237</b>

## FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ (29)
2. Independent Employment Services moved between Account Groups	(3)
a. Personal Service Account Group	0
b. Other Service Account Group	(3)
3. Employee food and meeting expenses	(2)
4. Internal office services	(6)
5. Internal equipment management services	2
6. Capital additions/replacements:	
a. Information Technology software and equipment	4
b. Adjustment to eliminate previous year's capital	(6)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ (40)</b>

## FY 19 CHANGES FOR OPERATION

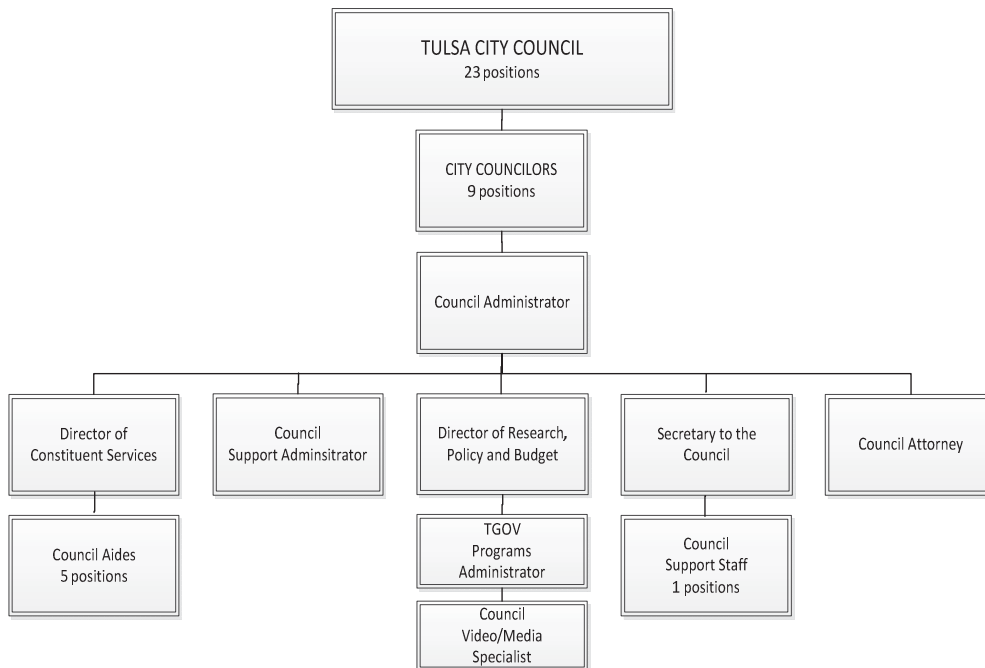
FY18 deferred funding for positions will continue in FY19.

# ELECTED OFFICIALS

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>
City Councilor	9	9	9	9.0	9.0	9.0
Council Staff	14	14	14	14.0	14.0	14.0
<b>TOTAL</b>	<b><u>23</u></b>	<b><u>23</u></b>	<b><u>23</u></b>	<b><u>23.0</u></b>	<b><u>23.0</u></b>	<b><u>23.0</u></b>

• **ORGANIZATION CHART** •



# Mayor's Office for Human Rights (MOHR)

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Department Budget Summary

FY 2017-2018

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## Mission Statement

Promote equal opportunity, democratic rights and to protect human rights of persons in Tulsa against discrimination because of race, color, religion, sex, national origin, age, disability, marital status, familial status, sexual orientation or gender identity through advocacy, advisory, education and enforcement services.

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## Overview of Services

The Mayor's Office for Human Rights' (MOHR) current strategy is to promote human and civil rights through advisory, educational training and enforcement services. The primary functions of MOHR include:

- Compliance Investigation: Ensuring all City of Tulsa contractors are in compliance with City, State and Federal regulations;
  - Complaint Investigation: Investigating complaints of discrimination including, but not limited to, race, religion, age, sex, sexual preference and disability within City of Tulsa facilities, programs and services and public accommodations;
  - Title 5 Commissions staffed by Mayor's Office for Human Rights: Providing administrative, technical and professional support to City of Tulsa Title 5 Commissions;
  - Small Business Enterprise (SBE) Program: Increasing contracting opportunities with the City of Tulsa and private industries for small businesses with net worth of 1.5 million dollars or less.
- 

## Goals

1. Provide prompt and equitable investigation and resolution of discrimination complaints within the Tulsa community, programs and services.

**Objective 1.1:** Initiate investigations and conduct compliance monitoring of all matters that fall under Title 5 jurisdiction within 60 days of receipt of complaint.

2. Administrate and maintain the Small Business Enterprise (SBE) Program. MOHR coordinates the processing of membership applications, maintains an online membership database, and provides educational and networking opportunities for members.

**Objective 2.1:** Process applications for the SBE Program within 30 days of receipt.

**Objective 2.2:** Provide educational training for SBE members on a quarterly basis.



# Mayor's Office for Human Rights (MOHR)

**Objective 2.3:** Maintain 6-10% utilization of SBE members successfully being awarded sub-contracting bids.

3. Provide administrative and technical support to City of Tulsa Title 5 Boards and Commissions.

**Objective 3.1:** As mandated under Charter, staff attends all meetings for (1) Human Rights Commission, (2) Greater Tulsa Area Indian Affairs Commission, (3) Greater Tulsa Area Hispanic Affairs Commission, and (4) Mayor's Commission on the Status of Women. Staff as mandated by Executive Order No. 2016-02, all meetings for the Mayor's Office for Human Rights' Advisory Committee.

**Objective 3.2:** Communicate regularly and on an as needed basis to respond to, educate, and advise members of the Commissions outlined in Objective 3.1.

<b>Performance Metrics</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % investigation of discrimination complaints initiated within 60 days	100%	100%	100%	100%
<b>1.1.2:</b> Total # of discrimination complaints received	10	No Target	7	No Target
<b>1.1.3:</b> # of pre-bids and pre-works attended	208	No Target	70	No Target
<b>2.1.1:</b> # of SBE applications processed per month	6	10	6	10
<b>2.1.2:</b> % of applications processed within 30 days	100%	100%	100%	100%
<b>2.1.3:</b> # of training courses provided per quarter	0	4	2	4
<b>2.1.4:</b> % utilization of SBE members successfully awarded sub-contracting bids	New Measure	New Measure	No Target	No Target
<b>3.1.1:</b> # Board, Commission and Advisory Committee meetings staffed	55	55	20	44

## Budget Strategy Overview:

Resources allocated to the Mayor's Office for Human Rights (MOHR) will be dedicated to focusing on the Mayor and Tulsa City Council's priorities for Well-Being, Opportunity, City Experience and Inside City Hall. MOHR completed a successful transition from the former BRIDGE Program to the newly created Small Business Enterprise (SBE) Program, to comply with state law changes. The goal has been to add ten new (10) members to the program, monthly. MOHR averaged 6.8 members per month since launching the SBE Program in March 2016.

## Mayor's Office for Human Rights (MOHR)

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Staff reductions that occurred at the end of the 2015 calendar year resulted in the remaining MOHR staff taking on additional duties. The additional duties include providing staff support to Title 5 Commissions. Additionally the Mayor has approved, and the City Council has confirmed the creation of the African American Commission, which will add further to MOHR's responsibilities. An assessment of the current Title 5 Commissions staffed by MOHR led to a need to review Title 5 City Ordinance. An Advisory Committee created by Executive Order 2016-02 has recommended that the existing and future Title 5 Commissions maintain their status as individual Commissions. The Advisory Committee has made a recommendation also to create a similar advisory group made up of 2 representatives from each Title 5 Commission staffed by MOHR. The newly created Committee will be responsible for addressing common areas of concerns of the Commissions by examining the structures and functions of current and newly created Commissions. If the Mayor follows the recommendation of the Advisory Committee, MOHR will be responsible for staffing 2 additional Commissions.

MOHR believes that the goals set forth for the upcoming fiscal year coincide with the Mayor's goal of improving the well-being of Tulsa citizens, through its Title 5 Commissions. Each Commission will be empowered with providing a voice in their respective communities to address police, education, health and disparity concerns. MOHR also believes the services of the SBE Program will assist small businesses in developing their businesses, and increasing potential for economic growth which runs parallel to the Mayor's goal of "Opportunity".

# MAYOR'S OFFICE OF HUMAN RIGHTS

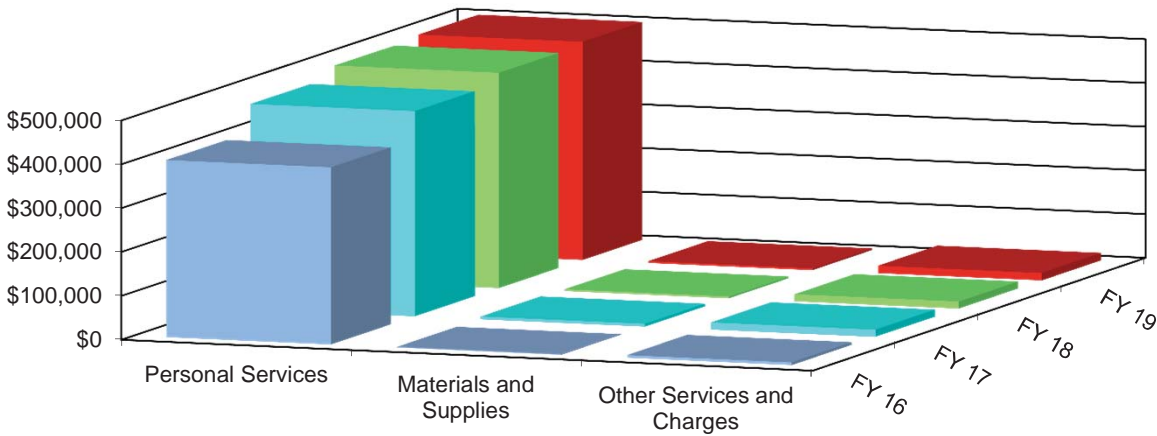
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 404	\$ 468	\$ 492	\$ 24	5.1%	\$ 499
Materials and Supplies	1	6	4	(2)	-33.3%	4
Other Services and Charges	6	16	16	0	0.0%	17
<b>Total Budget</b>	<b>\$ 411</b>	<b>\$ 490</b>	<b>\$ 512</b>	<b>\$ 22</b>	<b>4.5%</b>	<b>\$ 520</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund

**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 512	4.5%	\$ 520
<b>\$ 512</b>		<b>\$ 520</b>

### FY 18 CHANGES FOR OPERATION

1. Benefits and compensation adjustments
2. Materials and other services

**TOTAL OPERATING CHANGES**

AMOUNT
\$ 24
(2)
<b>\$ 22</b>

### FY 19 CHANGES FOR OPERATION

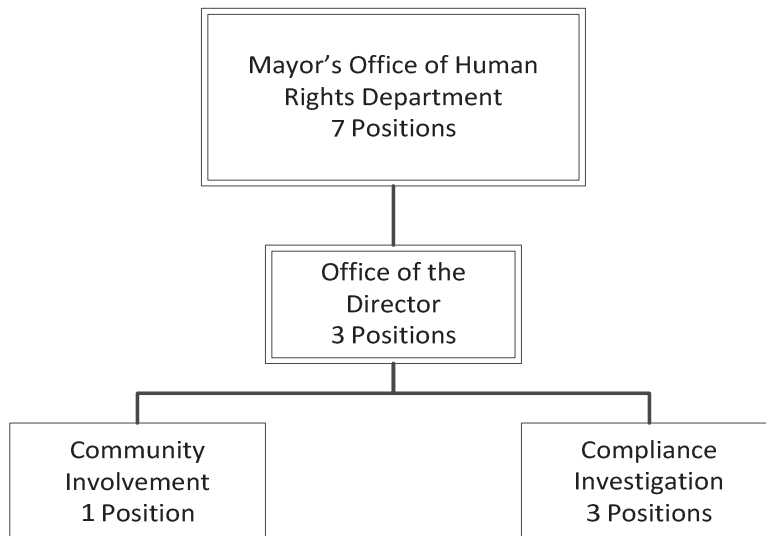
No major changes in operations expected in FY19.

# MAYOR'S OFFICE OF HUMAN RIGHTS

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Office of the Director</b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total Office of the Director</b>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
<b>Community Involvement</b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
<b>Total Community Involvement</b>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
<b>Compliance/Investigation</b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Office & Technical	1	1	1	1.0	1.0	1.0
<b>Total Compliance/Investigation</b>	<u>3</u>	<u>3</u>	<u>3</u>	<u>2.0</u>	<u>2.0</u>	<u>3.0</u>
<b>TOTAL</b>	<u><u>7</u></u>	<u><u>7</u></u>	<u><u>7</u></u>	<u><u>7.0</u></u>	<u><u>7.0</u></u>	<u><u>7.0</u></u>

• ORGANIZATION CHART •



# Legal

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## Mission Statement

To provide the City with high quality, innovative and professional legal services in a timely and cost-effective manner.

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## Overview of Services

The City Attorney and the Legal department provide all the City's municipal legal services. The department prepares and reviews ordinances, resolutions, executive orders and contracts, and handles litigation, claims and controversies involving the City. Attorneys give advice and legal opinions to the City's elected officials, officers, employees, and to City boards, trusts, authorities and agencies.

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## Goals

1. Prosecute violators of City of Tulsa ordinances in a timely manner.

**Objective 1.1:** Determine whether to prosecute offenders on arrest charges within two working days of receipt of information.

**Objective 1.2:** Provide effective and efficient municipal ordinance prosecution to ensure efficient resolution of municipal criminal complaints.

2. Draft and approve all City contracts and other instruments, to which the City of Tulsa is a party, in a timely manner.

**Objective 2.1:** Complete initial reviews of routine contracts within ten business days of receipt.

3. Provide legal advice, consultation, training and client representation to the City of Tulsa.

**Objective 3.1:** Represent the City of Tulsa in claims and cases.

# Legal

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<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> % of reviews for prosecutions completed within two working days	100%	100%	100%	100%
<b>1.2.1:</b> # of charges filed	3890	No Target <sup>1</sup>	4048	No Target
<b>1.2.2:</b> # of charges reviewed	4116	No Target	4305	No Target
<b>2.1.1:</b> % of contracts completed within ten business days	93%	90%	90%	90%
<b>3.1.3:</b> # of claims received	346	No Target	362	No Target

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## Budget Strategy Overview

The Legal Department's budget strategy continues to focus on maximizing our limited resources to provide legal services and protect the City's interests. As 99% of the department's budget is spent on labor costs, there is no ability to shift funds elsewhere. The department has, however, focused on filling its vacant positions with high caliber employees to achieve the best results possible for the City.

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<sup>1</sup> "No Target" indicates this is a metric that is not completely controlled by the department. The metric is tracked to show volume of work, but the department cannot anticipate yearly targets ahead of time due to changes in circumstances from year to year.

# LEGAL

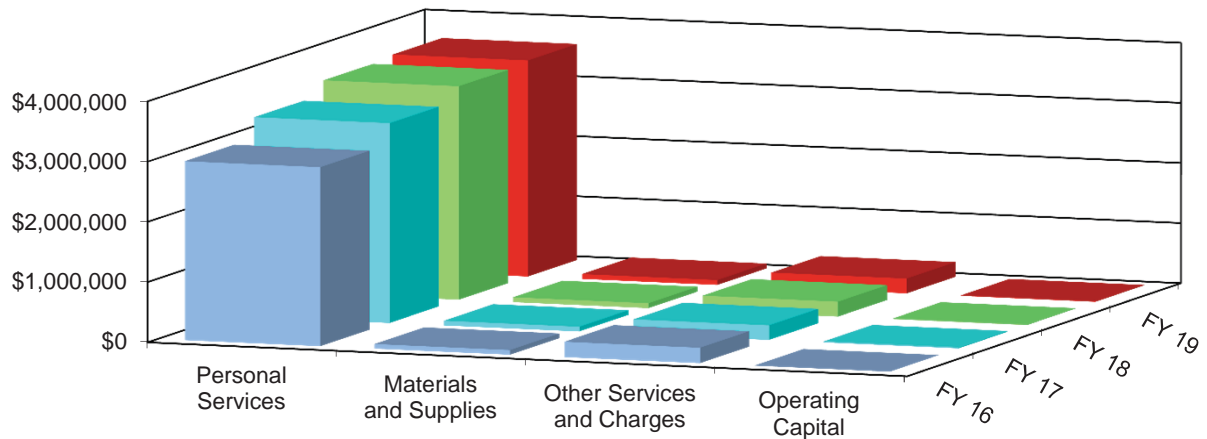
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
Operating Budget						
Personal Services	\$ 2,972	\$ 3,319	\$ 3,550	\$ 231	7.0%	\$ 3,597
Materials and Supplies	77	76	81	5	6.6%	81
Other Services and Charges	256	240	248	8	3.3%	246
Operating Capital	0	12	5	(7)	-58.3%	5
<b>Total Budget</b>	<b>\$ 3,305</b>	<b>\$ 3,647</b>	<b>\$ 3,884</b>	<b>\$ 237</b>	<b>6.5%</b>	<b>\$ 3,929</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund  
2320 P.A. Law Enforcement Training Fund  
2910 Short-term Capital Fund  
**TOTAL**

<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
\$ 3,877	6.7%	\$ 3,924
2	0.0%	0
5	-58.3%	5
<b>\$ 3,884</b>		<b>\$ 3,929</b>

### FY 18 CHANGES FOR OPERATION

	<b>AMOUNT</b>
1. Benefit and compensation adjustments	\$ 231
2. Computer replacements/additions	7
3. International Municipal Law Assoc training	(22)
4. Material, supplies, and other service	39
5. Outside medical expertise, review and consultation	(11)
6. Capital replacements/additions:	
a. Disk drives (4)	5
b. Adjustment to eliminate previous year's capital	(12)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 237</b>

### FY 19 CHANGES FOR OPERATION

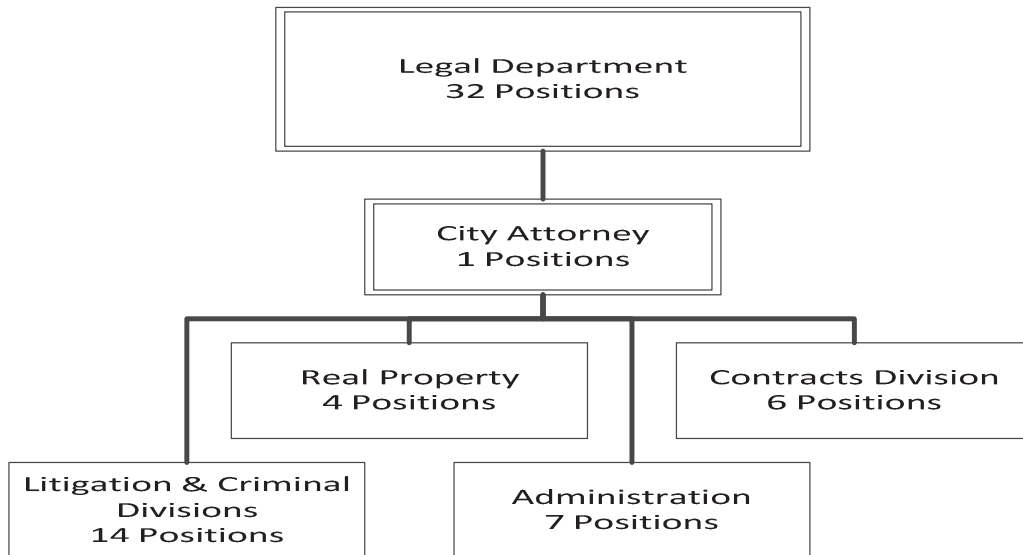
No major changes in operations expected in FY19.

# LEGAL

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Legal Department</b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
City Attorney	21	21	21	21.0	21.0	21.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	6	6	6	6.0	6.0	6.0
<b>DEPARTMENT TOTAL</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32.0</b>	<b>32.0</b>	<b>32.0</b>

• ORGANIZATION CHART •





# Human Resources

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To manage, promote, and maintain professional employer/employee relationships within a safe and healthy work environment.

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## Overview of Services

The Human Resources department exists in order to assist the City's workforce with serving the citizens of Tulsa by maintaining a safe and healthy work environment and provides consultation with City management in order to accomplish objectives relating to employee relations and maintaining healthy employer/employee relationships.

The Human Resources Department's major areas of responsibility include:

- Employment
  - Compensation and Classification
  - Occupational Health
  - Workers' Compensation
  - Employee Development
  - Insurance and Retirement Services
- 

## Goals

1. Under the auspices of the City Charter, recruit and retain qualified employees for all City departments.

**Objective 1.1:** Recruit and screen qualified internal and external applicants for vacant positions.

**Objective 1.2:** Promptly respond to salary requests.

2. Provide good faith workers' compensation claims management for City employees.

**Objective 2.1:** Close reported injury claims within 90 days of submission.

3. Provide occupational health services to ensure the City of Tulsa employs and maintains a healthy workforce.

**Objective 3.1:** Provide timely occupational health services, including pre-employment physicals and medical evaluations, through the medical clinic.

# Human Resources

- 4. Provide benefits and retirement plan services to city employees so they can have a cost effective health and welfare benefit plan for a more secure financial future.

**Objective 4.1:** Effectively communicate benefits with employees through a variety of Communications tools (email, City Walk, regular updates in My Foundation newsletter).

- 5. Maintain positive employee and labor relations to retain a quality workforce.

**Objective 5.1:** Develop policies and enforce appropriate standards so that human resources are managed effectively.

**Objective 5.2:** Promptly investigate and resolve complaints regarding policy violations.

- 6. Ensure the City of Tulsa employs and maintains a well-trained and safe workforce.

**Objective 6.1:** Provide training opportunities and safety contacts to share with employees on a regular basis, and update City policies as needed to address safety concerns.

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: % of internal non-sworn vacancies filled within 45 days of closing date	93%	80%	95%	80%
1.1.2: % of external non-sworn vacancies filled within 45 days of closing date	83%	80%	88%	80%
1.2.1: % of salary requests responded to within 24 hours	90%	100%	95%	95%
2.1.1: % of reported injury claims closed within 90 days of submission	77%	65%	80%	70%
3.1.1: % of new hire physicals conducted within 5 working days of request	97%	100%	98%	100%
3.1.2: % of specialist/imaging referrals made within two days of the patient's visit	99%	95%	95%	95%
3.1.4: # of physical examinations provided	263	No Target	350	No Target
4.1.1: % of new employees enrolled in benefits prior to eligibility date	97%	100%	100%	100%
5.1.1: # of grievances filed	84	No Target	90	No Target

# Human Resources

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
5.1.2: # of grievances conducted per City policy and collective bargaining agreements	16	No Target	20	No Target
5.1.3: % of grievances resolved without arbitration	22	No Target	20	No Target
5.1.4: % of investigation reports provided within 90 days of initiating the investigation	39	80%	80%	80%
6.1.1: % reduction in job site injuries over previous year	-2%	50%	50%	50%
6.1.2: # of job site injuries	472	No Target	415	No Target
6.1.4: % of registered employees who attend workshops or training	93%	100%	85%	100%
6.1.5: % of employees rating meetings, workshops, training as effective	88%	90%	90%	90%

## Budget Strategy Overview

### Well-Being

- Wellness - As part of our overall health and wellness programming, human resources will prioritize wellness programming and communication. We will strive to provide comprehensive health and wellness programs that emphasis basic fitness, nutrition and the importance of routine medical screenings. These efforts, over time, should provide positive improvements in employee morale, attendance and general health and wellbeing of our employee population.
- Safety - The City has committed to a total safety culture transformation and has made positive strides through inter-departmental collaboration and education to reduce on the job injury and the cost of workers' compensation claims. Focus in FY18 will be to achieve a city-wide 20% reduction to our injury rate and work to eliminate future injuries by implementing a city-wide near miss reporting process. These efforts will improve employee morale, and ensure that all employees return home to their loved ones in the same condition that they were in when they left the house that morning.

# Human Resources

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## City Experience

- Recruitment - Our application and employment process is the first contact that many citizens have with the City of Tulsa. Through new technology (ERP) and streamlined processes, we will be upgrading the recruitment experience for all applicants. HR staff will be renewing our focus on Customer Service during the coming year to further provide a positive experience to job-seekers.
- Corporate Culture - As we continue to work to establish a revised City Mission, Vision and Values, we have the opportunity to make positive changes in the perception of city employee in the eyes of our citizen customers. We will focus on policy and training initiatives that are aligned with new corporate mission and values and focus on change management to make positive improvements in our employee culture.

## Inside City Hall

- Onboarding/orientation – The onboarding process is the entry point for the total employee experience. We will be focusing efforts on improving this process and providing not just a single focused orientation, but providing a map for a new employee that takes them through their first year of employment.
- Improve Morale – This will be the largest and most difficult task. We will be using data collected from our employee survey and polling employees regarding policy revisions and other projects to gauge support and acceptance. Focus will shift to transparency and communication, employee engagement and collaboration in all aspects of Human Resources service delivery. Current working groups have served as a model to successfully implement process changes. Our success will be measured annually in the survey process and through feedback and overall reduction in grievances and complaints related to morale issues.

# HUMAN RESOURCES

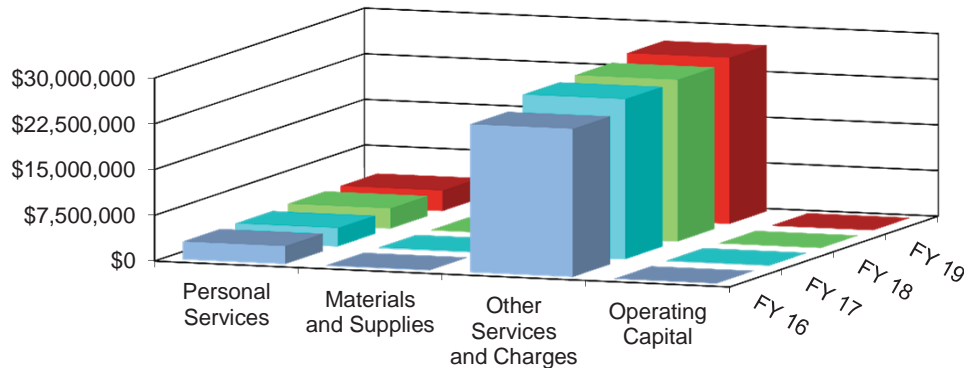
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 2,939	\$ 2,991	\$ 3,334	\$ 343	11.5%	\$ 3,377
Materials and Supplies	97	115	118	3	2.6%	128
Other Services and Charges	24,258	26,221	26,541	320	1.2%	27,293
Operating Capital	0	57	0	(57)	-100.0%	0
<b>Total Budget</b>	<b>\$ 27,294</b>	<b>\$ 29,384</b>	<b>\$ 29,993</b>	<b>\$ 609</b>	<b>2.1%</b>	<b>\$ 30,798</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

- 1080 General Fund
- 2910 Short-Term Capital Fund
- 3000 Municipal Employees' Retirement Plan Fund
- 8025 Employees' Insurance Service Fund

#### TOTAL

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 3,801	4.0%	\$ 3,848
0	-100.0%	0
370	7.2%	375
25,822	2.0%	26,575
<b>\$ 29,993</b>		<b>\$ 30,798</b>

### FY 18 CHANGES FOR OPERATION

	AMOUNT
1. Benefit and compensation adjustments	\$ 120
2. Mid year addition - Insurance Coordinator	87
3. FY18 Position Changes	57
a. Add - Telecommunicator position funding transferred to Human Resources for E911 recruiting analyst	57
4. Independent Employment Services moved between Account Groups	0
a. Personal Service Account Group	79
b. Other Service Account Group	(79)
5. Computer replacement/additions	3
6. Staffing support moved to financial system project restored	71
7. Tulsa Spirit Ambassadors	5
8. Consulting fees for sworn position testing	(73)
9. Internal equipment management services	(6)
10. Employer Benefit Contribution - mid-year 10% Increase	402
11. Capital additions/replacements:	
a. Adjustment to eliminate previous year's capital	(57)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 609</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

# HUMAN RESOURCES

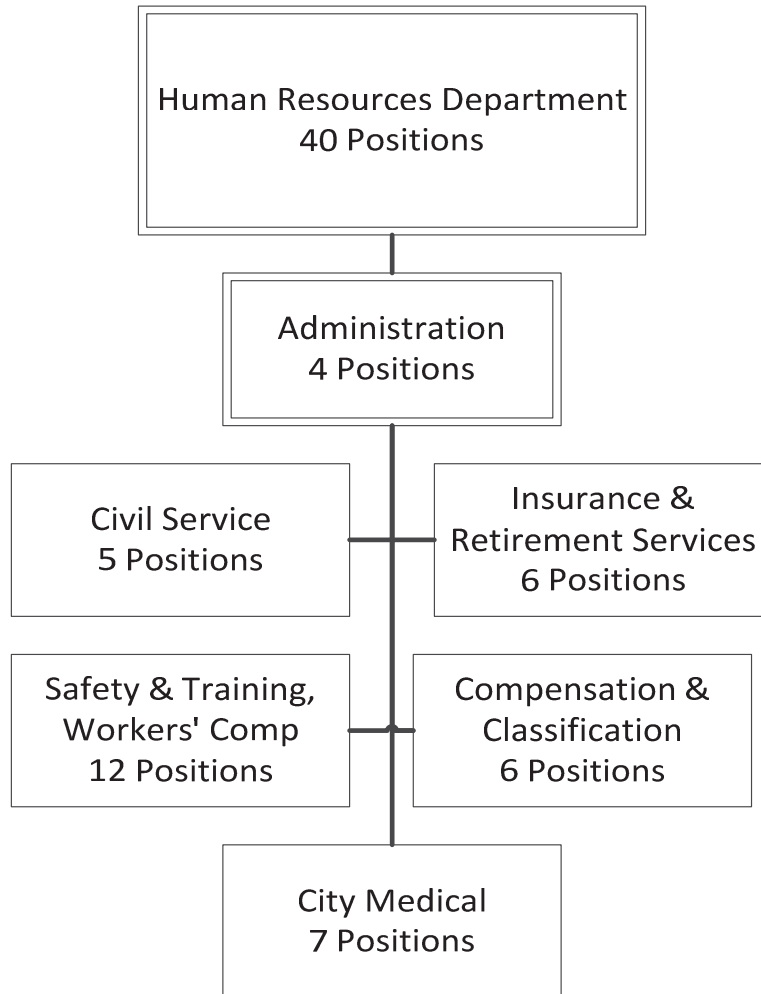
## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>
<b><u>Administration</u></b>						
Administrative & Technical	2	2	2	2.0	2.0	2.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	0	0	0	0.0	0.0	0.0
<b>Total Administration</b>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
<b><u>Safety &amp; Training, Workers' Comp</u></b>						
Administrative & Technical	10	10	10	10.0	10.0	10.0
Exempt/Professional	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
<b>Total Safety &amp; Training, Workers' Comp</b>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12.0</u>	<u>12.0</u>	<u>12.0</u>
<b><u>Civil Service</u></b>						
Administrative & Technical	<u>4</u>	<u>5</u>	<u>5</u>	<u>4.0</u>	<u>5.0</u>	<u>5.0</u>
<b>Total Civil Service</b>	<u>4</u>	<u>5</u>	<u>5</u>	<u>4.0</u>	<u>5.0</u>	<u>5.0</u>
<b><u>Insurance &amp; Retirement</u></b>						
Administrative & Technical	4	4	4	4.0	4.0	4.0
Exempt/Professional	1	2	2	1.0	2.0	2.0
Office & Technical	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
<b>Total Insurance &amp; Retirement</b>	<u>5</u>	<u>6</u>	<u>6</u>	<u>4.0</u>	<u>6.0</u>	<u>6.0</u>
<b><u>Comp/Class</u></b>						
Administrative & Technical	4	4	4	4.0	4.0	4.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	<u>0</u>	<u>0</u>	<u>0</u>	<u>1.0</u>	<u>0.0</u>	<u>0.0</u>
<b>Total Comp/Class</b>	<u>6</u>	<u>6</u>	<u>6</u>	<u>7.0</u>	<u>6.0</u>	<u>6.0</u>
<b><u>City Medical</u></b>						
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	<u>5</u>	<u>5</u>	<u>5</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
<b>Total City Medical</b>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>
<b>TOTAL</b>	<u><b>38</b></u>	<u><b>40</b></u>	<u><b>40</b></u>	<u><b>38.0</b></u>	<u><b>40.0</b></u>	<u><b>40.0</b></u>

# HUMAN RESOURCES

## STAFFING SUMMARY

### • ORGANIZATION CHART •



# Workers' Compensation

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Department Budget Summary

FY 2017-2018

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## Mission Statement

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### Overview of Services

Workers' Compensation is not a department in the traditional sense; and therefore, does not have a mission statement, goals, objectives or key performance indicators.

Workers' Compensation, administered by the Human Resources department, is responsible for managing state mandated salary continuation and medical benefits for injured employees. Funding for this program includes fees for physicians and surgeons for injury evaluation and treatment, payment of court costs, temporary and on-going disability payments and handling of related claims. Pension system mandated salary continuation, as well as injury leave benefit programs arising under collective bargaining agreements and policies, are determined and administered within this funding area; however, direct payments are made through the individual department budgets.

The City of Tulsa is self-insured for Workers' Compensation and payments are made from the Workers Compensation Fund. Contributions to this fund are automatically transferred monthly from each City department having salary accounts. The transfer is based on a department's historical claims experience percentage that reflects the relationship between administrative workers' compensation costs to salaries.

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### Goals

There are no goals for this area. It is not a department in a traditional sense. It is a cost center designed to capture and account for Workers' Compensation costs.

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### Budget Strategy Overview

This section is not applicable to this area.



# WORKERS' COMPENSATION

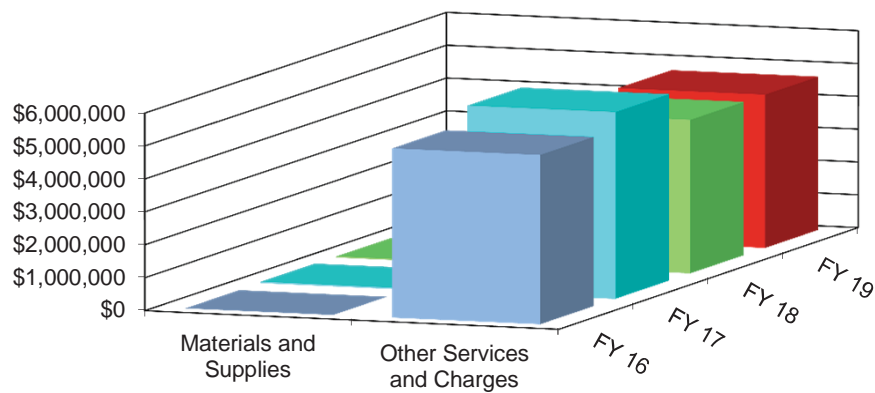
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
Operating Budget						
Materials and Supplies	\$	\$ 33	\$ 33	\$ 0	0.0%	\$ 33
Other Services and Charges	5,138	5,667	4,667	(1,000)	-17.6%	4,667
<b>Total Budget</b>	<b>\$ 5,138</b>	<b>\$ 5,700</b>	<b>\$ 4,700</b>	<b>\$ (1,000)</b>	<b>-17.5%</b>	<b>\$ 4,700</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

8020 Workers' Compensation Service Fund

**TOTAL**

<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
<b>\$ 4,700</b>	-17.5%	<b>\$ 4,700</b>
<b>\$ 4,700</b>		<b>\$ 4,700</b>

### FY 18 CHANGES FOR OPERATION

- Workers Compensation rate reduced 17.5% to expected experience levels

**TOTAL OPERATING CHANGES**

<b>AMOUNT</b>
<b>\$ (1,000)</b>
<b>\$ (1,000)</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

# General Government

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Department Budget Summary

FY 2017-2018

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## Mission Statement

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### Overview of Services

General Government is not a department in the traditional sense; and therefore, does not have a mission statement, goals, objectives or key performance indicators.

The General Government program, administered by the Finance Department, is responsible for general-purpose expenditure requirements that are not chargeable to a specific department. Expenses include City memberships, advertising, property and casualty insurance premiums, property revaluation payments to Tulsa County, election expenses and outside legal counsel. Typically, no personnel costs are charged to this program.

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### Goals

There are no goals for this area. It is not a department in a traditional sense. It is a center to pay for city-wide activities that are not confined to one department.

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### Budget Strategy Overview

This section is not applicable to this area.

# GENERAL GOVERNMENT

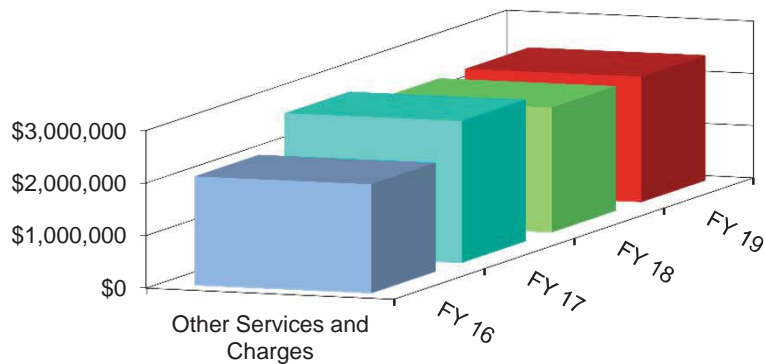
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Other Services and Charges	\$ 2,075	\$ 2,700	\$ 2,383	\$ (317)	-11.7%	\$ 2,399
<b>Total Budget</b>	<b>\$ 2,075</b>	<b>\$ 2,700</b>	<b>\$ 2,383</b>	<b>\$ (317)</b>	<b>-11.7%</b>	<b>\$ 2,399</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 2,383	-11.7%	\$ 2,399
<b>\$ 2,383</b>		<b>\$ 2,399</b>

### FY 18 CHANGES FOR OPERATION

1. Remove 911 Operations - Efficiency Study (FY17 one-time cost)
2. Return outside litigation cost to prior levels (FY17 one-time cost)
3. Reduce consulting services
4. 'A Better Way' pilot project

#### TOTAL OPERATING CHANGES

#### AMOUNT

\$ (42)
(300)
(25)
50
<b>\$ (317)</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

# Indian Nations Council of Government

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To provide local and regional planning, coordination, information, administration, implementation and management services to member governments and their constituent organizations resulting in regional cooperation and the enhancement of public and private decision-making capabilities and the solution of local and regional challenges.

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## Overview of Services

A cooperative and coordinative approach to local government problem-solving is the basis for the Indian Nations Council of Governments (INCOG) operations. It provides staff to the Tulsa Metropolitan Area Planning Commission (TMAPC), the City Board of Adjustment (BOA), and the Metropolitan Environmental Trust (M.e.t). INCOG provides a wide array of regional programs in transportation and environmental planning, community and economic development, aging services, public safety, GIS/mapping and data services and regional legislative and public policy advocacy.

INCOG is the Metropolitan Planning Organization for regional transportation planning and is designated as an Economic Development District by the federal Economic Development Administration for the Tulsa area, creating access to federal funding for City projects. INCOG's Ozone Alert! Program strives to improve air quality through voluntary measures and maintaining attainment status. INCOG's Area Agency on Aging provides nutrition and other community-based services to older adults.

INCOG worked in partnership with city of Tulsa Planning and Development Department on the new Zoning Code which went into effect in 2016 and led the effort to establish River Design Overlay Zoning in Tulsa. In the coming year, INCOG staff is playing a significant role in updating the Subdivision Regulations and the landscape regulations in the zoning code.

INCOG staff assists applicants through the land development process with rezoning, lot splits and lot combinations, site plan reviews, BOA applications, and other related land development approvals to promote quality, orderly development. INCOG staff continues to serve as the lead agency for amendments and general maintenance of the Comprehensive Plan. The "master" document is maintained by INCOG staff and kept up to date as amendments are adopted. Since 2013, 58 amendments to the Comprehensive plan have been approved.

INCOG's transportation planning program assures the COT eligibility for federal surface transportation funding. INCOG provides data analysis and traffic modeling and identifies federal funding opportunities for COT to secure additional resources to support priority projects. INCOG serves in a leadership role engaging appropriate city departments to pursue community initiatives related to Bus Rapid Transit, Bike Share, enhanced bike/pedestrian infrastructure, and highway lighting.

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# Indian Nations Council of Government

## Goals

1. Maintain eligibility and secure funding for Tulsa transportation and economic development projects.

**Objective 1.1:** Pursue and secure federal grant funding for strategically important Tulsa surface transportation projects.

**Objective 1.2:** Pursue and secure federal grant funding for economic development projects that support job creation.

**Objective 1.3:** Monitor air quality and develop strategies for maintaining compliance with current EPA ozone standards.

2. Provide consistent delivery of timely and reliable land development reviews and services for TMAPC and the BOA to maintain and implement the City of Tulsa Comprehensive Plan and growth policies.

**Objective 2.1:** Process approximately 950 land development applications/reviews annually.

**Objective 2.2:** Promote and utilize new tools and processes in the new Zoning Code to implement the Comprehensive Plan including Mixed Use development and River District design guidelines.

**Objective 2.3:** Provide guidance in the development, adoption and implementation of the Subdivision Regulations update, landscape regulations update, and other planning and zoning initiatives.

**Objective 2.4:** Maintain the Comprehensive Plan as a living document through plan amendments, and provide Comprehensive Plan conformance reviews for capital improvement projects and tax increment/incentive district projects and other relevant plans and studies.

3. Maintain eligibility and secure state and federal funding for aging services programs

**Objective 3.1:** Provide funding for aging services programs including nutrition, transportation, homemaker and related services in the Tulsa and the Tulsa area.

**Objective 3.2:** Provide information and assistance regarding community based services for older Americans in the City of Tulsa.

**Objective 3.3:** Respond to and investigate complaints regarding services provided by licensed long term care facilities, as required by the Older Americans Act.

4. Support City of Tulsa goals through other INCOG programs including robust GIS and mapping capabilities, data collection and analysis, 9-1-1 coordination services, and legislative advocacy.

**Objective 4.1:** Utilize GIS capability to support the City's strategic planning framework and initiatives.

# Indian Nations Council of Government

**Objective 4.2:** Continuously update MSAG database to encompass all new addressing and development in the city of Tulsa.

**Objective 4.3:** Pursue legislative and regulatory reforms that support City goals and support efforts to enhance local authority, flexibility and funding to address local needs.

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> Federal funding approved for City roads, transit, and bike/ped facilities	\$15.5M	\$25M	\$25M	\$15M
<b>1.1.2:</b> \$ amount of federal grants secured for Tulsa area economic development projects	\$.35M	\$1M	0	\$1M
<b>1.1.3:</b> Ozone design value (calendar yr)	67	70	65	65
<b>2.1.1:</b> # of land development applications/reviews (calendar yr)	893	950	950	950
<b>2.1.2:</b> # of mixed use zoning/river overlay district projects (calendar yr)	0	2	2	5
<b>2.1.3:</b> # updated or new planning tools adopted (calendar yr)	1	1	2	2
<b>2.1.4: (a)</b> # comprehensive plan amendments	17	16	15	16
<b>(b)</b> # of comprehensive plan conformance reviews	N/A	N/A	N/A	N/A
<b>3.1.1:</b> # of units of service delivery for aging services programs	540,251	500,000	454,950	450,000
<b>3.1.2:</b> # calls assisted for information and assistance	1,801	1,600	1,564	1,500
<b>3.1.3</b> # of complaints addressed by ombudsmen	350	350	342	350
<b>4.1.1:</b> GIS support for Office of Performance, Strategy, and Innovation project initiatives	N/A	S. Mingo Crash Study	Crash analysis & Population growth working groups	3 initiatives to be determined
<b>4.2.1:</b> City of Tulsa addresses verified and/or added to MSAG database	N/A	500 est.	500 est.	500 est.
<b>4.3.1:</b> Bills initiated/supported by CTAG on behalf of the City of Tulsa	2	3	4	3

# Indian Nations Council of Government

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## Budget Strategy Overview

INCOG supports the City's strategic planning framework and the focus on Goal/Outcome and Measures. The following INCOG activities assist in addressing the City of Tulsa's priority goal areas.

### Well-Being

- Identify, pursue, and secure state and federal transportation resources and partnerships to achieve City of Tulsa priorities and program initiatives in such areas as:
  - Address traffic safety and highway lighting to decrease traffic fatalities
  - Expand bike and pedestrian infrastructure to support transportation alternatives to improve Tulsa's overall health and provide a quality transportation network
  - In partner with OTA and ODOT in the expansion of the Gilcrease Expressway to provide a quality transportation network.

### City Experience

- Provide consistent delivery of timely and reliable land development reviews and services for TMAPC and the BOA to maintain and implement the City of Tulsa Comprehensive Plan and growth policies. INCOG staffing of the Tulsa Metropolitan Planning Commission and City Board of Adjustment provides timely and professional review that supports orderly development which will result in economic and population growth in the city.
  - Add new jobs to the local economy, grow Tulsa's population, increase tourism, and facilitate quality entertainment options

### Opportunity

- Pursue and secure federal funding for economic development projects to add new jobs to the local economy and grow Tulsa's population
- Maintain eligibility and secure state and federal funding for aging services programs (Goal/Outcomes – Improve Tulsan's overall health, with a focus on reducing health disparities and Support financial stability for Tulsa's residents)

INCOG's abilities and capabilities are ideally suited to respond to the City of Tulsa initiatives and goals. INCOG often serves as an extension of the City of Tulsa staff working with the Mayor's Office, Council and numerous city departments to accomplish city goals. A robust GIS system, substantial mapping capabilities, as well as expertise in data collection and analysis inform planning and policy development that support the City's initiatives. INCOG'S expertise and track record of securing and administering state and federal grants provides an assessable on-call resource for the city. In addition, opportunities for state statute and regulatory changes to address local policy challenges are identified, coordinated with strategic partners, and pursued at the state level.

# INDIAN NATIONS COUNCIL OF GOVERNMENTS (INCOG)

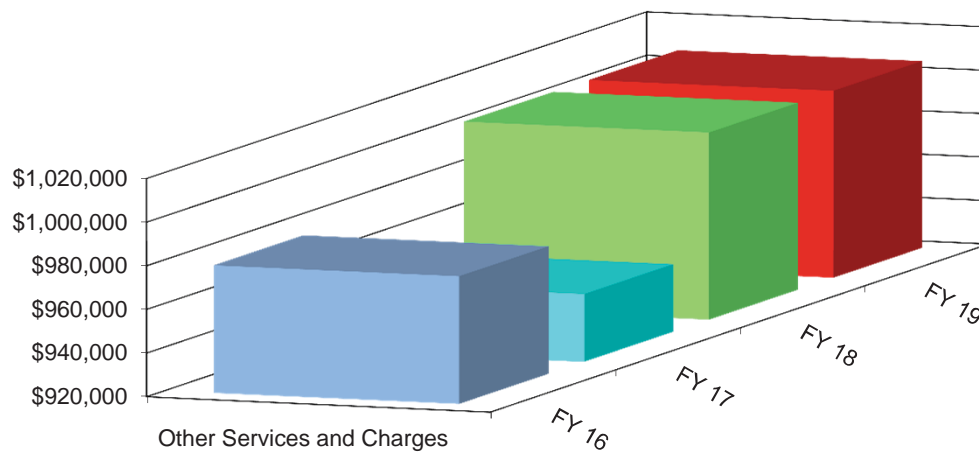
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
Operating Budget						
Other Services and Charges	\$ 978	\$ 951	\$ 1,006	\$ 55	5.8%	\$ 1,006
<b>Total Budget</b>	<b>\$ 978</b>	<b>\$ 951</b>	<b>\$ 1,006</b>	<b>\$ 55</b>	<b>5.8%</b>	<b>\$ 1,006</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund

**TOTAL**

<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
\$ 1,006	5.8%	\$ 1,006
<b>\$ 1,006</b>		<b>\$ 1,006</b>

### FY 18 CHANGES FOR OPERATION

1. Benefit and compensation adjustments

**TOTAL OPERATING CHANGES**

<b>AMOUNT</b>
\$ 55
<b>\$ 55</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.



# Finance

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## Mission Statement

Provide accountable information and services that empowers the community, elected officials, and City departments to make informed financial and performance-based decisions.

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## Overview of Services

The Finance department provides centralized public financial functions for the City of Tulsa through 7 divisions: Administration, Budget and Planning, Treasury, Purchasing, Accounting, Utility Services and City Clerk.

Services include:

- Accounting for City revenues, expenditures, assets and liabilities;
- Preparing and administering the annual operating and capital budgets and strategic planning;
- Processing all requests for purchase of goods and services;
- Maintaining and securing the highest possible prudent return on the City's investment portfolio;
- Assuring timely payment of the City's bills, claims, and debt liabilities;
- Developing and monitoring the City's annual five year capital plan;
- Maintaining and providing copies of all official and financial documents;
- Developing and implementing financial policies and programs consistent with legal requirements;
- Administrating the City's and authorities' debt programs;
- Administrating the City's Housing and Urban Development Department (HUD) funded grant programs;
- Supports other City Departments and partner agencies with the identification, application and administration of state, federal and local grants;
- Maintains custody of the city seal, ordinances, resolutions, records, and archives in the Office of the City Clerk as provided by law
- Preparing and administering the billing, recording, and collecting charges for water, sewer, refuse, EMSA, and storm water services.

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## Goals

1. Protect the City's financial assets.

**Objective 1.1:** Invest cash reserves to preserve capital, meet liquidity needs and maximize returns.

# Finance

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## 2. Maintain the City's financial health.

**Objective 2.1:** Maintain or improve the City's general obligation bond ratings.

**Objective 2.2:** Maintain general fund emergency operating reserve at the level set by policy.

**Objective 2.3:** Develop a budget document that qualified for GFOA Distinguished Budget Presentation Award.

**Objective 2.4:** Prepare financial reports that are timely and of the quality warranting GFOA awards for excellence in financial reporting.

## 3. Ensure good stewardship of City revenues.

**Objective 3.1:** Achieve collection of 99.3% of revenue billed by Utilities Services.

**Objective 3.2:** Achieve collection of 35% of revenue billed by other City services.

**Objective 3.3:** Effectively manage Grants allocated through the City of Tulsa.

## 4. Contribute to efficient and reliable local government.

**Objective 4.1:** Complete the purchasing cycle on average purchases of commodities within 12 business days.

**Objective 4.2:** Sell City property that has been declared surplus in an efficient and thorough manner while maximizing revenues.

**Objective 4.3:** Increase efficiency by utilizing electronic payments.

**Objective 4.4:** Efficiently and effectively manage City records by ensuring the Adopted Records Retention Schedule is followed.

# Finance

<b>Performance Measures</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1.1:</b> Basis points over the treasury bill rate	98	75	75	75
<b>2.1.1:</b> City's Standard and Poor bond rating	AA	AA	AA	AA
<b>2.1.2:</b> City's Moody's Investor Service bond rating	Aa <sup>1</sup>	Aa <sup>1</sup>	Aa <sup>1</sup>	Aa <sup>1</sup>
<b>2.2.1:</b> Average % of General Fund emergency operating reserve set by policy (6.25%)	8.20%	6.25%	6.25%	6.25%
<b>2.3.1:</b> Receive GFOA distinguished budget award	Yes	Yes	Yes	Yes
<b>2.4.1:</b> Earn GFOA Award for excellence in financial reporting	Yes	Yes	Yes	Yes
<b>3.1.1:</b> Collection rate % of revenue billed for Utilities Services	99.6%	99.4%	99.4%	99.4%
<b>3.2.1:</b> \$ net receipts from TSID Billing and Collection	\$3,450,000	\$3,380,000	\$3,400,000	\$3,450,000
<b>3.2.2:</b> Collection rate of % of revenue billed for TSID	99%	98%	98%	98%
<b>3.2.3:</b> \$ net receipts from A/R Assigned to Collections	\$1,253,342	\$1,100,000	\$1,100,000	\$1,200,000
<b>3.2.4:</b> Collection rate of % of revenue billed for A/R assigned to collections	53%	50%	50%	50%
<b>3.3.1:</b> Total number of persons assisted with HUD funded non-housing services or activities	45,166	56,248	56,248	49,921
<b>3.3.2:</b> Total number of households assisted with HUD funded housing programs	674	929	875	794
<b>4.1.1:</b> % of commodity purchases completed within 12 business days	57.5%	70%	62.0%	70%
<b>4.2.1:</b> \$ revenue received from Surplus Auction*	\$909,867	\$750,000	\$1,215,000	\$1,000,000
<b>4.3.1:</b> % of total revenue received via electronic payment	20%	20%	20%	20%
<b>4.3.2:</b> % of utilities customers utilizing electronic payment	20.6%	21%	21.9%	22%

# Finance

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
4.4.1: % boxes past retention date that were destroyed or permanently removed from offsite storage	83%	70%	90%	90%

\* Note: this is Total Surplus Revenues, including sale of items for outside entities.

## Budget Strategy Overview

### Well-Being

The Finance Department, in conjunction with the Mayor’s Office, the City Council and other City Departments, has assisted in the planning, development and ongoing implementation of the Vision Tulsa capital program. Through this program citizens will see an increase in public safety officials, improvements to streets and transit, and new economic development projects. Many of these project contribute to the well-being of Tulsa’s residents and businesses.

### Opportunity

The City Clerk’s Office has hosted multiple High School Interns over the last two years. These interns worked one-on-one with City Clerk’s Office staff projects within the office, obtaining hands-on experience in a fast paced, highly regulated, professional office environment. Given the opportunity the City Clerk’s Office will continue to host high school students looking to obtain hands-on experience in an office environment.

The Finance Department supports projects in Vision Tulsa aimed at creating opportunity through creating two Bus Rapid Transit routes on Peoria and 11<sup>th</sup> Street connecting over 20% of the city’s jobs.

### The City Experience

Through the implementation of the Vision Tulsa package, several tourism-related projects will be completed. Namely, the Gilcrease Museum expansion and improvements to the Cox Business Center. Both contribute to tourism and entertainment options which drive economic development.

### Inside City Hall

The Finance Department has a large number of Innovation champions who are working both internally and with other departments to identify business process improvements that will reduce errors and improve process workflow. We are also actively implementing the Enterprise Resource Planning (ERP) System which will automate many processes, provide a high level of continuity across the organization and allow for a greater understanding of workflows across the organization.

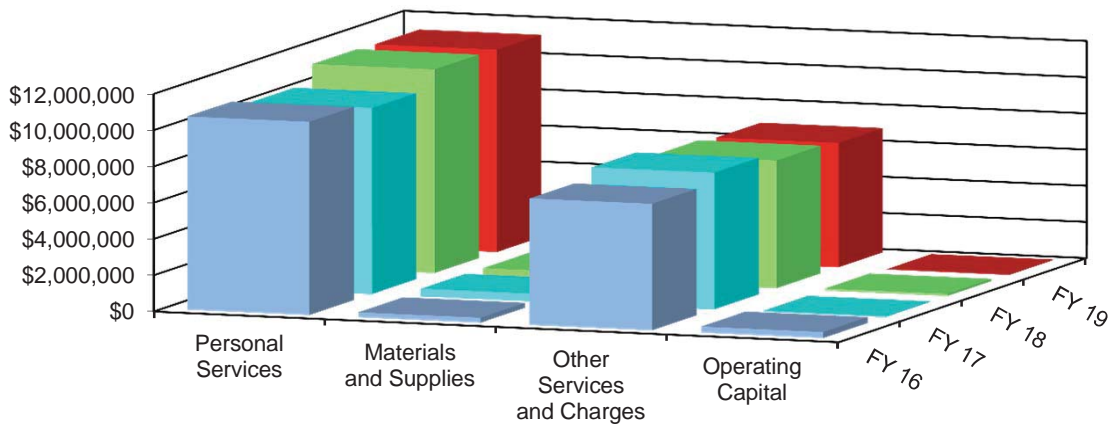
# FINANCE

BUDGET HIGHLIGHTS  
FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 10,658	\$ 10,267	\$ 11,251	\$ 984	9.6%	\$ 11,191
Materials and Supplies	274	407	395	(12)	-3.0%	395
Other Services and Charges	6,978	7,532	7,054	(478)	-6.3%	6,874
Operating Capital	331	33	114	81	245.5%	29
<b>Total Budget</b>	<b>\$ 18,241</b>	<b>\$ 18,239</b>	<b>\$ 18,814</b>	<b>\$ 575</b>	<b>3.2%</b>	<b>\$ 18,489</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



## RESOURCES FOR BUDGET

1080 General Fund						
2910 Short-Term Capital Fund						
3623 Tulsa Authority for Recovery of Energy Fund						
4102 Tulsa Stadium Improvement District Special Assessment Fund						
4122 Whittier Square Improvement District Special Assessment Fund						
5561 HOME Investment Partnership Program						
5563 Emergency Solutions Grant						
5565 Community Development Block Grant Fund						
5567 Housing Opportunities for Persons with AIDS						
7010 Stormwater Management Enterprise Fund						
7020 TMUA-Water Operating Fund						
7030 TMUA-Sewer Operating Fund						
7060 EMSA Enterprise Fund						
<b>TOTAL</b>						

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 8,494	9.4%	\$ 8,385
0	-100.0%	29
529	4.5%	534
88	4.8%	89
20	0.0%	20
975	-23.6%	972
284	0.0%	284
2,284	-7.5%	2,098
361	0.0%	361
541	-4.6%	546
2,824	5.1%	2,735
2,258	9.2%	2,279
156	4.7%	157
<b>\$ 18,814</b>		<b>\$ 18,489</b>

<b>FY 18 CHANGES FOR OPERATION</b>	<b>AMOUNT</b>
1. Benefit and compensation adjustments	\$ 668
2. Independent Employment Services moved between Account Groups	0
a. Personal Service Account Group	16
b. Other Services Account Group	(16)
	<hr/>
3. Staffing support moved to financial system project restored	316
4. Economic revenue forecast service	24
5. Surplus auctioneer commissions (revenue offset)	48
6. Estimated retail incentive payouts	(50)
7. Miscellaneous reductions in materials and supplies	(11)
8. Miscellaneous reductions in services	(14)
9. HUD Grants	(487)
a. Home Investment Partnership Program (HOME)	(301)
b. Community Development Block Grant (CDBG)	(186)
	<hr/>
10. Capital additions/replacements:	
a. Forklift - Warehouse operations	114
b. Adjustment to eliminate previous year's capital	(33)
	<hr/>
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 575</b>
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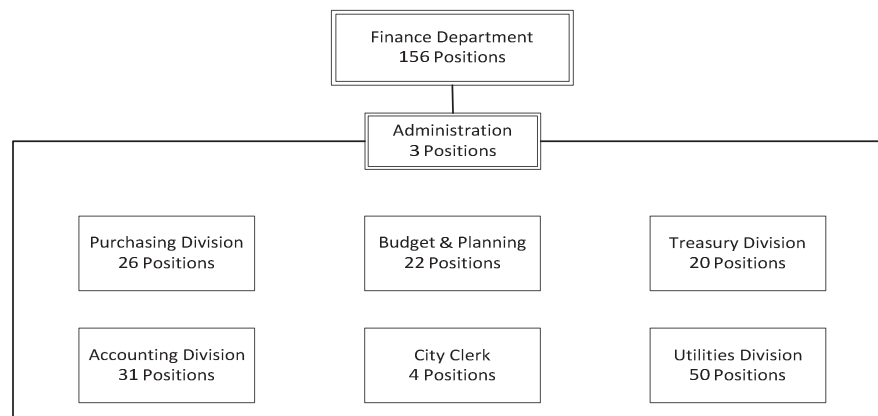
**FY 19 CHANGES FOR OPERATION**

FY19 will be the first full year of the Munis and Energov (finance, licensing, permitting, workflow) systems.

# FINANCE

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Administration</b>						
Exempt/Professional	3	3	3	3.0	3.0	3.0
<b>Total Administration</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>Treasury Division</b>						
Administrative & Technical	9	9	9	9.0	9.0	9.0
Exempt/Professional	4	4	4	4.0	4.0	4.0
Office & Technical	7	7	7	6.5	6.5	6.5
<b>Total Treasury Division</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>19.5</b>	<b>19.5</b>	<b>19.5</b>
<b>Purchasing Division</b>						
Administrative & Technical	2	4	4	2.0	4.0	4.0
Exempt/Professional	6	6	6	6.0	6.0	6.0
Labor & Trades	13	12	12	13.0	12.0	12.0
Office & Technical	5	4	4	5.0	4.0	4.0
<b>Total Purchasing Division</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26.0</b>	<b>26.0</b>	<b>26.0</b>
<b>Accounting Division</b>						
Administrative & Technical	5	5	5	5.0	5.0	5.0
Exempt/Professional	19	19	19	19.0	19.0	19.0
Office & Technical	7	7	7	7.0	6.5	6.5
<b>Total Accounting Division</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31.0</b>	<b>30.5</b>	<b>30.5</b>
<b>City Clerk's Office</b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
Exempt/Professional	1	1	1	1.0	1.0	1.0
Office & Technical	2	2	2	2.0	2.0	2.0
<b>Total City Clerk's Office</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>Budget &amp; Planning Division</b>						
Administrative & Technical	9	11	11	9.0	11.0	11.0
Exempt/Professional	10	10	10	10.0	10.0	10.0
Office & Technical	3	1	1	3.0	1.0	1.0
<b>Total Budget &amp; Planning Division</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22.0</b>	<b>22.0</b>	<b>22.0</b>
<b>Maximizing and Advancing</b>						
<b>Performance Office</b>						
Exempt/Professional	2	0	0	2.0	0.0	0.0
<b>Total Maximizing and Advancing Performance Office</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Utilities Division</b>						
Administrative & Technical	8	8	8	8.0	8.0	8.0
Exempt/Professional	14	14	14	14.0	14.0	14.0
Office & Technical	28	28	28	28.0	28.0	28.0
<b>Total Utilities Division</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50.0</b>	<b>50.0</b>	<b>50.0</b>
<b>TOTAL</b>	<b>158</b>	<b>156</b>	<b>156</b>	<b>157.5</b>	<b>155.0</b>	<b>155.0</b>



# Information Technology

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To provide cost effective and highly efficient technology services for our clients.

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## Overview of Services

The Information Technology Department (IT) is an internal service organization that is committed to providing the technology needs of all City departments. The goals of every department become the goals of IT. The department will be managed following industry standard work breakdown structures ensuring a cost effective and highly efficient service delivery. The department will consist of the following divisions:

### Information Technology Client Services

Information Technology Client Services is responsible for all direct client services. The division consists of the following sections:

Project Management – Provides IT project management, resource planning and strategic deployment planning

Development Services – Provides development services including application development, web development, and application integration services

Deployment Services – Provides system and application deployment services including testing, deployment, and documentation of applications and systems

Support Services – Provides support services including service desk, application support, and minor application configuration

### Information Technology Operations

Maintains, supports, and secures the City-wide network, network-delivered applications including email and internet, servers, data center, system backup and recovery, business continuity/disaster recovery planning, desktop and laptop computer management, audio/visual technology, voice systems, radios and regional radio system, vehicular electronic equipment and emergency warning systems. The division consists of the following sections:

Database Services – Provides maintenance and support of all City databases and database infrastructure services.

Server Services – Provides maintenance and support of all City servers, datacenters and City-Wide application services.



# Information Technology

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Network Services – Provides maintenance and support of all City network and voice communication services.

Radio Services – Provides installation, maintenance and support of all City emergency warning systems, vehicular electronic equipment and radio communications services.

## Administration Services

Administration Services coordinates audit compliance, technology budgeting and procurement, technology asset management, contract review and management, governance, policies and procedures administration, forecasting, and City-wide office services including print services, mail, supplies and records management.

## Architecture Services

Architecture Services provides future-focused application, data, system and security architecture services. Coordinates vendor pilots, research and development projects, and provides direction to all City department ensuring a consistent architecture across applications and systems.

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## Goals

1. Provide redundant, resilient and reliable Information Technology services for the City

**Objective 1.1:** Monthly and annual customer satisfaction surveys with a score of 3 or lower will be reviewed to resolve customer service issues and concerns.

**Objective 1.2:** Manage service levels with statistics from the IT Service Desk including ticket resolution within 30 days.

**Objective 1.3:** Efficiently manage IT resource utilization to resolve at least 40% of customer requests on first contact thereby allowing more time for strategic endeavors.

2. Align services and resources with customer goals.

**Objective 2.1:** Manage resource capacity and utilization to ensure proper project prioritization and planning. Establish total available capacity and ensure general and administrative tasks do not exceed 20% of total capacity.

**Objective 2.2:** Provide technology needs analysis and project administration services to City management and project sponsors so they can complete technology projects that meet their business goals within agreed schedules.

3. Reform our approach from reactive to proactive.

# Information Technology

**Objective 3.1:** Manage operations to ensure average system uptime of 99.90% excluding regularly scheduled maintenance.

**Objective 3.2:** Efficiently install technology for city vehicles and consistently provide IT support of city devices (computers, two-way radios, wireless devices, etc.)

<b>Key Performance Indicators</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Target</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Target</b>
<b>1.1:</b> Annual and monthly customer service rating (1-5)	4.00	4.00	4.5	4.00
<b>1.2.1:</b> % of IT service tickets over 30 days old	16%	1%	0.97%	1%
<b>1.2.2:</b> Total # of HelpDesk requests received	22,387	Metric Only <sup>1</sup>	26,489	Metric Only
<b>1.3.1:</b> First contact resolution rate	31%	40%	51.4%	40%
<b>1.3.2:</b> # of endpoints served (includes desktops, laptops, smart phones, tablets and other devices)	N/A	Metric Only	5259	Metric Only
<b>1.3.3:</b> # of servers supported	N/A	Metric Only	502	Metric Only
<b>1.3.4:</b> # of databases supported	N/A	Metric Only	2055	Metric Only
<b>2.1:</b> Resource Utilization: Project and Operational Task Utilization	80	80	85%	80%
<b>2.1.2:</b> Resource Utilization: General and Administrative	20	20	15%	20%
<b>2.2.1:</b> # of technology projects managed	N/A	Metric Only	20	Metric Only
<b>2.2.2:</b> % of technology projects managed with budget of \$1million or more	N/A	Metric Only	30%	Metric Only
<b>2.2.3:</b> # of technology projects completed	N/A	Metric Only	2	Metric Only
<b>2.2.4:</b> # of <i>built in-house</i> IT applications supported	N/A	Metric Only	110	Metric Only

<sup>1</sup> “Metric Only” refers to information gathered for the purposes of better understanding the workload of the department and planning to meet the needs of departments served.

# Information Technology

Key Performance Indicators	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
2.2.5: # of purchased IT applications supported	N/A	Metric Only	187	Metric Only
3.1.1: Average System Uptime	99.90%	99.90%	99.98%	99.90%
3.1.2: Financial systems availability	99.90%	99.90%	99.98%	99.90%
3.2.1: # of radios in service	N/A	Metric Only	14530	Metric Only
3.2.2: # of radios repaired	N/A	Metric Only	1186	Metric Only
3.2.3: # of vehicles serviced	N/A	Metric Only	1774	Metric Only
3.2.4: # of tower site repairs	N/A	Metric Only	27	Metric Only
3.2.5: # of in-car laptops repaired or exchanged	N/A	Metric Only	1179	Metric Only
3.2.6: # fire station responses	N/A	Metric Only	30 Monthly 360 Annually	Metric Only
3.2.6: # of work orders opened	N/A	Metric Only	3684	Metric Only
3.2.6: # of weather sirens and sensors repaired	N/A	Metric Only	296	Metric Only

## Budget Strategy Overview

The FY18 Information Technology budget is being set to improve existing service levels and meet the key performance indicators. In FY15 and FY16, the IT Department underwent a complete re-organization implementing many of the changes set forth in the PCG Study completed in 2013. The FY18 budget account structure represents these changes resulting in a number of expenses moving between account numbers. Making these changes in FY18 will allow an easier transition to new ERP system.

### Well Being, Opportunity, and The City Experience

- Information Technology recognizes the increased need for data transformation and analytics services. Information Technology will endeavor to create a Data Transformation and Analytics Team to assist in these efforts.

# Information Technology

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## Inside City Hall

- Information Technology will be experimenting with the concept of Play in the Workplace which has proven to:
  - Increase productivity, innovation and creativity
  - Increase job satisfaction, well-being and strengthen social bonds
  - Decrease absenteeism, stress and health care costs

Many tech-driven companies such as Google and Apple have successfully integrated play into their work environment producing happier and healthier employees that perform better on the job.

- Resources dedicated to Information Technology will continue to address priorities from the Mayor, City Council and Citizen Survey priorities, which include improving government, efficiency, and reliability, public safety, and economic development. The FY18 budget includes continued support for all business operations of the City as well as new and ongoing technology initiatives such as virtual desktop infrastructure pilot, improved system and network security monitoring, improved business continuity and disaster recovery, improved backup and restoration systems, business intelligence and predictive analytics, radio enhancements, implementation of a new financial system, implementation of a new permit and planning system, and a planning and implementation of a new police and courts records management system.

# INFORMATION TECHNOLOGY

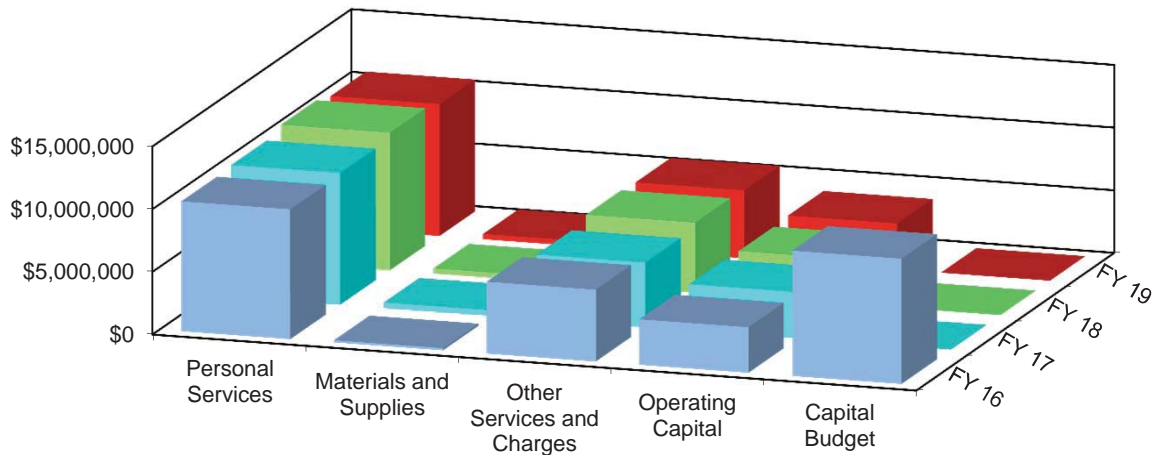
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<b>FY 16 ACTUAL</b>	<b>FY 17 ORIGINAL</b>	<b>FY 18 BUDGET</b>	<b>Dollar Diff. From FY 17 Orig.</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
Operating Budget						
Personal Services	\$ 10,374	\$ 10,510	\$ 10,989	\$ 479	4.6%	\$ 10,538
Materials and Supplies	174	425	411	(14)	-3.3%	425
Other Services and Charges	5,738	5,144	5,592	448	8.7%	5,431
Operating Capital	3,633	3,675	3,574	(101)	-2.7%	3,678
<b>Total Operating Budget</b>	<b>19,919</b>	<b>19,754</b>	<b>20,566</b>	<b>812</b>	<b>4.1%</b>	<b>20,072</b>
Capital Budget	10,000	0	0	0	N/A	0
<b>Total Budget</b>	<b>\$ 29,919</b>	<b>\$ 19,754</b>	<b>\$ 20,566</b>	<b>\$ 812</b>	<b>4.1%</b>	<b>\$ 20,072</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund	
2420 E911 Fee Operating Fund	
2910 Short-Term Capital Fund	
3623 Tulsa Authority for Recovery of Energy Fund	
7010 Stormwater Management Enterprise Fund	
7020 TMUA-Water Operating Fund	
7030 TMUA-Sewer Operating Fund	
8011 Office Services - Internal Service Fund	
<b>TOTAL</b>	

<b>FY 18 BUDGET</b>	<b>Percent Diff. From FY 17 Orig.</b>	<b>FY 19 FINANCIAL PLAN</b>
\$ 10,833	4.5%	\$ 10,578
152	-56.7%	163
3,214	-3.0%	3,318
397	1.8%	368
355	-15.3%	327
2,298	5.4%	2,199
1,926	10.7%	1,728
1,391	40.4%	1,391
<b>\$ 20,566</b>		<b>\$ 20,072</b>

### FY 18 CHANGES FOR OPERATION

	<b>AMOUNT</b>
1. Benefit and compensation adjustments	\$ 479
2. Hardware and software annual maintenance and support changes	128
3. Fixed end maintenance agreement for SCADA System	44
4. Increase internet bandwidth to accommodate new financial system	35
5. Radio system tower inspections (required by FCC/FAA every three years)	12
6. Internal equipment management services	6
7. Wireless services	400

**FY 18 CHANGES FOR OPERATION (continued)**

	<u>AMOUNT</u>
8. Time and attendance hosting fee charged to capital project	\$ (264)
9. NightWatchman	(13)
10. Software support contracts	(29)
11. Material and supplies reductions	(14)
12. OpenGov - Cloud Solution	129
13. Capital additions/replacements:	
a. Network infrastructure components	806
b. City wide ruggedized laptops (182)	701
c. Data center servers and storage	461
d. Radio equipment	1,221
e. Vehicle replacement	25
f. Enterprise funded server upgrades	360
g. Adjustment to eliminate previous year's capital	(3,675)
<b>TOTAL OPERATING CHANGES</b>	<b><u>\$ 812</u></b>

**FY 19 CHANGES FOR OPERATION**

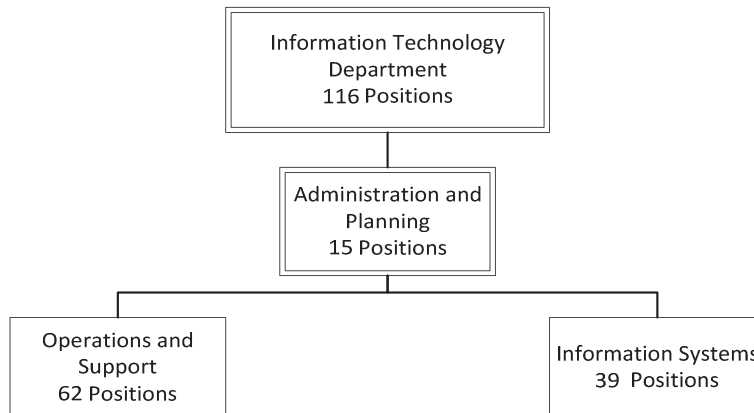
Changes in IT hardware and software maintenance and lease agreements will continue in FY19.  
Microsoft Office 365 Cloud annual license subscription.

# INFORMATION TECHNOLOGY

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>
<b><u>Administration and Planning</u></b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
Information & Technical	3	3	3	3.0	3.0	3.0
Information Systems	9	9	9	9.0	9.0	9.0
Office & Technical	2	2	2	2.0	2.0	2.0
<b>Total Administration and Planning</b>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15.0</u>	<u>15.0</u>	<u>15.0</u>
<b><u>Operations and Support</u></b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
Information & Technical	38	38	38	38.0	38.0	38.0
Information Systems	22	22	18	22.0	22.0	18.0
Office & Technical	1	1	1	1.0	1.0	1.0
<b>Total Operations and Support</b>	<u>62</u>	<u>62</u>	<u>58</u>	<u>62.0</u>	<u>62.0</u>	<u>58.0</u>
<b><u>Information Services</u></b>						
Information & Technical	11	11	11	11.0	11.0	11.0
Information Systems	28	28	27	28.0	28.0	27.0
<b>Total Information Services</b>	<u>39</u>	<u>39</u>	<u>38</u>	<u>39.0</u>	<u>39.0</u>	<u>38.0</u>
<b>TOTAL</b>	<u><b>116</b></u>	<u><b>116</b></u>	<u><b>111</b></u>	<u><b>116.0</b></u>	<u><b>116.0</b></u>	<u><b>111.0</b></u>

• ORGANIZATION CHART •



# Customer Care Center

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Department Budget Summary

FY 2017-2018

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## Mission Statement

To serve as the central point of contact for the City of Tulsa, facilitating responsive, accessible and accountable City government.

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## Overview of Services

The purpose of the Tulsa 311 Customer Care Center is to enhance the City's ability to provide consistent, timely and quality responses to citizens' requests for information and assistance with services and programs.

The Tulsa 311 Customer Care Center provides a friendly, helpful and knowledgeable staff to listen and help answer or address citizen requests and concerns in both English and Spanish. Citizens can contact the Tulsa 311 Customer Care Center in a variety of ways including:

- Calling 311 inside the city limits of Tulsa or 918-569-7777 out of the city
- Using our new Tulsa311 mobile app that can be downloaded from either [Android](#) or [iPhone](#) app stores
- You can report service requests online through our [Tulsa311 online reporting](#). By creating an account, you will be able to track your service requests.
- Chatting with one of our agents Monday – Friday using our new [Live Chat](#) tool
- Mail or email

Requests are resolved in the Customer Care Center or automatically routed to the appropriate departments for review and resolution. Citizens will receive automated email responses to let them know when cases are opened and closed on their behalf. Examples of call types include: water requests, refuse concerns, nuisance, zoning, potholes, animal welfare, citizen comments and general inquiries.

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## Goals

1. Provide friendly, helpful and knowledgeable customer service to all customers.

**Objective 1.1:** Answer 85% of Customer Care Center calls within 45 seconds with a less than 8% call abandonment rate.

**Objective 1.2:** Maintain a 92% customer service quality score level through our recording and monitoring program.



# Customer Care Center

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: % of calls answered within 45 seconds	52%	85%	66%	85%
1.1.2: Average call abandonment %	16%	8%	8%	8%
1.2.1: Customer service quality score % for recorded and monitored calls	94%	90%	90%	90%

## Budget Strategy Overview

The Tulsa 311 Customer Care Center budget will meet the goals listed above in conjunction with working on priorities outlined by the Mayor, Council and Citizens. Below is preview of areas of focus and initiatives to help achieve those priorities.

### Well-Being

Our department will make it easier for the Citizens to do business with the City of Tulsa through all the new technology we have implemented. Our new easy to reach 311 phone number will enhance our ability to serve Citizens and provide a one stop shopping experience to City services.

We will use our knowledge and community relationships to inform and refer Citizens to services that will improve their lives. Some of those service referrals includes:

- 211 for social services like housing, food, medical services and child care
- Health Department referrals to help with safe food, personal issues, family issues and environmental concerns
- Tulsa Senior services referrals for adult day health, caregiver support, senior centers and volunteer opportunities
- Veteran information and referrals to Tulsa Vet Center, Ernest Childers VA clinic, Veterans Crisis line and DAV (Disabled American Veterans) where vets could get help with health issues, general benefits and other general veteran concerns.

# Customer Care Center

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## Opportunity

Our department will help increase graduation rates in Tulsa high schools by participate in the Reading Partners program. We will inform, recruit and enable employees to participate on a monthly basis. The goal in our department will be to have six employees participate on a monthly basis.

## The City Experience

We will leverage our new technology and employees to help make Tulsa safer place for our Citizens to work, travel and play.

- Our department will add more service order types that focus on improving safety. These issues will be reported in timely manner to the appropriate department so they can resolve the issues. We will also add more detailed knowledge articles in our knowledge base to help agents identify safety related issues quickly so they can be addressed. Some of our current examples are reporting potholes, down trees in the streets and malfunctioning street lights.
- We will add safety tips to our on-hold messaging to inform Citizens on safety issues that are seasonal in nature.

## Inside City Hall

Our team is constantly coming up with ways to promote positive morale for our employees. We do this with a variety of recognition and appreciation initiatives. We will work on these initiatives to make them even more robust.

- We will add to our employee appreciation events to make employees feel more appreciated. Some of these events include the annual Customer Service Week, Halloween decorating and costume contests and Fall Holiday week events to mention a few. These events are mostly employee funded and help us improve morale, community engagement within our department and a sense of belonging to the City culture.
- We will have additional employee recognition events for performance and attendance. Some examples from the past have been Certificates for quality performance on calls with customers and Customer compliment recognition awards.
- Employees recently started an art painting exchange program that will be promoted more in the future. The program encourages employees to share homemade art pieces with other members of the department utilizing a library checkout process.

# CUSTOMER CARE CENTER

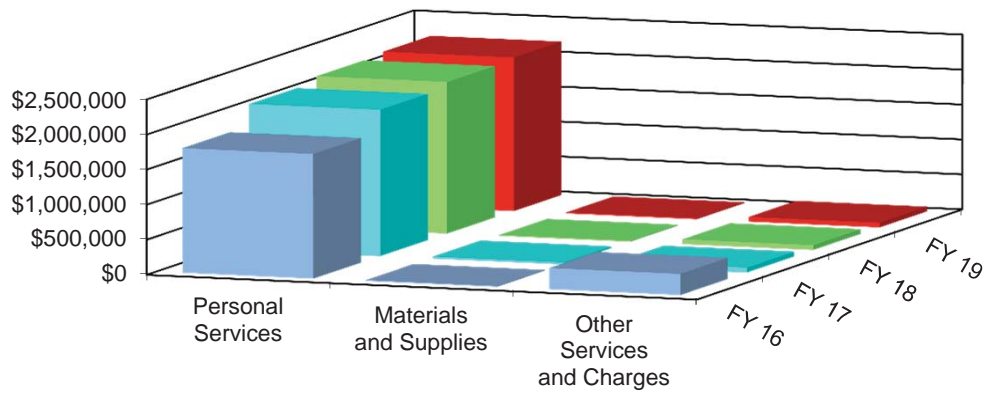
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 1,778	\$ 2,088	2,166	\$ 78	3.7%	\$ 2,197
Materials and Supplies	13	25	14	(11)	-44.0%	14
Other Services and Charges	302	68	68	0	0.0%	68
<b>Total Budget</b>	<b>\$ 2,093</b>	<b>\$ 2,181</b>	<b>\$ 2,248</b>	<b>\$ 67</b>	<b>3.1%</b>	<b>\$ 2,279</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

- 1080 General Fund
- 3623 Tulsa Authority for Recovery of Energy Fund
- 7010 Stormwater Management Enterprise Fund
- 7020 TMUA-Water Operating Fund
- 7030 TMUA-Sewer Operating Fund
- 7060 EMSA Enterprise Fund

**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 494	21.4%	\$ 501
270	54.3%	274
158	-19.8%	160
674	-6.6%	683
607	-1.0%	615
45	-32.8%	46
<b>\$ 2,248</b>		<b>\$ 2,279</b>

### FY 18 CHANGES FOR OPERATION

1. Benefit and compensation adjustments
2. Computer replacements/additions

**TOTAL OPERATING CHANGES**

AMOUNT
\$ 78
(11)
<b>\$ 67</b>

### FY 19 CHANGES FOR OPERATION

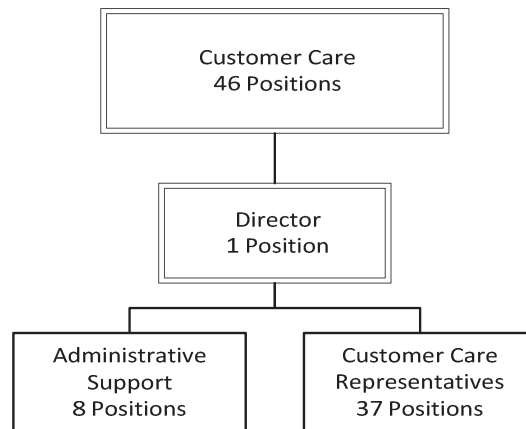
No major changes in operations expected in FY19.

# CUSTOMER CARE CENTER

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>
<b>Customer Care</b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
Exempt/Professional	6	6	6	6.0	6.0	6.0
Office & Technical	37	37	37	34.5	34.5	34.5
<b>Total Customer Care</b>	<u>46</u>	<u>46</u>	<u>46</u>	<u>43.5</u>	<u>43.5</u>	<u>43.5</u>
<b>TOTAL</b>	<u><b>46</b></u>	<u><b>46</b></u>	<u><b>46</b></u>	<u><b>43.5</b></u>	<u><b>43.5</b></u>	<u><b>43.5</b></u>

### • ORGANIZATION CHART •



# Communications

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## Mission Statement

To facilitate open and accountable access to city government for the citizens of Tulsa and assist in communicating the prioritized initiatives set by the administration and all other City departments.

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## Overview of Services

The Department of Communications was created in October 2006. The primary functions of Communications include:

- **Graphic Design Services:** Ensure the consistency and quality in delivery of key messages and information to citizens of Tulsa through professional branding and visual communication services.
  - **Editorial Services:** Advise and assist City of Tulsa departments in presenting a professional image through the distribution of timely information through internal and external outlets, from a centralized point, to ensure consistency in quality and delivery of information to citizens of Tulsa.
  - **Media Relations Services:** Ensure consistency in quality and delivery of information and important messages to the citizens of Tulsa as the point of contact for media and public information.
  - **Social Media & Online:** Promote City of Tulsa locally to increase awareness and knowledge of local government services and programs provided for taxpayer/customer benefit.
- 

## Goals

1. Ensure consistency in quality and delivery of information and important messages to the citizens of Tulsa as the point of contact for media and public information.

**Objective 1.1:** Create and implement media training or refreshers for field supervisors, managers, Mayor's staff at a minimum of three City department sections per year.

2. Educate and inform larger City of Tulsa employee and citizen audience through communication programs and media information campaigns.

**Objective 2.1:** Communicate important information to employees about compensation health and wellness, benefits, safety, internal programs and rewards while recognizing employee successes through a multi-media program of employee communication.

# Communications

**Objective 2.2:** Increase awareness of City of Tulsa programs for citizens through a variety of media platforms.

**Objective 2.3:** Identify location and schedule for all street construction project meetings in advance of design and construction phases.

3. Support department communication efforts with internal and external customers.

**Objective 3.1:** Deliver comprehensive communications plans including goals, objectives, audience analysis, tactics and measurements using creative writing and video services.

**Objective 3.2:** Support communications efforts of departments by creating and implementing branding strategies that reflect the overall organization brand and deliver professional, high quality projects.

**Objective 3.3:** Facilitate media open records requests.

Performance Measures	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: # of media trainings performed for field supervisors	5	3	3	3
2.1.1: # of MyFoundations publications created and released	228	184	184	185
2.2.1: # of YouTube views	36,292	25,000	25,000	25,000
2.3.1: # of Engineering Services meetings supported (through online postings, meeting notifications & mailings)	58	No Target	58	No Target
2.3.2: Average # of attendees at meetings	14	No Target	16	No Target
3.1.5: % of department/internal clients who respond positively in survey regarding services provided by Communications Department	NM	100%	NM	100
3.2.1: # of graphic design projects logged	276	288	292	300
3.2.2: % of graphic design projects logged "completed as of now"	84%	80%	82%	84%
3.3.1: # of open records requests facilitated through Communications Department.	69	75	70	70

# Communications

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## Budget Strategy Overview

### Inside City Hall

- Improve employee morale. No funding shifts at this time. Budget anticipated to be reduced. No budgetary request per instructions from Finance.
- Employee communications is a priority, including the promotion of employee activities and services provided to citizens via external channels.
- Proposed \$25,000 in funding to install monitors in targeted satellite facilities as “kiosks” to show multi-media presentations of information employees need to know or may like to know.
- We will be using existing resources to work on 2 major launches - Vision Tulsa rollout and Pedestrian Bridge design. Existing resources also will be spread among many initiatives supporting mayoral priorities of public safety/crime reduction and job growth: To support public safety communications strategies working with TPD; support job growth by building out dynamic pages (within site limitations) to better support economic development and retail promotion.

# COMMUNICATIONS

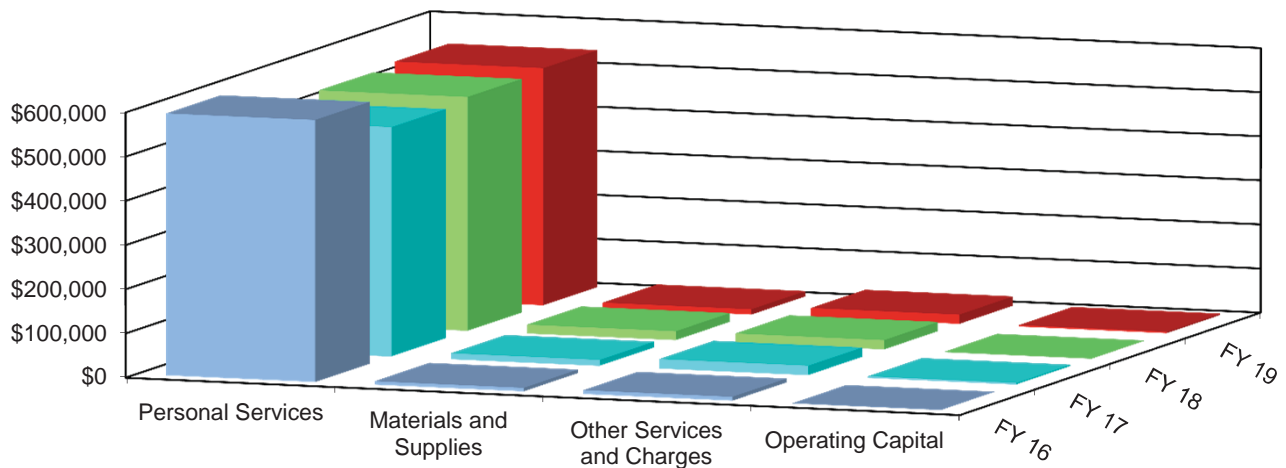
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 593	\$ 519	\$ 530	\$ 11	2.1%	\$ 538
Materials and Supplies	8	13	20	7	53.8%	12
Other Services and Charges	9	21	21	0	0.0%	21
Operating Capital	0	3	0	(3)	-100.0%	3
<b>Total Budget</b>	<b>\$ 610</b>	<b>\$ 556</b>	<b>\$ 571</b>	<b>\$ 15</b>	<b>2.7%</b>	<b>\$ 574</b>

TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT



### RESOURCES FOR BUDGET

1080 General Fund  
2910 Short-Term Capital Fund  
**TOTAL**

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 571	3.3%	\$ 571
0	-100.0%	3
<b>\$ 571</b>		<b>\$ 574</b>

### FY 18 CHANGES FOR OPERATION

1. Benefit and compensation adjustments
  2. Computer replacements/additions
  3. Capital additions/replacements:
    - a. Adjustment to eliminate previous year's capital
- TOTAL OPERATING CHANGES**

AMOUNT
\$ 11
7
(3)
<b>\$ 15</b>

### FY 19 CHANGES FOR OPERATION

No major changes in operations expected in FY19.

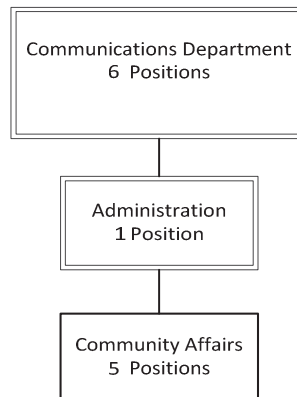


# COMMUNICATIONS

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Administration</b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total Administration</b>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
<b>Community Affairs/Planning</b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
Administrative & Technical	4	4	4	4.0	4.0	4.0
<b>Total Community Affairs/Planning</b>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
<b>TOTAL</b>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>

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# Asset Management

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## Mission Statement

To provide a safe and secure environment for citizens, employees and customers while ensuring accountability for the City's assets using environmentally efficient and reliable services to ensure proper utilization of properties, facilities, and the fleet as well as provide the best possible parking value to the citizens of Tulsa.

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## Overview of Services

Asset Management, created by Executive Order 2014-01, March 2014, organizes various general governmental functions related to major assets of the City. Leadership is provided for the security of the City's property/facilities, for acquisitions, management, analysis of return on investment and disposition. The department's responsibilities include:

- City of Tulsa Fleet Management and Maintenance
  - Parking Meter Repair and Installation
  - Parking Enforcement
  - Parking Garage Oversight
  - Security
  - Real Estate Procurement
  - Building Operations
- 

## Goals

1. Be responsive to and accountable for meeting our customers' fleet mission requirements.

**Objective 1.1:** Meet or exceed industry standards of 93% for designated fleet availability.

2. Service and repair parking meters in an efficient and timely manner.

**Objective 2.1:** 90% of parking meters will remain operational.

3. Enhance enforcement of parking meter violations

**Objective 3.1:** Enforcement personnel will dedicate at least 80% of their total paid time to monitoring parking meters for violations.

4. Continue to deliver high quality security services.

**Objective 4.1:** Respond to 90% of security incidents within thirty minutes of calls for help.

# Asset Management

5. The economical preservation of City of Tulsa facilities, equipment, and systems at a level satisfactory to perform their designated functions.

**Objective 5.1:** Emergency – immediate response and action plan in progress within 2 hours, 93% of the time

**Objective 5.2:** Urgent – 93% of such work orders completed within 48 hours

**Objective 5.3:** Routine – 93% of such work orders completed within 7 days

6. Centralization and management of City of Tulsa real property inventory.

**Objective 6.1:** Complete 80% of inventory data entry

**Objective 6.2:** Complete all property acquisition needs within 12 months or less from the receipt of a valid legal description.

Key Performance Indicators	FY 15-16 Actual	FY 16-17 Target	FY 16-17 Estimate	FY 17-18 Target
1.1.1: % of designated fleet availability	93%	93%	93%	93%
2.1.1: % of parking meters that are operational per year	85%	90%	85%	90%
3.1.1: % of direct labor hours dedicated to parking meter enforcement per year	75%	70%	80%	80%
4.1.1: % of arrival on scene within thirty minutes from receipt of call for security	95%	90%	95%	90%
5.1.1: % of time responding to emergency repairs within 2 hours	100%	90%	100%	93%
5.2.1: % of time completing work orders for urgent repairs within 48 hours	100%	93%	100%	93%
5.3.1: % of time completing work orders for routine repairs within 7 days	94%	93%	95%	93%
6.1.1: % of data entry completed during fiscal year	100%	80%	80%	80%
6.2.1: % of acquisitions completed within 12 months of receipt of complete and accurate legal description	82%	100%	100%	100%

## Budget Strategy Overview

The FY18 Asset Management budget is set to meet the service levels and key performance indicators outlined above. Resources allocated to this department will be dedicated to the Mayor, Tulsa City Council and Citizen Survey priorities including:

# Asset Management

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## Well-Being

- The Security Division, working with John 3:16, has followed a strategy which identifies homeless camps, identifies the campers needs, and transitions them from street life to a more secure environment by providing counseling and permanent housing. This in turn makes neighborhoods cleaner and safer by removing camps adjacent to the neighborhoods.
- Our four Compressed Natural Gas (CNG) fueling stations provide cleaner burning fuel and help reduce harmful carbon emissions in the Tulsa air shed. Adding Zero Emissions Vehicles to the City's fleet (electric vehicles) will lead to further reductions in harmful emissions.

## Opportunity

- We will be starting our fourth school year with Tulsa Union High School in our Learning with a Wrench Program. This program provides a structured environment for high school students to learn about automotive and heavy equipment mechanics by studying and interning at a City of Tulsa maintenance garage. According to Union High School, this program has been instrumental in increasing school attendance and graduation because students are so interested by the program that they want to learn. If student attendance is poor and/or they fall behind in their school work, they are not allowed to continue in the program. This program motivates students to study harder and stay in school. Many participants have decided to pursue in career in automotive technology.
- The department is in its second year working with Chouteau Elementary School. Department personnel serve as lunch buddies, provide clothing to needy students, provide supplies to underpaid teachers, and are available to tutor and read with students. This year we will join the Reading Partners Program with our current school.

## The City Experience

- Our work crews offer offenders an opportunity to work off fines and beautify the City by working on PPWP crews. These crews are responsible for patching pot holes in City parking lots which improves the paving condition index on City property. Additionally, they remove over 17,000 bags of trash which equates to 753 tons of trash from the Right-of-Way. Additionally, we perform over 200 field inspections of illegal dump sites which results in a reduction of dumping at sites such as 2700 N. Norfolk. Trash removal beautifies Tulsa along with the area between the airport and downtown and gives Tulsa a better first impression on its visitors along with reducing the amount of trash which enters our stormwater system.

# Asset Management

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- The department will utilize grant funds to install Electric Vehicle (EV) charging stations in the downtown corridor for public use. This will attract electric vehicle owners to Tulsa's entertainment venues.
- The department will open its second public Compressed Natural Gas fueling station in early 2017. This will provide Tulsa's and out-of-town travelers with a centrally located fueling station off of a major national interstate and another low cost fuel option.

## Inside City Hall

- We revised job descriptions for many job classifications that allow employees to obtain multiple pay increases by obtaining industry certifications that allow them to demonstrate advanced skills and competencies within their respective trade. We are working with Human Resources to expand this opportunity to more job classifications.
- We monthly and annually honor employees at our shop of the month lunches and annual Christmas dinner. Employees have stated that the return of the Christmas dinner makes them feel like we are "One Department," because it gives us one time a year where everyone is together creating department unity.

# ASSET MANAGEMENT

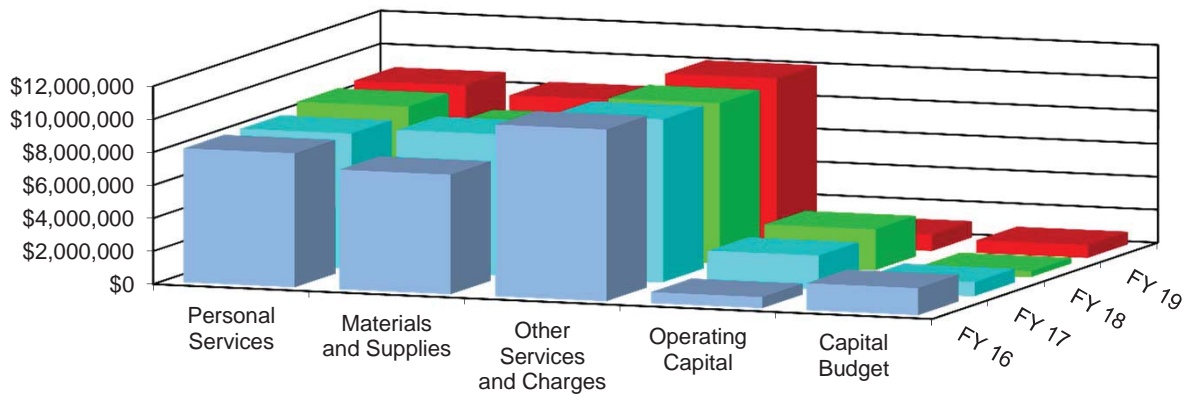
## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating Budget						
Personal Services	\$ 8,134	\$ 8,165	\$ 8,650	\$ 485	5.9%	\$ 8,779
Materials and Supplies	7,257	8,515	7,772	(743)	-8.7%	8,316
Other Services and Charges	10,412	9,864	9,688	(176)	-1.8%	10,036
Operating Capital	677	2,027	2,461	434	21.4%	983
<b>Total Operating Budget</b>	<b>26,480</b>	<b>28,571</b>	<b>28,571</b>	<b>0</b>	<b>0.0%</b>	<b>28,114</b>
Capital Budget	1,640	840	340	(500)	-59.5%	765
<b>Total Budget</b>	<b>\$ 28,120</b>	<b>\$ 29,411</b>	<b>\$ 28,911</b>	<b>\$ (500)</b>	<b>-1.7%</b>	<b>\$ 28,879</b>

### TOTAL ALLOCATIONS BY FISCAL YEAR AND ACCOUNT CATEGORY



### RESOURCES FOR BUDGET

1080 General Fund	
2240 Air Force Plant 3 Fund	
2420 E911 Fee Operating Fund	
2910 Short-Term Capital Fund	
3450 One Technology Center Fund	
3623 Tulsa Authority for the Recovery of Energy Fund	
7010 Stormwater Management Fund	
7020 TMUA - Water Operating Fund	
7030 TMUA - Sewer Operating Fund	
8030 Equipment Management Service Fund	
6014 2014 Sales Tax Fund	
<b>TOTAL</b>	

FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
\$ 4,086	1.8%	\$ 4,238
1,506	15.4%	75
307	4.4%	316
262	269.0%	130
5,230	-2.8%	5,437
758	6.9%	725
478	-4.8%	522
921	3.8%	983
790	-1.5%	822
14,233	-2.6%	14,866
340	-59.5%	765
<b>\$ 28,911</b>		<b>\$ 28,879</b>

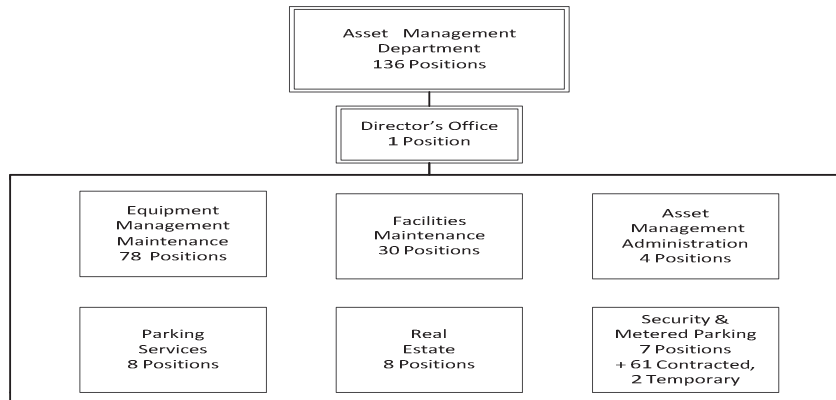
<b>FY 18 CHANGES FOR OPERATION</b>	<b>AMOUNT</b>
1. Benefit and compensation adjustments	\$ 485
2. Equipment Management	(652)
a. Reduce per gallon fuel cost from \$1.95 to \$1.70	(688)
b. Fleet maintenance software	11
c. Outsourced motor vehicle repairs	25
3. Right of Way	12
a. Computer replacements/additions	12
4. Security and Metered Parking	(29)
a. Center for Employment Opportunities services contract	25
b. Repair parts and supplies	(39)
c. Various outside services	(65)
d. 'A Better Way' pilot project (one-time)	50
5. Internal equipment management service	25
6. Materials, supplies and other services adjustments	7
7. Facilities Maintenance	(281)
a. Outside services, repairs & utilities	(255)
b. Materials and supplies	(26)
8. Capital additions/replacements:	
a. Short Term Capital Fund	
1. Pickup (5) and utility vehicle (2)	256
2. GIS Software	6
b. Air Force Plant 3	
1. Improvements to Air Force Plant 3	1,486
c. One Technology Center Fund	
1. Parking garage annual assessment and repairs	100
2. Elevator upgrade	99
d. Solid Waste Fund	
1. Van and pickup	88
e. Stormwater Fund	
1. Van	49
f. TMUA-Water Operating Fund	
1. Pickup	44
g. TMUA-Sewer Operating Fund	
1. Van	32
h. Equipment Management Service Fund	
1. Diagnostic and testing software - Ford, Cummins, Int'l, Cat	22
2. Refurbish wrecker	62
3. Miscellaneous shop equipment	166
4. Replace fuel dispensers	30
5. Card reader for West 23rd Street fuel island	20
6. Adjustments to eliminate previous year's capital	(2,027)
<b>TOTAL OPERATING CHANGES</b>	<b>\$ 0</b>
<b>CAPITAL IMPROVEMENTS PROJECTS</b>	
1. Equipment Management facilities improvements & repairs	\$ 340
2. Adjustment to eliminate previous year's capital projects	(840)
<b>TOTAL CAPITAL IMPROVEMENTS PROJECT CHANGES</b>	<b>(500)</b>
<b>TOTAL CHANGES</b>	<b>\$ (500)</b>
<b>FY 19 CHANGES FOR OPERATION</b>	
No major changes in operations expected in FY19.	

# ASSET MANAGEMENT

## STAFFING SUMMARY

OCCUPATIONAL DESCRIPTION	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Director's Office</b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
<b>Total Director's Office</b>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
<b>Asset Mngt Administration</b>						
Administrative & Technical	1	2	2	1.0	2.0	2.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
Office & Technical	1	0	0	1.0	0.0	0.0
<b>Total Asset Mngt Administration</b>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
<b>Equipment Management</b>						
Administrative & Technical	1	1	1	1.0	1.0	1.0
Exempt/Professional	9	9	9	9.0	9.0	9.0
Labor & Trades	62	62	62	60.5	60.5	60.5
Office & Technical	6	6	6	6.0	6.0	6.0
<b>Total Equipment Management</b>	<u>78</u>	<u>78</u>	<u>78</u>	<u>76.5</u>	<u>76.5</u>	<u>76.5</u>
<b>Parking Services</b>						
Exempt/Professional	1	1	1	1.0	1.0	1.0
Labor & Trades	2	2	2	2.0	2.0	2.0
Office & Technical	5	5	5	3.3	3.3	3.3
<b>Total Parking Services</b>	<u>8</u>	<u>8</u>	<u>8</u>	<u>6.3</u>	<u>6.3</u>	<u>6.3</u>
<b>Real Estate</b>						
Administrative & Technical	6	6	6	6.0	6.0	6.0
Exempt/Professional	2	2	2	2.0	2.0	2.0
<b>Total Real Estate</b>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<b>Security and Metered Parking</b>						
Administrative & Technical	3	3	3	3.0	3.0	3.0
Exempt/Professional	2	3	3	2.0	3.0	3.0
Information Systems	1	0	0	1.0	0.0	0.0
Office & Technical	1	1	1	1.0	1.0	1.0
<b>Total Security and Metered Parking</b>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>
<b>Facilities Maintenance</b>						
Exempt/Professional	5	5	5	5.0	5.0	5.0
Labor & Trades	22	22	22	22.0	22.0	22.0
Office & Technical	3	3	3	3.0	3.0	3.0
<b>Total Facilities Maintenance</b>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30.0</u>	<u>30.0</u>	<u>30.0</u>
<b>DEPARTMENT TOTAL</b>	<u><b>136</b></u>	<u><b>136</b></u>	<u><b>136</b></u>	<u><b>132.8</b></u>	<u><b>132.8</b></u>	<u><b>132.8</b></u>

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# TRANSFERS TO OTHER FUNDS

## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	FY 16 ACTUAL	FY 17 ORIGINAL	FY 18 BUDGET	Dollar Diff. From FY 17 Orig.	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
Operating						
Operating Transfers	\$ 13,461	\$ 17,907	\$ 10,095	\$ (7,812)	-43.6%	\$ 8,250
Operating Capital Transfers	386	3,486	9,986	6,500	186.5%	10,186
Debt Service Transfers	13,416	13,938	12,984	(954)	-6.8%	11,651
<b>Total Operating Budget</b>	<b>27,263</b>	<b>35,331</b>	<b>33,065</b>	<b>(2,266)</b>	<b>-6.4%</b>	<b>30,087</b>
Capital Transfers	51,572	50,058	63,255	13,197	26.4%	60,942
<b>Total Budget</b>	<b>\$ 78,835</b>	<b>\$ 85,389</b>	<b>\$ 96,320</b>	<b>\$ 10,931</b>	<b>12.8%</b>	<b>\$ 91,029</b>

### TRANSFERS OUT FOR BUDGET

#### OPERATING TRANSFERS

	FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
1080 General Fund (Operating Transfer)	\$ 5,529	-0.7%	\$ 5,097
2810 Convention Fund (Operating Transfer)	3,166	10.7%	2,503
7060 EMSA Enterprise Fund (Operating Transfer)	650	0.0%	650
8020 Workers Compensation Fund (Operating Transfer)	750	-62.5%	0

#### OPERATING CAPITAL TRANSFERS

	FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
2910 Short-Term Capital Fund	386	0.0%	386
6014 2014 Sales Tax Fund	9,600	209.7%	9,800

#### DEBT SERVICE TRANSFERS

	FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
2810 Convention Fund (Debt Service Transfer)	1,411	-20.7%	1,237
3450 One Technology Center Fund (Debt Service Transfer)	5,362	10.3%	4,687
3623 Tulsa Authority for Recovery of Energy (Debt Service Transfer)	1,561	-1.6%	1,534
4102 Tulsa Stadium Improvement District Fund (Debt Service Transfer)	2,178	-1.8%	2,178
7030 TMUA-Sewer Operating Fund (Debt Service Transfer)	2,472	-29.2%	2,015

#### CAPITAL TRANSFERS

	FY 18 BUDGET	Percent Diff. From FY 17 Orig.	FY 19 FINANCIAL PLAN
3450 One Technology Center (OTC) Fund (Capital Transfer)	276	0.0%	276
7010 Stormwater Operating Fund (Capital Transfer)	5,100	-7.3%	5,000
7020 TMUA-Water Operating Fund (Capital Transfer)	40,467	34.6%	32,458
7030 TMUA-Sewer Operating Fund (Capital Transfer)	17,412	22.4%	23,208

#### **TOTAL TRANSFERS**

<b>\$ 96,320</b>		<b>\$ 91,029</b>
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# DEBT SERVICE

## **OVERVIEW**

The City's debt management program states, "General obligation (GO) and revenue bonds shall be issued for capital improvements and major capital maintenance. No operating expenses shall be funded using long-term borrowing." All long-term borrowing shall be planned and incorporated into the five-year Capital Improvements Program. To date the City has only issued GO bonds. All revenue bonds have been issued by authorities for whom the City is the beneficiary. Cities in Oklahoma could not issue revenue bonds until the 1990s. Authorities are still used for revenue bond debt financing because revenue streams are pledged under master indentures that run the life of previously issued long term bonds. Any revenue bonds issued by the City would have to be subordinate to the existing debt and carry higher interest costs.

## **GENERAL OBLIGATION BONDS**

The City's GO indebtedness is rated AA and Aa1 by Standard & Poor's and Moody's, respectively. GO indebtedness is paid from the Sinking Fund. The primary revenue sources for the Sinking Fund are property taxes, and in the case of GO bonds for sanitary sewer improvements, sanitary sewer system user fees.

The Constitution of the State of Oklahoma prohibits the City from becoming indebted in an amount exceeding the revenue to be received for any fiscal year, without the approval of the voters. GOs are required to be fully paid within 25 years from the date of issue and are backed by the full faith and credit of the City. They have been approved by the voters and issued by the City for various municipal improvements.

Article 10 of the Oklahoma Constitution contains provisions under which municipalities can issue GO bonds. Section 27, which the city uses to structure GO bond issues, does not have any limits on the amount of bonds that can be issued given approval by the local voters.

Policies are in place to prohibit outstanding indebtedness of the City in total to exceed such levels as to cause the City's credit rating to be lower than a AA rating for general obligation debt. In no event shall the Net General Obligation Debt of the City exceed twenty-five percent (25%) of the net assessed market valuation of the taxable property of the City as established by the County Assessor.

With the issuance of new debt or refinancing existing debt, to the extent possible, bond sales are structured to achieve level debt service payments. This structuring helps to moderate the year over year change in property tax rates that support the repayment of the general obligation debt.

The FY18 appropriation for general obligation debt payment in the amount of \$73,470,000 provides for principal retirement of \$56,220,000 and interest expense of \$17,250,000. A schedule of annual principal and interest payments for general obligation serial bonds and a summary of general obligation bonds outstanding as of June 30, 2017 follows.

## **REVENUE BONDS AND OTHER LONG-TERM OBLIGATIONS**

Revenue bonds and other outstanding long-term obligations consist of debt issued by several authorities and trusts of the City. The debt of these authorities and trusts does not constitute debt of the City and is payable solely from resources of the authorities and trusts.

Under an agreement between the City of Tulsa and the Tulsa Metropolitan Utility Authority (TMUA), the City prepares and adopts a budget for the Authority, which includes debt service on revenue bonds and other long-term obligations supported by revenues of the Water Operating Fund and the Sanitary Sewer Operating Fund.

A summary of revenue bonds and other long-term obligations of the authorities and trusts of the City outstanding as of June 30, 2017 follow. It should be noted that other than TMUA and the Tulsa Authority for the Recovery of Energy (TARE), the budgets for authorities and trusts are not approved by the City Council nor are their budgets prepared under the provisions of the Oklahoma Municipal Budget Act. Their debt is included in this document for information purposes only.

# DEBT SERVICE

**CITY OF TULSA**  
**PRINCIPAL AND INTEREST PAYMENTS OF**  
**GENERAL OBLIGATION INDEBTEDNESS**  
 As of June 30, 2017

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ -	\$ -	\$ -
2018	56,220,000	17,250,000	73,470,000
2019	56,375,000	15,037,000	71,412,000
2020	58,230,000	12,600,000	70,830,000
2021	50,345,000	10,501,000	60,846,000
2022	40,830,000	8,780,000	49,610,000
2023	27,715,000	7,620,000	35,335,000
2024	22,525,000	6,816,000	29,341,000
2025	22,175,000	6,217,000	28,392,000
2026	19,815,000	5,627,000	25,442,000
2027	18,575,000	5,062,000	23,637,000
2028	15,300,000	4,512,000	19,812,000
2029	15,300,000	4,038,000	19,338,000
2030	15,300,000	3,543,000	18,843,000
2031	15,300,000	3,048,000	18,348,000
2032	14,950,000	2,552,000	17,502,000
2033	12,650,000	2,095,000	14,745,000
2034	12,650,000	1,674,000	14,324,000
2035	10,020,000	1,227,000	11,247,000
2036	10,020,000	883,000	10,903,000
2037	7,025,000	538,000	7,563,000
2038	2,915,000	283,000	3,198,000
2039	2,915,000	189,000	3,104,000
2040	2,915,000	95,000	3,010,000
<b>Total</b>	<b>\$ 510,065,000</b>	<b>\$ 120,187,000</b>	<b>\$ 630,252,000</b>

# DEBT SERVICE

**CITY OF TULSA**  
**GENERAL OBLIGATION BONDS OUTSTANDING**  
 As of June 30, 2017

Bond Issue	Original Amount	Principal Outstanding 30-Jun-17	Final Maturity Date	Interest Rate
<b>General Obligation</b>				
Series 2008	\$ 44,510,000	\$ -	May-2028	4.0-4.75%
Series 2009	51,800,000	-	Jun-2029	2.75-4.25%
Series 2009B	70,000,000	23,200,000	Oct-2019	5.0%
Series 2009A Refunding	14,685,000	3,080,000	Mar-2019	4.00%
Series 2009B Refunding	20,745,000	7,115,000	Mar-2021	4.0-5.0%
Series 2010	70,000,000	31,000,000	Dec-2020	5.00%
Series 2011	50,000,000	39,400,000	Dec-2031	3.0-3.5%
Series 2011A Refunding	21,105,000	8,750,000	Mar-2022	2.75-4.25%
Series 2012A Refunding	10,575,000	-	Jun-2017	4.0%
Series 2013A Refunding	32,280,000	20,035,000	Mar-2025	2.5%
Series 2013	45,000,000	30,000,000	Mar-2023	4.0%
Series 2014	50,000,000	44,710,000	Mar-2034	3.0-4.0%
Series 2014-A, Refunding	16,305,000	12,910,000	Sep-2025	3.00%
Series 2015-A, Refunding	45,420,000	36,745,000	Mar-2027	2.0-2.5%
Series 2015	70,000,000	67,045,000	Mar-2040	2.0-3.25%
Series 2016	57,000,000	57,000,000	Apr-2036	3.0%
Series 2016A Refunding	28,720,000	17,720,000	May-2019	5.0%
Series 2017	78,000,000	78,000,000	Mar-2037	3.0-4.0%
Series 2017A Refunding	33,355,000	33,355,000	Dec-2021	5.0%
<b>Total</b>	<b>\$ 809,500,000</b>	<b>\$ 510,065,000</b>		

**CITY OF TULSA**  
**REVENUE BONDS OUTSTANDING**  
As of June 30, 2017

<u>Bond Issue</u>	<u>Original Amount</u>	<u>Principal Outstanding 30-Jun-17</u>	<u>Final Maturity Date</u>	<u>Interest Rate</u>
<b>Tulsa Public Facilities Authority</b>				
TPFA Lease Revenue bonds - 2007A	\$ 34,620,000	\$ 34,620,000	Nov-2037	4.625 - 5.25%
TPFA Lease Revenue bonds - 2007B	33,130,000	23,925,000	Nov-2029	6.30 - 6.60%
TPFA Capital Improvements - 2008	16,000,000	8,470,000	Apr-2027	6.069%
TPFA Capital Improvements - 2012	10,900,000	4,275,000	Apr-2020	4.00%
TPFA Capital Improvements - Taxable Refunding 2012	9,480,000	3,975,000	Nov-2018	1.25%
<b>Total</b>	<b>\$ 104,130,000</b>	<b>\$ 75,265,000</b>		
<b>Tulsa Parking Authority</b>				
Series 2012 - Parking Systems	\$ 17,860,000	\$ 10,930,000	Jul-2028	3.00 - 4.00%
<b>Total</b>	<b>\$ 17,860,000</b>	<b>\$ 10,930,000</b>		
<b>Tulsa Metropolitan Utility Water Fund (* principal subject to additional drawdowns)</b>				
Series 2009 Revenue Bonds	\$ 21,500,000	\$ -	May-2029	3.00 - 4.75%
Series 2010 Revenue Bonds	14,510,000	-	Jan-2030	2.25 - 4.00%
Series 2011 Revenue Bonds	24,100,000	18,900,000	Mar-2031	3.00 - 4.375%
Series 2012 Refunding Revenue Bonds	12,685,000	7,850,000	May-2025	2.00 - 2.65%
Series 2013 Refunding Revenue Bonds	61,280,000	43,900,000	Sep-2025	2.50 - 3.00%
Series 2014 Revenue Bonds	17,825,000	16,500,000	Oct-2034	2.00 - 3.50%
Series 2015 Refunding Revenue Bonds	9,940,000	7,765,000	May-2027	2.00 - 3.00%
Series 2016A Revenue Bonds	16,565,000	15,665,000	Apr-2031	3.00 - 3.25%
Series 2017A Refunding Revenue Bonds	27,765,000	27,765,000	Feb-2030	3.00-3.125%
<b>Total</b>	<b>\$ 206,170,000</b>	<b>\$ 138,345,000</b>		
<b>Tulsa Metropolitan Utility Authority Sewer Fund - Promissory Notes (* principal subject to additional drawdowns)</b>				
Series 1997A	\$ 4,035,000	\$ -	Aug-2016	0.50%
Series 1998B	4,392,000	114,602	Aug-2017	0.50%
Series 2001B	4,996,000	788,772	Feb-2020	0.50%
Series 2002D	6,813,000	1,572,190	Aug-2021	0.50%
Series 2004B	1,560,000	520,000	Aug-2023	0.50%
Series 2005B *	7,900,000	4,543,343	Sep-2027	3.10%
Series 2005C	1,203,000	511,063	Sep-2025	0.50%
Series 2006	52,585,000	-	Sep-2025	4.15%
Series 2006A *	3,130,000	1,754,369	Sep-2028	3.10%
Series 2006C *	17,825,000	11,687,746	Sep-2029	3.10%
Series 2007A	5,131,000	2,499,804	Sep-2026	0.50%
Series 2007B	8,365,000	-	Sep-2026	4.150%
Series 2009A *	11,320,000	7,380,582	Sep-2031	3.22%
Series 2009B *	7,350,000	4,210,387	Mar-2032	2.91%
Series 2010A *	27,757,000	20,857,820	Sep-2032	2.89%
Series 2010B	29,380,000	22,690,000	Sep-2030	.0645 - 5.145%
Series 2011A *	23,480,000	19,361,753	Sep-2033	3.11%
Series 2011B	14,275,000	11,660,000	Sep-2031	.0545 - 5.145%
Series 2011C *	16,700,000	13,361,842	Sep-2033	3.30%
Series 2012A *	4,347,000	3,393,672	Sep-2034	2.43%
Series 2012B	11,355,000	9,360,000	Sep-2032	.0545 - 3.145%
Series 2012C	2,450,000	505,000	Sep-2017	.025 - 4.00%
Series 2013A *	9,850,000	4,918,735	Sep-2036	3.22%
Series 2013B	27,605,000	24,305,000	Sep-2038	3.16%
Series 2014A*	2,910,000	2,510,863	Sep-2039	2.58%
Series 2014B	10,180,000	9,120,000	Sep-2033	1.145-4.0599%
Series 2014C	17,735,000	16,575,000	Sep-2034	2.145-5.145%
Series 2015A	28,330,000	456,311	Sep-2038	3.90%
Series 2016B Revenue Bonds	10,885,000	10,465,000	Apr-2036	2.00 - 3.50%
Series 2016C Refunding Revenue Bonds	34,810,000	34,810,000	Oct-2025	5.00%
<b>Total</b>	<b>\$ 408,654,000</b>	<b>\$ 239,933,853</b>		
<b>Grand Total</b>	<b>\$ 736,814,000</b>	<b>\$ 464,473,853</b>		

# DEBT SERVICE

## BUDGET HIGHLIGHTS

FY 2017 - 2018 & FY 2018 - 2019

(amounts expressed in thousands)

	<u>FY 16 ACTUAL</u>	<u>FY 17 ORIGINAL</u>	<u>FY 18 BUDGET</u>	<u>Dollar Diff. From FY 17 Orig.</u>	<u>Percent Diff. From FY 17 Orig.</u>	<u>FY 19 FINANCIAL PLAN</u>
Operating						
Debt Service Payments	\$ 145,328	\$ 124,629	\$ 129,535	\$ 4,906	3.9%	\$ 139,457
<b>Total Budget</b>	<b>\$ 145,328</b>	<b>\$ 124,629</b>	<b>\$ 129,535</b>	<b>\$ 4,906</b>	<b>3.9%</b>	<b>\$ 139,457</b>

<b>RESOURCES FOR BUDGET</b>	<u>FY 18 BUDGET</u>	<u>Percent Diff. From FY 17 Orig.</u>	<u>FY 19 FINANCIAL PLAN</u>
4306 Sinking Fund	\$ 86,299	3.9%	\$ 94,405
7020 TMUA-Water Operating Fund	14,915	-0.8%	16,028
7030 TMUA-Sewer Operating Fund	28,321	6.9%	29,024
<b>TOTAL</b>	<b>\$ 129,535</b>		<b>\$ 139,457</b>

### FY 18 CHANGES FOR DEBT

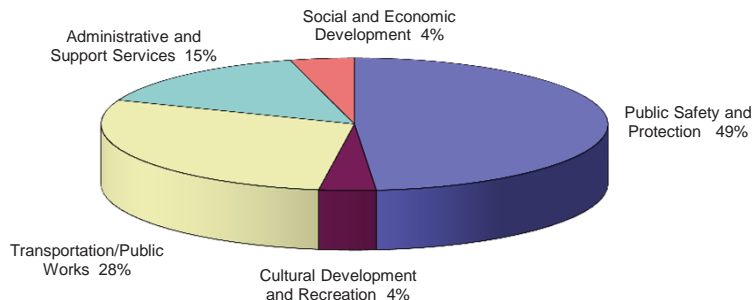
	<u>AMOUNT</u>
1. Change in Water Operating Fund	\$ (126)
2. Change in Sewer Operating Fund	1,824
3. Change in Sinking Fund	3,208
<b>TOTAL DEBT CHANGES</b>	<b>\$ 4,906</b>

# STAFFING SUMMARY

• ALL DEPARTMENTS •

DEPARTMENT	NUMBER OF AUTHORIZED POSITIONS			NUMBER OF FULL-TIME EQUIVALENT AUTHORIZED POSITIONS		
	FY 17	FY 18	FY 19	FY 17	FY 18	FY 19
<b>Public Safety and Protection</b>						
Municipal Court	39	39	39	32.0	33.0	33.0
Police	1009	1048	1082	1009.0	1048.0	1082.0
Fire	715	735	755	715.0	735.0	755.0
<b>Category Total</b>	<b>1763</b>	<b>1822</b>	<b>1876</b>	<b>1756.0</b>	<b>1816.0</b>	<b>1870.0</b>
<b>Cultural Development and Recreation</b>						
Park and Recreation	170	168	168	113.5	113.0	113.0
Tulsa Performing Arts Center	31	31	31	26.5	26.5	26.5
<b>Category Total</b>	<b>201</b>	<b>199</b>	<b>199</b>	<b>140.0</b>	<b>139.5</b>	<b>139.5</b>
<b>Social and Economic Development</b>						
Mayor's Office of Economic Development	9	10	10	9.0	10.0	10.0
Working in Neighborhoods	69	69	69	67.0	68.5	68.5
Planning & Development	79	79	79	79.0	79.0	79.0
<b>Category Total</b>	<b>157</b>	<b>158</b>	<b>158</b>	<b>155.0</b>	<b>157.5</b>	<b>157.5</b>
<b>Transportation/Public Works</b>						
Engineering Services	144	144	144	143.3	142.3	143.3
Streets and Stormwater	328	346	346	279.0	297.0	297.0
Water and Sewer	657	661	661	657.0	661.0	661.0
<b>Category Total</b>	<b>1129</b>	<b>1151</b>	<b>1151</b>	<b>1079.3</b>	<b>1100.3</b>	<b>1101.3</b>
<b>Administrative and Support Services</b>						
Mayor's Office	10	14	14	10.0	14.0	14.0
City Auditor	13	13	13	13.0	13.0	13.0
City Council	23	23	23	23.0	23.0	23.0
Mayor's Office of Human Rights	7	7	7	7.0	7.0	7.0
Legal	32	32	32	32.0	32.0	32.0
Human Resources	38	40	40	38.0	40.0	40.0
Finance	158	156	156	157.5	155.0	155.0
Information Technology	116	116	111	116.0	116.0	111.0
Customer Care	46	46	46	43.5	43.5	43.5
Communications	6	6	6	6.0	6.0	6.0
Asset Management	136	136	136	132.8	132.8	132.8
<b>Category Total</b>	<b>585</b>	<b>589</b>	<b>584</b>	<b>578.8</b>	<b>582.3</b>	<b>577.3</b>
<b>GRAND TOTAL</b>	<b><u>3835</u></b>	<b><u>3919</u></b>	<b><u>3968</u></b>	<b><u>3709.1</u></b>	<b><u>3795.6</u></b>	<b><u>3845.6</u></b>

## FTE AUTHORIZED POSITIONS



SECTION 5

# CIP EXECUTIVE SUMMARY



This section is for information only and is not part of the ordinances adopted by City Council.

TAYLOR **BOK** SWIFT







## FISCAL YEARS 2018-2022 CAPITAL PLAN EXECUTIVE SUMMARY

In April of 2016, City of Tulsa voters approved a temporary sales tax levy of a little over 3/10ths of a cent for the purpose of funding large scale economic development projects. The tax went into effect January, 2017 and will be in place for 15 years. The tax will fund over \$510.6 million in major capital and economic development projects across the city. Before passage, the most recent capital package was approved in 2013; the Improve Our Tulsa program. This program provides funding for projects during the FY15 to FY21 time period with roughly \$564 million from an extension of a 1.1 percent sales tax to address citywide needs, as well as \$355 million provided from general obligation bonds to address street improvements. In FY18, the City will sell its fifth bond issue of \$75 million bringing total Improve Our Tulsa bond appropriations to \$280 million. The shared Mayoral and City Council goal of continuing the commitment to improving the condition of our roadways, the need to provide funds for critical goals such as public safety, federal mandates, building code and short-term capital needs, and goals identified in PlaniTulsa were used to prioritize the allocation of the authorized \$918.7 million in the Improve Our Tulsa program. The commitment of these resources likely means that any newly identified or unfunded capital improvement projects will not be funded until the conclusion of these programs.

Historically, the City of Tulsa has had an aggressive capital improvements program. The Third Penny Sales Tax program by itself has financed almost \$2.4 billion in needed projects over the last thirty years. That amount has been augmented by \$2.0 billion of additional general obligation and revenue bond dollars and millions more from federal grants and loans. In November 2008, the City of Tulsa electorate approved a street improvement package totaling \$451.6 million. The program was comprised of \$285 million in general obligation bond proceeds and \$166.6 million in sales tax revenue which was derived from an extension of the existing third penny sales tax in addition to a 0.167 percent increase. The program funded 128 arterial and residential street projects across the City. The 2006 Sales Tax program, approved in May 2006, which provided \$465 million for capital projects throughout the City, is in the final stage of implementation. All of the appropriations to fund these improvements are complete. Information about these programs is contained in the FY18 Capital Budget - Funded Programs Status and Operating Impact (Section 6) of this document, and includes a list of the proposed funding for FY18 .

In the spring of 2009 and again in 2013, the City updated its Capital Improvement Project (CIP) policy and procedures. International City Managers Association (ICMA) and case study recommendations were reviewed with subsequent changes outlined in the following text. The updated policy requires departmental justification of expansion projects based on the project's potential return on investment (ROI), its potential leverage and linkages to other projects, and its contribution to the City's strategic initiatives. Additionally, all replacement and rehabilitation projects were prioritized and placed in 4 distinct tiers based on their contribution to public safety, asset preservation, and core service provision. The highest priority tiered and expansion projects have been included in the Constrained Inventory of projects in Section 7. The remaining projects have been placed in the unpublished deferred unconstrained inventory of projects. A summary is on page 9 of this section. To further illustrate the character of City spending allocations, a pie chart of the total recommended funding dedicated to the maintenance of the City's existing assets, which is defined as "renewal", in contrast to the allocation recommended for expansion or "growth" projects has been included on page 3 of this section. Additionally, the jointly identified Mayoral and City Council priorities have been added to individual projects in Section 7. These goals are identified and defined in Section 1 of the annual budget document.

# CAPITAL PLAN

## Executive Summary

### FIVE-YEAR LEVEL OF RECOMMENDED FUNDING BY DEPARTMENT

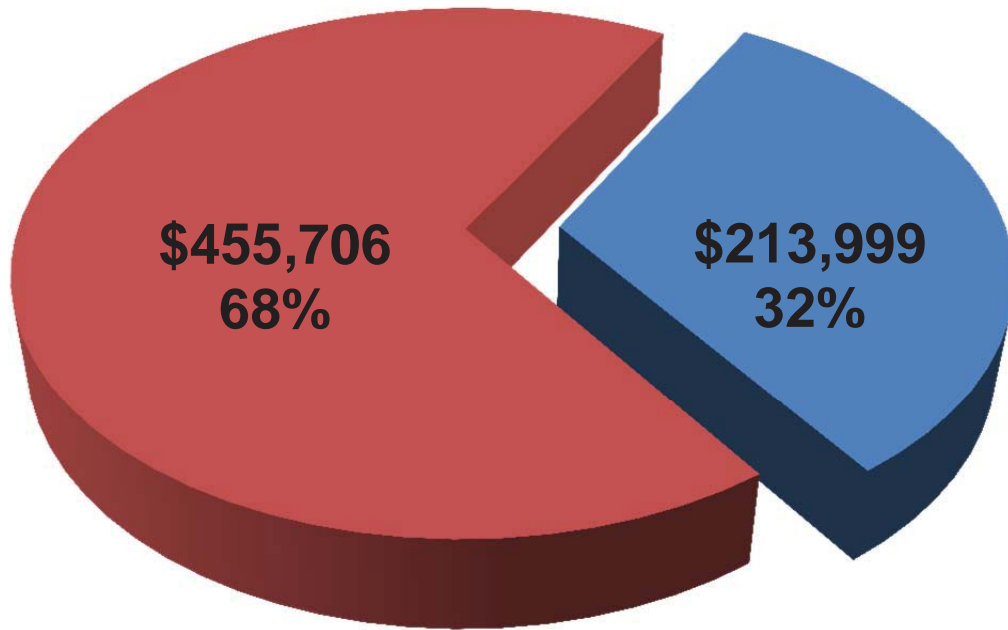
Fiscal Years 2018 – 2022

(amount expressed in thousands)

Project Type	Constrained Requests	FY18-22 Recommended Funding	Inventory Percent Funding	Total Percent Funding
Police Department Projects	\$ 23,345	\$ 3,400	15%	1%
Fire Department Projects	62,005	4,900	8%	1%
<b>Total Public Safety and Protection</b>	<b>\$ 85,350</b>	<b>\$ 8,300</b>	<b>10%</b>	<b>1%</b>
Park and Recreation Projects	63,228	600	1%	0%
Tulsa Zoo Projects	111,900	500	0%	0%
Gilcrease Museum Projects	13,499	1,950	14%	0%
Cox Business Center and BOK Center	40,018	2,800	7%	0%
Performing Arts Center	99,820	150	0%	0%
River Parks Projects	60,454	900	1%	0%
<b>Total Cultural Development and Recreation</b>	<b>\$ 388,919</b>	<b>\$ 6,900</b>	<b>2%</b>	<b>1%</b>
Street and Expressway Projects	1,658,980	164,100	10%	25%
Water System Projects	1,507,579	198,844	13%	30%
Sanitary Sewer System Projects	628,187	255,761	41%	38%
Flood Control Projects	90,893	25,100	28%	4%
Facilities Maintenance Projects	179,522	6,000	3%	1%
<b>Total Public Works and Development</b>	<b>\$ 4,065,161</b>	<b>\$ 649,805</b>	<b>16%</b>	<b>97%</b>
Planning and Development	78,330	-	0%	0%
Working In Neighborhoods (WIN)	5,850	100	2%	0%
<b>Total Social and Economic Development</b>	<b>\$ 84,180</b>	<b>\$ 100</b>	<b>0%</b>	<b>0%</b>
Tulsa Transit Projects	13,135	800	6%	0%
<b>Total Transportation</b>	<b>\$ 13,135</b>	<b>\$ 800</b>	<b>6%</b>	<b>0%</b>
Information Technology Department	2,978	-	0%	0%
Equipment Management Projects	8,600	800	9%	0%
Short-Term & Contracted Capital Projects	43,500	3,000	7%	0%
<b>Total Administrative and Support Services</b>	<b>\$ 55,078</b>	<b>\$ 3,800</b>	<b>7%</b>	<b>1%</b>
<b>Total of All Capital Project Types</b>	<b>\$ 4,691,823</b>	<b>\$ 669,705</b>	<b>14%</b>	<b>100%</b>

**FY 2018 - 2022**  
**RECOMMENDED CIP FUNDING**  
**RENEWAL VS. GROWTH**  
(\$000)

**Total \$669,705**



■ GROWTH ■ RENEWAL

# CAPITAL PLAN

## Executive Summary

### A SUMMARY OF THE CAPITAL BUDGET AND FIVE-YEAR CAPITAL PLAN

The following is a summary of all proposed, but unfunded capital expenditures for the next five years. It does not include project allocations in previously approved capital programs. *The amount shown does not include each department's funding from the approved 2017 Limited Purpose Sales Tax Program, 2014 Sales Tax Extension, 2014 General Obligation Bond Program, the 2008 Street Improvement Program, or the 2006 Sales Tax Extension. Information on the projects and appropriations for these programs is contained in Section 6. Due to the commitment of sales tax and bond proceeds to projects authorized in 2016, new or unfunded capital projects will likely not be funded until the conclusion of the Improve Our Tulsa program in 2021.*

<u>PROGRAM/DEPARTMENT</u>	<u>Proposed 5-Year Funding</u>
<b><u>PUBLIC SAFETY AND PROTECTION</u></b>	
<b>Police and E-911 Department</b>	<b>\$3.4 million</b>
The Police Department's highest priority is the renovation of the Police Courts and 911 Facilities, as well as its communications hardware.	
<b>Fire</b>	<b>\$5 million</b>
The Fire Department's highest priority is the replacement of its apparatus, followed by the construction and strategic relocation of several stations.	
<b>Total Public Safety and Protection</b>	
	<b>\$8.4 million</b>
<b><u>CULTURAL DEVELOPMENT AND RECREATION</u></b>	
<b>Park and Recreation Department</b>	<b>\$0.6 million</b>
The maintenance of the Park systems aging facilities is the Department's highest priority. Park system projects have been prioritized in the Park's Master Plan and funding has been allocated toward its implementation in previous capital programs.	
<b>Tulsa Zoo</b>	<b>\$0.5 million</b>
Implementation of the Zoo Master Plan is the highest priority.	
<b>Gilcrease Museum</b>	<b>\$2 million</b>
Fully restoring the Thomas Gilcrease house, as well as a thorough review and upgrade of all mechanical equipment within the facility, remains the Gilcrease's highest priorities.	
<b>Cox Business Center and BOK Center</b>	<b>\$2.8 million</b>
Fire alarm systems at both the BOK Center and the Cox Business Center are the highest priorities. Additionally, both centers are in need of general facility rehabilitation and replacements; including electrical, security, and ADA improvements.	
<b>Performing Arts Center</b>	<b>\$0.1 million</b>
The highest priorities at the PAC are the replacement of the Chapman Music Hall ceiling, Doenges Theatre seating replacement and HVAC upgrades. The PAC is also planning for an expansion of its facility.	

# CAPITAL PLAN

## Executive Summary

<u>PROGRAM/DEPARTMENT</u>	<u>Proposed 5-Year Funding</u>
<b>River Parks</b> The Authority's highest priorities continue to be an expansion of the trail system further south to serve the rapidly growing south Tulsa area, as well as expanded parking and riverbank stabilization along the Arkansas River.	<b>\$0.9 million</b>
<b><i>Total Cultural Development and Recreation</i></b>	<b>\$6.9 million</b>
<b><u>PUBLIC WORKS AND INFRASTRUCTURE</u></b>	
<b>Streets and Expressways</b> One of the top priorities of the City continues to be arterial and residential street resurfacing. Funding to match ODOT eight year plan improvements and improvements identified in the Bicycle and Pedestrian Master Plan currently underway are a high priority.	<b>\$164.1 million</b>
<b>Water</b> The City continues implementing the IMG Water System Study, which identified the most critical needs in this area, such as protecting the Spavinaw watershed from pollution and the maintenance of the existing distribution system.	<b>\$198.8 million</b>
<b>Sanitary Sewer</b> The City completed all required projects to meet the consent orders issued in the late 1990's by State and Federal regulatory authorities. Additional isolated consent orders have been issued since then to eliminate recent specific incidents of residential sewage overflows. However, all consent orders have been completed presently. Future Utility Revenue Bonds and Enterprise Fund resources will be dedicated to the completion of any future consent orders, as well as the upkeep of existing assets.	<b>\$255.7 million</b>
<b>Flood Control</b> The continued implementation of the Citywide Flood Control Plan is the highest priority. Floodplain acquisition, planning services for the Hazard Mitigation Program, and urgent small drainage improvements are identified as the highest priorities by the plan.	<b>\$25.1 million</b>
<b>Facilities</b> ADA improvements at public facilities are top priority. Additionally, sources of maintenance capital need to be identified as an inventory backlog of over \$100 million in roofing and facility maintenance needs exists.	<b>\$6 million</b>
<b><i>Total Public Works and Infrastructure</i></b>	<b>\$649.7 million</b>
<b><u>SOCIAL AND ECONOMIC DEVELOPMENT</u></b>	
<b>Planning and Development</b> Planning and Development will continue to pursue application of the Comprehensive Plan through the initial steps of implementing several small area plans, as well as the beautification of Route 66 and infrastructure to support the Peoria/Mohawk Business Park.	<b>\$0 million</b>

# CAPITAL PLAN

## Executive Summary

<u>PROGRAM/DEPARTMENT</u>	<u>Proposed 5-Year Funding</u>
<p><b>Working In Neighborhoods (WIN)</b></p> <p>The Animal Shelter’s highest priority is completing the remaining phases of the shelter expansion. This expansion would focus on adoption and community outreach program spaces.</p>	<b>\$0.1 million</b>
<b>Total Social and Economic Development</b>	<b>\$0.1 million</b>
<p><b>Metropolitan Tulsa Transit Authority Projects (MTTA)</b></p> <p>MTTA’s highest priorities are the continued replacement of its fleet, the construction of additional passenger shelters, and to improve and expand its service.</p>	<b>\$0.8 million</b>
<b>Total Transportation</b>	<b>\$0.8 million</b>
<b><u>ADMINISTRATIVE AND SUPPORT SERVICES</u></b>	
<p><b>Information Technology</b></p> <p>The Information Technology Department’s highest priority is the need for more rigorous backup and recovery applications for the City’s server and enterprise systems. A secondary priority is the automation of the Municipal Court’s Courtroom Ticketing System.</p>	<b>\$0 million</b>
<p><b>Asset Management Projects</b></p> <p>AMD’s top priorities include the modification of existing maintenance facilities to perform CNG repairs, as well as expanding the City’s Compressed Natural Gas Fleet Fueling Infrastructure, and the replacement of one underground fuel tank.</p>	<b>\$0.8 million</b>
<p><b>Short Term Capital Projects</b></p> <p>Projects in this category include the replacement of various existing capital equipment, such as; department fleet, facility equipment, and minor facility purchases and repairs.</p>	<b>\$3 million</b>
<b>Total Administrative and Support Services</b>	<b>\$3.8 million</b>
<b><u>TOTAL PROPOSED FIVE-YEAR FUNDING PROGRAM</u></b>	<b>\$669.7 million</b>

# CAPITAL PLAN

## Executive Summary

### CITY OF TULSA

#### FISCAL YEARS 2018-2022 CAPITAL IMPROVEMENTS FUNDING SCHEDULE

#### SUMMARY OF HIGH PRIORITY FUNDING REQUESTS BY DEPARTMENT

Prepared by the Department of Finance in Collaboration with the Operating Departments

All Dollars in Thousands

Project Type	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
Police Department Projects	\$ 23,345	\$ -	\$ -	\$ -	\$ -	\$ 3,400	\$ 3,400
Fire Department Projects	62,005	-	-	-	-	4,900	4,900
<b>Total Public Safety and Protection</b>	<b>\$ 85,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,300</b>	<b>\$ 8,300</b>
Park and Recreation Department Projects	63,228	-	-	-	-	600	600
Tulsa Zoo Projects	111,900	-	-	-	-	500	500
Gilcrease Museum Projects	13,499	-	-	-	-	1,950	1,950
CBC/BOK Projects	40,018	-	-	-	-	2,800	2,800
Performing Arts Center Projects	99,820	-	-	-	-	150	150
River Parks Projects	60,454	-	-	-	-	900	900
<b>Total Cultural Devel. and Recreation</b>	<b>\$ 388,919</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>
Street and Expressway Projects	1,658,980	-	-	50,000	50,000	64,100	164,100
Water System Projects	1,507,579	55,017	39,003	38,066	33,201	33,557	198,844
Sanitary Sewer System Projects	628,187	46,291	45,304	43,238	57,654	63,274	255,761
Flood Control Projects	90,893	5,100	5,000	5,000	5,000	5,000	25,100
Facilities Maintenance Projects	179,522	-	-	-	-	6,000	6,000
<b>Total Public Works</b>	<b>\$ 4,065,161</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 171,931</b>	<b>\$ 649,805</b>
Planning and Development Projects	78,330	-	-	-	-	-	-
Working In Neighborhoods (WIN) Projects	5,850	-	-	-	-	100	100
<b>Total Social and Economic Development</b>	<b>\$ 84,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>
Metropolitan Tulsa Transit Authority Projects	13,135	-	-	-	-	800	800
<b>Total Transportation</b>	<b>\$ 13,135</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>
Information Technology Projects	2,978	-	-	-	-	-	-
Equipment Management Projects	8,600	-	-	-	-	800	800
Short Term & Contracted Capital Projects	43,500	-	-	-	-	3,000	3,000
<b>Total Administrative and Support</b>	<b>\$ 55,078</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>
<b>Total of All Capital Project Types</b>	<b>\$ 4,691,823</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 191,831</b>	<b>\$ 669,705</b>

Amounts shown do not reflect the value of the Capital Inventory. Dollars reflect the estimated cost of those projects needed in the next five years.



# CAPITAL PLAN

## Executive Summary

**CITY OF TULSA**  
**FISCAL YEARS 2018-2022 CAPITAL IMPROVEMENTS FUNDING SCHEDULE**  
**SUMMARY OF FUNDING REQUESTS BY FUNDING SOURCE \***

Prepared by the Department of Finance in Collaboration with the Operating Departments  
(amount expressed in thousands)

<u>Funding Source</u>	<u>Est. Cost</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>Total</u>
Future Bond Program	\$ 976,900	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000
Future Sales Tax Program	240,301	-	-	-	-	40,000	40,000
Water Enterprise	727,217	40,467	32,458	29,673	30,501	31,958	165,057
Water Revenue Bond	780,362	14,550	6,545	8,393	2,700	1,599	33,787
State Sewer (FAP)	27,487	4,519	10,630	4,673	7,346	4,561	31,729
Sewer Enterprise	492,909	17,412	23,208	30,735	39,141	46,513	157,009
State Sewer Loan	107,791	24,360	11,466	7,830	11,167	12,200	67,023
Storm Sewer Enterprise	54,250	5,100	5,000	5,000	5,000	5,000	25,100
Deferred Funding	1,284,606	-	-	-	-	-	-
<b>Total Funding by Source</b>	<b>\$ 4,691,823</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 191,831</b>	<b>\$ 669,705</b>

\* Other Funding Sources: Existing Sales Tax Programs; Golf Course Fees; Tax Increment Financing; Equipment Management Fund; Special Purpose Revenue Bonds; and Private Matching Funding.

Amounts shown do not reflect the value of the Capital Inventory. Dollars reflect the estimated cost of those projects needed in the next five years.

# CAPITAL PLAN

## Executive Summary

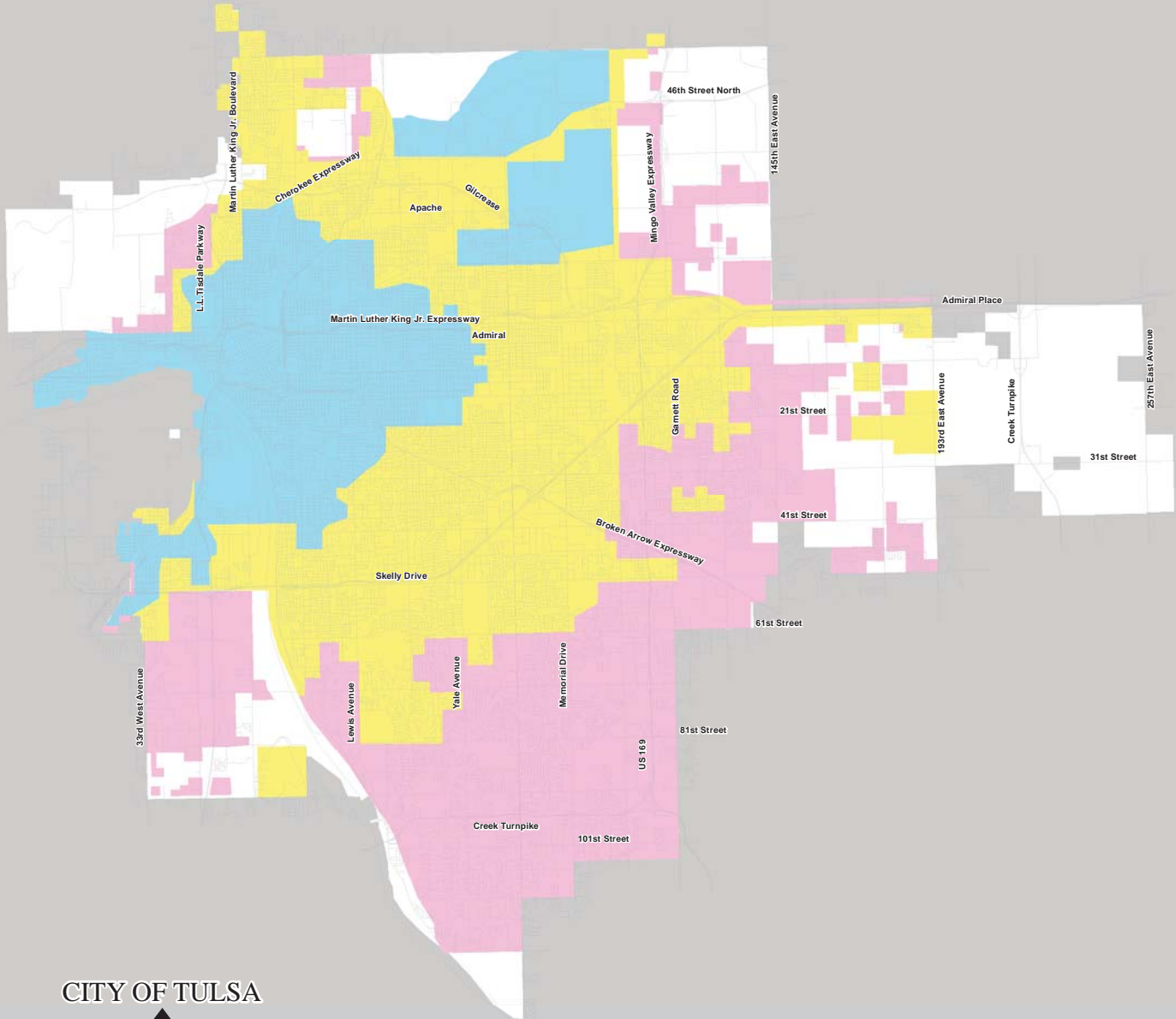
### CONSTRAINED VERSUS UNCONSTRAINED INVENTORY BY DEPARTMENT

Fiscal years 2018 – 2022  
(amount expressed in thousands)

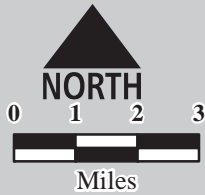
<b>Project Type</b>	<b>Constrained Inventory</b>	<b>Unconstrained Inventory</b>	<b>Total</b>
Police Department Projects	\$ 23,345	\$ 29,960	\$ 53,305
Fire Department Projects	62,005	-	62,005
<b>Total Public Safety and Protection</b>	<b>\$ 85,350</b>	<b>\$ 29,960</b>	<b>\$ 115,310</b>
Park and Recreation Projects	63,228	98,350	161,578
Tulsa Zoo Projects	111,900	-	111,900
Gilcrease Museum Projects	13,499	-	13,499
Cox Business Center and BOK Center	40,018	61,706	101,724
Performing Arts Center	99,820	7,980	107,800
River Parks Projects	60,454	184,057	244,511
<b>Total Cultural Development and Recreation</b>	<b>\$ 388,919</b>	<b>\$ 352,093</b>	<b>\$ 741,012</b>
Street and Expressway Projects	1,658,980	1,341,280	3,000,260
Water System Projects	1,507,579	-	1,507,579
Sanitary Sewer System Projects	628,187	55,240	683,427
Flood Control Projects	90,893	306,798	397,691
	179,522	100,307	279,829
<b>Total Public Works and Development</b>	<b>\$ 4,065,161</b>	<b>\$ 1,803,625</b>	<b>\$ 5,868,786</b>
Planning and Development Projects	78,330	679,044	757,374
Working In Neighborhoods (WIN) Projects	5,850	-	5,850
<b>Total Social and Economic Development</b>	<b>\$ 84,180</b>	<b>\$ 679,044</b>	<b>\$ 763,224</b>
Tulsa Transit Projects	13,135	30	13,165
<b>Total Transportation</b>	<b>\$ 13,135</b>	<b>\$ 30</b>	<b>\$ 13,165</b>
Information Technology Department Projects	2,978	37,075	40,053
Equipment Management Projects	8,600	33,345	41,945
Short Term & Contracted Capital Projects	43,500	-	43,500
<b>Total Administrative and Support Services</b>	<b>\$ 55,078</b>	<b>\$ 70,420</b>	<b>\$ 125,498</b>
<b>Total of All Capital Project Types</b>	<b>\$ 4,691,823</b>	<b>\$ 2,935,172</b>	<b>\$ 7,626,995</b>

# Urbanization Trends 1900 - 2017

Map 1



CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

	1900 - 1945 Urbanization
	1946 - 1969 Urbanization
	1970 - 2017 Urbanization
	Within the City Limits ( But Not Urbanized )

SECTION 6

# CAPITAL PROGRAMS & OPERATING IMPACT



This section of the document summarizes the status of previously approved major capital programs and lists all of the capital projects scheduled for funding. It also describes the primary funding sources available to finance the City's capital needs and provides an analysis of each.

This section is for information only and is not part of the ordinances adopted by the City Council.

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# FY18 CAPITAL BUDGET

## FUNDED PROGRAM STATUS & OPERATING IMPACT

### **Introduction**

This section describes the status of projects financed as part of past multi-year capital programs and potential sources for financing future projects. Since 1980, elected officials have aggressively sought funding for a large number of capital needs. The third-penny sales tax, general obligation bonds, revenue bonds backed by user fees, and state and federal loans and grants have all been used to finance almost \$3.7 billion of capital improvements. The following text briefly describes the past programs. More detailed information is provided about the more recent programs.

In order to tie capital project funding and budgetary considerations together, a summary of any known annual operational impact has been included with the capital program summaries on the following pages. Impact is identified by project name, estimated fiscal year, and known costs. If the project represents an expansion of a current operation, then only the incremental cost above current operations is listed below.

The first six voter-approved five-year Third Penny Sales Tax Programs in 1980, 1985, 1991, 1996, 2001, and 2006 financed 503 projects costing over \$1.604 billion. All of the originally funded projects are now complete or substantially complete.

From 1983 to 1999 voters approved over \$378 million of general obligation bonds for streets, sanitary sewers, flood control, police and fire facilities, maintenance of city buildings, and parks. All of these projects are complete.

Since 1993, the Tulsa Metropolitan Utility Authority (TMUA) has authorized the issuance of over \$296 million in water revenue bonds. The 1993-2006 bonds financed the new Mohawk Water Treatment Plant and several other large water system projects. All have been completed and are in service except projects funded with water revenue bonds issued in the 2007 to 2016 calendar period. These bonds financed a number of new projects including water main and valve replacements, raw waterline and treatment plant improvements, and dam repairs.

In FY16, TMUA issued its first Utility Revenue Bond which provided \$25.2 million in funding for water and sanitary sewer projects. This was the first time the authority has issued a bond which financed projects for both systems. Previously, as noted above, the authority financed water and sanitary sewer projects separately thru the issuance of water revenue bonds and sanitary sewer loans thru the Oklahoma Water Resources Board (OWRB). The proceeds will be used to finance over \$13.0 million in water main replacements, \$4.0 million in concrete pipe replacement, \$3.5 million in sanitary sewer rehab and \$2.0 million to extend sanitary sewer service to currently unserved areas. If these bonds prove to be financially beneficial then the authority will likely continue issuing in this manner.

### **1992-2017 Oklahoma Water Resources Board Loans**

Since 1992, the City of Tulsa has used the Oklahoma Water Resources Board (OWRB) loan program to address sanitary sewer system high priority needs. So far, this program, in addition to utility revenue bonds, has provided \$493.5 million in loans to finance 175 projects ranging from the \$15.5 million headwork improvement project at the Northside Wastewater Treatment Plant to the \$950,000 Southside Wastewater Treatment Plant dewatering facility improvement project. Most recently, in FY16, \$10.04 was issued through a utility revenue bond to fund two citywide rehab projects, and improvements on the Rose Dew Lift Station.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## 1992-2017 Oklahoma Water Resources Board Loans As of February 2017

Appropriation	Spent To Date	Obligated By Contract	Appropriation Balance*
\$493,478,000	\$428,082,541	\$28,515,601	\$36,879,858

\*Reserved for Projects

Source: City of Tulsa Department of Finance

## Status of OWRB Loan Program Projects Not Yet Finished As of February 2017

	Title and Description	Projects Financed	Estimated Completion	Original Principal Amount*
1	2013 A/B Sewer Improvements	NSWWTP Nitrification Improvements SSWWTP Odor Control Improvements Mingo, Coal, & Flatrock FEB Impr. Nickel Creek Interceptor Extension	Summer 2017 Summer 2017 Winter 2017 Winter 2017	\$39,266,000
2	2014 C Sewer Improvements	Concrete Pipe Replacement Sewer Rehab Areawide Unsewered Areas RL Jones/Airport Lift Station Relief SSWWTP 71 <sup>st</sup> Lift Station Expansion	Summer 2017 Winter 2017 Winter 2017 Summer 2017 Winter 2017	\$18,716,000
3	2015 A Sewer Improvements	NS WWTP Nitrification Improvements Activated Sludge Diffused Aeration SS WWTP System Odor Control	Winter 2017 Summer 2018 Summer 2018	\$28,330,000

\*Estimated Cost represents part of project funded by OWRB Loan Program. Additional funding may be provided by other programs.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## 2005 General Obligation Bond Program

On April 5, 2005 the voters approved the issuance of \$250 million in General Obligation Bonds. General obligation bond debt is retired through property tax levies. Through February 2011, all issues are complete. This program financed over 200 projects including arterial and residential street rehabilitation, bridge repair, expressway improvements, and engineering and right-of-way acquisition for future arterial street widening projects estimated to cost \$154 million. Over \$30 million was provided for sanitary sewers and another \$33 million for stormwater projects. The Police Forensic Lab and Property Room as well as improvements at the Uniform Divisions were financed. A major project for the Fire Department, a new \$11.1 million Regional Training Facility, is now complete and in service. Improvements to the Gilcrease Museum and Performing Arts Center were also included. Project cost savings in this program were applied to approved unfunded street improvement projects.

### 2005 General Obligation Bond Program As of February 2017

Appropriation**	Spent To Date	Obligated By Contract	Appropriation Balance*
\$273,800,000	\$270,963,974	\$132,384	\$2,703,642

\*Reserved for Projects \*\* OSU-Tulsa share of forensics lab included.

Source: City of Tulsa Department of Finance

### **Streets and Transportation Projects - \$154 million**

Over half of the streets and transportation funds were used to rehabilitate the city's streets - \$70 million for residential streets and \$54 million for arterial streets. The repair and replacement of bridges across the City received \$10 million in funding from the program. Another \$20 million was used for expressway projects along with arterial street engineering, right-of-way acquisition, and widening. Fifteen million was later captured from savings in completed projects, to address both arterials and intersections originally scheduled for funding in sales tax programs.

### **Sanitary Sewer Projects - \$33 million**

Funding was spent on providing sewer to unserved areas in the city. Rehabilitation and extension projects were allocated over \$20 million.

### **Flood Control Projects - \$33 million**

This funding was spent on critical repair and replacement of flood control facilities, such as the \$15 million Fred Creek rehabilitation program.

### **Police Projects - \$5 million**

This funding was spent on critical expansion, repair and replacement of the Police Forensic Laboratory Facility and Property Room. The Uniform Division facilities also received needed funding for rehabilitation and for expansion at the Uniform Division Southwest (UDSW) facility.

### **Fire Projects - \$19 million**

This funding was spent on the construction of a new \$11.1 million Regional Training Facility which is now complete and operational. The training center is located on the North Campus of Tulsa Community College (TCC). TCC, who will be a joint operator of the facility, will provide area Fire Departments training related to firefighting, hazardous incident response, emergency life support and security incident response. Funds from this allocation were also used to relocate Fire Station 16 and rehabilitate five other stations all of which are now complete and in operation.



# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## **Facilities Renovation and Capital Equipment - \$5 million**

This funding was spent on critical repair and replacement of the Gilcrease Museum HVAC system to protect the multi-billion dollar collection. The stage floor at the Performing Arts Center was replaced as it was a safety issue. Major roof rehabilitation projects and security improvements citywide also received funding.

## **2006 Sales Tax Extension Program**

To date, the tax has funded all of the original 130 projects in six broad categories. Program cost estimates refer to the part of the project funded by the 2006 Sales Tax Program - other programs may provide additional funding. The program, approved by voters on May 9, 2006, received its first sales tax revenue in September 2006. In addition to funding the shortfall in the 2001 program, \$383 million in new projects have been funded with this tax. Originally, the program was forecast to generate approximately \$463.5 million in revenue. However, current projections total \$451.7 million. This program received its final sales tax revenue in 2013. In FY17, \$2.2 million was appropriated to begin construction of a new East Tulsa Fire Station, as originally promised in the program. Most remaining projects are now either complete or nearing completion.

### **Current Projection 2006 Sales Tax Program February 2017**

(amount expressed in thousands)

	Fiscal Year												Total
	2007 (1)	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017 (2)	2018 (3)	
Sales Tax	\$53,066	\$69,173	\$69,827	\$64,458	\$66,171	\$70,254	\$42,111	\$0	\$0	\$0	\$0	\$0	\$ 435,060
Interest	751	2,628	2,658	1,906	1,606	1,526	1,269	910	674	559	523	625	\$ 15,635
Misc Income	0	0	0	0	0	0	0	1,037	0	0	0	0	\$ 1,037
<b>Total</b>	<b>\$53,817</b>	<b>\$71,801</b>	<b>\$72,485</b>	<b>\$66,364</b>	<b>\$67,777</b>	<b>\$71,780</b>	<b>\$43,380</b>	<b>\$1,947</b>	<b>\$674</b>	<b>\$559</b>	<b>\$523</b>	<b>\$625</b>	<b>\$ 451,732</b>

(1) 9.5 months of collections in FY07

(2) FY07 thru FY16 actuals;

(3) FY17 Estimate; FY18 Budget

## **Public Safety - \$65 million**

Funds in this category have been used to replace police cars and helicopters, and fire and emergency medical apparatus and equipment. The largest Police Department project, the \$16 million Forensic Laboratory, Research and Property Room Facility, is complete and operational. Over \$17 million was used to keep the Police vehicle fleet up to standards. A Homeland Security Equipment Storage Facility was funded as well. The Information Technology Department continues its program of upgrading the City's computer capabilities and replacing the aging Citywide Network. A new, cost saving, state-of-the-art Voice Over Internet Protocol (VoIP) telephone system has replaced the old telephone system.

Critical Weather Alert Sirens were replaced all over the city. Repairs and modifications to the City's two communications towers and backup power protection for the City's prime communications site were also funded. In FY17, the City used remaining funds to complete work on a network core for one communication tower. As part of the program, a wireless communications system for the City will enhance all forms of critical communications between departments such as Police, Fire and Emergency Management.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## ***Culture and Recreation - \$41 Million***

Capital maintenance projects at most of the City parks and the Zoo are the largest projects in this category. Maintenance and renovation of shelters, bathrooms, irrigation systems, water lines, playground safety surfaces and walkways will serve to keep parks useful and safe. The Zoo projects included a new Asian Cat Exhibit, renovations to the North American Living Museum and the Zoo's security system.

Expansion and repairs at the sports complexes and the development of a soccer complex were included in the plan. This program has funded repairs and improvements to the Gilcrease Museum, the Convention Center and the Performing Arts Center.

River Parks received over \$16 million in funding to implement phases of the Arkansas River Corridor Master Plan. West Bank Festival Park expansion and renovation received funding as did the east bank of the river. The West Bank Festival Park expansion is now complete. Major trail resurfacing, widening, and maintenance were also funded in this program.

## ***Downtown, Economic and Neighborhood Development - \$24 million***

Over \$13 million of the funds in this category were used to support the development of the new Bank of Oklahoma Arena. Improved streets, parking, signage and linkages were built to coincide with the Center's opening. Another \$2 million continued the downtown property acquisition program in the arts and entertainment district. Other projects were funded in the Kendall-Whittier and Dirty Butter Creek areas, as recommended in various plans. A \$3 million economic development fund to support the city's economic recovery was included in this program to provide infrastructure improvements for future retailers and employment sectors.

## ***Sanitary Sewer and Flood Control - \$52 million***

Twenty-eight million dollars has been used to fund sanitary sewer projects. Most of the projects involve providing service to unserved areas or newly annexed eastern areas of the city including the largest - an \$11 million expansion of the Bird Creek Plant which is now complete. In the area of flood control, a \$12.5 million program continued the 2005 General Obligation Bond's Fred Creek Drainage project. A project in the Elm Creek area along 6<sup>th</sup> Street will create sites for mixed use development near downtown and the Central Park Centennial Center. Erosion control and bank stabilization projects all over the city were also financed.

## ***Streets and Transportation Projects - \$115 million***

A significant portion of the streets and transportation funds have been used to rehabilitate the city's streets - \$26 million for residential streets and \$32 million for arterial streets. The remainder was spent on widening many of the city's overloaded major arterial streets and intersections. Streets improved included 41st, 61st, 81st, 91st, 129th E. Avenue, Peoria, Pine, Mingo, Garnett, and the Gilcrease Expressway. Five intersections were widened. Over \$12 million was spent on downtown streets around the new arena and almost \$5 million improved the Boulder Avenue Bridge. Funds were also set aside to perform street surface repairs and crack sealing; repair and replace bridges, and continue development of the Tulsa Trails. In addition, this program included money to purchase transit buses and vans to improve service to Tulsa's transit patrons.

## ***Facilities Renovation and Capital Equipment - \$86 million***

Out of the \$86 million allocated, \$58 million has been used to purchase capital equipment such as dump trucks, excavating equipment, vehicles, personal computers, and mowing equipment. Another \$14 million has been spent on replacing roofs, repairing parking lots, replacing air conditioning units, Americans with

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Disabilities Act modifications, and other general building repairs. Additionally, \$2 million was allocated for Equipment Management facility renovation and construction.

## 2006 Sales Tax Program Capital Project Annual Operating Impact

Project	Impact Fiscal Year	Personnel	Utilities Fuel	Maintenance Materials Supplies	Total
Ben Hill Park		\$0	\$0	\$ 40,000	<b>\$40,000</b>
<b>TOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$ 40,000</b>	<b>\$40,000</b>

Source: City of Tulsa Department of Finance

## 2008 Street Improvement Program

On November 4, 2008, the City of Tulsa electorate approved a \$451.6 million capital improvements program to rehabilitate the City's arterial and residential streets. The original program consisted of \$166.6 million in sales tax and \$285 million in general obligation bond proceeds to fund the construction of 152 projects throughout the city. However, due to underperformance, current sales tax projections are estimated at \$145.8 million. Cost savings in other programs have enabled the City to fund all of the original projects. The bond portion of the program encompassed seven issues scheduled from 2009 to 2015. The first issue of \$11.1 million was completed in the spring of 2009, the \$70 million second issue was completed in the fall of 2009, the \$58.9 million third issue was completed in the fall of 2010, the \$50 million fourth issue was completed in the fall of 2011, the \$45 million fifth issue was completed in January of 2013, the \$35 million sixth issue was completed in March of FY14, and the \$15 million seventh and final issue was completed in FY15. The sales tax portion of the program was comprised of a 0.167 percent sales tax increase and an extension of the third penny sales tax.

## Current Projection 2008 Street Improvement Program February 2017

(amount expressed in thousands)

	Fiscal Year										Total
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
				(1)	(2)	(3)	(3)	(3)	(3)	(3)	
Sales Tax	\$0	\$0	\$0	\$7,002	\$41,758	\$85,169	\$11,897	\$0	\$0	\$0	\$ 145,826
Interest	0	0	0	33	132	684	861	767	674	795	\$ 3,946
Bond Proceeds	11,100	70,000	58,900	50,000	45,000	35,000	15,000	0	0	0	\$ 285,000
<b>TOTAL</b>	<b>\$11,100</b>	<b>\$70,000</b>	<b>\$58,900</b>	<b>\$57,035</b>	<b>\$86,890</b>	<b>\$120,853</b>	<b>\$27,758</b>	<b>\$767</b>	<b>\$674</b>	<b>\$795</b>	<b>\$ 434,772</b>

(1) Assumes 7.5 months of collections for 0.167% of the dedicated sales tax in FY12.

(2) Assumes 6 months of collections for 1% of the dedicated sales tax in FY13.

(3) Sales Tax: FY12 thru FY16 Actual; FY17 Estimate; FY18 Budget

## 2014 Sales Tax & Bond Program

In November of 2013, the City of Tulsa electorate approved a \$918.7 million capital improvements program to continue the rehabilitation of the City's arterial and residential streets, and address various departmental capital and infrastructure needs across the City as a whole. The program consists of \$563.7 million in sales tax and \$355 million in general obligation bond proceeds to fund the construction of 267 projects throughout the city. The program is currently projected to end in early FY21 once the \$563.7 million is collected.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## *Current Projection* 2014 Sales Tax & Bond Program February 2017

(amount expressed in thousands)

	Fiscal Year								Total
	2014	2015	2016	2017	2018	2019	2020	2021	
		(2)	(3)	(3)	(3)	(3)	(3)	(4)	
Sales Tax	\$0	\$71,286	\$83,335	\$81,834	\$82,133	\$82,133	\$82,954	\$83,784	<b>\$567,459</b>
Interest (1)	0	262	943	1,209	1,200	1,200	1,212	1,224	<b>\$7,250</b>
Bond Proceeds	15,000	55,000	57,000	78,000	75,000	75,000	0	0	<b>\$355,000</b>
<b>Total</b>	<b>\$15,000</b>	<b>\$126,548</b>	<b>\$141,278</b>	<b>\$161,043</b>	<b>\$158,333</b>	<b>\$158,333</b>	<b>\$84,166</b>	<b>\$85,008</b>	<b>\$929,709</b>

(1) Assumption of 1% interest rate

(2) Sales Tax: FY16 Actual

(3) Sales Tax: FY17 Estimate; FY18-21 Budget

(4) Sales Tax figure reflects full year collections, however collections will cease once program has collected \$563.7 million in total.

### **Public Safety - \$78 million**

Funds in this category have been used to replace police cars and helicopters, fire apparatus and equipment, and facility repairs. The largest Police Department project, \$4 million, will go to renovation and repairs at the Police Academy, Courts, and COMPSTAT building. Over \$22 million will be used to keep the Police vehicle fleet up to standards. The Fire Department will spend the majority of its funding on apparatus replacement (\$17 million) and fire station rehabilitation (\$7 million). The Information Technology Department has funding set aside to replace the City's aging Financial System (\$10 million) and the Police Department's aging Law Enforcement Record Management System (\$7 million), both of which are in the early stages of implementation.

### **Culture and Recreation - \$83 Million**

Capital maintenance projects at most of the City parks and the Zoo are the largest projects in this category. Maintenance and renovation of shelters, bathrooms, playground safety surfaces and walkways will serve to keep parks useful and safe. Additionally, five pools will receive a total renovation. Construction has currently begun on the McClure pool, with Lacy pool soon to follow. The Zoo projects include a new Tiger and Snow Leopard Exhibit, and Large Carnivores Exhibit. The Tiger and Snow Leopard exhibit is currently in progress.

This program has funded repairs and improvements to the Gilcrease Museum, safety improvements at the Performing Arts Center, and matching dollars for repairs at the now complete City/County Library.

River Parks will receive \$4 million in funding to address facility maintenance repairs, and \$8 million to renovate a Pedestrian Bridge over the Arkansas River to complement the Gathering Place as part of the George Kaiser Family Foundation development.

### **Social and Economic Development - \$39 million**

Four million dollars have been dedicated to the first phase of the Tulsa Animal Shelter Expansion, as well as now complete minor rehabilitation projects on the existing facility. The expansion will focus primarily on the adoption and community outreach program spaces, creating a larger and more accommodating environment for pet adoption. Additionally, \$35 million has been dedicated to Planning and Development projects, including \$11 million for storm, sewer, and street infrastructure related to the Eugene Field Redevelopment project. Another \$6 million has been funded for the Annual Economic Development Priority Opportunities project. These tightly monitored, yet rapidly deployable funds will be available for remedial infrastructure improvements directly related to business retention expansion, and recruitment within Tulsa.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## **Flood Control - \$3 million**

This package includes \$3 million for an engineering study of levees in Levee District 12, as well as limited and necessary improvements to the levee system.

## **Streets and Transportation Projects - \$655 million**

A significant portion of the streets and transportation funds have been used to rehabilitate the city's streets - \$275 million for residential streets and \$208 million for arterial streets. Another \$81 million will be dedicated to widening many of the city's overloaded major arterial streets and intersections. Twenty million is dedicated to intersection improvements and another \$16 million for bridge repair and replacement. Funds were also set aside to perform street surface repairs and crack sealing, and various traffic related improvements. In addition, this program includes money to purchase transit buses and vans to improve service to Tulsa's transit patrons.

## **Facilities Renovation, Capital Equipment, and Equipment Management - \$60 million**

Out of the \$60 million allocated, \$46 million has been dedicated to purchase capital equipment such as dump trucks, excavating equipment, and mowing equipment. Another \$9 million has been reserved for replacing roofs, repairing parking lots, replacing air conditioning units, Americans with Disabilities Act modifications, and other general building repairs. Lastly, \$6 million has been appropriated to the Equipment Management Department for Compressed Natural Gas fleet fueling infrastructure expansion, which is now near completion, facility maintenance and improvements, and Radio Frequency Identification Systems for use at all City fuel locations.

### **2014 Sales Tax Program Projected Capital Project Annual Operating Impact**

<b>Project</b>	<b>Impact Fiscal Year</b>	<b>Personnel</b>	<b>Utilities Fuel</b>	<b>Maintenance Materials Supplies</b>	<b>Total</b>
CNG Fleet Fueling Infrastructure Expansion	FY18	-	4,000	-	<b>\$ 4,000</b>
Lacy Park Expansion	FY18	60,000	10,000	27,000	<b>\$ 97,000</b>
Peoria Bus Rapid Transit	FY18	185,625	61,875	82,500	<b>\$ 330,000</b>
Pools (Berry, Lacy, McClure, Reed, Whiteside Parks)	FY18	-	-	50,000	<b>\$ 50,000</b>
Replace Aging Vehicles (33 Fixed / 39 Lift)	FY18	-	29,400	12,600	<b>\$ 42,000</b>
Replace Helicopter	FY18	-	20,000	-	<b>\$ 20,000</b>
Water Playgrounds (Penney, Reed, and Lacy Parks)	FY18	-	120,000	-	<b>\$ 120,000</b>
Financial System Replacement	FY19	-	-	(849,000)	<b>\$ (849,000)</b>
Law Enforcement Records Management System	FY19	-	-	500,000	<b>\$ 500,000</b>
Animal Shelter Expansion	FY21	110,000	-	30,000	<b>\$ 140,000</b>
Cousins Park Improvements	FY21	-	20,000	120,000	<b>\$ 140,000</b>
Restroom Additions (Hunter Park)	FY21	-	-	20,000	<b>\$ 20,000</b>
<b>TOTAL</b>		<b>\$ 355,625</b>	<b>\$265,275</b>	<b>\$ (6,900)</b>	<b>\$ 614,000</b>

*Source: City of Tulsa Department of Finance*

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## 2016 Tulsa Economic Vision Sales Tax Program

The City of Tulsa electorate approved a temporary sales tax levy of a little over 3/10ths of a cent on April 5, 2016 for the purpose of funding economic development projects within the City of Tulsa. The temporary tax will be in place for 15 years. The sales tax went into effect on January 1, 2017 and will end on December 31, 2031. The tax will fund over \$510.6 million in major capital projects across the City.

Major focal points of the tax initiative are the Arkansas River, Gilcrease Museum, the Cox Business Center, Tulsa Zoo and a number of other community driven economic development projects. Improvements for the Arkansas River have been discussed for a number of years and were initially identified in the Arkansas River Corridor Master Plan in 2004. A total of \$127.2 million has been included in the program to fund two low water dams, one at 31<sup>st</sup> St. and Riverside Dr. and the other in south Tulsa near 96<sup>th</sup> Street, that form a major component of the vision for future development along the Arkansas River. The Gilcrease Museum is also an overwhelming priority of the citizens and the tax will provide \$65 million to completely redesign and re-imagine the museum and its multi-billion dollar collection. The Tulsa Zoo and Cox Business Center will receive a combined \$82.3 million to construct new exhibits and to implement a new master development plan for the business center and arena district. The remaining funding will be programmed for improvements to the park system, airport infrastructure, and other tourism, education and healthcare related projects.

The City will utilize \$371,850,000 in revenue bonds to advance fund the construction of many of the projects contained in the program, with the first issuance occurring in FY17. Annual revenues from both the approved sales and use tax will be pledged for debt service. Projected revenue estimates for the program are shown in the table below:

	Fiscal Year								Total
	2017 (1)(2)	2018 (2)	2019 (2)	2020 (2)	2021 (2)	2022 (2)	2023 (2)	2024 (2)	
Sales Tax	\$8,008	\$22,773	\$22,887	\$23,125	\$23,379	\$63,078	\$63,772	\$64,474	<b>\$291,497</b>
Use Tax	1,567	4,228	4,228	4,100	4,100	4,100	4,100	4,100	<b>\$30,523</b>
Interest	29	747	532	463	285	951	452	431	<b>\$3,890</b>
<b>Total</b>	<b>\$9,604</b>	<b>\$27,748</b>	<b>\$27,647</b>	<b>\$27,688</b>	<b>\$27,764</b>	<b>\$68,129</b>	<b>\$68,324</b>	<b>\$69,005</b>	<b>\$325,910</b>

**Source:** City of Tulsa Department of Finance

(1) 4.5 months of estimated collected revenue

(2) FY17-24: Budget Estimate

(3) Total shows 8 year of collection; however entire program runs for 15 years and is expected to collect a total of \$510.6 million.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## Fiscal Year 2018-2019 Capital Budget

As a part of the annual budget process, the Mayor and City Council determine the appropriations for approved Capital Improvement Projects. They are funded from numerous sources including Sales Tax, general obligation bonds, enterprise funds, sales tax revenue bonds, utility system revenue bonds, Oklahoma Water Resources Board loans, and federal transportation grants. The following is a list of capital projects, by funding source, being funded in FY17-18 and FY18-19.

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
<b>Water Enterprise Capital Projects Fund (6021)</b>		
A.B. Jewell Clarifier Upgrades/Rehabilitation	9,930,000	-
A.B. Jewell WTP Electrical - Upgrade TMUA-owned medium voltage switchgear	2,600,000	-
Automatic Meter Reading - Citywide	-	309,000
Berry Hill Waterline Extension	2,300,000	-
Central Bus.Dist. Water Main Replacement	350,000	350,000
Cherokee Water Lines - 2020	-	9,220,000
Dead-End 12" Distribution Mains Connections & Extensions	350,000	350,000
Eucha Dam Radial Gates Rehabilitation	5,000,000	-
Eucha, Spavinaw Water Quality Court Master	580,000	600,000
Lake Yahola Terminal Storage Repair	2,000,000	-
Large Water Valve Replacement - Citywide	100,000	100,000
Modify Spavinaw/Oologah Intertie near Bird Creek Pump Station	-	105,000
Mohawk Pump Stations 1 & 2 Rehabilitation	-	90,000
Mohawk WTP HSPS Rehabilitation and Improvements	500,000	4,500,000
Powdered Activated Carbon Feed System Upgrade	62,000	634,000
Raw Water Flowlines Repairs Spavinaw	250,000	250,000
Raw Water Flowlines Repairs Tiawah Tunnel	-	1,000,000
Sodium Hydroxide Storage and Feed System Upgrade	-	109,000
Source Water Protection & Management Program	752,000	772,000
Spavinaw Pump Station Rehab & New Flowmeter	-	772,000
Transmission Line Condition Assessment - Citywide	200,000	-
Unruh Terminal Storage Repair	350,000	-
Unserved Areas	-	100,000
Utility Bridges - Repaint/Rehabilitation	100,000	100,000
W. 23rd St. 16" Transmission Line	1,236,000	-
Water Line Relocations - Citywide	1,900,000	1,050,000
Water Mains Replacements - City Wide	9,175,000	4,255,000
Water Mains Replacements - Less than 6-inches	2,732,000	4,502,000
Water Tanks - Repaint/Rehabilitation	-	3,090,000
Water Vault & Large Meter Upgrades	-	200,000
<b>Total Water Enterprise Capital Projects</b>	<b>40,467,000</b>	<b>32,458,000</b>
<b>Water Revenue Bonds Capital Projects (Proposed)</b>		
Water Mains Replacements - City Wide	5,050,000	6,545,000
Cherokee Water Lines - 2020	9,500,000	-
<b>Total Water Revenue Bond Capital Projects</b>	<b>14,550,000</b>	<b>6,545,000</b>
<b>Sewer Enterprise Capital Projects Fund (6031)</b>		
30-N Relief	385,000	396,000
71st Street Lift Station Electrical Upgrades	-	162,000
93-N Relief	-	4,871,000
Airport - Northeast LS & FM	359,000	3,380,000
Apache Lift Station Force Main	-	109,000
Areawide Point Repairs	-	4,050,000
Concrete Pipe Replacement	4,405,000	-

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
FEB Joint & Crack Repairs	1,000,000	-
Flatrock West (9-N) Relief	-	527,000
Haikey Creek Lift Station Electrical Upgrades	-	27,000
Haikey Creek WWTP Electrical Upgrades	-	172,000
Haikey Creek SAMS Replacements	520,000	536,000
Jones Creek Relief (91-N)	351,000	-
Lift Station Replacements or Upgrades	569,000	609,000
RL Jones Riverside Airport - Sewer Eastside	273,000	1,407,000
Sewer Rehab Area Wide	1,800,000	3,750,000
Southside WWTP Concrete Protective Coatings	-	309,000
Southside WWTP Digester MCC Replacement	-	205,000
Southside WWTP Solids Handling Access Road	3,000,000	-
Southside WWTP System Odor Control Study	1,750,000	-
Spunky Creek Main Stem South Contract 1	3,000,000	-
Unsewered Areas Areawide	-	2,388,000
West Tulsa 39, 40, 41-S Relief	-	310,000
<b>Total Sewer Enterprise Capital Projects</b>	<b>17,412,000</b>	<b>23,208,000</b>
<b>OWRB Water Revolving Loan (Proposed)</b>		
Jones Creek Relief (91-N)	-	4,342,000
Northgate LS Relief	1,273,000	-
71st Street Drying Bed Modifications	2,200,000	-
71st Street Dewatering Facility - Storage Tank Repair	1,300,000	-
Crow Creek 44-S Relief	-	1,751,000
Joe-LaFortune 70-S Relief	-	2,783,000
Activated Sludge Diffused Aeration and Primary Sludge Handling Improvements	8,837,000	-
Grit Facility Rehabilitation	1,650,000	-
Excess Flow Line from Lower Bird Creek WWTP to Port South	-	1,133,000
2008 Street Package - Sewer Rehab/Replacement	3,500,000	3,500,000
Concrete Pipe Replacement	-	4,537,000
Sewer Rehab Area Wide	5,600,000	4,050,000
Unsewered Areas Areawide	2,319,000	-
Areawide Point Repairs	2,200,000	-
<b>Total OWRB Water Revolving Loan Projects</b>	<b>28,879,000</b>	<b>22,096,000</b>
<b>Stormwater Enterprise Fund (6041)</b>		
Neighborhood Urgent Flood Control Projects	5,100,000	5,000,000
<b>Total Stormwater Enterprise Capital Projects</b>	<b>5,100,000</b>	<b>5,000,000</b>
<b>2006 Extended Sales Tax Fund (6009)</b>		
E-911 Capital Equipment	172,000	172,000
PAC General Renovation	210,000	210,000
Arterial Street Rehabilitation	(382,000)	(382,000)
<b>Total 2006 Extended Sales Tax Capital Projects</b>	<b>-</b>	<b>-</b>
<b>2014 Sales Tax Capital Projects Fund (6014)</b>		
<b>Police Department</b>		
Replace helicopter	1,500,000	-
Police Five-Year Capital Equipment Needs as Described in the 2012 Equipment Study	3,100,000	3,300,000
<b>Total Police Department Projects</b>	<b>4,600,000</b>	<b>3,300,000</b>
<b>Fire Department</b>		
Apparatus replacement	4,800,000	4,600,000
Fire Station Rehabilitation	1,500,000	1,500,000
<b>Total Fire Department Projects</b>	<b>6,300,000</b>	<b>6,100,000</b>



# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
<b>Parks and Recreation Department</b>		
Security System Upgrades - Page Belcher Pro Shop	-	10,000
Hicks Park Improvements	-	560,000
Savage Park Improvements	-	15,000
Water Playgrounds - Reed	-	60,000
Whiteside - Upgrade and repair plumbing in community center	-	315,000
Pool Reconstruction - Reed	-	300,000
Pool Construction - Whiteside	1,200,000	-
New Playground and Safety Surface - Crawford	245,000	-
New Playground and Safety Surface - Helmerich	745,000	-
New Playground and Safety Surface - Hunter	425,000	-
New Playground and Safety Surface - Lacy	245,000	-
New Playground and Safety Surface - Langenheim	30,000	-
New Playground and Safety Surface - McClure	-	30,000
New Playground and Safety Surface - Minshall	30,000	-
New Playground and Safety Surface - Patrick	30,000	-
New Playground and Safety Surface - Penney	-	30,000
New Playground and Safety Surface - Pielsticker	-	30,000
New Playground and Safety Surface - Plaza	30,000	-
<b>Total Parks and Recreations Department Projects</b>	<b>2,980,000</b>	<b>1,350,000</b>
<b>Tulsa Zoo</b>		
Master Plan - Carnivores Exhibits	500,000	-
<b>Total Tulsa Zoo Projects</b>	<b>500,000</b>	<b>-</b>
<b>Gilcrease Museum</b>		
Helmerich Hall floor replacement	-	305,000
Gallery Wood Floor Refinishing	-	100,000
Kitchen Renovation	-	285,000
Perimeter fence replacement	295,000	-
North parking restoration	-	985,000
Vista Room - Electro-Chromatic Glass Replacement	-	25,000
<b>Total Gilcrease Museum Projects</b>	<b>295,000</b>	<b>1,700,000</b>
<b>Performing Arts Center</b>		
Roof replacement	-	150,000
<b>Total Performing Arts Center Projects</b>	<b>-</b>	<b>150,000</b>
<b>River Parks</b>		
Park Facilities Refurbishment	100,000	1,100,000
<b>Total River Parks Projects</b>	<b>100,000</b>	<b>1,100,000</b>
<b>Stormwater</b>		
Levee District #12 Rehabilitation	-	360,000
<b>Total Stormwater Projects</b>	<b>-</b>	<b>360,000</b>
<b>Streets</b>		
Arterial Street Rehabilitation and Citywide Projects		
Charles Page Blvd. - 33rd W. Ave. to 25th W. Ave.	-	-
49th W. Ave. - Edison St. to Charles Page Blvd.	195,000	-
Utica Ave. - Pine St. to Admiral Blvd.	3,200,000	-
Lewis Ave. - 36th St. N. to Apache St.	160,000	-
Southwest Blvd. - W. 23rd St. to W. 31st St.	-	2,345,000
Southwest Blvd. - W. 31st St. to W. 40th St.	-	4,235,000
Union Ave. - W. 51st St. to W. 61st St	1,530,000	-
Riverside Dr. - Joe Creek to 81st St.	-	700,000

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
Pine St. - Harvard Ave. to Yale Ave.	250,000	-
Admiral Pl. - Lewis Ave. to Harvard Ave.	225,000	-
Admiral Pl. - Harvard Ave. to Yale Ave.	-	3,340,000
Sheridan Rd. - Apache St. to Pine St.	1,570,000	-
Mingo Rd. - 46th St. N. to 36th St. N.	3,080,000	-
Mingo Rd. - 36th St. N. to Pine St.	530,000	4,770,000
Mingo Rd. - Admiral Blvd. to 11th St.	150,000	-
15th St. - Lewis Ave. to Harvard Ave.	3,000,000	-
Peoria Ave. - Admiral Blvd. to 11th St.	215,000	-
Peoria Ave. - 11th St. to 21st St.	2,575,000	-
Utica Ave. - Admiral Blvd. to 11th St.	-	280,000
Utica Ave. - 11th St. to 15th St.	-	1,565,000
Harvard Ave. - 15th St. to 21st St.	-	300,000
Harvard Ave. - 21st St. to 31st St.	320,000	-
21st St. - Yale Ave. to Sheridan Rd.	300,000	-
31st St. - Yale Ave. to Sheridan Rd.	-	330,000
41st St. - Sheridan Rd. to Memorial Dr.	260,000	-
Memorial Dr. - 21st St. to 31st St.	2,820,000	495,000
51st St. - Mingo Rd. to Garnett Rd.	180,000	-
71st St. - Memorial Dr. to Mingo Rd.	160,000	-
91st St. - Mingo Rd. to Hwy 169.	-	50,000
Memorial Dr. - 81st St. to 91st St.	-	1,890,000
Sheridan Rd. - 91st St. to 101st St.	150,000	-
51st St. - Pittsburg Ave. to Yale Ave.	1,070,000	-
Harvard Ave. - 41st St. to 51st St.	235,000	-
36th St. N. - Mingo Rd. to Hwy 169	200,000	1,440,000
Downtown Arterial Streets	-	3,600,000
Intersections		
Pine St. & MLK Jr. Blvd Intersection	175,000	-
Pine St. & Peoria Ave. Intersection	-	1,890,000
51st St. & Union Ave. Intersection	585,000	-
46th St. N. & Mingo Rd. Intersection	315,000	-
36th St. N. & Mingo Rd. Intersection	-	755,000
Admiral Blvd. & Lewis Ave. Intersection	60,000	-
11th St. & Utica Ave. Intersection	-	920,000
21st St. & Peoria Ave. Intersection	-	1,030,000
21st St. & Memorial Dr. Intersection	890,000	-
51st St. & Mingo Rd. Intersection	170,000	-
71st St. & Sheridan Rd. Intersection	-	1,115,000
71st St. & Memorial Dr. Intersection	100,000	-
81st St. & Memorial Dr. Intersection	-	680,000
61st St. & Yale Ave. Intersection	-	1,465,000
Citywide Non-Arterial Routine and Preventive Maintenance	-	320,000
Widen Yale Avenue, 81st St. to 91st Street South	-	16,500,000
Widen Yale Avenue, 96th St. South to 101st St. South	630,000	1,015,000
Gilcrease Expressway Local Match	1,500,000	500,000
Bridges - Replacement and Rehabilitation Programs		
Bridge No. 275 - 10100 E. 36th St. N.	320,000	-
Bridge No. 185 - 4000 N. Hartford Ave.	50,000	-
Bridge No. 285 - 1900 W. 43rd St.	10,000	-
Bridge No. 232 - 3600 S. Southwest Blvd.	-	90,000
Bridge No. 181 - 300 N. Garnett Rd.	-	180,000
Bridge No. 204A - 200 S. Mingo Rd.	30,000	-
Bridge No. 250 - 11200 E. 11th St.	90,000	-
Bridge No. 239 - 2600 S. Yorktown Ave.	10,000	-
Bridge No. 311 - 3900 S. 90th E. Ave.	10,000	-

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
Bridge No. 401 - 3800 S. Memorial Dr.	135,000	-
Bridge No. 310 - 2750 S. 90th E. Ave.	20,000	-
Bridge No. 254 - 8330 E. 14th St.	10,000	-
Bridge No. 403 - 4400 S. Memorial Dr.	135,000	-
Bridge No. 402 - 4200 S. Memorial Dr.	900,000	-
Bridge No. 307 - 2900 S. 87th E. Ave.	5,000	-
Bridge No. 266 - 13700 E. 28th St.	5,000	-
Bridge No. 262 - 19200 E. 21st St.	115,000	-
Bridge No. 333 - 1300 S. 177th E. Ave.	-	1,260,000
Bridge No. 209 - 3000 N. Mingo Rd.	-	2,250,000
Bridge No. 352 - 12300 E. State Farm Blvd.	25,000	-
Bridge No. 226 - 8200 S. Pittsburg Ave.	10,000	-
Bridge No. 222 - 3200 S. Peoria Ave.	320,000	-
Bridge No. 166 - 3200 S. Cincinnati Ave.	50,000	-
Bridge No. 194 - 5300 S. Louisville Ave.	5,000	-
Bridge No. 217 - 5300 S. New Have Ave.	5,000	-
Citywide guardrail replacement	-	250,000
Citywide traffic signalization	500,000	500,000
Signing, pavement marking and delineation	500,000	425,000
Traffic calming	425,000	-
Traffic signal installation, modification, and safety improvements	500,000	500,000
Citywide ADA Transition Plan Implementation (High/Medium Priority Needs)	1,750,000	1,710,000
Bicycle/Pedestrian Master Plan Implementation	-	1,300,000
IDL Entrance Rehabilitation (1st, 7th, 8th Streets; signals at 1st & Greenwood)	-	825,000
<b>Total Streets Projects</b>	<b>32,735,000</b>	<b>60,820,000</b>
<b>Citywide Public Facilities</b>		
ADA Transition Plan - Buildings	200,000	225,000
ADA Transition Plan - Parks	190,000	200,000
Public Facilities, OTC	475,000	650,000
Public Facilities, Roofing	500,000	475,000
<b>Total Citywide Public Facilities Projects</b>	<b>1,365,000</b>	<b>1,550,000</b>
<b>Planning and Development</b>		
Annual Economic Development Priority Opportunities	750,000	1,300,000
Corridor and Small Area Planning	450,000	200,000
Phase I – Northland Strategic Acquisition and Street Improvements	3,750,000	-
Phase I – Pearl District Flood Control and Redevelopment	3,000,000	-
<b>Total Planning and Development Projects</b>	<b>7,950,000</b>	<b>1,500,000</b>
<b>Transit</b>		
Replace Aging Vehicles - local match (Replace 33 fixed-route & 39 LIFT program busses)	5,249,000	1,466,000
Peoria - Bus Rapid Transit (BRT)	14,285,000	-
<b>Total Transit Projects</b>	<b>19,534,000</b>	<b>1,466,000</b>
<b>Asset Management Department</b>		
Install Radio Frequency Identification Devices (RFID) on fleet	-	375,000
EMD Facilities Maintenance	140,000	140,000
Lighting systems, driveways, sidewalks, energy upgrades, HVAC, & plumbing	200,000	250,000
<b>Total Asset Management Department Projects</b>	<b>340,000</b>	<b>765,000</b>
<b>Capital Equipment</b>		
Five-Year Capital Equipment Needs as Described in the 2012 Equipment Study (excluding Police).	6,500,000	6,500,000
<b>Total Capital Equipment Projects</b>	<b>6,500,000</b>	<b>6,500,000</b>
<b>Total 2014 Sales Tax Capital Projects</b>	<b>83,199,000</b>	<b>86,661,000</b>

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
<b>2017 Limited-Purpose Economic Development Temporary Sales Tax Fund (6015)</b>		
Zink Dam - Low-Water Dam with Recreational Gates & Flume	-	24,990,000
Citywide & Route 66 Beautification and Reinvestment	3,600,000	525,000
23rd & Jackson Redevelopment Site - Relocation Study, Design & Acquisition	250,000	250,000
Tulsa Performing Arts Center Trust	500,000	500,000
Community Health Connection East Clinic	4,570,000	-
New Trail, East Bank-101st to Cousins Park (Design and Matching Funds)	600,000	700,000
Discovery Lab - Tulsa Children's Museum Permanent Site	8,000,000	-
Public Schools - Teacher Retention, Recruitment, Training	2,800,000	1,400,000
Tulsa Arts Commission	150,000	150,000
Debt Service - Transfer to TPFA	2,700,000	11,000,000
<b>Total 2017 Limited-Purpose Economic Development Temporary Sales Tax Projects</b>	<b>23,170,000</b>	<b>39,515,000</b>
<b>2017 Advanced Funded Revenue Bonds Capital Projects (Proposed)*</b>		
Zink Dam - Low-Water Dam with Recreational Gates & Flume	5,000,000	11,010,000
New Pedestrian Bridge	15,000,000	-
Mitigation, Bank Stabilization & Outfall Protection	-	1,750,000
Turkey Mountain Urban Wilderness	-	3,000,000
Gilcrease Museum Expansion	6,000,000	-
Cox Business Center and Arena District Master Plan	3,750,000	47,750,000
Tulsa Fairgrounds	12,500,000	12,500,000
Airport Infrastructure	-	9,100,000
Langston University - Tulsa Healthcare Professions Complex Expansion	1,800,000	500,000
BMX National Headquarters	550,000	8,200,000
South Mingo Corridor	12,000,000	-
Public Schools - Safety First Initiative	4,250,000	4,750,000
Peoria-Mohawk Business Park	-	10,000,000
Air National Guard F35 Simulator Training Center	-	7,900,000
Peoria Connection - North Peoria Avenue, 56th St. to Mohawk Blvd.	-	3,000,000
University Center at Tulsa Authority/OSU-Tulsa	3,600,000	-
McCullough Park	-	540,000
Mohawk Sports Complex	3,000,000	-
GO Plan - Priority Projects Identified in the Bicycle/Pedestrian Master Plan	3,125,000	-
Community Health Connection East Clinic	5,405,000	-
<b>Total 2017 Advanced Funded Revenue Bonds Capital Projects</b>	<b>75,980,000</b>	<b>120,000,000</b>
<b>2014 General Obligation Bond Program (Issue 5 - 6332)</b>		
Arterial Street Rehabilitation and Citywide Projects		
36th St. - N. MLK Jr. Blvd. to Peoria Ave.	2,920,000	-
Apache St. - Peoria Ave. to Lewis Ave.	2,365,000	-
Apache St. - Lewis Ave. to Harvard Ave.	1,860,000	-
11th St. - Lewis Ave. to Harvard Ave.	-	1,970,000
91st St. - Harvard Ave. to Yale Ave.	-	2,555,000
Peoria Ave - 41st St. South to 51st St. South	-	2,885,000
Citywide - Arterial Rehabilitation	900,000	900,000
Citywide - Arterial Sidewalk Improvements	300,000	300,000
Citywide - Arterial Routine and Preventive Maintenance	5,390,000	3,260,000
Citywide Matching Funds	655,000	650,000
ODOT Rehabilitation and Replacement Program	1,640,000	1,640,000
Non- Arterial Street Rehabilitation		
<b>Maintenance Zone 1068:</b> 12th St. S. north to Edison St. & 65th W. Ave. east to 25th W. Ave.	3,200,000	-
<b>Maintenance Zone 1099:</b> 56th St. N. north to 61st St. N. & MLK Jr. Blvd. east to Garrison Pl.	2,800,000	-
<b>Maintenance Zone 3010:</b> Admiral Pl north to Pine St. & Yale Ave. east to Sheridan Rd.	7,130,000	-
<b>Maintenance Zone 3011:</b> Admiral Pl north to Pine St. & Sheridan Rd. east to Memorial Dr.	-	8,485,000
<b>Maintenance Zone 3017:</b> 11th St. S north to Admiral Pl & Sheridan Rd. east to Memorial Dr.	-	5,015,000

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Funding Source, Department and Project	FY17-18 Appropriations (in dollars)	FY18-19 Appropriations (in dollars)
<b>Maintenance Zone 3020:</b> 11th St. S. north to Admiral Pl. & Garnett Rd. east to 129th E. Ave.	4,020,000	-
<b>Maintenance Zone 4021:</b> 21st St. S north to 11th St. S. & Cincinnati Ave. east to Lewis Ave.	3,280,000	-
<b>Maintenance Zone 4031:</b> 29th St. S north to 21st St. S. & Harvard Ave. east to Yale Ave.	10,480,000	-
<b>Maintenance Zone 4152:</b> Baltimore Ave. north to Easton St. & Southwest Blvd. east to Madison Ave	-	3,895,000
<b>Maintenance Zone 5046:</b> 51st St. S. north to 41st St. S. & Yale Ave. east to Sheridan Rd.	5,410,000	-
<b>Maintenance Zone 5047:</b> 51st St. S. north to Broken Arrow Exp. & Sheridan Rd. east to Memorial Dr.	2,905,000	6,465,000
<b>Maintenance Zone 6028:</b> 21st St. S. north to 11th St. S. & Garnett Rd east to 129th E. Ave.	-	7,060,000
<b>Maintenance Zone 7040:</b> 41st St. S. north to 31st St. S. & 89th E. Ave. east to Mingo Rd.	2,925,000	-
<b>Maintenance Zone 7054:</b> 61st St. S. north to 56th St. S. & Memorial Dr. east to Mingo Rd.	-	7,635,000
<b>Maintenance Zone 8063:</b> 81st St. S. north to 71st St. S. & Harvard Ave. east to Yale Ave.	-	5,820,000
<b>Maintenance Zone 9049:</b> 61st St. S. north to 51st St. S. & Riverside Dr. east to Lewis Ave.	-	8,795,000
<b>Maintenance Zone 9050:</b> 61st St. S. north to 51st St. S. & Lewis Ave. east to Harvard Ave.	2,625,000	-
<b>Maintenance Zone 9051:</b> 61st St. S. north to 51st St. S. & Harvard Ave. east to Yale Ave.	1,390,000	-
Citywide - Non-Arterial Rehabilitation	780,000	540,000
Citywide - Non-Arterial Routine and Preventive Maintenance	11,775,000	6,880,000
Citywide - Non-Arterial Sidewalk Improvements	100,000	100,000
Bond Issuance Costs	150,000	150,000
<b>Total 2014 General Obligation Bond Capital Projects</b>	<b>75,000,000</b>	<b>75,000,000</b>
<b>Total FY 2018-2019 Capital Program Appropriations</b>	<b>\$ 363,757,000</b>	<b>\$ 410,483,000</b>

*\*In the 4<sup>th</sup> quarter of FY17, the City issued \$115,300,000 in revenue bonds which financed \$39,320,000 of projects in FY17. The remaining \$75,980,000 will be used to fund projects in FY18.*

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## FINANCING CAPITAL PROJECTS

The City has identified a large inventory of capital needs. The primary funding sources available to finance them are:

- Sales Tax
- Enterprise funds and related revenue bonds
- Oklahoma Water Resources Board (OWRB) State loans for sanitary sewers
- General Obligation Bonds
- Federal and state highway funds and transportation grants

Each is reviewed below and analyzed for availability and ease of use.

### ***Sales Tax***

The City has used a temporary sales tax for capital improvements since 1981. It has been popularly known as the “Third Penny Sales Tax”, however, the rate has varied over the years from a penny to slightly more than a penny. This tax has provided over \$2.4 billion for all types of capital projects. The voters again approved the extension of this tax in November 2013 along with an accompanying 0.1 percent increase to generate \$564 million thru 2021 to address both street improvements throughout the city as well as citywide departmental capital needs. In 2016, voters approved a new 15 year extension of a 3/10ths penny sales tax, which will be used exclusively for economic development projects.

### ***Enterprise Funds***

Enterprise funds are used to finance operations in the city that are similar to private utilities. The intent is to recover the costs of providing these services by charging the persons using them through an approved rate structure. The City and its trusts have used this method of financing capital improvements and operations in a variety of areas including water, sanitary sewer, stormwater management, parking facilities, solid waste disposal, golf courses, and emergency medical services.

There are two ways capital facilities can be financed through user fees:

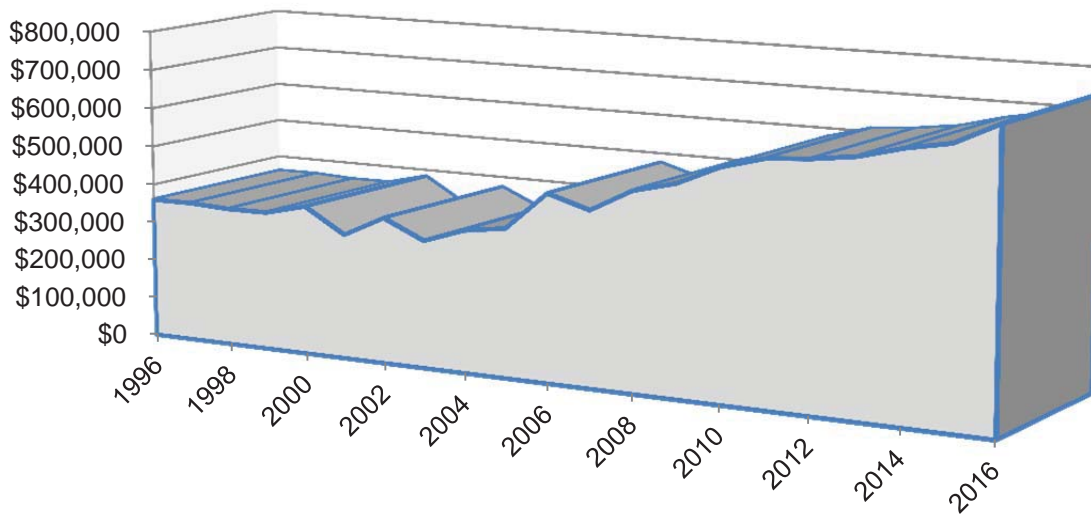
- 1) On an annual basis from collections (pay as you go), and
- 2) Revenue Bonds

It has been the policy of elected officials to finance all water, and solid waste disposal improvements with enterprise funds. Sanitary sewers, golf courses and flood-control facilities are not totally self-supporting and, barring a policy change, it is not contemplated they will be during the five-year time frame of this plan. Parking facilities are normally self-supporting, but two parking projects were included in the 2006 Sales Tax Proposal in support of downtown development.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

The total revenue bond debt for the City’s authorities from FY95 through FY16 and the outstanding revenue bond debt by category at the end of FY16 are shown below.

**Revenue Bond Debt  
City of Tulsa Authorities  
FYs 1996 - 2016  
As of June 30**  
(amount expressed in thousands)



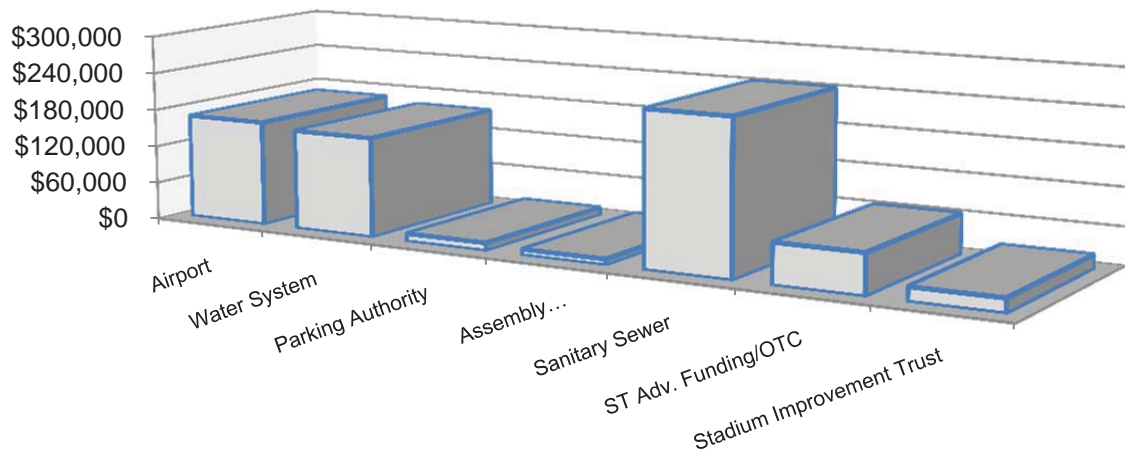
*Source: City of Tulsa Department of Finance*

### **State Loans for Sanitary Sewers**

As part of the 1972 Clean Water Act, the Federal government provided municipalities with grants to construct sanitary sewer improvements needed to meet the new water quality standards. During the 1980s, the grants became loans and the State was placed in charge of administering the loan program. The City used this program to finance over \$465 million in sanitary sewer projects. The program had been an attractive financing tool, as the interest rates were often lower than could be achieved through traditional bonds. However in FY16, TMUA issued its first Utility Revenue Bond which provided \$10 million in funding for sanitary sewer projects. If these bonds prove to be financially beneficial, it is likely the authority will continue issuing in this manner.

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

**Revenue Bond Debt By Type of Issue**  
**City of Tulsa Authorities**  
**As of June 30, 2016**  
(amount expressed in thousands)



Source: City of Tulsa Department of Finance

The estimated amounts of annual discretionary capital funds that will be available from the Water, Sewer, and Stormwater Funds from projected revenues in these funds are shown below. Any remaining water system needs will be financed with revenue bonds, while sales tax, general obligation bonds or OWRB loans will be used for sanitary sewer and, excepting OWRB loans, stormwater projects.

**Projected Discretionary Annual Capital Funds**  
**Selected Enterprise Funds**  
**City of Tulsa FYs 2018 - 2022**  
(amount expressed in thousands)

Fund	2018	2019	2020	2021	2022
Water	\$40,467	\$32,458	\$29,673	\$30,501	\$31,958
Sewer	\$17,412	\$23,208	\$30,735	\$39,141	\$46,513
Stormwater	\$5,100	\$5,000	\$5,000	\$5,000	\$5,000

Source: City of Tulsa Department of Finance

## General Obligation Bonds

General Obligation (GO) Bonds can be issued by an Oklahoma municipality only upon the consent of the voters in the jurisdiction. They are retired with a dedicated annual levy on property. There are several ways to judge the appropriate level of a municipality's GO debt. One of the most common is the ratio between the jurisdiction's annual net assessed value and the amount of outstanding obligations. Tulsa's Net General Obligation Bond Debt was \$481 million on June 30, 2016. This is 14.5 percent of the City's net assessed valuation, well below the 25 percent used by bond underwriters as an indicator of fiscal prudence. Using the 25 percent limitation as a standard, the City has an additional \$351 million in general obligation bonding capacity.



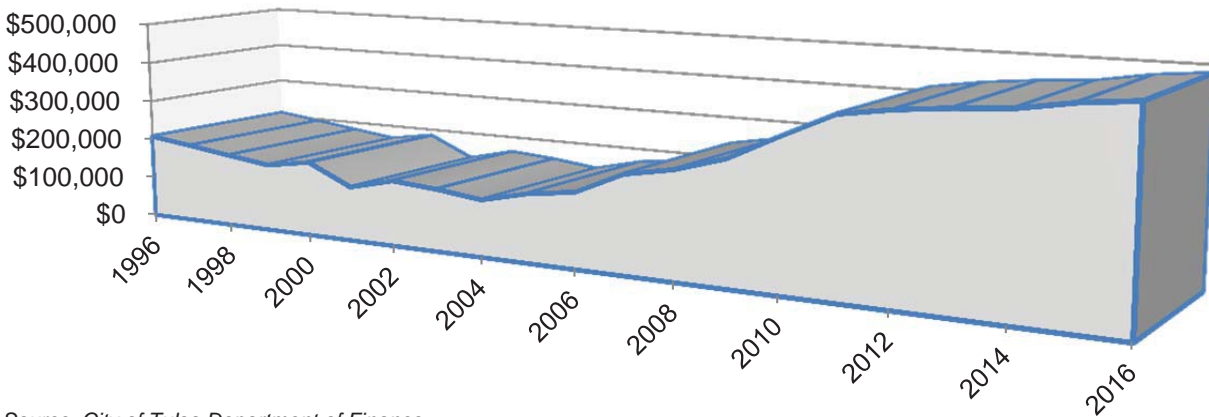
# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

Per capita debt is another measure of appropriate debt levels widely used by bond rating agencies and other financial firms. In FY16, Tulsa's per capita debt was \$1,194.

A final measurement is the mill levy required each year to retire maturing obligations. As shown below, the property tax levies in Tulsa increased as each bond issue was sold. The levy amount actually declined when the bonds authorized in 1999 were issued, with the last bonds being sold in February, 2002. The increase in the assessed valuation, along with low interest rates, caused this fortunate outcome. With the approval of the 2005 General Obligation Bonds, the required levy began increasing in FY07 and is currently 21.2 mills. With the approval of the 2008 General Obligation Bonds and 2014 General Obligation Bonds, the levy will continue to increase to a projected peak in 2019 of 21.8 mills.

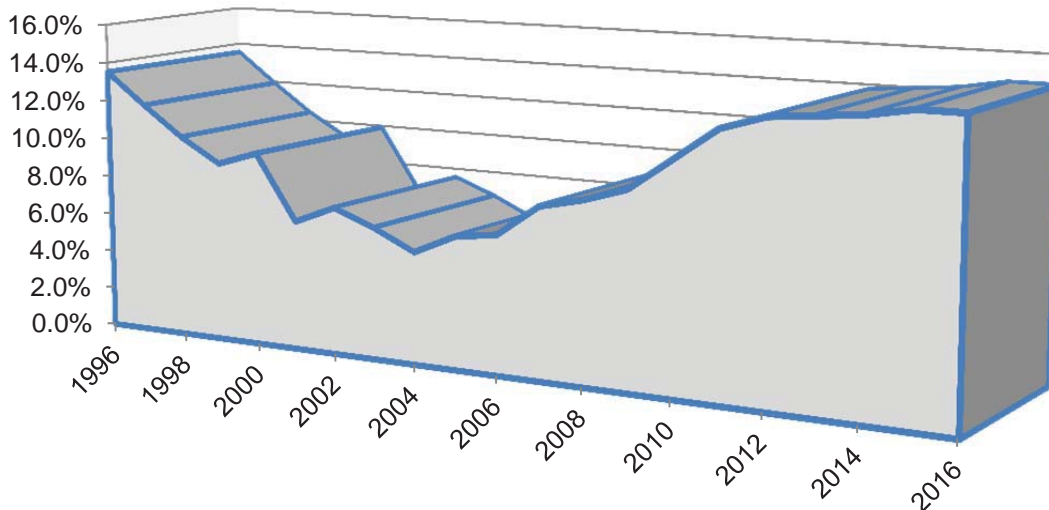
**Net General Obligation Bond Debt  
FYs 1996 - 2016  
As of June 30**

(amount expressed in thousands)



Source: City of Tulsa Department of Finance

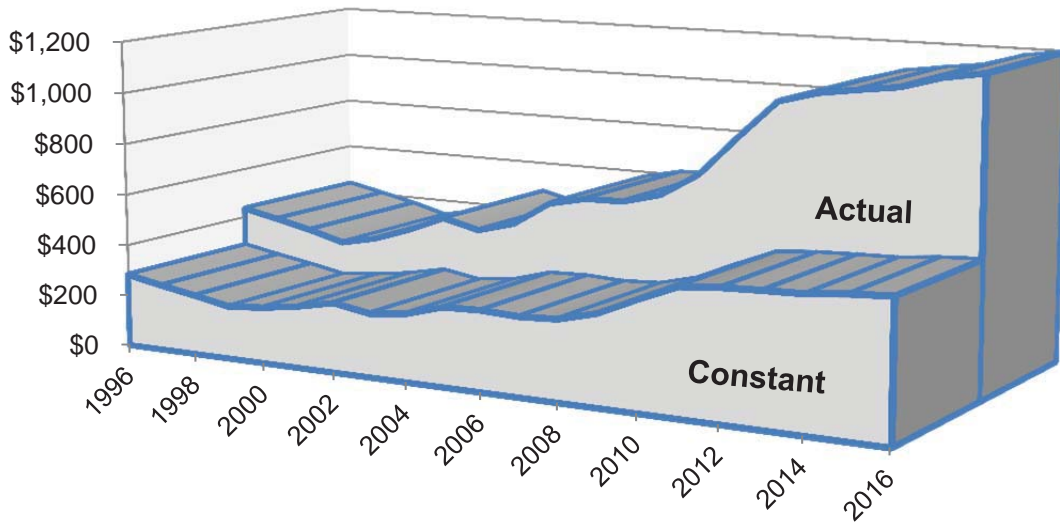
**Ratio of Net General Obligation Debt to  
Assessed Value of the City of Tulsa  
FYs 1996 - 2016  
As of June 30**



Source: City of Tulsa Department of Finance

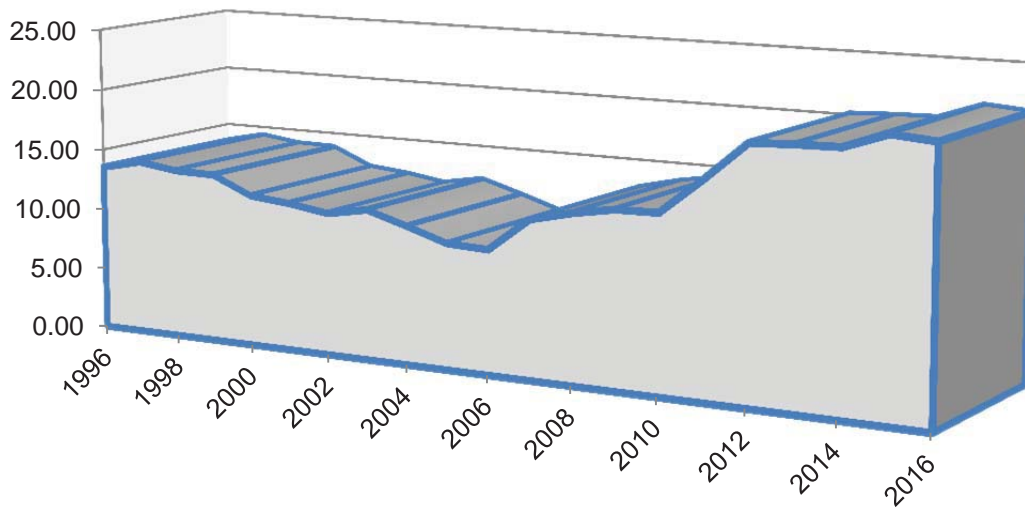
# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

**Per Capita  
General Obligation Bond Debt  
(Actual and Constant=1982/84)  
FYs 1996 – 2016  
As of June 30**



Source: City of Tulsa Department of Finance

**Historic Property Tax Levy Amount  
FYs 1996 - 2016  
(in Mills)**



Source: City of Tulsa Department of Finance

# FY18 CAPITAL BUDGET FUNDED PROGRAM STATUS & OPERATING IMPACT

## ***Federal and State Highway Funds and Federal Aviation Administration Grants***


Federal and state gasoline and diesel tax collections are used to maintain and build transportation facilities. Most of the Federal funds are granted to state departments of transportation for administration at the state level. Some of the money comes earmarked for interstate highways, some for other federal highways, some for local streets, and some for roads in rural areas. During the time frame of this plan, most of the money from this source will be needed to construct the Gilcrease Expressway, make improvements to I-44 and other area expressways, and provide matching funds for approved street projects; however, other arterial widening projects will utilize this funding source to a limited extent.

## ***Conclusion***

The City's capital financing programs will continue to utilize a uniform approach for meeting needs without overburdening any one financing source or segment of the city. This program continues the policy of a balanced use of available capital financing sources and proposing bond financing to continue systematic programmed infrastructure maintenance. The other resources include; state loans for sanitary sewers, federal funds for transportation and trail improvements, and revenue bonds and enterprise funding for water, sewer, stormwater, parking, and E911 projects.

SECTION 7

# CAPITAL INVENTORY



This section of the document provides information about the capital projects requested by the City departments. The projects are listed by department with cost estimates and an indication of the Council district(s) they would serve.

This section is for information only and is not part of the ordinances adopted by the City Council.



# CONSTRAINED CAPITAL PROJECTS INVENTORY



## INTRODUCTION

The structure of the CIP project inventory and funding table reflects future funding constraints and the impact of capital projects on the operating budget. CIP projects classified as expansion must be justified based on three business case criteria. These criteria are;

- Return on Tax Dollars/Investment (ROI)
  - Factors being considered;
    - Cost avoidances
    - Payback period
    - Effects on; efficiency, social conditions, service delivery and/or internal processes
    - Potential new revenues
- Linkages and Leveraging
  - Factors being considered;
    - Coordination and incorporation of projects which span multiple departments
    - Coordination with county, state or federal governments
    - Priority in adopted comprehensive or designated master plans
    - Relation to an existing or uncompleted capital project
- Alignment with the City's Strategic Initiatives
  - Relation to;
    - Economic Development
    - Enterprising Local Government
    - Community Development
    - Public Safety
    - Energy Innovation

In addition, all projects will be categorized into tiers based on the following priority definitions:

- **Tier I**

Tier I represents projects that have pressing funding needs. These include projects that address one or more of the following categories;

  - Health and Safety: A project that address' an *immediate* major health or safety hazard in the City.
  - Emergency Capital Replacement: A project that address' an *immediate* degradation of the structural integrity to a City asset.
  - Mandates: A project *required* by a binding commitment (legal, contractual, or regulatory).
  - Matching Requirements: A failure to fund the project will result in a loss of funds committed to the City for a specific purpose.
  - Economic Development
- **Tier II**

Tier II projects may not address an immediate need. If an expansion project, it should address the City's Strategic Initiatives, have a clearly defined return on the City's tax dollars and show an effort was made to identify linkages and leverages. Rehab and replacement projects should

# CONSTRAINED CAPITAL PROJECTS INVENTORY

promote continued economic development, improve the integrity of a capital asset or promote service improvements.

➤ **Tier III**

Tier III projects may only address one or a couple of the business case criteria and/or City Strategic Initiatives and may not have an extraordinary identified need. The project may support continued growth or service improvements.

➤ **Tier IV**

Tier IV projects may address City strategic initiatives and have business case justifications, but may not be a necessity and potential alternatives may exist to supplement the projects' purpose. These projects may not be essential to the City's short term operations and/or goals, therefore may be deferred.

➤ **Expansion**

The expansion tier recognizes proposed projects that have a net financial benefit. The expansion tier represents 10% of the total unfunded inventory and consists of the top projects that have identified the most potential net financial return to the City.

The Constrained Capital Projects Inventory includes identified unfunded projects that fall within the priorities and estimated resources of the City for the next five years. This inventory totals \$4.7 billion. Water, sewer, and some stormwater projects will receive funding within the next 5 years, and all other department projects will be reviewed for funding in the next five years. Projects which fall outside this timeframe have been deferred and placed in the unconstrained inventory. A summary can be found on page 9 of Section 5. Projects scheduled for funding in FY 18 will be enterprise funded projects only. Upon the implementation of a new capital program, it is likely that Sales Tax proceeds will be allocated to projects beginning in FY 22, while general obligation bond proceeds could begin to be allocated to projects as early as FY 20. It is expected the majority of the bond proceeds would be dedicated to the major rehabilitation of streets, in order to meet the Pavement Condition Index (PCI) of 65 by FY 21.

The constrained inventory of capital needs is organized according to major program categories and departments. Each year elected officials decide which projects in the inventory should be funded. In many instances, the costs of the high priority projects are great enough to justify a sales tax or bond proposal. The following section lists the capital requests by department. Virtually all of the projects have been identified in various long-range plans adopted or approved by a board, an authority, or elected officials. They also have been reviewed by the Tulsa Metropolitan Area Planning Commission and judged to be in accordance with the City's Comprehensive Plan.

Projects that do not have a basis in adopted planning documents or have undocumented operating impacts are not considered for inclusion in the constrained inventory or funding table.

In addition to the project inventory, this section contains information about the origin of the projects, cost estimates, and an indication of the City Council Districts they serve. In most cases, the Council District number(s) correspond to the actual district(s) served, but in instances involving a facility with a citywide service area, the district served is represented by "Citywide". Projects listed in bold letters are new additions to the existing inventory since the last adoption of the Capital Improvements Plan by the City Council.

*\*Designations have been added to projects that are identified goals within the City's Strategic Plan. A summary of the strategic planning goals is included in section 1 of the Annual Budget and Capital Plan.*

TOTAL CAPITAL  
PROJECT REQUESTS  
(IN MILLIONS)

# READER'S GUIDE TO CONSTRAINED CAPITAL PROJECTS INVENTORY

**BOK**

## **\$85.4** PUBLIC SAFETY AND PROTECTION

YOU ARE HERE

Police  
Fire

## **\$388.9** CULTURAL DEVELOPMENT AND RECREATION

Park and Recreation  
Tulsa Zoo  
Gilcrease Museum  
Tulsa Convention Center and BOK Arena  
Performing Arts Center  
River Parks Authority

## **\$4,065.2** PUBLIC WORKS AND INFRASTRUCTURE

Streets  
Water  
Sanitary Sewer  
Flood Control  
Public Facilities Maintenance

## **\$84.2** SOCIAL AND ECONOMIC DEVELOPMENT

Working in Neighborhoods  
Planning and Development

## **\$13.0** TRANSPORTATION

Tulsa Transit

## **\$99.2** ADMINISTRATIVE AND SUPPORT SERVICES

Information Technology  
Asset Management  
Short Term and Contracted Capital

## **\$4,691.8** CONSTRAINED CAPITAL PROJECTS INVENTORY TOTAL










# POLICE DEPARTMENT

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The majority of the Police Department’s existing capital needs have been included in the voter approved Improve Our Tulsa Capital Program. They will continue to receive funding in the coming years. These projects include improvements at various Police facilities, the scheduled replacement of their existing fleet, as well as the replacement of their existing helicopter.

Of the remaining unfunded needs, the Police Department's highest priority is the rehabilitation of the Police Courts facility. Improvement projects have also been submitted for the general rehabilitation of the 911 Facility, as well as to replace large equipment used by the Call Center.

The Police Department’s unfunded request is listed below. Existing and proposed police and fire facilities are shown on **Map 2**.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Eurocopter		3,500	Citywide
2	911 Facility Upgrades		145	Citywide
<b>3</b>	<b>Police Courts Building</b>		<b>2,600</b>	<b>Citywide</b>
4	Police CAD System and Reporting Tools	 	600	Citywide
5	Police Fleet - Short Term Capital		16,500	Citywide
<b>POLICE PROJECTS TOTAL</b>			<b>23,345</b>	

*Projects listed in bold are FY 18 additions to the inventory.*

# FIRE DEPARTMENT

## CONSTRAINED CAPITAL PROJECTS INVENTORY



















The replacement of apparatus remains to be the Fire Department's highest priority. Although both apparatus and self-contained breathing apparatus (SCBA) were addressed in the Improve Our Tulsa Capital Package; they are ongoing needs. It will be necessary to carry these projects forward so they may continue to be addressed upon the end of the current capital package.

The Department's highest unfunded priorities include; replacing the existing Fire Station Dispatch Program. This is necessary to increase the effectiveness and reliability of Fire Department's responses.

The Department's remaining needs include: training props for the Regional Fire Training Academy, and storage for both fire equipment and apparatus.

Additionally, the Fire Department has identified three sites for relocation, and four for construction. These sites would be necessary to increase/improve safety coverage of the City; as based upon current population density, call volume, and response times.

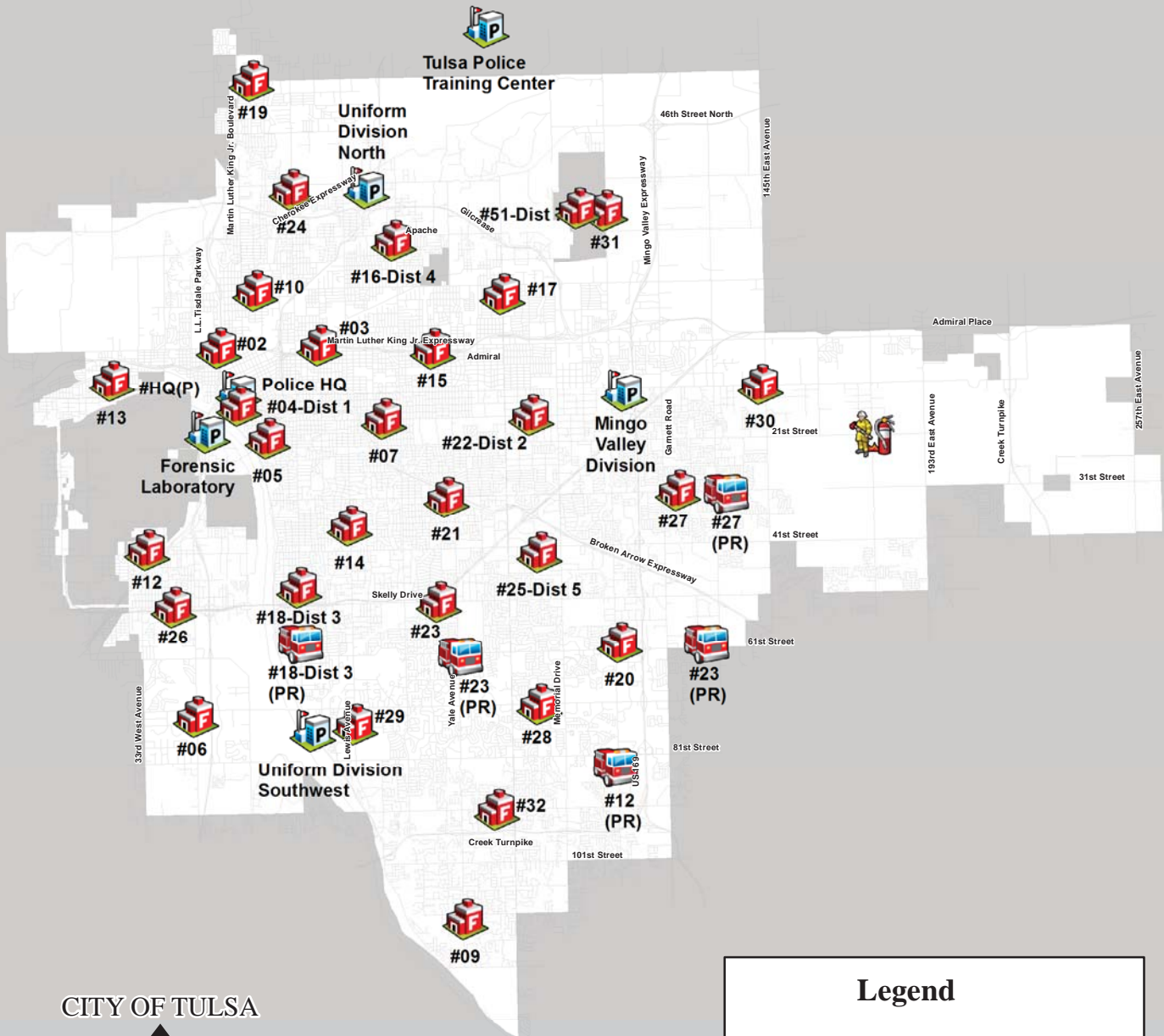
Fire Department capital improvement requests are listed below. Existing and proposed police and fire facilities are shown on **Map 2**.

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Regional Fire Training Props		7,000	Citywide
2	Fire Station Dispatch Program	 	2,500	Citywide
3	Apparatus Replacement		18,630	Citywide
<b>4</b>	<b>Roofing replacement Fire Department.</b>		<b>7,575</b>	<b>Citywide</b>
5	Fire Station 11 - Construct: 10400 E. Admiral Blvd.	 	4,479	1
6	Fire Station 18 - Relocate: 5600 S. Peoria Ave.	 	3,829	9
7	Fire Station 23 - Relocate: 5800 S. Yale Ave.	 	4,071	9
8	Fire Station 27 - Relocate: 10400 E. 31st St.	 	3,829	4
9	Fire Station 33 - Construct: 8400 S. Mingo Rd.	 	4,721	7
<b>10</b>	<b>Fire Station 34 - Construct: 3300 S. 177th E. Ave</b>	 	<b>4,721</b>	<b>6</b>
<b>11</b>	<b>Fire Department Fitness Testing Facility - Construct</b>		<b>650</b>	<b>Citywide</b>
<b>FIRE PROJECTS TOTAL</b>			<b>62,005</b>	

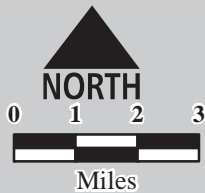
Projects listed in bold are FY 18 additions to the inventory.

# Police and Fire Stations

Map 2








CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

-  Fire Stations
-  Police Stations
-  Proposed Fire Stations
-  Proposed Fire Headquarters
-  Proposed Fire Station Relocation



TOTAL CAPITAL  
PROJECT REQUESTS  
(IN MILLIONS)

# READER'S GUIDE TO CONSTRAINED CAPITAL PROJECTS INVENTORY

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Fire

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Tulsa Convention Center and BOK Arena  
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River Parks Authority

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Flood Control  
Public Facilities Maintenance

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Tulsa Transit

## \$55.1 ADMINISTRATIVE AND SUPPORT SERVICES

Information Technology  
Asset Management  
Short Term and Contracted Capital

## \$4,691.8 CONSTRAINED CAPITAL PROJECTS INVENTORY TOTAL



# PARKS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The Park and Recreation Department's remaining unfunded high priority projects are related to system maintenance.

### **Parks Department Master Plan**

The Park Department is involved in the implementation of the Park's Master Plan. The intention of the plan is to prioritize capital projects within the City's parks system which is made up of 134 parks covering roughly 8,278 acres. This includes nature centers, golf courses, 5 community centers, WaterWorks Art Studio, 5 swimming pools, 134 sports fields, 92 playgrounds, 34 tennis courts, 14 water playgrounds, 21 splashpads, 2 Skate Parks, 5 disc golf courses, 79 picnic shelters, fitness facilities, gymnasiums, meeting rooms and 66 miles of trails.

The Master Plan has integrated information from additional planning efforts for the City of Tulsa that have helped inform the planning process. These include:

- ❖ Summary of recent ten-year plan updates for Tulsa Neighborhood Implementation Plan Studies
- ❖ Downtown Tulsa Master Plan
- ❖ Brady Village Trail Plan
- ❖ Strategic Plan for the City of Tulsa Parks and Recreation Department
- ❖ Aquatics Inventory Analysis

### **Capital Project Inventory**

While Tulsa is typical of many mid-sized cities in the United States with relatively low population densities, it nonetheless has a robust park system, with over 8,000 acres of parkland in the inventory, or about 23 acres per 1,000 persons. This is a healthy ratio and a satisfactory one that does not call for any major adjustments. The focus is on what is offered within this acreage and how it meets the needs of Tulsans.

A critical issue is the condition and configuration of the parks. Tulsa has many parks of approximately the same age that are reaching a point in their life cycle where repair and/or re-purposing is required. The plan calls for a new strategy. Tulsa's parks are looked at closely to determine what things within them are timeless, and what things are no longer relevant. Strategic prioritization is needed to determine if elements should be removed, replaced, or repurposed when funds become available. This strategy for addressing the repair and/or re-purposing of low-functioning components is included in the final Park's Master Plan.

As the Park's Department considers its existing infrastructure and resources, it has begun monitoring various trends so that preliminary strategies reflect them. Popularity has been growing in various specializations of parks, including; dog parks, skate parks, and water playgrounds. Conversely, with concern for more traditional parks, citizens are expressing a renewed desire for greater integration of nature into their parks. The desire is to create more natural areas to serve as a refuge from more urban landscapes. Additionally, demand for more educational opportunities is growing. As such, new focus is being directed at designing parks to encourage discovery, nature, adventure, and art play. Lastly, citizens are expressing desire for more events at local parks, in order to help serve as an anchor with which to build a sense of community.



# PARKS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The Park and Recreation Department's Master Plan capital improvement strategy is organized around these functional areas.

- ❖ Update parks and facilities to address changing needs and desires
  - Improve existing parks to meet community standards
  - Utilize an inventory analysis of existing pools to determine which pools are functional, which need repairs, and which should be replaced or decommissioned.
  - Improve water playgrounds.
  - Increase access to natural areas and open space
  - Create a series of destination parks throughout Tulsa
  - Achieve and maintain an appropriate level of service for all parts of Tulsa
  
- ❖ Maximize recreation program management
  - Enhance recreation program planning method
  - Conduct a program life cycle analysis
  - Implement new programs based on research and feedback
  - Assess services to determine the City's responsibility for the provision of each type of service offered
  - Develop procedures and policies to accurately track program participation and drop-in facility use
  - Create and implement a cost recovery philosophy and policy
  - Track performance measures for all park and recreation services.














### Conclusion

The Park Board's highest priority continues to be the maintenance of the existing system. The needs range from roof repairs to air conditioning. They also include remodeling existing facilities to more closely match the needs of today's users and adding storage to protect valuable equipment. The following is a listing of the unfunded needs identified for the park system. The programs are listed by functional category. The parks where improvements total over \$100,000 are shown on **Map 4**.

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Add Restroom Facility (Zink, Pielsticker, Helmerich @ averaging \$400,000 each)		1,200	1,2
2	Pond Dredging (Hunter, Leake, Minshall, Owen @ \$200,000 each)		875	4,8
3	Fred Johnson Park Rehabilitation		3,000	9
4	Hick Park Site Improvements		1,150	7
5	Lacy Tennis Expansion		935	1
6	New Playground Equipment and Safety Surfaces		1,525	Citywide

# PARKS

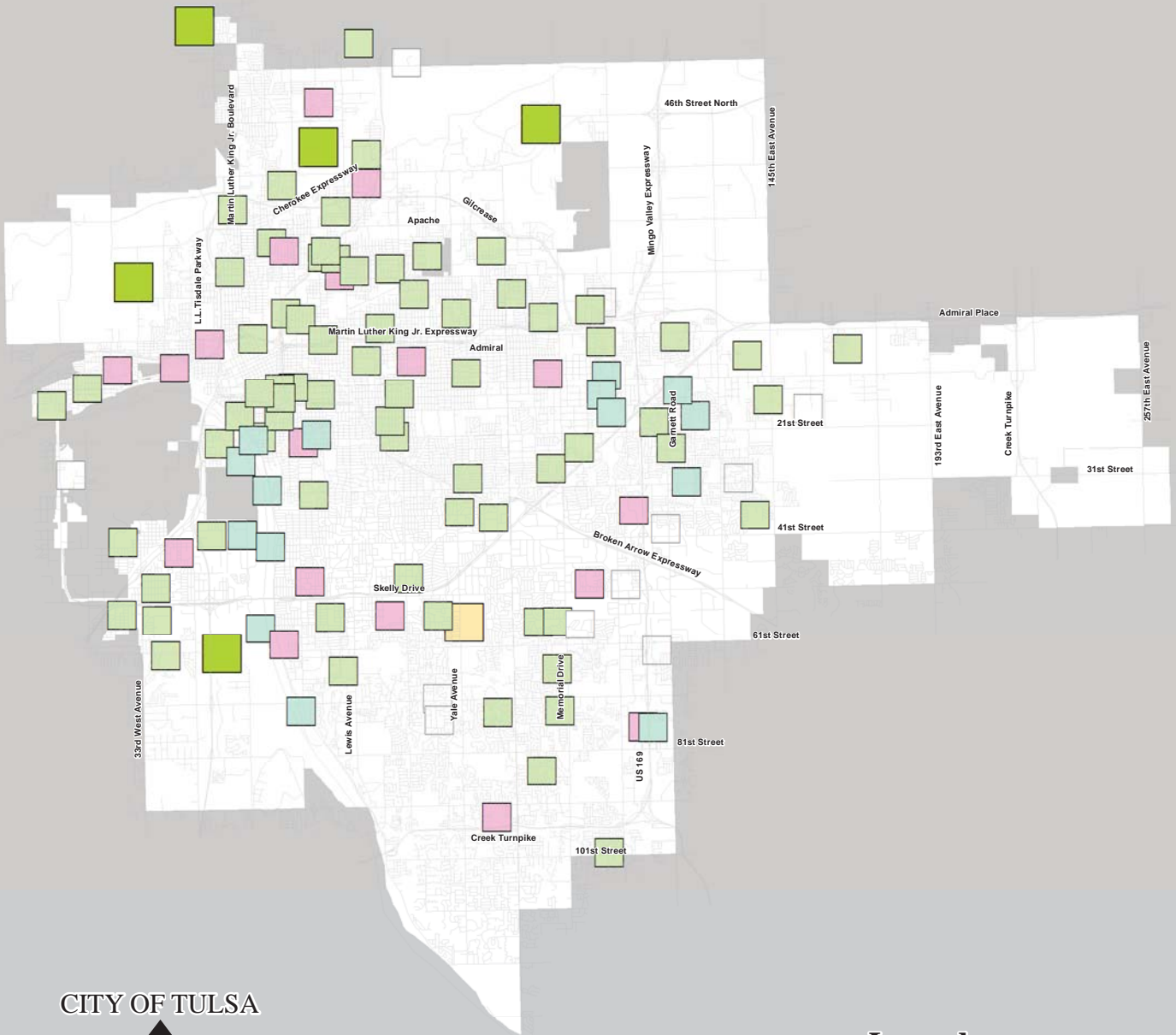
## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
7	Reed Community Center Rehabilitation		2,820	2
8	Security System Upgrades (Henthorne, Hicks, McClure, Newblock, North Tulsa Sports Complex, Skate North, Waterworks, Whiteside @ \$76,500 each)	 	612	1,3,4,7,9
9	Tennis Court Rehabilitation and Lighting (Florence, Heller, Hicks, Highland, Leake, West Highlands, Whiteside @ \$275,000 each)		1,925	2,4,5,7,8,9
<b>10</b>	<b>Page Belcher and Mohawk Golf Course Facilities Roof Replacement/Repair</b>		<b>1,902</b>	<b>2,3</b>
11	Mohawk Golf Renovation	 	16,500	3
12	Page Belcher Golf Course Improvements	 	14,080	2
13	Water Playgrounds (Archer, Carbondale, Dawson, Hicks, Highland, Turner, Zink @ \$500,000 each)	 	3,500	1,2,3,4,5,7,9
13	Whiteside Park Weight Room and Multi-Purpose Room		3,854	9
14	Site Wide Parking rehabilitation		9,350	Citywide
<b>PARKS PROJECTS TOTAL</b>			<b>63,228</b>	

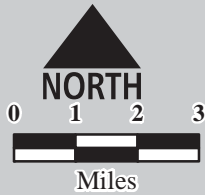
*Projects listed in bold are FY 18 additions to the inventory.*

# Park and Zoo Facilities

Map 3



CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

	Neighborhood Park
	Community Park
	Area Park
	Conservation Area
	Special Purpose Park
	City Owned Tract

# TULSA ZOO

## CONSTRAINED CAPITAL PROJECTS INVENTORY

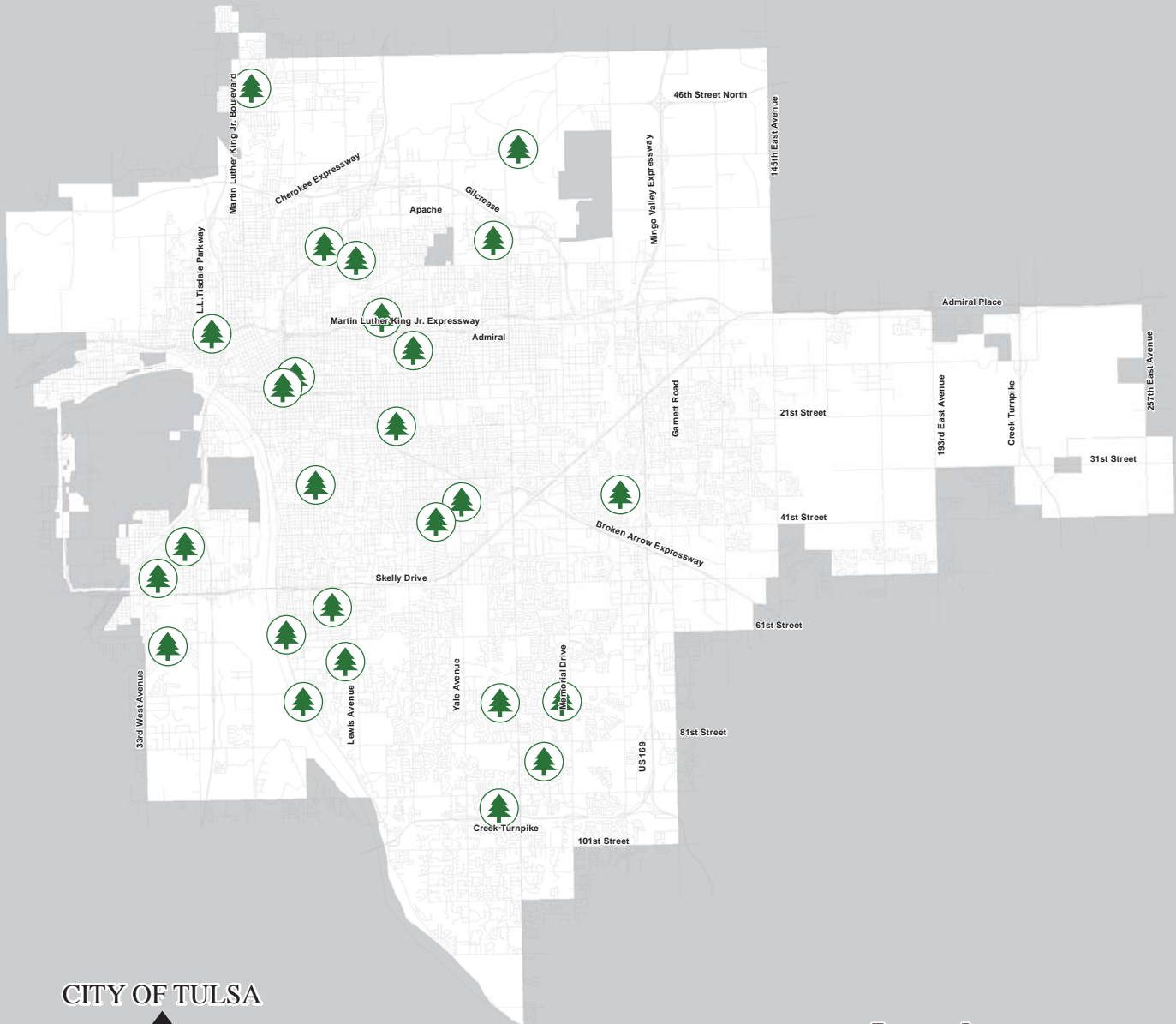
In 2010, the City of Tulsa transferred maintenance and operations to the private company Tulsa Zoo Management Incorporated (TZMI). Through a comprehensive facility evaluation completed in 2010, and the Tulsa Zoo Master Plan completed in 2012; TZMI has identified \$111.9 million in necessary improvements for failing exhibits and buildings. In 2013 voters approved the Improve Our Tulsa Capital Program, of which \$11.75 million would go to address the *Carnivores* and *Tiger & Snow Leopard* Exhibits. Additionally, the Zoo is scheduled to receive \$25 million from the Tulsa Vision Capital Program. This funding will go towards the construction of new exhibits, as identified in the Zoo Master Plan. The remaining unfunded projects listed below were targeted because they address the general safety, health, and welfare issues of zoo patrons, staff and animals as well as deferred maintenance. By focusing on these exhibits, the zoo will continue to make progress on its 20-year master plan.

	<b>Project Title</b>	<b>Mayoral Council Goals</b>	<b>Cost Estimate (in \$000)</b>	<b>Council District Served</b>
1	Existing Master Plan Projects		65,000	Citywide
2	African Forest - Replace Chimpanzee Exhibit with New Chimpanzee and Gorilla Exhibit		30,000	Citywide
<b>3</b>	<b>Expanded Parking Lot and Improved Mohawk Park Entry</b>		<b>4,800</b>	<b>Citywide</b>
<b>4</b>	<b>Pathways/Service Roads/Staff Parking Lot Improvements</b>		<b>2,000</b>	<b>Citywide</b>
<b>5</b>	<b>Zoo - Complete Roof Renovation</b>		<b>10,100</b>	<b>Citywide</b>
<b>ZOO PROJECTS TOTAL</b>			<b>111,900</b>	

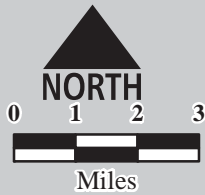
*Projects listed in bold are FY 18 additions to the inventory.*

# Park Sites and Improvements

Map 4



CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend









Parks with Projects that Total  
More than \$100,000

# GILCREASE MUSEUM

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The majority of the Gilcrease Museum’s capital needs were addressed in the most recent voter approved, Improve Our Tulsa; and Tulsa Vision Capital Programs. These improvements will include facility upgrades and repairs, as well as roof rehabilitation. Projects in the Improve Our Tulsa Program began receiving funding in 2014. Funding from the Tulsa Vision Capital Program will be appropriated at a future date; and will be used to expand the facilities, as well as construct a new entryway. The Museum’s highest current priority is the upgrade and replacement of the existing and outdated Halon Fire Suppression system and Closed Circuit Television system. Of the museum’s remaining unfunded priorities, is the Gilcrease Museum desire to address general repairs of the Museum itself, such as replacing steam boilers, air handlers, and lighting upgrades.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Interior and Site Signage		160	Citywide
2	Restore Gilcrease House		1,273	Citywide
3	Gilcrease Loading Dock and Approach		888	Citywide
4	LED Lighting Upgrade - PHASE 2		363	Citywide
5	Install DAS Cellular Reception Booster		553	Citywide
6	Gilcrease Bike and Trail Connector		1,531	Citywide
7	Gilcrease Landscape Master Plan		4,840	Citywide
8	Fire Alarm Upgrades and System Review		245	Citywide
9	Halon System Replacement Lower Level		139	Citywide
10	Closed Circuit Television Security System		115	Citywide
11	Mechanical Repairs and Improvements		1,950	Citywide
<b>12</b>	<b>Office Renovation</b>		<b>651</b>	<b>Citywide</b>
<b>13</b>	<b>Storage Building</b>		<b>504</b>	<b>Citywide</b>
<b>14</b>	<b>Test and Balance Mechanical Upgrades</b>		<b>287</b>	<b>Citywide</b>
<b>GILCREASE PROJECTS TOTAL</b>			<b>13,499</b>	



*Projects listed in bold are FY 18 additions to the inventory.*

# COX BUSINESS CENTER & BOK ARENA

## CONSTRAINED CAPITAL PROJECTS INVENTORY


Vision 2025 funded the ballroom/meeting rooms and minor interior renovations to the public gallery areas and convention center arena. The Ballroom opened in January of 2010. Updating and renovating other areas of the facility are now the top priorities for future funding. The Sports Management Group's (SMG) highest priorities include replacing the now obsolete fire alarm systems located both at the BOK and at the Cox Business Center (CBC). The recent Tulsa Vision Capital Program will fund an improvement of the CBC to update and expand the facility in an effort to aid Tulsa in remaining competitive with other regional convention centers, and maximize efficiencies with the BOK.

Beyond the expansion, the desire of SMG staff continues to be to replace and upgrade various telecommunications, marquee, and video display units in order to remain competitive in attracting large performances and conventions to Tulsa. Additionally, staff remains committed to projects which will address general facility repairs at both the BOK Arena and the Cox Business Center; such as plumbing, electrical, flooring, and exterior improvements; in an effort that both sites should remain high quality facilities.

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	BOK - Audio/Visual Improvements #2		420	Citywide
2	BOK - Audio/Visual Improvements #3		8,505	Citywide
3	BOK - Electrical Improvements		2,678	Citywide
4	BOK - Furniture, fixtures & Equipment		3,754	Citywide
5	BOK - General Building Improvements		1,344	Citywide
6	BOK - HVAC/Mechanical Improvements		567	Citywide
7	BOK - Life & Safety/Fire Improvements		656	Citywide
8	BOK - Plumbing Improvements		1,155	Citywide
9	BOK - Specialty Systems Improvements		3,389	Citywide
10	BOK - Telecommunications Improvements		478	Citywide
<b>11</b>	<b>BOK &amp; CBC - Food &amp; Beverage Improvements</b>		<b>945</b>	<b>Citywide</b>
12	CBC - ADA Improvements		39	Citywide
13	CBC - Electrical Improvements		2,846	Citywide
14	CBC - Exterior Improvements		2,653	Citywide

# COX BUSINESS CENTER & BOK ARENA

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
15	CBC - Event Related Improvements		1,226	Citywide
16	CBC - Fire/Life Safety Improvements		1,470	Citywide
17	CBC - Furniture, Fixtures, and Equipment Improvements		284	Citywide
18	CBC - General Building and Maintenance Improvements		152	Citywide
19	CBC - IT/AV/Tel-Com Improvements		1,988	Citywide
20	CBC - Mechanical Improvements		3,518	Citywide
21	CBC - Plumbing Improvements		675	Citywide
22	CBC - Resurfacing the Exhibit Hall Floors at the Cox Business Center		226	Citywide
23	CBC - Sound Systems Improvements		1,050	Citywide
<b>SMG PROJECTS TOTAL</b>			<b>40,018</b>	

*Projects listed in bold are FY 18 additions to the inventory.*





# PERFORMING ARTS CENTER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The Performing Arts Center's (PAC) most pressing needs were approved for funding in the Improve Our Tulsa Capital Program. With the exception of the HVAC Upgrade project, each of the PAC's remaining needs address interior finishes and repairs within the facility.

As more patrons continue to utilize the PAC, staff has expressed interest in adding a 2 ½ story space along the west wall; abutting 3rd Street. Additionally, this will create new foyers outside the existing front wall. This would provide a central lobby where individuals may congregate between shows, or the PAC may use for special event seating. Various interior finishing projects remain a priority as well, including; seat replacement in the Liddy Doenges Theater, repair of the Chapman ceiling and lighting units, and concrete repair of the loading docks.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	TPAC Facility wide HVAC upgrade		250	Citywide
2	<b>Tulsa Performing Arts Center Exterior Door Replacement and Repair</b>		<b>200</b>	<b>Citywide</b>
3	TPAC Loading Dock and perimeter concrete repair		150	Citywide
4	<b>Chapman Music Hall Constellation and PA System Renovation</b>		<b>4,560</b>	<b>Citywide</b>
5	Tulsa PAC Major Renovation and Expansion.	 	94,660	Citywide
<b>PAC PROJECTS TOTAL</b>			<b>99,820</b>	

*Projects listed in bold are FY 18 additions to the inventory.*

# RIVER PARKS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

In 2007, the River Parks Authority, City, County and INCOG, along with the Corps of Engineers, completed a \$500,000 River Corridor Development Study. The study identified a number of projects throughout the River Parks system including the renovation of the River West Festival Park, improvements on the east bank between 11<sup>th</sup> and 21<sup>st</sup> streets, including a Route 66 center and commercial facilities at 19<sup>th</sup> and Riverside, and resurfacing and widening of the trails. These were the highest priorities of the Authority and proceeds from the 2006 Sales Tax Extension Program and Vision 2025 have been allocated for them. More recently, voters approved the Tulsa Vision Economic Development Capital Program which will fund the replacement of the deteriorating Zink Dam and the construction of a new low-water dam near Jenks, among other improvements along the Arkansas River.

The remaining unfunded high priorities in the River Park's capital project inventory are the acquisition of additional land in the 101<sup>st</sup> – 121<sup>st</sup> & Delaware area, the maintenance of existing facilities, river bank stabilization and expanded parking opportunities, as well as various improvements for economic development along the Arkansas River.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Expanded Parking Solutions		3,578	Citywide
2	River Bank Stabilization		5,008	Citywide
3	Trail Renovation - East Bank River Spirit Casino to 101st		5,652	Citywide
4	East Bank Acquisition and Development - 101st to Cousin's Park (VISION)		12,100	Citywide
5	East Bank Acquisition and Development - 121st & Delaware		14,500	Citywide
6	West Bank Trail Extension - 71st to Jenks		7,489	Citywide
7	M.K. & T. (Katy Trail) - Resurfacing, Erosion control		5,440	Citywide
8	Renovate "Turkey Leg" Trail: I-44 to Turkey Mountain		2,746	Citywide
9	Upgrade Park Maintenance Facility		1,628	Citywide
10	Upgrade Rugby Facility		900	Citywide
11	West Tulsa Sports Complex		1,413	Citywide
<b>RIVER PROJECTS TOTAL</b>			<b>60,454</b>	

*Projects listed in bold are FY 18 additions to the inventory.*



**\$85.4 PUBLIC SAFETY AND PROTECTION**

Police  
Fire

**\$388.9 CULTURAL DEVELOPMENT AND RECREATION**

Park and Recreation  
Tulsa Zoo  
Gilcrease Museum  
Tulsa Convention Center and BOK Arena  
Performing Arts Center  
River Parks Authority

**\$4,065.2 PUBLIC WORKS AND INFRASTRUCTURE**

YOU ARE HERE

Streets  
Water  
Sanitary Sewer  
Flood Control  
Public Facilities Maintenance

**\$84.2 SOCIAL AND ECONOMIC DEVELOPMENT**

Working in Neighborhoods  
Planning and Development

**\$13.0 TRANSPORTATION**

Tulsa Transit

**\$55.1 ADMINISTRATIVE AND SUPPORT SERVICES**

Information Technology  
Asset Management  
Short Term and Contracted Capital

**\$4,691.8 CONSTRAINED CAPITAL PROJECTS  
INVENTORY TOTAL**



# STREETS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The top priority for this area of the City's Capital Improvements Program continues to be arterial and residential street rehabilitation and resurfacing. Since 1996, GO Bond and Sales Tax programs have provided \$661 million for street construction and rehabilitation. In 2008, voters approved a \$452 million streets package to repair arterial and residential streets and bridges throughout the City of Tulsa over five years. In 2013, voters approved another \$624.9 million in general obligation bonds and dedicated sales tax; to repair arterial and residential streets throughout the City. Most recently, in 2016 voters approved a permanent 0.85% tax increase to fund routine and preventative street maintenance, as well as some infrastructure and limited operational funding for the City's public transportation system.

### **Planning Background**

Two transportation-planning instruments are used to determine street and expressway projects in the Tulsa area. The Tulsa Metropolitan Area Transportation Study (TMATS) is the State-mandated planning program used to determine regional transportation funding priorities. The other planning tool, the Major Street and Highway Plan (MSHP) which was updated recently to reflect new cross sections developed for the City's updated comprehensive plan, has been in existence for over 50 years and delineates the routes and widths of street right-of-way and the suggested number of lanes that should be constructed when arterial streets are improved. All proposed expressway and street improvements are based on these plans. For arterial streets included in the 2013 funding program, a new planning tool called a Multimodal Mobility Study has been introduced as part of the City's ongoing commitment to planning, designing and constructing Complete Streets. The Complete Streets Procedural Manual has been developed to assist staff and design consultant engineers to develop street projects that serve the needs of all users including automobile, transit, bicycle and pedestrian. This analysis is utilized to determine alternative lane configurations and roadway cross sections that are viable to serve all modes of travel as best as possible, and inform final decisions in developing project plans.

### **Expressways and Highways**

Since World War II, the federal government has collected and distributed tax revenue for the construction of highways, expressways and, to a lesser extent, streets in urban areas. The money is generated by taxes on gasoline and disbursed back to the states and local areas under a variety of programs. With the passage of the Economic Recovery Act in 2009, additional funds were available in FY 10 to address street needs. The formula used to determine each state's annual allocation is based on population, road mileage, and physical size.

The Tulsa area's share of federal and state highway funds varies from year to year. Most funds are used for the construction of expressways and other federal and state highways that serve the area, but some of the money is also used to improve local arterial streets. From FY 82 through FY 16, over \$1.9 billion was used to construct portions of Tulsa's expressway system and major streets, and make improvements to the U.S. and state highways that pass through the city. Tulsa only received \$8.6 million in 2008 which was used on a number of projects throughout the city; however, it received over \$95 million in 2007 and with emergency relief and stimulus funds combined received over \$195 million in 2009. In 2011, construction was completed on the stimulus package rehabilitation of the Inner Dispersal Loop (IDL). In 2012, construction continued on I-44 from Yale Avenue to the Arkansas River, and the southbound span of the I-244 bridge over the Arkansas River. In 2014, ODOT completed its final and largest segment of Tulsa's portion of I-44; at the surrounding interchange of South Lewis and I-44. Currently, ODOT is working on US 75 west of Tulsa.

The local expressway system plan was originally developed in the 1950s. While it was designed as a regional network, the City later annexed most of the area it served. The plan shows 107 miles of expressways inside the city limits and/or annexation fence line. To date, 94 miles have been constructed. One segment of the expressway system remains incomplete: the Gilcrease expressway extending from the Tisdale Parkway west and south to I-44. The Gilcrease project has previously been defined in

# STREETS

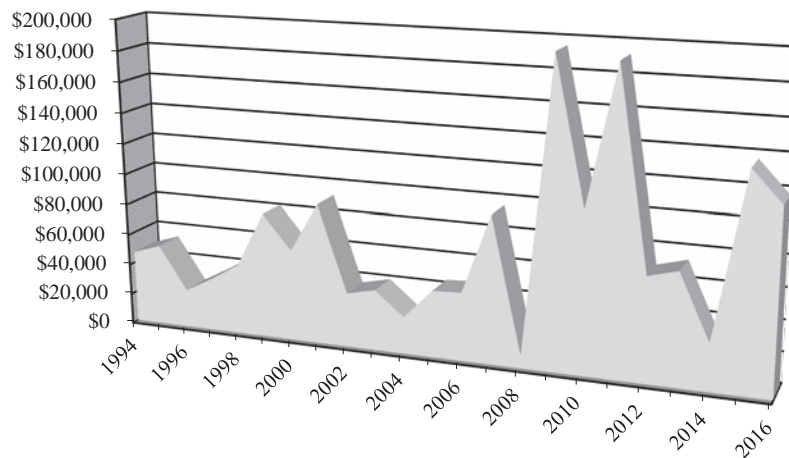
## CONSTRAINED CAPITAL PROJECTS INVENTORY

segments: Gilcrease North - U.S. 75 west to the Tisdale Parkway, Gilcrease West - Edison Street to I-44, and Gilcrease Northwest - Tisdale Parkway to Edison Street. Construction of the Gilcrease North has been completed. Gilcrease West is under design and right-of-way acquisition is ongoing. The environmental clearance has been granted for that segment extending south of Edison Street to I-44. A Finding of No Significant Impact (FONSI) was issued in October of 2005 for the Gilcrease Northwest segment. Construction was completed on the section of Gilcrease Northwest between the Tisdale Parkway and 41<sup>st</sup> West Avenue in 2013. In 2017, the City reached an agreement with the Oklahoma Turnpike Authority (OTA), where the OTA would fund all future construction of the Gilcrease in exchange for setting up tolls.

In addition to the sections proposed for new construction, several of the existing expressways are overloaded (Map 5): I-44 west of Sheridan and U.S. 169 between I-244 and I-44. The 2015 traffic counts show the portion of I-44 at Yale Avenue carries 90,000, up slightly from 80,900 vehicles per day in 2014. U.S. 169 between I-244 and I-44 carries over 108,500 vehicles per day and has been widened to 6 lanes. US-169 has also been widened to 6 lanes between I-244 and the Tulsa city limits at 56<sup>th</sup> Street North.

The Oklahoma Department of Transportation (ODOT) is addressing the congestion problem on the state highway system. It began widening I-44 from four to six lanes between I-244 and the Arkansas River in the early 1990s. The segment between I-244 and the Arkansas River has been recently completed. In FY11, \$192 million of State and Federal Highway monies were awarded to Tulsa County for distribution among all entities within the County. This amount was significantly higher than the funding allocated in previous years. The spike in allocations was the result of receiving a TIGER grant award of \$60 million to be used at I-244 over the Arkansas River. Tulsa County was allocated \$116 million in 2016.

**Tulsa County Allocations**  
 State and Federal Highway Money  
 FY 1994 - FY 2016  
 (in 000s)



*Source: Oklahoma Department of Transportation*

### Local Arterials

While some federal monies are used to improve local arterial streets, most of the existing major streets were financed with local funds. There are 346 miles of designated arterial streets in the city. Seven miles are improved to six lanes; twenty miles are five lanes; 145 are four-lanes; and the remaining are two lanes.

# STREETS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

TMATS uses the “Level C Service Volume” as the standard to gauge the adequacy of the street system. Generally, if a two-lane road carries over 11,900 vehicles a day or a four-lane carries more than 23,800 vehicles, it is not meeting this standard and needs to be analyzed for possible widening to four, five, or six lanes depending upon whether it is a secondary or primary arterial, or reconfiguration of the street cross section due to a multimodal analysis. As shown on **Map 6**, the problem areas at this time are generally located south of 21<sup>st</sup> Street between 145<sup>th</sup> East Avenue and the Arkansas River.






Because urban street projects are complex and time consuming to implement, the City historically advance funds design under one capital financing program and then finances construction from a following program. For example, the 1994 Bond Issue and 1996 Sales Tax programs financed the engineering of more than a dozen street projects. Funds for the construction of some of these projects were contained in the 2001 Sales Tax Extension and for others in the 2006 Sales Tax program. Design of fourteen street projects has been funded in the 2005 Bond Issue and the 2006 Sales Tax. Construction of these and other previously designed projects began in the Fix Our Streets sales tax program in 2008. Currently, the 2014 Improve Our Tulsa capital program will fund the construction of four widening projects; as well as two widening design projects; which will be constructed in a future capital program.

### Arterial and Residential Street Maintenance and Replacement

The City started using the pavement management system for management of street maintenance and replacement, in 1988. Each street in Tulsa is now examined periodically to determine its current condition and useful life, using the Pavement Management System (PMS). According to the Engineering Department’s PMS calculations, the City needs to spend over \$790 million on arterial and residential street rehabilitation to bring the City’s average Pavement Condition Index (PCI) up to 70. The City has begun to address this issue with the passage of the 2008 Fix Our Streets Improvement Program in November 2008, which dedicated \$452 million toward improving the overall residential and arterial street conditions across the City. Continuing on this progress, voters approved another capital program in November, 2013. The new program dedicates \$486.9 million to Arterial and Residential repair.

### Conclusion



















Transportation related improvements are among the most expensive capital projects. They also require a comparatively long time to design and construct. Following is the current list of street and expressway capital improvements needs. **Map 7** indicates the sites of the major capacity enhancement projects. Cost estimates are based on five year increments except where otherwise noted.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
<b>EXPRESSWAYS AND PARKWAYS</b>				
1	Gilcrease Expressway Project (Local Match - 20%) <sup>1</sup>		8,750	Citywide
2	Tisdale Parkway - Gilcrease Expressway to 56th Street North		17,310	1
<b>ARTERIAL WIDENING</b>				
3	101st St. S. from Delaware Ave. to Yale Ave. Widening		16,670	2,8
4	11th St. widening from 129th E. Ave. to 193rd E. Ave		64,280	6
5	21st St. S. widening from 101st E. Ave. to Garnett Rd.		18,110	5,6














# STREETS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
6	36th St. N. from Lewis Ave. to Harvard Ave. Widening		12,920	1
7	41st St. S. from Hudson Ave. to I-44 Widening		6,640	5
8	41st St. S. from I-44 to Sheridan Rd. Widening		7,080	5
9	41st St. S. from Mingo Rd. to US 169 Widening		3,320	7
10	Admiral Place - Sheridan Road to Mingo Road		27,550	3
11	129th E. Ave. - Pine Street to Admiral Place		19,330	3
12	25th West Avenue (Gilcrease Museum Road) - Edison St. to Apache St.	 	31,270	1
13	129th E. Ave from 51st St. S. to 61st St. S. widening		12,160	6
14	Harvard Avenue - 61st Street South to 71st Street		18,380	2,7,8
15	Pine Street - Mingo Road to U.S. 169	 	8,190	6
16	41st Street South - Garnett Road to 129th East Ave		12,640	6
17	91st Street South - Harvard Avenue to Yale Avenue		18,370	8
18	51st Street South - Garnett Road to Broken Arrow Expressway		9,200	6
19	81st Street South - Harvard Avenue to Yale Avenue	 	920	8
20	61st Street South - Peoria Avenue to Lewis Avenue		14,080	2,9
21	Delaware Avenue - 81st Street South to 91st Street South		10,340	2
22	Peoria Avenue - 61st Street South to Riverside Drive		17,870	2
<b>INTERSECTIONS</b>				
23	101st St. S. and Louisville Ave. Intersection Improvements		10,840	8
24	101st St. S. and Mingo Rd. Intersection Improvements		6,940	8
25	101st St. S. and Sheridan Rd. Intersection Improvements		6,940	8
26	11th and Denver Intersection Improvements		5,530	4





















# STREETS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
27	11th and Lewis Intersection Improvements		7,080	4
28	11th and Peoria Intersection Improvements		7,080	4
29	4th Place and Sheridan Rd. Intersection Improvements		5,530	4
30	4th Place and South Yale Intersection Improvements		5,530	3,4
31	81st Street South and Elwood Avenue Intersection Improvements		7,300	2
32	91st St. S. - Delaware Avenue to Harvard Ave. and 91st and Harvard Intersection Improvements		12,160	2
33	Lewis Avenue and 15th St. S. Intersection Improvements		5,530	4
<b>34</b>	<b>Peoria and 36th St. N. Intersection Improvements</b>		<b>8,000</b>	<b>1</b>
35	Peoria Avenue and 46th Street North Intersection Improvements		7,370	1
36	Peoria Avenue and 56th Street North Intersection Improvements		8,050	1
37	Pine Street and Yale Avenue Intersection Improvements		9,770	3
38	Yale Avenue and 111th Street South Intersection Improvements		8,040	8
39	Yale Avenue and Creek Turnpike Intersection Improvements		2,310	8
<b>40</b>	<b>Creek Turnpike and Memorial Drive Interchange Safety Improvements</b>		<b>1,500</b>	<b>7,8</b>
<b>TRAFFIC ENGINEERING</b>				
<b>41</b>	<b>Traffic Studies and Data Collection</b>		<b>2,000</b>	<b>Citywide</b>
42	City Wide Guardrail and Attenuator Replacement		2,000	Citywide
43	Signal Coordination and Communications		5,750	Citywide
44	Citywide Matching Funds <sup>2</sup>		7,000	Citywide
45	Citywide Median and Curb Return Improvements		2,500	Citywide
46	Roadway, Pedestrian, and Decorative Lighting Replacement		22,000	Citywide
47	Matching Funds for ODOT Traffic Projects		4,000	Citywide


















# STREETS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
48	Pavement Markings, Signs & Delineation		9,300	Citywide
49	Traffic Calming		2,000	Citywide
50	Citywide Signals Equipment and Safety Improvements		36,480	Citywide
<b>REHABILITATION PROGRAMS</b>				
51	Arterial Streets, Major Rehabilitation - PCI of 65 (Including sidewalks and preventative maintenance) <sup>2</sup>		405,750	Citywide
52	Residential Street Rehabilitation - PCI of 65 (Including sidewalks and preventative maintenance) <sup>2</sup>		470,000	Citywide
53	Arterial Streets Preventive Rehabilitation		40,600	Citywide
54	Residential Streets Preventive Maintenance		24,930	Citywide
<b>BRIDGES</b>				
55	Bridge Repair, Citywide <sup>2</sup>		10,000	Citywide
56	Bridge Replacement, Citywide <sup>2</sup>		60,000	Citywide
57	ODOT Bridge Rehabilitation and Replacement Program		12,000	Citywide
58	Hunter Park Pedestrian and Maintenance Bridge		730	8
59	Creek Turnpike Trail Pedestrian Bridge over Memorial Drive		2,000	7,8
<b>OTHER PROJECTS</b>				
60	Citywide ADA <sup>1</sup>		15,400	Citywide
61	Admiral Place Sidewalk - 7300 to 8900 E. Admiral Place		780	3
62	Lewis Ave. - 51st to 61st St. South Sidewalks		480	9
63	Hudson Ave. - 51st to 61st St. S. Pedestrian Sidewalk Installation		370	9
64	Lewis Avenue - 81st to 91st St. S. Sidewalks		650	2
65	Memorial Drive - 31s to 61st St. South Sidewalks		1,200	5,7
66	W. 51st Street South Sidewalk - 3300 West to 2500 West 51st St. S.		1,040	2
67	Edison Street Sidewalk - 38th W. Ave. to 33rd W. Ave.		340	1

# STREETS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
68	71st St. S. and Riverside Dr. - Turn Lane Improvements	 	1,500	2
69	71st St. S. and U.S. 169 Lane Modifications	 	3,000	7
70	Elwood Avenue - 71st Street South to 81st Street South	 	15,620	2
71	Riverside Drive and Boulder Avenue - Traffic Signal Installation and Safety Improvements	 	1,750	4
<b>72</b>	<b>Woodland Hills Mall Access Road - 68th St. S.</b>	 	<b>5,630</b>	<b>7</b>
73	19th St. S. Extension - Midland Valley Trail to Boston Place	  	2,300	4
74	Arterial Streets Sidewalk Improvements	 	4,000	Citywide
75	Citywide Non-Arterial Streets Sidewalk Improvement	 	5,000	Citywide
<b>STREETS PROJECTSTOTAL</b>			<b>1,658,980</b>	

Projects listed in bold are FY 18 additions to the inventory.

- 1) Cost Estimate - Complete cost of project implementation
- 2) Cost Estimate - Five year allocation of an on-going project with no pre-defined completion date



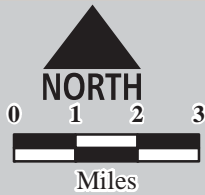
# Overloaded Streets

Based on 2015 Oklahoma Department of Transportation Traffic Counts

Map 6





CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

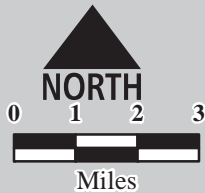
-  Over Capacity 1 - 99%
-  Under Design Construction

# Proposed Street and Expressway Improvements

Map 7







CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

-  Widen 2 Lane Streets
-  Expressways and Parkways
-  Upgrade 4 Lane Street
-  Reopen 2 Lane Street

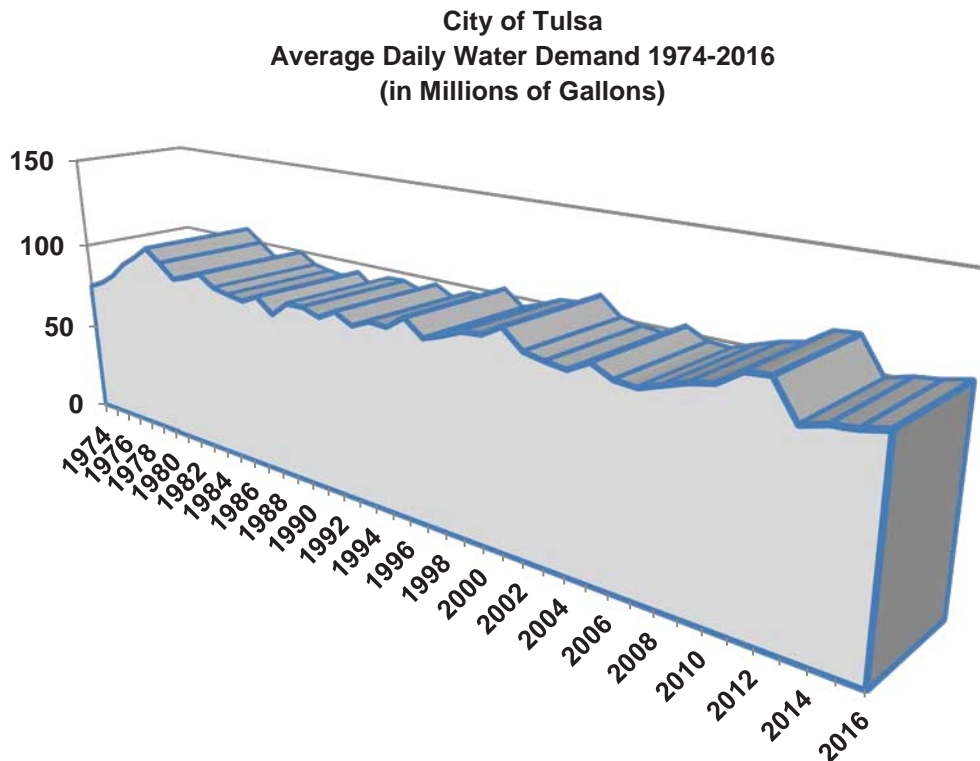
# WATER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The goal of the water system is to provide clean water at adequate pressures for the health and safety of the citizens in accordance with all State and Federal regulations. The system has three components: (1) supply, (2) treatment, and (3) distribution. All must be capable of providing adequate amounts of water to meet customer demands. The Tulsa Metropolitan Utility Authority contracted with the Infrastructure Management Group (IMG) Team to complete a new comprehensive assessment of the City of Tulsa's water and sewer systems. The 2012 Comprehensive Water System Study (CWSS) reviews and builds on the previous comprehensive plans prepared in 2001 and updated in 2005. The study, which was completed in July 2012, reviews the current operation and capital needs of the water system and makes recommendations for future short-term and long-term capital improvements needed to meet the strategic objectives and priorities of Tulsa water system.

### Historic and Projected Demand

The historic demand for water in Tulsa is documented in the following graph. Tulsa used a record volume of water during the summer of 2011. On August 1, 2011, Tulsa used 207 MGD of treated water; 94% of the City's current production capacity. As part of the new CWSS, historical population data and available growth projections were reviewed and an overall future growth rate for the Tulsa Metropolitan Statistical Area (TMSA) was selected. The data is then used to estimate future population and water demand for TMUA's service area over the next 50 years. Water demand is discussed in terms of system-wide max day projections. In addition to population, weather has a significant impact on the amount of water that is used. Hot, dry summers like the one Tulsa experienced in 2011 significantly increase the overall demand for treated water. The current maximum day demand for Tulsa without drought is 131.54 MGD. The CWSS provides a projection of the water system demand, with and without drought, through 2060. Future water demand projections will be used to determine the timing for water system improvements and future water system expansion.



Source: Water and Sewer Department



# WATER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

### 2015 to 2030 Projected Water Demand (In Millions of Gallons per Day)

Year	Average	Maximum Day	Maximum Day with Drought
2015	110	185	210
2020	115	197	224
2025	123	210	239
2030	131	223	254

Source: CWSS 2012

Maximum Day (MGD) equals 1.78 times the Average Day (MGD)  
14 percent increase in Maximum Day (MGD) for drought conditions

Since 2000, the average day water demand for the City of Tulsa has ranged from 96 to 115 MGD. The ratio between the average day and the maximum day over the last ten years ranged from 1.28 to 1.60. The variations in the average day and maximum day demands are primarily dependent on summer weather conditions, which ranged from cool and wet during the summer of 2004 to hot and dry during the summers of 2011 and 2012. However, in 2013 and 2015, the temperature trended towards cool and dry.

### Supply

Tulsa has two sources of raw water: Spavinaw Creek (Spavinaw and Eucha Lakes) and the Verdigris River (Oologah Lake). They are supplemented by an emergency connection to Lake Hudson. Spavinaw and Eucha Lakes can provide an average annual yield of 59 million gallons per day (MGD) of untreated water under drought conditions; the City has water rights to 128 MGD from Oologah Lake; and Lake Hudson can provide 31 MGD in emergencies. In addition, a third permanent supply source has been obtained from the Grand River Dam Authority (GRDA).

In 1986, Tulsa contracted with GRDA to obtain additional raw water from the Grand River Salina Pumped Storage Project, which is owned by the GRDA. Tulsa entered into a contract to use up to 80 MGD from this source; however, there is currently no flowline conveyance system in place to bring this water to Tulsa. The 2012 CWSS reviewed the need to develop this source of water based on water demand projections and makes recommendations regarding the need and timing for the completion of the Third Raw Water Flowline. The construction of the Third Flowline may have a significant impact on the water system capital plan. While there are no immediate threats to the rights, the construction of a portion of the pipeline would solidify the city's rights under the beneficial use provisions of pertinent case law. Currently, construction is scheduled to begin in FY31.

Over the last 10 years, there has been a steady decline in the quality of water drawn from the Spavinaw Creek watershed. Increasing levels of phosphorus have caused algae blooms in the lakes. The algae blooms have led to taste and odor problems in the water. While some tastes and odors can be removed at the plant, some remain. The sources of the phosphorus pollution are dozens of large-scale chicken farms that have been constructed in this watershed. Intensive efforts are continuing to preserve water quality in Spavinaw and Eucha Lakes; such as the Eucha-Spavinaw Water Quality Court Master project, and the Source Water Protection and Management Program.

# WATER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

### Water System Capacities

Supply Storage Allocation		Annual Supply		Flowline Capacity		Treatment	
in Billions of Gallons		Dry Weather Yield		MGD		Capacity	
Eucha	25.9	Lake Hudson	31	Spavinaw #1	38	Mohawk WTP	100
Oologah	67.3	Oologah	128	Spavinaw #2	56	AB Jewell WTP	120
Spavinaw	9.0	Spavinaw/Eucha	59	Oologah #1	40		
				Oologah #2	80		
TOTAL	102.2		218	TOTAL	214		220

*Source: Water and Sewer Department*

#### Treatment

Water from the Spavinaw system is treated at the Mohawk Water Treatment Plant. The Mohawk WTP was returned to full service in 1999 and has a daily treatment capacity of 100 MGD. The A. B. Jewell plant normally treats water from Lake Oologah. The original A. B. Jewell Plant was completed in 1972. It has been expanded twice and is now capable of treating a maximum volume of 120 MGD. Expansion of the water treatment plant capacity will be required to meet future growth demands. The 2012 CWSS projected maximum day water demands through 2060 with and without drought. The treatment capacity needs of the A. B. Jewell Plant were evaluated and the need and timing for system capacity expansions are addressed in the Capital Improvement Plan. Options to provide increased capacity at A.B. Jewell in the most cost effective and efficient manner will be evaluated prior to plant expansion, which is tentatively scheduled to begin within the next 5 years.

Asset Management is also a high priority for the water system. Continued maintenance and rehabilitation of existing plant infrastructure is required on an ongoing basis for both the A.B. Jewell and Mohawk WTP to replace equipment and infrastructure as it reaches the end of its service life.

#### Distribution

The distribution system is made up of water lines, pumps, hydrants, meters, and storage facilities. As of June 2016, there are 2,304 miles of water lines, 16,865 fire hydrants, and 144,996 service meters. The system is designed to provide water to customers in accordance with Oklahoma Department of Environmental Quality standards. Tulsa distribution system meets or exceeds performance criteria for water quality, pressure and flow.

While current pipe size and construction standards are adequate, numerous parts of the distribution system are old and/or were built in areas previously outside the city limits and do not meet today's standards. The present distribution system contains over 300 miles of waterline that is more than 70 years old, including 100 plus miles of 2-inch diameter waterline and over 1,200 miles of water line that is more than 40 years old. Approximately half of the Tulsa water system consists of cast iron piping. Although distribution system integrity is adequate, a disproportionate number of breaks and leaks occur in the legacy 2-inch and 6-inch waterline systems.

















Distribution system priorities include maintenance of existing infrastructure and replacement and rehabilitation of aging waterlines. Water main replacement is coordinated with street rehabilitation projects to maximize efficiency and minimize disruption to neighborhoods and businesses. Additionally, an ongoing replacement program is underway to upgrade undersized waterlines to improve the level of service, reliability, and fire protection to areas served by legacy systems. The major lines in the distribution system and the location of plants are shown on **Map 8**.

# WATER

## CONSTRAINED CAPITAL PROJECTS INVENTORY
























### Conclusion

Providing high quality water service, protecting the Spavinaw Creek watershed and the City's other raw water supplies from further pollution, replacing and rehabilitating aging infrastructure, planned system expansion to meet future growth, and security are ongoing priorities. Continued investment in infrastructure is required to insure that Tulsa's goals are met. The current water system capital project requests are listed in the following table. Those that can be shown on a city map are on **Map 9**. The following inventory contains the 30 year cost estimates for all projects which shall receive funding within the next 5 years, as submitted in their most recently adopted TMUA capital plan.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
<b>A.B. JEWELL</b>				
1	A.B. Jewell Capacity Expansion to 150 MGD (Phase I)		29,395	Citywide
2	A.B. Jewell WTP Clarifier 4 Upgrades/Rehabilitation		11,000	Citywide
3	A.B. Jewell WTP Clarifier Upgrades/Rehabilitation		14,249	Citywide
4	AB Jewell Chemical Feed Improvements		3,043	Citywide
5	AB Jewell Electrical - Upgrade Medium Voltage Equipment		3,500	Citywide
<b>6</b>	<b>AB Jewell WTP Improvements - Residuals Improvements Phase 2</b>		<b>10,445</b>	<b>Citywide</b>
7	New Emergency Generator Equipment		5,462	Citywide
<b>8</b>	<b>Powdered Activated Carbon Feed System Upgrade</b>		<b>696</b>	<b>Citywide</b>
<b>9</b>	<b>Sodium Hydroxide Storage and Feed System Upgrade</b>		<b>728</b>	<b>Citywide</b>
<b>DISTRIBUTION MAINS</b>				
10	Berryhill Waterline Extension - Phase 1		5,905	2
11	Central Business District Water Main Replacement		4,781	Citywide
12	Dead-End Waterline Connections and Extensions		4,550	Citywide
13	Large Water Valve and Vault Replacement		800	Citywide
14	Unserved Areas (Water)		2,300	Citywide
15	Utility Bridges		1,400	Citywide
16	W 23rd St. 12" Transmission Line		1,236	2







# WATER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
17	Water Mains Relocations - City Wide		55,460	Citywide
18	Water Mains Replacements - City Wide (Med)		856,808	Citywide
19	Water Mains Replacements - Less than 6-inch City Wide		32,227	Citywide
20	Water Vaults and Large Meters		1,200	Citywide
<b>MOHAWK</b>				
21	Mohawk WTP HSPS Rehabilitation and Improvements		10,100	Citywide
<b>PUMP STATIONS</b>				
22	Reservoir Hill Pump Station Rehabilitation		1,290	Citywide
<b>RAW WATER</b>				
23	Eucha Dam Anchoring		16,865	Citywide
24	Eucha Dam Radial Gates Rehabilitation		5,500	Citywide
25	Eucha-Spavinaw Water Quality Court Master	  	57,810	Citywide
26	Grand River Pump Station Refurbishment		4,320	Citywide
27	Lake Yahola Terminal Storage Repair		2,200	Citywide
28	Mohawk Pump Station 1 and 2 Rehabilitation		16,380	Citywide
29	Raw Water Flowline Repairs Spavinaw		76,750	Citywide
30	Raw Water Tiawah Tunnel Repairs		1,500	Citywide
31	Source Water Protection and Management Program	  	74,341	Citywide
32	Spavinaw Pump Station Rehabilitation		11,522	Citywide
33	Spavinaw/Oologah Intertie near Bird Creek - Site Valve/Piping		466	Citywide
34	Unruh Terminal Storage Repair		425	Citywide
35	Woods Pump Station Refurbishment		2,920	Citywide

# WATER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

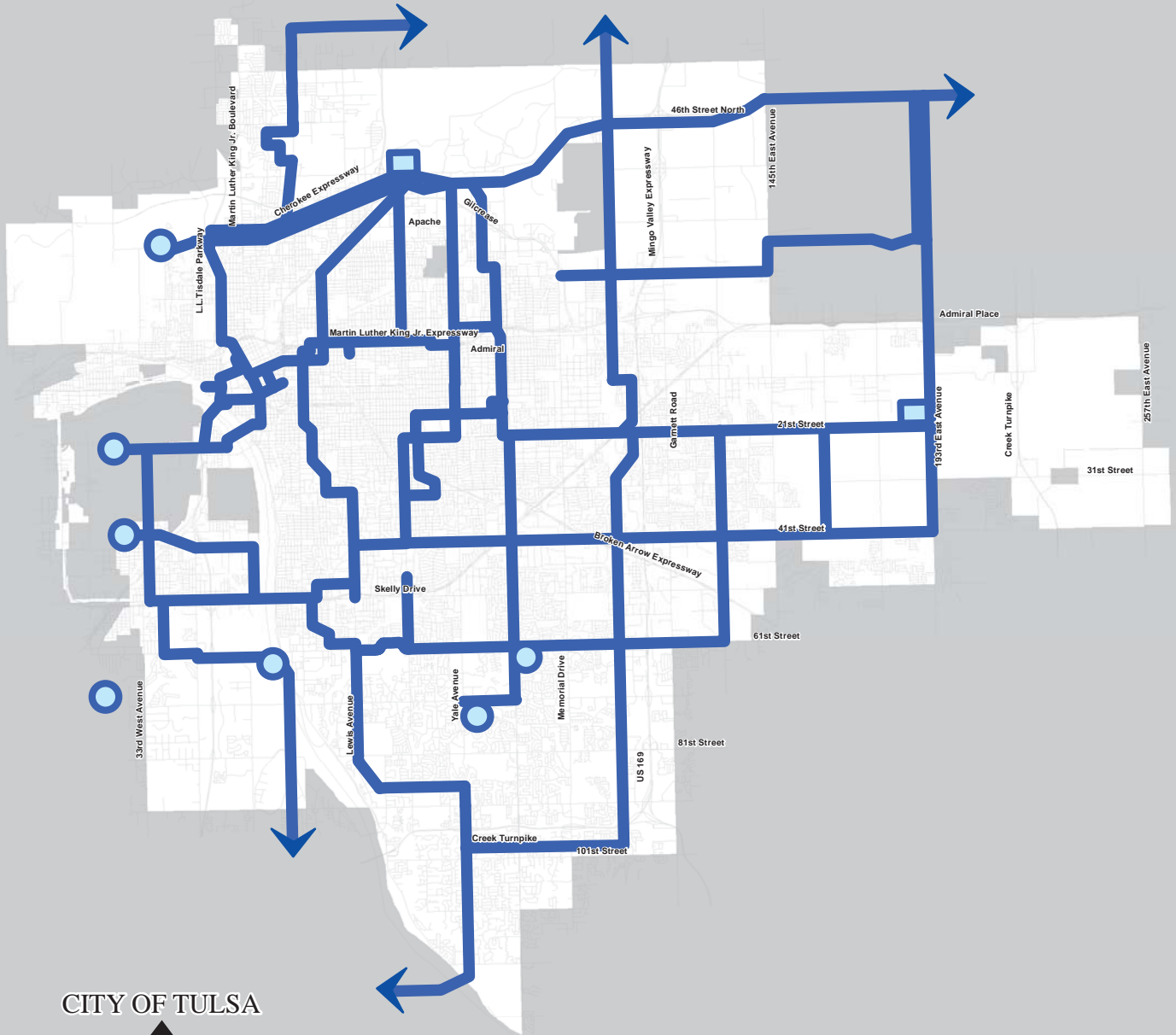
Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
<b>TRANSMISSION MAINS</b>				
36	2025 Cherokee Waterlines		7,900	Citywide
37	Cherokee Waterlines		18,720	Citywide
38	Transmission Line Condition Assessment		800	Citywide
39	Transmission Main from AB Jewell - Phase 1		58,309	Citywide
<b>WATER SERVICES</b>				
40	Automatic Meter Reading - City Wide		3,118	Citywide
<b>WATER TANKS</b>				
41	Water Tanks - Repaint/Rehabilitation		91,158	Citywide
<b>WATER PROJECTS TOTAL</b>			<b>1,507,579</b>	

Projects listed in bold are FY 18 additions to the inventory.

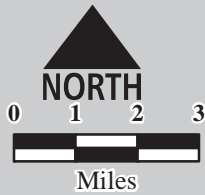
\*Cost estimates as originally presented to TMAPC. Estimates may change as TMUA reviews the FY18 Five Year Plan for adoption in the current year. Therefore total cost estimates may appear different in the Section 8 Five Year Capital Schedule.

# Water Treatment and Distribution System

Map 8






CITY OF TULSA



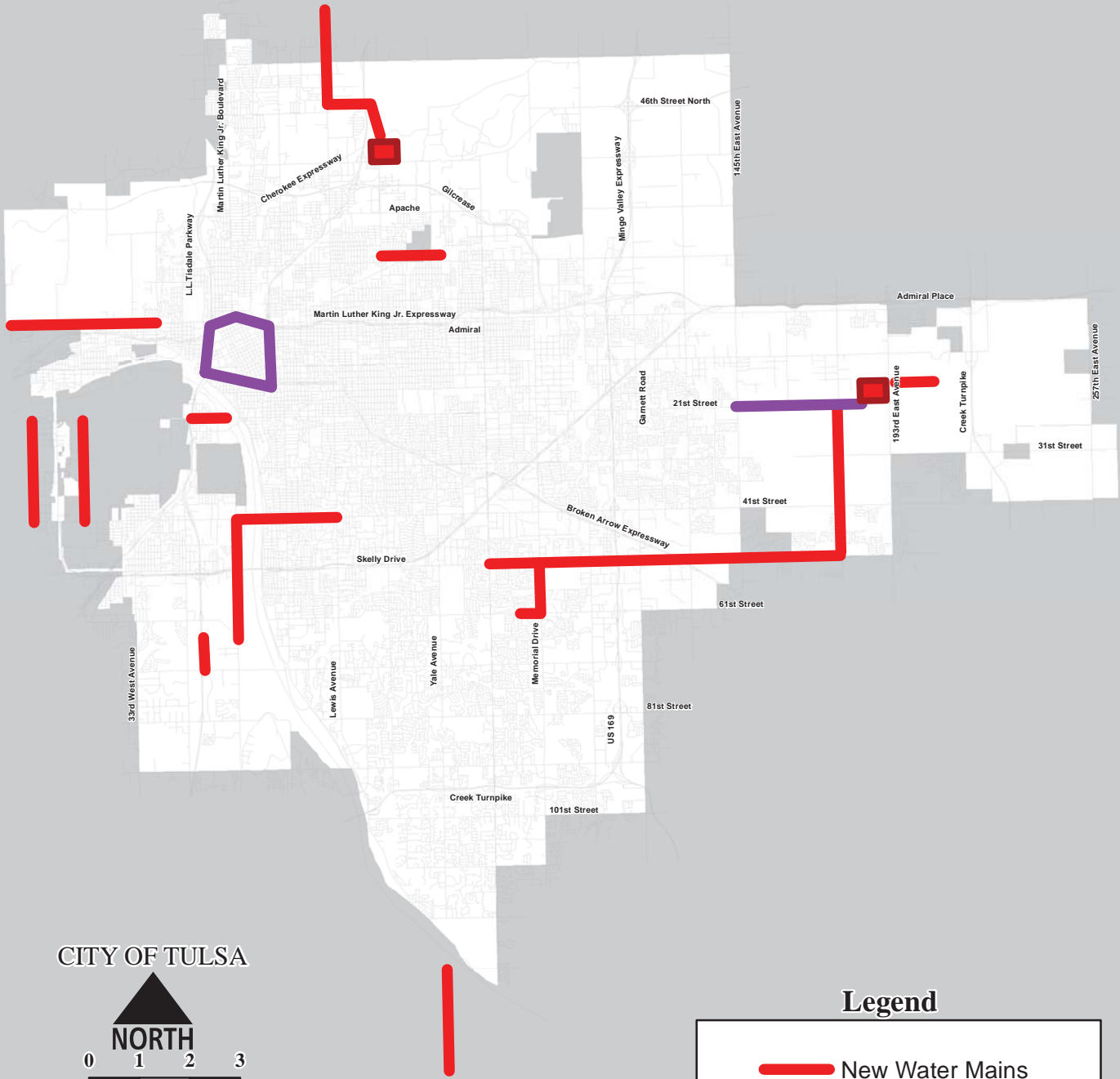
Department of Finance  
Budget and Planning Division  
April 2017

## Legend

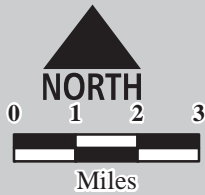
-  24" Mains and Larger
-  Water Tanks
-  Treatment Plants

# Proposed Water Systems Projects

Map 9






CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

-  New Water Mains
-  Rehab Old Mains
-  Treatment Plant Improvements

# SANITARY SEWER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Between 1992 and 2008, over \$240.1 million in General Obligation (GO) Bond proceeds and Sales Tax funds were allocated for sewer system improvements. These programs, along with state revolving loans, provide funding for critical projects. Even with this high level of funding, the inventory of needed sanitary sewer projects still exceeds \$620 million in the next five years. The Tulsa Metropolitan Utility Authority contracted with the Infrastructure Management Group (IMG) to complete a new comprehensive assessment of the City of Tulsa’s water and sewer systems. The 2012 Comprehensive Sewer System Study (CSSS) reviews and builds on the previous comprehensive plan prepared in 2003. The study, which was completed in 2012, reviews the current operation and capital needs of the sewer system and will make recommendations for future short-term and long-term capital improvements needed to meet the strategic objectives and priorities of the Tulsa sewer system. The projects appearing within the inventory below are a result of the most pressing needs identified by IMG over the next 5 years.

The City’s sanitary sewer system is designed to collect and treat sewage and return clean water to area streams and rivers in accordance with State and Federal standards. The sewer system can be divided into two components, the collection system and treatment plants. The collection system consists of collector sewers, larger diameter “interceptors,” along with lift stations and force (pressurized) mains. Tulsa is divided into four basins each served by a treatment plant: Northside, Southside, Haikey Creek, and Lower Bird/Spunky Creek. **Map 10** shows the locations of the large interceptors in the collection system and the plants.

**Average Daily Flows**  
**Tulsa Sanitary Sewer Plants**  
**FY 2006 – FY 2016**  
(in Thousands of Gallons)

Fiscal Year	Northside	Southside	Haikey	Lower Bird
2005/06	23,200	25,900	10,100	300
2006/07	28,000	29,600	11,200	300
2007/08	23,870	22,111	8,241	324
2008/09	28,500	29,300	11,000	300
2009/10	31,600	30,100	11,700	500
2010/11	23,400	24,500	10,800	500
2011/12	22,400	21,700	9,500	700
2012/13	20,700	20,900	10,400	900
2013/14	19,400	21,100	9,700	800
2014/15	30,000	30,000	11,000	1,200
2015/16	26,400	25,100	11,500	1,000

*Source: Water and Sewer Department*

Because of different land uses and stream classifications in the basins, each plant must meet different treatment requirements and standards established by the Federal Clean Water Act. At this time, the City is meeting all of these standards, but continues to improve the system to meet future standards. The projects needed to meet state and federal requirements, as well as other facilities needed to improve service, are documented in various inflow and infiltration studies conducted over the last fifteen years.

### Northside Service Area

The Northside Wastewater Treatment Plant is located at the confluence of Bird and Mingo Creeks. This plant can treat 42 mgd to advanced secondary treatment levels. Many of the previously identified repairs in the Northside Service Area are complete. Work continues on nitrification improvements.



# SANITARY SEWER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

### **Southside Service Area**

The Southside Wastewater Treatment Plant, located at West 51st Street and the Arkansas River, also has a treatment capacity of 42 mgd. The plant is undergoing a \$12 million improvement program to address UV Disinfection and Anaerobic Digester repairs, and is largely complete. In 2013 \$4.5 million in OWRB loan funds were appropriated to address odor control improvements. Design has concluded and another \$2.6 million in OWRB loan funds was appropriated in 2015 to complete improvements. Most recently, funds have been appropriated to address screening improvements to better filter particulates.

Like the Northside Basin, the City has identified and fixed numerous overflow problems in this basin.

### **Haikey Creek Service Area**

The Haikey Creek Treatment Plant serves south Tulsa and the western portion of Broken Arrow, a high-growth area in the MSA. For this reason the plant was doubled in size and is now capable of treating 16 mgd per day. Tulsa and Broken Arrow jointly funded the plant expansion.

### **Spunky Creek/Port of Catoosa Service Area**

Lower Bird Creek Treatment Plant and attendant pump stations were built to serve the Port of Catoosa. The construction of this plant allowed the closing of the lagoons that previously served the Port. This was particularly important to the future development of the Port, as the lagoons were at capacity and additional industrial development could not occur until this plant was in service. Additionally, the City of Catoosa was under a consent order to close and abandon their lagoons and replace them with a new treatment plant, or instead divert the flow to the Lower Bird Creek. The plant has recently completed an expansion from 2.0 mgd to 4.0 mgd which will allow future growth at the Port, the City of Catoosa, and other potential users in the area. TMUA also needed a site for a Lift Station to pump flow from the Hard Rock Casino and the Spunky Creek drainage area South of Interstate 44 / Highway 412. An agreement was made with Catoosa to build a Lift Station at Catoosa's lagoons and pump all of Catoosa's flow including the Hard Rock Casino to the Lower Bird Plant for treatment (approximately 800 mgd.). Catoosa also agreed to allow TMUA to share their main Spunky Creek Interceptor for flow coming from Rolling Hills and the rest of the Lower Bird Creek basin. Flow meters were installed to keep track of the amount of flow treated by Catoosa and TMUA. TMUA will design and build a parallel sewer along Catoosa's main interceptor to serve the remaining Spunky Creek Basin in the City of Tulsa.





















Other than the Port, most of this basin is being served by septic tanks. There are two subdivisions (Rose Dew and Rolling Hills) whose sewage is pumped out of this basin and treated at the Northside Treatment Plant. Design began in 2016 for rehabilitation of the Rose Dew Lift Station. Going forward, both completed and planned improvements will allow better service to this entire basin.

### **Conclusion**

The City's sewage treatment plants now have sufficient capacity to serve the city well into the future. In previous years, stringent federal and state regulations forced the City to allocate significant resources to collection system problems. Almost \$632 million of sales tax and debt have been allocated since 1990 to build projects required by administrative orders and consent decrees and to improve critical parts of the system. Although the City has completed the requirements stipulated by the administrative orders and consent decrees issued in the late 1990's, additional consent orders have been issued to eliminate recent isolated incidents of residential sewage overflows. Debt used to finance these improvements has been or will be repaid with a combination of enterprise funds and property taxes. The Sanitary Sewer needs for the next 15 years are listed below and shown on **Map 11**.




















# SANITARY SEWER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
<b>AREA WIDE</b>				
1	FEB Joint and Crack Repairs		3,100	Citywide
2	Unsewered Areas Areawide		83,516	Citywide
3	Resurface WWTP & Lift Stations Roadways & Parking		368	Citywide
<b>COLLECTION SYSTEM</b>				
4	30-N Relief		5,875	1
5	93-N Relief		5,368	1
6	Areawide Point Repairs		38,525	Citywide
7	Berryhill North Interceptor		7,251	1
8	Concrete Pipe Replacement		66,793	Citywide
9	Crow Creek 44-S Relief		1,891	7
10	Crow Creek East 62-S Rehab		2,416	7
11	Crow Creek North 62-S Rehab		4,930	7
12	Douglas Creek Relief (97-N)		3,703	1
13	Flatrock West (9-N) Relief		7,807	1
14	Joe LaFortune 70-S Rehab		3,002	7
15	Jones Creek Relief (91-N)		5,044	7
16	Jones Riverside Airport- Sewer Eastside		1,945	2
17	Lift Station Replacements or Upgrades		18,392	Citywide
18	Northgate LS Relief		1,273	1
19	Sewer Rehab Areawide		150,732	Citywide
20	Spunky Creek Main Stem South Contract 1		3,250	6
21	Spunky Creek Main Stem South Contract 2		26,716	6





# SANITARY SEWER

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
22	Street Package-Sewer Rehab Citywide		45,500	Citywide
23	West Tulsa 39, 40, 41-S Rehab		35,666	2
<b>HAIKEY CREEK</b>				
24	Activated Sludge Diffused Aeration and Primary Sludge Handling Improvements		8,837	2,8
25	Haikey Creek Dewatering Facility		3,353	2,8
26	Haikey Creek Grit Facility Rehabilitation		1,800	2,8
27	Haikey Creek Lift Station Electrical Upgrades		140	2,8
28	Haikey Creek SAMS Replacements		7,032	2,8
29	Haikey Creek WWTP Electrical Load and Transformer Improvements		878	2,8
30	Haikey WWTP Anaerobic Digester Addition		17,392	2,8
31	Haikey WWTP Primary Clarifier Addition		9,743	2,8
<b>LIFT STATIONS</b>				
32	Northwest Regional Lift Station, FM, and FEB, Phase 1		13,716	1,3,4
<b>LOWER BIRD CREEK</b>				
33	Excess Flow Line from LBCWWTP to Port South		5,663	6
<b>NORTHSIDE</b>				
34	Airport-Northeast Lift Station Upgrades		3,739	1,3,4,5,6
35	Apache Lift Station Force Main		109	1,3,4,5,6
36	NS WWTP Sludge Handling Facilities		16,801	1,3,4,5,6
<b>SOUTHSIDE</b>				
37	<b>71st St Lift Station Electrical Upgrades</b>		<b>831</b>	<b>1,2,4,7,8,9</b>
38	71st Street Dewatering Facility - Storage Tank Repair		1,300	1,2,4,7,8,9
39	71st Street Drying Bed Modifications		2,400	1,2,4,7,8,9
40	<b>Southside WWTP Digester MCC Replacement</b>		<b>1,048</b>	<b>1,2,4,7,8,9</b>

# SANITARY SEWER

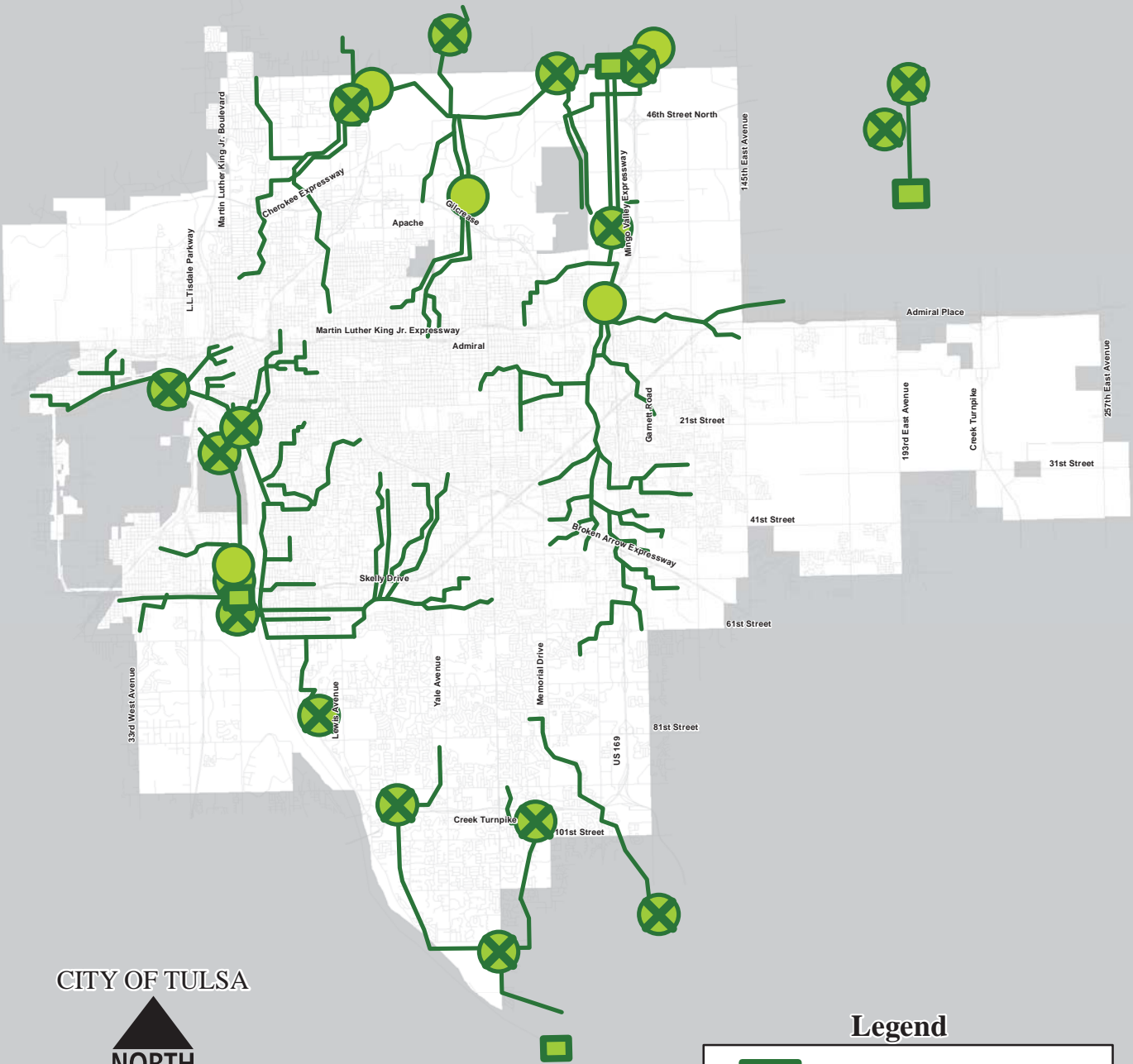
## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
<b>41</b>	<b>Southside WWTP Electrical Upgrades</b>		<b>3,411</b>	<b>1,2,4,7,8,9</b>
42	Southside WWTP Odor Control Addition		1,975	1,2,4,7,8,9
43	Southside WWTP Solids Handling Access Road		3,000	1,2,4,7,8,9
44	SS WWTP Concrete Protective Coating		1,956	1,2,4,7,8,9
<b>SEWER PROJECTS TOTAL</b>			<b>628,187</b>	

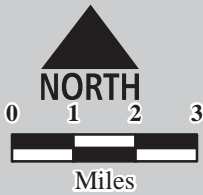
*Projects listed in bold are FY 18 additions to the inventory.*

# Sanitary Sewer Collection and Treatment System

Map 10







CITY OF TULSA



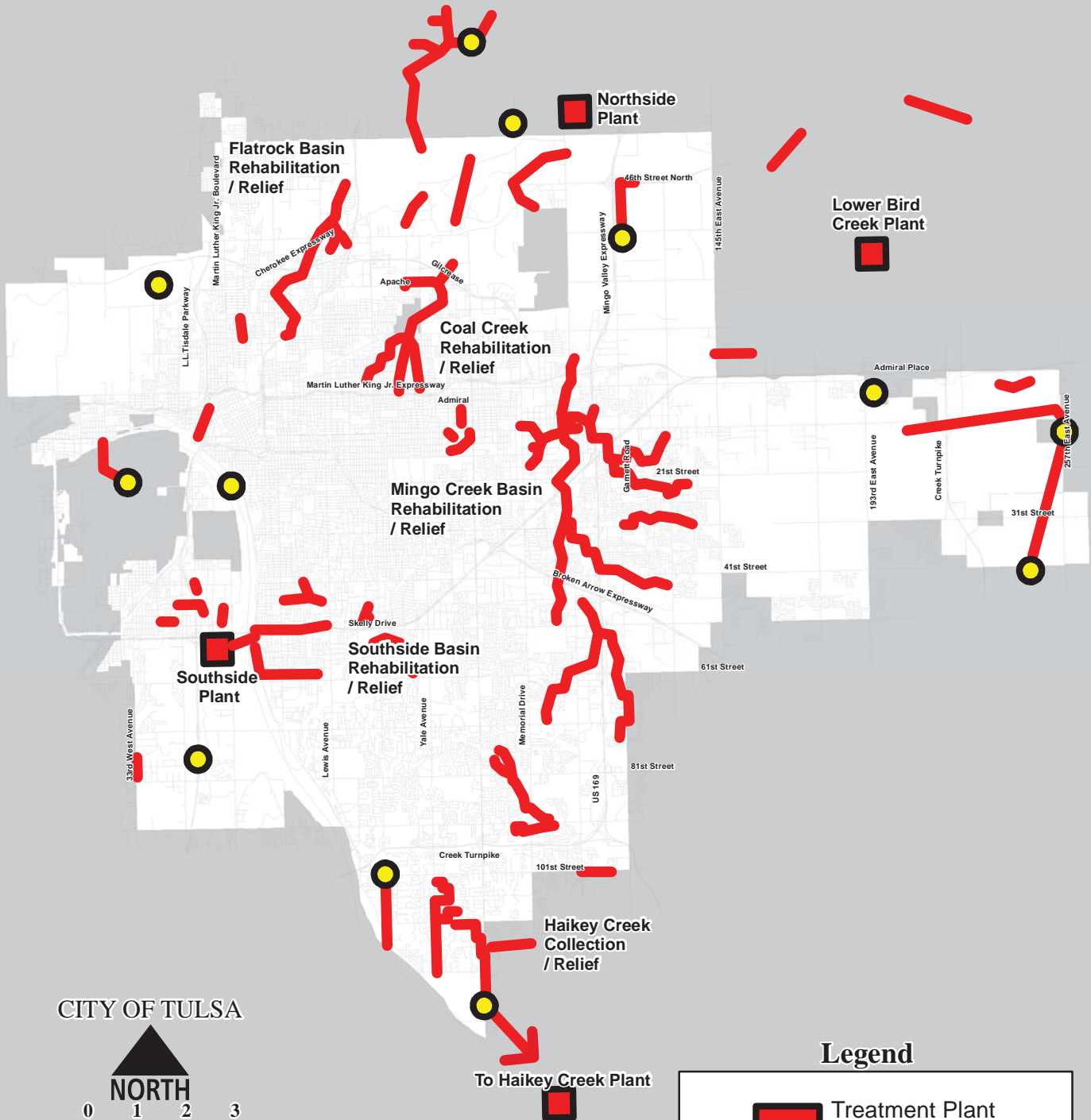
Department of Finance  
Budget and Planning Division  
April 2017

## Legend

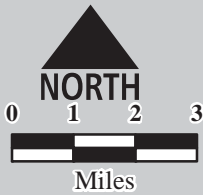
	Treatment Plants
	Excess Flow Facility
	Major Lift Stations
	15" and Larger Interceptors and Force Mains

# Proposed Sanitary Sewer Projects

Map 11



CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend

- Treatment Plant Improvements
- Relief Lines
- Lift Stations

# FLOOD CONTROL








## CONSTRAINED CAPITAL PROJECTS INVENTORY

Based on citizen and neighborhood input the top priority projects are “small drainage projects” and “channel erosion control” throughout the city. While immediate priorities in the area of flood control may change slightly from year to year, the overall direction of the program was established more than 20 years ago. Between 1970 and 1990, Tulsa County was declared a federal flood disaster area nine times. During that period, floods resulted in the loss of life and caused more than \$300 million in damage to homes and businesses. As a result, elected officials passed watershed-development ordinances, established development fees dedicated to the construction of flood-control facilities, approved a monthly charge for maintenance of the drainage system, and allocated millions of capital dollars to new flood-control projects. Due to these efforts, the city has seen no major damage from flood events since 1987.

Master Drainage Plans (MDPs) were also funded for each creek basin in the city, the boundaries of which are shown on **Map 12**. These plans analyze the unique hydrological characteristics of each creek basin and recommend solutions to correct existing problems and prevent future trouble. The approximate boundaries of existing flood plains are shown on **Map 13**. Official maps found on the City website should be used to judge the status of any individual piece of property.

The Engineering Services Department, working in conjunction with the Stormwater Drainage and Hazard Mitigation Advisory Board and numerous citizen groups, developed the “Flood and Stormwater Management Plan 1999-2014,” a phased implementation program for the projects identified in the Master Drainage Plans. The plan was adopted by TMAPC and the City Council and became part of the City’s official Comprehensive Plan. The plan will continually be updated as projects are added. The Plan prioritizes the projects based on selected criteria including project cost, reducing flooding of buildings, reducing economic flood damages, reducing overtopping of streets, reducing erosion and nuisance flooding, rehabilitating existing structures, and providing regional detention in-lieu of on-site detention.

Citywide small drainage projects are funded through user fees which are deposited into the Stormwater Enterprise fund. The remaining, larger projects, which have positive cost benefit ratios, will be considered for funding in future sales tax, general obligation bond, and revenue bond programs.

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Citywide - Bridge and Culvert Replacements		10,448	Citywide
2	Citywide - Channel Erosion and Stabilization		17,000	Citywide
3	Citywide - Concrete Channel Rehabilitation		12,750	Citywide
4	Citywide - Floodplain Acquisition		14,000	Citywide
5	Citywide - Master Drainage Plan		16,000	Citywide
6	Citywide - Urban Lake Maintenance		2,500	Citywide
7	Citywide - Urgent Small Drainage Projects		8,500	Citywide
8	Citywide Stormwater Facility Repair and Construction		8,235	Citywide
9	<b>Fred Creek 73rd &amp; Harvard Bridge Replacement</b>		<b>1,460</b>	<b>2,8</b>
<b>FLOOD PROJECTS TOTAL</b>			<b>90,893</b>	

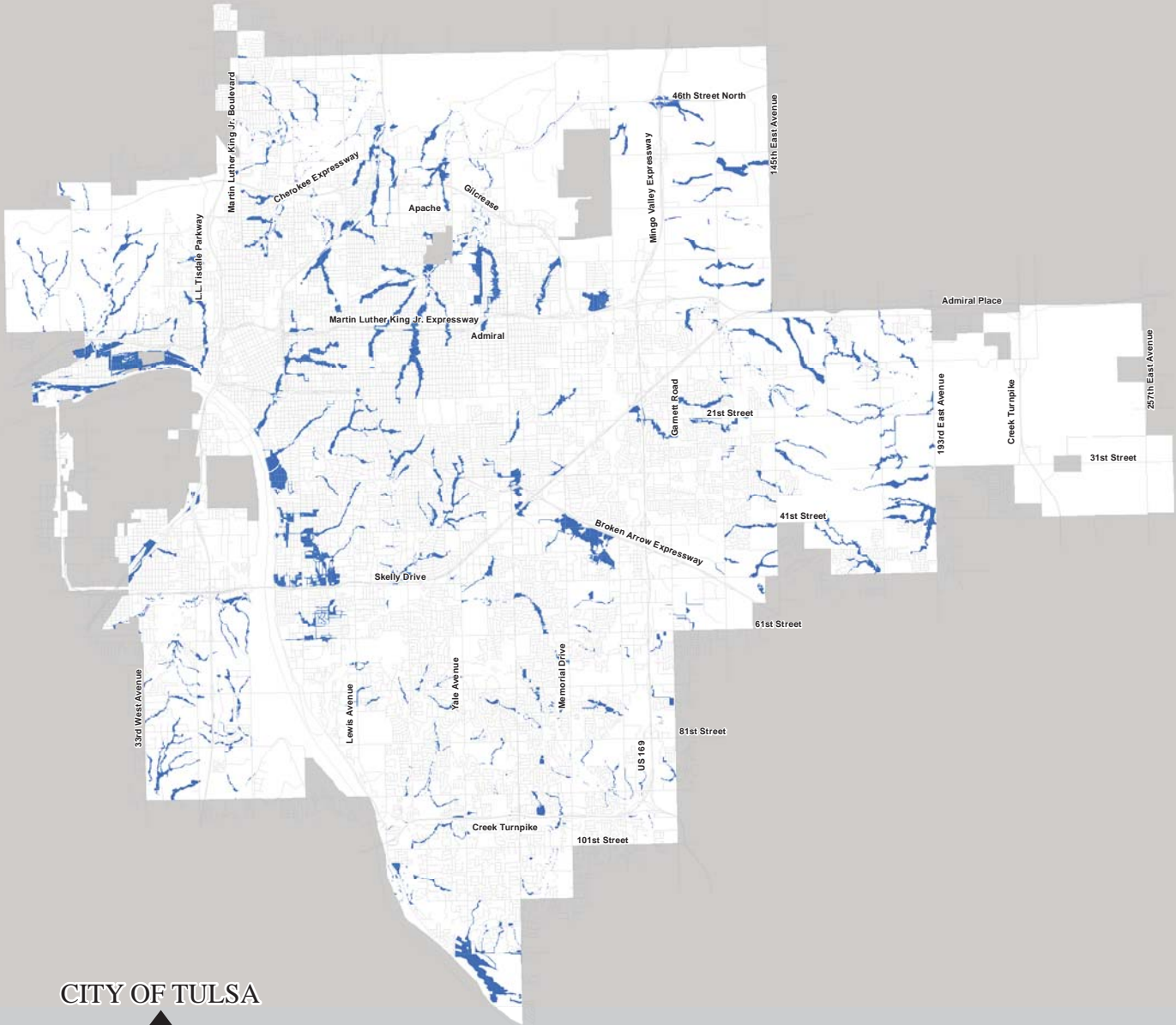
*Projects listed in bold are FY 18 additions to the inventory.*



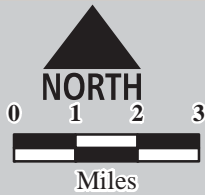


# Generalized Floodplains

Map 13



CITY OF TULSA



Department of Finance  
Budget and Planning Division  
April 2017

## Legend



Floodplain

This map gives a general idea of where flood plains are located. It should not be used to judge the status of an individual parcel of property. Official maps are located in the Engineering Services Department.

# PUBLIC FACILITIES MAINTENANCE

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Public Facilities Maintenance's highest priority project is to address ADA compliance issues across all City facilities. The remaining priorities are to continue the maintenance program on an even and annual basis, a scheduled repair and replacement program for roofs on City buildings, and security improvements for public facilities.

### Public Facilities Maintenance


The Asset Management Department is responsible for the maintenance of nearly 100 City buildings including Fire stations and Police uniform divisions, Equipment Management and public works and infrastructure facilities, the One Technology Center – which houses City Hall, and the Civic Center Complex. It maintains and updates a comprehensive list of building repairs and modifications needed over the next five years. The list includes repair or replacement of worn-out heating and cooling systems, roofs, driveways and parking lots, and upgrades to building operational systems to be more energy efficient, as well as other needed improvements. The 2006 Sales Tax provided \$11 million to continue the maintenance program. The 2006 funding also provides resources for security and safety improvements and carpeting replacement throughout the system. The 2014 Improve Our Tulsa Sales Tax program provided \$2.4 million to address ADA compliance.

The Engineering Services and Asset Management Departments oversee a citywide maintenance management program for roofing systems. This program entails inspections to identify deficiencies, engineering and architectural solutions to correct the problems, and repairs and/or replacement of roofs on City owned or operated facilities. It also includes an element for scheduling routine and preventive maintenance. The 2006 Sales Tax provides some funding for this program as does the 2014 Improve Our Tulsa Sales Tax Program.

The Mayor's Performance Review Team, in 2003, issued a list of recommendations that included review and inclusion of energy efficient components in the design of major renovations to existing facilities and the construction of new buildings. Other energy saving strategies can be implemented in existing building operational systems. The 2006 Sales Tax allocates \$2.1 million for these improvements.



The 2005 General Obligation Bond program provided funding for over \$5 million in improvements to roofs, Gilcrease Museum, the PAC, and security systems.

Due to organizational changes, the Airport Maintenance, Repair, and Operations (MRO) facilities; as well as the Air Force Plant 3 (AFP) facilities will now be included in the Public Facilities Maintenance capital inventory.

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	ADA Improvements for City Facilities		2,550	Citywide
2	ADA Improvements for City Parks		2,280	Citywide
3	Citywide Public Facilities Roofing - Major Renovation		14,208	Citywide
4	Citywide Public Facilities Maintenance - Major Renovation		37,104	Citywide
5	200 & 600 Civic Center Equipment Relocation		3,500	Citywide

# PUBLIC FACILITIES MAINTENANCE

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
6	OTC - Maintenance and Rehabilitation		4,600	Citywide
7	Page Belcher Alternate Water Source Study		120	Citywide
8	City Equipment and Materials Relocation from 23rd and Jackson		90,000	2
<b>9</b>	<b>Engineering Services Roof Replacement</b>		<b>660</b>	<b>Citywide</b>
10	Safety Training Center Track and Grounds Improvements		3,080	Citywide
<b>11</b>	<b>Roofing replacement Surface Drainage and Vegetation.</b>		<b>420</b>	<b>Citywide</b>
12	Air Handler, Chiller, HVAC System Replacement		6,400	Citywide
13	Exterior and Parking Lot Rehabilitation		1,100	Citywide
14	Roof Replacement for AFP#3		10,900	Citywide
15	Boiler Replacement, asbestos and equipment removal		1,700	Citywide
16	Metasys Conversions		900	Citywide
<b>FACILITIES PROJECTS TOTAL</b>			<b>179,522</b>	

*Projects listed in bold are FY 18 additions to the inventory.*

**\$85.4** PUBLIC SAFETY AND PROTECTION

Police  
Fire

---

**\$388.9** CULTURAL DEVELOPMENT AND RECREATION

Park and Recreation  
Tulsa Zoo  
Gilcrease Museum  
Tulsa Convention Center and BOK Arena  
Performing Arts Center  
River Parks Authority

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**\$4,065.2** PUBLIC WORKS AND INFRASTRUCTURE

Streets  
Water  
Sanitary Sewer  
Flood Control  
Public Facilities Maintenance

---

**\$84.2** SOCIAL AND ECONOMIC DEVELOPMENT

YOU ARE HERE

Working in Neighborhoods  
Planning and Development

---

**\$13.0** TRANSPORTATION

Tulsa Transit

---

**\$55.1** ADMINISTRATIVE AND SUPPORT SERVICES

Information Technology  
Asset Management  
Short Term and Contracted Capital

---




**\$4,691.8** CONSTRAINED CAPITAL PROJECTS  
INVENTORY TOTAL



# WORKING IN NEIGHBORHOODS

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The Working In Neighborhoods Department (WIN) was formed in FY07 to help Tulsa neighborhoods in their efforts to remain vibrant and attractive places to live. The WIN Department is composed of Neighborhood Inspections, Animal Welfare, Housing, and Community Services. WIN's current top priority is the expansion of the Animal Shelter. The first phase of this expansion was funded in the 2014 Improve Our Tulsa Capital program. The shelter also received funding in the 2014 Improve Our Tulsa program to address some facility repairs prior to the expansion, and replace one incinerator which has reached the end of its useful life. All facility repairs are now complete, and work has begun on acquiring the new incinerator. Funding to begin the expansion of the Animal Shelter will become available in FY20. Lastly, the need for backup power during severe weather conditions has been identified as a future need.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Animal Shelter Expansion Phase II		3,000	Citywide
2	Animal Shelter Expansion Phase III		2,750	Citywide
3	Backup Generators at Animal Shelter		100	Citywide
<b>WIN PROJECTS TOTAL</b>			<b>5,850</b>	

*Projects listed in bold are FY18 additions to the inventory.*






# PLANNING AND DEVELOPMENT

## CONSTRAINED CAPITAL PROJECTS INVENTORY

In January of 2008, the City Tulsa Planning Department began the process of updating the City's Comprehensive Plan which had not been updated since 1978. The Comprehensive Plan provides policy guidance regarding land use, transportation, service delivery and major capital improvement projects. A nationally recognized consulting firm was contracted to lead the formulation of the new plan.

The City engaged over 2,500 citizens thru a number of citywide and neighborhood visioning workshops and presentations during plan development. The workshops and presentations focused on gathering resident preferences on how they want the city to grow, look, and feel. A number of scenarios were presented to citizens with regards to the future of the City's transportation options and land use configurations. The plan was formally adopted by Tulsa Metropolitan Area Planning Commission (TMAPC) and the City in the summer of 2010.

The highest priority projects from the PlaniTulsa process and existing small area plans have been added to the CIP Inventory. These projects include the implementation of a small area plan at the Redfork Campus, the design and implementation of a downtown public transportation circulator, and the second phase of the downtown railway quiet zone. Additionally, various developments related to the Downtown Area Master Plan remain high priorities.

	<b>Project Title</b>	<b>Mayoral Council Goals</b>	<b>Cost Estimate (in \$000)</b>	<b>Council District Served</b>
1	DAM PLAN - Downtown Circulation		27,330	4
2	DAM PLAN - Sealed Corridor Phase II		4,000	4
3	SOUTHWEST PLAN - The Redfork Campus Plan (Webster, Clinton, Pleasant Porter)		2,000	2
4	DAM PLAN - Arkansas River - Downtown Connections Phase I		10,000	4
5	DAM PLAN - Arkansas River & Downtown Parking Garages and Facilities		35,000	4
<b>PLAN PROJECTS TOTAL</b>			<b>78,330</b>	

*Projects listed in bold are FY 18 additions to the inventory.*

**\$85.4 PUBLIC SAFETY AND PROTECTION**

Police  
Fire

**\$388.9 CULTURAL DEVELOPMENT AND RECREATION**

Park and Recreation  
Tulsa Zoo  
Gilcrease Museum  
Tulsa Convention Center and BOK Arena  
Performing Arts Center  
River Parks Authority

**\$4,065.2 PUBLIC WORKS AND INFRASTRUCTURE**

Streets  
Water  
Sanitary Sewer  
Flood Control  
Public Facilities Maintenance

**\$84.2 SOCIAL AND ECONOMIC DEVELOPMENT**

Working in Neighborhoods  
Planning and Development

**\$13.0 TRANSPORTATION**

YOU ARE HERE

Tulsa Transit

**\$55.1 ADMINISTRATIVE AND SUPPORT SERVICES**

Information Technology  
Asset Management  
Short Term and Contracted Capital

**\$4,691.8 CONSTRAINED CAPITAL PROJECTS  
INVENTORY TOTAL**












# TULSA TRANSIT

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Tulsa Transit provides public bus services in Tulsa, as well as in Jenks, Sand Springs, and Broken Arrow through joint funding agreements. Tulsa Transit's bus fleets consist of 64 fixed route vehicles and 46 Para-transit vehicles. When these vehicles reach the end of their useful lives, they will need to be replaced in order to keep maintenance costs under control. All rolling fleet needs have been met for the next 7 years in the current 2014 Improve Our Tulsa capital program. Additional funding will also be provided by the permanent streets and transportation sales tax passed by voters in 2016. This funding will allow for the operation of the Peoria Bus Rapid Transport project, as well as the additional fleet required to service the new route. The remaining list of projects address needs regarding the ongoing effectiveness and efficiency of Tulsa's bus system at large.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
<b>1</b>	<b>Bus Stop Signs</b>		<b>375</b>	<b>Citywide</b>
<b>2</b>	<b>Electric Shuttle System</b>		<b>5,500</b>	<b>Citywide</b>
3	MMS Building		1,500	Citywide
4	Passenger Shelters	 	160	Citywide
5	Purchase computerized intelligent transit system (APC)		500	Citywide
6	Transit Buses		5,000	Citywide
7	Utility Vehicles		100	Citywide
<b>MTTA PROJECTS TOTAL</b>			<b>13,135</b>	

*Projects listed in bold are FY 18 additions to the inventory.*



**\$85.4 PUBLIC SAFETY AND PROTECTION**

Police  
Fire

**\$388.9 CULTURAL DEVELOPMENT AND RECREATION**

Park and Recreation  
Tulsa Zoo  
Gilcrease Museum  
Tulsa Convention Center and BOK Arena  
Performing Arts Center  
River Parks Authority

**\$4,065.2 PUBLIC WORKS AND INFRASTRUCTURE**

Streets  
Water  
Sanitary Sewer  
Flood Control  
Public Facilities Maintenance

**\$84.2 SOCIAL AND ECONOMIC DEVELOPMENT**

Working in Neighborhoods  
Planning and Development

**\$13.0 TRANSPORTATION**

Tulsa Transit

**\$55.1 ADMINISTRATIVE AND SUPPORT SERVICES**

YOU ARE HERE

Information Technology  
Asset Management  
Short Term and Contracted Capital







**\$4,691.8 CONSTRAINED CAPITAL PROJECTS  
INVENTORY TOTAL**



# INFORMATION TECHNOLOGY

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The Information Technology Department's highest priority need is for a more rigorous backup and recovery application for the City's server and enterprise systems. Remaining needs include software and hardware necessary to automate the courtroom ticketing system, which currently is performed primarily on hard copy. Additionally, it is necessary to replace the aging fire station alerting system and network infrastructure in order to maintain reliability of first responder dispatch and alerting for the Tulsa Fire Department.








Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Courtroom Automation		550	Citywide
2	Fire Station Alerting System	  	450	Citywide
3	Enterprise Backup		750	Citywide
4	Business Continuity and Disaster Recovery		750	Citywide
<b>5</b>	<b>One Technology Center, Compstat, Police Courts, Convention Center Building Automation</b>		<b>150</b>	<b>Citywide</b>
<b>6</b>	<b>Roofing replacement Telecommunications Department</b>		<b>328</b>	<b>Citywide</b>
<b>IT PROJECTS TOTAL</b>			<b>2,978</b>	

*Projects listed in bold are FY 18 additions to the inventory.*

# ASSET MANAGEMENT

## CONSTRAINED CAPITAL PROJECTS INVENTORY

The Asset Management Department (AMD) is responsible for the maintenance of the City's fleet of vehicles and equipment and providing operational services that includes fuel, vehicle wash facilities, motor pool and fleet management. The current requests address needs for expansion, enhancements and security as well as replacing fuel storage tanks that will soon no longer be serviceable. The 2006 Sales Tax Extension Program provided \$2 million for the upgrading and improvement of Asset Management facilities taking care of many of the backlogged needs. The 2014 Improve Our Tulsa Capital Program provided \$6 million for facilities maintenance, emergency generators, and CNG fueling infrastructure. AMD's highest remaining departmental priority is the continuation of the CNG fleet fueling infrastructure expansion and gradual conversion of much of the City's fleet to compressed natural gas.

	Project Title	Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Compressed Natural Gas (CNG Fleet Fueling Infrastructure) - NEW	 	2,000	Citywide
2	Replace Existing Compressed Natural Gas (CNG) Infrastructure	 	500	Citywide
3	Roof Replacement EMD Facilities		2,000	Citywide
4	Expansion of EMD Body Shop's Fabrication Shop for Sandblasting Projects		850	Citywide
5	Remodel Office & Breakroom Area, Create Storage Area		350	Citywide
6	Replace Underground Fuel Tanks		800	Citywide
7	Modify Maintenance Facilities to Perform CNG Repairs		600	Citywide
8	Replace Underground Fuel Lines and Fuel Infrastructure		500	Citywide
9	<b>Install Solar Panel Systems at EMD Facilities</b>		<b>1,000</b>	<b>Citywide</b>
<b>EMD PROJECTS TOTAL</b>			<b>8,600</b>	

*Projects listed in bold are FY 18 additions to the inventory.*

# SHORT TERM CAPITAL

## CONSTRAINED CAPITAL PROJECTS INVENTORY

Short-term capital equipment is defined as any asset with a minimum value of \$1,000 and a useful life of more than one year, but less than ten. The last six third-penny sales tax capital improvements programs have financed short-term capital needs. This project would maintain, repair, or replace much-needed city equipment over the course of its implementation.

Project Title		Mayoral Council Goals	Cost Estimate (in \$000)	Council District Served
1	Capital Equipment - Non-Public Safety		43,500	Citywide
<b>CITY PROJECTS TOTAL</b>			<b>43,500</b>	

*Projects listed in bold are FY 18 additions to the inventory.*





SECTION 8  
CIP SCHEDULE

This section of the document summarizes the departments' capital needs and provides funding and scheduling recommendations. The Capital Improvements Plan (CIP) ordinance adopted by the City Council includes the five-year schedule.

C O L **BOK** L A Y





## FISCAL YEARS 2018-2022 CAPITAL PLAN

In April of 2016, City of Tulsa voters approved a temporary sales tax levy of a little over 3/10ths of a cent for the purpose of funding large scale economic development projects. The tax went into effect January, 2017 and will be in place for 15 years. The tax will fund over \$510.6 million in major capital and economic development projects across the city. Before passage, the most recent capital package was approved in 2013; the Improve Our Tulsa program. This program provides funding for projects during the FY15 to FY21 time period with roughly \$564 million from an extension of a 1.1 percent sales tax to address citywide needs, as well as \$355 million provided from general obligation bonds to address street improvements. In FY18, the City will sell its fifth bond issue of \$75 million bringing total Improve Our Tulsa bond appropriations to \$280 million. The shared Mayoral and City Council goal of continuing the commitment to improving the condition of our roadways, the need to provide funds for critical goals such as public safety, federal mandates, building code and short-term capital needs, and goals identified in PlaniTulsa were used to prioritize the allocation of the authorized \$918.7 million in the Improve Our Tulsa program. The commitment of these resources likely means that any newly identified or unfunded capital improvement projects will not be funded until the conclusion of these programs.

Historically, the City of Tulsa has had an aggressive capital improvements program. The Third Penny Sales Tax program by itself has financed almost \$2.4 billion in needed projects over the last thirty years. That amount has been augmented by \$2.0 billion of additional general obligation and revenue bond dollars and millions more from federal grants and loans. In November 2008, the City of Tulsa electorate approved a street improvement package totaling \$451.6 million. The program was comprised of \$285 million in general obligation bond proceeds and \$166.6 million in sales tax revenue which was derived from an extension of the existing third penny sales tax in addition to a 0.167 percent increase. The program funded 128 arterial and residential street projects across the City. The 2006 Sales Tax program, approved in May 2006, which provided \$465 million for capital projects throughout the City, is in the final stage of implementation. All of the appropriations to fund these improvements are complete. Information about these programs is contained in the FY18 Capital Budget - Funded Programs Status and Operating Impact (Section 6) of this document, and includes a list of the proposed funding for FY18 .

In the spring of 2009 and again in 2013, the City updated its Capital Improvement Project (CIP) policy and procedures. International City Managers Association (ICMA) and case study recommendations were reviewed with subsequent changes outlined in the following text. The updated policy requires departmental justification of expansion projects based on the project's potential return on investment (ROI), its potential leverage and linkages to other projects, and its contribution to the City's strategic initiatives. Additionally, all replacement and rehabilitation projects were prioritized and placed in 4 distinct tiers based on their contribution to public safety, asset preservation, and core service provision. The highest priority tiered and expansion projects have been included in the Constrained Inventory of projects in Section 7. The remaining projects have been placed in the unpublished deferred unconstrained inventory of projects. A summary is on page 9 of this section. To further illustrate the character of City spending allocations, a pie chart of the total recommended funding dedicated to the maintenance of the City's existing assets, which is defined as "renewal", in contrast to the allocation recommended for expansion or "growth" projects has been included on page 3 of this section. Additionally, the jointly identified Mayoral and City Council priorities have been added to individual projects in Section 7. These goals are identified and defined in Section 1 of the annual budget document.

# CAPITAL PLAN

## FIVE-YEAR LEVEL OF RECOMMENDED FUNDING BY DEPARTMENT

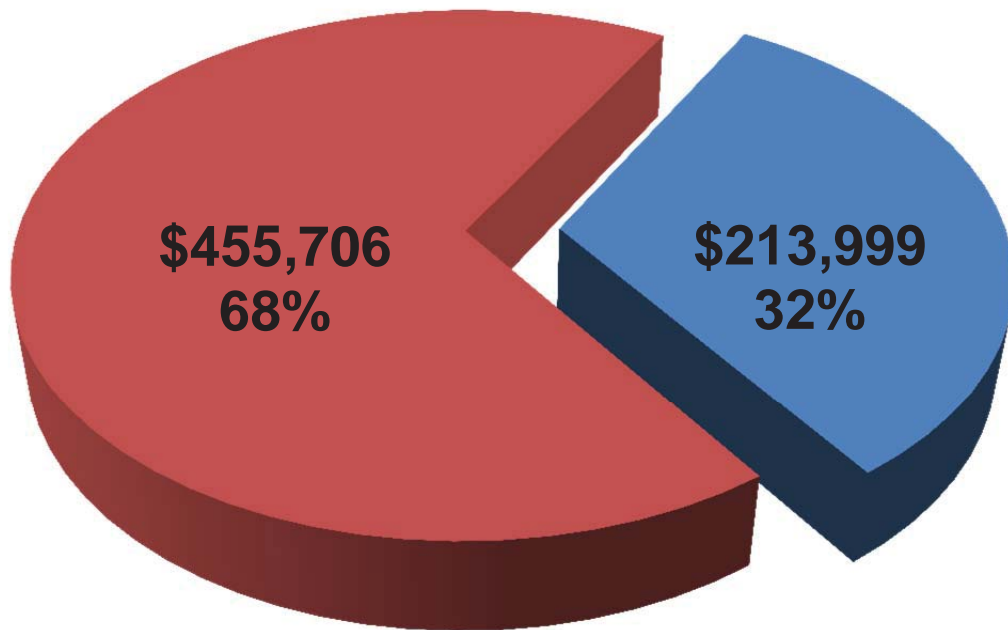
Fiscal Years 2018 – 2022

(amount expressed in thousands)

Project Type	Constrained Requests	FY18-22 Recommended Funding	Inventory Percent Funding	Total Percent Funding
Police Department Projects	\$ 23,345	\$ 3,400	15%	1%
Fire Department Projects	62,005	4,900	8%	1%
<b>Total Public Safety and Protection</b>	<b>\$ 85,350</b>	<b>\$ 8,300</b>	<b>10%</b>	<b>1%</b>
Park and Recreation Projects	63,228	600	1%	0%
Tulsa Zoo Projects	111,900	500	0%	0%
Gilcrease Museum Projects	13,499	1,950	14%	0%
Cox Business Center and BOK Center	40,018	2,800	7%	0%
Performing Arts Center	99,820	150	0%	0%
River Parks Projects	60,454	900	1%	0%
<b>Total Cultural Development and Recreation</b>	<b>\$ 388,919</b>	<b>\$ 6,900</b>	<b>2%</b>	<b>1%</b>
Street and Expressway Projects	1,658,980	164,100	10%	25%
Water System Projects	1,507,579	198,844	13%	30%
Sanitary Sewer System Projects	628,187	255,761	41%	38%
Flood Control Projects	90,893	25,100	28%	4%
Facilities Maintenance Projects	179,522	6,000	3%	1%
<b>Total Public Works and Development</b>	<b>\$ 4,065,161</b>	<b>\$ 649,805</b>	<b>16%</b>	<b>97%</b>
Planning and Development	78,330	-	0%	0%
Working In Neighborhoods (WIN)	5,850	100	2%	0%
<b>Total Social and Economic Development</b>	<b>\$ 84,180</b>	<b>\$ 100</b>	<b>0%</b>	<b>0%</b>
Tulsa Transit Projects	13,135	800	6%	0%
<b>Total Transportation</b>	<b>\$ 13,135</b>	<b>\$ 800</b>	<b>6%</b>	<b>0%</b>
Information Technology Department	2,978	-	0%	0%
Equipment Management Projects	8,600	800	9%	0%
Short-Term & Contracted Capital Projects	43,500	3,000	7%	0%
<b>Total Administrative and Support Services</b>	<b>\$ 55,078</b>	<b>\$ 3,800</b>	<b>7%</b>	<b>1%</b>
<b>Total of All Capital Project Types</b>	<b>\$ 4,691,823</b>	<b>\$ 669,705</b>	<b>14%</b>	<b>100%</b>

**FY 2018 - 2022**  
RECOMMENDED CIP FUNDING  
RENEWAL VS. GROWTH  
(\$000)

**Total \$669,705**



■ GROWTH ■ RENEWAL

# CAPITAL PLAN

## A SUMMARY OF THE CAPITAL BUDGET AND FIVE-YEAR CAPITAL PLAN

The following is a summary of all proposed, but unfunded capital expenditures for the next five years. It does not include project allocations in previously approved capital programs. *The amount shown does not include each department's funding from the approved 2017 Limited Purpose Sales Tax Program, 2014 Sales Tax Extension, 2014 General Obligation Bond Program, the 2008 Street Improvement Program, or the 2006 Sales Tax Extension. Information on the projects and appropriations for these programs is contained in Section 6. Due to the commitment of sales tax and bond proceeds to projects authorized in 2016, new or unfunded capital projects will likely not be funded until the conclusion of the Improve Our Tulsa program in 2021.*

<u>PROGRAM/DEPARTMENT</u>	<u>Proposed 5-Year Funding</u>
<b><u>PUBLIC SAFETY AND PROTECTION</u></b>	
<b>Police and E-911 Department</b>	<b>\$3.4 million</b>
The Police Department's highest priority is the renovation of the Police Courts and 911 Facilities, as well as its communications hardware.	
<b>Fire</b>	<b>\$5 million</b>
The Fire Department's highest priority is the replacement of its apparatus, followed by the construction and strategic relocation of several stations.	
<b>Total Public Safety and Protection</b>	<b>\$8.4 million</b>
<b><u>CULTURAL DEVELOPMENT AND RECREATION</u></b>	
<b>Park and Recreation Department</b>	<b>\$0.6 million</b>
The maintenance of the Park systems aging facilities is the Department's highest priority. Park system projects have been prioritized in the Park's Master Plan and funding has been allocated toward its implementation in previous capital programs.	
<b>Tulsa Zoo</b>	<b>\$0.5 million</b>
Implementation of the Zoo Master Plan is the highest priority.	
<b>Gilcrease Museum</b>	<b>\$2 million</b>
Fully restoring the Thomas Gilcrease house, as well as a thorough review and upgrade of all mechanical equipment within the facility, remains the Gilcrease's highest priorities.	
<b>Cox Business Center and BOK Center</b>	<b>\$2.8 million</b>
Fire alarm systems at both the BOK Center and the Cox Business Center are the highest priorities. Additionally, both centers are in need of general facility rehabilitation and replacements; including electrical, security, and ADA improvements.	
<b>Performing Arts Center</b>	<b>\$0.1 million</b>
The highest priorities at the PAC are the replacement of the Chapman Music Hall ceiling, Doenges Theatre seating replacement and HVAC upgrades. The PAC is also planning for an expansion of its facility.	

# CAPITAL PLAN

<u>PROGRAM/DEPARTMENT</u>	<u>Proposed 5-Year Funding</u>
<p><b>River Parks</b></p> <p>The Authority’s highest priorities continue to be an expansion of the trail system further south to serve the rapidly growing south Tulsa area, as well as expanded parking and riverbank stabilization along the Arkansas River.</p>	<b>\$0.9 million</b>
<b>Total Cultural Development and Recreation</b>	<b>\$6.9 million</b>
<b><u>PUBLIC WORKS AND INFRASTRUCTURE</u></b>	
<p><b>Streets and Expressways</b></p> <p>One of the top priorities of the City continues to be arterial and residential street resurfacing. Funding to match ODOT eight year plan improvements and improvements identified in the Bicycle and Pedestrian Master Plan currently underway are a high priority.</p>	<b>\$164.1 million</b>
<p><b>Water</b></p> <p>The City continues implementing the IMG Water System Study, which identified the most critical needs in this area, such as protecting the Spavinaw watershed from pollution and the maintenance of the existing distribution system.</p>	<b>\$198.8 million</b>
<p><b>Sanitary Sewer</b></p> <p>The City completed all required projects to meet the consent orders issued in the late 1990’s by State and Federal regulatory authorities. Additional isolated consent orders have been issued since then to eliminate recent specific incidents of residential sewage overflows. However, all consent orders have been completed presently. Future Utility Revenue Bonds and Enterprise Fund resources will be dedicated to the completion of any future consent orders, as well as the upkeep of existing assets.</p>	<b>\$255.7 million</b>
<p><b>Flood Control</b></p> <p>The continued implementation of the Citywide Flood Control Plan is the highest priority. Floodplain acquisition, planning services for the Hazard Mitigation Program, and urgent small drainage improvements are identified as the highest priorities by the plan.</p>	<b>\$25.1 million</b>
<p><b>Facilities</b></p> <p>ADA improvements at public facilities are top priority. Additionally, sources of maintenance capital need to be identified as an inventory backlog of over \$100 million in roofing and facility maintenance needs exists.</p>	<b>\$6 million</b>
<b>Total Public Works and Infrastructure</b>	<b>\$649.7 million</b>
<b><u>SOCIAL AND ECONOMIC DEVELOPMENT</u></b>	
<p><b>Planning and Development</b></p> <p>Planning and Development will continue to pursue application of the Comprehensive Plan through the initial steps of implementing several small area plans, as well as the beautification of Route 66 and infrastructure to support the Peoria/Mohawk Business Park.</p>	<b>\$0 million</b>



# CAPITAL PLAN

<u>PROGRAM/DEPARTMENT</u>	<u>Proposed 5-Year Funding</u>
<p><b>Working In Neighborhoods (WIN)</b>                      The Animal Shelter's highest priority is completing the remaining phases of the shelter expansion. This expansion would focus on adoption and community outreach program spaces.</p>	<b>\$0.1 million</b>
<b>Total Social and Economic Development</b>	<b>\$0.1 million</b>
<p><b>Metropolitan Tulsa Transit Authority Projects (MTTA)</b>                      MTTA's highest priorities are the continued replacement of its fleet, the construction of additional passenger shelters, and to improve and expand its service.</p>	<b>\$0.8 million</b>
<b>Total Transportation</b>	<b>\$0.8 million</b>
<b><u>ADMINISTRATIVE AND SUPPORT SERVICES</u></b>	
<p><b>Information Technology</b>                      The Information Technology Department's highest priority is the need for more rigorous backup and recovery applications for the City's server and enterprise systems. A secondary priority is the automation of the Municipal Court's Courtroom Ticketing System.</p>	<b>\$0 million</b>
<p><b>Asset Management Projects</b>                      AMD's top priorities include the modification of existing maintenance facilities to perform CNG repairs, as well as expanding the City's Compressed Natural Gas Fleet Fueling Infrastructure, and the replacement of one underground fuel tank.</p>	<b>\$0.8 million</b>
<p><b>Short Term Capital Projects</b>                      Projects in this category include the replacement of various existing capital equipment, such as; department fleet, facility equipment, and minor facility purchases and repairs.</p>	<b>\$3 million</b>
<b>Total Administrative and Support Services</b>	<b>\$3.8 million</b>
<b><u>TOTAL PROPOSED FIVE-YEAR FUNDING PROGRAM</u></b>	<b>\$669.7 million</b>

# CAPITAL PLAN

## CITY OF TULSA

### FISCAL YEARS 2018-2022 CAPITAL IMPROVEMENTS FUNDING SCHEDULE

#### SUMMARY OF HIGH PRIORITY FUNDING REQUESTS BY DEPARTMENT

Prepared by the Department of Finance in Collaboration with the Operating Departments

All Dollars in Thousands

Project Type	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
Police Department Projects	\$ 23,345	\$ -	\$ -	\$ -	\$ -	\$ 3,400	\$ 3,400
Fire Department Projects	62,005	-	-	-	-	4,900	4,900
<b>Total Public Safety and Protection</b>	<b>\$ 85,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,300</b>	<b>\$ 8,300</b>
Park and Recreation Department Projects	63,228	-	-	-	-	600	600
Tulsa Zoo Projects	111,900	-	-	-	-	500	500
Gilcrease Museum Projects	13,499	-	-	-	-	1,950	1,950
CBC/BOK Projects	40,018	-	-	-	-	2,800	2,800
Performing Arts Center Projects	99,820	-	-	-	-	150	150
River Parks Projects	60,454	-	-	-	-	900	900
<b>Total Cultural Devel. and Recreation</b>	<b>\$ 388,919</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>
Street and Expressway Projects	1,658,980	-	-	50,000	50,000	64,100	164,100
Water System Projects	1,507,579	55,017	39,003	38,066	33,201	33,557	198,844
Sanitary Sewer System Projects	628,187	46,291	45,304	43,238	57,654	63,274	255,761
Flood Control Projects	90,893	5,100	5,000	5,000	5,000	5,000	25,100
Facilities Maintenance Projects	179,522	-	-	-	-	6,000	6,000
<b>Total Public Works</b>	<b>\$ 4,065,161</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 171,931</b>	<b>\$ 649,805</b>
Planning and Development Projects	78,330	-	-	-	-	-	-
Working In Neighborhoods (WIN) Projects	5,850	-	-	-	-	100	100
<b>Total Social and Economic Development</b>	<b>\$ 84,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>
Metropolitan Tulsa Transit Authority Projects	13,135	-	-	-	-	800	800
<b>Total Transportation</b>	<b>\$ 13,135</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>
Information Technology Projects	2,978	-	-	-	-	-	-
Equipment Management Projects	8,600	-	-	-	-	800	800
Short Term & Contracted Capital Projects	43,500	-	-	-	-	3,000	3,000
<b>Total Administrative and Support</b>	<b>\$ 55,078</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>
<b>Total of All Capital Project Types</b>	<b>\$ 4,691,823</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 191,831</b>	<b>\$ 669,705</b>

Amounts shown do not reflect the value of the Capital Inventory. Dollars reflect the estimated cost of those projects needed in the next five years.

# CAPITAL PLAN

**CITY OF TULSA**  
**FISCAL YEARS 2018-2022 CAPITAL IMPROVEMENTS FUNDING SCHEDULE**  
**SUMMARY OF FUNDING REQUESTS BY FUNDING SOURCE \***

Prepared by the Department of Finance in Collaboration with the Operating Departments  
(amount expressed in thousands)

<u>Funding Source</u>	<u>Est. Cost</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>Total</u>
Future Bond Program	\$ 976,900	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000
Future Sales Tax Program	240,301	-	-	-	-	40,000	40,000
Water Enterprise	727,217	40,467	32,458	29,673	30,501	31,958	165,057
Water Revenue Bond	780,362	14,550	6,545	8,393	2,700	1,599	33,787
State Sewer (FAP)	27,487	4,519	10,630	4,673	7,346	4,561	31,729
Sewer Enterprise	492,909	17,412	23,208	30,735	39,141	46,513	157,009
State Sewer Loan	107,791	24,360	11,466	7,830	11,167	12,200	67,023
Storm Sewer Enterprise	54,250	5,100	5,000	5,000	5,000	5,000	25,100
Deferred Funding	1,284,606	-	-	-	-	-	-
<b>Total Funding by Source</b>	<b>\$ 4,691,823</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 191,831</b>	<b>\$ 669,705</b>

\* Other Funding Sources: Existing Sales Tax Programs; Golf Course Fees; Tax Increment Financing; Equipment Management Fund; Special Purpose Revenue Bonds; and Private Matching Funding.

Amounts shown do not reflect the value of the Capital Inventory. Dollars reflect the estimated cost of those projects needed in the next five years.

# CAPITAL PLAN

## CONSTRAINED VERSUS UNCONSTRAINED INVENTORY BY DEPARTMENT

Fiscal years 2018 – 2022  
(amount expressed in thousands)

<b>Project Type</b>	<b>Constrained Inventory</b>	<b>Unconstrained Inventory</b>	<b>Total</b>
Police Department Projects	\$ 23,345	\$ 29,960	\$ 53,305
Fire Department Projects	62,005	-	62,005
<b>Total Public Safety and Protection</b>	<b>\$ 85,350</b>	<b>\$ 29,960</b>	<b>\$ 115,310</b>
Park and Recreation Projects	63,228	98,350	161,578
Tulsa Zoo Projects	111,900	-	111,900
Gilcrease Museum Projects	13,499	-	13,499
Cox Business Center and BOK Center	40,018	61,706	101,724
Performing Arts Center	99,820	7,980	107,800
River Parks Projects	60,454	184,057	244,511
<b>Total Cultural Development and Recreation</b>	<b>\$ 388,919</b>	<b>\$ 352,093</b>	<b>\$ 741,012</b>
Street and Expressway Projects	1,658,980	1,341,280	3,000,260
Water System Projects	1,507,579	-	1,507,579
Sanitary Sewer System Projects	628,187	55,240	683,427
Flood Control Projects	90,893	306,798	397,691
	179,522	100,307	279,829
<b>Total Public Works and Development</b>	<b>\$ 4,065,161</b>	<b>\$ 1,803,625</b>	<b>\$ 5,868,786</b>
Planning and Development Projects	78,330	679,044	757,374
Working In Neighborhoods (WIN) Projects	5,850	-	5,850
<b>Total Social and Economic Development</b>	<b>\$ 84,180</b>	<b>\$ 679,044</b>	<b>\$ 763,224</b>
Tulsa Transit Projects	13,135	30	13,165
<b>Total Transportation</b>	<b>\$ 13,135</b>	<b>\$ 30</b>	<b>\$ 13,165</b>
Information Technology Department Projects	2,978	37,075	40,053
Equipment Management Projects	8,600	33,345	41,945
Short Term & Contracted Capital Projects	43,500	-	43,500
<b>Total Administrative and Support Services</b>	<b>\$ 55,078</b>	<b>\$ 70,420</b>	<b>\$ 125,498</b>
<b>Total of All Capital Project Types</b>	<b>\$ 4,691,823</b>	<b>\$ 2,935,172</b>	<b>\$ 7,626,995</b>

CITY OF TULSA  
 FISCAL YEARS 2018-2022 CAPITAL IMPROVEMENTS FUNDING SCHEDULE  
 Prepared by the Department of Finance in Collaboration with the Operating Departments  
 All Dollars In Thousands. Projects Shown in Boldface Type are New Requests  
 Priority Indicated Represents Department's Rating

Ref.	Project	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
<b>PUBLIC SAFETY &amp; PROTECTION</b>								
<b>Police Department</b>								
1	Police Vehicle Replacement and Equipment	\$ 16,500					\$ 3,400	\$ 3,400
2	Future Unfunded Projects	6,845						0
	<b>Total Police Department Projects</b>	<b>\$ 23,345</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,400</b>	<b>\$ 3,400</b>
<b>Fire Department</b>								
3	Fire Apparatus	18,630					3,500	3,500
4	Fire Training Academy Props	7,000					1,400	1,400
5	Future Unfunded Projects	36,375						0
	<b>Total Fire Department Projects</b>	<b>\$ 62,005</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,900</b>	<b>\$ 4,900</b>
	<b>TOTAL PUBLIC SAFETY AND PROTECTION PROJECTS</b>	<b>\$ 85,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,300</b>	<b>\$ 8,300</b>
<b>CULTURAL DEVELOPMENT &amp; RECREATION</b>								
<b>Park And Recreation Department</b>								
6	Playground and Safety Surfaces	1,525					600	600
7	Future Unfunded Projects	61,703						-
	<b>Total Parks And Recreation Department Projects</b>	<b>\$ 63,228</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>
<b>Tulsa Zoo</b>								
8	Pathways/Service Roads/Staff Parking Repair	2,000					500	500
9	Future Unfunded Projects	109,900						-
	<b>Total Zoo Projects</b>	<b>\$ 111,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>Gilcrease Museum</b>								
10	Mechanical Repairs and Improvements	1,950					1,950	1,950
11	Future Unfunded Projects	11,549						-
	<b>Total Gilcrease Projects</b>	<b>\$ 13,499</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,950</b>	<b>\$ 1,950</b>
<b>Convention Center and BOK</b>								
12	BOK - Furniture, Fixtures and Equipment	3,754					2,800	2,800
13	Future Unfunded Projects	36,264						-
	<b>Total Convention Center and BOK</b>	<b>\$ 40,018</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,800</b>	<b>\$ 2,800</b>
<b>Performing Arts Center Department</b>								
14	TPAC Loading Dock	150					150	150
15	Future Unfunded Projects	99,670						-
	<b>Total Performing Arts Center Department Projects</b>	<b>\$ 99,820</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150</b>	<b>\$ 150</b>
<b>River Parks</b>								
16	West Tulsa Sports Complex	900					900	900
17	Future Unfunded Projects	59,554						-
	<b>Total River Parks Projects</b>	<b>\$ 60,454</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900</b>	<b>\$ 900</b>
	<b>TOTAL CULTURAL DEVELOPMENT &amp; RECREATION PROJECTS</b>	<b>\$ 388,919</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>
<b>PUBLIC WORKS AND INFRASTRUCTURE</b>								
<b>Expressways, Streets, Bridges And Trails Projects</b>								
18	Gilcrease Expressway Local Match (20% of Total)	8,750			1,500	1,500	1,500	4,500
19	City Match For Federal, State Or County Projects (Ongoing)	7,000			1,000	1,000	1,000	3,000
20	ADA Improvements - Citywide (Roadways)	15,400			500	500	500	1,500
21	Bridge Replacement Citywide (Ongoing)	60,000			500	500	500	1,500
22	Bridge Rehabilitation/Repair, Citywide (Ongoing)	10,000			500	500	500	1,500
23	Arterial Streets Sidewalk Improvements	4,000					450	450
	<b>Total Express, Streets, Bridges, Trails</b>	<b>\$ 105,150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,450</b>	<b>\$ 12,450</b>
<b>Major Rehabilitation</b>								
24	Arterial Street Rehabilitation Including Routine and Preventative (PCI 65 By 2020) (Ongoing)	405,750			7,000	7,000	7,000	21,000
25	Residential Street Rehabilitation Including Routine and Preventative (PCI 65 By 2020) (Ongoing)	470,000			39,000	39,000	39,000	117,000
26	Arterial Street Preventative Rehabilitation	40,600					8,200	8,200
27	Residential Street Preventative Rehabilitation	24,930					5,000	5,000
	<b>Total Major Rehabilitation</b>	<b>\$ 941,280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>	<b>\$ 59,200</b>	<b>\$ 151,200</b>
<b>Traffic Engineering</b>								
28	Pavement Marking and Delineation	9,300					450	450
	<b>Total Traffic Engineering</b>	<b>\$ 9,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450</b>	<b>\$ 450</b>

CITY OF TULSA  
**FISCAL YEARS 2018-2022 CAPITAL IMPROVEMENTS FUNDING SCHEDULE**  
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 Priority Indicated Represents Department's Rating

Funding Source	Priority		Comments	Ref.
	FY18	FY17		
<b>PUBLIC SAFETY &amp; PROTECTION</b>				
<b>Police Department</b>				
Future Sales Tax	High	High	To replace capital equipment needs, including squad cars and miscellaneous equipment.	1
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	2
<b>Fire Department</b>				
Future Sales Tax	High	High	Continuation of replacement program for emergency response apparatus.	3
Future Sales Tax	High	High	The additional training props will allow the Tulsa Fire Academy to conduct training and certification testing and reduce the need for outside travel and training.	4
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	5
<b>CULTURAL DEVELOPMENT &amp; RECREATION</b>				
<b>Park And Recreation Department</b>				
Future Sales Tax	High	High	Will provide new playground equipment and safety surfaces at identified sites.	6
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	7
<b>Tulsa Zoo</b>				
Future Sales Tax	High	High	To make repairs/replacements of zoo site paving and pathways to prevent zoo patron and staff injury due to slips, trips and falls.	8
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	9
<b>Gilcrease Museum</b>				
Future Sales Tax	High	High	This supplements the previous inadequate CIP projects for Humidification, HVAC Controls, and chilled system. This request also includes replacement of VAV units with controls, HVAC steam humidification upgrade, HVAC controls, three fan coils, heating water boilers and flue, domestic water heater, AHU 10, chilled water system and heating water system.	10
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	11
<b>Convention Center and BOK</b>				
Future Sales Tax	High	High	Replace and upgrade various components of Furniture, facilities & Equipment systems within the BOK Center. As listed in 5 year detail of 30 Year Maintenance Plan.	12
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	13
<b>Performing Arts Center Department</b>				
Future Sales Tax	High	High	To repair aging concrete infrastructure that is failing. The loading dock driveway must be resurfaced and altered to allow the receipt of tractor trailers without damaging the trailer and the drive way. Various concrete steps used by the public are crumbling and failing.	14
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	15
<b>River Parks</b>				
Future Sales Tax	High	High	Facilities upgrades to accommodate expanded youth and adult league activities.	16
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	17
<b>PUBLIC WORKS AND INFRASTRUCTURE</b>				
<b><u>Expressways, Streets, Bridges And Trails Projects</u></b>				
Future Bond Program	High	High	Provide local match for Gilcrease construction grants.	18
Future Bond Program	High	High	Provide matching funds for Federal and ODOT programs such as STP (Gilcrease Expressway), TIGER Grants, TCSP, Safe Routes to Schools, the Transportation Enhancement Program, Railway improvements, Scenic Byways and other funding opportunities for the next 20 years. The 5-year projected need for local matching funds is \$22 million, assuming that these Federal grant programs are continually reauthorized. This amount is based on current availability of Federal and State grant funding.	19
Future Bond Program	High	High	Improve accessibility for disabled citizens of Tulsa at various identified locations citywide by improving sidewalks, curb ramps and signalized intersections to minimum Americans with Disabilities Act (ADA) standards.	20
Future Bond Program	High	High	Replace functionally obsolete, structurally deficient and or load posted bridges citywide.	21
Future Bond Program	High	High	Provide major repairs to functional bridges in the City of Tulsa to stop deterioration.	22
Future Sales Tax	High	High	Repair existing sidewalks on arterial streets and provide sidewalks in areas needed, in compliance with all ADA standards	23
<b><u>Major Rehabilitation</u></b>				
Future Bond Program	High	High	Perform necessary rehabilitation on arterial streets as indicated through the Pavement Management System.	24
Future Bond Program	High	High	Perform necessary rehabilitation on non-arterial streets as indicated through the Pavement Management System.	25
Future Sales Tax	High	High	Repair of arterial streets that require multiple repairs of the same area to prolong usable life of street and prevent total replacement	26
Future Sales Tax	High	High	Repair of non-arterial streets that require multiple repairs of the same area to prolong usable life of street and prevent total replacement	27
Future Sales Tax	High	High	Installation of new signage, durable pavement markings and delineation of medians to improve safety and congestion on arterial streets.	28

Ref.	Project	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
29	Future Unfunded Projects	603,250						-
	<b>Total Streets And Expressway Projects</b>	<b>\$ 1,658,980</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 64,100</b>	<b>\$ 164,100</b>
	<b>Water System Supply</b>							
30	Raw Water Flowlines Repairs- Spavinaw	76,750	250	250				500
31	Unruh Terminal Storage Repair	425	350					350
32	Lynn Lane and Yahola Terminal Storage Repair	2,200	2,000					2,000
33	Source Water Protection and Management Program	74,341	752	772	803	820	824	3,971
34	Eucha, Spavinaw Water Quality Court Master	57,810	580	600	610	630	650	3,070
35	Eucha Dam Radial Gates Rehabilitation	5,500	5,000					5,000
36	Raw Water Flowline Repairs Tiawah Tunnel	1,500		1,000				1,000
37	Modify Spavinaw/Oologah Intertie	466		105	361			466
38	Eucha Dam Anchoring	16,865			15,965			15,965
39	Spavinaw Pump Station Rehabilitation	11,522		772				772
40	Mohawk Pump Stations 1 & 2 Rehabilitation	16,380		90	810			900
41	Woods Pump Station Refurbishment	2,920				50	500	550
42	Grand River Pump Station Refurbishment	4,320				70	700	770
	<b>Total Supply</b>	<b>\$ 270,999</b>	<b>\$ 8,932</b>	<b>\$ 3,589</b>	<b>\$ 18,549</b>	<b>\$ 1,570</b>	<b>\$ 2,674</b>	<b>\$ 35,314</b>
	<b>Treatment &amp; Pumping</b>							
43	Mohawk WTP HSPS Rehabilitation and Improvements	10,100	500	4,500				5,000
44	A.B. Jewell Capacity Expansion to 150 MGD	29,395				1,273	2,122	3,395
45	A.B. Jewell WTP Clarifier Upgrades/Rehabilitation	25,249	9,930			7,519		17,449
46	A.B. Jewell Chemical Feed Facilities Improvements	3,043			206	437		643
47	A.B. Jewell WTP Residuals Handling, Thickening and Dewatering Improvements	10,445				959	4936	5,895
48	A.B. Jewell WTP Electrical - Upgrade TMUA-owned medium voltage switchgear	3,500	2600					2,600
49	A.B. Jewell WTP New Emergency Generator Equipment	5,462					562	562
50	Sodium Hydroxide Storage and Feed System Upgrade	728		109	619			728
51	Powdered Activated Carbon Feed System Upgrade	696	62	634				696
	<b>Total Treatment And Pumping</b>	<b>\$ 88,618</b>	<b>\$ 13,092</b>	<b>\$ 5,243</b>	<b>\$ 825</b>	<b>\$ 10,188</b>	<b>\$ 7,620</b>	<b>\$ 36,968</b>
	<b>Transmission &amp; Distribution</b>							
52	Water Line Relocations-Citywide	55,460	1,900	1,050	1,050	900	1,100	6,000
53	Water Mains Replacements - City Wide	770,862	5,050	6,545	8,393	2,700	1,599	24,287
	Water Mains Replacements - City Wide	85,946	9,175	4,255	3,000	9,241	10,500	36,171
54	Water Mains Replacements - Less than 6-inch	32,227	2,732	4,502	2,898	4,776	3,075	17,983
55	Central Bus.Dist. Water Main Replacement	4,781	350	350	350	350	350	1,750
56	Dead-End Distribution Mains Connections	4,550	350	350	350	350	350	1,750
57	Water Vault & Large Meter Upgrades	1,200		200		200		400
58	Transmission Main from A.B. Jewell - Phase 1	58,309					3,799	3,799
59	Unserved Areas	2,300		100		100		200
60	Water Tanks - Repaint/Rehabilitation	91,158		3,090	2,251	2,317		7,658
61	Large Water Valve Replacement-City Wide	800	100	100	100	100	100	500

<u>Funding Source</u>	<u>FY18</u>	<u>FY17</u>	<u>Comments</u>	<u>Ref.</u>
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	29
<b>Water System Supply</b>				
Water Enterprise	High	High	Ongoing projects to assess, rehabilitate, and repair raw water flowlines and associated facilities.	30
Water Enterprise	High	High	Rehabilitation of the concrete stairs along E. 21st St. at the access area.	31
Water Enterprise	High	High	Rehabilitation and repair of the Lynn Lane reservoir and drainage channel improvements to address OWRB requirements.	32
Water Enterprise	High	High	Ongoing program to protect and preserve the quality and integrity of the City's water supply, implement TMUA Policy for Land Acquisition, monitor water quality in the Spavinaw/Eucha and Oologah watersheds, identify and mitigate encroachments to the Spavinaw and Oologah flowlines, protect city assets and landowner rights, maintain water system security and provide surveying (as required) along the flowlines.	33
Water Enterprise	High	High	Implementation of the Court Master Agreement for the Spavinaw/Eucha watershed.	34
Water Enterprise	High	High	The purpose of this project is to rehabilitate the radial gates at the Eucha Dam by recoating the gates; removing all surface corrosion; repairing all pitted corrosion areas; reshaping or replacing all deformed members; and replace all leaking seals.	35
Water Enterprise	High	High	Repairs to the Tiawah Tunnel will consist of 1.) Filling the voids between the lining of the mined section of the tunnel; 2.) Installing reinforced concrete along 148 feet of unreinforce open-cut section of the tunnel; and 3.) Repair the delaminated and drummy concrete in the reinforce open-cut area using a cast-in-place concrete method for the areas identified in the 2015 inspection report.	36
Water Enterprise	High	High	Evaluate the ability of the raw water intertie at Bird Creek Pump Station to transfer water from either supply line and route to either water treatment plant. This project includes the rehabilitation/replacement of the site piping needed to make a transfer to either plant.	37
Water Enterprise	High	High	The purpose of the project is to prevent the dam from sliding or overturning during a flood event. This project provides for investigating the need for major structural improvements to protect the dam during a major flood event.	38
Water Enterprise	High	High	Rehabilitation of the Spavinaw Pump Station to include butterfly valve replacement.	39
Water Enterprise	High	High	Replace roof on Mohawk Pump Station No. 2.	40
Water Enterprise	High	High	Evaluate and Inspect the horizontal turbine pump; the Engine Control Panel (ECP); the electrical switchgear; and evaluate the operational efficiency of the pump engines.	41
Water Enterprise	High	High	Evaluate and inspect the vertical turbine pump; inspect and redress the right angle drive; evaluate and upgrade the electrical switchgear; and evaluate the operational efficiency of the pumps and engines.	42
<b>Treatment &amp; Pumping</b>				
Water Enterprise	High	High	Detailed evaluation of VFD requirements; Replace one (1) 60-Inch Check Valve; Replace one (1) 30-inch and one (1) 36-inch isolation valve; Install two (2) New VFDs on Pump 9-P-6 & 9-P-10 with new motors.	43
Water Enterprise	High	High	Provide a firm treatment capacity of 150 MGD, including new raw water junction chamber.	44
Water Enterprise	High	High	Clarifier upgrades include retrofitting each existing basin to increase capacity to 40 MGD. Replacement of existing rapid mix, flocculation, and sludge collection equipment is included, as well as new inclined plate settlers equipment in each basin. Baffle upgrades, valve and gate replacements are also included.	45
Water Enterprise	High	High	Facilities identified for rehabilitation or replacement by EMA study. Includes PAC slurry system, chlorine system, chlorine scrubbers, and various chemical storage tanks and feed systems. Replace obsolete PAC with Silo style storage located closer to point of application; Upgrade chemical feed systems to coordinate with 30 MGD expansion.	46
Water Enterprise	High	High	Add at least two additional thickeners; new backwash waste water equalization tanks; upgrades to sludge pump station #1 and #2; modify belt filter press (BFP) sump drainage system piping; Provide increased capacity for production increases.	47
Water Enterprise	High	High	Reconfigure automatic transfer switch for two independent power sources; Replace 13.2 KV Distribution switchgear; Install transient voltage surge suppression for added protection of VFDs and sensitive electrical equipment.	48
Water Enterprise	High	High	Expanded and improved Standby power generator. Provide ability to pump and treat up to 30 MGD in the event PSO power is lost.	49
Water Enterprise	High	High	The project consist of installing two (2) sodium hydroxide storage tanks, one transfer pump, one day tank, four feed pumps and associated control system and relocate it to the raw water chemical building immediately adjacent to the clear well injection points.	50
Water Enterprise	High	High	This project involves replacing the existing powdered activated carbon (PAC) feed system and storage location. Project will create individual PAC injection point to each clarifier(s) which will allow for a more tailored approach of addressing the taste and odor (T&O) and cyanotoxin removal that will be specific to each clarifier.	51
<b>Transmission &amp; Distribution</b>				
Water Enterprise	High	High	Provide funding for ongoing program to relocate water lines associated with other City improvement projects.	52
Water Revenue Bond	High	High	Replace water lines that meet the replacement criteria and/or have excessive break histories. Priorities will be determined based on line condition, age, type of materials, and coordination with other infrastructure improvements in the area to maximize efficiency and minimize the impact to customers and businesses.	53
Water Enterprise	High	High	Replace water lines that meet the replacement criteria and/or have excessive break histories. Priorities will be determined based on line condition, age, type of materials, and coordination with other infrastructure improvements in the area to maximize efficiency and minimize the impact to customers and businesses.	54
Water Enterprise	High	High	Replace all waterline that are less than 6-inch in diameter on an established schedule to improve service and provide fire protection. The City currently has approximately 124 miles of 2-inch and smaller lines in service.	54
Water Enterprise	High	High	Replace waterlines in the Central Business District.	55
Water Enterprise	High	High	Elimination of dead end mains.	56
Water Enterprise	High	High	Ongoing program to replace water meters citywide to support revenue assurance policies.	57
Water Enterprise	High	High	Construct large waterline from AB Jewell to 51st St. and 129th East Ave.	58
Water Enterprise	High	High	Provide water service to unserved, developed areas in response to citizen petitions.	59
Water Enterprise	High	High	Program to maintain and rehabilitate above ground treated water storage tanks. Funding may also be used to modify tanks to improve circulation for chloramine disinfection.	60
Water Enterprise	High	High	Replace large water valves throughout water system.	61



Ref.	Project	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
62	Cherokee Waterlines	9,500	9,500					9,500
	Cherokee Waterlines	9,220		9,220				9,220
63	Utility Bridges - Repaint/Rehabilitation	1,400	100	100	100	100	100	500
64	Berry Hill Waterline Extension	5,905	2,300					2,300
65	Cherokee Waterlines - 2025	7,900					800	800
66	Transmission Line Condition Assessment	800	200		200		200	600
67	W. 23rd St. 12" Waterline Installation	1,236	1,236					1,236
68	Pump Station Rehabilitation (Reservoir Hill PS and SSS-PS)	1,290					1,290	1,290
69	Automatic Meter Reading - City Wide	3,118		309		309		618
	<b>Total Transmission And Distribution</b>	<b>\$ 1,147,962</b>	<b>\$ 32,993</b>	<b>\$ 30,171</b>	<b>\$ 18,692</b>	<b>\$ 21,443</b>	<b>\$ 23,263</b>	<b>\$ 126,562</b>
	<b>Total Water System Projects</b>	<b>\$ 1,507,579</b>	<b>\$ 55,017</b>	<b>\$ 39,003</b>	<b>\$ 38,066</b>	<b>\$ 33,201</b>	<b>\$ 33,557</b>	<b>\$ 198,844</b>
	<b>Sanitary Sewer System</b>							
	<b>Northside Plant</b>							
69	Northside WWTP Sludge Handling Facilities	16,801					1,600	1,600
	<b>Total Northside Plant</b>	<b>\$ 16,801</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>
	<b>Northside Collection System</b>							
70	Jones Creek Relief (91-N)	4,693		4,342				4,342
	Jones Creek Relief (91-N)	351	351					351
71	30-N Relief	5,875	385	396	5,094			5,875
72	Airport - Northeast LS & FM	3,739	359	3,380				3,739
73	Northgate LS Relief	1,273	1,273					1,273
74	93-N Relief	5,368		4871				4,871
75	Douglas Creek Relief (97-N)	3,703					259	259
76	Flatrock West 9-N Relief	7,807		527	560		6,720	7,807
77	Apache Lift Station Force Main	109		109				109
	<b>Total Northside Collection System</b>	<b>\$ 32,918</b>	<b>\$ 2,368</b>	<b>\$ 13,625</b>	<b>\$ 5,654</b>	<b>\$ -</b>	<b>\$ 6,979</b>	<b>\$ 28,626</b>
	<b>Southside Plant</b>							
77	SS WWTP Concrete Protective Coatings	1,956		309		309		618
78	Southside WWTP System Odor Control Study	1,975	1,750					1,750
79	71st Street Dewatering Facility - Storage Tank Repair	1,300	1,300					1,300
80	71st Street Drying Bed Modification	2,400	2,200					2,200
	<b>Total Southside Plant</b>	<b>\$ 7,631</b>	<b>\$ 5,250</b>	<b>\$ 309</b>	<b>\$ -</b>	<b>\$ 309</b>	<b>\$ -</b>	<b>\$ 5,868</b>
	<b>Southside Collection System</b>							
81	Berryhill North Interceptor	7,251				571	588	1,159
82	Northwest Regional Lift Station, Force Main & FEB, Ph 1	13,716			1,779	1,633	10,304	13,716
83	West Tulsa 39, 40, 41-S Relief	35,666		310	1,599		11,129	13,038
84	Crow Creek 44-S Relief	1,891		1,751				1,751
85	Crow Creek North 62-S Relief	4,561					4,561	4,561
	Crow Creek North 62-S Relief	369				369		369
86	Crow Creek East 62-S Relief	2,416				181	2235	2,416
87	Joe-LaFortune 70-S Relief	3,002		2,783				2,783

<u>Funding Source</u>	<u>FY18</u>	<u>FY17</u>	<u>Comments</u>	<u>Ref.</u>
Water Revenue Bond	High	High	Construct waterline to increase transmission and distribution capacity in North Tulsa and Cherokee Industrial Park. First project consists of approximately 5 miles of large diameter water line to serve current maximum day demands. Preliminary design is completed and final design and right-of-way acquisition are underway. Second phase of the project includes 12-inch between Sheridan and Yale along 96th North, 12-inch between 96th and 106th North along Yale, and 24-inch from 66th North and Harvard to 106th North and Sheridan. 2012 Comprehensive Plan indicates Phase 1 will not be needed until 2020.	62
Water Enterprise	High	High	Construct waterline to increase transmission and distribution capacity in North Tulsa and Cherokee Industrial Park. First project consists of approximately 5 miles of large diameter water line to serve current maximum day demands. Preliminary design is completed and final design and right-of-way acquisition are underway. Second phase of the project includes 12-inch between Sheridan and Yale along 96th North, 12-inch between 96th and 106th North along Yale, and 24-inch from 66th North and Harvard to 106th North and Sheridan. 2012 Comprehensive Plan indicates Phase 1 will not be needed until 2020.	
Water Enterprise	High	High	Program to maintain utility bridges.	63
Water Enterprise	High	High	New 12-inch along 49th and 65th West Avenue between 21st and 41st.	64
Water Enterprise	High	High	Construct 10,560 LF of 24-inch waterline from 106th Street North to 116th Street North along Harvard and Sheridan and 10,560 LF of 12-inch waterline between Harvard and Sheridan along 116th Street North. 5,280 LF of 12-inch waterline between 106th and 116th Street North along Yale to increase transmission and distribution capacity to support growth in Cherokee Industrial Park annexation area.	65
Water Enterprise	High	High	Monitor and evaluate transmission lines citywide. Funding may also be used to modify and improve entry for testing and monitoring.	66
Water Enterprise	High	High	Install 2,200 LF 12-inch waterline along W. 23rd St. S. between S. Jackson Ave and Southwest Blvd.	67
Water Enterprise	High	High	Rehabilitation of the Reservoir Hill PS building and replacement of pumps and drives; piping modification and addition of a pump at the SSS-PS.	68
Water Enterprise	High	High	This project installs Automatic Meter Reading (AMR) for new meter installations and all new commercial and 3-inch and larger meters are required to be AMR.	69
<b>Sanitary Sewer System</b>				
<b><u>Northside Plant</u></b>				
Sewer Enterprise	High	High	This is a place holder project. The Solids Thickening and Facility Plan study currently being performed to evaluate current treatment facilities, identify current and future needs, and recommend rehabilitation and/or upgrades.	69
<b><u>Northside Collection System</u></b>				
State Sewer (FAP)	High	High	Provide additional capacity of Upper Mingo/Jones Creek Interceptor.	70
Sewer Enterprise	High	High	Provide additional capacity of Upper Mingo/Jones Creek Interceptor.	
Sewer Enterprise	High	High	Provide additional capacity for Coal Creek 30-N and 94-N maintenance areas. This line will be a replacement with a new line. Probably with pipe bursting. I&I abatement in this area is planned and funded for FY15. Further capacity enhancements will be assessed later. This project serves as a place holder should I/I abatement not work.	71
Sewer Enterprise	High	High	Capacity is need driven; rehabilitation of equipment/structure is needed to extend service life. As part of the ultimate build out of the Airport Lift Station, a submersible lift station with four submersible pumps is planned to be added to the Airport Lift Station. The existing Airport Lift Station building will be used for electrical, instrumentation, and controls equipment. This expansion will	72
State Sewer Loan	High	High	Construct 6,000 LF of 10-inch pipe to relieve the Northgate Lift Station.	73
Sewer Enterprise	High	High	Provide additional capacity to the interceptors serving area 93-N.	74
Sewer Enterprise	High	High	Douglas Creek 97-N Relief : The Douglas Creek interceptor serves Area 97-N. This project would build a relief line add capacity to overloaded lines. Engineering study would determine if a larger pipe would be used (with pipe bursting) or if a parallel line is needed. Likely recommendation is a larger pipe to mitigate I&I. REFERENCE COMP STUDY for pipe lengths.	75
Sewer Enterprise	High	High	Provide added capacity to overloaded lines.	76
Sewer Enterprise	High	High	and rehabilitation is most likely needed as the piping is many years past predicted service life. A report from CH2M Hill in October of 1987, indicated that the Force Main had a remaining life of 20 years, which means that the Force Main is 9-10 years past its expected useful life. The Force Main is critical to operations of the Northside Wastewater Treatment Plant and needs to be evaluated in order to create a plan to rehabilitate, so as to affect service to the customer as little as possible. Project needed to reduce the potential for unpermitted discharges from the collections system.	77
<b><u>Southside Plant</u></b>				
Sewer Enterprise	High	High	Concrete structure repair due to H2S corrosion.	77
Sewer Enterprise	High	High	Construct projects recommended in Odor Control Study. Top priorities are odor and corrosion protection for diversion structure at 53rd and Riverside, Kensington LS and force main, SSWWTP digester sludge transfer box, &1st Street Dewatering facility, Intermediate Pump Station and upgrades of WWTP main odor control.	78
State Sewer Loan	High	High	Replace Mixing system in sludge holding tanks at dewatering facility.	79
State Sewer (FAP)	High	High	Operators have commented that the existing gravel underdrain frequently becomes clogged, reduces productivity of land application efforts, and requires removal and replacement of gravel. The gravel strips, even when working, make loading of material difficult due to the constant settlement in each trench. Operators dumping material have reported injuries associated with truck tires falling into the trench. Consider abandoning gravel drains and construct concrete surface that allows free water to drain to a surface inlet.	80
<b><u>Southside Collection System</u></b>				
Sewer Enterprise	High	High	Provide sewer to unserved area of Berryhill. Design is to be funded in 2021 and right of way purchased in 2022. Construction would follow. Ltructed at the same time to pump to southside plant.	81
Sewer Enterprise	High	High	Provide sewer to unserved area. A lift station will be constructed on the south bank of the Arkansas River. Initially it will receive flow from only the Berryhill and Berryhill East drainage areas. This project is the first project in a series of projects that will provide service to this area in the West and Northwest parts of Tulsa.	82
Sewer Enterprise	High	High	Provide additional capacity and rehab for the West Tulsa area. Original scope was for replacement of 10-inch line on surface. Scope and budget subject to SRP for SSOs in 39-S and 40-S.	83
State Sewer (FAP)	High	High	Provide added capacity to overloaded lines.	84
State Sewer (FAP)	High	High	Provide added capacity to overloaded lines.	85
Sewer Enterprise	High	High	Provide added capacity to overloaded lines.	
Sewer Enterprise	High	High	Provide added capacity to overloaded lines.	86
State Sewer Loan	High	High	Provide added capacity to overloaded lines.	87

Ref.	Project	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
88	RL Jones Riverside Airport - Sewer Eastside	1,945	273	1,407				1,680
89	Southside WWTP Solids Handling Access Road	3,000	3,000					3,000
90	71st Street Lift Station Electrical Upgrades	831		162	669			831
91	Southside WWTP Electrical Upgrades	3,411			715	2,696		3,411
92	Southside WWTP Digester MCC Replacement	1,048		205	843			1,048
<b>Total Southside Collection</b>		<b>\$ 79,107</b>	<b>\$ 3,273</b>	<b>\$ 6,618</b>	<b>\$ 5,605</b>	<b>\$ 5,450</b>	<b>\$ 28,817</b>	<b>\$ 49,763</b>
<b><u>Haikey Creek Plant</u></b>								
93	Haikey WWTP Primary Clarifier Addition	9,743			906	8,837		9,743
94	Haikey WWTP Anaerobic Digester Addition	17,392			1,530	15,862		17,392
95	Haikey Crk Lift Station Electrical Upgrades	140		27	113			140
96	Haikey Crk SAMS Replacement	7,032	520	536	552	568	489	2,665
97	Haikey Creek WWTP Electrical Load and Transformer Improvements	878		172	706			878
98	Dewatering Facility	3,353					293	293
99	Activated Sludge Diffused Aeration	8,837	8,837					8,837
100	Grit Facility Rehabilitation	1,800	1,650					1,650
<b>Total Haikey Creek Plant</b>		<b>\$ 49,175</b>	<b>\$ 11,007</b>	<b>\$ 735</b>	<b>\$ 3,807</b>	<b>\$ 25,267</b>	<b>\$ 782</b>	<b>\$ 41,598</b>
<b><u>Lower Bird Creek Plant</u></b>								
101	Excess Flow Line From LBCWWTP To Port South	5,663		1,133	4,530			5,663
<b>Total Lower Bird Creek Plant</b>		<b>\$ 5,663</b>	<b>\$ -</b>	<b>\$ 1,133</b>	<b>\$ 4,530</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,663</b>
<b><u>Lower Bird Creek Collection System</u></b>								
102	Spunky Creek Main Stem South Contract 1	3,250	3,000					3,000
103	Spunky Creek Main Stem South Contract 2	26,716				3,182	3,183	6,365
<b>Total Lower Bird Creek Collection System</b>		<b>\$ 29,966</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,182</b>	<b>\$ 3,183</b>	<b>\$ 9,365</b>
<b><u>Wastewater System Misc. Improvements</u></b>								
104	Resurface WWTP & Lift Stations Roadways & Parking	368			368			368
<b>Total Wastewater System Misc. Imp</b>		<b>\$ 368</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 368</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 368</b>
<b><u>Areawide Collection System</u></b>								
105	Sewer Rehab Area Wide	67,216	5,600	4,050	3,300	8,167	5,700	26,817
	Sewer Rehab Area Wide	83,516	1,800	3,750	4,700	433	3,255	13,938
106	Unsewered Areas Areawide	81,197		2,388	2,459			4,847
	Unsewered Areas Areawide	2,319	2,319			2,533		4,852
107	Concrete Pipe Replacement	52,770	4,405				4,958	9,363
	Concrete Pipe Replacement	14,023		4,537	4,673	4,813		14,023
108	Areawide Point Repairs	30,325		4,050	3,075			7,125
	Areawide Point Repairs	8,200	2,200			3,000	3,000	8,200
109	Lift Station Replacements or Upgrades	18,392	569	609	1,067	1,000	1000	4,245
110	2008 Street Package - Sewer Rehab/Replacement	35,000			3,500	3,500		7,000
	2008 Street Package - Sewer Rehab/Replacement	10,500	3,500	3,500			3,500	10,500
111	FEB Joint & Crack Repairs	3,100	1,000		500		500	2,000
<b>Total Areawide Collection System</b>		<b>\$ 406,558</b>	<b>\$ 21,393</b>	<b>\$ 22,884</b>	<b>\$ 23,274</b>	<b>\$ 23,446</b>	<b>\$ 21,913</b>	<b>\$ 112,910</b>
<b>Total Sanitary Sewer System Projects</b>		<b>\$ 628,187</b>	<b>\$ 46,291</b>	<b>\$ 45,304</b>	<b>\$ 43,238</b>	<b>\$ 57,654</b>	<b>\$ 63,274</b>	<b>\$ 255,761</b>

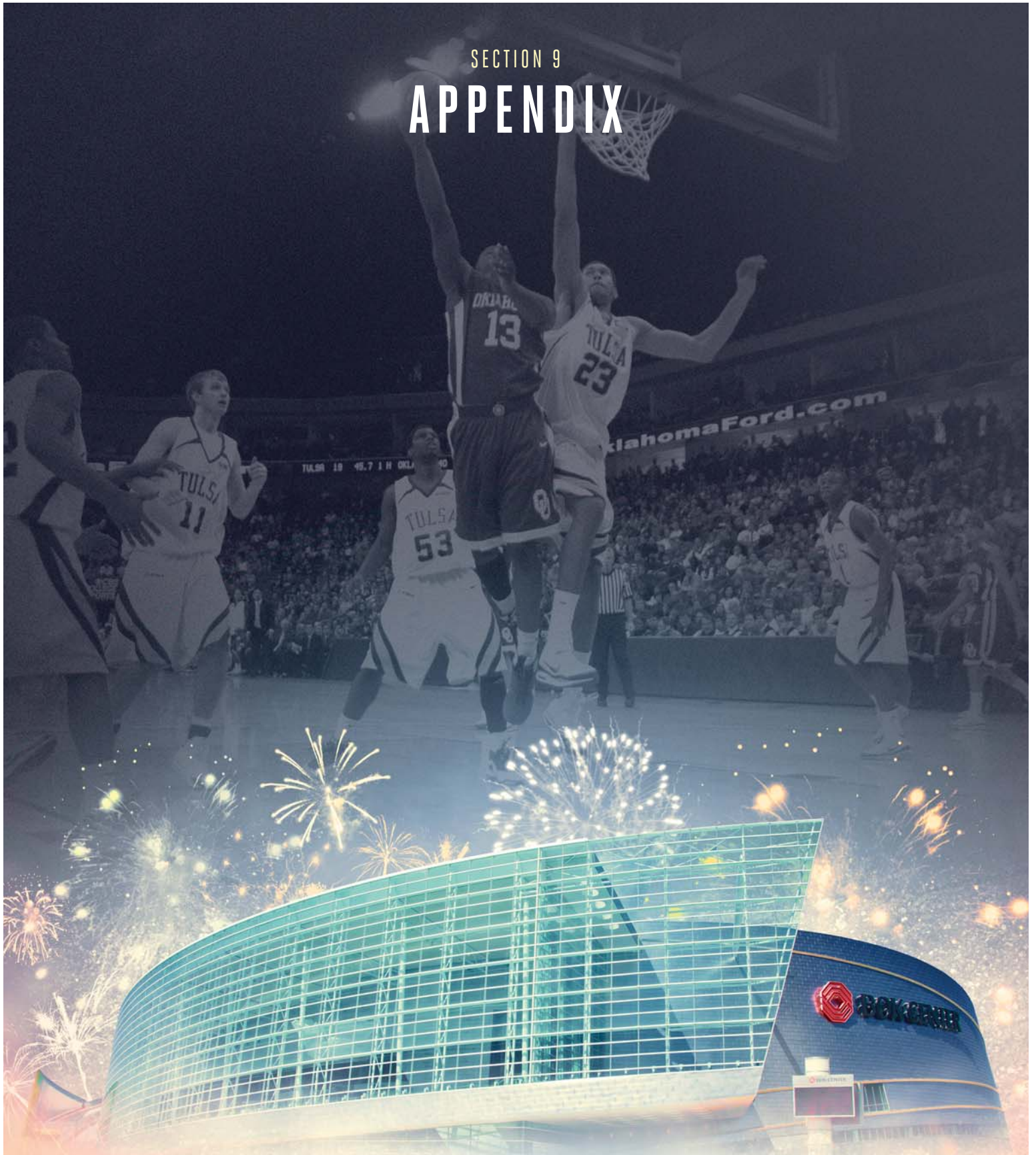
<u>Funding Source</u>	<u>FY18</u>	<u>FY17</u>	<u>Comments</u>	<u>Ref.</u>
Sewer Enterprise	High	High	Construct a new interceptor sewer and sanitary sewer collection system to serve hangers on the east side of RL Jones Airport.	88
Sewer Enterprise	High	High	Construct a new two lane road with shoulders from 76th Street South to 81th Street South. The road will be used as a south entrance to the Biosolids Dewatering Facility. With the increase of traffic on 71st Street, trucks have trouble entering and exiting the plant safely.	89
Sewer Enterprise	High	High	Replace existing motor control center (MCC) MCC-19 and variable frequency drives for the two washwater pumps and two raw water pumps. Project would also segregate incoming utility sources and create a main-tie-main MCC, further enhancing the electrical reliability of the lift station.	90
Sewer Enterprise	High	High	Reconfigure the electrical distribution system at the Southside WWTP, starting with the main incoming switchgear, in order to enhance reliability and upgrade equipment that is nearing the end of its useful service life. The project will involve replacing the main switchgear and re-arranging how downstream switchgear are fed.	91
Sewer Enterprise	High	High	Replace the motor control center (MCC) in the Digester Building at the Southside WWTP. Project requires the construction of a new MCC building to house the equipment in order to install the new equipment in an unclassified area for compliance with NFPA 820 Fire Protection in Wastewater Treatment and Collection Facilities.	92
<b><u>Haikey Creek Plant</u></b>				
Sewer Enterprise	High	High	Addition of primary clarifiers to increase plant capacity and improve sludge handling.	93
Sewer Enterprise	High	High	Addition of anaerobic digesters to improve sludge handling.	94
Sewer Enterprise	High	High	Project involves replacing two existing disconnect switches, one for each incoming power source, with new adjustable trip breakers, replacing the existing automatic transfer switches (that switches between incoming power sources), and replacing existing VFD/soft starter cabinets with 4 new VFD cabinets (one for each lift station pump).	95
Sewer Enterprise	High	High	Replacement of plant capital at Haikey Creek Waste Water Treatment Plant	96
Sewer Enterprise	High	High	Project involves replacing the main switchgear at the Haikey Creek WWTP with a new, arc resistant switchgear lineup. Project also involves replacing existing motor control centers (MCCs) H109-OPS1-MCC01, H109-OPS1-MCC02, MCC-1, and MCC-1A with new MCCs, as this equipment is near the end of its useful service life.	97
Sewer Enterprise	High	High	The dewatering equipment at the Haikey Creek WWTP has been out of service since 2006 and the process is in need of an overhaul. The dewatering facility will be needed in coordination with anaerobic digester construction in order to discontinue sludge hauling to the Southside WWTP. This project will include two refurbished and/or new belt filter presses, a third new belt filter press, electrical improvements, new dewatered cake conveyors and controls, belt filter press feed pump replacements, inline sludge grinders, a new complete polymer system, filtrate pump replacement, and upgrades to the HVAC system.	98
State Sewer Loan	High	High	This project assumes the removal and replacement of the existing brush aerators located in the oxidation ditches with a fine bubble diffused aeration system. The diffused aeration system would enhance process performance under current permit conditions and would be designed to accommodate requirements under a future scenario with permitted nutrient discharge limits. Major components included in the project cost includes a new blower building equipped with blowers, variable frequency drives, motor controls, and appurtenances, stainless steel aeration equipment, and fine bubble membrane disc diffused aeration grid. Oxidation ditches may be replaced if during design it is determined that is more cost effective.	99
State Sewer Loan	High	High	Replace the influent bar screens and improve grit processing and headworks.	100
<b><u>Lower Bird Creek Plant</u></b>				
State Sewer Loan	High	High	Addition of 48 inch gravity line to Port South to allow increase excess flow from LBCWWTP to discharge to Port South.	101
<b><u>Lower Bird Creek Collection System</u></b>				
Sewer Enterprise	High	High	Provide sewer to unserved area. Includes Easements, Engineering and construction of 3,950' of 36" Interceptor.	102
Sewer Enterprise	High	High	Provide sewer to unserved area.	103
<b><u>Wastewater System Misc. Improvements</u></b>				
Sewer Enterprise	High	High	Resurface of roadways at identified locations.	104
<b><u>Areawide Collection System</u></b>				
State Sewer Loan	High	High	Project reflects funds not allocated to a specific I&I Abatement project.	105
Sewer Enterprise	High	High	Project reflects funds not allocated to a specific I&I Abatement project.	106
Sewer Enterprise	High	High	Unserved area projects.	106
State Sewer (FAP)	High	High	Unserved area projects.	107
Sewer Enterprise	High	High	Reflects estimate of need for short term infrastructure reinvestment.	107
State Sewer (FAP)	High	High	Reflects estimate of need for short term infrastructure reinvestment.	108
Sewer Enterprise	High	High	Reflects estimate of need for short term infrastructure reinvestment.	108
State Sewer Loan	High	High	Reflects estimate of need for short term infrastructure reinvestment.	109
Sewer Enterprise	High	High	Annual repairs, pump replacements, etc. to the collection system lift stations.	109
Sewer Enterprise	High	High	Annual rehab and replacement of sewer areas.	110
State Sewer Loan	High	High	Annual rehab and replacement of sewer areas.	110
Sewer Enterprise	High	High	Inspect Flow Equalization Basins and determine the condition of concrete slabs and joints. Repair and seal joints in concrete slabs in the first 3 cells of Cherry Creek FEB.	111

Ref.	Project	Est. Cost	FY18	FY19	FY20	FY21	FY22	Total
<b>Flood Control</b>								
112	Citywide - Urgent Small Drainage, Channel Erosion, Channel Rehabilitation, and Master Drainage Plans	54,250	5,100	5,000	5,000	5,000	5,000	25,100
113	Future Unfunded Projects	36,643						-
	<b>Total Flood Control Projects</b>	<b>\$ 90,893</b>	<b>\$ 5,100</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 25,100</b>
<b>Public Facilities Maintenance</b>								
114	OTC Maintenance and Rehab	4,600					1,200	1,200
115	City Facilities Roofing	14,208					1,500	1,500
116	Citywide Public Facilities Maintenance	37,104					3,000	3,000
117	ADA Improvements for City Facilities	2,550					300	300
118	Future Unfunded Projects	121,060						-
	<b>Total Public Facilities Maintenance Projects</b>	<b>\$ 179,522</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>TOTAL PUBLIC WORKS AND INFRASTRUCTURE PROJECTS</b>		<b>\$ 4,065,161</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 171,931</b>	<b>\$ 649,805</b>
<b>SOCIAL AND ECONOMIC DEVELOPMENT</b>								
<b>Working In Neighborhoods (Win)</b>								
119	Backup Generators at Animal Shelter	100					100	100
120	Future Unfunded Projects	5,750						-
	<b>Total Working In Neighborhoods Projects</b>	<b>\$ 5,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>Planning And Development</b>								
121	Future Unfunded Projects	78,330						-
	<b>Total Planning And Development Projects</b>	<b>\$ 78,330</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL SOCIAL AND ECONOMIC DEVELOPMENT PROJECTS</b>		<b>\$ 84,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>TRANSPORTATION</b>								
<b>Metropolitan Tulsa Transit Authority</b>								
122	Transit Buses	5,000					800	800
123	Future Unfunded Projects	8,135						-
	<b>Total Metropolitan Tulsa Transit Authority Projects</b>	<b>\$ 13,135</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>
<b>TOTAL TRANSPORTATION PROJECTS</b>		<b>\$ 13,135</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>
<b>ADMINISTRATIVE AND SUPPORT SERVICES</b>								
<b>Information Technology Department</b>								
124	Future Unfunded Projects	2,978						-
	<b>Total Information Technology Department Projects</b>	<b>\$ 2,978</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Asset Management Department</b>								
125	Replace Roofing at Newblock Facilities	2,000					800	800
126	Future Unfunded Projects	6,600						-
	<b>Total Equipment Management Projects</b>	<b>\$ 8,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>
<b>Short Term &amp; Contracted Capital</b>								
127	Short Term Capital	43,500					3,000	3,000
128	Future Unfunded Projects	-						-
	<b>Total Short Term &amp; Contracted Capital Projects</b>	<b>\$ 43,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>TOTAL ADMINISTRATIVE AND SUPPORT SERVICES PROJECTS</b>		<b>\$ 55,078</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>
<b>TOTAL CAPITAL PROJECTS INVENTORY</b>		<b>\$ 4,691,823</b>	<b>\$ 106,408</b>	<b>\$ 89,307</b>	<b>\$ 136,304</b>	<b>\$ 145,855</b>	<b>\$ 191,831</b>	<b>\$ 669,705</b>

<b>Funding Source</b>	<b>FY18</b>	<b>FY17</b>	<b>Comments</b>	<b>Ref.</b>
				<b>Flood Control</b>
Storm Sewer Enterprise	High	High	Design and Construct projects for draiange problems located at various sites throughout the City.	112
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	113
				<b>Public Facilities Maintenance</b>
Future Sales Tax	High	High	Repair and maintian One Technology Center to meet the needs of tenants,city personnel and the general public. Additionally, the City must maintain the condition and appearance of the facility to meet Class A standards. Project would replace the roof, Repaint floors 4-15 all hallways, service elevator lobbies, huddle rooms and conference rooms and refurbish white boards, 12 low/high rise elevators, 2 service and 3 parking elevators. Upgrade the Metasys Building Automation system due to components within the system becoming obsolete and upgrade the system graphics to improve system performance.	114
Future Sales Tax	High	High	Inspection, assessment, prioritization and repairs of roofing for various city facilities.	115
Future Sales Tax	High	High	Major renovation of city facilities utilized by City personnel and the public at various locations citywide. Project consists of HVAC, plumbing and electrical system replacement, flooring and painting every 20 years. The amount of funding is needed to implement the program from 2017-2022 as presented to City Council. The annualized cost of the program is \$7,420,857.00.	116
Future Sales Tax	High	High	Improve accessibility for disabled citizens at various identified City facilities by improving to Americans with Disabilities Act (ADA) standards.	117
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	118
				<b>SOCIAL AND ECONOMIC DEVELOPMENT</b>
				<b>Working In Neighborhoods (Win)</b>
Future Sales Tax	High	High	To provide electrical service to the Tulsa animal shelter (24/7/365 operation) in the event of an interuption of electrical service (ice, severe weather, etc) so care of animals in the shelter can continue (between 150- 250 animals at any one time)	119
Deferred Funding	High	High	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	120
				<b>Planning And Development</b>
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	121
				<b>TRANSPORTATION</b>
				<b>Metropolitan Tulsa Transit Authority</b>
Future Sales Tax	High	High	Replace Aging Vehicles.	122
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	123
				<b>ADMINISTRATIVE AND SUPPORT SERVICES</b>
				<b>Information Technology Department</b>
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	124
				<b>Asset Management Department</b>
Future Sales Tax	High	High	Replace the roof system at EMD's 1720 and 1790 Newblock Drive maintenance facilities; EMD's 470, 480, and 490 West 23rd Street maintenance facilities; and, EMD's 56th and Garnett maintenance facilities	125
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	126
				<b>Short Term &amp; Contracted Capital</b>
Future Sales Tax	High	High	To replace miscellaneous capital equipment.	127
Deferred Funding	Low	Low	Future projects identified within Constrained Inventory, but not funded within FY18-22 timeframe.	128

SECTION 9

# APPENDIX



This section is for information only and is not part of the ordinances adopted by City Council.

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GENERAL INFORMATION  
ABOUT THE CITY OF TULSA BUDGET

*The word "budget" originated from bougette which was a leather bag carried by the monarch's treasurer to the medieval English Parliament. It contained documents surveying the kingdom's needs and listed the realm's resources. Today's budgets are an annual plan for financial operations and incorporate an estimate of proposed expenditures and revenues. The budget represents the process through which policy is made and implemented.*

• BUDGETING •

**BUDGET**

There are two annual budgets in the City of Tulsa - the Operating Budget and the Capital Budget.

**Operating Budget:** This sets the plan for the day-to-day operations of the City. The City's annual operating budget is based on historical expenditures, priorities set forth by the elected officials and available revenues. Sales tax and utility billing charges provide the majority of resources used in the Operating Budget.

**Capital Budget:** The City's Capital Improvements budget is the first year of its Five Year Capital Plan. The Plan is updated annually to include new requests and to reflect ever-changing field and financing conditions. Sales Tax and Bonds finance nearly all of the City's major capital needs.

• LEGISLATION •

**MUNICIPAL BUDGET ACT**

Since FY81, the City has produced its budget under the provisions of the *Oklahoma Municipal Budget Act, 11 O.S. Supp. 1979, Sections 17-201 through 17-216*. Municipal governments can use it to write their annual budgets. The Act establishes fiscal procedures, requirements for financial disclosure and generally accepted standards for financial management.

The Act is more flexible than the old law and imposes fewer restrictions on municipalities when they estimate revenues, appropriate money and make expenditures. The Act also provides for greater financial disclosure and for the implementation of generally accepted accounting principles. Both of these provisions increase the City's ability to obtain a favorable bond rating, attain a better investment position, and improve compliance with federal grant requirements.

The Act stipulates time deadlines for submitting budget requests, holding public hearings and filing adopted budgets. It also prescribes the general content of the budget and requires expenditures to be grouped into five categories:

- Personal Services
- Materials and Supplies
- Other Services and Charges
- Capital Outlays
- Debt Service

**OPEN RECORDS ACT**

The *Oklahoma Open Records Act 501.S, 1985 Section 24A*, became effective November 1, 1985. Section 24A.9 states:

*"Prior to taking action, including making a recommendation or issuing a report, a public official may keep confidential his or her personal notes and personally created materials other than departmental budget requests of a public body. . ."*

This means that individual budget requests are public information, including any notes or other materials used for budget preparation or budget recommendation.

• REVENUE •

**Revenue** is the yield from sources of income (such as taxes, licenses, fines, user fees, etc.) that the City collects for public use. Revenues increase the assets of a fund, while not increasing a liability or representing a repayment of expenditure, a cancellation of a liability or an increase in contributed capital.

## TYPES AND SOURCES

The City classifies its 200 plus sources of income into nine revenue categories. (For more information, see the Fund Summaries section, and City of Tulsa Revenue Sources.)

## PROJECTING INCOME

The Budget and Planning Division of the Finance Department is responsible for estimating the City's yearly income and monitoring actual collections on a monthly basis. Annual estimates of collections from the various sources are made using time series and deterministic methodologies. Departments whose activities generate income may be asked by the Budget and Planning Division to help make estimates or explain differences between estimates and actual collections.

### • GOVERNMENTAL FUNDS •

The *Oklahoma Municipal Budget Act* defines a **fund** as:

*“an independent fiscal and accounting entity with a self-balancing set of accounts to record cash and other financial resources, together with all liabilities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.”*

In other words, separate records of all income and expenditures are maintained for each fund. They are analogous to individual checking accounts. Income and expenditures are recorded and it is illegal to spend more than has been authorized by the City Council. The “fund balance” within the fund would be similar to a savings account with money set aside for the future and not currently appropriated.

## TYPES OF FUNDS

The eight major fund types used by the City are described below along with examples of some of the individual funds within each type.

**General Fund** - In conformance with the *Oklahoma Municipal Budget Act*, the General Fund is the City's principal operating fund. Approximately two-thirds of its revenue comes from sales and use taxes. All of the revenue derived from the City's permanent two percent sales tax is credited to this fund. With franchise and other taxes, the percentage of income from taxes for this fund is 74 percent. The remaining 26 percent comes from user charges, license fees, intergovernmental shared revenue, fines from court operations and interest income.

General Fund resources may be used to provide any service that the City has legal authority to provide under its charter and state laws. All general operations not accounted for otherwise are financed from this primary operating fund. It finances numerous and diverse activities such as police and fire protection, street maintenance, park operations, event facilities and administrative services.

**Special Revenue Funds** - These funds are used to account for certain specific revenue sources for which expenditures are legally restricted to a specific function or activity of the City.

Examples of Special Revenue Funds:

- Limited-Purpose Public Safety Permanent Sales Tax Fund (ordinance dedicated revenue from sales tax);
- The Short-Term Capital Fund (ordinance dedicated revenue from the Third Penny Sales Tax designated for "short-term" capital improvements, consisting of assets having a useful life of ten years or less);
- The Convention and Tourism Facilities Fund (ordinance dedicated revenue from the Hotel/Motel Tax); and
- Federal and State Grant Funds (accounts for financial assistance received from Federal and State agencies.)

**Debt Service Fund** - The Debt Service or Sinking Fund is used to account for the payment of principal, interest and other related costs of the City's general obligation bonds and certain other long-term debt.

**Capital Projects Funds** - A Capital Project Fund accounts for all resources used for the acquisition and/or construction of permanent facilities other than those financed by a special assessment or operating enterprise funds. The various sales tax and bond funds.

**Special Assessment Funds** - This type of fund is used to account for revenues received for financing public improvements or services deemed to benefit the specific properties against which special assessments are levied. The Tulsa Stadium Improvement District Fund is a Special Assessment Fund.

**Enterprise Funds** (Proprietary Funds) - Enterprise Funds are established to account for the acquisition, operation and maintenance of governmental facilities and services that are entirely or predominantly supported by user charges. Enterprise Funds are similar to private business enterprises in that they are accounted for in a manner as to show profit or loss. Examples of Enterprise Funds include the:

- Stormwater Enterprise Fund;
- TMUA-Water Operating Fund;
- TMUA-Sewer Operating Fund;
- TARE-Refuse Operating Fund; and
- Golf Course Operating Fund.

**Internal Service Funds** - An Internal Service Fund is used to account for the financing of goods or services provided by one department or agency of the City to other departments or agencies on a cost reimbursement basis. The Employee Insurance Service Fund, Workers' Compensation Service Fund, Equipment Management Service Fund, and Office Services Internal Service Fund are the City's Internal Service Funds.

**Trust and Agency Fund** (Fiduciary Funds) - These funds are used to account for assets held by the City in a trustee capacity or as an agency for individuals, private organizations and other governmental units, entities or funds. Examples of trust and agency funds are:

- The Tulsa Performing Arts Center Trust Fund;
- Municipal Employees Retirement Plan Fund; and
- The Employee Deferred Compensation Plan Fund.

**FUND CATEGORIES**

<u>Fund #</u>	<u>Fund Name</u>
1080	General Fund
2000	Special Revenue
3000	Trust & Agency Enterprise
4100	Special Assessment
4306	Debt Service
5000	Special Revenue (Grants)
6000	Capital Projects
7000	Enterprise
8000	Internal Service

**• CITY ORGANIZATIONAL STRUCTURE •**

The City has two divisions within its Chief Executive Office: Administration and Community Development and Transportation. All City departments report to one of these officers, with notable exceptions of Fire and Police. The Chiefs of Fire and Police departments report to the Mayor. All other departments report to one of the officers, who report to the City Manager. All Authorities, Boards and Commissions report to the Mayor directly. Listed below are the two divisions and corresponding departments assigned to them.

**ADMINISTRATION**

Finance	Information Technology
Human Resources	Asset Management
Communications	Customer Care
Municipal Court	Water & Sewer

## COMMUNITY DEVELOPMENT AND TRANSPORTATION

Parks and Recreation  
Performing Arts Center  
BOK and Convention Centers  
Planning and Development  
Streets and Stormwater

Working in Neighborhoods  
Gilcrease  
River Parks  
Engineering Services

### • CAPITAL IMPROVEMENTS •

A **Capital Improvement Project** is any significant acquisition, construction, replacement, or improvement to a City service delivery system that has a cost greater than \$100,000 and a minimum useful life of five years. To be funded, a project must be part of the City's Five Year Capital Improvements Plan (CIP). The **Capital Plan** is a five-year schedule of specific projects and accompanying revenue allocations. The plan is updated annually through the **Capital Budget**. The **Capital Improvements Program** incorporates the planning, monitoring, programming, and budgeting processes used to allocate the City's capital moneys.

### CAPITAL BUDGET PROCESS

Capital projects are processed through the Capital Improvements Program which is managed by the Budget and Planning Division. Specific policies for this program are included in the Finance Department's *Financial Policies* under the heading "Capital Budget and Improvements" section.

Budget and Planning coordinates the budgeting of capital improvement projects included in the upcoming fiscal year's budget. A list of the new and active capital improvement projects is reviewed and scheduled in the updated five-year Capital Improvements Plan. Any project receiving increases or decreases in funding, and projects slated for closure during the upcoming fiscal year are also listed.

### • BUDGET REVIEW •

Upon receipt of departmental and agency budget requests, the Budget and Planning Division budget analysts begin a review process for their assigned departments and agencies, and develop recommendations for elected officials. Several factors influence the review and recommendation process. Some of the questions examined include:

1. Does the request meet established guidelines?
2. Are the requested allocations in line with providing the associated service?
3. Does the request fall within the inflationary parameters expected in the upcoming fiscal year?
4. Does the current level request seem reasonable compared to historical expenditures?
5. How does the modification request compare to the anticipated increase or decrease in service?
6. Does the request meet City policies and priorities?
7. What amount of revenue is expected within the next fiscal year?
8. What are the departments' internal priorities for providing proper service levels?

Analysts meet with the Budget and Planning Division Manager and Finance Director to receive specific instructions for developing their departmental and agency budget recommendations. The analysts also meet with their assigned departments and agencies during the process to obtain clarifications and further information as needed.

Each department makes a presentation to the Budget and Planning Division Manager, Director of Finance and/or Mayor to provide additional information or clarification or to discuss service levels.

The Mayor begins the formal budget review process and develops a proposed budget for the next fiscal year operations. The City Charter requires the proposal be submitted to the City Council by May 1. The Council further reviews, refines, changes, and adopts it according to the policies and priorities it wishes to have implemented during the next fiscal year. State law requires the budget be adopted by the City Council seven days before the end of the City's fiscal year, which is June 30.

## • BUDGET ADOPTION •

The Oklahoma Municipal Budget Act, states:

*“. . . At least seven (7) days prior to the beginning of the budget year, the governing body shall adopt the budget by resolution, or as any charter may require, at the level of classification as defined in Section 17-213. . . . The governing body may add or increase items or delete or decrease items in the budget. In all cases the proposed expenditures shall not exceed the estimated revenues for any fund.”*

## • BUDGET CHANGES •

There are two methods of changing the adopted budget during the course of the fiscal year: **Budgetary Transfers** and **Budget Ordinances**. Most often these actions originate in the departments and are sent to Budget and Planning for review, approval, and processing to the Mayor and/or Council.

### BUDGETARY TRANSFERS

The Oklahoma Municipal Budget Act, Section 17-215 states:

*"The chief executive officer, or designee, as authorized by the governing body, may transfer any unexpended and unencumbered appropriation or any portion thereof from one account to another within the same department or from one department to another within the same fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required."*

An **Administrative Transfer (AT)** is a transfer of funds within the same expenditure account group, department, fund and project. The Mayor allows the Budget and Planning Division Manager to approve or deny Administrative Transfers.

Currently, the City Council has given the Mayor the authority to approve or deny requests to transfer funds totaling less than one hundred thousand dollars (\$100,000) from one expenditure account group to another account group or from one project to another project within the same department and fund. This type of transfer is known as a **Mayoral Transfer (MT)**.

The third type of transfer is a **Council Transfer (CT)**. The Council has reserved the right to approve or deny the transfer of funds from one department to another, for the establishment of a new capital project or transfers in excess of one hundred thousand dollars (\$100,000) between account groups in a department. This type of action requires a budget ordinance.

### BUDGET ORDINANCES

A **Budget Ordinance** is the legal means to amend the adopted budget through recognizing revenue increases or decreases; transferring appropriations from one department to another; establishing new capital projects; decreasing appropriations in a fund or department; or providing supplemental appropriations to a department.

*The Oklahoma Municipal Budget Act, Sections 17-206, 17-215 and 17-216 allows for the City Council to transfer funds or to make supplemental appropriations. The last paragraph of section 17-216 provides the legal framework to amend budgets, stating:*

*"A budget amendment as provided in this section authorizing supplemental appropriations or a decrease or change in appropriation or funds shall be adopted at a meeting of the governing body and filed with the municipal clerk and the State Auditor and Inspector."*

READER'S GUIDE  
TO  
**FUND SUMMARIES**

The Operating Fund Summary section and the Capital Fund Summary section are the only sections of the Budget document that are adopted by ordinance by the City Council. A numerical listing of the funds and their names can be found in the Table of Contents; an alphabetical listing is located in the Index. Each Fund summary contains the following information:

A box in the upper corner indicates the fund number and the Basis of Budgeting. The **Basis of Budgeting** refers to the basis of accounting used to estimate financing sources and uses in the budget.

This generally takes one of three forms:

- GAAP—uniform standards for financial accounting and recording;
- Cash Basis—transactions are recognized only when cash is increased or decreased; or
- Modified accrual basis—expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

The **Budget Overview** provides general information on the purpose of the fund and the fund's basis for budgeting. Information in the **Budget Summary** is specific to the proposed or adopted budget. Where appropriate, charts and graphs visually enhance the reader's understanding of each fund's revenue and expenditure characteristics, and supporting tables follow.

Below is a general outline of the revenue and expenditure categories included in the budget and reflected in the Fund Summaries. Not all funds will utilize each type of revenue, and expenditure types will vary by fund.

**REVENUES BY CATEGORY**

The revenue types supporting the funds are divided into nine categories as follows:

<b>Taxes</b>	These revenues represent franchise, sales and use taxes. The primary contributor to this category is sales tax, which generates a majority of this category's revenue in the General Fund.
<b>Licenses and Permits</b>	These revenues come from the City's efforts to provide licenses to business and inspection services to enforce compliance with minimum code requirements for building and operating safety.
<b>Intergovernmental Revenue</b>	This category represents grants from other governmental entities.
<b>Shared Revenue</b>	Taxes collected by the state are distributed, in part, back to the cities within the state in proportion to their population. This apportionment is determined by the census conducted every ten years.
<b>Charges for Services</b>	These revenues represent revenue received for services performed by the City. Some services are performed for governmental entities, including the City, and some are performed for the private sector.
<b>Fines and Forfeits</b>	This source consists primarily of fines from the Municipal Court, but also includes utility penalties and other smaller penalty revenues.
<b>Miscellaneous Revenue</b>	This category is comprised of revenue sources that do not fit the other categories.
<b>Interest Income</b>	This category represents the interest generated by the City's pooled portfolio. Also included is interest earned on an interim basis from money that is the City's, but is delayed in remittance.
<b>Transfers In</b>	Amounts transferred from another fund to assist in financing the services for the recipient fund.

## **EXPENDITURES BY CATEGORY**

The categories of expenditures group departments with similar function and/or customers. They are as follows:

<b>Public Safety and Protection</b>	This category contains Municipal Court, Police, Fire, Emergency Medical and Tulsa Area Emergency Management Agency.
<b>Cultural Development/Recreation</b>	Park and Recreation, Gilcrease Museum, Performing Arts Center, River Parks, and BOK Arena and Cox Business Centers make up the departments in this category.
<b>Social/Economic Development</b>	Mayor's Office of Economic Development, Working in Neighborhoods, and Planning and Development are included in this category.
<b>Public Works/Transportation</b>	Engineering Services, Streets and Stormwater, Water and Sewer and Tulsa Transit comprise this category.
<b>Administrative/Support Services</b>	This category contains the budgets for the City's elected officials: the Mayor, City Auditor and City Council. Mayor's Office of Human Rights, Legal, Human Resources, Workers' Compensation, Employee Insurance Administration, General Government, Indian Nations Council of Governments (INCOG), Finance, Information Technology, Customer Care, Communications and Asset Management make up the remainder of the departments within this category.
<b>Transfers to Other Funds</b>	Amounts transferred to another fund to assist in financing the services for the recipient fund.

## **EXPENDITURES CLASSIFICATIONS**

Each fund is made up of accounts for classifying expenditures, as follows:

<b>Personal Services</b>	Includes expenses for salaries and related employee benefits paid to employees for services rendered.
<b>Materials and Supplies</b>	Used to account for the purchase of commodities which are consumed or materially altered when used, such as office supplies, operating supplies, repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities.
<b>Other Services and Charges</b>	Used to account for the purchase of contractual services and other intangible products such as security, temporary employment, professional and landscaping services, leases, utilities and employee training and travel.
<b>Capital Outlays</b>	Fixed assets which have a value of \$1,000 or more and have a useful economic lifetime of more than one year or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset. Also included in this category are Capital Improvement Projects.
<b>Debt Service</b>	The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.
<b>Fund Transfers</b>	Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

# GLOSSARY

## —A—

### **Account**

An entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department.

### **Accounting System**

The total set of records and procedures that are used to record, classify and report information on the financial status and operations of the entity. (Also see Accrual Basis, Modified Accrual Basis and Cash Basis).

### **Accrual Basis**

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not).

### **Activity**

Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

### **Administrative Transfer (AT)**

A Budgetary Transfer that allows for the movement of funds within the same expenditure account group within the same department, same fund and same project. This action requires Budget and Planning Division Manager approval.

### **Ad Valorem Taxes**

Commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

### **Annualize**

Taking changes that occurred partial year and calculating their cost for a full year for the purpose of preparing an annual budget.

### **Appropriation**

An authorization or allocation made by the legislative body that permits officials to incur obligations against, and to make expenditures of governmental resources (revenues).

### **Appropriation Balance**

A balance in which the available appropriation remaining after expenditures, encumbrances and commitments has been subtracted from the appropriation.

### **Assessed Valuation**

The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

### **Assessment Ratio**

The ratio at which the tax rate is applied to the tax base.

### **Asset**

Resources owned or held by a government which has monetary value.

### **Attrition**

A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement or means other than layoffs.

### **Authorized Positions**

Employee positions which are authorized in the adopted budget to be filled during the year.

### **Available (Undesignated and Unreserved) Fund Balance**

This refers to the funds remaining from the prior year, after reserves and designations are made, which are available for appropriation and expenditure in the current year.



**Balanced Budget**

The use of resources for operating purposes does not exceed available resources over a defined budget period.

**Base Budget**

Cost of continuing the existing levels of service in the current budget year.

**Bond**

A long-term IOU or promise to pay; it is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

**General Obligation (G.O.) Bond** - This type of bond is backed by the full faith, credit and taxing power of the government.

**Revenue Bond** – This type of bond is backed only by the revenues from a specific enterprise or project, such as a golf course or water system.

**Bond Refinancing**

The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Budget**

A plan of financial activity for a fiscal year indicating all planned revenues and expenses for the budget period. The City of Tulsa’s fiscal year is July 1 through June 30.

**Budget Amendment**

Legal means by which an adopted estimated revenue or expenditure authorization limit is increased or decreased.

**Budgetary Basis**

This refers to the basis of accounting used to estimate financing sources and uses in the budget. It is different from GAAP basis of accounting.

**Budget Calendar**

The schedule of key dates which a government follows in the preparation and adoption of the budget.

**Budgetary Control**

The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Budget Ordinance**

The legal means to amend the adopted budget through recognizing revenue increases or decreases; transferring funding from one department to another from an existing capital project to a new capital project; decreasing funding of a fund or department or providing supplemental funding to a fund or department or establishing a new capital project. The City Council adopts or rejects all budget ordinances.

**Budgetary Transfer**

One of two means of amending the budget during the course of the fiscal year. The other means is a budget ordinance. Three types of budgetary transfers exist:

**Administrative Transfer (AT)**—allows for the movement of funds within the same expenditure account group (i.e. moving funds from #5313101 to #5315501) within the same department, same fund, and same project. This action only requires Budget and Planning Division Manager approval.

**Mayoral Transfer (MT)**—allows for the movement of up to \$100,000 from one expenditure account group to another account group (i.e. moving funds from #5222101 to #5311103) or from one current project to another current project within the same department and fund. This action requires approval by the Mayor.

**Council Transfer (CT)**—allows for movement of money from one department to another, or for the establishment of a new capital project. A budget ordinance accompanies this kind of transfer and this requires approval by the City Council.

**Capital Assets**

Assets of significant value and having a useful life greater than one year. Capital assets are also called fixed assets.

**Capital Budget**

The appropriation of bonds or other revenue for improvements to facilities and other infrastructure. The City budgets for Capital based on a Five-Year Capital Plan and updates, the Plan annually to include expanded capital projects or new capital projects. Approval of capital projects through the Capital Improvements Programs. The Third Penny Sales Tax and Bonds account for the majority of financing resources of capital projects.

**Capital Improvement**

Any significant physical acquisition, construction, replacement or improvement to a City service delivery system that has a cost greater than \$100,000 and a minimum useful life of five years.

**Capital Improvements Program (CIP)**

The process of planning, monitoring, programming and budgeting over a multi-year period used to allocate the City's capital monies.

**Capital Outlay**

Expenditure account category used for the purchase of any item whose value exceeds \$1,000 with a useful life greater than one year, but generally less than ten years. Included are vehicles, heavy equipment, other equipment, personal computers and some office furniture. These purchases are typically funded through the Short-Term Capital Fund which receives revenue from the Third Penny Sales Tax designated for short-term capital improvements. The costs of capital projects are also reflected in the Capital Outlay account category.

**Capital Plan**

The adopted Capital Improvements Plan that is based on a five-year schedule of specific projects and accompanying revenue allocations. The Plan is updated annually through the Capital Budget.

**Capital Project**

Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increase their useful lives. Also called capital improvements, each individually funded capital improvement request has to be part of the City of Tulsa Five-Year Capital Improvements Plan.

**Capital Reserve**

An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisitions.

**Carryover**

Appropriated funds that are encumbered at the end of a fiscal year are allowed to be retained in the budget to be expended in the next fiscal year for the purpose designated.

**Cash Basis**

A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Charges for Services**

Revenues received for services performed by the City. Some services are performed for governmental entities, including the City, and some are performed for the private sector.

**Collective Bargaining Agreement**

A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, working conditions, salary, fringe benefits and matters affecting health and safety of employees).

**Commodities**

Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment and road salt.

**Constant or Real Dollars**

The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money when compared to a certain point of time in the past.

**Consumer Price Index (CPI)**

A statistical description of price levels provided by the U. S. Department of Labor. The index is used as a measure of the increase/decrease in the cost of living (i.e., economic inflation/deflation).

**Contingency**

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services**

Services rendered to a government by private firms, individuals or other governmental agencies. Examples include utilities, rent, maintenance agreements and professional consulting services.

**Cost-of-Living Adjustment (COLA)**

An increase in salaries to offset the adverse effect of inflation on compensation.

**Council Transfer (CT)**

A Budgetary Transfer that allows for movement of money from one department to another or for the establishment of a new capital project. A budget ordinance accompanies this kind of transfer and requires approval by the City Council.

**Current Budget**

The original budget as approved by the City Council, along with any carryover encumbrances from the prior fiscal year, and any transfers or amendments that have been made since July 1.

**—D—****Debt Service**

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Dedicated Tax**

A tax levied to support a specific government program or purpose.

**Deficit**

The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

**Department**

The basic organizational unit of government which is functionally unique in its delivery of services.

**Depreciation**

Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Development Related Fees**

Those fees and charges generated by building, development and growth in a community. Included are building and street permits, development review fees and zoning, platting and subdivision fees.

**Disbursement**

The expenditure of monies from an account.

**Distinguished Budget Presentation Awards Program**

A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Division**

A sub-unit of a department which encompasses a substantial portion of the duties assigned to a department. May consist of several activities.

**—E—****Employee Benefits**

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical and life insurance plans.

**Encumbrance**

Obligations in the form of purchase orders or contracts that are chargeable to an appropriation and for which a part of the appropriation is reserved. These cease to be encumbrances once the obligations are paid or otherwise liquidated.

**Enterprise Funds**

Established to account for revenues and expenditures generated by City functions for which customers are charged a fee. Used for the following service areas: Solid waste management through the Tulsa Authority for Recovery of Energy (TARE); Tulsa Metropolitan Utility Authority (TMUA) Water Utility; TMUA Sanitary Sewer Utility; Stormwater; and Golf Operations.

**Entitlements**

Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or the federal government.

**Expenditure**

The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss. Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

**Expense**

Charges incurred whether paid immediately or unpaid for operations, maintenance, interest or other charges.

**—F—****Fines and Forfeitures**

A revenue source that consists primarily of fines from the Municipal Court and also includes utility penalties and other smaller penalty revenues.

**Fiscal Policy**

A government's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year**

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Tulsa's fiscal year is July 1 through June 30.

**Fixed Assets**

Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. Capital assets are also called fixed assets.

**Full Faith and Credit**

A pledge of a government's taxing power to repay debt obligations.

**Full-time Equivalent Position (FTE)**

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time position working for 20 hours per week would be the equivalent to .5 of a full-time position.

**Function**

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

**Fund**

An independent accounting entity with a self-balancing set of accounts for recording all revenues and all related liabilities and residual equities or balances, along with any changes to the above. In other words, each fund is separate from every other fund and maintains records of all income and expenditures for the fund. By law, expenditures cannot exceed the revenues. As an example, a fund is like an individual checking account. Income is recorded in, expenditures are recorded out, and one cannot spend more than one has available in the account.

## **Fund Balance**

The excess of the assets of a fund over its liabilities, reserves and carryover. The following fund balance distinctions are in accordance with Governmental Accounting Standards Board (GASB) #54 guidelines.

**Assigned Fund Balance** - refers to the funds intended use of resources. Such intent has to be established by the governing body itself or by a body or official delegated by the governing body.

**Committed Fund Balance** - reflects the amount of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

**Non-Spendable Fund Balance** - represents resources that are not in spendable form or are legally or contractually required to be maintained intact. Non-Spendable fund balance may include but is not limited to: supplies inventories and prepaid items, the long-term portion of loans receivable and nonfinancial assets held for resale. Legal or contractual requirements may include but are not limited to: the principal of an endowment or a revolving loan fund.

**Restricted Fund Balance** - resources of a fund that are subject to externally enforceable legal restrictions. Such restrictions can be externally imposed by creditors, grantors, contributors or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

**Unassigned Fund Balance** - total fund balance in the general fund in excess of non-spendable, restricted, committed, and assigned fund balance.

## **—G—**

### **GAAP**

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

### **General Fund**

Serves as the primary operating fund for the City of Tulsa. All general operations that are not accounted for otherwise are financed from this primary operating fund.

### **Goal**

A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

### **Grants**

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital depending upon the grantee.

## **—H—**

### **Hourly**

An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads or to address temporary staffing needs. Hourly employees are paid on a per-hour basis and receive limited benefits.

## **—I—**

### **Indirect Cost**

A cost necessary for the functioning of the organization as a whole, but cannot be directly assigned to one service.

### **Infrastructure**

The physical assets of a government (streets, waterlines, sewers, public buildings, parks, etc.).

### **Interest Income**

Revenue generated by the City's pooled portfolio.

### **Interfund Transfer**

The movement of monies between funds of the same governmental entity.

### **Intergovernmental Revenue**

Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

**Internal Service Charges**

The charges to user departments for internal services provided by another government agency, such as equipment management, or insurance funded from a central pool.

**Internal Service Funds**

Funds used to account for Internal Service charges and expenditures.

—J—

—K—

—L—

**Lapsing Appropriation**

An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period, any unexpected or unencumbered balance lapses or ends unless otherwise provided by law. Most operating funds are lapsing funds.

**Levy**

To impose taxes for the support of government activities.

**Licenses and Permits**

Revenues that come from the City's efforts to provide licenses to business and inspection services to enforce compliance with code requirements for building and operating safety.

**Line-item Budget**

A budget prepared along departmental lines that focuses on what is to be bought.

**Longevity**

Employee compensation payments made in recognition of a certain minimum number of years employed full time with the same entity.

**Long-term Debt**

Debt with a maturity of more than one year after the date of issuance.

—M—

**Materials and Supplies**

Expenditure account category used for the purchase of commodities which are consumed or materially altered when used, such as office supplies, operating supplies, repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities.

**Mayoral Transfer (MT)**

A Budgetary Transfer that allows for the movement of up to \$100,000 from one expenditure account group to another account group (i.e. moving funds from #5222101 to #5311103) or from one current project to another current project within the same department and fund. This action requires approval by the Mayor.

**Mill**

The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of net assessed property valuation.

**Miscellaneous Revenue**

A revenue category that is comprised of revenue sources that do not fit the other categories of Taxes, Licenses and Permits, Intergovernmental Revenue, Shared Revenue, Charges for Services, Fines and Forfeits or Interest Income.

**Modified Accrual Basis of Accounting**

The method of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues. These should be accrued to reflect properly the taxes levied and revenue earned.

—N—

**Net Budget**

The legally adopted budget less all interfund transfers and inter-departmental charges.

**Nominal Dollars**

The presentation of dollar amounts not adjusted for inflation. Adjusting for inflation is done to reflect the real purchasing power of money today.

**Non-Lapsing Fund**

A fund whose unencumbered appropriation balance remains available for expenditure after the end of the fiscal year. A non-lapsing fund remains open and available for use until all appropriations are expended, transferred or closed by budgetary action. Grants and Capital Funds normally operate as non-lapsing funds.

—O—

**Object of Expenditure**

An expenditure classification referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt and furniture.

**Objective**

Something to be accomplished in specific, well-defined and measurable terms that is achievable within a specific time-frame.

**Obligations**

Amounts which a government may be legally required to pay out of its resources. They include actual liabilities but also encumbrances not yet paid.

**Operating Budget**

This sets the plan for the day-to-day operations of the City. The City budgets operating funds annually, based on historical expenditures, priorities set forth by the elected officials, and economic conditions. Sales Tax Revenues and Utility Billing Charges provide the majority of the resources available for use within the Operating Budget.

**Operating Expenses**

The cost of personnel, materials and equipment required for a department to function.

**Operating Revenue**

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

**Operating Transfer**

Part of the Other Services and Charges expenditure account category used to account for the transfer of funds within the primary government, to component units and to primary government. This is typically budgeted in the Transfers to Other Funds organizational unit.

**Original Budget**

The adopted budget as approved by the City Council before the start of a new fiscal year.

**Other Services and Charges**

Expenditure account category used for the purchase of contractual services and other intangible products such as security, temporary employment, professional and landscaping services, leases, utilities and employee training and travel.

**Output Indicator**

A unit of work accomplished without reference to the resources required to do the work (e.g., number of permits issued, number of refuse collections made or number of burglary arrests made). Output indicators do not reflect the effectiveness or efficiency of the work performed.

—P—

**Pay-as-you-go Basis**

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Performance Budget**

A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

**Performance Indicators**

Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

**Performance Measures**

Data collected to determine how effective or efficient a program is in achieving its objectives.

**Permit and Licensing System (PALS)**

A subsidiary system of the City's General Ledger system. It tracks building/construction permits and licenses issued by the City.

**Personal Computer**

Any computer workstation, terminal, or laptop with components.

**Personal Services**

Expenditure account category used for all cost related to compensating employees, including employee benefits such as pension, social security, uniform allowance, long-term disability, insurance, workers' compensation, etc.

**Prior-Year Encumbrances**

Obligations from previous fiscal years in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Program**

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

**Program Budget**

A budget which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

**Program Performance Budget**

A method of budgeting whereby the services provided to the residents are broken down in identifiable service programs or performance units. A unit can be a department, a division or a workgroup. Each program has an identifiable service or output and objectives to effectively provide the service. The effectiveness and efficiency of providing the service by the program is measured by performance indicators.

**Program Revenue (Income)**

Revenues earned by a program including fees for services, license and permit fees and fines.

**Project Number**

Used to identify any special activity, especially where specific reporting requirements exist regarding the activity. These numbers are always used with capital projects and grants.

**Purpose**

A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

—Q—

—R—

**Reserve**

A portion of fund equity legally restricted for a specific purpose or not available for appropriation and subsequent spending. It is funds set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Resolution**

A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.



**Resources**

Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

**Revenue**

The yield from sources of income, such as taxes, licenses, fines, etc., that the City collects and receives into the treasury for public use. Revenue increases the assets of a fund, while not increasing a liability or representing a repayment of expenditure, a cancellation of a liability or an increase in contributed capital.

**Revenue Estimates**

Projected revenue using both time series analysis and deterministic methods.

—S—

**Service Lease**

A lease under which the lessor maintains and services the asset.

**Service Level**

Services or products which comprise an actual or expected output of a given program. Focus is on results rather than measures of workload.

**Shared Revenue**

Taxes collected by the state are distributed, in part, back to the cities within the state in proportion to their population. This apportionment is determined by the census conducted every ten years.

**Sinking Fund**

Established to pay for General Obligation Bond debt and judgments against the City.

**Site-Based Budgeting**

A decentralized budget process whereby budget preparation and development are based on individual departmental sites.

**Source of Revenue**

Revenues are classified according to their source or point of origin.

**Supplemental Appropriation**

An additional appropriation made by the governing body after the budget year has started.

**Supplemental Requests**

Programs and services which departments would like to have added, in priority order, over their target budget, or if revenue received is greater than anticipated.

—T—

**Target Budget**

Desirable expenditure levels provided to departments in developing the coming year's recommended budget. It is based on the prior year's adopted budget, excluding one-time expenditures, projected revenues and reserve requirements.

**Tax Levy**

The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tulsa Metropolitan Statistical Area (TMSA)**

An area made up of Creek, Okmulgee, Osage, Pawnee, Rogers, Tulsa, and Wagoner counties. It is often used for analysis for the number of persons and the amount of income in the Tulsa labor market.

**Taxes**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit such as special assessments. Examples of tax revenues to the City of Tulsa are franchise, sales and use taxes.

**Transfers In/Out**

Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

—U—

**Unencumbered Balance**

The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purposes.

**User Charges**

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

—V—

**Variable Cost**

A cost that increases/decreases with increases/decreases in the amount of service provided.

—W—

**Working Cash**

Excess of readily available assets over current liabilities or cash on hand equivalents which may be used to satisfy cash flow needs.

**Workload Indicator**

A unit of work to be done (e.g., number of permit applications received, the number of households receiving refuse collection service or the number of burglaries to be investigated).

—X—

—Y—

—Z—

## APPENDIX OF ABBREVIATIONS

<b>AAP</b>	Affirmative Action Plan
<b>ADA</b>	Americans with Disabilities Act
<b>AFP3</b>	Air Force Plant 3
<b>AMR</b>	Automated Meter Reading
<b>AT</b>	Administrative Transfer
<b>BDP</b>	Basin Drainage Plans
<b>BOK</b>	Bank of Oklahoma Arena
<b>BNSF</b>	Burlington Northern Santa Fe
<b>CAER</b>	Center for Applied Economic Research
<b>CAFR</b>	Comprehensive Annual Financial Report
<b>CALEA</b>	Commission on Accreditation for Law Enforcement
<b>CBD</b>	Central Business District
<b>CCC</b>	Customer Care Center
<b>CDBG</b>	Community Development Block Grant
<b>CIP</b>	Capital Improvements Plan
<b>City</b>	(When capitalized) City of Tulsa, Oklahoma Municipal Government
<b>C.L.E.E.T.</b>	Council of Law Enforcement Education and Training
<b>COPS</b>	Community Oriented Policing Services
<b>CNG</b>	Compressed Natural Gas
<b>CPI</b>	Consumer Price Index
<b>CT</b>	Council Transfer
<b>CTAG</b>	Coalition of Tulsa Area Governments
<b>CW</b>	City Wide
<b>CWSS</b>	City Wide Sewer System
<b>CY</b>	Calendar Year
<b>DEQ</b>	Oklahoma Department of Environmental Quality
<b>Diff.</b>	Difference
<b>E-911</b>	Enhanced 911 emergency telephone number system (Police, Fire and Ambulance services)
<b>EDC</b>	Economic Development Commission
<b>EEO/AA</b>	Equal Employment Opportunity and Affirmative Action
<b>EMD</b>	Equipment Management Department
<b>EMS</b>	Emergency Medical Services
<b>EMSA</b>	Emergency Medical Services Authority
<b>EPA</b>	U.S. Environmental Protection Agency
<b>ERP</b>	Enterprise Resource Planning
<b>ESG</b>	Emergency Solutions Grant
<b>EST.</b>	Estimates
<b>FAA</b>	Federal Aviation Agency
<b>FCC</b>	Federal Communications Commission

## APPENDIX OF ABBREVIATIONS

(continued)

<b>FEMA</b>	Federal Emergency Management Agency
<b>FLSA</b>	Fair Labor Standards Act
<b>FM</b>	Force Main
<b>FMLA</b>	Family and Medical Leave Act
<b>FY</b>	Fiscal Year (July 1 through June 30)
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GF</b>	General Fund
<b>GFOA</b>	The Government Finance Officers Association of the U.S. and Canada
<b>GIS</b>	Geographical Information System
<b>GO</b>	General Obligation (Bonds)
<b>GRDA</b>	Grant River Dam Authority
<b>HOME</b>	Home Investment Partnership Program
<b>HOPWA</b>	Housing Opportunities for Persons with AIDS
<b>HR</b>	Human Resources
<b>HRIS</b>	Human Resources Information System
<b>HSPS</b>	High Service Pumps
<b>HUD</b>	Department of Housing & Urban Development
<b>HVAC</b>	Heating, ventilation and air-conditioning
<b>INCOG</b>	Indian Nation Council of Governments
<b>IDL</b>	Inner Dispersal Loop (circle of highways around downtown Tulsa)
<b>IT</b>	Information Technology
<b>IVR</b>	Interactive Voice Response
<b>JAG</b>	Justice Assisted Grant
<b>LS</b>	Lift Station
<b>KPI</b>	Key Performance Indicators
<b>MAAP</b>	Maximizing and Advancing Performance
<b>MDT's</b>	Mobile Data Terminals
<b>MERP</b>	Municipal Employees Retirement Plan
<b>Met</b>	Metropolitan Environmental Trust
<b>MGD</b>	Millions of Gallons per Day
<b>MHz</b>	Megahertz - one MHz represents one million cycles per second
<b>M K &amp; T</b>	Missouri, Kansas and Texas Railroad (River Parks Trail)
<b>MSA</b>	Metropolitan Statistical Area
<b>MT</b>	Mayoral Transfer
<b>MTTA</b>	Metropolitan Tulsa Transit Authority
<b>NFPA</b>	National Fire Protection Association
<b>NSWWTP</b>	North Side Waste Water Treatment Plant

## APPENDIX OF ABBREVIATIONS

(continued)

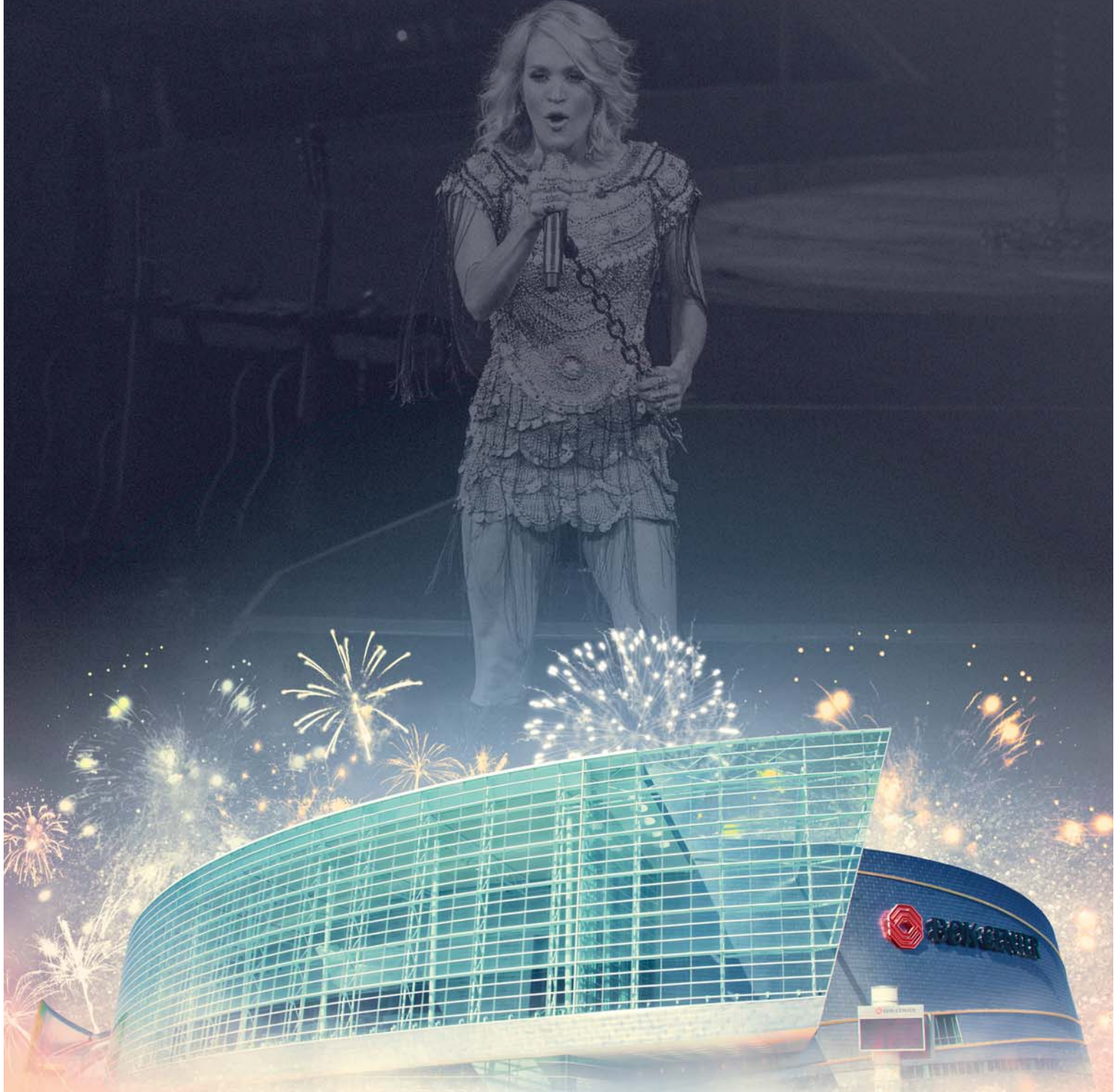
<b>ODOT</b>	Oklahoma Dept of Transportation
<b>ONG</b>	Oklahoma Natural Gas
<b>OPEB</b>	Other Post Employment Benefits
<b>ORIG</b>	Original
<b>OSU</b>	Oklahoma State University
<b>OU</b>	University of Oklahoma
<b>OTC</b>	One Technology Center
<b>OWRB</b>	Oklahoma Water Resource Board
<b>PAC</b>	Performing Arts Center (of Tulsa)
<b>P.A. Law</b>	Penalty Assessment Law Enforcement
<b>PALS</b>	Permit and Licensing System
<b>PCI</b>	Pavement Condition Index
<b>PFPI</b>	Privately Financed Public Improvements
<b>PILOT</b>	Payment in Lieu of Taxes
<b>PSO</b>	Public Service Company of Oklahoma
<b>RFP</b>	Request for Proposal
<b>ROI</b>	Return on Investment
<b>ROW</b>	Right of Way
<b>RVS</b>	R. L. Jones Airport
<b>RUMA</b>	Regional Metropolitan Utility Authority
<b>SAFER</b>	Staffing for Adequate Fire & Emergency Response Grants
<b>SCBA</b>	Self-Contained Breathing Apparatus
<b>SPI</b>	Satisfactory Performance Increase
<b>ST</b>	Sales Tax
<b>SSWWTP</b>	South Side Waste Water Treatment Plant
<b>TAA</b>	Tulsa Airport Authority
<b>TAEMA</b>	Tulsa Area Emergency Management Agency
<b>TARE</b>	Tulsa Authority for Recovery of Energy
<b>TCC</b>	Tulsa Convention Center
<b>TCWSS</b>	Tulsa Comprehensive Water System Study
<b>TGOV</b>	Tulsa's Government Cable Access Television Station
<b>TIF</b>	Tax Increment Financing
<b>TMATS</b>	Tulsa Metropolitan Area Transportation Study
<b>TMAPC</b>	Tulsa Metropolitan Area Planning Commission
<b>TMCC</b>	Tulsa Metropolitan Chamber of Commerce
<b>TMSA</b>	Tulsa Metropolitan Statistical Area
<b>TMUA</b>	Tulsa Metropolitan Utility Authority
<b>TPA</b>	Tulsa Parking Authority

## APPENDIX OF ABBREVIATIONS

(continued)

<b>TPACT</b>	Tulsa Performing Arts Center Trust
<b>TPFA</b>	Tulsa Public Facilities Authority
<b>TSID</b>	Tulsa Stadium Improvement District
<b>TU</b>	University of Tulsa
<b>TZMI</b>	Tulsa Zoo Management, Inc.
<b>UDSW</b>	Uniform Division Southwest
<b>VoIP</b>	Voice Over Internet Protocol
<b>WIN</b>	Working In Neighborhoods
<b>WSID</b>	Whittier Square Improvement District
<b>WTP</b>	Water Treatment Plant
<b>WWTP</b>	Waste Water Treatment Plant

SECTION 10  
**INDEX**



This section is for information only and is not part  
of the ordinances adopted by City Council.

CARRIE



ERWOOD





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# PREPARATION CREDIT



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