

CLASS TITLE: SENIOR PARKS UTILITY LEADER

PURPOSE OF THE CLASSIFICATION: Under general supervision acts as a leadsperson over workers or leaders in lower classifications on individual job assignments engaged in repair, maintenance or renovation activities involving City properties and facilities, and performs other related assigned duties.

ESSENTIAL TASKS:

- Performs leadwork and directs individuals, a group of workers, or leaders in lower classifications involved in planned and scheduled maintenance and renovation activities
- Directs and participates in the repair and maintenance of City parks, the Zoo, pools, fences, playground equipment, sports fields, and other related facilities
- Directs workers and participates in skilled carpentry, signage, lock and hardware installation and repair, and masonry work
- Directs and trains others in the use and maintenance of light construction equipment and a variety of hand and power tools and equipment
- Plans and organizes activities for individuals and/or a work group
- Completes all related paperwork
- Oversees the planting, maintaining, spraying, trimming, and removing of various types of ornamental plants, grasses, shrubs and trees
- Oversees the mowing and trimming of parks and the preparation and maintenance of sports fields
- Directs the roofing, painting, floor repair, lock repair, master keying, and replacement, and general building maintenance and worksite cleanup
- Monitors contract services in the provision of above tasks

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from high school or possession of a General Educational Development Certificate (GED), and five (5) years of progressively responsible leadwork experience in the general maintenance and renovation field; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128.

Knowledge, Abilities, and Skills: Considerable knowledge of manual labor work practices, methods, tools and materials of varied, semiskilled maintenance work; and considerable knowledge of the hazards and safety precautions of the work. Ability to plan and oversee the work of unskilled, semiskilled, and skilled workers engaged in repair and maintenance activity; ability to instruct others in the use of hand, mechanical, automotive and other types of tools and equipment; ability to read and interpret plans and specifications; strong matrixing ability in communications to interrelate to internal and external groups to establish and realize objectives; and the ability to understand and influence the behavior of others within the organization, customers, or the public in order to achieve job objectives and cause action or understanding.

Physical Requirements: Physical requirements include occasional walking and standing; frequent lifts/carries up to 50 pounds; occasional lifts/carries up to 100 pounds; constantly lifts/carries up to 10 pounds; frequent pushing and pulling up to 50 pounds; frequent balancing, bending, kneeling, handling, smelling, twisting, reaching, crawling, feeling; and vision, speech, and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid Oklahoma Class "A" Commercial Driver's License (CDL) with applicable endorsements; some positions within this classification may require an Oklahoma State Agriculture Department Certified Applicator's Permit.

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, flammable liquids, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench excavations, underground

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gas/electric/petroleum lines, rough terrains, cutting/chipping/grinding, hazardous/toxic atmospheres, damp/wet surfaces, snow/ice covered surfaces, animal, snake, and insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, confined spaces, compressed gases, high noises, oily surfaces, and refuse/garbage/litter.

Class Code: 7534

EEO Code: N-07

Pay Grade: LT-18

Group: Labor and Trades

Series: Unskilled and Semiskilled Labor

Effective date: August 20, 2008