

CLASS TITLE: FLOWLINE WORKER I

PURPOSE OF THE CLASSIFICATION: Under general supervision is responsible for performing a variety of unskilled and semiskilled tasks involving general maintenance of City services or facilities, and other related assigned duties.

ESSENTIAL TASKS:

- Builds, maintains, repairs and/or adjusts water/sewer lines, roads, gates, fences, pump stations, water transmission lines, valves and vent components
- Sets up site protection devices
- Trims and removes trees and shrubs
- Operates a variety of hand tools and power equipment
- Operates a variety of light to medium automotive equipment
- Maintains and repairs tools and equipment
- Removes and installs water meters
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from high school or possession of a General Educational Development (GED) Diploma, and three (3) months of experience performing heavy manual labor; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Trades Worker Progression Criterion Document for additional requirements.

Knowledge, Abilities, and Skills: Good knowledge of basic manual labor practices, methods, tools, and materials of heavy construction work; and some knowledge of the hazards of the work. Ability to follow verbal instructions and read and follow written instructions; ability to perform manual labor for an extended period of time in varying weather conditions; and the ability to courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information.

Physical Requirements: Physical requirements include frequent walking and standing; frequent lifting up to 10 pounds with occasional lifting up to 105 pounds; frequent carrying up to 10 pounds with occasional carrying up to 105 pounds; frequent pushing and pulling up to 60 pounds; frequent reaching, balancing, bending, kneeling, handling, climbing, smelling and twisting; occasional crawling and feeling; and vision, speech, and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid Oklahoma Class "D" Operator's License; possession of a Class "B" or Class "A" Commercial Driver's License with applicable endorsements within six (6) months from date of hire; possession of a valid Oklahoma Class "D" Water/Wastewater License as issued by the Department of Environmental Quality (DEQ) within nine (9) months from date of hire.

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, animal waste/dead animals, flammable liquids, radiation, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench excavations, underground gas/electric/petroleum lines, rough terrain, cutting/chipping/grinding, hazardous/toxic atmospheres, sewage, damp/wet surfaces, snow/ice covered surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, confined spaces, compressed gases, high noise areas, oily surfaces, and refuse/garbage/litter.

Class Code: 8547
EEO Code: N-08

Page 2 (continued from Flowline Worker I)

Pay Grade: LT-14

Group: Labor and Trades

Series: Unskilled and Semiskilled Labor

Effective date: March 6, 2017