

√ CHECKLIST TO BECOME SENIOR ENGINEER

Effective Date: _____

1. Name of Employee: _____

2. Department: _____ Supervisor: _____

3. Sick Leave Usage: _____ Accrual: _____

YES NO **EDUCATION:** Bachelor's Degree in one Engineering discipline:

Civil Mechanical Electrical Chemical

Grade Point Average of C (2.0) from accredited college or university

YES NO **COURSEWORK:** Completion of three (3) hours of additional approved engineering related coursework

Grade Point Average of C (2.0) from accredited college or university

YES NO **EXPERIENCE:** _____ date to position
(Need 1 year with City of Tulsa)

Minimum ten (10) years verified experience, with a minimum five (5) years verified experience performing "responsible charge" engineering work of broad responsibility above that required of a Professional Engineer as outlined on Attachment A

(Doctoral thesis can be substituted for a maximum two (2) years experience)

YES NO **TRAINING:**

Completion of department/City of Tulsa training requirement Yes No

YES NO **LICENSES AND CERTIFICATIONS:**

Professional Engineers License in the State of Oklahoma

Active member of department approved professional organization: _____

YES NO **DEMONSTRATED SKILL PROFICIENCY:**

"Responsible charge" engineering work must pass review board criteria Yes No

Recent performance must pass review board criteria Yes No

Received a rating of "Proficient" or above on final review Yes No Date: _____